

**WATER RESOURCE COMMITTEE REGULAR MEETING
HELD IN THE COUNCIL CHAMBERS, BANDON CITY HALL
WEDNESDAY, FEBRUARY 19, 2014**

PRESENT: Chair Peter Hughes, Roy Ashworth, Bob Berry, Patricia Soltys, Donald Starbuck, Madeline Seymour

STAFF: City Manager Matt Winkel, City Recorder Juana Bell

ABSENT: Kristina Campina, Sam Loshbaugh, Doug Richert, Brian Vick (council liaison)

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m. by Chair Hughes.

1.1 Roll Call

Roll call was taken with members present as indicated above.

2. APPROVAL OF MINUTES

2.1 Minutes of November 20, 2013 –

Madeline Seymour moved that the minutes be approved as presented. Patricia Soltys seconded the motion. The motion passed unanimously.

2.2 Minutes of January 15, 2014 –

The minutes were read with changes made by Chair Hughes (see attached). Madeline Seymour made the motion to approve the minutes as amended. Patricia Soltys seconded the motion. The motion passed with a unanimous vote.

3. COMMITTEE ACTION

3.1 Approval of Executive Committee Members

**Chair Peter Hughes
Roy Ashworth
Don Starbuck
Bob Berry**

Chair stated he asked for an Executive Committee. He stated that it should more properly be called an Agenda Committee. His recommended members of the committee are as listed

above.

Seymour made the motion to approve the Agenda Committee with members appointed as presented on the meeting agenda. Soltys seconded the motion.

Discussion ensued with Don Starbuck stating he would step aside for anyone else who would like to step forward.

Soltys said it would be good to have a flexible committee depending on need and scope.

Starbuck moved to amend the motion to give flexibility to the committee to allow members to step aside for other members to step in depending on the issue at hand and qualifications necessary for the issue at hand.

City Manager Winkel reminded that the sub-committee would be for agenda setting only and not for decision making.

Ashworth seconded the motion made by Starbuck. The motion passed unanimously.

The original motion made to approve the Agenda Committee as originally presented was called to a vote following the approval of the amendment. The motion passed unanimously.

4. DISCUSSION

4.1 Staff and Consulting Report on Ferry Creek Damage and Related Repairs

Winkel introduced Mike Dees from the Dyer Partnership. Winkel gave Dees's background and explained the projects that Dees has been working on.

Dees explained Cathodic Protection involves the metal tanks at the water shed. He said that over time, the metal will deteriorate. He said that to extend the life of the metal is to provide sacrificial anodes. Dees said this is part of the Water Master Plan, and they are finally getting to doing it. Norton Corrosion out of Washington negotiated with Dees and got the cost of putting in the anodes down to \$35,000.

Dees explained that Bandon is proactive in their water works. He said the anodes should increase the tank life by 10 years. He said a new tank will cost about \$800k.

Dees said that the Ferry Creek Dam is owned by Oregon Department of Fish and Wildlife (ODFW) and that they have water rights there. ODFW agrees that their organization must fix the leak and rebuild the spillway. Dees said that there were a couple of plans to fix it, but that ODFW had shot down the volunteer solution because it wasn't a permanent solution. Dees said

that tearing out the spillway and rebuilding it will be what has to be done. Dees estimated the cost of the work at \$150k. The ODFW wants to put in a proper French drain.

Soltys asked for an explanation of what the French drains are and Dees explained. Further discussion ensued.

Dees said it wasn't as large a repair as it could be, so everyone decided that only the spillway needed to be repaired.

Dees felt it was a good solution.

Discussion regarding trees in the area ensued with Dees saying the trees would have to be removed.

Winkel said Bandon agreed to the demolition and to haul off the old spillway (the concrete), so the City wouldn't incur any further costs. Winkel said that the existing crew would do the project and may only have to rent a trackhoe.

Hughes asked when the work would start. Dees said he wasn't sure.

Seymour asked for an update at the next Water Resources Committee meeting.

4.2 Staff and Consulting Report on Waste Water Sludge Dewatering Process

Dees showed a slide show of the dewatering project. The new equipment is very compact compared to the old system.

Dees talked about the new pump station, explaining most things were going to be underground.

Winkel explained about an old bond being paid off, and stated that it is perfect timing to provide favorable terms for this loan and grant combination for this project.

Chair Hughes asked about the cost and benefit to the project.

Winkel stated that completing this project will reduce operating costs, hauling costs, and allow the system to operate more efficiently.

Dees said the completion of the project increase the operation capabilities by \$50k and take less man power.

Dees stated the project is set to start within the next 30-60 days.

4.3 Staff Report on Preliminary 2014-2015 Budget

Winkel handed out Water and Sewer Fund anticipated budgets with negative balances. Winkel discussed cuts that could be made to balance the budget but said that he would prefer to not have to cut those budget items. He stated the only way to avoid the cuts would be to create revenue via rate increase. He handed out and discussed the SDC funds.

4.4 Discussion of next meeting

Next meeting is set for March 19, 2014 at 4:00 p.m.

The Agenda Committee will meet the first Wednesday in March, the 5th.

Discussion regarding absenteeism took place with all agreeing that attendance by the committee members is imperative and the possibility of asking the city council to reduce the size of the committee from 9 to 7 members.

5. ADJOURNMENT

Meeting adjourned at 5:44 p.m. by Chairman Peter Hughes.

Minutes taken by Juana Bell and transcribed by Anne Jelinek.

**WATER RESOURCE COMMITTEE REGULAR MEETING
HELD IN THE COUNCIL CHAMBERS, BANDON CITY HALL**

WEDNESDAY, JANUARY 15.2014

PRESENT: Chair Peter Hughes, Roy Ashworth, Bob Berry, Kristina Campina, Patricia Soltys (via conference call), Donald Starbuck, Brian Vick (Council Liaison)

STAFF: City Manager Matt Winkel, City Recorder Juana Bell

ABSENT: Sam Loshbaugh, Doug Richert, Madeline Seymour

1. CALL TO ORDER

The meeting was called to order at 7:23 p.m. by Chair Hughes

Roll call was taken with members present as indicated above.

2. APPROVAL OF MINUTES

The minutes of December 20, 2013 had been sent to the Committee via email. Several members wanted clarifications made before approval. The approval of the December 20 2013 minutes was rescheduled to the February 19 2014 meeting.

3. ACTION/DISCUSSION

3.1 Water Reports and Research Information

An engineering summary of the city's water rights was presented and reviewed by staff. The following discussion reviewed the location of those rights and the amount allowed for diversion. The summary conclusion was that the City has legal rights to adequate water supply for its present size and for the foreseeable future.

Councilor Vick reminded the committee that the city has the ability to divert water in an emergency from below the fish hatchery.

Member Berry reported inquires he has made with local merchants, primarily restaurants about their observations about their water quality. He reported at least one that was noticing a strong order of chlorine in their water. Manager Winkel reported that the city routinely will professionally inspect any such complaint. Additionally, he reported that some restaurants suffer that impression from their machine dishwashing chemical as residue on washed glasses. He said his offer is unaware of any such complaints.

Kristine Campina came in at 7:30 p.m.

There was discussion regarding the starting time for future meetings.

Chair Hughes moved to change the starting time to 4:00 p. m. in response to a suggestion. Roy Ashworth seconded. Motion was passed unanimously, 6:0 (3 absent).

3.2 Water Rights of Bandon City and Watershed

Chair Hughes reminded the committee that, according to city code, the Water Resource Committee has been delegated the responsibility of overseeing the watershed on behalf of the city council.

There was discussion regarding how to arranging examination of the watershed. After several members indicated interest, Manager Winkel said he could take the committee to access points so members could examine the watershed.

3.3

Role of Committee on Subjects Related to Water

Discussion centered on the any future the role the Committee might or should have in various disaster related issues if they involve water, such as flood control, etc.

Member Solstys - The City already handles disaster preparedness. Maybe we should think about droughts.

Liaison Vick - As the City is running out of money, we should be looking at rates and the Ferry Creek Dam issue of an example of unanticipated future financial burdens.

Ashworth - Should be preparing for disaster and delivering water. Members Berry, Starbuck and Campina all discussed dealing with emergencies and pooling resources from everyone working on similar issues, such as the Planning Commission.

Manager Winkel - Described the citizen committee BandonPrepares that meets at the Fire Hall and is dedicated to disaster planning. He described that already Lanny Boston and the Fire Department will provide the Command Center at Fire Hall in case of an emergency. Winkel emphasized the importance of water in an emergency, and the need for additional storage in the event of a disaster. Water would be a big issue.

4. Committee Member Remarks

Manger Winkel - Announced that he would provide the committee his draft city Budget at the February meeting.

Chairman Hughes - Asked the committee for their priority subjects for the next meeting,

Other ideas were: Member Comments on their tour of facilities; Member Campina suggested a discussion of rates; Member Berry reinforced the need for tours of the treatment plants; Member Starbuck in interested in the Dewatering process and its impact on costs; Member Ashworth requested presentation points on the matter of rates; Liaison Vick repeated his belief that a rate increase should be on the November ballot; Member Solstys supported Vick's concern about rates; and the committee agreed that it would be positive to have the Western World editor to accompany members on a tour of the facilities.

5. ADJOURNMENT

Meeting adjourned at 8:34 p.m. by Chairman Peter Hughes.

Minutes taken by Juana Bell and transcribed by Beverly Lanier.

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