

# City of Bandon

<b>CITY COUNCIL AGENDA DOCUMENTATION</b>	<b>DATE:</b> November 6, 2017
<b>SUBJECT:</b> Parks and Recreation Commission Meeting Minutes	<b>ITEM NO:</b> 6.2.2

**BACKGROUND:**

The regular Parks and Recreation Commission meeting minutes for October 12, 2017, as submitted by Blyth Tiffany, Minutes Clerk

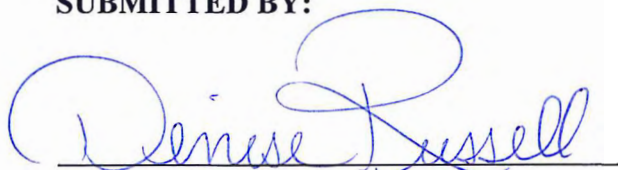
**FISCAL IMPACT:**

None

**RECOMMENDATION:**

For information only.

**SUBMITTED BY:**

A handwritten signature in blue ink, reading "Denise Russell", is written over a horizontal line.

Denise Russell, City Recorder

**PARKS AND RECREATION COMMISSION MEETING  
BANDON CITY HALL  
October 12, 2017**

**Present:** Chair Harv Schubotho (1-2), Commissioners Donny Goddard (0-4), Brad Owens (1-1), Esther Williams (1-3)

**Staff:** City Planning Director John McLaughlin, City Planner Dana Nichols, Planning Assistant Megan Worton, Minutes Clerk Blythe Tiffany

**Absent:** Commissioners Troy Russell, Estelle Womack

**1. Call to Order**

The meeting was called to order at 5:30 p.m. by Schubotho.

**2. Roll Call**

Roll Call was taken as indicated above, with Commissioners reporting meeting time (listed first), as well as outside work time.

**3. Approval of Minutes**

Commissioners had received copies of the Minutes of the meeting of August 10, 2017. It was noted that there had been no meeting in September.

Goddard moved for approval of the August minutes; Owens seconded the motion, which was passed by unanimous vote of those present: 4:0:2 absent (Russell, Womack)

**4. New Business**

**4.1 Cycle Stop – Relocation and Update**

Commissioners had been provided with copies of a brief report from Worton, with referenced attachments. The report noted:

The Port of Bandon, GBA and the City of Bandon have partnered on a Cycle Stop. Due to increased interest from the biking community the cycle stop is being relocated to Port property along First Street. Cost estimate and schematic drawings are attached.

Nichols reported that space has been cleared for the cycle stop between the public restrooms and Tony's Crab Shack. There will be stainless steel lockers, with 4 smaller and 2 larger compartments for storage of personal items. Solar power is being looked into to provide for a USB port to charge phones. There will be a repair station for four bikes, and display cases will show different activities, as well as how to repair items. The lockers should be in this week. They will be accessed from the parking area, not the street.

Schubotho stated that they had arrived today; that the water cooler/fountain is ready to go. He added that, at this time, another thing being looked at is a plexiglass enclosure containing maps and other informational items.

#### **4.2 Predator-Proof Dumpster Donation – Coquille Point**

McLaughlin noted that the City had been receiving comments from citizens regarding dealing with pet waste at Coquille Point. Staff had provided the Commission with copies of a communication from Mary Lou Gillam, offering to donate up to \$1,000 toward the installation of a predator-proof poop dumpster/container there.

McLaughlin noted that, though capital funds can be used to purchase/install such a container, the problem is ongoing maintenance. USFW has indicated that it will not/cannot be responsible for said maintenance, as the property on which it would be placed is City property, and there is currently only one person available to empty the original container on the site. McLaughlin noted there is also the issue of installing and keeping up a bag dispenser.

He stated that he was not sure about the answer, as there are issues that need to be worked out. He suggested holding off acting on the item, and continuing discussion.

#### **4.3 Vice-Chair appointment**

Schuboth noted that the Commission has been without a Vice-Chair for some time.

Goddard moved to appoint Williams Vice-Chair. Owens seconded the motion, which passed by a vote of 4:0:2 absent (Russell, Womack)

#### **4.4 South Jetty Park Host Relocation/Rock Placement**

Commissioners had been provided with copies of the schematic site plan for the South Jetty Park.

McLaughlin noted that people had been parking closer and closer to the edge of dune, thus causing erosion of the dune edge. He noted that rocks had been placed away from the dune edge to try to keep people from causing any further damage. There have been discussions with State Parks about reinforcing the foredune.

Goddard stated that he had heard complaints, and felt that the rocks could have been placed further out.

Referring to the site plan, McLaughlin stated that the effort had been to try to line up the rocks with where the walkway will eventually be, in order to try to set expectations as to what the future will be there.

Schuboth noted that the concept of the bioswale involved taking material from there and using it to build up the foredune, and McLaughlin added that the parking area would also be built up so that people will still have a view.

McLaughlin indicated the site on the plan close to the middle of the parking lot where the Park Host is to be moved. He noted that Public Works is working on moving the sewer connection, and making some kind of buffer around where the newer trailer will be parked, away from the restrooms, where it is currently located.

## **5. Old Business**

### **5.1 September 23, 2017 SOLVE project at City Park**

Nichols reported that there were six volunteers, including Owens, Russell, and Schubothe, who worked for six hours and filled two bags of trash. She stated that there were six young people who had come from Roseburg, but she sent them to the beach, as they were not really interested in working in the City Park. She noted that the City ended up not using the \$100 grant it had received.

Schubothe stated that he was surprised that there was not nearly as much to clean up as there had been in previous years.

### **5.2 Harvard Street Park**

McLaughlin stated that this item was on the agenda so that it will not be forgotten. He noted that the City has been short of code compliance for a while, and the new hire was unable to do the job, due to illness. He stated that he has been doing code compliance.

McLaughlin stated that he and Nichols will walk the property and try to get a plan started for a gorse-free area, as had been discussed earlier.

## **6. Staff Update**

McLaughlin stated that the City is now advertising for a Commissioner, again, as Jacob Thompson's schedule simply did not work out for him to remain on the Commission.

He reported that the City Manager is meeting monthly with the VFW on the veterans' memorial issues such as design and funding.

McLaughlin stated that, in meeting with the Pool Committee in pre-application conference, it became clear that there will be some difficulty with development of the site: The sewer will require a pump station, the water will require a main line extension, there are wetlands and drainage issues. The group wants City property.

Schubothe stated that it was frustrating that the group had acted so quickly in acquiring that land; it sounds like they apparently did not do their due diligence, and are just now discovering these issues.

Williams asked about the concept of swapping land, and McLaughlin stated that there does not appear to be any advantage to the City from gaining the current pool property, and he questioned what property the City may have that would prove beneficial to the pool. He noted the Harvard Street property, which is close to the hospital. He also pointed out that there are real concerns as to what will happen if the pool does not function; who takes care of it? It is possible it could be filled in and become an indoor recreational facility. He noted that everyone seems very cautious.

McLaughlin stated that the Port Orford Rotary had just recently offered a Redwood tree to be planted as a memorial in the park.

Schubothe stated that the City had been offered donated hybrids, but after studying the matter, it was concluded that they would not grow here.



McLaughlin stated that the donation would be a Champion Redwood.

There was some discussion of some other donated trees that had been planted in a forested area of the park; Goddard recalled that those were Cypress.

## **7. Public Input – None**

## **8. Open Discussion**

Commissioner comments

- Cranberry Festival Disc Golf Tournament
- Music in the Park Report

Schubotho stated that Darcy Grahek had met with the City Manager about having her students do an inventory of and label the trees in the park. It was suggested that she go to the Tree Sub-committee. He noted that Troy Russell had met with her for some initial discussion.

With regard to the Cranberry Festival Disc Golf Tournament, Goddard stated that he would be bringing materials in for the City to store. He stated that there were 28 playing, there was good weather, with Sunday being better than Saturday, and prizes were given out.

Schubotho reported that the second Music in the Park concert had been moved to the amphitheater at the Port, and it was discovered that it was not any less windy than the City Park. He suggested that, perhaps when the Harvard Street property is developed somewhat, it may be more amenable to a music fest. The City Park is somewhat of a wind tunnel. He added that it had been a “noble idea,” to try to bring out the community, but that it was presently a challenge. He noted that there were food and beverages, but these were not money-makers for the vendors. Options are still being explored.

Williams stated that she had sold her business and retired. She offered here congratulations to the Greater Bandon Association on the success and prize achievement of the Gorse Blossom Festival.

## **9. Other – None**

## **10. Adjournment**

The meeting was adjourned at 6:17 pm.

Blythe Tiffany  
Minutes Clerk