

BANDON CITY COUNCIL

REGULAR MEETING

DECEMBER 5, 2016, 7:00 P.M.

CITY COUNCIL CHAMBERS, 555 HIGHWAY 101, BANDON

AGENDA

- 1. CALL TO ORDER - INVOCATION - PLEDGE OF ALLEGIANCE**
Pastor John Hubbard, Retired
- 2. PUBLIC REQUEST(S)**
None
- 3. PRESENTATIONS**
 - 3.1 Volunteer of the Month
- 4. HEARINGS**
- 5. PROCEEDINGS**
 - 5.1 ACTION & DISCUSSION**
 - 5.1.1 Council Meeting Calendar for Fiscal Year 2017
 - 5.1.2 Approve Budget Calendar for Fiscal Year 2017/2018
 - 5.1.3 Approve Holiday Schedule for 2017
 - 5.1.4 Set City Council Goal Meeting Date
 - 5.1.5 Resident/Customer Satisfaction Survey
 - 5.1.6 Review of Open Meetings Law – Recent Decision
 - 5.2 RESOLUTION**
None
 - 5.3 ORDINANCE**
None
- 6. CONSENT AGENDA**
 - 6.1 APPROVAL OF COUNCIL MINUTES**
 - 6.1.1 City Council Regular Meeting – November 7, 2016
 - 6.2 REVIEWING COMMISSION & COMMITTEE MINUTES**
(these have not necessarily been approved by the commission or committee they belong to)
 - 6.2.1 Parks & Rec Commission Minutes – November 10, 2016
 - 6.2.2 Utilities Commission Minutes – November 9, 2016

6.3 INFORMATION ONLY: DEPARTMENT REPORTS

- 6.3.1 Police Report for October 2016
- 6.3.2 A/P Report for October 2016
- 6.3.3 Library Report for October 2016
- 6.3.4 Waste Water Treatment Plant Report for October 2016
- 6.3.5 Public Works Report for November 2016
- 6.3.6 Water Treatment Plant Report for October 2016
- 6.3.7 Finance Report for June through September 2016
- 6.3.8 The Barn Report for October 2016

6.4 INFORMATION ONLY: OTHER ITEMS

- 7. **PUBLIC COMMENT** - The City of Bandon offers this time for citizens to comment on municipal issues not already on the agenda. After the Mayor asks for comments, rise or raise your hand for the Mayor to acknowledge you. Come to the podium and state your name and address. Please be sure to speak into the microphone. Comments should be limited to 3 minutes. Please supply 15 copies of the material brought to the meeting for distribution.
- 8. **OTHER: COUNCIL/MAYOR/STAFF REMARKS**
- 9. **ADJOURN TO A JOINT CITY COUNCIL AND URBAN RENEWAL MEETING**

JOINT CITY COUNCIL / URBAN RENEWAL AGENCY MEETING

- 1. **CALL TO ORDER**
- 2. **ACTION & DISCUSSION**
 - 2.1.1 Approve Fiscal Year 2014/2015 Financial Audit Report
 - 2.1.2 Appoint City Manager Budget Officer for Fiscal Year 2017/2018
- 3. **ADJOURN URBAN RENEWAL AGENCY MEETING**

RECONVIENE CITY COUNCIL MEETING

- 10. **EXECUTIVE SESSION**

192.610 (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- 11. **POSSIBLE ACTION**
 - 11.1 Potential direction to staff regarding real property.
- 12. **ADJOURN**

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: City Council Meeting Dates for 2017	ITEM NO: 5.1.1

BACKGROUND:

The normal City Council meeting dates for 2017 would be the first Monday of each month, unless that date falls on a holiday in which case the meeting would be moved to the second Monday of that month (January and September).

For 2017, the only conflicts will be April 3rd NCAA basketball championship, so the meeting could be moved back to the following Monday, April 10th. To avoid the July 4th holiday weekend, the meeting will be moved back to July 10th. The recommended schedule for 2017 regular City Council Meeting dates is:

- January 9
- February 6
- March 6
- April 10
- May 1
- June 5
- July 10
- August 7
- September 11
- October 2 (LOC Conference is September 28-30, 2017 & and October 9th is Columbus Day)
- November 6
- December 4

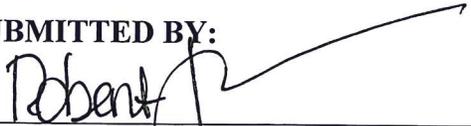
FISCAL IMPACT:

None

RECOMMENDATION:

MOTION: Set the 2017 City Council regular meeting dates as January 9, February 6, March 6, April 10, May 1, June 5, July 10, August 7, September 11, October 2, November 6, and December 4.

SUBMITTED BY:



Robert Mawson, *City Manager*

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Approve Budget Calendar for Fiscal Year 2017/2018	ITEM NO: 5.1.2

BACKGROUND:

The budget Calendar must be approved each year. The attached calendar shows the dates of the meetings and the required publication dates.

FISCAL IMPACT:

None

RECOMMENDATION:

Approve the Budget Calendar for Fiscal Year 2017/2018.

SUBMITTED BY:



Robert Mawson, *City Manager*

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Approval of Holiday Schedule for 2017	ITEM NO: 5.1.3

BACKGROUND:

The City Council annually approves the Holiday Calendar for the Year. The attached document shows the Holidays for 2017.

FISCAL IMPACT:

None

RECOMMENDATION:

MOTION: Approve 2017 Holiday Schedule.

SUBMITTED BY:



Robert Mawson, *City Manager*

CITY OF BANDON HOLIDAYS 2017

January 2	Monday	New Year's Day
January 16	Monday	M.L.K Birthday
February 20	Monday	President's Day
May 29	Monday	Memorial Day
July 4	Tuesday	Independence Day
September 4	Monday	Labor Day
October 9	Monday	Columbus Day
November 10	Friday	Veteran's Day
November 23-24	Thurs/Fri	Thanksgiving
December 25	Monday	Christmas

+ Employee's Birthday

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Set Date for Workshop on City Council Goals for 2017-2019	ITEM NO: 5.1.4

BACKGROUND:

Traditionally, following the installation of new City Council members, the Council meets to discuss and establish goals for the next two-year period, in this case July 1, 2017 through June 30, 2019.

These goals provide general direction & guidance for the City Manager, City Staff, Appointed Commissions, and Committees when conducting the business of the City. This meeting can also provide the Council opportunity to review & revise City Council Rules, if needed. Copies of previous City Council Goals and a 3-month calendar are attached for review and reference.

Options for meeting include: Meeting before or after a regular Council meeting, meeting on a different weekday/evening or meeting on a Saturday morning/afternoon. A location outside of City Hall, that promotes a relaxed and communication-friendly atmosphere, could also be considered.

This would be an informal meeting conducted in a workshop format. Goals would be brought back to the Council during a regular Council meeting for formal approval and adoption.

FISCAL IMPACT:

City Council Goals will be utilized when assigning staff & funding resources in the FY17-18 and FY18-19 City and Urban Renewal budgets.

RECOMMENDATION:

Motion to set the date, time & place for a City Council workshop.

SUBMITTED BY:



Robert Mawson, *City Manager*



January 2017 (United States)

February 2017

S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 New Year's Day	2 New Year's Day observed	3	4	5 1st Quarter	6	7
8	9	10	11	12 Full Moon	13	14
15	16 Martin Luther King Day	17	18	19 3rd Quarter	20	21
22	23	24	25	26	27 New Moon	28
29	30	31	1	2	3 1st Quarter	4

February 2017 (United States)

March 2017
 S M T W T F S
 5 6 7 8 9 10 11
 12 13 14 15 16 17 18
 19 20 21 22 23 24 25
 26 27 28 29 30 31

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	1	2	3 ● 1st Quarter	4
5	6	7	8	9	10 ○ Full Moon	11
12	13	14 Valentine's Day	15	16	17	18 ● 3rd Quarter
19	20 Presidents' Day	21	22	23	24	25
26 ● New Moon	27	28	1	2	3	4



March 2017 (United States)

April 2017

S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26 	27	28	1	2	3	4
5 	6	7	8	9	10	11
12 	13	14	15	16	17	18
19	20 	21	22	23	24	25
26	27 	28	29	30	31	1



CITY COUNCIL GOALS 2015–2016

- GOAL #1** Promote education and communication with the community regarding the return of utility rate setting responsibilities to the City Council. Engage the Citizen Involvement Committee to assist in this endeavor.
- GOAL #2** Continue to properly maintain public buildings and basic infrastructure through vigilance and planning. Specific emphasis will be the water reservoir. Incorporate renewable energy into new projects and retrofit existing infrastructure to achieve this goal when feasible.
- GOAL #3** Pursue development of a pedestrian/bike trail from Riverside Drive to the Jetty. City staff will continue to identify rights of way, and possible grant funding sources.
- GOAL #4** Proceed with planning to improve drainage in the Woolen Mill area to facilitate future development. Encourage the flow of traffic from the Creamery to Old Town.
- GOAL #5** Promote “Community Appeal” through the support of public art and beautification; including an emphasis on reducing litter through education, enforcement of litter related ordinances and “Clean-up Days.”
- GOAL #6** Monitor the Emergency Plan and Warning System. Encourage community education and neighborhood meetings through continued reminders and education in the City Newsletter and the media. Continue to support preparedness efforts through BandonPrepares.
- GOAL #7** Review the Animal Control ordinance. Enforce the leash law and waste pick-up ordinance. Address problems with unrestrained dogs and other nuisance animals through citations and warnings.
- GOAL #8** Ensure and support adequate Police and Fire services.

CITY OF BANDON
CITY COUNCIL GOALS
2013-2014

GOAL # 1 Pursue development of a pedestrian/bike trail, with special emphasis on development of the Ocean Bluff Trail (Madison Avenue to Beach Loop).

GOAL # 2 Continue to monitor the Emergency Plan and Warning System and include community education and neighborhood meetings.

GOAL # 3 Establish a community-wide fixed-route bus service.

GOAL # 4 Address and resolve problems with unrestrained dogs, feral cats and other nuisance animals.

GOAL # 5 Encourage the flow of traffic between the Face Rock Creamery cheese factory and Old Town.

GOAL # 6 Promote "Community Appeal" through the support of Beautification and Quality of life issues, including emphasis on reducing litter through education, enforcement and clean-up days.

GOAL # 7 Continue to monitor and control basic infrastructure, with special emphasis on maintenance of streets, water, sewer and electric systems. Ensure adequate Police and Fire Services.

GOAL # 8 Ensure adequate Police and Fire Services.

City Council Goals are revised every two years after new members are appointed.

COUNCIL GOALS 2011-2012

- GOAL # 1 Continue to monitor and control basic infrastructure, with special emphasis on maintenance of streets, water, sewer and electric systems.
- GOAL # 2 Ensure adequate Police and Fire Services.
- GOAL # 3 Pursue development of a pedestrian/bike trail, with special emphasis on development of the Ocean Bluff Trail (Madison Avenue to Beach Loop).
- GOAL # 4 Continue to monitor the Emergency Plan and Warning system and include community education and neighborhood meetings.
- GOAL # 5 Establish a community-wide fixed-route bus service.
- GOAL # 6 Address and resolve problems with unrestrained dogs, feral cats and other nuisance animals.
- GOAL # 7 Promote "Community Appeal" through the support of Beautification and Quality of life issues, including emphasis on reducing litter through education, enforcement and clean-up days.
- GOAL # 8 Complete the Business Registry.

COUNCIL GOALS 2009-2010

- GOAL #1 Ensure adequate Police and Fire Services

- GOAL #2 Continue to monitor and control basic infrastructure with special emphasis on putting settling tubes in the clarifier.

- GOAL #3 Continue to monitor the Emergency Plan and Warning System and include community education and neighborhood meetings.

- GOAL #4 Promote “Community Appeal” through the support of Beautification and Quality of Life issues including emphasis on reducing litter through education, enforcement and clean-up days.

- GOAL #5 Pursue development of a pedestrian/bike trail with special emphasis on development of the Ocean Bluff Trail (Madison Avenue to Beach Loop) and the Table Rock Pathway.

- GOAL #6 Preserve and protect the riparian and wetland areas of our city, our watershed, and our future potential water sources.

- GOAL #7 Secure the remaining property to develop an east-side park.

- GOAL #8 Promote the completion of the Business Registry.

- GOAL #9 Work toward a coordinated, community-wide shuttle service.

**CITY OF BANDON
COUNCIL GOALS
JULY1, 2007 - JUNE 30, 2009**

- GOAL #1** Support the restoration of the Coquille River Lighthouse.
- GOAL #2** Support the renovation of the Community Center
- GOAL #3** Pursue the development of a pedestrian/bike trail from Beach Loop to Riverside Drive.
- GOAL #4** Work toward a coordinated, community-wide shuttle service.
- GOAL #5** Promote "Community Appeal" through the support of Beautification and Quality of Life issues. Create a plan to address a systematic and incremental process of undergrounding wiring.
- GOAL #6** Preserve and protect the riparian and wetland areas of our city, our watershed, and our future potential water source areas.
- GOAL #7** Secure the property and develop an east-side park.
- GOAL #8** Continue to monitor the Emergency Plan and Warning System.
- GOAL #9** Promote the Chamber of Commerce completion of the Business Registry Program.
- GOAL #10** Continue to monitor and control basic infrastructure.

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Resident/Customer Satisfaction Survey	ITEM NO: 5.1.5

BACKGROUND:

When setting Municipal Goals and allocating City Resources a number of factors are taken into consideration to determine the best course of action. Some of these factors are: statutory & regulatory obligations, health & safety, quality of life, past actions, past service delivery demands, customer input, and so forth.

Many of these factors are a matter of reference or record, others are not. One of the most difficult factors to gauge can be customer input or public opinion. There are many people who make it a point to engage the Mayor, a member of the Council or a city staff member in conversation where they will express their opinion or recommendation, about something. While valuable, these conversations can represent only a portion of the community and typically only address one or two topics.

To supplement these conversations, and our own community observations & experiences, a Resident/Customer Satisfaction Survey is being proposed. This survey, a draft of which is included in the Council packet, contains questions designed to obtain opinion and priority information for the various services and programs provided by or through the City.

It is an anonymous survey and one that can be completed in private. Once completed it can be mailed back, dropped off at City Hall or the Bandon Library. Survey information will then be disaggregated and prepared for presentation at a future Council meeting. Results can then be used to supplement other factors considered during goal setting and budget development activities.

This would be a direct mail survey, which may be incorporated into the December utility billing or mailed separately, depending on the scope of opinion desired. This could be sent to all residents and utility customers or limited to City residents.

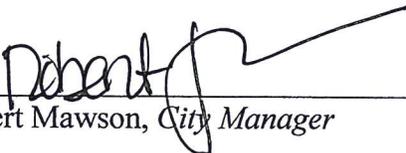
FISCAL IMPACT:

None, if mailed as a part of the utility billing process. If separate - \$2,000 postage for in City mailing and \$4,000 postage for all customers. Including a postage paid return envelope.

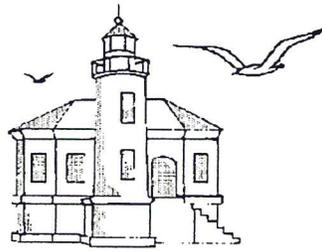
RECOMMENDATION:

Motion to authorize the City Manager to conduct a Resident/Customer Satisfaction Survey and authorize the expenditure of up to \$2,000 in postage, if necessary.

SUBMITTED BY:



Robert Mawson, *City Manager*



CITY OF BANDON

Dear Residents and Municipal Utility Customers:

On December 5, 2016, during a regular meeting of the Bandon City Council, I was authorized to conduct a Satisfaction Survey of City residents and Municipal Utility Customers.

The purpose of this survey is to accomplish three primary objectives:

- 1) Measure customer satisfaction with the services and programs provided, operated, and maintained by the City of Bandon.
- 2) Evaluate customer satisfaction with service and program providers.
- 3) Generate measurable public opinion data to assist with current and future decision-making.

This survey is intended to be anonymous and voluntary, so please feel comfortable participating and be honest with your answers. Responsible and honest answers will result in much more effective results.

Surveys are due on or before January 23, 2017. Once received, results will be compiled & analyzed in preparation for a public presentation to the City Council. Summaries of the results will be made available at the presentation meeting and thereafter at City Hall and via the City Website at www.cityofbandon.org. A postage paid return envelope is enclosed for your convenience, or you may drop your survey off at City Hall or Bandon Library during regular business hours. If you have any questions or would like assistance filling out the survey, please phone City Hall at 541-347-2437.

Thank you for your participation and comments. Together we can make a difference and see meaningful progress in the City of Bandon.

Sincerely,

Robert J. Mawson
City Manager

**CITY OF BANDON
Citizen Satisfaction Survey 2017**

Issue Date: December 30, 2016

Due Date: January 23, 2017

Please consider the following questions carefully and circle the answer that best represents your situation or opinion. When rating 1 to 10, 1 = Very Poor, 10 = Excellent. If assisting someone else, please circle the answer that best represents the situation or opinion of the person you are assisting. If the question does not apply to you, or the person you are assisting, please leave it blank. THIS IS AN ANONYMOUS SURVEY.

Q1) HOW MANY YEARS HAVE YOU LIVED IN THE CITY OF BANDON?
 A. 0-3 B. 4-6 C. 7-10 D. 11-20 E. 21 or more

Q2) DO YOU OWN OR RENT YOUR PRIMARY RESIDENCE?
 A. Own B. Rent

Q3) DO YOU OWN OTHER PROPERTY IN THE CITY? IF YES, RESIDENTIAL OR COMMERCIAL?
 A. Yes B. No C. Residential D. Commercial

Q4) WHAT IS YOUR AGE?
 A. 18-25 B. 26-35 C. 36-45 D. 46-55 E. 56 or over

Q5) ARE YOU MALE, FEMALE OR RESPONDING AS A COUPLE?
 A. Male B. Female C. Couple

Q6) DO YOU HAVE CHILDREN UNDER 18 YEARS OLD LIVING IN BANDON?
 A. Yes B. No

Q7) WHAT IS YOUR ANNUAL HOUSEHOLD INCOME?
 A. Under \$25,000 B. \$26-\$34,000 C. \$35-\$44,000 D. \$45-\$54,000 E. \$55-\$64,000 F. \$65,000 or Over

Q8) ARE YOU A LICENSED DRIVER?
 A. Yes B. No

Q9) HOW WOULD YOU RATE YOUR SATISFACTION WITH CITY STREETS AND SIDEWALKS?

Pavement Condition	1	2	3	4	5	6	7	8	9	10
Street Signs & Traffic Markers	1	2	3	4	5	6	7	8	9	10
General Cleanliness	1	2	3	4	5	6	7	8	9	10
Flood Control & Drainage	1	2	3	4	5	6	7	8	9	10
Sidewalk & Bike Lane Condition	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q10) HOW WOULD YOU RATE YOUR SATISFACTION WITH CITY PARKS?

Hours of Operation	1	2	3	4	5	6	7	8	9	10
General Maintenance (Grass/Trees)	1	2	3	4	5	6	7	8	9	10
Gazebo, Bandstand, Tables/Benches	1	2	3	4	5	6	7	8	9	10
Restrooms	1	2	3	4	5	6	7	8	9	10
Ball Fields	1	2	3	4	5	6	7	8	9	10
Disc Golf Course	1	2	3	4	5	6	7	8	9	10
Dog Park	1	2	3	4	5	6	7	8	9	10
Play Structures & Toys	1	2	3	4	5	6	7	8	9	10
Parking Opportunities	1	2	3	4	5	6	7	8	9	10
General Cleanliness	1	2	3	4	5	6	7	8	9	10
The Jetty	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q11) HOW WOULD YOU RATE YOUR SATISFACTION WITH GARBAGE & TRASH COLLECTION?

Day & Time of Collection	1	2	3	4	5	6	7	8	9	10
Frequency of Collection	1	2	3	4	5	6	7	8	9	10
Receptacle Condition & Size	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q12) HOW WOULD YOU RATE YOUR SATISFACTION WITH THE CONDITION/MAINTENANCE OF CITY BUILDINGS?

Interior / Exterior Appearance	1	2	3	4	5	6	7	8	9	10
Landscaping & Shrubbery	1	2	3	4	5	6	7	8	9	10
General Cleanliness	1	2	3	4	5	6	7	8	9	10
Adequate for Intended Purposes	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q13) HOW WOULD YOU RATE YOUR SATISFACTION WITH THE CITY LIBRARY?

Hours of Operation	1	2	3	4	5	6	7	8	9	10
Books CollectionS/Selection	1	2	3	4	5	6	7	8	9	10
DVDs, Videos & Tapes	1	2	3	4	5	6	7	8	9	10
Computer Access/Availability	1	2	3	4	5	6	7	8	9	10
Special Programs & Events	1	2	3	4	5	6	7	8	9	10
Customer Service	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q14) HOW WOULD YOU RATE YOUR SATISFACTION WITH RECREATION PROGRAMS & SPECIAL EVENTS?

Youth Recreation Programs	1	2	3	4	5	6	7	8	9	10
Adult Recreation Programs	1	2	3	4	5	6	7	8	9	10
Senior Recreation Programs	1	2	3	4	5	6	7	8	9	10
Quality of Special Events	1	2	3	4	5	6	7	8	9	10
Value of Special Events	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q15) HOW WOULD YOU RATE YOUR SATISFACTION WITH THE CITY POLICE DEPARTMENT?

Hours of Operation	1	2	3	4	5	6	7	8	9	10
Professionalism/Expertise	1	2	3	4	5	6	7	8	9	10
Response Time	1	2	3	4	5	6	7	8	9	10
Interaction with Officers/Staff	1	2	3	4	5	6	7	8	9	10
Problem/Crime Solving Ability	1	2	3	4	5	6	7	8	9	10
Animal Control Efforts	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q16) HOW WOULD YOU RATE YOUR SATISFACTION WITH FIRE AND EMERGENCY MEDICAL SERVICES?

Professionalism/Expertise	1	2	3	4	5	6	7	8	9	10
Response Time	1	2	3	4	5	6	7	8	9	10
Interaction with Responders	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q17) HOW WOULD YOU RATE YOUR SATISFACTION WITH SENIOR CENTER SERVICES & PROGRAMS?

Hours of Operation	1	2	3	4	5	6	7	8	9	10
Senior Center Atmosphere	1	2	3	4	5	6	7	8	9	10
Senior Center Activities	1	2	3	4	5	6	7	8	9	10
Senior Center Meals	1	2	3	4	5	6	7	8	9	10
Home Delivered Meals	1	2	3	4	5	6	7	8	9	10
Interaction with Staff	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q18) HOW WOULD YOU RATE YOUR SATISFACTION WITH THE CITY WATER UTILITY?

Water Quality	1	2	3	4	5	6	7	8	9	10
System Reliability	1	2	3	4	5	6	7	8	9	10
Water Service Availability	1	2	3	4	5	6	7	8	9	10
Interaction with Staff	1	2	3	4	5	6	7	8	9	10
Water System Education Efforts	1	2	3	4	5	6	7	8	9	10
Conservation Education/Programs	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q19) HOW WOULD YOU RATE YOUR SATISFACTION WITH THE CITY WASTEWATER UTILITY?

Treatment Plant Odor Control	1	2	3	4	5	6	7	8	9	10
System Reliability	1	2	3	4	5	6	7	8	9	10
Wastewater Service Availability	1	2	3	4	5	6	7	8	9	10
Interaction with Staff	1	2	3	4	5	6	7	8	9	10
Wastewater System Education Efforts	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q20) HOW WOULD YOU RATE YOUR SATISFACTION WITH THE CITY ELECTRIC UTILITY?

System Reliability	1	2	3	4	5	6	7	8	9	10
Electric Service Availability	1	2	3	4	5	6	7	8	9	10
Interaction with Staff	1	2	3	4	5	6	7	8	9	10
Electric System Education Efforts	1	2	3	4	5	6	7	8	9	10
Conservation Education/Programs	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q21) HOW WOULD YOU RATE YOUR SATISFACTION WITH CITY PLANNING & CODE ENFORCEMENT?

Hours of Operation	1	2	3	4	5	6	7	8	9	10
Leadership & Experience	1	2	3	4	5	6	7	8	9	10
Response to Concerns/Suggestions	1	2	3	4	5	6	7	8	9	10
Quality of Service/Assistance	1	2	3	4	5	6	7	8	9	10
Problem Solving Ability	1	2	3	4	5	6	7	8	9	10
Access to Information	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q22) HOW WOULD YOU RATE YOUR SATISFACTION WITH CITY ADMINISTRATION?

Hours of Operation	1	2	3	4	5	6	7	8	9	10
Leadership & Experience	1	2	3	4	5	6	7	8	9	10
Response to Concerns/Suggestions	1	2	3	4	5	6	7	8	9	10
Quality of Service/Assistance	1	2	3	4	5	6	7	8	9	10
Problem Solving Ability	1	2	3	4	5	6	7	8	9	10
Management of City Finances	1	2	3	4	5	6	7	8	9	10
Access to Information	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q23) HOW WOULD YOU RATE YOUR SATISFACTION WITH THE MUNICIPAL COURT?

Hours of Operation	1	2	3	4	5	6	7	8	9	10
Quality of Service/Assistance	1	2	3	4	5	6	7	8	9	10
Problem Solving Ability	1	2	3	4	5	6	7	8	9	10
Access to Services/Information	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q24) HOW WOULD YOU RATE YOUR SATISFACTION WITH THE FOLLOWING BOARDS & COMMISSIONS?

Planning Commission	1	2	3	4	5	6	7	8	9	10
Parks & Recreation Commission	1	2	3	4	5	6	7	8	9	10
Utility Commission	1	2	3	4	5	6	7	8	9	10
Library Board	1	2	3	4	5	6	7	8	9	10
Community Center Advisory Comm.	1	2	3	4	5	6	7	8	9	10
Committee for Citizen Involvement	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q25) HOW WOULD YOU RATE YOUR SATISFACTION WITH THE LEADERSHIP OF THE CITY COUNCIL?

Providing Value for Your Tax Dollar	1	2	3	4	5	6	7	8	9	10
Effectively Planning for the Future	1	2	3	4	5	6	7	8	9	10
Communicating with Citizens	1	2	3	4	5	6	7	8	9	10
Creating Opportunity for Input	1	2	3	4	5	6	7	8	9	10
Representing Needs of All Citizens	1	2	3	4	5	6	7	8	9	10
Relationship w/ Other Governments	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q26) HOW WOULD YOU RATE YOUR SATISFACTION WITH THE QUALITY OF LIFE IN THE CITY OF BANDON?

Access to City Services	1	2	3	4	5	6	7	8	9	10
Housing Quality & Availability	1	2	3	4	5	6	7	8	9	10
Housing Affordability	1	2	3	4	5	6	7	8	9	10
Selection of Stores & Services	1	2	3	4	5	6	7	8	9	10
Recreational Opportunities	1	2	3	4	5	6	7	8	9	10
Schools/Education Opportunities	1	2	3	4	5	6	7	8	9	10
Attractiveness of the City	1	2	3	4	5	6	7	8	9	10
Neighborhood Safety & Security	1	2	3	4	5	6	7	8	9	10
Employment Opportunities	1	2	3	4	5	6	7	8	9	10
Place to Raise a Family	1	2	3	4	5	6	7	8	9	10
Community Reputation/Image	1	2	3	4	5	6	7	8	9	10
Overall Satisfaction	1	2	3	4	5	6	7	8	9	10

Q27) IF YOU WERE GIVEN ONE HUNDRED DOLLARS (\$100.00) TO HELP FUND THE COST OF VARIOUS CITY SERVICES, HOW WOULD YOU DIVIDE IT UP AMONG THE FOLLOWING SERVICES AND PROGRAMS?

Streets, Sidewalks & Bike Trails	\$ _____
Police, Fire & Emergency Medical Services	\$ _____
Economic Development/Retail/Job Creation	\$ _____
Library Services	\$ _____
Water & Wastewater System/Treatment Plants	\$ _____
Parks & Recreation	\$ _____
Planning Services & Code Enforcement	\$ _____
Senior Activities & Services	\$ _____
Community Beautification, Special Events & Tourism	\$ _____
Transportation/Transit Services	\$ _____
Flood Control & Drainage	\$ _____
Affordable Housing Activities	\$ _____
Youth Activities & Programs	\$ _____
Emergency Preparedness/Education	\$ _____
Total:	\$ 100.00

Q28) WHEN IT COMES TO ECONOMIC & BUSINESS DEVELOPMENT HOW WOULD YOU PRIORITIZE THE FOLLOWING EFFORTS (1 BEING MOST IMPORTANT AND 8 BEING LEAST IMPORTANT)?

- _____ Attract more retail stores to the City (Clothing, Household Goods, General Merchandise, etc.)
- _____ Attract more service providers to the City (Barbers, Auto Repair, Contractors, Hotels, etc.)
- _____ Attract more financial services to the City (Investment, Bank, Credit Union, etc.)
- _____ Attract more special events and festivals to the City (Festivals, Car Shows, Farmers Markets, etc.)
- _____ Attract more professional services to the City (Doctors, Dentists, Attorneys, Accountants, etc.)
- _____ Attract more entertainment providers to the City (Restaurants, Theaters, Museums, etc.)
- _____ Attract more specialty shops to the City (Antiques, Art Galleries, Toy Stores, etc.)
- _____ Attract more high paying Jobs (Industry, Manufacturing, etc.)

Q29) WHAT DO YOU THINK ARE THE BIGGEST CHALLENGES CURRENTLY FACING THE CITY OF BANDON?

Q30) WOULD YOU USE A LOCAL BUS/TRANSIT SERVICE IF IT WERE AVAILABLE?

- A. Yes B. No

Q32) WHERE DO YOU GET MOST OF YOUR INFORMATION ABOUT WHAT GOES ON IN THE CITY OF BANDON?

- | | |
|--|--|
| _____ Newspaper (Written or Online) | _____ Social Media |
| _____ City Newsletter | _____ Conversations with City Personnel |
| _____ Conversations with Mayor or City Council | _____ Conversations with Neighbors/Friends |
| _____ Personal Experience (attending meetings, etc.) | _____ Radio/Television |

ANYTHING ELSE YOU WOULD LIKE US TO KNOW?

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Review of Open Meetings Law - Recent Decision	ITEM NO: 5.1.6

BACKGROUND:

City Attorney will review recent decision regarding Open Meetings Law.

FISCAL IMPACT:

None

RECOMMENDATION:

None



Robert Mawson, *City Manager*

From: League of Oregon Cities <leagueoforegoncities@orcities.org>
Date: November 28, 2016 at 1:42:11 PM PST
To: Frederick Carleton <carllaw@mycomspan.com>
Subject: LOC Bulletin - Special Edition

A special edition of the *LOC Bulletin* covering recent court decisions is available [here](#).

If the above link is not connecting to this week's Bulletin, it can also be viewed through the home page of the League's website: www.orcities.org.

You are currently subscribed to loc-weekly-bulletin as: carllaw@mycomspan.com.

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(It may be necessary to cut and paste the above URL if the line is broken)

or send a blank email to leave-239185-61749.6762c47d8938a9d95578ddba03262823@list.orcities.org



LOC Bulletin



SPECIAL EDITION – November 28, 2016

Supreme Court Releases Public Meetings Decision

On Friday, the Oregon Supreme Court released its opinion in the much-anticipated public meetings law case, *Handy v. Lane County*. The main issue in this case was whether the state's public meetings law prohibits members of a governing body from having a series of one-on-one communications to make a decision or deliberate towards a decision once the number of individuals involved is equal to a quorum (a so-called serial meeting). In an earlier opinion, the Oregon Court of Appeals held that such communications were prohibited under Oregon law. In the decision issued last week, the Oregon Supreme Court reversed the Court of Appeals on that issue, however it did not directly rule on the issue of whether serial meetings are prohibited under Oregon law. Rather, the court said it would not decide that legal issue unless there was sufficient evidence to show that a quorum of the Lane County commissioners in this case had engaged in a series of one-on-one communications to make a decision or deliberate towards a decision. Because the court concluded there was insufficient evidence that a serial meeting had occurred in this case, the court remanded the case back for further proceedings.

Depending on what the evidence finally shows, this case may make its way back to the state Supreme Court. Until then, the Court of Appeals holding that serial meetings are prohibited under Oregon law no longer stands. Nonetheless, because the Supreme Court did not expressly indicate one way or the other whether serial meetings violate Oregon public meetings law, members of city councils and other public bodies are well advised to seek the advice of their city attorney on the full impacts of this case to ensure compliance with public meetings law.

Contact: Sean O'Day, General Counsel – soday@orcities.org

IN THIS ISSUE

- [Supreme Court Releases Public Meetings Decision](#)
- [Court Prohibits New Federal Overtime Rule](#)



City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: City Council Regular Meeting	ITEM NO: 6.1.1

BACKGROUND:

Meeting Minutes of the City Council as submitted by Blythe Tiffany, *Minutes Clerk*
Regular Meeting – November 7, 2016

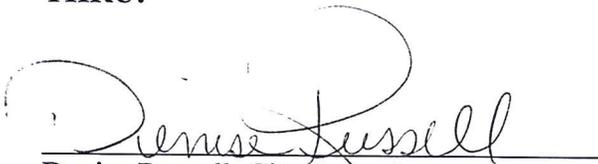
FISCAL IMPACT:

None

RECOMMENDATION:

Motion to approve the minutes.

THRU:


Denise Russell, City Recorder

**REGULAR CITY COUNCIL MEETING
BANDON CITY HALL
November 7, 2016**

- Present:** Mayor Mary Schamehorn, Council President Claudine Hundhausen, Councilors Peter Braun, Chris Powell, Geri Procetto, Brian Vick
- Staff:** City Manager Robert Mawson, City Attorney Shala McKenzie-Kudlac, Minutes Clerk Blythe Tiffany
- Absent:** Councilor Madeline Seymour

1. Call to Order/Invocation/Pledge of Allegiance

Schamehorn called the meeting to order at 7:00 p.m. Roll Call was taken as indicated above. The Invocation was offered by Jim Simpson, Member, Pacific Community Church. The Pledge of Allegiance was led by Hundhausen.

2. Public Request(s) – None

3. Presentation(s)

3.1 Volunteer of the Month

Greater Bandon Association (GBA) Executive Director Harv Schuboth introduced the November Volunteer of the Month: Gayle Nordstrom, who has been the cook for EAT (Everyone At Table) since its inception some years ago, and also serves as its treasurer. She was presented with a plaque and a gift certificate from a local merchant.

3.2 Introduction of John McLaughlin, Planning Director

Schamehorn introduced the recently-hired Planning Director, John McLaughlin, who noted that he was a native Oregonian and gave a brief summary of his education and work background. He stated that he and his wife had been looking to move to the Oregon coast, and were very happy to be in Bandon.

Schamehorn welcomed McLaughlin, and stated that the City was fortunate to have recently hired two men of the caliber of McLaughlin and Robert Mawson, the new City Manager.

4. Hearing(s) – None

5. Proceedings

5.1 Action & Discussion

5.1.1 Proposed Revision to the City Internal Control Document

The Council had been provided with copies of a brief written report, with attachments as referenced. The report stated:

A revision to the credit card section of the City of Bandon Internal Control Document is being proposed to reflect the existence of the City Purchase Card Program Cardholder Manual and provide more clarity in establishing the City's aggregate credit limit and individual card limits. Page 12 of the Internal Control Document, noting the original language and proposed revision to the credit card section, is included for review.

Following Mawson's review of the issue, [See also Agenda Item 5.2.2, below] explaining the need for clarity, not only in the City's Internal Control Document, but with the bank, as well, in setting individual and aggregate credit card limits, Hundhausen moved to approve the proposed revision to the city of Bandon Internal Control Document to reflect the existence of the City Purchase Card Program Cardholder Manual and provide more clarity in establishing the City's aggregate credit card limit and individual card limits. Procetto seconded the motion, which was passed by a vote of 5:0:1 absent (Seymour).

5.1.2 LUBA No. 2016-034 Final Opinion and Order

Councilors had been provided with copies of the above-referenced Order, dealing with Nancy Evans vs City of Bandon and Jeff McElrath.

Kudlac stated that the Order was self-explanatory, noting that LUBA (Land Use Board of Appeals) had found for the City on all assignments of error brought forth by Evans. She added that LUBA did not make a determination as to whether the extension of the Jetty sewer district was itself a land use decision, so the City will need to be looking into that issue to make sure that any future extension request is handled correctly.

5.2 Resolutions

5.2.1 Resolution No. 16-12: Designating Banner Bank/Authorizing Signers

Councilors had been provided with copies of proposed Resolution No. 16-12, along with a memo from Mawson, noting that the Resolution was required in order to remove Matt Winkel and add Robert Mawson to the authorized signers for all City accounts at Banner Bank.

Vick moved for approval of Resolution No. 16-12. Braun seconded the motion, and it was passed by a vote of 5:0:1 absent (Seymour).

5.2.2 Resolution No. 16-13: Setting the City's Aggregate Credit Limit for the Purchase Card Program Account at Banner Bank

The Council had been provided with copies of proposed Resolution No. 16-13, and a report from Mawson, stating:

Resolution 16-13 is a companion action to 5.1.1, which revised the credit card section of the City of Bandon Internal Control Document. Resolution 16-13 sets the Aggregate Credit Limit for the City's Purchase Card Program Account at Banner Bank. The Aggregate Credit Limit currently sits at \$10,000, which is allocated among eight department cards. Under the program with Banner Bank each individual card must maintain a \$1,000 minimum credit line. Because of the low aggregate limit and the minimum balance requirement it is difficult to accommodate the fluctuating needs of each department and keep enough credit on one card to address any potential emergency or expedient purchase. Maintaining a two to three month credit line buffer to allow for overlapping billing cycles is also recommended. A new Aggregate Credit Line Limit of \$35,000 is being proposed to address these concerns. This will have to financial impact, as all purchase card activity will still be subject to City budget, purchasing and purchase card policies and procedures.

Procetto moved to approve Resolution No. 16-13. Vick seconded the motion, and it was passed by a vote of 5:0:1 absent (Seymour).

5.2.3 Resolution No. 16-14: Transferring Real Property to Historical Society

Councilors had been provided with copies of proposed Resolution No. 16-14, agenda documentation items from the City Council meeting of September 12, 2016, and a memo from Mawson, stating:

Resolution #16-14 is required to authorize the transfer of three parcels of land, currently owned by the City of Bandon, to the Bandon Historical Society and authorize the Mayor and/or City Manager to execute all documents necessary to execute the transfer. This land transfer will include a reversionary clause in the deed, similar to the clause note in previous land transactions with the Historical Society.

Costs associated with this transfer are minor and will include legal document preparation & review along with title transfer & recording fees.

Vick and Schamehorn both noted for the record that they are on the Board of the Historical Society.

Hundhausen moved to adopt Resolution No. 16-14. Powell seconded the motion, which was passed by a vote of 5:0:1 absent (Seymour).

5.3 Ordinance(s) – None

6. Consent Agenda

The Council considered the following items on the Consent Agenda:

- 6.1 Approval of Council Minutes**
 - 6.1.1 Regular Meeting – October 11, 2016**
- 6.2 Review of Commission & Committee Minutes**
 - 6.2.1 Planning Commission – No Meeting**
 - 6.2.2 Parks & Recreation Commission – Site Visit**
 - 6.2.3 Committee for Citizen Involvement – No Meeting**
 - 6.2.4 Community Center Advisory Committee – October 26, 2016**
 - 6.2.5 Utilities Commission – October 12, 2016**
- 6.3 Information Only: Department Reports**
 - 6.3.1 Police – September, 2016**
 - 6.3.2 Accounts Payable – September, 2016**
 - 6.3.3 Library – September, 2016**
 - 6.3.4 Waste Water Treatment Plant – September, 2016**
 - 6.3.5 Public Works – October, 2016**
 - 6.3.6 Water Treatment Plant – September, 2016**
 - 6.3.7 The Barn – September, 2016**
- 6.4 Information Only: Other Items – None**

Procetto moved for approval of the Consent Agenda. Powell seconded the motion, which was passed by a vote of 5:0:1 absent (Seymour).

7. Public Comment

Schamehorn called for public comment, and none was offered.

8. Other: Council/Mayor/Staff Remarks

Mawson stated that he had been out and about in the community, where he has been made to feel welcome, and meeting some good people. He stated that it has been a good first month, and that there is a great staff at City Hall.

Vick offered his congratulations to the former City Manager, who is now a new grandfather.

Powell stated that he goes in to work quite early and had noticed that it was quite dark in Old Town. He contacted Mawson, and the lights were on the next day. He also noted that the streets look good, and offered his thanks to the City for getting the work done.

Schamehorn noted that Public Works Director Richard Anderson had been present daily as the street work was done, and stated that it had worked well to have the work done at night, as it caused minimal disturbance to the businesses.

Hundhausen stated that there had been reports of theft of political signs, which she felt was unfortunate, and not the American Way, adding, "Shame on you." She also noted that videographer Gordon Young, who records the Bandon City Council and Planning Commission meetings (as well as many other meetings throughout the County), had suffered a stroke recently, and she wanted to let him know that his professional demeanor and dedication is appreciated. She added that it is hoped that he will recover fully, and thanked him for his service.

Braun extended his congratulations to Gayle Nordstrom as Volunteer of the Month; and as he had not been present for the previous month's presentation, he also congratulated Harv Schubothe for being Citizen of the Month in October. He also noted an additional welcome to Robert Mawson and John McLaughlin to the City.

Schamehorn noted that, in reference to Hundhausen's comments on political signs, the State of Oregon has let it be known that signs are not allowed in the right-of-way, and will remove any found there.

Police Sergeant **Larry Lynch** noted that the officers will not be shaving this month, in observance of "No Shave November," for cancer awareness.

9. Adjournment

Schamehorn adjourned the meeting at 7:22 p.m.

Blythe Tiffany
Minutes Clerk

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Parks and Rec. Commission Meeting Minutes	ITEM NO: 6.2.1

BACKGROUND:

The regular Parks and Recreation Commission meeting minutes for October 6, 2016 Site Visit and November 11, 2106.

FISCAL IMPACT:

None

RECOMMENDATION:

For information only.

THRU:


Denise Russell, *City Recorder*

**PARKS AND RECREATION COMMISSION MEETING
SPECIAL MEETING AND SITE VISIT
BANDON CITY PARK
October 6, 2016
5:30 p.m.**

Present: Chair Harv Schubothe, Commissioners Ollie Jones, Brad Owens, Troy Russell, and Esther Williams

Staff: City Planner Michelle Hampton, RARE Intern Dana Nichols, Public Works Director Richard Anderson

Absent: Commissioners Donny Goddard and Zac Pounder

1. Call to Order

The meeting was called to order at 5:30 p.m. by Schubothe.

2. Roll Call

Roll Call was taken as indicated above.

3. Approval of August 11, 2016 Regular Meeting

It was moved by Commissioner Russell, seconded by Commissioner Jones and unanimously carried to approve the August 11, 2016 meeting.

4. New Business

4.1 Tree Removal Request:

966 Beach Loop Drive – Jones/Hart – Remove three shorepine for driveway construction.

Staff Hampton explained the tree removal request was to allow for the removal of three shorepine for a driveway at 966 Beach Loop Drive to allow for the construction of a new single family dwelling. Staff also noted the trees had already been removed. Staff recommended the Commission review the tree ordinance and allow more administrative discretion to allow for these types of requests. It was the consensus of the Commission to recommend the Tree Sub-committee review the request and make a recommendation to the Parks and Recreation Commission.

Commissioner Jones declared an ex-parte contact for the request. She personally had spoken with the applicant regarding the application, but did not feel it would bias her decision.

It was moved by Commissioner Russell, seconded by Commissioner Jones, and unanimously carried to approve the request for removal of three shorepine located within the Beach Loop Drive right-of-way near 966 Beach Loop Drive.

4.1.2 Tree Removal Request:

City Park – To have arborist review trees and determine hazards.

After brief discussion regarding the perimeter for the arborist to review, it was moved by Commissioner Williams, seconded by Commissioner Jones to have an arborist review the trees within the City Park, specifically around the disc golf course, remove immediate hazards and mark any proposed future tree removals.

It was moved by Commissioner Williams, seconded by Commissioner Jones and unanimously approved to allow for the removal of any hazard trees as identified by the arborist with future proposed removals to be brought back to the commission.

4.2 City Park

Playground Equipment – Staff informed the Commission the new playground equipment had been installed, but a curing time would need to be completed prior to replacing the ground covering. Staff is requesting approval to remove the metal slide (east portion of the playground). It was the consensus of the Commission to allow for the removal of the slide.

Commissioner Russell questioned if the City could auction the slide off. Public Works Director Anderson stated the city's insurance carrier (CIS) and City Attorney have both stated the slide needed to be removed and discarded and the City should not encourage the item to be used by private individuals.

Grand Opening – The Commission discussed the need to have a grand opening, but realized there could be some difficulty due to the weather. Staff was instructed to place information about the new playground equipment on the web page or in the newspaper.

Park Hours – Staff informed the Commission signage has been ordered notifying the public the park hours will not be restricted after 10:00 p.m. until 5:00 a.m. Signage will be posted on both the east and west entrances and the north side entrance near Lincoln and 8th Street SW.

Stage Lighting – Staff informed the Commission Electric Supervisor Bob Shaffar has been investigating the appropriate lighting and will be investigating to ensure the proposed lighting will accommodate the needs of entertainers and spectators alike.

5. Adjournment

The meeting was adjourned at 6:00 p.m.

Michelle Hampton
City Planner

Parks and Recreation Commission
Special Meeting and Site Visit
11/06/2016

**PARKS AND RECREATION COMMISSION MEETING
BANDON CITY HALL
November 11, 2016**

Present: Chair Harv Schubothe (2-1), Commissioners Donnie Goddard (1-1), Ollie Jones (1-1), Brad Owens (1-3), Esther Williams (1-4)

Staff: City Planning Director John McLaughlin, Planner Michelle Hampton, Intern Dana Nichols, Minutes Clerk Blythe Tiffany

Absent: Commissioners Zac Pounder, Troy Russell

1. Call to Order

The meeting was called to order at 5:30 p.m. by Schubothe.

2. Introductions

Hampton introduced new Commissioner Brad Owens, new Planning Director John McLaughlin, and intern Dana Nichols.

3. Roll Call

Roll Call was taken as indicated above, with Commissioners reporting meeting time (listed first), as well as outside work time.

4. Approval of Minutes

As the minutes had been received late, it was agreed to hold approval over to the next meeting.

[Noting that there were members of the public present, waiting to speak, and that he did not feel that they should have to wait through the "business" of the meeting, Schubothe called up Agenda Item 9 to be dealt with at this time.]

9. Public Input

Gary Chrismon, 880 Jackson Avenue, stated that he owns property adjacent to the City Park, which "is in the middle of the disc golf course." People are apparently not aware that they are on private property, and he is concerned, not only about the intrusion on his property, but about safety issues, as he has seen people climbing trees on his property in order to recover their discs. He suggested that the Commission make a site visit in order to understand his concerns.

In further discussion of the issue, Chrismon referred to previous discussions with the City about some kind of land trade, and would still be interested, as long as it was equitable.

As a result of discussion, it was agreed that staff would coordinate a site visit with Chrismon and the Commissioners the following week.

George Trott, Commander of the local Veterans of Foreign Wars Post, noted the Blue Star memorial at the City Park, and stated that the VFW would like to extend the cement slab five feet to the west and put up a war memorial there. He stated that it would be an ideal spot, because that is where barracks and horses were housed during World War 2. He noted that the VFW is working with several other

groups, including the American Legion, Kiwanis, Rotary and the Rural Fire Department. There are no plans for it at this time, but the high school drafting class has been asked to take it on as a project.

There were several positive comments from Commissioners, including the idea that the location makes sense, and that the inclusion of the high school students was a good concept.

Jones noted that there had been some earlier discussion of the “historical” nature of the cement, and Hampton stated that staff could double check with Roger Straus of the Lions Club on that issue.

Williams stated that she was in favor of the project, and that the City Park was the perfect spot for it.

5. New Business

5.1 Tree Removals

5.1.1 City Park – Clearing hazard trees within Park and around disc golf course

Hampton’s memo, copies of which had been provided to the Commission, noted:

The Commission approved the request to remove any hazard trees within the City Park and to have the arborist review and mark potential hazard trees within the disc golf course.

During the process, the Public Works Director noted several other trees that are not hazards, but should be removed.

Hampton stated that the hazard trees have been tagged and/or removed. She also noted Public Works Director Richard Anderson’s email which referred to other hazards reported by users of the disc golf course, and noted that what they had subsequently flagged at his request was brush.

There was some discussion of the removal three trees, pictures of which had been provided. The three trees were two dead cherry trees, and a tree with a large limb which hangs out over the park road.

Williams moved to approve removal of the three trees identified. Goddard seconded the motion, and it was passed by a vote of 5:0:2 absent (Pounder, Russell).

5.1.2 Southern Coos Hospital and Health Center – Additional trees for helicopter landing – 11th Street, east & south end of cul-de-sac

Commissioners had been provided with copies of copies of the request from Southern Coos Hospital and Health Center (SCH), as well as pictures, and visual clearance criteria, along with a memo from Hampton, stating:

The SCH is requesting to remove additional trees located within the City right of way to the east and south of the cul-de-sac. This request will allow for the pilot of the air ambulance to have clear sight while approaching and departing from the hospital (cul-de-sac).

Planning Director McLaughlin has provided information outlining the recommended clearance for this type of activity. The request from SCH is below the recommended clearance and appears to be the minimum tree removal that would still allow for safe approach/departure.

Williams moved for approval of the removal request. Goddard seconded the motion, which was passed, 5:0:2 absent (Pounder, Russell).

5.2 Benches – Request to change style and material

Hampton referenced a handout which had been provided to the Commissioners, containing information on outdoor benches proposed to be purchased to replace the deteriorating cranberry-colored benches throughout town.

Public Works Director Anderson explained that the proposed new benches would be black, cast iron, with a ceramic coating, while the old benches were steel, with a rubber coating. He stated that they would be purchased over time, and noted that funds are currently available to replace benches and trash cans.

[This led to a brief discussion of the “very noticeable” trash containers in Old Town, and it was explained that the Port provides those, under an agreement with the City.]

Anderson stated that the first bench to go in would be by the museum. He referred to the benches along the highway in North Bend, noting that these would be the same as those. The cost would be approximately \$1,100 each, plus shipping. It is expected that they would be much more durable, and last much longer than the current benches.

Jones moved to approve the move to the style, materials and color benches identified. Owens seconded the motion, which was passed, 5:0:2 absent (Pounder, Russell).

5.3 Parks Master Plan – Update from 2014

Commissioners had been provided with copies of Chapter 2 of the Parks Master Plan. Hampton explained that the Plan had been worked on in 2014-15, it had gone to the Planning Commission, which had suggested some changes; Planning Commissioner Sheryl Bremmer had volunteered to review the document and make those changes that needed to be made. The plan had been completed in 2015, but had never been moved forward. Hampton stated that she had sent copies to the Parks and Recreation Commission for their comments/Suggestions prior to the meeting.

Jones wondered if there were some way to look at the original document and the changes made, and was advised that this would be possible, but cumbersome. Jones also suggested that language be added listing the City Park memorial area as a historic site, in order to complement future use.

Hampton noted that, at this point, it was like starting over. She had explained that, as this would be an amendment to the City Comprehensive Plan, DLCDC would need to be notified, and there would be hearings at the Parks and Recreation Commission, the Planning Commission, and the City Council.

Schuboth summarized, noting that Commissioners should read through the document and get any suggested changes to staff.

6. Old Business

6.1 City Park – Update

Commissioners had been provide with copies of an email from Public Works Director Richard Anderson summarizing a site visit and discussion of equipment and site safety with the City’s insurance agents at the City Park. She noted that certain concerns listed had been corrected or placed on a list to be corrected.

Hampton reported that the new playground equipment is in, and in use.

With regard to the concession stand ramp, Hampton stated that she had sent an email to Jacob Thompson, who had been instrumental in assisting the City in completing the final portion of the concession stand; he had indicated that he would assist with the installation of a ramp, so she has asked if he would be willing to move forward with that at this time.

There was some discussion of the Crosswalk/Restroom Signage issue, which has been discussed by the Commission at previous meetings. It was noted that there had been discussion of moving the crosswalk and sign, but where they should be relocated had not been made clear to staff's satisfaction. It was generally agreed that the two issues of concern are safety, and privacy/security for the Park Host. It was suggested that, while the Commissioners are on their site visit next week, they could look at this situation, as well.

Jones stated that she had noted the new sign in the Park, setting out Park hours, and Hampton explained that the sign provides enforcement ability.

7. Staff Update

Hampton stated that she was excited to have “new people”—referring to Owens, McLaughlin, and Nichols, introduced at the beginning of the meeting.

McLaughlin stated that, now that the level of staffing has been increased somewhat, he is hopeful that staff will be able to carry some of the burden which has, of necessity, fallen on the Commissioners up to this point. He noted that, for example, staff should be able, in the future, to make site visits and provide clear recommendations, so that Commissioners can be freed up to concentrate on the larger picture.

Jones stated that the Commission has been well-served by City staff, commending the work of Hampton and Public Works Director Anderson.

8. Commission Liaison Reports

8.1 Tree Sub-Committee

It was noted that there has not been a recent meeting. Jones noted that the last meeting had seemed like a lot of work for three small trees where a driveway was to go.

Hampton stated that the subcommittee had discussed that, and suggested that it might be time to review the tree ordinance again.

9. Public Input [Moved up to earlier on agenda]

10. Open Discussion

Schuboth noted that the “Night of a Thousand Lights” will begin on the Saturday after Thanksgiving with the community Christmas tree lighting.

Williams welcomed the new Planning Director.

Jones stated that she was intrigued by the fact that several entities, including the City of Eugene, are evaluating alternatives to form a parks and recreation district. She thought that this discussion would be interesting to follow.

Owens stated that he is happy to be on the Commission. He noted that he grew up in Bandon, and is glad to be able to contribute to the community.

Schuboth noted that Commissioner Pounder has been absent quite a bit, and expressed concern that his family obligations might be keeping him from attending. He stated that he appreciated Pounder's perspective and would not like to lose it. It was agreed that staff would contact Pounder to ascertain his standing.

Williams asked how the public was reacting to the new mulch on the playground, and McLaughlin stated that, so far, the reaction has been very positive, with the exception of one negative comment received by the City Manager. Jones noted that the equipment is getting a lot of use, and she has not heard any negative comments, nor has she heard any complaints about other equipment being removed.

11. Other – None

12. Adjournment

Schuboth adjourned the meeting at 6:40 p.m.

Blythe Tiffany
Minutes Clerk

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Utilities Commission Meeting Minutes	ITEM NO: 6.2.2

BACKGROUND:

The regular Utilities Commission meeting minutes for November 9, 2016 as submitted by Denise Russell, *City Recorder*.

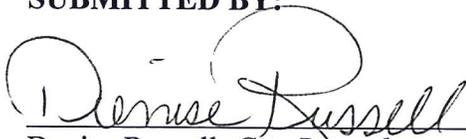
FISCAL IMPACT:

None

RECOMMENDATION:

For information only.

SUBMITTED BY:


Denise Russell, *City Recorder*

**UTILITIES COMMISSION MEETING
BANDON CITY HALL
November 9, 2016**

COMMISSION:

- | | |
|---|---|
| <input type="checkbox"/> Open Chair | <input type="checkbox"/> Mary O’Dea |
| <input checked="" type="checkbox"/> Patricia Soltys, Vice Chair | <input checked="" type="checkbox"/> Bob Berry |
| <input checked="" type="checkbox"/> Linda Olsen | <input type="checkbox"/> Madeline Seymour, Council Liaison |
| <input checked="" type="checkbox"/> Sheryl Bremmer | <input checked="" type="checkbox"/> Brian Vick, Council Liaison |
| <input checked="" type="checkbox"/> Daniel Graham | |

- STAFF: Robert Mawson, City Manager Denise Russell, City Recorder
 John McLaughlin, Planning Director Richard Anderson, Public Works Supervisor

- OTHERS: Mary Schamehorn, Mayor Peter Braun, City Councilor
 Barbara Negherbon, The Dyer Partnership Engineers & Planners, Inc.

1. CALL TO ORDER

Roll Call: The meeting was called to order at 3:01 p.m. by Soltys. Roll call was taken with those present as shown above.

2. MINUTES

A. October 12, 2016 Minutes

Olsen (Berry, 2nd) made a motion to approve the minutes. The Commission passed the motion with Graham abstaining because he was not at the last meeting.

3. DISCUSSION

A. Reservoir Update

Ms. Negherbon reported to the Commission that the Feasibility Study has been accepted by the Department of Water Resources, and a one-stop meeting will be scheduled in January 2017.

The water right perfection has been submitted. Martha Pagel, the City’s Water Rights Attorney, is reviewing the letter that Dyer Partnership is submitting to make sure that both points of diversion are protected. The points of diversion are at the backup station at the main confluence of the Ferry and Geiger Creeks and the other is at Geiger Creek’s outflow.

Bremmer wondered what the timeframe is for the reservoir project, and is hoping that there is time to provide background information to the public. Negherbon is always overly optimistic on the funding timeframes, but believes that it will be at least six months to a year. After the one-stop meeting, there are applications that will need to be completed and the award process can take an additional six months. A realistic timeline is out into 2018.

Soltys wondered what the piezometer reading is now that the area has received some rain. Negherbon reported when she read the meter the last time it was -14 feet. Today’s reading

prior to coming to the meeting shows the water flow at -6.4 feet. October's 18 inches of rain has brought it up.

B. Election Debriefing

Schamehorn reported that the total votes for Ballot Measure 6-156 Bandon Water Utility Rate Increase was 1705 votes with a 1000 yes votes and 705 no votes. The measure passed with 58.65% of the vote.

Soltys suggested writing a letter to the *Bandon Western World* thanking the citizens for passing the measure to take care of the water utility system. Schamehorn noted that Amy Moss-Strong, Editor for the Bandon Western World, may do an interview and can put the statement in her article from the City Council and the Utilities Commission.

Graham wondered, other than the change to the base rate, what were the differences in approaching the citizens that helped to pass the measure. Schamehorn believes what helped to pass the measure was that the voters knew exactly what they were voting on and, as Soltys noted, what the money is being used for.

Schamehorn indicated that even though it is regressive for those on a fixed income, the voters must have felt that it was a fair way to increase rates.

Feedback indicates that the citizens appreciated the open house at the water plant.

Soltys has provided Russell with copies of the articles and letters that were submitted to the Bandon Western World to be put up on the City's website. The last article about the high school student's tour of the plant also was printed in The World Newspaper under the Neighbor section. The students were aghast to discover that the water plant routinely has one staff member who does everything.

Schamehorn indicated that there was very little opposition to the measure except for the signs that were placed around town.

Vick indicated that Bandon.TV site kept the Brian Vick Tour of the Water Plant up on his site the entire time.

Education Program for the Reservoir – Soltys asked the Commission where they would like to start on education for the reservoir. Bremmer indicated that it is important to keep the momentum moving forward by having regular meetings to stay focused. The reservoir is a big project that will require a lot of information that will need to be shared.

Bremmer suggested ideas for educational articles on topics from the feasibility study:

- water runoff, which will help educate on what happens during the rainy season, and how most of the rain water runs directly out into the ocean
- how to capture water runoff, and what other municipalities do to capture runoff
- the City having the land for the reservoir
- addressing the specifics of the project, funding and the impacts of the project

Bremmer suggested formatting the letters from the Utilities Commission in a newsprint style rather than the current paragraphical form, which can be included in the utility bills each month. Mawson indicated that it be possible to put the Utilities Commission letter in the

utility bills. For those from the community that want to include items in the bills, they can be added to the back of the City's Newsletter.

Mawson noted that the citizens have trusted the City with the base rate increase, and it is important to support their trust with a simple business plan showing the short and long term goals and projects for the water utility.

Vick recommended keeping the citizens apprised of what projects are being completed at the water plant and how the money is being used. Bremmer stated that one column in the newspaper will always include the work projects and their status.

Mawson suggested that an annual report should be done for the investors in the company showing what the funds are being used for. Also, the budget needs to specifically identify these funds and the maintenance items going forward. Berry rejoined that there are group of people who do want to know this information.

Bremmer noted that people will also be informed about items that have increased costs i.e. the chlorine generator, which double in cost. Bremmer requested the Commission receive regular reports from Jim Youravish about what is happening at the Water Plant.

Mawson agreed with Soltys that water is the current focus; however, waste water and electric plans should be included in the future. The citizens should know what is happening with their utilities.

Soltys clarified for Berry that the sewer and electric utilities rates are enough to cover the operations; however, there are no reserve funds to cover unexpected problems. Berry's concern is to go back and ask the voters for additional rate increases. Soltys rejoined that the Commission is not talking about raising rates for sewer or electric, but rather providing information to the citizens about the costs associated with running the utilities.

Schamehorn noted that funding for the reservoir will be a property tax measure (General Obligation Bond), which is not tied to the utility rates.

Braun commented that Berry's point is that the voters just approved a \$10 residential/\$20 commercial base rate increase for the water utility; however, the perception of a bond measure is likely not going to be viewed positively if the citizens do not understand that the base rate is a band aid for maintenance projects and is going to be an ongoing issue.

Bremmer stated that the long-term reservoir project has been a focus of the Commission since its inception along with the routine maintenance items that the water utility did not have budget for. The base rate increase is to provide funding for the maintenance items at the water plant. During the process, it has been communicated to the voters, that at least one of the project's costs have doubled.

Bremmer explained the new format for the billing stuffer as a little newspaper. One of the items that can be included is the amount of money that is in the reserve once the four projects are completed. Barring any unforeseen maintenance emergencies, this rate increase should be enough for now. Bremmer agrees that it would be untenable to have to ask for a rate increase every year. These issues must be handled intelligently and honestly, and keep the voters informed all the time. The voters' responsibility is to be informed and ask questions if they

have them. That is why the Commission is available and why the questions were addressed in the billing stuffers.

Bremmer will bring a sample of the Newsletters new format for January to the next meeting for comment, changes and approval. Like Vick stated, the flyer should include the status of what is being done, what will be started and provide updates of the projects. Bremmer responded to Berry's inquiry, that there will be a financial component included.

Schamehorn clarified that the rate increase is just for the water utility, and if the other utilities need funds they must come from somewhere else. Mawson stated that is why it is important for all the utilities to have a business plan.

Negherbon reported that there is a lot of momentum built up for the reservoir project with Water Resources, and would hate to see that lost. Water Resources does have funding at a forgivable 1% rate. This is an opportunity. The other funding sources rates last year were between 3.77% to 4.35%.

Graham noted that the Commission should be focusing on grant and low interest funding. The next step would be to communicate to the community what the Commission is doing for them.

Negherbon rejoined that Water Resources is really behind the reservoir project.

Schamehorn believes the Commission is right. In the past, the citizens do not receive steady communication until there is a need presented for them to vote on, which causes the voters to be suspicious. Constant communication and education on what the needs are is key.

Vick spoke about the City of Coos Bay have a new Mayor and Council. This was predominately brought on by the waste water treatment issues they were having. It is important to stay on topic and keep people informed.

Mawson noted that when people are informed and realize that the utilities are theirs, people will come to the City/Commission with suggestions about projects because they are educated. There are people out there that have expertise, interest and understanding. At some point, the citizens may be ready to give back rate setting authority once they have trust and confidence that the City is being responsible with the funds and looking out for their best interests.

C. Other

Anderson reported that the open house for the new City shop has been held. The building is an open shell.

Soltys reported that David Kimes has offered to drive for the Cranberry Festival next year if the Commission chooses to participate. The sign that was made will be brought back to use on the bulletin board in the Council Chambers.

4. AGENDA ITEMS FOR NEXT MEETING – December 14, 2016 Regular Meeting

Proposed Newsletter – January
Number of Commission Members

5. PUBLIC COMMENTS

None.

6. COMMISSION MEMBER REMARKS

Berry noted that the ballot measure passing is a great day for the City of Bandon.

Mawson recognized the new Planning Director, John McLaughlin.

Soltys is pleased with the election; the Commission did a good job. Hopefully, they will be able to move in a positive direction from this point. Also, she will be here through the February 2017 meeting, after that she will be in Alabama for a few months.

7. ADJOURN

There being no further business, the meeting was adjourned at 4:02 p.m.

Submitted by: Denise Russell, *City Recorder*

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Police Department Report	ITEM NO: 6.3.1

BACKGROUND:

Attached is the monthly report for October 2016.

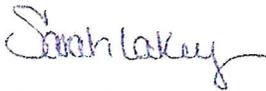
FISCAL IMPACT:

None

RECOMMENDATION:

Motion to approve as part of the Consent Agenda.

SUBMITTED BY:



Sarah Lakey, *Police Records Clerk*

Bandon Police Department



Monthly Report	Oct-16	Oct-15	% Difference
Alarm calls	26	12	117%
Burglary Calls	2	0	200%
Burn/Fire Complaints	2	2	0%
Criminal Mischief	6	8	-25%
Vehicle Offenses	21	25	-16%
All Driving Complaints	18	14	29%
Thefts/Fraud	19	15	27%
All Animal Offenses	13	21	-38%
Assaults/Fights	9	2	350%
Disturbance Calls	29	28	4%
Contacts/Persons (Circs./Checks)	208	183	14%
Information	6	7	-14%
Assist Other Depts (PW, Elec, etc)	48	29	66%
Property Calls	12	19	-37%
Drug Related Info	4	2	100%
WARRANTS/VIOL.	7	5	40%
TRAFFIC OTHER	0	2	-100%
MISC	0	0	0%
MUNI-CODE OFFENSES	0	5	-100%
MIP CITES/REFER ALCOHOL	0	5	-100%
ARRESTS	26	10	160%
DUII ARRESTS	5	1	400%
TRAFFIC STOPS W/CITATION	15	13	15%
WARNINGS	125	101	24%
SPEED CITES	6	2	200%
COUNTY CALLS	12	11	9%
ASSIST OSP	2	3	-33%
CELLPHONE CITES	2		
Dog Complaints	2		
TOTAL CALLS	625	525	19%

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL	YTD 15	%
Alarm calls	13	11	15	9	10	14	18	15	18	26			149	121	23%
Burglary Calls	3	1	5	3	4	0	3	5	5	2			31	18	72%
Burn/Fire Complaints	1	1	8	2	2	1	6	15	4	2			42	38	11%
Criminal Mischief	6	7	5	3	2	8	3	4	5	6			49	41	20%
Vehicle Offenses	26	20	24	44	28	32	47	37	56	21			335	273	23%
All Driving Complaints	9	19	12	2	16	12	18	14	0	18			120	175	-31%
Thefts/Fraud	15	21	18	11	13	16	18	14	18	19			163	154	6%
All Animal Offenses	9	12	18	20	7	12	18	9	10	13			128	121	6%
Assaults/Fights	18	9	20	10	10	10	18	12	13	9			129	107	21%
Disturbance Calls	15	19	15	60	27	39	30	30	22	29			286	268	7%
Contacts/Persons	82	162	218	174	217	168	219	219	218	208			1885	1787	5%
Information	6	12	11	15	2	4	4	7	6	6			73	92	-21%
Assist Other Agencies	39	33	41	35	39	30	2	2	41	48			310	258	20%
Property Calls	27	17	29	24	24	16	4	30	49	12			232	250	-7%
Drug Related Offenses	0	6	0	1		8	2		0	4			21	31	-32%
WARRANTS/VIOL.	6	3	6	5	8	7	10	2	0	7			54	68	-21%
TRAFFIC OTHER	1	4	1	14	0	2	4	0	0	0			26	48	-46%
MISC	0	1	0	0	1	0	0	0	0	0			2	3	-33%
MUNI-CODE CALLS	0	0	0	2	1	1	2	0	0	0			6	12	-50%
MIP CITES/REFER	0	1	0	0	11	1	0	0	0	0			13	3	333%
ARRESTS	26	6	17	15	26	14	13	13	17	26			173	149	16%
DUII ARRESTS	1	2	2	4	4	3	1	4	3	5			29	25	16%
TRAFFIC STOPS W/CITE	1	14	31	24	39	35	22	35	22	15			238	517	-54%
WARNINGS	120	104	121	110	193	155	150	219	151	125			1448	1819	-20%
SPEED CITES	1	2	10	5	17	4	11	18	5	6			79	266	-70%
COUNTY CALLS	17	19	17	11	12	19	9	9	14	12			139	103	35%
ASSIST OSP	5	3	4	1	9	8	5	7	4	2			48	32	50%
CELLPHONE CITES	0	0	1	3	6	2	0	3	2	2			19	67	0%
Dog Warnings Issued			7	6	0	0	0	0	1	2				5	
TOTAL CALLS	447	509	649	613	728	621	637	723	684	625	0	0	6227	6851	-9%

School Zone cites	3						n/a	n/a					3	0	0.00%
School Zone warning	6						n/a	n/a					6	0	0.00%
School Zone arrests	0						n/a	n/a					0	0	0.00%

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Accounts Payable Report – Finance Department	ITEM NO: 6.3.2

BACKGROUND:

The list of bills paid for October, 2016 is attached.

FISCAL IMPACT:

Cash Disbursements October Mid-Month Bills	\$ 121,720.47
Cash Disbursed, Payroll (Net Employee Payroll)	\$ 132,118.57
Cash Disbursed 11/10/16	\$ 152,885.25
Cash Disbursed to BPA for Utility Billings/ACH transfer	<u>\$ 202,034.00</u>
	\$ 608,758.29

RECOMMENDATION:

Motion to approve as part of the Consent Agenda.

SUBMITTED BY:



Sherri Wheeler, *Assistant Finance Director*

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3850							
3850	ASSOCIATED BAG COMPANY	N652692	CAN LINERS/GRIP TOOL FOR W	09/28/2016	351.03	.00	
Total 3850:					351.03	.00	
3965							
3965	AT & T MOBILITY	878007460X10	CELL PHONE BILLING-PD	10/06/2016	394.23	.00	
3965	AT & T MOBILITY	878530873X10	CELL PHONE BILLING-PW	10/06/2016	111.84	.00	
3965	AT & T MOBILITY	878530873X10	CELL PHONE BILLING/MAPPIN	10/06/2016	659.63	.00	
3965	AT & T MOBILITY	878530873X10	CELL PHONE BILLING-WTP	10/06/2016	53.07	.00	
3965	AT & T MOBILITY	878530873X10	CELL PHONE BILLING-WWTP	10/06/2016	24.88	.00	
Total 3965:					1,243.65	.00	
4300							
4300	AVERY PLUMBING	100316	138 BACKFLOW TESTS	10/03/2016	4,554.00	.00	
4300	AVERY PLUMBING	100416	CHK VALVE BEHIND HWY 101/4	10/04/2016	198.00	.00	
Total 4300:					4,752.00	.00	
5100							
5100	BANDON CHAMBER OF COMM	328	ANNUAL MEMBERSHIP	10/12/2016	410.00	.00	
Total 5100:					410.00	.00	
5250							
5250	BANDON CONCRETE & DEVEL	2332888	CITY YARD PROJECT	09/29/2016	1,203.45	.00	
Total 5250:					1,203.45	.00	
9349							
9349	BROWN & KYSAR, INC.	6311	GENERAL CONSULTING	10/06/2016	280.00	.00	
Total 9349:					280.00	.00	
10850							
10850	CARLETON, FREDERICK J	100616	LUBA COSTS	10/06/2016	6,136.25	.00	
Total 10850:					6,136.25	.00	
12012							
12012	CITY OF BANDON	11.13400.19	LIEAP - BILBY	10/14/2016	345.00	.00	
12012	CITY OF BANDON	7.08100.01	LIEAP - GREEN	10/19/2016	250.00	.00	
Total 12012:					595.00	.00	
13600							
13600	CONSOLIDATED SUPPLY CO	S7919018.001	DRAIN PIPE	10/03/2016	2,881.78	.00	
13600	CONSOLIDATED SUPPLY CO	S7930838.001	PVC	10/03/2016	254.10	.00	
13600	CONSOLIDATED SUPPLY CO	S7948045.001	PARTS	10/03/2016	584.94	.00	
Total 13600:					3,720.82	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
14300							
14300	COOS COUNTY CLERK	101816	RELEASE OF LIEN ON G&S VIL	10/18/2016	36.00	.00	
Total 14300:					36.00	.00	
18650							
18650	DYER PARTNERSHIP, INC.	23613	MISC ENGINEERING - STREET	09/30/2016	175.00	.00	
18650	DYER PARTNERSHIP, INC.	23614	MISC ENGINEERING - STORM D	09/30/2016	862.50	.00	
18650	DYER PARTNERSHIP, INC.	23615	MISC ENGINEERING - SUBDIVI	09/30/2016	2,216.00	.00	
18650	DYER PARTNERSHIP, INC.	23616	CITY HALL DRAINAGE REROUT	09/30/2016	1,073.50	.00	
18650	DYER PARTNERSHIP, INC.	23617	FERRY CREEK BRIDGE REPLA	09/30/2016	157.50	.00	
18650	DYER PARTNERSHIP, INC.	23618	2ND ST SE & CHICAGO AVW SE	09/30/2016	4,956.00	.00	
18650	DYER PARTNERSHIP, INC.	23619	OFF CHANNEL STORAGE RAW	09/30/2016	2,424.50	.00	
Total 18650:					11,865.00	.00	
18850							
18850	CIS TRUST	BAN-I2016-01	PROPERTY/LIABILITY 16-17	10/05/2016	351.79	.00	
18850	CIS TRUST	BAN-I2016-01	PROPERTY/LIABILITY 16-17	10/05/2016	119.61	.00	
18850	CIS TRUST	BAN-I2016-01	PROPERTY/LIABILITY 16-17	10/05/2016	119.61	.00	
18850	CIS TRUST	BAN-I2016-01	PROPERTY/LIABILITY 16-17	10/05/2016	112.56	.00	
18850	CIS TRUST	GL-D-BAN-612	LIABILITY AGGREGATE DEDUC	10/13/2016	651.68	.00	
Total 18850:					1,355.25	.00	
18930							
18930	EFFICIENCY SERVICES GROUP	1228	BPA PROGRAM SERVICES	09/30/2016	1,415.00	.00	
Total 18930:					1,415.00	.00	
20740							
20740	FERGUSON WATERWORKS #30	0546609	WATERLINE MATERIALS FOR O	10/04/2016	439.87	.00	
20740	FERGUSON WATERWORKS #30	0546609	WATERLINE MATERIALS FOR O	10/04/2016	158.77	.00	
Total 20740:					598.64	.00	
21780							
21780	FRONTIER	BPD 10/1/16	TELEPHONE EXPENSE-PD	10/01/2016	225.68	.00	
21780	FRONTIER	BPW 10/1/16	TELEPHONE EXPENSE-PW	10/01/2016	39.32	.00	
Total 21780:					265.00	.00	
22550							
22550	GENERAL PACIFIC	1267780	U-BOLTS/PADLOCK LINK	10/06/2016	63.70	.00	
Total 22550:					63.70	.00	
24575							
24575	HGE, INC.	29630	CITY SHOP REBID	09/30/2016	946.03	.00	
Total 24575:					946.03	.00	
24650							
24650	HACH COMPANY	10128510	TNT AMVER HR TESTS	09/28/2016	116.84	.00	
Total 24650:					116.84	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
29010							
29010	JOHNSON, BRETT	100716	CONSERVATION REBATE	10/07/2016	605.50	.00	
	Total 29010:				605.50	.00	
31350							
31350	LARRY'S EXPRESS LUBE	02008865	'00 F-550 - TIRES	09/26/2016	494.00	.00	
	Total 31350:				494.00	.00	
35035							
35035	MIKE'S WELDING & FABRICATI	091616	REPAIRS TO F-550 SERVICE TR	09/30/2016	1,956.50	.00	
	Total 35035:				1,956.50	.00	
37450							
37450	NCL OF WISCONSIN, INC.	379447	GLASS FIBER FILTERS	09/28/2016	377.74	.00	
	Total 37450:				377.74	.00	
39180							
39180	OFFICE DEPOT	868198041001	WATERGUARD	09/29/2016	279.98	.00	
39180	OFFICE DEPOT	868209757001	WATERGUARD	09/29/2016	139.99	.00	
	Total 39180:				419.97	.00	
39250							
39250	OLA	453	OLA RENEWING MEMBERSIP	10/03/2016	90.00	.00	
	Total 39250:				90.00	.00	
43250							
43250	PAT'S PRINTING	4290 - 10/16	METER CHANGE FORMS	10/06/2016	85.50	.00	
43250	PAT'S PRINTING	6633 - 10/16	TOTS	10/12/2016	98.09	.00	
43250	PAT'S PRINTING	8565 - 10/16	METER SERVICE ORDERS	10/06/2016	96.30	.00	
43250	PAT'S PRINTING	8733 - 10/16	UTILITY INFO CHANGE FORMS	10/06/2016	18.23	.00	
	Total 43250:				298.12	.00	
43270							
43270	PAULY, ROGERS AND CO., PC	10098	ANNUAL FINANCIAL REPORT	10/07/2016	11,395.00	.00	
	Total 43270:				11,395.00	.00	
44723							
44723	POWELL, CHRISTOPHER A.	101116	REIMB MILEAGE TO LOC	10/11/2016	206.28	.00	
	Total 44723:				206.28	.00	
46300							
46300	REESE ELECTRIC, INC.	1602755	REPLACE LOCKING DEVICE NO	10/07/2016	88.00	.00	
	Total 46300:				88.00	.00	
46780							
46780	GAGNON LLC, RICHARD	75	BUSH DEBRIS HAULING	09/29/2016	1,200.00	.00	
46780	GAGNON LLC, RICHARD	75	BUSH DEBRIS HAULING	09/29/2016	540.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 46780:					1,740.00	.00	
49990							
49990	SIEBER-BENSON, VICKI	101116	MUNI COURT JUDGE	10/11/2016	250.00	.00	
Total 49990:					250.00	.00	
52601							
52601	STAPLES BUSINESS ADVANTA	3316904069	TOWELS	10/01/2016	38.89	.00	
52601	STAPLES BUSINESS ADVANTA	3316904069	BANKERS BOXES/DURACELL	10/01/2016	121.78	.00	
52601	STAPLES BUSINESS ADVANTA	3316904069	TP/TOWELS/TRASH LINERS	10/01/2016	95.60	.00	
Total 52601:					256.27	.00	
53053							
53053	SECRETARY OF STATE	100716	AUDIT 14-15 SUMMARIES	10/07/2016	350.00	.00	
Total 53053:					350.00	.00	
54942							
54942	TASER INTERNATIONAL	SI1454873	TASER/BATTERIES	10/06/2016	600.41	.00	
Total 54942:					600.41	.00	
56750							
56750	TOWER MOTOR COMPANY	4024	PARTS	09/26/2016	102.18	.00	
Total 56750:					102.18	.00	
58500							
58500	UNITED STATES POST OFFICE	101916	POSTAGE-UTILITY BILLS-PERM	10/19/2016	1,433.97	.00	
Total 58500:					1,433.97	.00	
58508							
58508	UNIVAR USA INC.	PO565857	KEM WATER TECH	10/06/2016	813.75	.00	
Total 58508:					813.75	.00	
59725							
59725	VEND WEST SERVICES, INC.	1399188	WATER	09/01/2016	14.25	.00	
Total 59725:					14.25	.00	
59750							
59750	VERIZON	9773498249	CELL PHONE SERVICE-WTP	10/10/2016	40.08	.00	
Total 59750:					40.08	.00	
60853							
60853	WEBB, BOB	101216	REIMB MILEAGE - TRAINING IN	10/12/2016	279.72	.00	
60853	WEBB, BOB	101216-2	REIMB FOR HOTEL - BEND TRA	10/12/2016	437.18	.00	
Total 60853:					716.90	.00	
61810							
61810	WHEELER, SHERRI	101316	REIMB FOR COFFEE	10/13/2016	59.94	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 61810:					59.94	.00	
63202							
63202	WORLD, THE	20299801	PUB HEARING GARBAGE COLL	09/27/2016	88.16	.00	
Total 63202:					88.16	.00	
64733							
64733	SEYMOUR, MADELINE J	101116	REIMB MILEAGE TO LOC	10/11/2016	206.28	.00	
Total 64733:					206.28	.00	
64785							
64785	ECKHOFF, TERRI	747417	CLEAN OVENS	10/05/2016	112.00	.00	
Total 64785:					112.00	.00	
64808							
64808	OWENS, BRAD	48	IT SUPPORT/BEEHIVE/ATI SYST	10/01/2016	137.50	.00	
Total 64808:					137.50	.00	
64847							
64847	OUTDOOR PRO GEAR	101316	HEADLAMPS	10/13/2016	159.96	.00	
Total 64847:					159.96	.00	
64892							
64892	MOSS-ADAMS LLP	3098829	ACCOUNTING SERVICES	10/06/2016	9,650.00	.00	
Total 64892:					9,650.00	.00	
64906							
64906	BANNER BANK	SEPT STMT	GENESISTECH	09/30/2016	179.00	.00	
64906	BANNER BANK	SEPT STMT	TOWER/VERGER PARTS	09/30/2016	679.77	.00	
64906	BANNER BANK	SEPT STMT	GENESISTECH	09/30/2016	399.00	.00	
64906	BANNER BANK	SEPT STMT	UPS	09/30/2016	30.22	.00	
64906	BANNER BANK	SEPT STMT	GENESISTECH	09/30/2016	132.50	.00	
64906	BANNER BANK	SEPT STMT	GENESISTECH	09/30/2016	132.50	.00	
64906	BANNER BANK	SEPT STMT	OREGON VEGET	09/30/2016	160.00	.00	
64906	BANNER BANK	SEPT STMT	BMI/CWPSAC STATE	09/30/2016	312.00	.00	
Total 64906:					2,024.99	.00	
64923							
64923	COAST TO COAST COMPUTER	A1547277	LASERJET TONER	09/29/2016	159.96	.00	
Total 64923:					159.96	.00	
64975							
64975	SUNRISE CARPET CLEANING	101716	JANITORIAL SVC - THE BARN	10/17/2016	795.00	.00	
64975	SUNRISE CARPET CLEANING	101716 - CITY	JANITORIAL SVC - CITY HALL	10/17/2016	1,200.00	.00	
64975	SUNRISE CARPET CLEANING	101716 - LIB	JANITORIAL SVC - LIBRARY	10/17/2016	825.00	.00	
Total 64975:					2,820.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
64980							
64980	DAVIES, LYNN	101816	FACADE LOAN	10/18/2016	612.50	.00	
	Total 64980:				612.50	.00	
64981							
64981	KAISER, IAN	081916	AIR FARE/BAGGAGE REFUND	08/19/2016	908.58	.00	
	Total 64981:				908.58	.00	
64982							
64982	MILLER, DONALD & SANDRA	101416	CREDIT BALANCE REFUND	10/14/2016	57.16	.00	
	Total 64982:				57.16	.00	
64983							
64983	FRENETTE, JOHN	101316	CREDIT BALANCE REFUND	10/13/2016	19.81	.00	
	Total 64983:				19.81	.00	
64984							
64984	SWEET, A.W.	101316	CREDIT BALANCE REFUND	10/13/2016	53.51	.00	
	Total 64984:				53.51	.00	
64985							
64985	HOLMES, MORNING STAR	101216	CREDIT BALANCE REFUND	10/12/2016	86.45	.00	
	Total 64985:				86.45	.00	
64986							
64986	PAQUETTE, MICHELLE	101216	CREDIT REFUND	10/12/2016	22.32	.00	
64986	PAQUETTE, MICHELLE	101216	CREDIT REFUND	10/12/2016	12.51	.00	
64986	PAQUETTE, MICHELLE	101216	CREDIT REFUND	10/12/2016	25.01	.00	
	Total 64986:				59.84	.00	
64987							
64987	MAKINSON, LARRY	100716	CONSERVATION REBATE	10/07/2016	485.34	.00	
	Total 64987:				485.34	.00	
64988							
64988	DENNING, ANN	100716	CONSERVATION REBATE	10/07/2016	640.00	.00	
	Total 64988:				640.00	.00	
64989							
64989	BEERY ELSNER & HAMMOND, L	13178	TELECOMMUNICATIONS	10/01/2016	157.50	.00	
	Total 64989:				157.50	.00	
	Grand Totals:				76,102.06	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5250							
5250	BANDON CONCRETE & DEVEL	2340931	YARD PROJECT	10/13/2016	2,831.85	.00	
Total 5250:					2,831.85	.00	
10850							
10850	CARLETON, FREDERICK J	102716	LEGAL COST	10/27/2016	3,320.67	.00	
Total 10850:					3,320.67	.00	
11100							
11100	CARSON OIL CO., INC.	2134932	VEHICLE FUEL	08/02/2016	55.96	.00	
11100	CARSON OIL CO., INC.	2136572	VEHICLE FUEL	09/02/2016	55.28	.00	
11100	CARSON OIL CO., INC.	2146882	VEHICLE FUEL	08/09/2016	43.62	.00	
11100	CARSON OIL CO., INC.	8219811	VEHICLE FUEL	07/12/2016	45.62	.00	
Total 11100:					200.48	.00	
12250							
12250	CITY OF BANDON	102816	OCTOBER 2016 PAYROLL	10/28/2016	132,118.57	.00	
Total 12250:					132,118.57	.00	
13050							
13050	COASTAL PAPER & SUPP INC	515681	TOWELS/DISH SOAP	10/14/2016	136.60	.00	
13050	COASTAL PAPER & SUPP INC	515682	TOWEL DISPENSER	10/14/2016	31.50	.00	
Total 13050:					168.10	.00	
18850							
18850	CIS TRUST	102816	ADJ HEALTH & LIFE - JOHNSON	10/28/2016	181.65	.00	
18850	CIS TRUST	102816	ADJ HEALTH & LIFE - JOHNSON	10/28/2016	908.31	.00	
18850	CIS TRUST	102816	ADJ HEALTH & LIFE - JOHNSON	10/28/2016	60.55	.00	
18850	CIS TRUST	102816	ADJ HEALTH & LIFE - JOHNSON	10/28/2016	60.55	.00	
18850	CIS TRUST	102816	ADJ HEALTH & LIFE - RUSSELL	10/28/2016	84.29	.00	
Total 18850:					1,295.35	.00	
20500							
20500	FARWEST TIRE, INC.	1-112930	TIRE/BALANCE/STEM - '05 FOR	09/01/2016	377.72	.00	
20500	FARWEST TIRE, INC.	1-114434	TIRE/BALANCE/STEM - '01 FOR	10/19/2016	606.20	.00	
Total 20500:					983.92	.00	
26880							
26880	HUGHES NETWORK SYSTEMS,	B1-303958147	FIRE HALL INTRNET-EMERG M	10/14/2016	75.73	.00	
Total 26880:					75.73	.00	
29033							
29033	JOHNSON, JEROME	092916	ROCK TO NEW CITY SHOP	09/29/2016	6,052.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 29033:					6,052.50	.00	
30470							
30470	KNIFE RIVER MATERIALS	407630	ROCK	10/05/2016	458.70	.00	
30470	KNIFE RIVER MATERIALS	408272	ROCK	10/06/2016	2,634.83	.00	
30470	KNIFE RIVER MATERIALS	408276	ROCK	10/07/2016	2,161.46	.00	
30470	KNIFE RIVER MATERIALS	408861	ROCK	10/19/2016	623.70	.00	
30470	KNIFE RIVER MATERIALS	408981	ROCK (CREDIT)	10/06/2016	1,078.88-	.00	
30470	KNIFE RIVER MATERIALS	408982	ROCK	10/06/2016	605.88	.00	
Total 30470:					5,405.69	.00	
30630							
30630	KOOS ENVIRONMENTAL SERVI	KES-4056	ABATEMENT OF KITCHEN SHE	09/19/2016	1,995.00	.00	
Total 30630:					1,995.00	.00	
31350							
31350	LARRY'S EXPRESS LUBE	2258945	'08 FORD F-550 TUBE INSTALL	10/17/2016	47.00	.00	
Total 31350:					47.00	.00	
38410							
38410	NORRIS, JEFF	102716	OCTOBER MGMT OF THE BARN	10/27/2016	1,500.00	.00	
38410	NORRIS, JEFF	102716	OCTOBER MGMT OF THE BARN	10/27/2016	500.00	.00	
Total 38410:					2,000.00	.00	
38675							
38675	NORTHROP GRUMMAN COMM.	25021	VERSA PROBE WARRANTY	10/11/2016	370.00	.00	
Total 38675:					370.00	.00	
39750							
39750	O'NEILLS OVERHEAD DOORS	79906D	PARTS AND INSTALLATION OF	10/06/2016	729.00	.00	
Total 39750:					729.00	.00	
40445							
40445	OREGON COAST COMM. ACTIO	093016	ENERGY WORKUPS	09/30/2016	225.00	.00	
Total 40445:					225.00	.00	
48159							
48159	RUSSELL SHAPING &	1844	AMPHITHEATER - REMOVE TRE	09/21/2016	5,000.00	.00	
Total 48159:					5,000.00	.00	
52601							
52601	STAPLES BUSINESS ADVANTA	3317309829	TAPE/DVDS	10/05/2016	37.37	.00	
52601	STAPLES BUSINESS ADVANTA	3317929316	MULTIFOLD TOWELS	10/13/2016	23.05	.00	
52601	STAPLES BUSINESS ADVANTA	3318005619	TP/TRASH BAGS	10/14/2016	53.01	.00	
Total 52601:					113.43	.00	
53500							
53500	STATE OF OREGON	ARV00124	SURPLUS PROPERTY PROGRA	08/03/2016	500.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 53500:					500.00	.00	
56750							
56750	TOWER MOTOR COMPANY	4030	BUSHING	09/26/2016	8.12	.00	
Total 56750:					8.12	.00	
58200							
58200	UMPQUA BANK	OCTOBER ST	LOC CONFERENCE	10/18/2016	2,644.55	.00	
58200	UMPQUA BANK	OCTOBER ST	NEUSTAR/NEWEGG	10/18/2016	147.90	.00	
58200	UMPQUA BANK	OCTOBER ST	LOC CONFERENCE	10/18/2016	527.40	.00	
58200	UMPQUA BANK	OCTOBER ST	CONFERENCE CALL	10/18/2016	10.14	.00	
58200	UMPQUA BANK	OCTOBER ST	UPS	10/18/2016	9.85	.00	
58200	UMPQUA BANK	OCTOBER ST	AMAZON PRIME MEMBRSHP	10/18/2016	99.00	.00	
58200	UMPQUA BANK	OCTOBER ST	AMAZON PRIME MEMBRSHP/MI	10/18/2016	178.99	.00	
58200	UMPQUA BANK	OCTOBER ST	NEWEGG	10/18/2016	999.98	.00	
58200	UMPQUA BANK	OCTOBER ST	VIWO/AMAZON PURCH	10/18/2016	352.51	.00	
Total 58200:					4,970.32	.00	
58900							
58900	USA BLUE BOOK	76226	WIDE MOUTH BOTTLES/COUPL	10/04/2016	767.68	.00	
58900	USA BLUE BOOK	76236	ADAPTERS	10/04/2016	74.28	.00	
58900	USA BLUE BOOK	82030	COUPLERS	10/11/2016	168.29	.00	
58900	USA BLUE BOOK	82079	CHLORINE REAGENT SET	10/11/2016	459.47	.00	
Total 58900:					1,469.72	.00	
59725							
59725	VEND WEST SERVICES, INC.	1399246	WATER	09/01/2016	8.25	.00	
59725	VEND WEST SERVICES, INC.	1409460	WATER	09/21/2016	15.25	.00	
59725	VEND WEST SERVICES, INC.	1419015	RENTAL - PD	09/15/2016	10.00	.00	
Total 59725:					33.50	.00	
61000							
61000	WESCO DISTRIBUTION INC	727570	CURRENT TRANSFORMER	10/19/2016	737.52	.00	
Total 61000:					737.52	.00	
62937							
62937	WM. STREBENDT TRUCKING &	092616	HAUL OUT DIRT AND BRING IN	09/26/2016	1,172.50	.00	
62937	WM. STREBENDT TRUCKING &	092616 - 2	ROCK	09/26/2016	1,775.50	.00	
62937	WM. STREBENDT TRUCKING &	092716	ROCK	09/27/2016	1,590.00	.00	
62937	WM. STREBENDT TRUCKING &	092816	ROCK	09/28/2016	1,032.21	.00	
Total 62937:					5,570.21	.00	
64825							
64825	KIMES, DAVID	102716	REIMB MILEAGE-CODE COMPLI	10/27/2016	73.98	.00	
Total 64825:					73.98	.00	
64841							
64841	LOU'S GLOVES, INC.	15183	NITRILE GLOVES-WWTP	10/13/2016	261.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 64841:					261.00	.00	
64887							
64887	STADELMAN, TIM	102116	WATER SVC INSTALL REFUND -	10/21/2016	49.26	.00	
Total 64887:					49.26	.00	
64958							
64958	NORRIS THE TAYLOR	40091	UP LENGTHS PANTS	10/01/2016	15.00	.00	
Total 64958:					15.00	.00	
64990							
64990	MOORE MILL & LUMBER COMP	092216	ROCK AND DELIVERY FROM K	09/22/2016	1,060.00	.00	
Total 64990:					1,060.00	.00	
Grand Totals:					177,680.92	.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2080							
2080	ALTEC INDUSTRIES, INC.	10649622	PARTS	10/26/2016	262.30	.00	
Total 2080:					262.30	.00	
2750							
2750	ANDERSON, DAN	103116	REIMB. MILEAGE & MEAL EXPE	10/31/2016	426.15	.00	
Total 2750:					426.15	.00	
5766							
5766	BANDON KEY WORKS	33151	REPAIR LOCK ON NORTH LOW	10/24/2016	50.00	.00	
Total 5766:					50.00	.00	
6050							
6050	BANDON SUPPLY	30010682	CRAFTSMAN MOWER MAINTEN	10/20/2016	432.57	.00	
Total 6050:					432.57	.00	
6100							
6100	BANDON ACE HARDWARE	633642	NUTS & BOLTS	10/03/2016	7.22	.00	
6100	BANDON ACE HARDWARE	633715	SLEDGE	10/04/2016	44.99	.00	
6100	BANDON ACE HARDWARE	633821	MOUSE BAIT/RAT TRAP	10/07/2016	14.57	.00	
6100	BANDON ACE HARDWARE	633972	WINDSHIELD WASH	10/11/2016	1.99	.00	
6100	BANDON ACE HARDWARE	634049	UTILITY KNIFE/ADAPTER SOCK	10/13/2016	15.98	.00	
6100	BANDON ACE HARDWARE	634052	REPLACED BULBS IN PD	10/13/2016	13.98	.00	
6100	BANDON ACE HARDWARE	634103	MANURE FORK	10/14/2016	79.98	.00	
6100	BANDON ACE HARDWARE	634119	WINDOW CLEANER/LIGHTER/B	10/14/2016	29.95	.00	
6100	BANDON ACE HARDWARE	634213	BATTERIES	10/17/2016	44.97	.00	
6100	BANDON ACE HARDWARE	634216	TROWEL/GARDEN HOE	10/17/2016	29.58	.00	
6100	BANDON ACE HARDWARE	634359	STRAP HANGER	10/20/2016	1.79	.00	
6100	BANDON ACE HARDWARE	634419	CABLE TIE	10/21/2016	6.99	.00	
6100	BANDON ACE HARDWARE	634464	KEYS	10/22/2016	2.58	.00	
6100	BANDON ACE HARDWARE	634502	TIRE GAUGE	10/23/2016	12.99	.00	
6100	BANDON ACE HARDWARE	634512	TOOL BOX	10/24/2016	15.99	.00	
6100	BANDON ACE HARDWARE	634534	PARTS FOR CITY HALL TOILET	10/24/2016	35.57	.00	
6100	BANDON ACE HARDWARE	634590	NUTS & BOLTS	10/26/2016	1.38	.00	
6100	BANDON ACE HARDWARE	634641	TOTE	10/27/2016	19.98	.00	
6100	BANDON ACE HARDWARE	634699	NUTS & BOLTS	10/29/2016	9.99	.00	
6100	BANDON ACE HARDWARE	634724	BIT DRILL	10/29/2016	7.18	.00	
6100	BANDON ACE HARDWARE	634725	NUTS & BOLTS	10/29/2016	.65	.00	
Total 6100:					398.30	.00	
7606							
7606	BLUE SKY TREE SERVICE	110216	HAZARD TREE REMOVAL/DEBR	11/02/2016	1,500.00	.00	
Total 7606:					1,500.00	.00	
8245							
8245	BOSTON, KIM	7225	REIMB. CDL PHYSICAL EXPENS	10/24/2016	165.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 8245:					165.00	.00	
8613							
8613	BRAUN, PETER A	103116	COUNCIL STIPEND	10/31/2016	100.00	.00	
Total 8613:					100.00	.00	
9349							
9349	BROWN & KYSAR, INC.	6343	GENERAL CONSULTING	11/04/2016	1,096.25	.00	
Total 9349:					1,096.25	.00	
9950							
9950	BY THE SEA GARDENS	7105	LANDSCAPE MAINT.	11/01/2016	2,200.00	.00	
Total 9950:					2,200.00	.00	
11150							
11150	CASELLE INC.	110216	SOFTWARE SUPPORT CHARGE	11/02/2016	1,065.00	.00	
Total 11150:					1,065.00	.00	
12000							
12000	CITY OF BANDON	103116	UTILITIES	10/31/2016	42.41	.00	
12000	CITY OF BANDON	103116	UTILITIES	10/31/2016	66.96	.00	
12000	CITY OF BANDON	103116	UTILITIES	10/31/2016	218.77	.00	
12000	CITY OF BANDON	103116	UTILITIES	10/31/2016	139.86	.00	
12000	CITY OF BANDON	103116	UTILITIES	10/31/2016	1,276.97	.00	
12000	CITY OF BANDON	103116	UTILITIES	10/31/2016	57.66	.00	
12000	CITY OF BANDON	103116	UTILITIES	10/31/2016	819.29	.00	
12000	CITY OF BANDON	103116	UTILITIES	10/31/2016	674.90	.00	
12000	CITY OF BANDON	103116	UTILITIES	10/31/2016	392.48	.00	
12000	CITY OF BANDON	103116	UTILITIES	10/31/2016	4,015.49	.00	
12000	CITY OF BANDON	103116	UTILITIES	10/31/2016	8,529.25	.00	
Total 12000:					16,234.04	.00	
12012							
12012	CITY OF BANDON	3.16000.15 - 1	LIEAP - NELSON	11/02/2016	295.00	.00	
12012	CITY OF BANDON	3.16200.06	LIEAP - NICKOLOFF	11/02/2016	250.00	.00	
12012	CITY OF BANDON	3.20535.09	LIEAP - BURGNER	11/02/2016	295.00	.00	
12012	CITY OF BANDON	4.04847.07	LIEAP - HERSTROM	11/02/2016	295.00	.00	
12012	CITY OF BANDON	6.07400.02 - 1	LIEAP - SILVERMAN	11/02/2016	295.00	.00	
12012	CITY OF BANDON	7.00600.04	LIEAP - KARJOLA	11/02/2016	250.00	.00	
Total 12012:					1,680.00	.00	
13050							
13050	COASTAL PAPER & SUPP INC	515820	CR-2 INSECT KILLER	10/18/2016	10.10	.00	
13050	COASTAL PAPER & SUPP INC	515965	WIPER/WYPALL L40	10/21/2016	89.66	.00	
13050	COASTAL PAPER & SUPP INC	515977	LINERS	10/21/2016	54.25	.00	
13050	COASTAL PAPER & SUPP INC	516254	HAND SOAP/KITCHEN BAGS	10/28/2016	66.90	.00	
Total 13050:					220.91	.00	
13450							
13450	COMP-U-TALK, INC.	258437	REMOTE BACKUP FOR SERVE	11/01/2016	37.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 13450:					37.50	.00	
13457							
13457	COMSPAN COMMUNICATIONS I	78975	SPRAGUE PHONE SERVICE	11/01/2016	148.02	.00	
13457	COMSPAN COMMUNICATIONS I	78981	FINANCE PHONE SERVICE	11/01/2016	187.24	.00	
13457	COMSPAN COMMUNICATIONS I	78981	PD PHONE SERVICE	11/01/2016	184.70	.00	
13457	COMSPAN COMMUNICATIONS I	78981	PW PHONE SERVICE	11/01/2016	110.19	.00	
13457	COMSPAN COMMUNICATIONS I	78981	PARKS PHONE SERVICE	11/01/2016	108.85	.00	
13457	COMSPAN COMMUNICATIONS I	78981	COMM CTR PHONE SERVICE	11/01/2016	106.97	.00	
13457	COMSPAN COMMUNICATIONS I	78981	LIBRARY PHONE SERVICE	11/01/2016	157.29	.00	
13457	COMSPAN COMMUNICATIONS I	78981	ELECT PHONE SERVICE	11/01/2016	235.59	.00	
13457	COMSPAN COMMUNICATIONS I	78981	WTP PHONE SERVICE	11/01/2016	82.28	.00	
13457	COMSPAN COMMUNICATIONS I	78981	WWTP PHONE SERVICE	11/01/2016	377.49	.00	
13457	COMSPAN COMMUNICATIONS I	78981	ADMIN PHONE SERVICE	11/01/2016	89.61	.00	
13457	COMSPAN COMMUNICATIONS I	78981	PLANNING PHONE SERVICE	11/01/2016	89.60	.00	
Total 13457:					1,877.83	.00	
14550							
14550	COOS COUNTY SHERIFF'S OFF	1716068	DISPATCHING FEE - NOV 2016	11/01/2016	4,683.77	.00	
Total 14550:					4,683.77	.00	
14650							
14650	COOS COUNTY TAX OFFICE	2690700 - 16-1	2016-2017 PROP TAXES	11/01/2016	18.19	.00	
14650	COOS COUNTY TAX OFFICE	3190900 - 16-1	2016-2017 PROP TAXES	11/01/2016	404.51	.00	
14650	COOS COUNTY TAX OFFICE	3190901 - 16-1	2016-2017 PROP TAXES	11/01/2016	404.51	.00	
14650	COOS COUNTY TAX OFFICE	989700 - 16-17	2016-2017 PROP TAXES	11/01/2016	18.19	.00	
14650	COOS COUNTY TAX OFFICE	994200 - 16-17	2016-2017 PROP TAXES	11/01/2016	898.82	.00	
Total 14650:					1,744.22	.00	
18930							
18930	EFFICIENCY SERVICES GROUP	1257	BPA PROGRAM SERVICES	10/31/2016	1,415.00	.00	
Total 18930:					1,415.00	.00	
20620							
20620	FAWNS DIESEL SERVICE	124	RADIATOR/HOSE/SURGE TANK	10/12/2016	201.77	.00	
20620	FAWNS DIESEL SERVICE	39470	'08 FORD F550 - SERVICE	10/06/2016	329.50	.00	
Total 20620:					531.27	.00	
20740							
20740	FERGUSON WATERWORKS #30	0546651	MARK PAINT	10/27/2016	96.00	.00	
Total 20740:					96.00	.00	
21250							
21250	FLINT TRADING INC	203856	SIGNS/SEALER	10/19/2016	2,749.55	.00	
21250	FLINT TRADING INC	203856	SIGNS/SEALER	10/19/2016	649.00	.00	
Total 21250:					3,398.55	.00	
21780							
21780	FRONTIER	102516	TELEPHONE EXPENSE	10/25/2016	113.12	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 21780:					113.12	.00	
22550							
22550	GENERAL PACIFIC	1269330	MARKER GUY 1 -PIECE 8' POLY	10/27/2016	369.00	.00	
22550	GENERAL PACIFIC	1269379	OPTICAL PROBE	10/27/2016	415.00	.00	
Total 22550:					784.00	.00	
22850							
22850	GODDARD ENERGY COMPANY	10036 - 16	VEHICLE FUEL-PD	10/28/2016	1,082.22	.00	
22850	GODDARD ENERGY COMPANY	10036 - 16	VEHICLE FUEL-PW	10/28/2016	821.51	.00	
22850	GODDARD ENERGY COMPANY	10036 - 16	VEHICLE FUEL-WTP	10/28/2016	255.49	.00	
22850	GODDARD ENERGY COMPANY	10036 - 16	VEHICLE FUEL-WWTP	10/28/2016	86.92	.00	
22850	GODDARD ENERGY COMPANY	10036 - 16	VEHICLE FUEL-WWTP	10/28/2016	420.18	.00	
22850	GODDARD ENERGY COMPANY	10036 - 16	VEHICLE FUEL-ELECT	10/28/2016	963.52	.00	
Total 22850:					3,629.84	.00	
23050							
23050	GOLD COAST SECURITY, INC.	306414	ALARM MONITORING-COMM C	10/30/2016	26.00	.00	
23050	GOLD COAST SECURITY, INC.	306517	ALARM MONITORING-PD	10/30/2016	25.00	.00	
23050	GOLD COAST SECURITY, INC.	306587	ALARM MONITORING-WTP	10/30/2016	31.50	.00	
Total 23050:					82.50	.00	
23125							
23125	GOLDERS BANDON NAPA AUT	543984	DOOR AND WINDOW T	10/03/2016	5.91	.00	
23125	GOLDERS BANDON NAPA AUT	544006	SUPPORT ELEC FORKLIFT	10/03/2016	24.70	.00	
23125	GOLDERS BANDON NAPA AUT	544056	ELEC FORKLIFT SUPPORT	10/03/2016	9.29	.00	
23125	GOLDERS BANDON NAPA AUT	544153	FORKLIFT SUPPORT	10/04/2016	33.99	.00	
23125	GOLDERS BANDON NAPA AUT	544231	627 ACCESSORY	10/05/2016	4.79	.00	
23125	GOLDERS BANDON NAPA AUT	544232	'93 CHEVY C3500 ALTERNATOR	10/05/2016	158.02	.00	
23125	GOLDERS BANDON NAPA AUT	544309	CORE DEPOSIT CREDIT	10/05/2016	54.00-	.00	
23125	GOLDERS BANDON NAPA AUT	544326	OIL/ANTIFREEZE FOR VACTOR	10/05/2016	173.82	.00	
23125	GOLDERS BANDON NAPA AUT	544434	SHOP TOWELS/HOSE END FIT/	10/06/2016	40.85	.00	
23125	GOLDERS BANDON NAPA AUT	544441	PREM AW 46 HYD	10/06/2016	89.97	.00	
23125	GOLDERS BANDON NAPA AUT	545278	HALOGEN CAP	10/14/2016	22.92	.00	
23125	GOLDERS BANDON NAPA AUT	545279	HALOGEN CAP RETURN/HALO	10/14/2016	6.82-	.00	
23125	GOLDERS BANDON NAPA AUT	545537	BATTERY TERMINAL/CABLES	10/17/2016	47.94	.00	
23125	GOLDERS BANDON NAPA AUT	545538	BATT CABLE TERM/BATT TERM	10/17/2016	1.27-	.00	
23125	GOLDERS BANDON NAPA AUT	545605	BRAKE FLUID	10/17/2016	11.98	.00	
23125	GOLDERS BANDON NAPA AUT	545656	BRAKE FLUID/TOOL	10/18/2016	111.97	.00	
23125	GOLDERS BANDON NAPA AUT	545721	O-RING/PREM AW 46 HYD/PART	10/18/2016	109.09	.00	
23125	GOLDERS BANDON NAPA AUT	545733	PREM AW 46 HYD	10/18/2016	29.99	.00	
23125	GOLDERS BANDON NAPA AUT	545818	COMB WRENCH	10/19/2016	6.08	.00	
23125	GOLDERS BANDON NAPA AUT	545820	BRAKE TUBING/FITTINGS/CLA	10/19/2016	61.06	.00	
23125	GOLDERS BANDON NAPA AUT	545921	PISTON HAND PUMP	10/20/2016	168.22	.00	
23125	GOLDERS BANDON NAPA AUT	545931	WIPER BLADES	10/20/2016	19.98	.00	
23125	GOLDERS BANDON NAPA AUT	545937	JUMPER CABLE	10/20/2016	60.49	.00	
23125	GOLDERS BANDON NAPA AUT	545981	DRAIN PLUG	10/20/2016	2.04	.00	
23125	GOLDERS BANDON NAPA AUT	547116	BRITE LITE LAMP	10/31/2016	31.12	.00	
23125	GOLDERS BANDON NAPA AUT	547144	NAPAGOLD FUEL	10/31/2016	5.56	.00	
Total 23125:					1,167.69	.00	
24575							
24575	HGE, INC.	29665	13.28.2 CITY SHOP REBID	10/31/2016	300.25	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 24575:					300.25	.00	
24700							
24700	HAGA, SETH	319422	CLOTHING ALLOWANCE REIMB	10/03/2016	39.99	.00	
Total 24700:					39.99	.00	
25800							
25800	HENNICK'S HOME CENTER	10318555	FOUNDATION VENTS	10/03/2016	10.79	.00	
25800	HENNICK'S HOME CENTER	10318585	PLEAT M6 FILTER	10/04/2016	6.58	.00	
25800	HENNICK'S HOME CENTER	10319072	CONCRETE	10/11/2016	39.95	.00	
25800	HENNICK'S HOME CENTER	10319087	CONCRETE MIX	10/12/2016	7.99	.00	
25800	HENNICK'S HOME CENTER	10319110	GUTTER	10/12/2016	7.49	.00	
25800	HENNICK'S HOME CENTER	10319387	CONCRETE MIX	10/17/2016	5.59	.00	
25800	HENNICK'S HOME CENTER	10319395	CONCRETE MIX	10/17/2016	11.25	.00	
25800	HENNICK'S HOME CENTER	10319568	SWIVEL HASP - THEATRE	10/20/2016	10.49	.00	
25800	HENNICK'S HOME CENTER	10319568	CONCRETE MIX FOR SIGN	10/20/2016	7.50	.00	
25800	HENNICK'S HOME CENTER	10319835	LUMBER	10/25/2016	10.50	.00	
Total 25800:					118.13	.00	
26872							
26872	HUNDHAUSEN, CLAUDINE	103116	COUNCIL STIPEND	10/31/2016	100.00	.00	
Total 26872:					100.00	.00	
27300							
27300	INDUSTRIAL RESOURCES	64617	WATER BLOW	10/12/2016	42.46	.00	
27300	INDUSTRIAL RESOURCES	64626	TUB O TOWERS - SHOP	10/17/2016	38.00	.00	
Total 27300:					80.46	.00	
27650							
27650	INGRAM LIBRARY SERVICES	10/31/16 STMT	OCT STATEMENT - BOOKS	11/01/2016	1,282.88	.00	
Total 27650:					1,282.88	.00	
28385							
28385	JAMES, STEVE & LORI	31654	REIMB. CLOTHING ALLOWANC	10/07/2016	49.99	.00	
Total 28385:					49.99	.00	
29463							
29463	JOSEPH'S JANITORIAL	2589	CITY SHOP JANITORIAL SVCS	10/27/2016	100.00	.00	
29463	JOSEPH'S JANITORIAL	2589	WTP CLEANING	10/27/2016	80.00	.00	
29463	JOSEPH'S JANITORIAL	2589	VACUUM ORDERED BY JEFF	10/27/2016	200.00	.00	
Total 29463:					380.00	.00	
31350							
31350	LARRY'S EXPRESS LUBE	02259208	'12 DODGE 1500-OIL CHANGE	10/28/2016	47.91	.00	
Total 31350:					47.91	.00	
34300							
34300	MCKAYS	101316	COFFEE/GROCERY	10/13/2016	39.34	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 34300:					39.34	.00	
35035							
35035	MIKE'S WELDING & FABRICATI	102816	FABRICATE 4 ALUMINUM DOOR	10/19/2016	675.00	.00	
Total 35035:					675.00	.00	
37775							
37775	NEVITT, DAVID	209156	FINAL CONSTRUCTION IN PD	10/16/2016	1,403.00	.00	
Total 37775:					1,403.00	.00	
38300							
38300	NIELSON, WILLIAM	102216	REIMB. CLOTHING ALLOWANC	10/22/2016	92.97	.00	
Total 38300:					92.97	.00	
38937							
38937	NSP3	16552	PARK SAFETY MATERIAL	10/24/2016	14,842.00	.00	
Total 38937:					14,842.00	.00	
39550							
39550	ONE CALL CONCEPTS INC	6100330	LOCATES	10/31/2016	46.20	.00	
Total 39550:					46.20	.00	
41100							
41100	OREGON LINEN	457700	SHOP TOWEL CLEANING	10/07/2016	8.00	.00	
Total 41100:					8.00	.00	
41400							
41400	OREGON PACIFIC COMPANY, I	460963	KEVLAR GLOVES/BOOT LACES/	10/05/2016	111.48	.00	
41400	OREGON PACIFIC COMPANY, I	461756	GLOVES/FLAG	10/27/2016	131.06	.00	
Total 41400:					242.54	.00	
43250							
43250	PAT'S PRINTING	10106 - 11/16	#9 REGULAR ENVELOPES	11/03/2016	530.00	.00	
Total 43250:					530.00	.00	
43270							
43270	PAULY, ROGERS AND CO., PC	10099	JUNE '16 COMPREHENSIVE AN	10/31/2016	2,660.00	.00	
Total 43270:					2,660.00	.00	
44400							
44400	PLATT	K589991	28W 40PK FOR LIBRARY	10/21/2016	66.52	.00	
44400	PLATT	K592140	RED/WHITE/BLUE CODING	10/21/2016	343.44	.00	
Total 44400:					409.96	.00	
44723							
44723	POWELL, CHRISTOPHER A.	103116	COUNCIL STIPEND	10/31/2016	100.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 44723:					100.00	.00	
45075							
45075	PROTHMAN	2016-5683	FINANCE DIRECTOR - REIMBU	10/27/2016	3,103.13	.00	
Total 45075:					3,103.13	.00	
45150							
45150	PROCETTO, GERI	103116	COUNCIL STIPEND	10/31/2016	100.00	.00	
Total 45150:					100.00	.00	
46300							
46300	REESE ELECTRIC, INC.	1600543	LABOR AND ELEC BALLAST	10/28/2016	243.98	.00	
Total 46300:					243.98	.00	
47600							
47600	RON'S OIL CO.	109399	PROPANE	09/30/2016	50.46	.00	
47600	RON'S OIL CO.	112029	PROPANE	10/14/2016	53.87	.00	
Total 47600:					104.33	.00	
48925							
48925	SCHAMEHORN, MARY	103116	MAYOR STIPEND	10/31/2016	200.00	.00	
Total 48925:					200.00	.00	
49205							
49205	SCHWABE, WILLIAMSON & WYA	1444158	LEGAL SVCS-WATER RESOUR	10/26/2016	87.00	.00	
Total 49205:					87.00	.00	
49324							
49324	PAPE' MATERIAL HANDLING IN	10193477	SHIPPING FOR MOWER PART	10/27/2016	17.51	.00	
49324	PAPE' MATERIAL HANDLING IN	10193954	PART FOR 6640 MOWER	10/27/2016	72.84	.00	
Total 49324:					90.35	.00	
51200							
51200	SOUTH COAST OFFICE SUPPL	402332	COPIES	10/30/2016	238.92	.00	
51200	SOUTH COAST OFFICE SUPPL	402332	COPIES	10/30/2016	143.34	.00	
51200	SOUTH COAST OFFICE SUPPL	402332	COPIES	10/30/2016	95.57	.00	
Total 51200:					477.83	.00	
52601							
52601	STAPLES BUSINESS ADVANTA	3318431248	PENS	10/19/2016	36.25	.00	
52601	STAPLES BUSINESS ADVANTA	3318812774	INK	10/22/2016	59.82	.00	
52601	STAPLES BUSINESS ADVANTA	3318812774	PAPER	10/22/2016	50.19	.00	
52601	STAPLES BUSINESS ADVANTA	3318812774	WEEKLY PLANNER	10/22/2016	15.17	.00	
52601	STAPLES BUSINESS ADVANTA	3319198344	INK	10/27/2016	63.73	.00	
Total 52601:					225.16	.00	
52700							
52700	STATE FORESTER	17100	FIRE PROTECTION	10/27/2016	104.52	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
52700	STATE FORESTER	17100	FIRE PROTECTION	10/27/2016	3.35	.00	
52700	STATE FORESTER	17100	FIRE PROTECTION	10/27/2016	9.99	.00	
52700	STATE FORESTER	17100	FIRE PROTECTION	10/27/2016	1,408.77	.00	
Total 52700:					1,526.63	.00	
56351							
56351	TIFFANY, BLYTHE	103116	MINUTES	10/31/2016	95.00	.00	
Total 56351:					95.00	.00	
56750							
56750	TOWER MOTOR COMPANY	10064	CABLE ASY	10/24/2016	60.00	.00	
Total 56750:					60.00	.00	
56850							
56850	TRAFFIC SAFETY SUPPLY	120473	SIGNS	10/28/2016	328.53	.00	
56850	TRAFFIC SAFETY SUPPLY	120898	NO LEFT TURN SIGN	10/31/2016	68.76	.00	
Total 56850:					397.29	.00	
57215							
57215	CONYERS, TRISH	102916	MONTHLY WEBSITE HOSTING	10/29/2016	190.99	.00	
Total 57215:					190.99	.00	
59900							
59900	VICK, BRIAN	103116	COUNCIL STIPEND	10/31/2016	100.00	.00	
Total 59900:					100.00	.00	
60650							
60650	WATERMAN AUTOMOTIVE, INC.	44627	'15 EXPLORER/OIL CHANGE	10/06/2016	69.59	.00	
Total 60650:					69.59	.00	
61000							
61000	WESCO DISTRIBUTION INC	728953	BARE TRANS CON	10/25/2016	418.20	.00	
61000	WESCO DISTRIBUTION INC	730031	COVERS	10/31/2016	420.00	.00	
Total 61000:					838.20	.00	
61100							
61100	WEST COAST FENCING	39234	FENCING UPPER YARD	10/31/2016	6,590.00	.00	
Total 61100:					6,590.00	.00	
63500							
63500	XEROX CORPORATION	086859099	BASE CHARGE & BILLABLE PRI	11/01/2016	92.42	.00	
Total 63500:					92.42	.00	
64316							
64316	LEACH, KAMI	2.08660.10	DEPOSIT REFUND	11/03/2016	83.60	.00	
Total 64316:					83.60	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
64733							
64733	SEYMOUR, MADELINE J	103116	COUNCIL STIPEND	10/31/2016	100.00	.00	
Total 64733:					100.00	.00	
64808							
64808	OWENS, BRAD	49	IT SUPPORT/PHONE SYSTEM C	11/01/2016	1,045.00	.00	
Total 64808:					1,045.00	.00	
64817							
64817	WINTER CREEK JANITORIAL	758648	JANITORIAL SERVICES-SPRAG	10/31/2016	530.00	.00	
Total 64817:					530.00	.00	
64874							
64874	FARR'S TRUE VALUE HARDWA	353179	DRIVER KIT	10/29/2016	229.99	.00	
Total 64874:					229.99	.00	
64975							
64975	SUNRISE CARPET CLEANING	110116 - CITY	JANITORIAL SVC - CITY HALL	11/01/2016	1,200.00	.00	
64975	SUNRISE CARPET CLEANING	110116 - COM	JANITORIAL SVC - THE BARN	11/01/2016	795.00	.00	
64975	SUNRISE CARPET CLEANING	110116 - LIBRA	JANITORIAL SVC - LIBRARY	11/01/2016	825.00	.00	
Total 64975:					2,820.00	.00	
64991							
64991	BUELL RECREATION LLC	ORBAN 10261	SWING SET PARTS	10/26/2016	1,380.87	.00	
Total 64991:					1,380.87	.00	
64993							
64993	KCDA PURCHASING COOPERA	300087903	PLAYGROUD EQUIPMENT	10/11/2016	60,712.00	.00	
Total 64993:					60,712.00	.00	
64994							
64994	PURGO ENVIROTECH	16099	UV SENSOR	10/24/2016	2,041.27	.00	
Total 64994:					2,041.27	.00	
64995							
64995	FOSTER, KAREN	110316	DEPOSIT REFUND	11/03/2016	51.52	.00	
Total 64995:					51.52	.00	
64996							
64996	RAMSEY, BRIEN	110316	DEPOSIT REFUND	11/03/2016	60.31	.00	
Total 64996:					60.31	.00	
64997							
64997	FRAZIER, VICKY	110316	DEPOSIT REFUND	11/03/2016	115.72	.00	
64997	FRAZIER, VICKY	110316	DEPOSIT REFUND	11/03/2016	25.01	.00	
64997	FRAZIER, VICKY	110316	DEPOSIT REFUND	11/03/2016	50.01	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 64997:					190.74	.00	
64998							
64998	ROGERS, DONNA	110316	DEPOSIT REFUND	11/03/2016	136.20	.00	
Total 64998:					136.20	.00	
64999							
64999	DAVIS, MARJORIE & WALTER	110416	DEPOSIT REFUND	11/04/2016	17.56	.00	
64999	DAVIS, MARJORIE & WALTER	110416	DEPOSIT REFUND	11/04/2016	25.78	.00	
Total 64999:					43.34	.00	
65000							
65000	WHORTON, JESSICA	110416	DEPOSIT REFUND	11/04/2016	28.08	.00	
Total 65000:					28.08	.00	
Grand Totals:					152,885.25	.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
52820							
52820	STATE OF OREGON	110216	STRUCTURAL PERMIT FEE	11/02/2016	56.06	.00	
Total 52820:					56.06	.00	
Grand Totals:					56.06	.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Library Report	ITEM NO: 6.3.3

BACKGROUND:

Attached you will find:

1. The Library Board minutes for October 2016
2. Monthly statistics for October 2016

Items of Interest:

1. The children made spiders, wind socks and other fun things and were mesmerized with great stories. The wind blew and drowned out our Chilly Willies & Tell Tale Heart programs with only 16 attending, but they were an enthusiastic group.
2. This was the first storm when we didn't worry about the front door blowing off.
3. October 20th all the Libraries in Coos County closed for the day to allow the entire staff of all libraries to join together for training. As part of the training we explored OIMB Oregon Institute of Marine Biology and the absolutely wonderful Charleston Marine Life Center on Boat Basin Road. If you want a place to take children, grandchildren or visitors of all ages this is it! Great fun and not expensive \$5.00 a person for hours of fun and learning.
4. Continuing in popularity are the art shows, travel night & film night. Better than the movie book discussion group which meets the third Monday of the month has great discussions, great company and great food. The Library Coloring program for Adults was also a big hit.
5. The Library Director attended a Coos County Library Directors meeting, Bandon Library Board meeting, Friends of the Library meeting, and Bandon City Council meeting.

FISCAL IMPACT:

None

RECOMMENDATION:

Motion to approve as part of the Consent Agenda.

SUBMITTED BY:

Rosalyn McGarva

Rosalyn McGarva, *Library Director*

Bandon Library Board Meeting Minutes
Thursday October 27, 2016

Present: Cathy Johnston, Merle Logan, Karen Thomas, Syd Wiesel and Library Director Rosalyn McGarva.

Library Board Chair Cathy Johnston called the meeting to order at 10:00 a.m.

Minutes of the September meeting were approved as read.

Visitors: City Manager - Robert Mawson.

Action Items: None

Reports:

Report of the Bandon Library Friends and Foundation: the Volunteer Luncheon was held October 17th was very successful. The new flooring in the Sprague Room has enhanced the acoustics. Cathy suggested we put up a small sign thanking Schroeder's for their effort on the floor. The Friends sent out a special newsletter asking for donation to cover incidentals such as the door to the Children's Room and Children's computers. The Friends are sponsoring the author of Black Suitcase on November 18th at 7:00 p.m. Merle received a phone call from a couple who are willing to match the proceeds from the upcoming December 3 Holiday Book Sale.

Art Committee Report: Tracy was not able to attend, so Karen reported that the current art exhibit has been one of the most popular so far. It will remain to the end of November. Tracy has the gallery booked through 2017. Rosalyn noted that Coos Bay Library would like information on the artists so they can showcase them, too.

Library:

Expenses & Circulation: Circulation Finance and statistics were handed out, everything was on target.

Other: Rosalyn reported that all the Libraries in Coos County will be closed for training 10/20/16 and that it was one of our best sessions. The new OIMB Museum was an exciting new addition.

Rosalyn reported that Micky has decided to retire but come back as a volunteer. Sara will have her hours increased to 33 and Rhiya will have hers increased to 13.

Robert said he would like to have in writing the exact responsibilities of the City, Library District and the Friends to make it easier for everyone to understand what happens and why. He also wants to work on a business plan for the City, including the Library. The Mayor would like us to feature her book of historical photographs from Bandon. The Library will be closed on Friday November 11, 2016 for Veteran's Day.

New Business: The 2017 Title Wave author is Craig Johnston of "Longmire" fame.

Adjourned at 10:50 a.m.

The next meeting will be Thursday, December 15, 2016 at 10 a.m. in the Logan/Friends room.
Rosalyn McGarva, Secretary

October

CHECKOUT/RENEWALS	2016	Fiscal YTD
	6,579	26,023
ITEMS CATALOGED	292	
	Attendance	Programs
FRIENDS OF THE LIBRARY EVENTS	75	4
STORYTIMES	122	14
HEADSTART VISITS	47	2
CHILDREN'S PROGRAMS	16	2
LEGO	12	1
TOTAL PROGRAMS & ATTENDANCE		
VOLUNTEER HOURS	125.50	23

Inter Library Loan Statistics	Oct.	
Library	BORROW	LOAN
Bandon	24	140
Coos Bay	65	67
Coquille	20	50
Dora	6	31
ESO (CCLSD headquarters)	16	25
Lakeside	3	57
Myrtle Point	30	59
North Bend	45	120
Powers	10	36
SWOCC	0	11
Totals	219	596

	Library Cards	People Counted
October	26	10,969

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Staff Report – Wastewater Plant	ITEM NO: 6.3.4

BACKGROUND:

Find attached the monthly Wastewater Plant activity report for October, 2016.

The City's Wastewater facility treated 8,271,000 gallons of wastewater during the month of October.

Based on DEQ permit requirements, the fecal coliform bacteria shall not exceed a monthly median of 14 organisms per 100 mls.

The facility's average bacteria count for the month of October was 5.

Wastewater staff converted the electric department's old boom truck into a service truck for the wastewater dept. It is a 1 ton diesel manufactured in 2000. The vehicle had been sitting idle for quite some time and for our needs it was salvageable.

FISCAL IMPACT:

\$ 2,000.00

RECOMMENDATION:

Motion to approve as part of the Consent Agenda.

SUBMITTED BY:



Bill Nielson, Treatment Plant Operator

WASTEWATER PLANT ACTIVITY REPORT FOR OCTOBER 2016

TSS	Total suspended solids	PPM	Parts per million
INF	Influent - incoming untreated wastewater	MG/L	Milligrams per liter (same as PPM)
EFF	Effluent - outgoing treated wastewater	MLS	Milliliters of water

Table 1: Treatment Plant Operations

PARAMETERS AND UNITS	MAXIMUM SUMMER DEQ PERMIT	MAXIMUM WINTER DEQ PERMIT	AVERAGE MONTHLY OPERATIONS
EFF BOD AVERAGE			
MG/L or PPM	20	30	7
POUNDS/DAY	75	110	19
EFF TSS AVERAGE			
MG/L or PPM	20	30	7
POUNDS/DAY	75	110	21
FECAL COLIFORM			
COLONIES/100 MLS	14	14	5
INF FLOW AVERAGE			
GALLONS/DAY			451,000
INF SOLIDS AVERAGE		DESIGN	RECEIVED
BOD POUNDS/DAY		1150	514
TSS POUNDS/DAY		1350	654

*SUMMER MAY 1 - OCTOBER 31
30

** WINTER NOVEMBER 1 - APRIL

1. TREATMENT PLANT OPERATIONAL SYNOPSES

The Wastewater Plant has met all DEQ permits for the month of October 2016.

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Staff Report – Public Works	ITEM NO: 6.3.5

BACKGROUND:

Attached is the Public Works Monthly Report for November 2016.

FISCAL IMPACT:

None.

RECOMMENDATION:

Motion to approve as part of the Consent Agenda.

SUBMITTED BY:



Richard Anderson, Public Works Supervisor

**PUBLIC WORKS
MONTHLY REPORT
NOVEMBER 2016**

The public works department is responsible for city streets, wastewater collection, water distribution and parks. Duties include maintaining the parks, playgrounds, restrooms, equipment, vehicles and city buildings. The crew also performs tree trimming, mowing, spraying for weed control, installing water meters, monthly meter reading, sweeping streets and locating sewer and water mainlines. Public works also assists the wastewater and water treatment plants on various projects.

Additional duties undertaken this month:

- Continued flushing distribution and collection lines
- Continued construction of new city shop building
- Old Town - 2nd St & Chicago Ave street improvements
- Made repairs on Beach Loop at Seabird Drive due to flooding
- Crew attended flagging class
- One crew member attended vegetation management classes

City of Bandon

STAFF REPORT TO CITY COUNCIL

OCT. 11/04/16

SUBJECT: WATER TREATMENT PLANT

ITEM NO: 6.3.6

BACKGROUND

FISCAL IMPACT:

RECOMMENDATION:

SUBMITTED BY:

BILL NIELSON
WATER PLANT OPERATOR

Printed Name & Title

WATER TREATMENT PLANT ACTIVITY REPORT FOR OCTOBER 2016

	WATER PLANT OPERATIONS	EPA ALLOWABLE LIMIT
WATER TREATED (GALLONS)	19,829,808	
DAILY AVERAGE (GALLONS)	639,671	
TREATED WATER LEAVING PLANT	12,439,545	
AVG. TURBIDITY (NTU'S)	.033	MAX. .30
AVG. P.H. (7.00 IS NEUTRAL)	7.44	MIN. 7.1 LEAVING PLANT
AVG. CHLORINE RESIDUAL LEAVING PLANT (PPM)	.464	MIN .2 LEAVING PLANT. TRACE AT LAST CONNECTION MAX 4.0
WEEKLY FECAL COLIFORM AND E. COLI TEST	0 POSITIVE	0 POSITIVE FOR FECAL COLIFORM AND E. COLI TAKEN IN DISTRIBUTION SYSTEM

THE WATER TREATMENT PLANT MET ALL EPA REQUIREMENTS FOR THE MONTH OF SEPTEMBER 2016

Oct-16	ANNUAL WATER USEAGE		
	GALLONS OF WATER LEAVING PLANT	GALLONS OF WATER SOLD	% LOSS
November-2015	12,124,284	11,244,000	-7.26
December-2015	8,979,922	10,564,000	+17.6
January-2016	8,829,998	9,372,000	+6.13
February-2016	8,402,712	6,472,000	-22.90
March-2016	9,607,599	8,347,250	-13.11
April-2016	12,255,603	9,193,000	-24.98
May-2016	12,562,750	8,310,000	-33.80
June-2016	13,772,754	13,028,000	-5.40
July-2016	17,593,898	16,193,000	-7.96
August-2016	20,695,494	12,821,000	-38.04
September-2016	20,246,074	17,638,000	-12.88
October-2016	15,127,138	14,027,000	-7.27
TOTAL	160,198,226	137,209,250	-12.48

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Finance Department	ITEM NO: 6.3.7

BACKGROUND:

Monthly Financial Reports:

- July 2016
- August 2016

FISCAL IMPACT:

None

RECOMMENDATION:

Motion to approve as part of the Consent Agenda.

SUBMITTED BY:


Denise Russell, *City Recorder*

JULY, 2016 MONTHLY FIN REPORT

Note: Balances do not include long term liabilities or long term assets (including Fixed Assets).

FUND	BUDGET FY16/17	MONTHLY			YEAR - TO - DATE					
		AVAILABLE BEGIN BAL 07/01/16	REVENUES 16-JUL	EXPENDITURES 16-JUL	AVAILABLE BEGIN BAL 07/01/16	REVENUES YTD	EXPENDITURES YTD	CHANGE IN BALANCE	ENDING BALANCE 07/31/16	EXP % OF BUDGET
100 GENERAL (OPER)	\$2,454,617	\$632,705	\$40,850	\$205,567	\$632,705	\$40,850	\$205,567	(\$164,717)	\$467,988	8%
210 STATE TAX STREET (SR)	\$303,938	(\$9,587)	\$16,279	\$14,157	\$16,279	\$16,279	\$14,157	\$2,122	(\$7,465)	5%
220 LIBRARY MEMORIAL (SR)	\$249,348	\$227,480	\$3,669	\$2,438	\$227,480	\$3,669	\$2,438	\$1,250	\$228,730	1%
230 LIBRARY (SR)	\$376,921	\$71,485	\$42	\$28,240	\$71,485	\$42	\$28,240	(\$28,198)	\$43,287	7%
250 COMMUNITY BEAUT (SR)	\$54,264	\$15,725	\$2,243	\$2,850	\$15,725	\$2,243	\$2,850	(\$607)	\$15,118	5%
260 STATE REV SHARING (SR)	\$25,035	\$54,828	\$7,085	\$7,500	\$54,828	\$7,085	\$7,500	(\$415)	\$54,413	30%
365 GO BONDS DEBT SERVICE	\$532,646	\$329,225	\$3,184	\$0	\$329,225	\$3,184	\$0	\$3,184	\$332,408	0%
410 BLOCK GRANT (SR)	\$242,155	\$233,491	\$379	\$0	\$233,491	\$379	\$0	\$379	\$233,870	0%
510 CAPITAL IMPROVE (CP)	\$1,276,035	\$772,381	\$592	\$627	\$772,381	\$592	\$627	(\$34)	\$772,346	0%
520 EQUIP RESERVE (CP)	\$87,000	\$86,124	\$0	\$0	\$86,124	\$0	\$0	\$0	\$86,124	0%
550 PARK & REC DEV (CP)	\$1,385,000	\$124,287	\$91	\$0	\$124,287	\$91	\$0	\$91	\$124,379	0%
636 2004 12TH COURT LID D/S (DS)	\$194,742	\$199,870	\$201	\$0	\$199,870	\$201	\$0	\$201	\$200,071	0%
640 LOCAL IMPR DIST D/S (DS)	\$2,330,901	\$50,146	\$37	\$0	\$50,146	\$37	\$0	\$37	\$50,182	0%
710 STREET SDC REIMB (CP)	\$459,150	\$332,061	\$287	\$0	\$332,061	\$287	\$0	\$287	\$332,347	0%
711 STREET SDC IMPROV (CP)	\$279,475	\$283,568	\$219	\$0	\$283,568	\$219	\$0	\$219	\$283,787	0%
715 STORM DRN SDC REIM (CP)	\$394,000	\$289,007	\$246	\$0	\$289,007	\$246	\$0	\$246	\$289,253	0%
716 STORM DRN SDC IMPR (CP)	\$224,048	\$214,774	\$171	\$0	\$214,774	\$171	\$0	\$171	\$214,945	0%
720 WATER SDC REIMB (WTR ENT)	\$265,275	\$162,976	\$115	\$0	\$162,976	\$115	\$0	\$115	\$163,091	0%
721 WATER SDC IMPROV (WTR ENT)	\$969,200	\$960,777	\$703	\$0	\$960,777	\$703	\$0	\$703	\$961,480	0%
730 SEWER SDC REIMB (SWR ENT)	\$156,249	\$128,431	\$101	\$0	\$128,431	\$101	\$0	\$101	\$128,532	0%
731 SEWER SDC IMPROV (SWR ENT)	\$147,943	\$145,607	\$117	\$0	\$145,607	\$117	\$0	\$117	\$145,724	0%
750 LOCAL OPT STREET (CP)	\$1,669,732	\$1,171,047	\$853	\$0	\$1,171,047	\$853	\$0	\$853	\$1,171,900	0%
910 ELECTRIC FUND (ENT)	\$6,491,957	\$896,981	\$399,850	\$173,778	\$896,981	\$399,850	\$173,778	\$226,072	\$1,123,052	3%
940 WATER FUND (ENT)	\$956,881	(\$48,537)	\$67,166	\$44,741	(\$48,537)	\$67,166	\$44,741	\$22,425	(\$26,112)	5%
950 SEWER FUND (ENT)	\$1,001,019	\$527,745	\$77,392	\$94,763	\$527,745	\$77,392	\$94,763	(\$17,370)	\$510,375	9%
560 URBAN RENEWAL #1 (CP)	\$1,086,063	\$813,305	\$468	\$345,862	\$813,305	\$468	\$345,862	(\$345,394)	\$467,911	32%
570 URBAN RENEWAL #2 (CP)	\$419,835	\$166,737	\$205	\$0	\$166,737	\$205	\$0	\$205	\$166,942	0%
TOTALS	\$24,033,429	\$8,832,639	\$622,563	\$920,521	\$8,832,639	\$622,563	\$920,521	(\$297,958)	\$8,534,681	

AUGUST, 2016 MONTHLY FIN REPORT

Note: Balances do not include long term liabilities or long term assets (including Fixed Assets).

FUND	MONTHLY			YEAR - TO - DATE					
	AVAILABLE BEGIN BAL 08/01/16	REVENUES 16-Aug	EXPENDITURES 16-Aug	AVAILABLE BEGIN BAL 07/01/16	REVENUES YTD	EXPENDITURES YTD	CHANGE IN BALANCE	ENDING BALANCE 08/31/16	EXP % OF BUDGET
	BUDGET FY16/17								
100 GENERAL (OPER)	\$2,454,617	\$140,185	\$171,562	\$632,705	\$181,035	\$377,128	(\$196,093)	\$436,612	15%
210 STATE TAX STREET (SR)	\$303,938	\$14,512	\$14,282	(\$9,587)	\$30,791	\$28,439	\$2,352	(\$7,235)	9%
220 LIBRARY MEMORIAL (SR)	\$249,348	\$1,411	\$4,180	\$227,480	\$5,100	\$6,619	\$1,519	\$225,961	3%
230 LIBRARY (SR)	\$376,921	\$7,433	\$23,365	\$71,485	\$7,475	\$51,505	(\$44,130)	\$27,355	14%
250 COMMUNITY BEAUT (SR)	\$54,264	\$4,036	\$3,700	\$15,725	\$6,279	\$6,550	(\$271)	\$15,454	12%
260 STATE REV SHARING (SR)	\$25,035	\$54,413	\$2,000	\$54,828	\$15,508	\$9,500	\$6,008	\$60,836	38%
365 GO BONDS DEBT SERVICE	\$532,646	\$332,408	\$0	\$329,225	\$7,430	\$0	\$7,430	\$336,655	0%
410 BLOCK GRANT (SR)	\$242,155	\$233,870	\$220	\$233,491	\$598	\$1,065	(\$467)	\$233,025	0%
510 CAPITAL IMPROVE (CP)	\$1,276,035	\$772,346	\$380,770	\$772,381	\$16,765	\$381,396	(\$364,631)	\$407,749	30%
520 EQUIP RESERVE (CP)	\$87,000	\$86,124	\$0	\$86,124	\$0	\$0	\$0	\$86,124	0%
550 PARK & REC DEV (CP)	\$1,385,000	\$124,379	\$0	\$124,287	\$187	\$0	\$187	\$124,474	0%
636 2004 12TH COURT LID D/S (DS)	\$194,742	\$200,071	\$0	\$199,870	\$411	\$0	\$411	\$200,281	0%
640 LOCAL IMPR DIST D/S (DS)	\$2,330,901	\$50,182	\$39	\$50,146	\$75	\$0	\$75	\$50,221	0%
710 STREET SDC REIMB (CP)	\$459,150	\$332,347	\$839	\$332,061	\$1,126	\$110,552	(\$109,426)	\$222,635	24%
711 STREET SDC IMPROV (CP)	\$279,475	\$283,787	\$1,365	\$283,568	\$1,583	\$0	\$1,583	\$285,152	0%
715 STORM DRN SDC REIM (CP)	\$394,000	\$1,873	\$4,998	\$289,007	\$2,119	\$4,998	(\$2,879)	\$286,128	1%
716 STORM DRN SDC IMPR (CP)	\$224,048	\$214,945	\$585	\$214,774	\$1,788	\$585	\$1,203	\$215,977	0%
720 WATER SDC REIMB (WTR ENT)	\$265,275	\$163,091	\$1,441	\$162,976	\$1,556	\$27,638	(\$26,082)	\$136,894	10%
721 WATER SDC IMPROV (WTR ENT)	\$969,200	\$961,480	\$5,914	\$960,777	\$6,618	\$5,516	\$1,102	\$961,879	1%
730 SEWER SDC REIMB (SWR ENT)	\$156,249	\$128,532	\$1,054	\$128,431	\$1,154	\$0	\$1,154	\$129,586	0%
731 SEWER SDC IMPROV (SWR ENT)	\$147,943	\$145,724	\$1,556	\$145,607	\$1,673	\$0	\$1,673	\$147,280	0%
750 LOCAL OPT STREET (CP)	\$1,669,732	\$1,171,900	\$2,636	\$1,171,047	\$3,489	\$13,658	(\$10,168)	\$1,160,879	1%
910 ELECTRIC FUND (ENT)	\$6,491,957	\$1,123,052	\$357,785	\$896,981	\$757,635	\$579,494	\$178,141	\$1,075,122	9%
940 WATER FUND (ENT)	\$956,881	(\$26,112)	\$44,560	\$35,778	\$111,726	\$80,519	\$31,207	(\$17,330)	8%
950 SEWER FUND (ENT)	\$1,001,019	\$510,375	\$68,323	\$527,745	\$145,715	\$143,611	\$2,104	\$529,850	14%
560 URBAN RENEWAL #1 (CP)	\$1,086,063	\$467,911	\$740	\$813,305	\$2,263	\$346,602	(\$344,339)	\$468,966	32%
570 URBAN RENEWAL #2 (CP)	\$419,835	\$166,942	\$981	\$166,737	\$1,166	\$0	\$896	\$167,633	0%
TOTALS	\$24,033,429	\$688,702	\$1,255,223	\$8,832,639	\$1,311,265	\$2,175,744	(\$864,479)	\$7,968,160	

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Conference and Community Center Report	ITEM NO: 6.3.8

BACKGROUND:

Attached are the Conference and Community Center (The Barn) monthly finance report for October 2016, and the contact log and calendar for November, 2016.

As submitted by: Sherri Wheeler and Jeff Norris

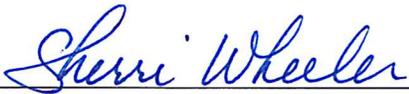
FISCAL IMPACT:

None

RECOMMENDATION:

Motion to approve as part of the Consent Agenda.

SUBMITTED BY:



Sherri Wheeler, *Assistant Finance Director*

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Page and Total by Fund
- All Segments Tested for Total Breaks

[Report].Account Number =

"10044801","10078611","10078620","10078623","10078624","10078631","10078632","10078633","10078634","10078635","10078636","10078640","10078657","10078661","10078665","10078749","10044802","10047310","10047804","10078685","10078687","10078757","10078505","10078550","10078551","10078552","10078555","10078663"

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
COMMUNITY CENTER RENT REVENUE			09/30/2016 (09/16) Balance	100-448-01			7,073.35-
10/03/2016	CR	9016767	COMMUNITY CENTER REVENUE - UMPQUA			200.00-	
10/04/2016	CR	9016842	COMMUNITY CENTER REVENUE - EAT			112.00-	
10/06/2016	CR	9016914	COMMUNITY CENTER REVENUE - SOUTH C			595.00-	
10/19/2016	CR	9017370	COMMUNITY CENTER REVENUE - COASTAL			150.00-	
10/19/2016	CR	9017374	COMMUNITY CENTER REVENUE - BANDON			75.00-	
10/28/2016	CR	9017457	COMMUNITY CENTER REVENUE - CAPE AR			75.00-	
10/28/2016	CR	9017459	COMMUNITY CENTER REVENUE - MARY OC			15.00-	
10/28/2016	CR	9017460	COMMUNITY CENTER REVENUE - COQUILL			150.00-	
10/31/2016 (10/16) Period Totals and Balance					.00 *	1,372.00- *	8,445.35-
YTD Encumbrance		.00 YTD Actual	-8,445.35 Total	-8,445.35 YTD Budget	-15,000.00 Unearned	6,554.65	
COM CTR NEW YEAR'S PARTY			09/30/2016 (09/16) Balance	100-448-02			.00
10/31/2016 (10/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	
REIMB. BARN-BEVERAGES			09/30/2016 (09/16) Balance	100-473-10			.00
10/31/2016 (10/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	
COMMUNITY CENTER DONATIONS			09/30/2016 (09/16) Balance	100-478-04			.00
10/31/2016 (10/16) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	-100.00 Unearned	100.00	
REGULAR EMPY SALARIES & WAGES			09/30/2016 (09/16) Balance	100-78-505			1,247.97
10/21/2016	PC	1	PAYROLL TRANS FOR 10/21/2016 PAY PERIO		415.99		
10/31/2016 (10/16) Period Totals and Balance					415.99 *	.00 *	1,663.96
YTD Encumbrance		.00 YTD Actual	1,663.96 Total	1,663.96 YTD Budget	.00 Unexpended	(1,663.96)	
SOCIAL SECURITY			09/30/2016 (09/16) Balance	100-78-550			90.18
10/21/2016	PB	4	PAYROLL TRANS FOR 10/21/2016 PAY PERIO		30.06		
10/31/2016 (10/16) Period Totals and Balance					30.06 *	.00 *	120.24
YTD Encumbrance		.00 YTD Actual	120.24 Total	120.24 YTD Budget	.00 Unexpended	(120.24)	
RETIREMENT			09/30/2016 (09/16) Balance	100-78-551			243.18
10/21/2016	PB	12	PAYROLL TRANS FOR 10/21/2016 PAY PERIO		81.06		
10/31/2016 (10/16) Period Totals and Balance					81.06 *	.00 *	324.24
YTD Encumbrance		.00 YTD Actual	324.24 Total	324.24 YTD Budget	.00 Unexpended	(324.24)	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
HEALTH & LIFE INSURANCE			09/30/2016 (09/16) Balance	100-78-552			456.00
10/21/2016	PB	20	PAYROLL TRANS FOR 10/21/2016 PAY PERIO		152.00		
			10/31/2016 (10/16) Period Totals and Balance		152.00 *	.00 *	608.00
YTD Encumbrance	.00	YTD Actual	608.00 Total	608.00 YTD Budget	.00 Unexpended	(608.00)	
W/C INSURANCE			09/30/2016 (09/16) Balance	100-78-555			39.95
10/21/2016	PB	34	PAYROLL TRANS FOR 10/21/2016 PAY PERIO		14.25		
			10/31/2016 (10/16) Period Totals and Balance		14.25 *	.00 *	54.20
YTD Encumbrance	.00	YTD Actual	54.20 Total	54.20 YTD Budget	.00 Unexpended	(54.20)	
OFFICE EQUIPMENT			09/30/2016 (09/16) Balance	100-78-611			.00
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	500.00 Unexpended	500.00	
OFFICE SUPPLIES			09/30/2016 (09/16) Balance	100-78-620			.00
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	
POSTAGE			09/30/2016 (09/16) Balance	100-78-623			.00
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	
PRINTING/PRINTED MATERIAL			09/30/2016 (09/16) Balance	100-78-624			.00
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
UTILITIES			09/30/2016 (09/16) Balance	100-78-631			3,069.17
10/31/2016	AP	58	CITY OF BANDON		819.29		
09/30/2016	AP	259	RON'S OIL CO.		50.46		
10/14/2016	AP	260	RON'S OIL CO.		53.87		
			10/31/2016 (10/16) Period Totals and Balance		923.62 *	.00 *	3,992.79
YTD Encumbrance	.00	YTD Actual	3,992.79 Total	3,992.79 YTD Budget	9,000.00 Unexpended	5,007.21	
TELEPHONE			09/30/2016 (09/16) Balance	100-78-632			321.17
11/01/2016	AP	84	COMSPAN COMMUNICATIONS INC		106.97		
			10/31/2016 (10/16) Period Totals and Balance		106.97 *	.00 *	428.14
YTD Encumbrance	.00	YTD Actual	428.14 Total	428.14 YTD Budget	1,000.00 Unexpended	571.86	
CONTRACTED SERVERS			09/30/2016 (09/16) Balance	100-78-633			.00
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
BAR SUPPLIES			09/30/2016 (09/16) Balance	100-78-634			.00
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
LINEN RENTAL			09/30/2016 (09/16) Balance	100-78-635			448.80
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	448.80

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	448.80 Total	448.80 YTD Budget	2,500.00 Unexpended	2,051.20	
EVENT - FOOD & MISC			09/30/2016 (09/16) Balance	100-78-636			.00
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	3,500.00 Unexpended	3,500.00	
MISC EQUIPMENT			09/30/2016 (09/16) Balance	100-78-640			410.32
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	410.32
YTD Encumbrance		.00 YTD Actual	410.32 Total	410.32 YTD Budget	3,500.00 Unexpended	3,089.68	
CONTRACTUAL SERVICES - JANITOR			09/30/2016 (09/16) Balance	100-78-657			3,034.78
10/14/2016	AP	72	COASTAL PAPER & SUPP INC		136.60		
10/21/2016	AP	76	COASTAL PAPER & SUPP INC		54.25		
10/28/2016	AP	77	COASTAL PAPER & SUPP INC		66.90		
10/17/2016	AP	358	SUNRISE CARPET CLEANING		795.00		
11/01/2016	AP	362	SUNRISE CARPET CLEANING		795.00		
			10/31/2016 (10/16) Period Totals and Balance		1,847.75 *	.00 *	4,882.53
YTD Encumbrance		.00 YTD Actual	4,882.53 Total	4,882.53 YTD Budget	10,000.00 Unexpended	5,117.47	
CONTRACTUAL SERVICES			09/30/2016 (09/16) Balance	100-78-661			4,928.00
10/30/2016	AP	156	GOLD COAST SECURITY, INC.		26.00		
10/27/2016	AP	229	NORRIS, JEFF		1,500.00		
10/29/2016	AP	298	CONYERS, TRISH		190.99		
			10/31/2016 (10/16) Period Totals and Balance		1,716.99 *	.00 *	6,644.99
YTD Encumbrance		.00 YTD Actual	6,644.99 Total	6,644.99 YTD Budget	18,000.00 Unexpended	11,355.01	
WEB & MARKETING			09/30/2016 (09/16) Balance	100-78-663			.00
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	3,000.00 Unexpended	3,000.00	
DEPOSIT REFUNDS			09/30/2016 (09/16) Balance	100-78-665			.00
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
DUCT CLEANING			09/30/2016 (09/16) Balance	100-78-685			.00
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	3,500.00 Unexpended	3,500.00	
ACOUSTICS/DINING & SR			09/30/2016 (09/16) Balance	100-78-687			.00
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
OTHER			09/30/2016 (09/16) Balance	100-78-749			186.64
10/29/2016	AP	37	BANDON ACE HARDWARE		7.18		
10/29/2016	AP	38	BANDON ACE HARDWARE		.65		
10/05/2016	AP	338	ECKHOFF, TERRI		112.00		
			10/31/2016 (10/16) Period Totals and Balance		119.83 *	.00 *	306.47
YTD Encumbrance		.00 YTD Actual	306.47 Total	306.47 YTD Budget	5,000.00 Unexpended	4,693.53	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			09/30/2016 (09/16) Balance	100-78-757			.00
			10/31/2016 (10/16) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00
			.00	Unexpended	.00		

Number of Transactions: 28	Number of Accounts: 28	Debit	Credit	Proof
Total GENERAL FUND (100):		5,408.52	1,372.00-	4,036.52
Number of Transactions: 28	Number of Accounts: 28	Debit	Credit	Proof
Grand Totals:		5,408.52	1,372.00-	4,036.52

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Page and Total by Fund
- All Segments Tested for Total Breaks

[Report].Account Number =
 "10044801","10078611","10078620","10078623","10078624","10078631","10078632","10078633","10078634","10078635","10078636","10078640","10078657","10078661","10078665","10078749","10044802","10047310","10047804","10078685","10078687","10078757","10078505","10078550","10078551","10078552","10078555","10078663"

2016

November

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
07 Senior meals Karate Boy Scouts	01 Senior meals Eat Program	02 Lions Karate	03 Senior meals Brian, tacos Kitchen	04 Senior meals	05 AA Gratitude Dinner	06 Hospital Art Fundraiser
08 Senior meals Eat Program Boy Scouts	09 Lions Karate	10 Senior meals Brian-Tacos Kitchen	11 Senior meals	12 Quality Crafters Sale		13
14 Senior meals Karate Boy Scouts	15 Senior meals Eat Program	16 Lions Karate	17 Senior meals Brian, Kitchen	18 Coastal Harvest Sale	19 Coastal Harvest Sale	20 Coastal Harvest Sale
21 Senior meals Karate Boy Scouts	23 Senior meals Eat Program	23 Lions Karate	24 Senior Holidays Meals Thanksgiving	25	26	27
28 Senior meals Karate Boy Scouts	29 Senior meals Eat Program	30 Lions Karate				

Notes:

City of Bandon

City Council Agenda Documentation

Date: 5 Dec 2016

Subject: Fiscal Year 2014/2015 Financial Audit Report

Item No: 2.1.1

Background: Pauly, Rogers and Co., P.C. completed the FY14-15 Financial Audit for the City of Bandon/Urban Renewal Agencies in October of 2016. Moss Adams, LLP assisted with the development of the Financial Statements. Copies of the Independent Auditor's Report & Annual Financial Report were provided to the Mayor and Council prior to the meeting. No representatives of Pauly, Rogers and Co. or Moss Adams will be in attendance at the December Council meeting. If it is the desire of the Council to have a representative of Pauly, Rogers & Co. or Moss Adams appear and make report, we will contact them and schedule a report for a future Council meeting. A brief summary of the audit report will be presented by the City Manager during the meeting.

Fiscal Impact: None

Recommendation/Motion: Motion to accept and approve the City of Bandon/Urban Renewal Agency's Annual Financial and Independent Auditor's Reports for Fiscal Year 2014-2015 as prepared and presented.

Submitted By:



Robert J Mawson, City Manager

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: December 5, 2016
SUBJECT: Appoint City Manager as Budget Officer for FY 2017-18 Budget	ITEM NO: 2.1.2

BACKGROUND:

State statutes require that the City Council appoint a Budget Officer, who will be responsible for preparing the upcoming fiscal year budget. Historically, the City Council has appointed the City Manager.

FISCAL IMPACT:

None

RECOMMENDATION:

MOTION: Appoint the City Manager as the Budget Officer for preparation of the fiscal year 2017-2018 City and Urban Renewal Budgets.

SUBMITTED BY:

Robert Mawson, *City Manager*