

# City of Bandon

<b>CITY COUNCIL AGENDA DOCUMENTATION</b>	<b>DATE:</b> November 6, 2017
<b>SUBJECT:</b> City Council Regular Meeting	<b>ITEM NO:</b> 6.1.1

## **BACKGROUND:**

Meeting Minutes of the City Council as submitted by Blythe Tiffany, *Minutes Clerk*  
Regular Meeting – October 3, 2017

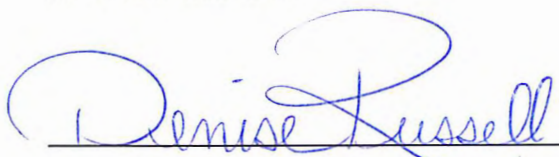
## **FISCAL IMPACT:**

None

## **RECOMMENDATION:**

Motion to approve the minutes.

## **SUBMITTED BY:**

  
\_\_\_\_\_  
Denise Russell, City Recorder

**REGULAR CITY COUNCIL MEETING  
BANDON CITY HALL  
October 3, 2017**

**Present:** Mayor Mary Schamehorn, Councilors Peter Braun, Claudine Hundhausen, Chris Powell, Geri Procetto, Brian Vick

**Staff:** City Manager Robert Mawson, City Attorney Fred Carleton, City Planning Director John McLaughlin, Minutes Clerk Blythe Tiffany

**Absent:** Council President Madeline Seymour

**1. Call to Order/Invocation/Pledge of Allegiance**

Schamehorn called the meeting to order at 7:00 p.m. Roll Call was taken as indicated above. The Invocation was offered by Pastor Greg Fodrea, First Baptist Church. The Pledge of Allegiance was led by Schamehorn.

**2. Public Request(s) – None**

**3. Presentation(s)**

**3.1 Volunteer of the Month**

Greater Bandon Association (GBA) Executive Director Harv Schubothe, commented that elected officials are sometimes overlooked when considering volunteers; he then presented as the Volunteer of the Month for October, Councilor Geri Procetto. He noted that she is in her 6<sup>th</sup> term on the Council, and, among other things, she is very active in her church. Schubothe presented her with a plaque and a gift certificate from a local merchant.

**4. Hearings**

**4.1 Garbage Collection and Disposal Rates**

Councilors had been provided with written information, including proposed Resolution No. 17-08, and rate information from Bandon Disposal and Recycling, as well as a report from Mawson, stating:

**BACKGROUND**

Per the attached correspondence, Bandon Disposal & Recycling, the City's sanitation franchisee, is requesting a rate increase. As required by the Bandon Municipal code, a public hearing on the proposed rate increase has been advertised.

A 1.58% cost-of-living adjustment is being requested. This increase is equal to 75% of the 2016 Portland-Salem CPI of 2.10%. If approved, the adjustment will result in a \$0.28 per month increase for a basic 35-gallon residential cart service and \$0.34 adjustment per yard for commercial container service. In addition to the CPI adjustment, an additional 5% commercial adjustment is being requested to help offset the cost of our commercial recycling program.

*(The last increase took effect on November 1, 2016. Information for that increase is also included in the Council packet for reference & comparison.)*

**FISCAL IMPACT**

The requested adjustment will result in an increase of \$0.28 per month for a basic 35-gallon residential cart service, and an increase of \$0.34 per yard for commercial container service. Other rates would be adjusted proportionately, as described in the attached rate schedule.

Bandon Disposal pays the City a franchise fee of 5% of gross revenues from City collection customers. As shown on the attached spreadsheet, franchise fees for FY 16-17 totaled \$38,314.59. Per City Council direction, these funds are deposited into the Community Beautification Fund and utilized primarily for maintenance of landscaping on City properties, tree trimming maintenance, and other community beautification projects.

In addition to the garbage franchise fees, Bandon Disposal provides no-charge pickup and disposal for all City dumpsters, provides extra no-charge dumpsters when requested by the City for special events (Park Clean-up, 4<sup>th</sup> of July, etc.), operates the Recycling Center, and provides no-charge brush pick-up programs three times per year in January (including Christmas tree pickup), June, and October. As shown on the attached spreadsheet, the total value of these additional services was \$108,186 for calendar year 2016.

Schamehorn opened the hearing and called for testimony. None was offered. She then closed the hearing and called for Council deliberation.

Braun moved to adopt Resolution No. 17-08, adopting the proposed rate increase, effective November 1, 2017. Hundhausen seconded the motion, which was passed by a vote of 5:0:1 absent (Seymour).

## **5. Proceedings**

### **5.1 Action & Discussion**

#### **5.1.1 Authorization of Accounts to be Written Off**

The Council had been provided with copies of a report from Account Clerk Linda Eickhoff, stating:

The attached list details utility accounts that are considered "Bad Debts" and need to be written off the computer's current account listing.

These uncollected accounts have been turned over to Western Mercantile, the city's collection agency.

FOR THE QUARTER ENDING September 30, 2017

Total Write-offs	(\$3,029.78)
Total Deposits applied (w/interest)	<u>\$1,447.95</u>
Net accounts to be written off	(\$1,581.83)
Total collections on Bad Debts from July 1, thru September 30, 2017	<u>\$3,285.83</u>
Net System Gain	\$1,704.00

Powell moved to approve the accounts to be written off, as presented. Procetto seconded the motion, which was passed by a vote of 5:0:1 absent (Seymour).

### **5.2 Resolution 17-08 Solid Waste Collection and Disposal Rate – See Hearing 4.1**

### **5.3 Ordinance(s) – None**

## **6. Consent Agenda**

The Council considered the following items on the Consent Agenda:

### **6.1 Approval of Council Minutes**

#### **6.1.1 Regular Meeting – September 11, 2017**

#### **6.1.2 Study Session – September 11, 2017**

### **6.2 Review of Commission/Committee Minutes**

#### **6.2.1 Planning Commission**

#### **- Regular Meeting, July 26, 2017**



### **6.3 Information Only: Department Reports**

**6.3.1 Accounts Payable – August 2017**

**6.3.2 Library – August 2017**

**6.3.3 Public Works – September 2017**

**6.3.4 The Barn – August 2017**

**6.3.5 Planning Department – September 2017**

**6.3.6 Police Department – August 2017**

**6.3.7 Consolidated Municipal Utility Report**

### **6.3 Information Only: Other Items**

**6.4.1 Initiative 1201703 – Lowering to 5% Elector Signatures for initiative Petitions**

**6.4.2 Open Burning Proclamation Rescinded**

**6.4.3 Proclamation – Arbor Day**

Braun moved for approval of the Consent Agenda; Vick seconded the motion, and it passed on a vote of 5:0:1 absent (Seymour).

## **7. Public Comment**

Darcy Grahek, 53701 Beach Loop, stated that she was interested in finding out how the Go Native nursery at Bandon High School and Middle School can interact with the City as a business and become part of the economic development of the area. It was suggested that a brochure describing what kinds of plants grow best be prepared for the Planning Department to hand out to people who are building new homes and contemplating landscaping.

John Costa, 859 Chicago, provided Councilors with copies of a letter to the Bandon School Board from a Coos Bay medical doctor (Joseph T. Morgan, M.D., FAAP, FACAAl, FAEM), regarding radiation emitted by cell phone towers, his concern about the cell phone tower in proximity to Ocean Crest Elementary School, and the use of WiFi within the school district.

It was noted that the City has no jurisdiction over the school district's cell tower or use of WiFi, and Costa stated that he understood that, but hoped that the Council would look into the possibility of regulating the placement of future cell towers. It was agreed that this could be done.

Rob Taylor, Division, referenced the initiative noted on the Consent Agenda as Item 6.4.1, and noted that the proposed reduction in percentage of signatures for petitions eases the process for everyone, and simply results in an item on the ballot. He noted that an initiative had recently been filed statewide to allow people to sign online. This would certainly streamline the process.

In response to a question on timing, Taylor explained that it would depend on how long it would take to get his petition circulated, as well as the fact that it can only be voted on in a Primary or General election. He thanked the City Attorney and City Recorder for their assistance in ironing out any problems.

City Recorder Denise Russell noted that the noticing period closed today, so Taylor now has a viable petition which can be circulated.

## **8. Other: Council/Mayor/Staff Remarks**

Mawson reported on various items: (1) The draft Bandon housing study has been received, and it contains a lot of good data; staff is in the process of making notes. (2) On September 28, the water rights transfer from domestic to municipal was approved; (3) there are still two more permit applications in. One is to allow the City to store water in the proposed new reservoir, and the other is to allow the City to use the water out of the reservoir. It appears that the timing will be 3-6 months on the first, another 3-6 months on the second, making it approximately 6-12 months until completed. (4) The City received notice that its application for the state grant or loan program was not forwarded for funding; there were 30 applications for funding, out of which four were funded. The City ranked 8<sup>th</sup>. Mawson stated that State Water Resources is very supportive of the City's project; there was just not enough funding.

Vick referenced the League of Oregon Cities Conference the previous week as being a good educational experience. He added that the Mayor had gotten "in the face of" some State Representatives about PERS, which is now a \$30 billion unfunded liability. He expected thunderous applause and was surprised that there appeared to be no reaction.

Procetto expressed thanks for having received the Volunteer of the Month award, noting that, whatever she does, she loves doing.

Schamehorn stated that she was interested to learn, at the LOC conference, that some cities have graduated SDC charges. She also spoke of having attended a Mayors meeting, where she met the very impressive Mayor of Prineville, who evidently has a son in Bandon.

Braun expressed congratulations to Procetto on her award.

Powell stated that he had also enjoyed the LOC conference, but added that it was great to get back to Bandon.

Hundhausen stated, with regard to the slow movement on the PERS issue, that she thought that it was taking people time to figure out what it really means.

Schamehorn noted that the City had received a safety award

There was some further general discussion regarding PERS: Mawson noted that he had spoken to LOC staff, which had scheduled no sessions on the issue, as no one seems to know where it is going. Carleton stated that the "biggest deception" by the State was its failure to acknowledge the problem. Schamehorn noted that it is the Tier 1 people who are "sinking the system."

## **9. Adjournment**

The meeting was adjourned at 7:47 pm.

Blythe Tiffany  
Minutes Clerk