

City of Bandon

ANNUAL BUDGET

July 1, 2023 – June 30, 2024



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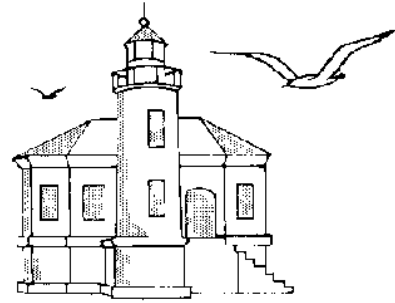
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GENERAL INFORMATION

CHAPTER 1

City of Bandon FY 2023-24 Budget

DATE April 24, 2023
TO Mayor and City Council
Budget Committee
FROM Dan Chandler
City Manager



SUBJECT FISCAL YEAR 2023-24 CITY OF BANDON BUDGET MESSAGE

The proposed Fiscal Year (FY) 2023-24 budget total is \$35,364,775 which is \$3,293,690 or 10.27% more than the prior FY 2022-23 budget of \$32,071,085. A table and graphic summary of the overall budget, broken down by Category and Fund type with comparisons to FY 2023-24, follows beginning on page 4 of this document.

BUDGET FORMAT

As required by local budget law, the first three columns in the budget schedules show actual revenues and expenditures for the second and third prior fiscal years and the budgeted figures for the immediately preceding fiscal year. The fourth column shows the budget as proposed by the Budget Officer. The fifth and sixth columns are populated as the budget moves through the process of approval by the Budget Committee and adoption by the City Council. Funds that have been closed or combined into other funds will continue to be included and show zero balances each year until all three of the prior year columns show a zero balance and then they can be removed from the budget schedule.

INTRODUCTION

With the exception of challenges imposed by Bandon's charter restrictions, Bandon's financial picture is in decent shape for the coming fiscal year. The City continues to grow our Rainy Day Reserve Fund, but at a slightly slower pace than the past two years.

Bandon faces a couple of significant ongoing additional challenges. First, Bandon's Permanent Tax Rate at \$0.46 per thousand dollars of value, is the lowest in the State of Oregon among communities with over 750 people. It is also the second lowest among communities that provide their own police force.

The lack of Council rate-setting authority is a serious problem. Without rate-setting authority the City cannot avail itself of traditional funding sources like revenue bonds, and will typically pay a higher interest rate on debt. This ultimately costs taxpayers and ratepayers more money over time. The lack of rate setting authority also means that the City cannot access the normal funding sources for infrastructure improvements like a water reservoir, or to replace aging pipes in the water system. Bandon may be the only electric utility in the country where customers have to vote on their own rates.

City of Bandon FY 2023-24 Budget

Voters will consider ballot measures at the May 16, 2023 election for modest water, sewer and electric rate increases. If those measures do not pass, the City will need to make major changes to the proposed budget to make up the difference for electric, water and sewer.

BANDON PROPERTY TAX RATES COMPARED TO OTHER COUNTY JURISDICTIONS JUNE 30, 2023

CITY	Permanent Rate (Inside M5)	Local Option Tax (Inside M5)	Bonds (Outside M5)	Urban Renewal Special Levy	TOTAL
Myrtle Point	7.99				7.99
Powers	7.39				7.39
Coos Bay	6.36		.43	.42	7.21
North Bend	6.18	.56		.46	7.20
Coquille	6.10				6.10
Bandon	.46	.85	.79		2.10
Lakeside	.71				.71

On the good news front, as a result of cost-cutting and conservative financial projections, the City budget for the upcoming year will be in sound condition if voters approve electric, water and sewer rate increases. I am also proposing a series of additional changes to the budget that go beyond simply maintaining current levels of service. The City will be setting aside contingency and reserve funds.

Summary of Significant Proposed Changes

One-Time Proposed Changes

Playground Equipment	\$ 46,210	ARPA
Wastewater Clarifier	\$ 30,000	ARPA
Heater for Wastewater Plant	\$ 10,000	ARPA
AEDs and Narcan	\$ 16,000	General Fund
Computers/Tablets/Evidence Scanner	\$ 8,000	General Fund
Utility Management Software	\$ 120,000	Electric

Ongoing Proposed Changes

Fifth Patrol Officer	\$ 116,112	General Fund
Utility Worker	\$ 101,205	Electric
Sprague Theater Manager	\$ 80,000	General Fund

City of Bandon FY 2023-24 Budget

Overall Financial Picture

The City and the Bandon School District are working together to bring a workforce housing project to Bandon in the next year. There are also a couple of smaller workforce projects in the works. These should begin to ease the City's shortage of housing, and will continue to provide modest growth in property tax revenues.

Transient Occupancy Tax (TOT) is holding steady, and revenues should increase with the recent applications to expand and improve motel and hotel lodging in the City. The TOT increase approved by voters last year will provide significant assistance in the creation of tourism-related facilities, and will give some help to the general fund.

The City received \$349,609 from the American Rescue Plan last year, for a two-year total of \$699,218. The City Council has programmed our American Rescue Plan dollars to date, as follows.

Telephone System	\$ 17,183	Replacement for outdated system
Patrol Vehicle	\$ 40,546	Police Department
Radio and equipment for patrol vehicles	\$ 52,040	Police Department
Law Enforcement Incentives	\$ 35,000	Police Department
Tsunami System Updates	\$ 26,525	Updated tsunami towers for emergency response
Supervisory Control & Data Collection (SCADA) System	\$ 50,000	Replacement for failed system at Sewer Plant
Clarifier	\$ 30,000	Equipment for Sewer Plant
Heater	\$ 10,000	Sewer Plant
Workforce Housing Project	\$ 4,755	Affordable housing
TOTAL	\$ 266,049	

City of Bandon FY 2023-24 Budget

The following provides an overview of the FY 2023-24 Budget as compared to FY 2022-23.

BUDGET SUMMARY						
REVENUES AND EXPENDITURES BY FUND						
FUND CATEGORY	FUNDS	FUND NO.	ADOPTED 2022-23 BUDGET	PROPOSED 2023-24 BUDGET	DIFFERENCE	% CHANGE
GENERAL FUND	GENERAL FUND EXPENSE	100				
	MAYOR & COUNCIL		\$25,715	\$25,715	\$0	0.00%
	ADMINISTRATION		\$306,282	\$355,482	\$49,200	16.06%
	ACCOUNTING & BILLING		\$361,118	\$413,174	\$52,056	14.42%
	MUNICIPAL COURT		\$8,600	\$53,873	\$45,273	526.43%
	POLICE DEPARTMENT		\$1,317,309	\$1,518,442	\$201,133	15.27%
	FIRE DEPARTMENT		\$121,664	\$127,747	\$6,083	5.00%
	STREET DEPARTMENT		\$280,500	\$477,876	\$197,376	70.37%
	PARK DEPARTMENT		\$242,395	\$328,859	\$86,464	35.67%
	PLANNING DEPARTMENT		\$246,372	\$359,445	\$113,073	45.90%
	COMMUNITY CENTER		\$76,274	\$83,755	\$7,481	9.81%
	SPRAGUE THEATER		\$35,500	\$116,000	\$80,500	226.76%
	NON-DEPARTMENTAL		\$1,620,645	\$1,246,239	(\$374,406)	-23.10%
	ENDING FUND BALANCE		\$271,851	\$0	(\$271,851)	-100.00%
	TOTAL G/F EXPENDITURES		<u>\$4,914,225</u>	<u>\$5,106,607</u>	\$192,382	3.91%
	STREETS & DRAINAGE					
SPECIAL REVENUE	STATE TAX STREET FUND	210	\$461,875	\$516,110	\$54,235	11.74%
CAPITAL PROJECTS	STREET SDC - Reimbursement	710	\$276,041	\$328,293	\$52,252	18.93%
CAPITAL PROJECTS	STREET SDC - Improvement	711	\$559,216	\$638,100	\$78,884	14.11%
CAPITAL PROJECTS	LOCAL OPTION STREET TAX	750	\$2,135,802	\$2,680,427	\$544,625	25.50%
CAPITAL PROJECTS	STORM DRAIN SDC - Reimbursement	715	\$138,839	\$215,477	\$76,638	55.20%
CAPITAL PROJECTS	STORM DRAIN SDC - Improvement	716	\$181,913	\$255,601	\$73,688	40.51%
CAPITAL PROJECTS	LOCAL IMPROVEMENT DISTRICTS	640	\$54,879	\$56,124	\$1,245	2.27%
	TOTAL STREET & DRAINAGE		<u>\$3,808,565</u>	<u>\$4,690,132</u>	\$881,567	23.15%
	PARKS & RECREATION					
CAPITAL PROJECTS	PARK & REC DEVELOPMENT	550	\$50,792	\$54,440	\$3,648	7.18%
SPECIAL REVENUE	COMMUNITY BEAUTIFICATION / PARK	250	\$62,317	\$57,712	(\$4,605)	-7.39%
	TOTAL PARKS & REC		<u>\$113,109</u>	<u>\$112,152</u>	(\$957)	-0.85%
	LIBRARY					
SPECIAL REVENUE	LIBRARY	230	\$518,983	\$584,272	\$65,289	12.58%
SPECIAL REVENUE	LIBRARY MEMORIAL	220	\$94,487	\$97,474	\$2,987	3.16%
	TOTAL LIBRARY		<u>\$613,470</u>	<u>\$681,746</u>	\$68,276	11.13%

City of Bandon FY 2023-24 Budget

BUDGET SUMMARY						
REVENUES AND EXPENDITURES BY FUND (Continued)						
FUND CATEGORY	FUNDS	FUND NO.	2022-23	2023-24	DIFFERENCE	CHANGE
	ELECTRIC					
ENTERPRISE	ELECTRIC	910	\$9,236,962	\$10,454,474	\$1,217,512	13.18%
	TOTAL ELECTRIC		<u>\$9,236,962</u>	<u>\$10,454,474</u>	\$1,217,512	13.18%
	WATER					
ENTERPRISE	WATER	940	\$1,372,662	\$1,373,545	\$883	0.06%
ENTERPRISE	WATER PLANT IMPROVEMENT	941	\$1,018,493	\$830,199	(\$188,294)	-18.49%
ENTERPRISE	WATER PLANT RESERVE FUND	942	\$808,599	\$922,716	\$114,117	14.11%
ENTERPRISE	WATER SDC - Reimbursement	720	\$354,563	\$429,808	\$75,245	21.22%
ENTERPRISE	WATER SDC - Improvement	721	\$1,635,728	\$2,402,517	\$766,789	46.88%
	TOTAL WATER		<u>\$5,190,045</u>	<u>\$5,958,785</u>	\$768,740	14.81%
	SEWER					
ENTERPRISE	SEWER	950	\$1,180,501	\$1,345,003	\$164,502	13.93%
ENTERPRISE	WASTEWATER RESERVE FUND	952	\$4,306,739	\$3,621,152	(\$685,587)	-15.92%
ENTERPRISE	SEWER SDC - Reimbursement	730	\$163,935	\$216,797	\$52,862	32.25%
ENTERPRISE	SEWER SDC - Improvement	731	\$389,791	\$485,174	\$95,383	24.47%
	TOTAL SEWER		<u>\$6,040,966</u>	<u>\$5,668,126</u>	(\$372,840)	-6.17%
	OTHER FUNDS					
SPECIAL REVENUE	TOURISM DEVELOPMENT	240	\$0	\$461,253	\$461,253	
SPECIAL REVENUE	STATE REVENUE SHARING	260	\$85,443	\$113,143	\$27,700	32.42%
SPECIAL REVENUE	BLOCK GRANT	410	\$83,307	\$106,320	\$23,013	27.62%
SPECIAL REVENUE	POLICE RESERVE PROGRAM FUND	151	\$61,977	\$62,522	\$545	0.88%
CAPITAL PROJECTS	CAPITAL IMPROVEMENT	510	\$0	\$0	\$0	0.00%
GENERAL FUND	REVENUE STABILIZATION FUND	110	\$600,000	\$627,721	\$27,721	4.62%
	TOTAL OTHER		<u>\$830,727</u>	<u>\$1,370,959</u>	\$540,232	65.03%
	DEBT SERVICE					
DEBT SERVICE	DEBT SERVICE	365	\$1,092,936	\$1,121,941	\$29,005	2.65%
DEBT SERVICE	LID DEBT SERVICE	636	\$230,080	\$199,853	(\$30,227)	-13.14%
	TOTAL DEBT SERVICE		<u>\$1,323,016</u>	<u>\$1,321,794</u>	(\$1,222)	-0.09%
	GRAND TO TAL		<u>\$32,071,085</u>	<u>\$35,364,775</u>	\$3,293,690	10.27%

City of Bandon FY 2023-24 Budget

BUDGET DOCUMENT SECTIONS

The budget document is divided into the following sections, marked with colored tabs.

Budget Summary

The Budget Summary section provides a narrative overview of the proposed budget and includes an organizational chart, index to the fund-account numbering system, and the budget calendar.

Funds

The Funds section of the document outlines the proposed city budget, which will require approval by the City Budget Committee and formal adoption by the City Council. Detailed revenue and expenditure projections are included for each of the City's funds. Funds are categorized and presented by fund type, as noted below:

General Fund – The General Fund contains the main operating accounts for the City of Bandon. Many of the usual activities associated with the City are paid for using general fund revenues. Police and Planning activities are examples of General Fund departments. Revenues in this category are available for use however the Mayor and City Council deem lawful and appropriate. The general fund has three main sources of revenue:

- Transient Occupancy Tax
- Property Tax
- Utility taxes, franchise fees, and payments in lieu of taxes from city utilities

Special Revenue Funds – Special Revenue Funds are legally restricted to expenditures for specific purposes. Revenues in this category must be used to support the stated purpose for which they are collected. For example:

- Funds from the Coos County Library District may only go to the library.
- State gas tax revenue must go to streets and roads.

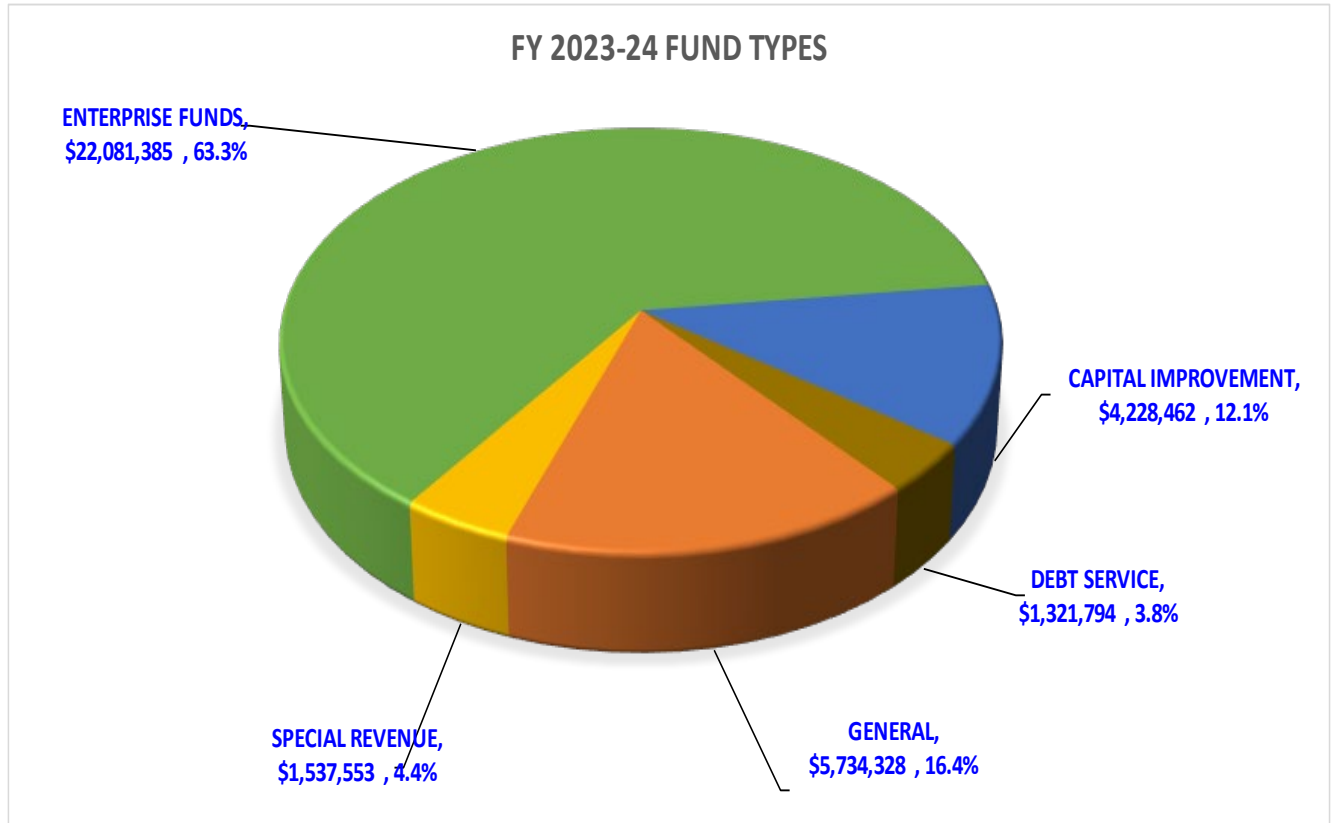
Enterprise Funds – Enterprise funds are the main operating accounts for municipal business ventures, such as the Bandon Electric Utility, Bandon Water Utility, and Bandon Wastewater Utility, which are all designed to function on a fee-for-service basis. If expenditures exceed revenues in any of these municipal businesses, the shortfall is covered by the City's general fund. If revenues exceed expenditures, the City may use the "profit" to pay for other City services, leave the revenue in the utility account to cover unexpected or future infrastructure expenses, or do a combination of both options.

Capital Funds – Capital funds are monies set aside for the purchase of capital or fixed assets, such as buildings, land, vehicles, equipment, and so forth. Money for capital purchases can come from General, Special or Enterprise Funds so long as the capital purchase is in keeping with the legal purpose of the originating fund. Purchases may also be made by utilizing a combination of funding sources, as long as the capital item is utilized in a reasonably proportional way.

City of Bandon FY 2023-24 Budget

Debt Service Funds – Debt Service Funds are used to make principal and interest payments on short-term and long-term debt of the City.

The chart below illustrates the relative size of each Fund type within the proposed budget.



Within each Fund, revenues are identified by the source from which they are received. Expenditures are broken down into four major categories: Personnel Services (personnel wages, taxes, and benefits); Materials and Services (operating expenses, utilities, supplies, contractual services, etc.); Capital (individual capital projects); and non-Departmental (transfers, contingencies, and other expenses).

Municipal Business Plan / Department Summaries

The Municipal Business Plan section includes a brief descriptive narrative of the City of Bandon along with individual Department summaries, noting past accomplishments and focuses moving forward.

Capital Improvement Projects

The Capital Improvement Project section identifies significant projects or purchases proposed to be accomplished by the City over the next five years. Prioritization and funding availability are the primary drivers for the assignment of specific projects and purchases to any given fiscal year. A 5-year summary table of projects and associated expenditures is included. Continual monitoring and review will provide a structured framework for accomplishing and managing the City's capital investments.

City of Bandon FY 2023-24 Budget

PERSONNEL - WAGES AND EMPLOYEE RELATED EXPENSES (EREs)

The Personnel Services budget within each Fund has been adjusted to include the projected wage and employer-related expenses (EREs) for proposed FY 2023-24 city staff. Being that the City of Bandon is a relatively small community, city staff typically perform duties across more than one department and /or enterprise. These shared responsibilities result in wages and EREs that are also shared among affected departments.

Collective Bargaining Agreements

With the exception of management staff, all City employees are represented by labor unions. The City has four collective bargaining agreements, including the International Brotherhood of Electric Workers (IBEW) representing the Electric Department; the Teamsters Union representing the Police Department; the Teamsters Union representing the Public Works Department, Water Department, and Sewer Department; and the IBEW Union representing Clerical, Planning and Library staff. The City is currently negotiating with IBEW that represents our Electric Department. It is anticipated that these negotiations will be completed prior to July 1, 2023.

Employee Wages

The employee wages in the proposed budget are in compliance with each of the collective bargaining agreements (CBA). Accordingly, this includes normal scheduled step increases for those employees to whom they are due, and a cost-of-living adjustment (COLA) each year, as defined in the respective CBA.

Employee Benefits

Health Insurance: Based on information provided by City County Insurance Services, the City's insurance carrier, the budget includes the following changes in health insurance rates.

Medical	Regence	0.0% Increase
	VSP	4.0% Increase
Dental	Delta	0.0% Increase

Retirement: The anticipated City share of payroll contributions into the employees' retirement programs will increase in FY 2023-24 to 31.85% for Public Employees Retirement System (PERS) employees, 27.87% Oregon Public Service Retirement Plan (OPSRP) regular employees, and 32.66% for OPSRP police employees. The City continues to pick up the 6% share of the PERS and OPSRP contributions for employees. The City also offers employees the opportunity to voluntarily participate in the Corebridge (previously AIG-VALIC) and Mission Square (previously ICMA) deferred compensation programs, which are funded by employee contributions.

PROPERTY TAX RATES

The City's permanent property tax rate remains unchanged at \$0.46 per \$1,000 assessed valuation. This permanent property tax rate is expected to bring in approximately \$235,100 during the FY 2023-24 Fiscal Year. With the Local Option Street Levy at \$0.85 per \$1,000 assessed valuation, and with \$0.79 per \$1,000 assessed valuation levied for General Obligation bond repayments, Bandon's total FY 2022-23 property tax rate was \$2.10 per \$1,000 assessed valuation.

City of Bandon FY 2023-24 Budget

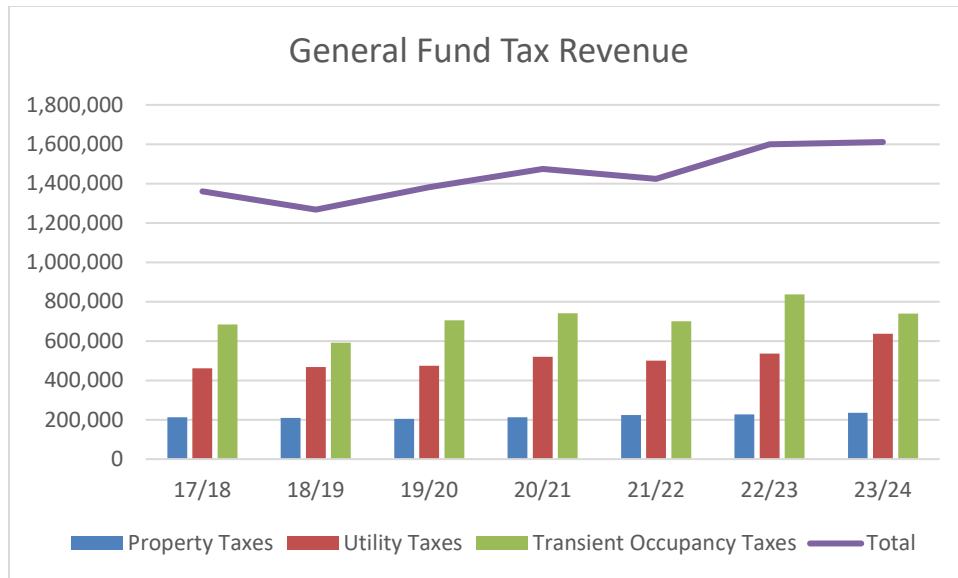
INTEREST ON INVESTMENTS

The City's cash is currently invested in the Oregon State Treasury's Local Government Investment Pool (LGIP), from which it is periodically transferred into the City's local checking account for monthly payroll and accounts payable expenditures. Interest payments are allocated monthly to each Fund, based on the proportionate share of the total cash balance.

GENERAL FUND REVENUES

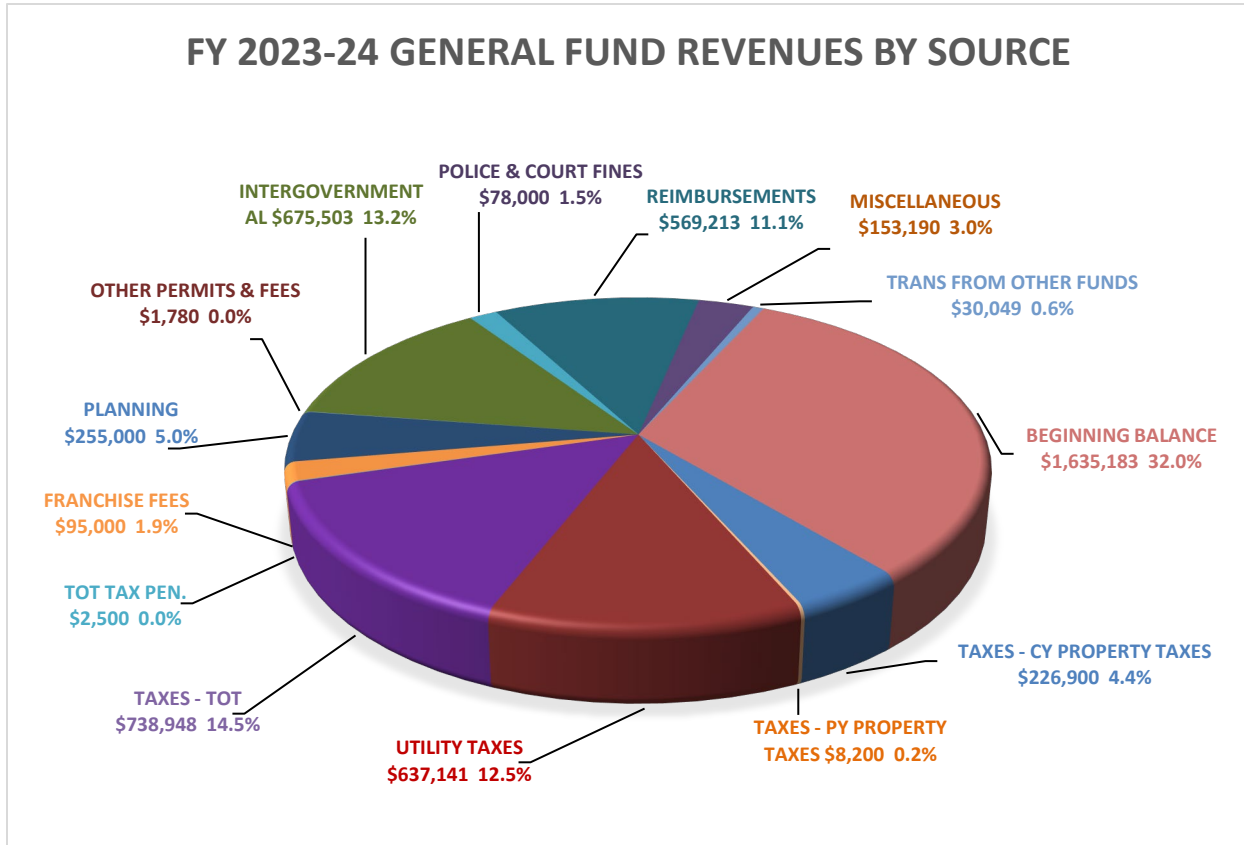
The total proposed General Fund (100) budget is \$5,106,607, which is \$192,382 or 3.91% more than last year.

The largest individual sources of General Fund revenues continue to be utility sales taxes, utility in-lieu fees, utility reimbursements, and the transient occupancy tax (TOT). The remaining major revenue categories include property taxes, beginning fund balances, and other miscellaneous resources. TOT fluctuates while other revenue sources increase slowly.



City of Bandon FY 2023-24 Budget

The following pie-chart illustrates the General Fund revenue types, by source.



City of Bandon FY 2023-24 Budget

DEPARTMENT BUDGETS

Budget highlights for major City activities follow. A chart illustrating the relative size of each General Fund departmental expenditure category is included on the following page.

Mayor and Council

The Mayor and City Council expenses are charged to the General Fund (100). The total proposed Mayor and Council budget is \$25,715, which is the same as the previous fiscal year.

General Administration

The City's general administration expenses are charged to the General Fund (100) and the three Utility Enterprise Funds [Electric (910), Water (940), and Sewer (950)] to cover their share of administrative responsibilities and expenses. The total proposed Administration budget is \$355,482 which is \$49,200 or 16.06% more than the previous fiscal year. The additional expenditures are primarily due to increases in contractual services.

Accounting and Billing Department

The Accounting and Billing Department expenses are charged to the General Fund (100) and the three Enterprise Funds [Electric (910), Water (940), and Sewer (950)], to cover their share of the accounting and utility billing expenses. The total proposed Accounting and Billing Department budget is \$413,174 which is \$52,056 or 14.42% more than the previous fiscal year. The additional expenditures are primarily due to increases in accounting and audit services.

Municipal Court

The Municipal Court is funded by the General Fund (100). The total proposed budget is \$53,873, which is \$47,273 more than the previous fiscal year. Now that the Municipal Court for traffic offenses is fully functioning, staffing costs have been added. Prior to Bandon having a municipal court, traffic tickets written in Bandon had to be heard in North Bend, and the revenue went to the State and to Coos County. While costs have increased, the increases in revenue more than cover costs.

Police Department

The activities of the Police Department are primarily funded through the General Fund (100). A portion of the contracted dispatching services is paid with the City's share of the State 911 tax, which goes directly to Coos County. The total proposed Police Department budget is \$1,518,442 which is \$201,103 or 15.27% more than the previous fiscal year. The additional expenditures are primarily related to adding 1 Patrol Officer to the Police force and increases in contractual services.

Staffing includes a Chief, a Patrol Sergeant, five Patrol Officers, an Administrative Services Officer, and a part-time Code Compliance Officer. A Reserve Officer supplements police activities from time-to-time.

The Police Department is the largest department funded by the General Fund. Costs for the department shown in the Police Department budget do not include the cost of administration, finance (payroll, accounting, and auditing), and City Hall building maintenance expenses. They also do not

City of Bandon FY 2023-24 Budget

include revenues received from the State 911 tax, which are provided directly to Coos County for operating the 911 system.

Fire Protection

The City of Bandon does not have its own Fire Department. Fire protection is provided through a contract with the Bandon Rural Fire Protection District, with funding from the General Fund (100). The total proposed Fire District Contract budget is \$127,747 which is \$6,083 or 5.00% more than the previous fiscal year. The amount of the annual Fire District payment is indexed to the City's total taxable assessed valuation and is based on an assessment equal to \$.227 per \$1,000 assessed valuation. This was the equivalent rate established in the 1995 agreement between the City and the Fire District, adjusted for increases in the total City assessed valuation. The increase in the payment amount results from the County Assessor's annual adjustment of the total City assessed valuation.

Streets and Drainage

Funds for operation, maintenance, and improvement of the City's streets, sidewalks, and storm drainage systems and are provided from a number of sources, including the General Fund (100), the City's share of the State gas taxes which are deposited into the State Tax Street Fund (210), and capital projects funding from the Street SDC Reimbursement Fund (710), Street SDC Improvement Fund (711), Storm Drainage SDC Reimbursement Fund (715), Storm Drainage SDC Improvement Fund (716), and Local Option Street Tax Fund (750). The total proposed budget for Streets and Drainage is \$4,690,132 which is \$881,567 or 23.15% more than last fiscal year.

Parks and Recreation

Parks and Recreation operation and maintenance is funded through the General Fund (100) and the Community Beautification Fund (250), with capital improvements funded through the Parks and Recreation Development Fund (550). Capital improvement funding is also provided from the Urban Renewal Area One Fund (560), and Urban Renewal Area Two Fund (570), although those expenditures are not reflected in the Parks and Recreation Department budget. The budget also continues to include a \$30,049 contribution from the Electric Fund (910) for the Summer Youth Recreation Program. The total proposed Parks and Recreation budget is \$112,152 which is \$957 or 0.85% less than last year, due to a reduction in anticipated grants. If additional grant funds are obtained, an associated budget amendment will be presented to the City Council for consideration.

The Community Beautification Fund derives its revenues from the garbage franchise fees paid by the garbage franchisee, 100% of which are deposited into this Fund. The total proposed Beautification Fund budget is \$57,712, 7.39% less than the previous fiscal year. Approximately 90.1% of the franchise revenues are budgeted for Contractual Services to pay an outside contractor to provide landscaping maintenance services for many public areas including City Hall, the Visitor Information Center, the Fire Memorial, the Old Town parking lot and Pedway, the Welcome-to-Bandon entry signs, the City Park entrance triangles, the Library, the Community Center (Barn) and associated parking lot islands. Remaining funds are budgeted for benches and trash cans.

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Planning Department

The activities of the Planning Department are funded primarily through the General Fund (100). The total proposed Planning Department budget is \$359,445, which is \$113,073 or 45.90% more than the previous fiscal year. The increase supports increases in consulting and contractual services.

The Planning Department also serves as staff to the City's Planning Commission, Parks and Recreation Committee, Citizen Involvement Committee, and emergency preparedness and emergency response planning programs.

Community Center

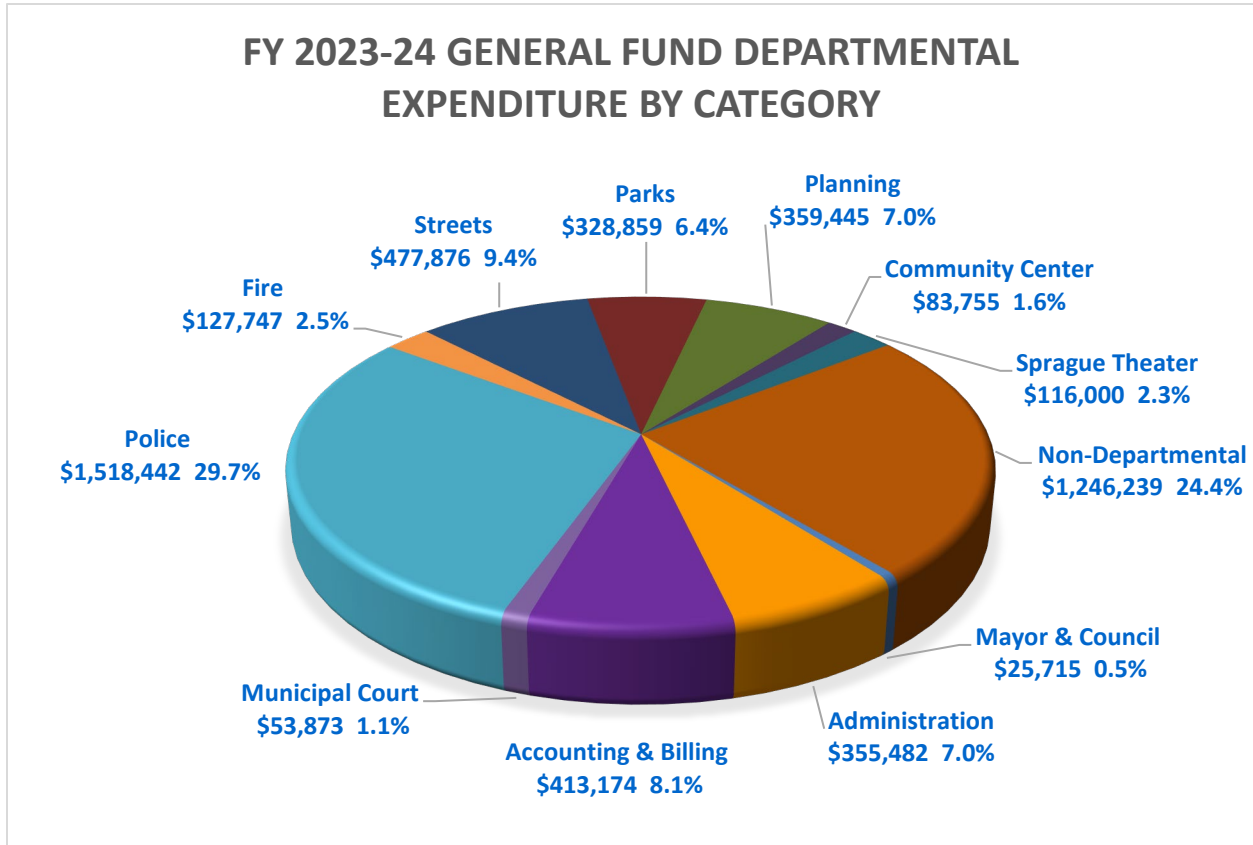
Revenues and expenditures for the Barn/Community Center are run through the General Fund (100). The proposed budget is \$83,755 which is \$7,481 or 9.81% more than the previous fiscal year. A portion of the Public Works Department employee costs are allocated to maintenance of the Barn/Community Center. The Barn/Community Center receives approximately 25% of its operating budget from rental receipts, the remainder is subsidized by the General Fund. The Barn / Community Center is managed by a contract employee who reports to the City Manager. The Mayor and City Council provide oversight and policy direction to the City Manager regarding operation of the facilities.

Sprague Theater

Revenues and expenditures for the Sprague Theater are run through the General Fund (100). The proposed budget is \$116,000 which is \$80,500 more than the previous fiscal year. The Sprague Theater receives approximately 15.3% of its operating budget from rental fees and grants. The increase is primarily related to budgeting for a new Theater Manager to run and oversee operations. The Theater Manager will report to the City Manager. The City Council provides oversight and policy direction to the City Manager regarding operation of the facility.

City of Bandon FY 2023-24 Budget

The following pie chart illustrates the expenditure categories of the General fund.



Library

The Library is primarily operated out of two funds: the Library Fund (230) and the Library Memorial Fund (220). The total proposed Library budget is \$681,746 which is \$68,276 or 11.13% more than last year. This includes a contingency account of \$71,407. Library operations are subsidized by the General Fund (100), which covers administration, finance (payroll, accounting, and auditing), and building maintenance activities; and the Community Beautification Fund (250), which pays for landscaping maintenance.

The majority of library funding comes from a share of the Library District property taxes collected by the County, which are projected to be the same as last year. Since library taxes can only be used for operation and maintenance but not capital construction, all property tax receipts, fees, fines and rental revenues are deposited into the Library Fund, and are used for personnel, materials, services, and equipment. In addition, certain donations may also be deposited into the Library Memorial Fund, subject to any restrictions which may have been placed on donations by the donors.

City of Bandon FY 2023-24 Budget

Electric Department

The electric utility is funded through the Electric Fund (910), with revenues derived primarily from the sale of electricity to customers inside and outside of the City. The total proposed Electric Department budget is \$10,454,474 which is \$1,217,512 or 13.18% more than the previous fiscal year.

The Electric Utility utilizes Federal funds and the proceeds of a dedicated monthly bill charge (\$.18 per residential customer and \$.00018 per kWh for commercial and industrial customers), which is added to each electric bill to operate a Low Income Energy Assistance Program (LIEAP) to provide bill-paying assistance to qualifying low income electric customers. Both the Federal and the local programs are administered under an agreement with Oregon Coast Community Action. With declining Federal resources, and increasing needs for assistance, the City initiated the Round-Up Program in 2009, through which individual customers can voluntarily agree to have their monthly utility bill “rounded up” to the next whole dollar value. This additional contribution is also used specifically for the Low-Income Assistance Program.

City electric crews continue to accomplish capital improvement, underground power, and line and pole replacement projects in-house, decreasing the need for outside contractors and keeping expenditures as low as possible.

Water Department

Water treatment and distribution activities are funded through the Water Fund (940), with revenues derived primarily from the sale of water while the Water Plant Improvement Fund (941) tracks the capital expenditures that are completed using the base-rate increase that voters approved in November of 2016 election. The Water Plant Reserve Fund (942). Some capital expenditures are also budgeted from the Water SDC Reimbursement Fund (720), and the Water SDC Improvement Fund (721). The total proposed Water Treatment budget is \$5,958,785, which is \$768,740 or 14.81% more than the previous fiscal year.

In addition to the Water Treatment Plant employee costs, 30% of the Public Works Department employee costs are allocated to the Water Department primarily for their work on the water distribution system. Public Works employees are utilized to accomplish capital improvement and line repair/replacement projects, where possible, to decrease the need for outside contractors and to keep expenditures as low as possible.

Sewer Department

Wastewater treatment and collection activities are funded through the Wastewater Fund (950), with revenues derived primarily from the wastewater treatment sales. The Wastewater Reserve Fund (952). Some capital expenditures are also budgeted from the Sewer SDC Reimbursement Fund (730), and the Sewer SDC Improvement Fund (731). The total proposed Wastewater Treatment budget is \$5,668,126, which is \$372,840 or 6.17% less than the previous fiscal year. The Wastewater program contains Systems Development Charge Revenue and General Obligation Bond Reserves for capital projects.

City of Bandon FY 2023-24 Budget

In addition to the Wastewater Treatment Plant employee costs, 10% of the Public Works Department employee costs are allocated to the Sewer Department primarily for their work on the sewer collection system. As with the Water Utility, Public Works employees are utilized to accomplish capital improvement and line repair/replacement projects for the Wastewater Utility, where possible, to decrease the need for outside contractors and to keep expenditures as low as possible.

NON-DEPARTMENTAL EXPENDITURES

Expenditures classified as “Non-Departmental Expenditures” do not relate to any specific City Department, such as fireworks and emergency preparedness supplies. This provides a better picture of true department costs.

State Revenue Sharing Fund (260)

State Revenue Sharing money comes from the State of Oregon and is annually distributed to municipalities. The total proposed State Revenue Sharing Fund (260) budget is \$113,143, which includes \$39,100 to fund grant payments to other organizations, up to \$40,000 for improvements to the City Park, and \$34,043 available for other programming.

A \$3,500 maximum grant payment to other organizations was set by the Budget Committee and City Council to make sure as many organizations as possible could benefit from this revenue. This decision is not binding, however, and could be re-considered if deemed appropriate.

The City has received funding requests from the following community organizations:

ORGANIZATION	FY 2023-24 REQUEST	FY 2023-24 APPROVED
Bandon Community Emergency Response	\$3,500.00	\$3,500.00
Bandon Historical Society Museum	\$3,500.00	\$3,500.00
Bandon Feeds the Hungry	\$3,500.00	\$3,500.00
Bandon Veteran's Guard	\$3,000.00	\$3,000.00
Bob Belloni Ranch, Inc	\$3,500.00	\$3,500.00
Circles in the Sand	\$3,000.00	\$3,000.00
Common Ground Mediation	\$1,000.00	\$1,000.00
Coos County Area Transit - Dial-A-Ride	\$3,500.00	\$3,500.00
Greater Bandon Association	\$3,500.00	\$3,500.00
South Coast Business Employment Corp. - Sr. Nutrition Program	\$3,000.00	\$3,000.00
South Coast Community Garden - Good Earth Community Garden	\$2,600.00	\$2,600.00
The SAFE Project	\$2,000.00	\$2,000.00
Bandon Arts Council	\$3,500.00	\$3,500.00
TOTAL	\$39,100.00	\$39,100.00

City of Bandon FY 2023-24 Budget

As required by State law, the City will hold a public hearing before the Budget Committee on May 8, 2023, to solicit recommendations regarding how these funds should be allocated. All requests from outside organizations will be presented and reviewed, and a recommendation for distribution will be made by the Budget Committee, following the hearing.

Block Grant Fund (410)

The total proposed Block Grant Fund (410) budget is \$106,320. The recommended budget includes \$6,320 for Materials and Services, \$40,000 for Façade Loans, and \$60,000 for Loans to Small Businesses for small business start-up, equipment, and construction. Those loans are available in any amount up to \$30,000, for a period up to 15-years, at a fixed interest rate of 1% less than the fixed rate for a 15-year single-family residential mortgage at a local lending institution. There is 1 active loans in the fund. We anticipate building the principal balance of this fund in future years.

Local Improvement District Fund (640)

The entire Local Improvement District Fund (640) budget of \$56,124 is classified as a Non-Departmental Expenditure since local improvement districts (LIDs) can be formed for various infrastructure improvement projects in any Department.

DEBT SERVICE FUNDS

The City is currently making payments on 7 existing bonds and loans. Once all of fiscal year 2022-23 payments have been made, the outstanding principal balance on the City's total debt as of July 1, 2023, will be \$8,790,291. The following table lists each of the City's outstanding bonds and loans, together with the type of financing, the purpose, annual payments, final payment year, and remaining balance as of July 1, 2023.

FUND (PRIOR)	TYPE OF FINANCING	PURPOSE	FY 2022-23 PAYMENT	FINAL PAYMENT	07/01/2023 BALANCE
365 (343)	2000 RD Water GO Bond	New Water Plant	\$68,777	2040	\$2,014,703
365 (375)	2009 Water GO Bond	Clarifier & UV	\$35,285	2032	\$466,945
365	2021 GO Bond	Water / Sewer CIP	\$228,722	2036	\$5,041,834
940 (380)	2006 Airport Utility Loan	Water	\$29,801	2030	\$149,510
636	2004 Hwy 101 Sewer LID	Local Imp. District	\$23,431	2034	\$273,625
636	2012 12th Court LID	Local Imp. District	\$1,795	2041	\$61,751
950	1992 Wastewater LID	Local Imp. District	\$60,239	2035	\$781,923
TOTALS			\$448,050		\$8,790,291

* No property taxes are assessed for these bonds. The 2006 Airport Water and Sewer Bonds are paid by private property owners (68%) and Water SDCs (32%).

** 42% of the 2006 Water GO Bond debt is paid with Water SDCs.

*** No public funds or property taxes are used to pay LID bonds. Payments are made through assessments against the properties located within the legally described improvement district boundaries.

CONCLUSIONS AND FUTURE OUTLOOK

City of Bandon FY 2023-24 Budget

Based on the revenue and expenditure projections noted in the proposed budget, the City of Bandon will endeavor to provide an enhanced level of public safety services by adding another police officer.

The City of Bandon continues to be a remarkable place to live, work and visit. Every day, local residents can enjoy the beautiful weather, scenery and recreational opportunities that attract visitors to our community from around the world. Our goal at the city is to continue to improve customer service as efficiently as possible.

City staff continue to work hard to maintain the assets and infrastructure entrusted to them by the residents of the City. They also work to improve the emergency preparedness and resiliency of community members and the City itself.

Police Protection

The FY 2023-24 budget provides for 7 officers to ensure adequate 24/7 police protection. The Police Department is funded primarily by the General Fund.

Streets, Drainage, and Pedestrian Facilities

Adequate funds will be available for basic street, drainage, and capital improvement projects in the near term, but securing adequate funds for their ongoing maintenance and construction of new infrastructure will continue to be a challenge.

While State Tax Street Fund revenues have increased slightly, construction and labor costs have risen faster than revenues.

Although street and storm drainage SDC funds are available, the balances in those funds can decline quickly with the cost a single infrastructure project. SDC funds are also restricted to projects specified in the SDC Plan and for projects associated with capacity building to meet the demands placed on the street and drainage systems by future growth. They cannot be used to pay for ongoing operating expenses.

The largest single resource for the maintenance, repair and construction of street, drainage, and pedestrian facilities is the Local Option Street Tax Fund, which receives its revenue from a local option street tax in the amount of \$.8455 per \$1,000 assessed valuation. This tax was initially approved by the voters in 2001, 2011, and was extended by the voters for an additional 10 years in 2021. This is the maximum length a local option capital tax is allowed by State statutes. As a capital tax, however, it can only be used for capital improvement projects and not for operational expenses.

City of Bandon

FY 2023-24 Budget

Parks and Recreation

The Parks Master Plan contains numerous recommendations regarding improvements to the City's Parks and Trail System. Development of additional neighborhood and wayside parks and an extensive walking trail system are also outlined. Parks maintenance is funded through the General Fund, where it has to compete for the same dollars as Police, Fire, Planning and other mandated City activities. Capital improvement funding has been provided primarily from the Parks and Recreation Development Fund, which receives revenue from a 6% fee assessed against some subdivisions in lieu of dedicating open space/park land within the development. A reduction in subdivision development in recent years equates to fewer resources available for parks and recreation.

One of the major concerns expressed by the Parks and Recreation Commission is not only finding funds for constructing and improving recreational facilities such as parks and walking trails, but even more importantly how to finance the ongoing operation and maintenance of existing and proposed facilities.

The most significant current resource for parks and recreation facilities construction is Urban Renewal. The Plans for Urban Renewal Areas 1 and 2 were amended in 2012 and 2021 to include a list of priority projects for future City Park improvements, South Jetty Park improvements, developing small parks within the Urban Renewal areas, and constructing walking trails in those areas within the Area boundaries along the ocean bluff and Beach Loop Drive. The amount of Urban Renewal funds available and the number of parks and recreation projects that can actually be undertaken will depend upon the extent to which the City is successful in obtaining grants which can be matched with these funds. These funding sources are not guaranteed either, as a number of economic development projects within these Urban Renewal Districts could take priority over parks and recreation projects.

System Development Charges (SDC's)

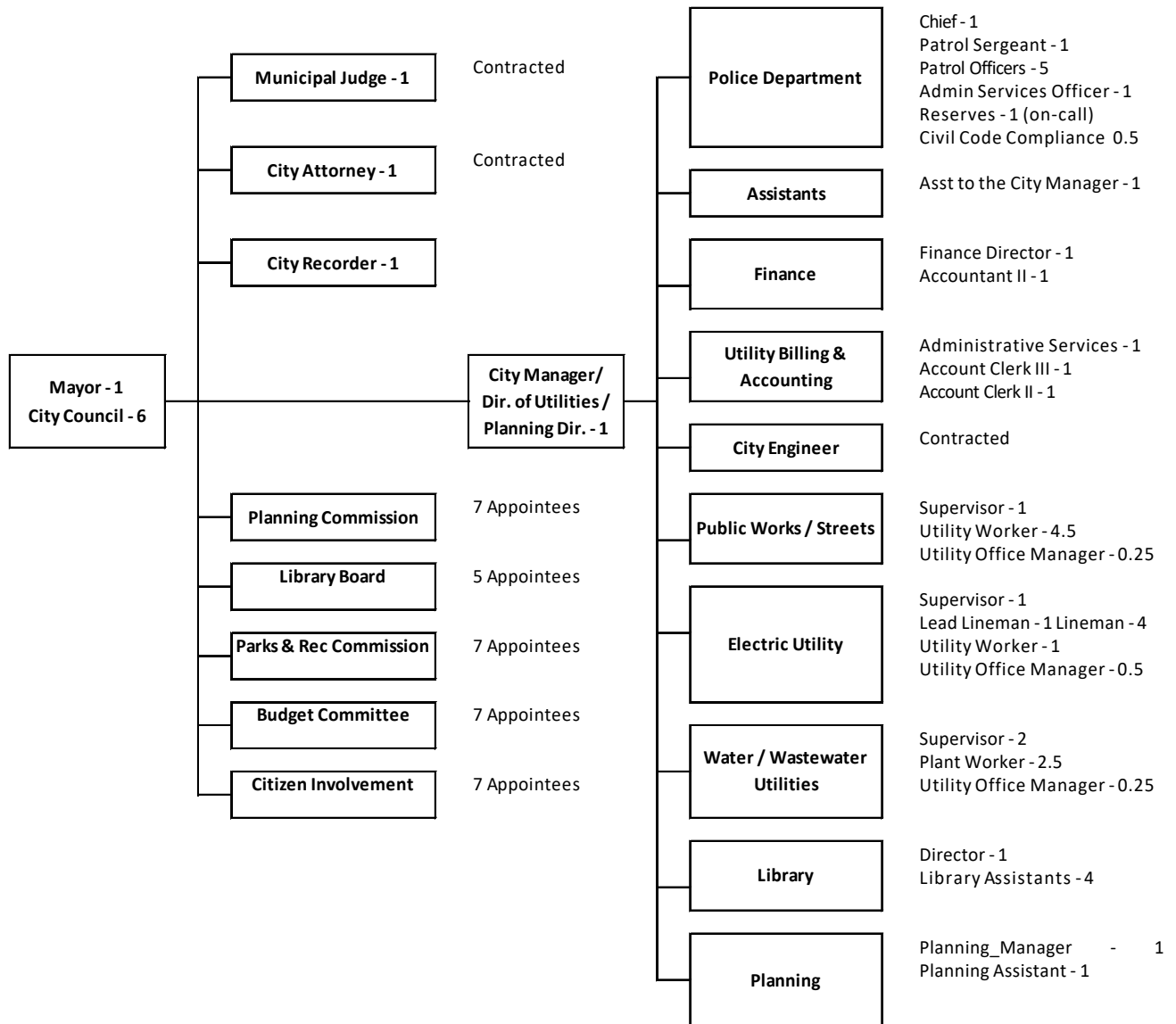
SDC revenues from new development and construction are projected to increase slightly given the small uptick in these activities. SDC's serve as the primary funding source for a large number of capital improvement and system expansion projects, however, these funds are limited. Recent road and drainage projects have reduced the available funding in these accounts for FY 2022-23. However, increased building activity should begin to rebuild those fund balances. Last fall Voters approved a charter amendment restoring the City Council's authority to set Systems Development Charges.

City of Bandon 2022-2023 Annual Budget

GENERAL INFORMATION ORGANIZATIONAL CHART

City of Bandon

Organizational Chart Fiscal Year 2023-24



FUNDS BY TYPE

CHAPTER 2

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City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

REVENUES AND OTHER RESOURCES
DETAIL
GENERAL FUND (100)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
TAXES						
TAXES - CURRENT PROPERTY TAXES	100-401-00	211,693	215,975	226,900	226,900	226,900
TAXES - PRIOR PROPERTY TAXES	100-402-00	12,619	11,140	8,200	8,200	8,200
TOTAL TAXES		224,312	227,115	235,100	235,100	235,100
OTHER TAXES						
UTILITY TAXES	100-440-00	535,443	532,090	637,141	637,141	637,141
TAXES - TRANSIENT TAXES	100-408-00	1,046,723	800,000	738,948	738,948	738,948
TRANSIENT OCCUPANCY TAX PEN.	100-408-01	2,154	3,289	2,500	2,500	2,500
TOTAL OTHER TAXES		1,584,320	1,335,379	1,378,589	1,378,589	1,378,589
FRANCHISE FEES						
TELEPHONE FRANCHISE	100-404-01	17,523	17,600	15,000	15,000	15,000
TELEVISION FRANCHISE	100-404-02	69,851	65,000	80,000	80,000	80,000
TOTAL FRANCHISE FEES		87,374	82,600	95,000	95,000	95,000
PLANNING PERMITS						
ZONE CHANGES	100-413-05	0	0	0	0	0
PLANNING PERMIT FEES	100-413-09	128,547	115,000	75,000	75,000	75,000
PLANNING SERVICE FEES	100-413-10	188,609	188,609	120,000	120,000	120,000
PLANNING - MISC GRANTS	100-413-20	0	0	60,000	60,000	60,000
TOTAL PLANNING PERMITS		317,156	303,609	255,000	255,000	255,000
OTHER PERMITS & FEES						
SOCIAL GAMING	100-414-02	467	783	450	450	450
AMUSEMENT MACHINES	100-414-03	260	160	200	200	200
LICENSES & PERMITS - MISC	100-417-00	410	100	350	350	350
LIEN SEARCHES	100-417-01	920	500	780	780	780
TOTAL OTHER PERMITS & FEES		2,057	1,543	1,780	1,780	1,780
INTERGOVERNMENTAL						
LIQUOR TAX	100-422-01	62,216	59,695	69,100	69,100	69,100
CIGARETTE TAX	100-422-02	2,787	2,451	2,600	2,600	2,600
MARIJUANA TAX	100-422-03	3,938	8,500	4,800	4,800	4,800
PAY'T IN LIEU OF FRANCHISE - ELECTRIC	100-439-01	370,137	375,000	458,356	458,356	458,356
PAY'T IN LIEU OF FRANCHISE - WATER	100-439-02	63,312	62,814	71,223	71,223	71,223
PAY'T IN LIEU OF FRANCHISE - SEWER	100-439-03	60,873	61,020	68,550	68,550	68,550
IN LIEU-POL & FIRE-HERITAGE PL	100-439-04	0	2,838	874	874	874
TOTAL INTERGOVERNMENTAL		563,263	572,318	675,503	675,503	675,503

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

REVENUES AND OTHER RESOURCES

DETAIL

GENERAL FUND (100)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
POLICE & COURT FINES						
CIRCUIT COURT FINES	100-460-00	9,783	15,000	12,000	12,000	12,000
MUNICIPAL COURT FINES	100-461-01	44,277	60,000	60,000	60,000	60,000
MUNICIPAL COURT STATE ASSESS	100-461-03	150	0	0	0	0
MUNICIPAL COURT - OTHER	100-461-09	854	1,000	1,000	1,000	1,000
POLICE INCOME	100-463-00	12,359	5,000	5,000	5,000	5,000
TOTAL POLICE & COURT FINES		67,422	81,000	78,000	78,000	78,000
REIMBURSEMENTS						
INSURANCE EXTERNAL (EMPLOYEE)	100-470-01	15,692	0	0	0	0
OTHER REIMBURSEMENTS	100-470-02	0	5,000	0	0	0
OTHER EXTERNAL	100-470-09	1,322	1,000	1,600	1,600	1,600
ENGINEERING REIMB	100-471-01	825	1,000	0	0	0
PUBLIC WORKS PERMITS	100-471-03	22,139	20,000	10,000	10,000	10,000
REIMB U.R. ADMIN & FINANCE	100-473-03	75,500	78,200	82,110	82,110	82,110
REIMBURSE FINANCE EXPENSE	100-473-05	123,581	124,709	148,032	148,032	148,032
REIMBURSE ADMIN EXPENSE	100-473-06	271,877	274,359	327,471	327,471	327,471
REIMB - W/C LIGHT DUTY TRAINING	100-473-08	0	2,500	0	0	0
TOTAL REIMBURSEMENTS		510,936	506,767	569,213	569,213	569,213
MISCELLANEOUS						
SALE OF ASSETS	100-445-00	3,960	0	0	0	0
SPRAGUE THEATER RENT REVENUE	100-446-01	6,551	4,000	6,800	6,800	6,800
SPRAGUE-EQUIPMENT RENT REVENUE	100-446-02	1,625	1,000	1,000	1,000	1,000
SPRAGUE THEATER-GRANTS	100-446-03	15,150	10,000	10,000	10,000	10,000
RENTAL OF LAND	100-447-01	21,758	11,926	11,100	11,100	11,100
COMMUNITY CTR RENT REVENUE	100-448-01	25,022	15,500	21,000	21,000	21,000
INTEREST INCOME	100-450-00	11,820	9,000	32,000	32,000	32,000
GRANTS - MISC	100-474-00	7,171	25,000	40,790	40,790	40,790
GRANTS - POLICE SEATBELT	100-474-02	2,203	2,500	2,500	2,500	2,500
GRANT - POLICE DUII	100-474-03	0	3,000	3,000	3,000	3,000
COMMUNITY CENTER DONATIONS	100-478-04	0	150	0	0	0
BOND PROCEEDS	100-487-00	5,500,000	0	0	0	0
OTHER	100-489-00	704,013	359,412	15,000	15,000	15,000
DONATIONS	100-489-01	511	200	0	0	0
FIREWORKS DONATIONS	100-489-02	9,914	11,000	10,000	10,000	10,000
TOTAL MISCELLANEOUS		6,309,698	452,688	153,190	153,190	153,190

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

REVENUES AND OTHER RESOURCES

DETAIL

GENERAL FUND (100)

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
TRANS FROM OTHER FUNDS						
TRANSFER-ST REV SHARING (#260)	100-490-03	0	0	0	0	0
ELECTRIC (#910) - SUMMER REC	100-490-04	25,464	27,000	30,049	30,049	30,049
TRANSFER IN - INTERFUND LOAN	100-490-07	0	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		<u>25,464</u>	<u>27,000</u>	<u>30,049</u>	<u>30,049</u>	<u>30,049</u>
TOTAL OTHER RESOURCES		<u>9,692,003</u>	<u>3,590,019</u>	<u>3,471,424</u>	<u>3,471,424</u>	<u>3,471,424</u>
FUND BALANCE						
BEGINNING BALANCE	100-400-00	876,638	1,324,206	1,635,183	1,635,183	1,635,183
PRIOR PERIOD ADJUSTMENT	100-400-01	271,000	0	0	0	0
TOTAL FUND BALANCE		<u>1,147,638</u>	<u>1,324,206</u>	<u>1,635,183</u>	<u>1,635,183</u>	<u>1,635,183</u>
GRAND TOTAL GENERAL FUND (100)		<u>10,839,641</u>	<u>4,914,225</u>	<u>5,106,607</u>	<u>5,106,607</u>	<u>5,106,607</u>

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL

GENERAL FUND (100)

MAYOR & COUNCIL DEPARTMENT

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:						
MAYOR & COUNCIL	100-51-600	8,800	9,600	9,600	9,600	9,600
4TH OF JULY FIREWORKS	100-51-615	22,815	0	0	0	0
OFFICE SUPPLIES	100-51-620	277	1,500	1,500	1,500	1,500
PRINTING/PRINTED MATERIAL	100-51-624	18	550	550	550	550
TRAINING & TRAVEL	100-51-650	1,500	8,500	8,500	8,500	8,500
MEMBERSHIPS/SUBSCRIPTIONS	100-51-655	2,976	3,265	3,265	3,265	3,265
OTHER	100-51-749	2,262	2,300	2,300	2,300	2,300
MATERIALS AND SERVICES		38,648	25,715	25,715	25,715	25,715
TOTAL MAYOR & COUNCIL DEPARTMENT		38,648	25,715	25,715	25,715	25,715

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL

GENERAL FUND (100)

ADMINISTRATION DEPARTMENT

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOYEES SALARIES & WAGES	100-55-505	59,334	72,340	79,472	79,472	79,472
OVERTIME PAY	100-55-520	905	2,380	1,500	1,500	1,500
HOLIDAY PAY	100-55-521	0	0	0	0	0
VACATION REIMB.	100-55-528	0	0	0	0	0
SOCIAL SECURITY	100-55-550	4,590	5,534	6,194	6,194	6,194
RETIREMENT	100-55-551	16,679	17,528	22,149	22,149	22,149
HEALTH & LIFE INSURANCE	100-55-552	13,942	19,118	19,132	19,132	19,132
UNEMPLOYMENT	100-55-553	60	902	556	556	556
W/C INSURANCE	100-55-555	199	127	228	228	228
OFLA	100-55-556	0	0	320	320	320
MISC PAYROLL EXPENSE	100-55-560	10,728	0	7,500	7,500	7,500
TOTAL PERSONNEL SERVICES		106,438	117,929	137,051	137,051	137,051
MATERIALS AND SERVICES:						
OFFICE SUPPLIES	100-55-620	3,033	3,000	3,000	3,000	3,000
OFFICE EQUIPMENT	100-55-621	27,658	8,500	3,000	3,000	3,000
OFFICE FURNITURE	100-55-622	598	0	0	0	0
PRINTING/PRINTED MATERIAL	100-55-624	3,539	3,700	3,700	3,700	3,700
LEGAL PUBLICATIONS & NOTICES	100-55-625	5,909	2,500	2,500	2,500	2,500
ELECTION EXPENSE	100-55-626	86	23,000	26,000	26,000	26,000
LEGAL COST	100-55-628	11,261	50,000	35,000	35,000	35,000
UTILITIES	100-55-631	703	2,000	3,700	3,700	3,700
TELEPHONE	100-55-632	0	0	0	0	0
BUILDING MAINTENANCE SUPPLIES	100-55-633	1,089	0	0	0	0
MISC. EQ. - LIGHT DUTY TRAINING	100-55-636	0	500	500	500	500
SAFETY COMMITTEE	100-55-645	0	500	500	500	500
EMERGENCY MANAGEMENT SUPPLIES	100-55-649	76	0	0	0	0
TRAINING & TRAVEL	100-55-650	1,710	5,000	5,000	5,000	5,000
MEMBERSHIPS	100-55-655	2,654	6,000	5,000	5,000	5,000
CONTRACTUAL SERVICES - JANITOR	100-55-657	20,451	30,000	0	0	0
CONTRACTUAL SVCS-DRUG TESTING	100-55-658	776	0	0	0	0
CONTRACTUAL SERVICES -ENGINEER	100-55-659	1,330	0	0	0	0
CONTRACTUAL SERVICES	100-55-661	69,184	0	76,000	76,000	76,000
INSURANCE	100-55-681	28,394	32,653	38,531	38,531	38,531

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL

GENERAL FUND (100)

ADMINISTRATION DEPARTMENT

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
INS. - LOSS PREV DEDUCT	100-55-682	0	10,000	10,000	10,000	10,000
DEBT ISSUANCE COSTS	100-55-690	61,000	0	0	0	0
ECON DEVEL-TOUR DEV (CH OF C)	100-55-727	0	0	0	0	0
NUISANCE ABATEMENT	100-55-735	0	5,000	0	0	0
PERMITS & FEES	100-55-745	738	1,000	1,000	1,000	1,000
OTHER	100-55-749	11,310	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		251,498	188,353	218,431	218,431	218,431
TOTAL ADMINISTRATION DEPARTMENT		357,936	306,282	355,482	355,482	355,482

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL

GENERAL FUND (100)

ACCOUNTING & BILLING DEPT

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES	100-57-505	67,963	73,346	83,378	83,378	83,378
OVERTIME PAY	100-57-520	905	2,000	2,000	2,000	2,000
HOLIDAY PAY	100-57-521	0	0	0	0	0
SOCIAL SECURITY	100-57-550	5,224	5,611	6,531	6,531	6,531
RETIREMENT	100-57-551	18,557	18,390	22,511	22,511	22,511
HEALTH & LIFE INSURANCE	100-57-552	20,131	20,099	23,438	23,438	23,438
UNEMPLOYMENT	100-57-553	69	790	556	556	556
W/C INSURANCE	100-57-555	202	102	242	242	242
OFLA	100-57-556	0	0	318	318	318
TOTAL PERSONNEL SERVICES		113,051	120,338	138,974	138,974	138,974
MATERIALS AND SERVICES:						
OFFICE EQUIPMENT	100-57-611	3,018	6,500	6,500	6,500	6,500
OFFICE SUPPLIES	100-57-620	4,283	5,500	5,500	5,500	5,500
POSTAGE	100-57-623	26,068	28,000	30,000	30,000	30,000
PRINTING/PRINTED MATERIAL	100-57-624	17,230	13,000	14,500	14,500	14,500
UTILITIES	100-57-631	1,238	18,780	11,600	11,600	11,600
TELEPHONE	100-57-632	13,367	0	0	0	0
TRAINING & TRAVEL	100-57-650	45	7,000	10,000	10,000	10,000
MEMBERSHIPS	100-57-655	0	1,000	600	600	600
CONTRACTUAL SERVICES	100-57-661	90,557	67,000	101,000	101,000	101,000
AUDIT SERVICES	100-57-662	40,676	89,500	90,000	90,000	90,000
BAD DEBTS	100-57-733	391	2,000	2,000	2,000	2,000
OTHER	100-57-749	12,112	2,500	2,500	2,500	2,500
TOTAL MATERIALS AND SERVICES		208,986	240,780	274,200	274,200	274,200
TOTAL ACCOUNTING & BILLING DEPT		322,037	361,118	413,174	413,174	413,174

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL

GENERAL FUND (100)

MUNICIPAL COURT DEPARTMENT

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES	100-60-505	0	0	27,930	27,930	27,930
OVERTIME PAY	100-60-520	0	0	0	0	0
SOCIAL SECURITY	100-60-550	0	0	2,137	2,137	2,137
RETIREMENT	100-60-551	0	0	7,784	7,784	7,784
HEALTH & LIFE INSURANCE	100-60-552	0	0	5,375	5,375	5,375
UNEMPLOYMENT	100-60-553	0	0	196	196	196
W/C INSURANCE	100-60-554	0	0	39	39	39
OFLA	100-60-555	0	0	112	112	112
TOTAL PERSONNEL SERVICES		0	0	43,573	43,573	43,573
MATERIALS AND SERVICES:						
OFFICE SUPPLIES	100-60-620			300	300	300
LEGAL PUBLICATIONS & NOTICES	100-60-625	48	100	200	200	200
POSTAGE	100-60-623	5,546	8,000	800	800	800
CONTRACTUAL SERVICES	100-60-661	0	0	8,000	8,000	8,000
REIMBURSEMENTS / REFUNDS	100-60-734	0	500	500	500	500
OTHER	100-60-749	0	0	500	500	500
MATERIALS AND SERVICES		5,594	8,600	10,300	10,300	10,300
TOTAL MUNICIPAL COURT DEPARTMENT		5,594	8,600	53,873	53,873	53,873

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

**EXPENDITURE DETAIL
GENERAL FUND (100)
POLICE DEPARTMENT**

ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:					
REGULAR EMPLOYEES	542,559	547,795	631,114	631,114	631,114
TEMPORARY PART-TIME WAGES	0	0	0	0	0
OVERTIME PAY	45,464	25,000	25,000	25,000	25,000
HOLIDAY PAY	21,009	25,000	25,000	25,000	25,000
UNIFORM ALLOWANCE	1,800	2,500	2,500	2,500	2,500
SOCIAL SECURITY	46,555	41,907	52,105	52,105	52,105
RETIREMENT	170,879	156,013	214,502	214,502	214,502
HEALTH & LIFE INSURANCE	143,002	150,361	174,950	174,950	174,950
UNEMPLOYMENT	583	3,835	4,583	4,583	4,583
W/C INSURANCE	11,267	15,438	29,084	29,084	29,084
OFLA	0	0	2,724	2,724	2,724
TOTAL PERSONNEL SERVICES	983,117	967,849	1,161,562	1,161,562	1,161,562
MATERIALS AND SERVICES:					
VEHICLE FUEL	23,495	35,000	35,000	35,000	35,000
VEHICLE MAINTENANCE (EXT)	7,095	15,000	20,000	20,000	20,000
OFFICE EQUIPMENT MAINTENANCE	2,594	3,500	11,500	11,500	11,500
OFFICE SUPPLIES	6,170	7,750	7,750	7,750	7,750
POSTAGE	56	0	600	600	600
PRINTED MATERIAL	500	0	0	0	0
TRAINING EQUIPMENT	5,494	0	0	0	0
LEGAL COST	2,645	1,500	4,050	4,050	4,050
UTILITIES	4,096	15,500	15,500	15,500	15,500
TELEPHONE	7,855	0	0	0	0
SMALL TOOLS & EQUIPMENT	12,368	32,000	37,000	37,000	37,000
UNIFORMS	7,066	0	0	0	0
EMPLOYEE EDUCATION ASSISTANCE	0	4,500	4,500	4,500	4,500
TRAINING & TRAVEL	20,846	20,000	30,000	30,000	30,000
MEMBERSHIPS	900	1,500	1,500	1,500	1,500
CONTRACTUAL SERVICES	96,334	128,000	146,000	146,000	146,000
INSURANCE	30,353	34,910	42,480	42,480	42,480
OTHER	1,017	300	1,000	1,000	1,000
TOTAL MATERIALS AND SERVICES	228,882	299,460	356,880	356,880	356,880
CAPITAL OUTLAY:					
CIP-MAJOR EQUIPMENT REPLACEMT	0	50,000	0	0	0
MINOR EQUIPMENT-NEW	5,000	0	0	0	0
TOTAL CAPITAL OUTLAY	5,000	50,000	0	0	0
TOTAL POLICE DEPARTMENT	1,217,000	1,317,309	1,518,442	1,518,442	1,518,442

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL
GENERAL FUND (100)
FIRE DEPARTMENT

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MATERIALS AND SERVICES:						
CONTRACTUAL SERVICES	100-64-661	115,870	121,664	127,747	127,747	127,747
MATERIALS AND SERVICES		115,870	121,664	127,747	127,747	127,747
TOTAL FIRE DEPARTMENT		115,870	121,664	127,747	127,747	127,747

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL
GENERAL FUND (100)
STREET DEPARTMENT

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:						
VEHICLE FUEL & OIL	100-70-600	17,279	14,000	19,000	19,000	19,000
VEHICLE MAINTENANCE	100-70-604	5,176	10,000	10,000	10,000	10,000
VEHICLE REPAIR (CIP)	100-70-606	0	0	0	0	0
OFFICE SUPPLIES	100-70-620	1,109	1,500	1,500	1,500	1,500
UTILITIES	100-70-631	3,978	6,500	6,500	6,500	6,500
TELEPHONE	100-70-632	450	0	0	0	0
BUILDING REPAIR	100-70-634	22,377	50,000	50,000	50,000	50,000
SMALL TOOLS & EQUIPMENT	100-70-640	13,056	10,000	10,000	10,000	10,000
SAFETY EQUIPMENT	100-70-642	5,016	6,000	18,000	18,000	18,000
TRAINING & TRAVEL	100-70-650	2,272	10,000	10,000	10,000	10,000
CONTRACTUAL SERVICES	100-70-661	68,169	110,000	40,000	40,000	40,000
INSURANCE	100-70-681	6,447	7,500	9,572	9,572	9,572
TRAFFIC SAFETY SUPPLIES	100-70-706	2,303	15,000	15,000	15,000	15,000
OTHER EQUIP REPAIR & MAINT.	100-70-721	20,814	40,000	40,000	40,000	40,000
MATERIALS AND SERVICES		168,447	280,500	229,572	229,572	229,572
CAPITAL OUTLAY:						
CIP - MAJOR EQUIPMENT	100-70-750	0	0	248,304	248,304	248,304
TOTAL CAPITAL OUTLAY		0	0	248,304	248,304	248,304
TOTAL STREET DEPARTMENT		168,447	280,500	477,876	477,876	477,876

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL

GENERAL FUND (100)

PARKS DEPARTMENT

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES	100-72-505	53,820	59,959	63,445	63,445	63,445
TEMPORARY PART-TIME WAGES	100-72-512	0	25,000	0	0	0
OVERTIME PAY	100-72-520	499	1,000	1,000	1,000	1,000
HOLIDAY PAY	100-72-521	0	0	0	0	0
SOCIAL SECURITY	100-72-550	4,125	4,587	4,854	4,854	4,854
RETIREMENT	100-72-551	15,293	16,720	19,085	19,085	19,085
HEALTH & LIFE INSURANCE	100-72-552	17,977	19,085	20,090	20,090	20,090
UNEMPLOYMENT	100-72-553	54	420	445	445	445
W/C INSURANCE	100-72-555	-6,388	3,724	5,894	5,894	5,894
OFLA	100-72-556	0	0	254	254	254
TOTAL PERSONNEL SERVICES		85,380	130,495	115,067	115,067	115,067
MATERIALS AND SERVICES:						
UTILITIES	100-72-631	16,800	25,000	23,000	23,000	23,000
SMALL TOOLS & EQUIPMENT	100-72-640	3,018	51,000	51,000	51,000	51,000
CONTRACTUAL SERVICES	100-72-661	0	0	25,000	25,000	25,000
INSURANCE	100-72-681	4,259	4,900	5,743	5,743	5,743
PARK SUPPLIES	100-72-708	5,118	0	0	0	0
PARK REPAIR & MAINTENANCE	100-72-725	10,847	0	0	0	0
SUMMER REC - FEES	100-72-745	25,464	27,000	30,049	30,049	30,049
OTHER	100-72-749	1,626	4,000	4,000	4,000	4,000
MATERIALS AND SERVICES		67,131	111,900	138,792	138,792	138,792
CAPITAL OUTLAY:						
CIP - MAJOR EQUIPMENT REPLACEMENT	100-72-750	0	0	75,000	75,000	75,000
TOTAL CAPITAL OUTLAY		0	0	75,000	75,000	75,000
TOTAL PARKS DEPARTMENT		152,511	242,395	328,859	328,859	328,859

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL

GENERAL FUND (100)

PLANNING DEPARTMENT

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES	100-76-505	134,272	130,582	140,983	140,983	140,983
OVERTIME PAY	100-76-520	191	1,000	1,000	1,000	1,000
HOLIDAY PAY	100-76-521	0	0	0	0	0
SOCIAL SECURITY	100-76-550	10,286	9,990	10,786	10,786	10,786
RETIREMENT	100-76-551	34,049	31,640	39,292	39,292	39,292
HEALTH & LIFE INSURANCE	100-76-552	31,852	19,763	30,468	30,468	30,468
UNEMPLOYMENT	100-76-553	134	915	987	987	987
W/C INSURANCE	100-76-555	2,611	1,732	2,615	2,615	2,615
OFLA	100-76-556	0	0	564	564	564
TOTAL PERSONNEL SERVICES		213,395	195,622	226,695	226,695	226,695
MATERIALS AND SERVICES:						
CITIZEN INVOLVEMENT PROGRAM	100-76-619	54	1,000	1,000	1,000	1,000
OFFICE SUPPLIES	100-76-620	1,613	2,500	10,000	10,000	10,000
PRINTING/PRINTED MATERIAL	100-76-624	4,364	6,000	0	0	0
LEGAL PUBLICATIONS & NOTICES	100-76-625	3,609	3,000	3,000	3,000	3,000
LEGAL SERVICES	100-76-628	0	0	10,000	10,000	10,000
UTILITIES	100-76-631	951	2,250	2,250	2,250	2,250
TELEPHONE	100-76-632	150	0	0	0	0
EQUIPMENT/FIXTURES	100-76-641	5,849	2,500	0	0	0
TRAINING & TRAVEL	100-76-650	520	8,000	4,000	4,000	4,000
MEMBERSHIPS	100-76-655	110	500	500	500	500
CONSULTING SERVICES	100-76-660	5,495	15,000	0	0	0
CONTRACTUAL SERVICES	100-76-661	4,300	10,000	95,000	95,000	95,000
REFUNDS & REIMBURSEMENTS	100-76-734	5,744	0	5,000	5,000	5,000
OTHER	100-76-749	0	0	2,000	2,000	2,000
MATERIALS AND SERVICES		32,757	50,750	132,750	132,750	132,750
TOTAL PLANNING DEPARTMENT		246,152	246,372	359,445	359,445	359,445

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL

GENERAL FUND (100)

COMMUNITY CENTER DEPARTMENT

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES	100-78-505	8,310	9,199	9,759	9,759	9,759
OVERTIME PAY	100-78-520	55	100	100	100	100
HOLIDAY PAY	100-78-521	0	0	0	0	0
SOCIAL SECURITY	100-78-550	631	704	747	747	747
RETIREMENT	100-78-551	2,409	2,628	2,977	2,977	2,977
HEALTH & LIFE INSURANCE	100-78-552	2,662	2,807	2,955	2,955	2,955
UNEMPLOYMENT	100-78-553	8	65	69	69	69
W/C INSURANCE	100-78-555	723	571	909	909	909
OFLA	100-78-556	0	0	39	39	39
TOTAL PERSONNEL SERVICES		14,800	16,074	17,555	17,555	17,555
MATERIALS AND SERVICES:						
UTILITIES	100-78-631	14,010	18,500	16,000	16,000	16,000
TELEPHONE	100-78-632	889	0	0	0	0
LINEN RENTAL	100-78-635	172	1,000	0	0	0
MISC EQUIPMENT	100-78-640	805	1,700	1,700	1,700	1,700
CONTRACTUAL SERVICES - JANITOR	100-78-657	5,311	15,000	0	0	0
CONTRACTUAL SERVICES	100-78-661	16,426	21,000	43,000	43,000	43,000
WEB & MARKETING	100-78-663	1,260	0	2,500	2,500	2,500
DUCT CLEANING	100-78-685	455	1,000	1,000	1,000	1,000
OTHER	100-78-749	156	2,000	2,000	2,000	2,000
MATERIALS AND SERVICES		39,483	60,200	66,200	66,200	66,200
CAPITAL OUTLAY:						
CIP - WALK IN FREEZER RETRO	100-78-758	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL COMMUNITY CENTER DEPARTMENT		54,282	76,274	83,755	83,755	83,755

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL
GENERAL FUND (100)
SPRAGUE THEATER

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES	100-79-505	0	0	57,330	57,330	57,330
SOCIAL SECURITY	100-79-550	0	0	4,386	4,386	4,386
RETIREMENT	100-79-551	0	0	15,978	15,978	15,978
UNEMPLOYMENT	100-79-553	0	0	230	230	230
W/C INSURANCE	100-79-555	0	0	1,616	1,616	1,616
OFLA	100-79-556	0	0	460	460	460
TOTAL PERSONNEL SERVICES		0	0	80,000	80,000	80,000
MATERIALS AND SERVICES:						
OFFICE SUPPLIES	100-79-620	25	200	200	200	200
TELEPHONE	100-79-632	1,229	1,700	1,700	1,700	1,700
BUILDING MAINTENANCE SUPPLIES	100-79-633	168	2,000	2,000	2,000	2,000
ROYALTIES	100-79-634	0	600	600	600	600
MISC. EQUIPMENT	100-79-640	0	2,000	2,000	2,000	2,000
CONTRACTUAL SERVICES - JANITOR	100-79-657	2,395	4,500	0	0	0
CONTRACTUAL SERVICES	100-79-661	17,255	23,000	25,500	25,500	25,500
WEB/MARKETING	100-79-663	1,260	0	2,500	2,500	2,500
OTHER	100-79-749	561	1,500	1,500	1,500	1,500
MATERIALS AND SERVICES		22,893	35,500	36,000	36,000	36,000
TOTAL SPRAGUE THEATER		22,893	35,500	116,000	116,000	116,000

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL

GENERAL FUND (100)

NON-DEPARTMENTAL

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
OVERTIME PAY - POLICE GRANT	100-90-520	4,752	5,000	0	0	0
SOCIAL SECURITY	100-90-550	364	375	0	0	0
HEALTH & LIFE INSURANCE	100-90-552	1,028	1,200	0	0	0
TOTAL PERSONNEL SERVICES		6,144	6,575	0	0	0
MATERIALS AND SERVICES:						
4TH OF JULY FIREWORKS	100-90-615	0	20,000	20,000	20,000	20,000
GORSE MITIGATION	100-90-646	0	0	90,000	90,000	90,000
CONTRACTUAL SVCS	100-90-661	0	52,000	90,442	90,442	90,442
INSURANCE REIMBURSEMENT	100-90-683	0	15,000	15,000	15,000	15,000
ECON DEVEL-TOUR DEV (CH OF C)	100-90-738	145,861	153,788	0	0	0
EMERGENCY MANAGEMENT SUPPLIES	100-90-739	5,840	4,500	4,500	4,500	4,500
WEB/MARKETING	100-90-745	4,076	6,000	6,000	6,000	6,000
OTHER	100-90-749	15,187	0	50,000	50,000	50,000
MATERIALS AND SERVICES		170,965	251,288	275,942	275,942	275,942
CAPITAL OUTLAY:						
TRANSFER TO FUND 510	100-90-752	0	0	0	0	0
CIP - OTHER	100-90-787	189,922	0	0	0	0
TOTAL CAPITAL OUTLAY		189,922	0	0	0	0
TRANS TO OTHER FUNDS						
TRANSFER TO REVENUE STABILIZATION FU	100-90-753	0	600,000	20,000	20,000	20,000
TRANSFER TO OTHER FUND	100-90-954	141,853	0	40,000	40,000	40,000
TRANSFER IN FROM 100	100-90-955	5,439,000	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		5,580,853	600,000	60,000	60,000	60,000
CONTINGENCIES & RESERVES:						
CONTINGENCY	100-90-980	0	78,789	477,129	477,129	477,129
RESCUE ACT CONTINGENCY	100-90-981	0	683,993	433,168	433,168	433,168
TOTAL CONTINGENCIES & RESERVES		0	762,782	910,297	910,297	910,297
TOTAL NON-DEPARTMENTAL		5,947,884	1,620,645	1,246,239	1,246,239	1,246,239
FUND BALANCE						
ENDING FUND BALANCE	100-90-999	0	271,851	0	0	0
TOTAL FUND BALANCE		0	271,851	0	0	0
GRAND TOTAL GENERAL FUND (100)		8,649,254	4,914,225	5,106,607	5,106,607	5,106,607

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

REVENUES AND OTHER RESOURCES
DETAIL
REVENUE STABILIZATION FUND (110)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MISCELLANEOUS						
INTEREST	110-450-00	0	0	4,100	4,100	4,100
TOTAL MISCELLANEOUS				4,100	4,100	4,100
TRANS FROM OTHER FUNDS						
TRANSFER IN FROM 100	110-490-00	0	600,000	20,000	20,000	20,000
TOTAL TRANS FROM OTHER FUNDS		0	600,000	20,000	20,000	20,000
FUND BALANCE						
BEGINNING FUND BALANCE	110-400-00	0	0	603,621	603,621	603,621
TOTAL FUND BALANCE		0	0	603,621	603,621	603,621
GRAND TOTAL REV STABILIZATION FUND (110)		0	600,000	627,721	627,721	627,721

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL

REVENUE STABILIZATION FUND (110)

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CONTINGENCIES & RESERVES:						
RESERVE	110-90-970	0	450,000	450,000	450,000	450,000
PERS RESERVE	110-90-971	0	150,000	150,000	150,000	150,000
CONTINGENCY	110-90-980	0	0	27,721	27,721	27,721
TOTAL CONTINGENCIES & RESERVES		0	600,000	627,721	627,721	627,721
 FUND BALANCE						
ENDING FUND BALANCE	110-90-999	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0
 GRAND TOTAL REV STABILIZATION FUND (110)		 0	 600,000	 627,721	 627,721	 627,721

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES
DETAIL
POLICE RESERVE PROGRAM FUND

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MISCELLANEOUS						
INTEREST INCOME	151-450-00	288	300	700	700	700
MISC - GRANT	151-474-00	0	250	0	0	0
MISC - DONATIONS	151-489-01	7,005	4,500	4,500	4,500	4,500
K-9 DONATIONS	151-489-02	65	200	0	0	0
HOLIDAY WITH A HERO DONATIONS	151-489-03	5,771	4,700	4,700	4,700	4,700
TOTAL MISCELLANEOUS		13,129	9,950	9,900	9,900	9,900
FUND BALANCE						
BEGINNING FUND BALANCE	151-400-00	46,265	52,027	52,622	52,622	52,622
TOTAL FUND BALANCE		46,265	52,027	52,622	52,622	52,622
GRAND TOTAL POLICE RESERVE FUND (151)		59,394	61,977	62,522	62,522	62,522

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL

POLICE RESERVE PROGRAM FUND

		2021-22	2022-23	2023-24	2023-24	2023-24
ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED	
MATERIALS AND SERVICES:						
PROGRAM MATERIALS	151-62-690	0	31,968	20,409	20,409	20,409
HOLIDAY WITH A HERO EXPENSE	151-62-745	3,384	14,514	16,618	16,618	16,618
K-9 EXPENSE	151-62-746	0	15,495	15,495	15,495	15,495
MATERIALS AND SERVICES		3,384	61,977	52,522	52,522	52,522
CAPITAL OUTLAY:						
MINOR EQUIPMENT-NEW	151-62-757	4,474	0	10,000	10,000	10,000
TOTAL CAPITAL OUTLAY		4,474	0	10,000	10,000	10,000
TOTAL POLICE RESERVE PROGRAM FUND (151)		7,858	61,977	62,522	62,522	62,522
FUND BALANCE						
ENDING FUND BALANCE	151-90-999	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0
GRAND TOTAL POLICE RESERVE FUND (151)		7,858	61,977	62,522	62,522	62,522

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

REVENUES AND OTHER SOURCES						
DETAIL						
STATE TAX STREET FUND (210)						
	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
INTERGOVERNMENTAL						
STATE STREET TAX	210-422-03	267,426	244,584	275,049	275,049	275,049
TOTAL INTERGOVERNMENTAL		267,426	244,584	275,049	275,049	275,049
MISCELLANEOUS						
SALE OF ASSETS	210-445-00	0	0	0	0	0
INTEREST INCOME	210-450-00	1,212	1,270	3,700	3,700	3,700
OTHER	210-489-00	0	0	0	0	0
TOTAL MISCELLANEOUS		1,212	1,270	3,700	3,700	3,700
TOTAL OTHER RESOURCES		268,638	245,854	278,749	278,749	278,749
FUND BALANCE						
BEGINNING FUND BALANCE	210-400-00	241,948	216,021	237,361	237,361	237,361
TOTAL FUND BALANCE		241,948	216,021	237,361	237,361	237,361
GRAND TOTAL STATE TAX STREET FUND (210)		510,585	461,875	516,110	516,110	516,110

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL

STATE TAX STREET FUND (210)		2021-22	2022-23	2023-24	2023-24	2023-24
ACCOUNT NO		ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES	210-50-505	131,743	144,997	153,568	153,568	153,568
OVERTIME PAY	210-50-520	1,109	0	1,500	1,500	1,500
HOLIDAY PAY	210-50-521	0	0	0	0	0
SOCIAL SECURITY	210-50-550	9,983	11,092	11,748	11,748	11,748
RETIREMENT	210-50-551	41,498	40,781	46,422	46,422	46,422
HEALTH & LIFE INSURANCE	210-50-552	42,993	45,469	47,857	47,857	47,857
UNEMPLOYMENT	210-50-553	132	1,015	1,075	1,075	1,075
W/C INSURANCE	210-50-555	4,962	9,005	14,101	14,101	14,101
OFLA	210-50-556	0	0	615	615	615
TOTAL PERSONNEL SERVICES		232,420	252,359	276,886	276,886	276,886
MATERIALS AND SERVICES:						
STREET & DRAINAGE MATERIALS	210-50-703	3,437	50,000	50,000	50,000	50,000
ADA COMPLIANCE SIDEWALKS (RAMPS)	210-50-704	34,623	0	0	0	0
TRAFFIC SAFETY SUPPLIES	210-50-706	0	20,000	20,000	20,000	20,000
OTHER	210-50-749	3,808	10,000	10,000	10,000	10,000
MATERIALS AND SERVICES		41,867	80,000	80,000	80,000	80,000
CONTINGENCIES & RESERVES:						
CONTINGENCY	210-50-980	0	0	50,000	50,000	50,000
TOTAL CONTINGENCIES & RESERVES		0	0	50,000	50,000	50,000
TOTAL EXPENDITURES		274,288	332,359	406,886	406,886	406,886
FUND BALANCE						
ENDING FUND BALANCE	210-50-999		129,516	109,224	109,224	109,224
TOTAL FUND BALANCE		0	129,516	109,224	109,224	109,224
GRAND TOTAL STATE TAX STREET FUND (210)		274,288	461,875	516,110	516,110	516,110

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

LIBRARY MEMORIAL FUND (220)

		2021-22	2022-23	2023-24	2023-24	2023-24
ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED	
INTERGOVERNMENTAL:						
MISCELLANEOUS:						
INTEREST INCOME	220-450-00	507	542	1,600	1,600	1,600
GIFTS & MEMORIALS	220-478-00	200	200	0	0	0
TOTAL MISCELLANEOUS		<u>707</u>	<u>742</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>
TOTAL OTHER RESOURCES		<u>707</u>	<u>742</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>
FUND BALANCE:						
BEGINNING FUND BALANCE	220-400-00	93,080	93,745	95,874	95,874	95,874
TOTAL FUND BALANCE		<u>93,080</u>	<u>93,745</u>	<u>95,874</u>	<u>95,874</u>	<u>95,874</u>
GRAND TOTAL LIBRARY MEMORIAL FUND (220)		<u>93,787</u>	<u>94,487</u>	<u>97,474</u>	<u>97,474</u>	<u>97,474</u>

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL

LIBRARY MEMORIAL FUND (220)

EXPENDITURES

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MATERIALS AND SERVICES:						
OTHER	220-50-749	0	0	0	0	0
MATERIALS AND SERVICES		0	0	0	0	0
CAPITAL OUTLAY:						
CIP - MISC	220-50-770	0	27,987	30,974	30,974	30,974
TOTAL CAPITAL OUTLAY		0	27,987	30,974	30,974	30,974
CONTINGENCIES & RESERVES:						
CONTINGENCY	220-50-980	0	0	66,500	66,500	66,500
TOTAL CONTINGENCIES & RESERVES		0	0	66,500	66,500	66,500
TOTAL EXPENDITURES		0	27,987	97,474	97,474	97,474
FUND BALANCE						
ENDING FUND BALANCE	220-50-999	93,787	66,500	0	0	0
		93,787	66,500	0	0	0
GRAND TOTAL LIBRARY MEMORIAL FUND (220)		93,787	94,487	97,474	97,474	97,474

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

LIBRARY FUND (230)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
INTERGOVERNMENTAL						
COUNTY LIBRARY SUPPORT	230-424-01	419,631	418,584	418,584	418,584	418,584
READY TO READ GRANT	230-424-02	1,000	1,000	1,000	1,000	1,000
TOTAL INTERGOVERNMENTAL		<u>420,631</u>	<u>419,584</u>	<u>419,584</u>	<u>419,584</u>	<u>419,584</u>
MISCELLANEOUS						
INTEREST INCOME	230-450-00	745	370	1,300	1,300	1,300
MISC - GRANTS	230-474-00	1,126	2,000	2,000	2,000	2,000
LOST BOOKS	230-475-02	1,020	650	650	650	650
COPIES	230-475-03	719	500	500	500	500
LIBRARY FOUNDATION	230-478-01	18,000	16,000	16,000	16,000	16,000
OTHER	230-489-00	6,263	3,500	3,500	3,500	3,500
TOTAL MISCELLANEOUS		<u>27,873</u>	<u>23,020</u>	<u>23,950</u>	<u>23,950</u>	<u>23,950</u>
TRANS FROM OTHER FUNDS						
TRANS FROM FUND #220 (LIB MEM)	230-490-01	0	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER RESOURCES		<u>448,503</u>	<u>442,604</u>	<u>443,534</u>	<u>443,534</u>	<u>443,534</u>
FUND BALANCE						
BEGINNING FUND BALANCE	230-400-00	38,118	76,379	140,738	140,738	140,738
TOTAL FUND BALANCE		<u>38,118</u>	<u>76,379</u>	<u>140,738</u>	<u>140,738</u>	<u>140,738</u>
GRAND TOTAL LIBRARY FUND (230)		<u>486,621</u>	<u>518,983</u>	<u>584,272</u>	<u>584,272</u>	<u>584,272</u>

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL

LIBRARY FUND (230)

EXPENDITURES	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOYEES	230-50-505	158,694	201,130	248,251	248,251	248,251
HOLIDAY PAY	230-50-521	2,159	0	0	0	0
SOCIAL SECURITY	230-50-550	12,107	15,386	18,992	18,992	18,992
RETIREMENT	230-50-551	41,144	50,490	69,188	69,188	69,188
HEALTH & LIFE INSURANCE	230-50-552	53,056	67,796	75,954	75,954	75,954
UNEMPLOYMENT	230-50-553	158	1,408	1,738	1,738	1,738
W/C INSURANCE	230-50-555	489	279	694	694	694
OFLA	230-50-556	0	0	1,490	1,490	1,490
TOTAL PERSONNEL SERVICES		267,808	336,489	416,307	416,307	416,307
MATERIALS AND SERVICES:						
OFFICE SUPPLIES	230-50-620	1,591	5,200	3,000	3,000	3,000
OFFICE EQUIPMENT	230-50-621	1,960	0	0	0	0
OFFICE FURNITURE	230-50-622	373	0	0	0	0
POSTAGE	230-50-623	84	0	0	0	0
JANITORIAL SUPPLIES	230-50-630	199	1,500	500	500	500
UTILITIES	230-50-631	14,216	11,000	18,000	18,000	18,000
TELEPHONE	230-50-632	127	0	0	0	0
MINOR MAINTENANCE	230-50-635	0	3,000	1,000	1,000	1,000
TRAINING & TRAVEL	230-50-650	0	1,000	500	500	500
MEMBERSHIPS	230-50-651	0	200	200	200	200
CONTRACTUAL SERVICES	230-50-661	15,433	13,000	24,000	24,000	24,000
INSURANCE	230-50-681	5,679	6,600	7,658	7,658	7,658
LIBRARY MATERIALS	230-50-690	26,881	15,000	15,000	15,000	15,000
ART GALLERY	230-50-691	158	600	600	600	600
READY TO READ GRANT EXPEND	230-50-694	965	1,000	1,000	1,000	1,000
CHILDREN'S PROGRAMS	230-50-695	0	0	0	0	0
EDUCATIONAL PROGRAMS	230-50-696	4,206	8,100	8,100	8,100	8,100
OTHER EQUIP REPAIR & MAINT.	230-50-721	2,809	0	0	0	0
OTHER MATERIALS	230-50-749	251	17,000	17,000	17,000	17,000
MATERIALS AND SERVICES		74,934	83,200	96,558	96,558	96,558
CONTINGENCIES & RESERVES:						
CONTINGENCY	230-50-980	0	99,294	71,407	71,407	71,407
TOTAL CONTINGENCIES & RESERVES		0	99,294	71,407	71,407	71,407
TOTAL EXPENDITURES		342,741	518,983	584,272	584,272	584,272
FUND BALANCE						
ENDING FUND BALANCE	230-50-999	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0
GRAND TOTAL LIBRARY FUND (230)		342,741	518,983	584,272	584,272	584,272

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

TOURISM DEVELOPMENT FUND (240)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
OTHER TAXES						
TRANSIENT OCCUPANCE TAX	240-408-00	0	0	461,053	461,053	461,053
TOTAL OTHER TAXES		0	0	461,053	461,053	461,053
MISCELLANEOUS						
INTEREST INCOME	240-450-00	0	0	200	200	200
TOTAL MISCELLANEOUS		0	0	200	200	200
FUND BALANCE						
BEGINNING BALANCE	240-400-00	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0
GRAND TOTAL TOURISM DEV FUND (240)		0	0	461,253	461,253	461,253

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL

TOURISM DEVELOPMENT FUND (240)

ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MATERIALS AND SERVICES:					
CONSULTING SERVICES 240-50-661	0	0	30,000	30,000	30,000
TOURISM PROMOTION-CHAMBER 240-50-727	0	0	170,000	170,000	170,000
OTHER 240-50-749	0	0	10,000	10,000	10,000
TOTAL MATERIALS AND SERVICES:	0	0	210,000	210,000	210,000
CONTINGENCIES & RESERVES:					
CONTINGENCY 240-50-980	0	0	251,253	251,253	251,253
TOTAL CONTINGENCIES & RESERVES	0	0	251,253	251,253	251,253
GRAND TOTAL TOURISM DEV FUND (240)	0	0	461,253	461,253	461,253

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

COMMUNITY BEAUTIFICATION FUND (250)

ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
FRANCHISE FEES					
GARBAGE FRANCHISE FEE 250-404-03	51,891	50,000	50,000	50,000	50,000
TOTAL FRANCHISE FEES	51,891	50,000	50,000	50,000	50,000
MISCELLANEOUS					
MISC - INTEREST INCOME 250-450-00	73	100	100	100	100
TOTAL MISCELLANEOUS	73	100	100	100	100
TOTAL OTHER RESOURCES	51,963	50,100	50,100	50,100	50,100
FUND BALANCE					
BEGINNING BALANCE 250-400-00	9,542	12,217	7,612	7,612	7,612
TOTAL FUND BALANCE	9,542	12,217	7,612	7,612	7,612
GRAND TOTAL COMM BEAUTIFICATION FUND	61,505	62,317	57,712	57,712	57,712

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL

COMMUNITY BEAUTIFICATION FUND (250)

EXPENDITURES

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MATERIALS AND SERVICES:						
BENCHES AND TRASH CANS	250-50-674	0	10,000	0	0	0
CONTRACTUAL SERVICES	250-50-678	48,648	52,317	52,200	52,200	52,200
TREE TRIMMING/MITIGATION	250-50-699	250	0	0	0	0
MATERIALS AND SERVICES		48,898	62,317	52,200	52,200	52,200
CONTINGENCIES & RESERVES:						
TRANSFER TO GEN FUND 100	250-50-956	0	0	0	0	0
CONTINGENCY	250-50-980	0	0	5,512	5,512	5,512
TOTAL CONTINGENCIES & RESERVES		0	0	5,512	5,512	5,512
TOTAL EXPENDITURES		48,898	62,317	57,712	57,712	57,712
FUND BALANCE						
ENDING FUND BALANCE	250-50-999	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0
GRAND TOTAL COMM BEAUTIFICATION FUND		48,898	62,317	57,712	57,712	57,712

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

STATE REVENUE SHARING FUND (260)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
INTERGOVERNMENTAL						
RECEIPTS FROM STATE	260-422-09	45,243	46,000	50,000	50,000	50,000
TOTAL INTERGOVERNMENTAL		45,243	46,000	50,000	50,000	50,000
MISCELLANEOUS						
INTEREST INCOME	260-450-00	140	85	250	250	250
TOTAL MISCELLANEOUS		140	85	250	250	250
TOTAL OTHER RESOURCES		45,384	46,085	50,250	50,250	50,250
FUND BALANCE						
BEGINNING FUND BALANCE	260-400-00	21,558	39,358	62,893	62,893	62,893
TOTAL FUND BALANCE		21,558	39,358	62,893	62,893	62,893
GRAND TOTAL STATE REV SHARING FUND (260)		66,942	85,443	113,143	113,143	113,143

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL

STATE REVENUE SHARING FUND (260)

EXPENDITURES	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MATERIALS AND SERVICES:						
PAYMENT TO OTHER ORG	260-50-730	19,285	29,785	39,100	39,100	39,100
OTHER	260-50-749	5,618	55,658	74,043	74,043	74,043
MATERIALS AND SERVICES		<u>24,903</u>	<u>85,443</u>	<u>113,143</u>	<u>113,143</u>	<u>113,143</u>
CONTINGENCIES & RESERVES:						
TRANSFER TO OTHER FUND 100	260-50-961	0	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES		<u>24,903</u>	<u>85,443</u>	<u>113,143</u>	<u>113,143</u>	<u>113,143</u>
FUND BALANCE						
ENDING FUND BALANCE	260-50-999	0	0	0	0	0
TOTAL FUND BALANCE		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL STATE REV SHARING FUND (260)		<u>24,903</u>	<u>85,443</u>	<u>113,143</u>	<u>113,143</u>	<u>113,143</u>

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

BLOCK GRANT FUND (410)

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS:						
INTEREST INCOME	410-450-00	715	721	560	560	560
LOAN REPAYMENTS -PRINCIPAL	410-455-00	0	0	0	0	0
SMALL BUSINESS LOAN PRINCIPAL	410-455-04	2,746	2,855	2,964	2,964	2,964
SMALL BUSINESS LOAN INTEREST	410-456-00	855	747	638	638	638
TOTAL MISCELLANEOUS		4,316	4,323	4,162	4,162	4,162
TOTAL OTHER RESOURCES		4,316	4,323	4,162	4,162	4,162
FUND BALANCE:						
BEGINNING FUND BALANCE	410-400-00	137,364	78,984	102,158	102,158	102,158
TOTAL FUND BALANCE		137,364	78,984	102,158	102,158	102,158
GRAND TOTAL BLOCK GRANT FUND (410)		141,680	83,307	106,320	106,320	106,320

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL

BLOCK GRANT FUND (410)

EXPENDITURES	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MATERIALS AND SERVICES:						
OTHER	410-50-749	0	30,000	6,320	6,320	6,320
MATERIALS AND SERVICES		<u>0</u>	<u>30,000</u>	<u>6,320</u>	<u>6,320</u>	<u>6,320</u>
 CAPITAL OUTLAY:						
CAPITAL IMPROVEMENTS	410-50-775	0	0	0	0	0
FACADE/SIGN LOAN/GRANT	410-50-797	106	20,000	40,000	40,000	40,000
LOANS TO SMALL BUS/FACADE LOAN	410-50-798	8,829	33,307	60,000	60,000	60,000
CIP - TROLLEY PROGRAM	410-50-800	0	0	0	0	0
TOTAL CAPITAL OUTLAY		<u>8,935</u>	<u>53,307</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
 CONTINGENCIES & RESERVES:						
TRANSFER TO FUND 940	410-50-990	0	0	0	0	0
TRANSFER TO FUND 950	410-50-991	0	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES		<u>8,935</u>	<u>83,307</u>	<u>106,320</u>	<u>106,320</u>	<u>106,320</u>
 FUND BALANCE						
ENDING FUND BALANCE	410-50-999	0	0	0	0	0
TOTAL FUND BALANCE		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL BLOCK GRANT FUND (410)		<u>8,935</u>	<u>83,307</u>	<u>106,320</u>	<u>106,320</u>	<u>106,320</u>

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

ELECTRIC FUND (910)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
OTHER TAXES						
UTILITY SALES	910-440-00	6,121,973	6,250,000	7,472,599	7,472,599	7,472,599
LOW INCOME ASSISTANCE	910-440-03	11,556	11,500	11,500	11,500	11,500
BPA CONSERVATION	910-440-04	228,446	26,000	65,000	65,000	65,000
TOTAL OTHER TAXES		6,361,976	6,287,500	7,549,099	7,549,099	7,549,099
REIMBURSEMENTS						
REIMBURSE- SUBDIVISION DEV.	910-470-07	0	1,000	0	0	0
ENGINEERING REIMB	910-471-01	0	1,000	0	0	0
REIMBURSE - UTILITIES	910-470-08	0	0	20,000	20,000	20,000
TOTAL REIMBURSEMENTS		0	2,000	20,000	20,000	20,000
MISCELLANEOUS						
EXTENSION FEES	910-442-01	180,663	175,000	175,000	175,000	175,000
ACCOUNT OPENING FEES	910-444-01	11,550	10,650	10,700	10,700	10,700
RECONNECTION FEE	910-444-02	180	250	200	200	200
RETURN CHECK FEES	910-444-03	135	250	250	250	250
COLLECTION FEES	910-444-04	16,580	22,000	22,000	22,000	22,000
INTEREST CHARGED	910-444-05	8,278	10,500	10,500	10,500	10,500
SALE OF ASSETS	910-445-00	0	0	0	0	0
POLE CONTACTS - TELEPHONE	910-448-01	51,970	22,000	30,600	30,600	30,600
POLE CONTACTS - CABLE TV	910-448-02	18,796	15,000	43,300	43,300	43,300
POLE CONTACTS - LSN	910-448-03	2,618	2,625	5,252	5,252	5,252
INTEREST	910-450-00	9,568	8,600	18,400	18,400	18,400
VOL LOW INC ROUNDUP DON	910-478-02	638	650	650	650	650
OTHER	910-489-00	2,566	1,500	3,500	3,500	3,500
TOTAL MISCELLANEOUS		303,542	269,025	320,352	320,352	320,352
TOTAL OTHER RESOURCES		6,665,517	6,558,525	7,889,451	7,889,451	7,889,451
TRANS FROM OTHER FUNDS						
TRANSFER FROM OTHER FUND	910-490-00	0	0	170,000	170,000	170,000
TOTAL TRANS FROM OTHER FUNDS		0	0	170,000	170,000	170,000
TOTAL OTHER RESOURCES						
FUND BALANCE						
BEGINNING FUND BALANCE	910-400-00	2,754,793	2,678,437	2,395,023	2,395,023	2,395,023
PRIOR PERIOD ADJUSTMENT	910-400-01	372,800	0	0	0	0
TOTAL FUND BALANCE		3,127,593	2,678,437	2,395,023	2,395,023	2,395,023
GRAND TOTAL ELECTRIC FUND (910)		9,793,110	9,236,962	10,454,474	10,454,474	10,454,474

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

ELECTRIC FUND (910)

ADMINISTRATION DEPARTMENT

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES	910-55-505	101,104	128,866	135,485	135,485	135,485
OVERTIME PAY	910-55-520	0	0	0	0	0
HOLIDAY PAY	910-55-521	0	0	0	0	0
SOCIAL SECURITY	910-55-550	7,434	9,858	10,364	10,364	10,364
RETIREMENT	910-55-551	23,515	31,224	37,760	37,760	37,760
HEALTH & LIFE INSURANCE	910-55-552	23,259	36,897	37,885	37,885	37,885
UNEMPLOYMENT	910-55-553	97	902	949	949	949
W/C INSURANCE	910-55-555	335	246	488	488	488
OFLA	910-55-556	0	0	542	542	542
TOTAL PERSONNEL SERVICES		155,743	207,993	223,473	223,473	223,473
MATERIALS AND SERVICES:						
LEGAL COST	910-55-628	3,020	0	0	0	0
CONSULTING SERVICES	910-55-660	392	0	500	500	500
ADMINISTRATIVE SERVICES	910-55-664	185,069	187,500	226,178	226,178	226,178
COUNCIL SERVICES	910-55-665	18,507	18,750	24,418	24,418	24,418
PLANNING SERVICES	910-55-666	93,482	93,482	120,000	120,000	120,000
INSURANCE	910-55-681	32,883	37,815	44,622	44,622	44,622
MATERIALS AND SERVICES		333,353	337,547	415,718	415,718	415,718
TOTAL ADMINISTRATION DEPARTMENT		489,096	545,540	639,191	639,191	639,191

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

ELECTRIC FUND (910)

ACCOUNTING & BILLING DEPT

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES	910-57-505	231,290	252,851	268,066	268,066	268,066
SOCIAL SECURITY	910-57-550	17,467	19,343	19,743	19,743	19,743
RETIREMENT	910-57-551	59,015	64,358	73,863	73,863	73,863
HEALTH & LIFE INSURANCE	910-57-552	75,674	75,862	79,614	79,614	79,614
UNEMPLOYMENT	910-57-553	231	1,178	1,910	1,910	1,910
W/C INSURANCE	910-57-555	643	350	764	764	764
OFLA	910-57-556	0	0	1,033	1,033	1,033
TOTAL PERSONNEL SERVICES		384,320	413,942	444,993	444,993	444,993
MATERIALS AND SERVICES:						
ACCOUNTING SERVICES	910-57-663	92,724	93,750	113,089	113,089	113,089
BAD DEBTS	910-57-733	6,472	0	20,000	20,000	20,000
OTHER	910-57-749	0	0	0	0	0
MATERIALS AND SERVICES		99,196	93,750	133,089	133,089	133,089
TOTAL ACCOUNTING & BILLING DEPT		483,516	507,692	578,082	578,082	578,082

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

ELECTRIC FUND (910)

WHOLESALE PURCHASE OF ELECTRIC

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:						
CONTRACTUAL SERVICES	910-80-661	3,350,059	3,200,000	3,400,000	3,400,000	3,400,000
	MATERIALS AND SERVICES	3,350,059	3,200,000	3,400,000	3,400,000	3,400,000
TOTAL SOURCE OF SUPPLY DEPARTMENT		3,350,059	3,200,000	3,400,000	3,400,000	3,400,000

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

ELECTRIC FUND (910)

CONSERVATION DEPARTMENT

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES	910-82-505	10,189	13,317	15,908	15,908	15,908
OVERTIME PAY	910-82-520	0	0	0	0	0
SOCIAL SECURITY	910-82-550	761	1,019	1,217	1,217	1,217
RETIREMENT	910-82-551	2,409	3,227	4,434	4,434	4,434
HEALTH & LIFE INSURANCE	910-82-552	2,652	7,096	2,473	2,473	2,473
UNEMPLOYMENT	910-82-553	10	94	112	112	112
WC INSURANCE	910-82-555	30	18	22	22	22
OFLA	910-82-556	0	0	64	64	64
TOTAL PERSONNEL SERVICES		16,051	24,771	24,230	24,230	24,230
MATERIALS AND SERVICES:						
CONSERVATION PAYMENTS	910-82-657	157,647	20,000	74,970	74,970	74,970
CONSULTING SERVICES	910-82-660	17,992	20,705	20,592	20,592	20,592
MATERIALS AND SERVICES		175,638	40,705	95,562	95,562	95,562
TOTAL CONSERVATION DEPARTMENT		191,689	65,476	119,792	119,792	119,792

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

ELECTRIC FUND (910)

DISTRIBUTION DEPT

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOYEES SALARIES & WAGES	910-84-505	632,982	678,314	779,310	779,310	779,310
OVERTIME PAY	910-84-520	13,999	40,000	40,000	40,000	40,000
HOLIDAY PAY	910-84-521	0	0	0	0	0
VACATION REIMB.	910-84-528	0	0	0	0	0
SOCIAL SECURITY	910-84-550	49,436	51,891	59,617	59,617	59,617
RETIREMENT	910-84-551	186,381	187,110	231,618	231,618	231,618
HEALTH & LIFE INSURANCE	910-84-552	156,779	169,585	185,497	185,497	185,497
UNEMPLOYMENT	910-84-553	647	4,749	5,156	5,156	5,156
W/C INSURANCE	910-84-555	3,489	14,414	16,549	16,549	16,549
OFLA	910-84-556	0	0	3,118	3,118	3,118
TOTAL PERSONNEL SERVICES		1,043,713	1,146,063	1,320,865	1,320,865	1,320,865
MATERIALS AND SERVICES:						
VEHICLE FUEL & OIL	910-84-600	17,241	30,000	30,000	30,000	30,000
VEHICLE MAINTENANCE	910-84-604	25,769	50,000	50,000	50,000	50,000
OFFICE SUPPLIES	910-84-620	2,021	7,500	7,500	7,500	7,500
UTILITIES	910-84-631	4,328	15,500	15,500	15,500	15,500
TELEPHONE	910-84-632	6,787	0	0	0	0
SUBSTATION MAINTENANCE	910-84-635	60,168	100,000	100,000	100,000	100,000
BUILDING MAINTENANCE	910-84-636	4,509	12,000	12,000	12,000	12,000
SMALL TOOLS & EQUIPMENT	910-84-640	9,494	30,000	30,000	30,000	30,000
MISC. EQUIPM. & FIXTURES	910-84-641	6,822	0	0	0	0
SAFETY EQUIPMENT	910-84-642	13,776	20,000	20,000	20,000	20,000
TRAINING & TRAVEL	910-84-650	6,816	35,000	35,000	35,000	35,000
MEMBERSHIPS	910-84-655	19,657	20,000	20,000	20,000	20,000
LOW INCOME ENERGY ASST	910-84-658	11,445	20,000	20,000	20,000	20,000
CONTRACTUAL SERVICES	910-84-661	24,511	50,000	50,000	50,000	50,000
CONSULTING SERVICES	910-84-662	13,791	80,000	80,000	80,000	80,000
RIGHT-OF-WAY MAINTENANCE	910-84-697	0	169,000	169,000	169,000	169,000
GRAVEL	910-84-710	350	0	0	0	0
METER BASE REPLACEMENT	910-84-713	0	15,000	15,000	15,000	15,000
CIP - POLE INSP. & TREATMENT	910-84-718	68,990	0	0	0	0
SYSTEM OPERATIONS EXP	910-84-720	193,699	300,000	300,000	300,000	300,000
EQUIPMENT RENTAL	910-84-724	0	20,000	20,000	20,000	20,000
PERMITS	910-84-745	0	3,000	3,000	3,000	3,000
COST OF SERVICE STUDY	910-84-746	0	0	0	0	0
TOTAL MATERIALS AND SERVICES		490,175	977,000	977,000	977,000	977,000

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

ELECTRIC FUND (910)

DISTRIBUTION DEPT

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
CAPITAL OUTLAY:						
CIP- ANNUAL STORM DAMAGE REPL	910-84-756	88	50,000	50,000	50,000	50,000
CIP- SHOP SITE PREPARATION	910-84-762	0	50,000	100,000	100,000	100,000
CIP - MISC EQUIPMENT & FIXTURE	910-84-767	11,502	175,000	80,000	80,000	80,000
CIP - MAPPING SOFTWARE UPGRADE	910-84-769	0	15,000	120,000	120,000	120,000
CIP - ANNUAL - METERS	910-84-770	15,655	30,000	30,000	30,000	30,000
CIP- ANNUAL- TRANSFORMERS, NEW	910-84-771	73,285	120,000	350,000	350,000	350,000
CIP - MISC SYSTEM REPLACEMENT	910-84-772	28,967	0	0	0	0
CIP- GANG OPERATED SWITCHES	910-84-773	0	0	0	0	0
CIP - SYS COORD STUDY	910-84-774	0	0	100,000	100,000	100,000
CIP- UNDERGROUNDING PROJECTS	910-84-779	52,219	200,000	200,000	200,000	200,000
CIP - POLE REPLACEMENT	910-84-780	0	15,000	50,000	50,000	50,000
CIP - STREET LIGHTING GENERAL	910-84-784	0	40,000	100,000	100,000	100,000
SERVICE TRUCK	910-84-786	0	100,000	300,000	300,000	300,000
MATERIAL TRUCK	910-84-787	0	150,000	150,000	150,000	150,000
TOTAL CAPITAL OUTLAY		181,716	945,000	1,630,000	1,630,000	1,630,000
TOTAL DISTRIBUTION DEPT		1,715,604	3,068,063	3,927,865	3,927,865	3,927,865

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

ELECTRIC FUND (910)

NON-DEPARTMENTAL

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:						
IN LIEU OF FRANCHISE FEES (GF)	910-90-731	370,137	375,000	458,356	458,356	458,356
REFUNDS AND REIMBURSEMENTS	910-90-734	0	0	5,000	5,000	5,000
TOTAL MATERIALS AND SERVICES		370,137	375,000	463,356	463,356	463,356
CONTINGENCIES & RESERVES:						
TRANS TO FUND #100 (GEN)SUMMER REC	910-90-951	25,464	27,000	30,049	30,049	30,049
CONTINGENCY	910-90-980	0	0	900,000	900,000	900,000
RESERVE	910-90-981	0	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		25,464	27,000	930,049	930,049	930,049
TOTAL NON-DEPARTMENTAL		395,601	402,000	1,393,405	1,393,405	1,393,405
FUND BALANCE						
ENDING FUND BALANCE	910-90-999	0	1,448,191	396,139	396,139	396,139
TOTAL FUND BALANCE		0	1,448,191	396,139	396,139	396,139
GRAND TOTAL ELECTRIC FUND (910)		6,625,567	9,236,962	10,454,474	10,454,474	10,454,474

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

WATER FUND (940)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
OTHER TAXES						
UTILITY SALES	940-440-00	1,050,098	1,046,900	1,187,057	1,187,057	1,187,057
LOW INCOME ASSISTANCE-WATER	940-440-03	35	100	50	50	50
TOTAL OTHER TAXES		1,050,133	1,047,000	1,187,107	1,187,107	1,187,107
REIMBURSEMENTS						
BACK-FLOW TEST FEE	940-470-07	7,134	6,500	6,800	6,800	6,800
TOTAL REIMBURSEMENTS		7,134	6,500	6,800	6,800	6,800
MISCELLANEOUS						
WATER ACCOUNT OPENING FEE	940-441-01	325	500	500	500	500
EXTENSION FEES	940-442-01	42,815	30,000	30,000	30,000	30,000
PROPERTY RENTAL	940-447-01	10,010	0	0	0	0
INTEREST INCOME	940-450-00	252	435	250	250	250
2006 AIRPORT W/S ASSESS INT	940-456-00	11,241	11,000	11,256	11,256	11,256
2006 AIRPORT W/S ASSESS PRIN	940-458-00	0	24,000	0	0	0
OTHER	940-489-00	1,713	1,000	1,000	1,000	1,000
TOTAL MISCELLANEOUS		66,355	66,935	43,006	43,006	43,006
TRANS FROM OTHER FUNDS						
TRANSFER FROM GENERAL FUND	940-490-01	0	0	0	0	0
TRANSFER FROM FUND 250	940-490-11	0	0	0	0	0
TRANSFER FROM FUND 260	940-490-12	0	0	0	0	0
TRANSFER FROM FUND 410	940-490-13	0	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		0	0	0	0	0
TOTAL OTHER RESOURCES		1,123,622	1,120,435	1,236,913	1,236,913	1,236,913
FUND BALANCE						
BEGINNING FUND BALANCE	940-400-00	344,235	252,227	136,632	136,632	136,632
PRIOR PERIOD ADJUSTMENT	940-400-01	15,900	0	0	0	0
TOTAL FUND BALANCE		360,135	252,227	136,632	136,632	136,632
GRAND TOTAL WATER FUND (940)		1,483,757	1,372,662	1,373,545	1,373,545	1,373,545

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

WATER FUND (940)

ADMINISTRATION DEPARTMENT

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES	940-55-505	7,465	9,913	10,242	10,242	10,242
OVERTIME PAY	940-55-520	0	0	0	0	0
HOLIDAY PAY	940-55-521	0	0	0	0	0
SOCIAL SECURITY	940-55-550	572	758	784	784	784
RETIREMENT	940-55-551	1,809	2,402	2,855	2,855	2,855
HEALTH & LIFE INSURANCE	940-55-552	1,789	2,838	2,858	2,858	2,858
UNEMPLOYMENT	940-55-553	8	69	72	72	72
W/C INSURANCE	940-55-555	26	19	40	40	40
OFLA	940-55-556	0	0	41	41	41
TOTAL PERSONNEL SERVICES		11,668	15,999	16,892	16,892	16,892
MATERIALS AND SERVICES:						
MEMBERSHIPS	940-55-655	0	250	0	0	0
CONSULTING SERVICES	940-55-660	39	0	0	0	0
ADMINISTRATIVE SERVICES	940-55-664	31,656	31,407	35,612	35,612	35,612
COUNCIL SERVICES	940-55-665	3,166	3,141	3,561	3,561	3,561
PLANNING SERVICES	940-55-666	40,064	40,064	0	0	0
INSURANCE	940-55-681	7,098	8,165	9,635	9,635	9,635
ADVERTISING	940-55-743	0	0	0	0	0
MATERIALS AND SERVICES		82,022	83,027	48,808	48,808	48,808
TOTAL ADMINISTRATION DEPARTMENT		93,690	99,026	65,700	65,700	65,700

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

WATER FUND (940)

ACCOUNTING & BILLING DEPT

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES	940-57-505	15,419	16,857	13,455	13,455	13,455
SOCIAL SECURITY	940-57-550	1,164	1,290	1,030	1,030	1,030
RETIREMENT	940-57-551	3,934	4,291	3,879	3,879	3,879
HEALTH & LIFE INSURANCE	940-57-552	5,045	5,057	4,173	4,173	4,173
UNEMPLOYMENT	940-57-553	15	79	95	95	95
W/C INSURANCE	940-57-555	43	23	67	67	67
OFLA	940-57-556	0	0	54	54	54
TOTAL PERSONNEL SERVICES		25,621	27,597	22,753	22,753	22,753
MATERIALS AND SERVICES:						
ACCOUNTING SERVICES	940-57-663	13,076	15,704	17,806	17,806	17,806
BAD DEBTS	940-57-733	733	1,300	1,300	1,300	1,300
MATERIALS AND SERVICES		13,809	17,004	19,106	19,106	19,106
TOTAL ACCOUNTING & BILLING DEPT		39,430	44,601	41,859	41,859	41,859

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

WATER FUND (940)

DISTRIBUTION/COLLECTION DEPT

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOYEES	940-84-505	93,631	102,718	110,594	110,594	110,594
OVERTIME PAY	940-84-520	832	0	500	500	500
HOLIDAY PAY	940-84-521	0	0	0	0	0
VACATION REIMB.	940-84-528	0	0	0	0	0
SOCIAL SECURITY	940-84-550	7,165	7,858	8,461	8,461	8,461
RETIREMENT	940-84-551	26,163	28,308	33,008	33,008	33,008
HEALTH & LIFE INSURANCE	940-84-552	30,359	35,170	32,014	32,014	32,014
UNEMPLOYMENT	940-84-553	94	720	742	742	742
W/C INSURANCE	940-84-555	5,901	5,571	8,903	8,903	8,903
OFLA	940-55-556	0	0	443	443	443
TOTAL PERSONNEL SERVICES		164,145	180,345	194,665	194,665	194,665
MATERIALS AND SERVICES:						
VEHICLE FUEL & OIL	940-84-600	2,851	3,000	3,000	3,000	3,000
VEHICLE MAINTENANCE (EXT)	940-84-604	813	1,500	1,500	1,500	1,500
MAPPING SOFTWARE	940-84-620	0	600	0	0	0
BUILDING REPAIR	940-84-634	45	500	500	500	500
SMALL TOOLS & EQUIPMENT	940-84-640	1,967	3,000	3,000	3,000	3,000
SAFETY EQUIPMENT	940-84-642	0	0	0	0	0
TRAINING & TRAVEL	940-84-650	1,733	2,000	2,000	2,000	2,000
LOW INCOME ASSIST-WATER	940-84-658	50	500	0	0	0
CONSULTING SERVICES	940-84-660	1,370	1,500	1,500	1,500	1,500
CONTRACT SVS MAPPING SOFTWARE	940-84-661	2,000	3,145	1,000	1,000	1,000
BACK-FLOW TESTING	940-84-670	5,040	9,000	14,000	14,000	14,000
LINE/EQUIPMENT REPAIR	940-84-702	6,549	30,000	22,000	22,000	22,000
OTHER	940-84-749	5,573	3,000	3,000	3,000	3,000
MATERIALS AND SERVICES		27,992	57,745	51,500	51,500	51,500
CAPITAL OUTLAY:						
CIP - SERVICE LINE	940-84-758	19,779	30,000	35,000	35,000	35,000
CIP - METERS	940-84-770	47,636	86,000	86,000	86,000	86,000
TOTAL CAPITAL OUTLAY		67,415	116,000	121,000	121,000	121,000
TOTAL DISTRIBUTION/COLLECTION DEPT		259,552	354,090	367,165	367,165	367,165

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

WATER FUND (940)

PLANT OPERATIONS DEPARTMENT

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOYEES	940-86-505	121,497	130,257	140,263	140,263	140,263
OVERTIME PAY	940-86-520	7,354	0	14,000	14,000	14,000
HOLIDAY PAY	940-86-521	0	0	0	0	0
VACATION REIMB.	940-86-528	0	0	0	0	0
SOCIAL SECURITY	940-86-550	9,723	9,799	10,540	10,540	10,540
RETIREMENT	940-86-551	36,391	35,854	39,642	39,642	39,642
HEALTH & LIFE INSURANCE	940-86-552	36,453	36,497	38,404	38,404	38,404
UNEMPLOYMENT	940-86-553	128	897	965	965	965
W/C INSURANCE	940-86-555	4,313	4,371	8,701	8,701	8,701
OFLA	940-86-556	0	0	552	552	552
TOTAL PERSONNEL SERVICES		215,860	217,675	253,067	253,067	253,067
MATERIALS AND SERVICES:						
VEHICLE FUEL & OIL	940-86-600	2,569	2,500	3,500	3,500	3,500
VEHICLE MAINTENANCE (EXT)	940-86-604	213	1,000	1,000	1,000	1,000
OFFICE SUPPLIES	940-86-620	1,213	2,000	2,000	2,000	2,000
UTILITIES	940-86-631	51,406	61,000	55,500	55,500	55,500
TELEPHONE	940-86-632	2,852	0	0	0	0
BUILDING MAINTENANCE	940-86-635	2,344	6,000	6,000	6,000	6,000
TREATMENT PLANT SUPPLIES	940-86-636	39,051	58,500	60,000	60,000	60,000
LABORATORY SUPPLIES	940-86-637	2,177	0	0	0	0
SAFETY EQUIPMENT	940-86-642	1,147	1,000	1,500	1,500	1,500
TRAINING & TRAVEL	940-86-650	2,706	4,500	5,000	5,000	5,000
CONTRACTUAL SERVICES	940-86-661	61,751	47,000	50,000	50,000	50,000
UV MAINTENANCE	940-86-720	513	58,000	58,000	58,000	58,000
OTHER EQUIP REPAIR & MAINT.	940-86-721	37,531	0	0	0	0
BACKWASH/POND CLEANING	940-86-722	1,000	0	0	0	0
PERMITS & FEES	940-86-745	544	4,500	4,500	4,500	4,500
MATERIALS AND SERVICES		207,016	246,000	247,000	247,000	247,000
TOTAL PLANT OPERATIONS DEPARTMENT		422,876	463,675	500,067	500,067	500,067

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

WATER FUND (940)

NON-DEPARTMENTAL

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MATERIALS AND SERVICES:						
IN LIEU OF FRANCHISE FEES (GF)	940-90-731	63,312	62,814	71,223	71,223	71,223
MATERIALS AND SERVICES		63,312	62,814	71,223	71,223	71,223
DEBT SERVICE:						
2006 AIRPORT W&S BONDS INT	940-90-890	9,958	8,548	7,072	7,072	7,072
2006 AIRPORT W&S BONDS PRIN	940-90-891	29,801	31,211	32,688	32,688	32,688
TOTAL DEBT SERVICE		39,759	39,759	39,760	39,760	39,760
CONTINGENCIES & RESERVES:						
RESERVE	940-90-964	0	0	0	0	0
TRANSFER TO FUND 941	940-90-970	284,235	283,000	287,771	287,771	287,771
CONTINGENCY	940-90-980	0	25,698	0	0	0
TOTAL CONTINGENCIES & RESERVES		284,235	308,698	287,771	287,771	287,771
TOTAL NON-DEPARTMENTAL		387,306	411,271	398,754	398,754	398,754
FUND BALANCE						
ENDING FUND BALANCE	940-90-999	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0
GRAND TOTAL WATER FUND (940)		1,202,854	1,372,662	1,373,545	1,373,545	1,373,545

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

WATER PLANT IMPROVEMENT FUND (941)

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS						
INTEREST INCOME	941-450-00	4,792	3,980	14,500	14,500	14,500
TOTAL MISCELLANEOUS		<u>4,792</u>	<u>3,980</u>	<u>14,500</u>	<u>14,500</u>	<u>14,500</u>
TRANS FROM OTHER FUNDS						
TRANSFER FROM FUND 940	941-490-02	284,235	283,000	287,771	287,771	287,771
TOTAL TRANS FROM OTHER FUNDS		<u>284,235</u>	<u>283,000</u>	<u>287,771</u>	<u>287,771</u>	<u>287,771</u>
TOTAL OTHER RESOURCES		<u>289,027</u>	<u>286,980</u>	<u>302,271</u>	<u>302,271</u>	<u>302,271</u>
FUND BALANCE						
BEGINNING FUND BALANCE	941-400-00	788,030	731,513	527,928	527,928	527,928
TOTAL FUND BALANCE		<u>788,030</u>	<u>731,513</u>	<u>527,928</u>	<u>527,928</u>	<u>527,928</u>
GRAND TOTAL WATER PLANT IMP FUND (941)		<u>1,077,057</u>	<u>1,018,493</u>	<u>830,199</u>	<u>830,199</u>	<u>830,199</u>

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

WATER PLANT IMPROVEMENT FUND (941)

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY:						
CIP - MASTER PLN / FAC IMP PLN	941-84-754	17,685	10,000	10,000	10,000	10,000
CIP - 2MG SEISMIC UPGRADE & TANK REHA	941-84-756	31,696	218,474	0	0	0
MISC CAPITAL PROJECTS	941-84-800	12,611	274,341	350,000	350,000	350,000
TOTAL CAPITAL OUTLAY		61,991	502,815	360,000	360,000	360,000
TRANS TO OTHER FUND:						
TRANSFER TO OTHER FUND	941-90-956	0	0	170,000	170,000	170,000
TOTAL TRANS TO OTHER FUND		0	0	170,000	170,000	170,000
TOTAL		61,991	502,815	530,000	530,000	530,000
CONTINGENCIES & RESERVES:						
CONTINGENCY	941-90-980	0	0	300,199	300,199	300,199
TOTAL CONTINGENCIES & RESERVES		0	0	300,199	300,199	300,199
TOTAL EXPENDITURES		0	0	300,199	300,199	300,199
FUND BALANCE						
ENDING FUND BALANCE	941-90-999	0	515,678	0	0	0
TOTAL FUND BALANCE		0	515,678	0	0	0
GRAND TOTAL WATER PLANT IMP FUND (941)		61,991	1,018,493	830,199	830,199	830,199

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES

WATER FUND 942

DETAIL

		2021-22	2022-23	2023-24	2023-24	2023-24
ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED	
OTHER TAXES						
2021 GO BONDS WATER PLANT	942-440-00	0	0	0	0	0
INTEREST INCOME	942-450-00	3,902	2,500	13,150	13,150	13,150
TOTAL OTHER TAXES		3,902	2,500	13,150	13,150	13,150
TRANS FROM OTHER FUNDS						
TRANSFER FROM GENERAL FUND	942-490-01	939,500	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		939,500	0	0	0	0
TOTAL OTHER RESOURCES		943,402	2,500	13,150	13,150	13,150
FUND BALANCE						
BEGINNING FUND BALANCE	942-400-00	0	806,099	909,566	909,566	909,566
		0	806,099	909,566	909,566	909,566
GRAND TOTAL WATER FUND 942		943,402	808,599	922,716	922,716	922,716

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

WATER FUND 942

		2021-22	2022-23	2023-24	2023-24	2023-24
ACCOUNT NO		ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY:						
CIP - CLARIFIER 2	942-84-751	61,807	808,599	922,716	922,716	922,716
TOTAL CAPITAL OUTLAY		61,807	808,599	922,716	922,716	922,716
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TOTAL EXPENDITURES		61,807	808,599	922,716	922,716	922,716
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FUND BALANCE						
ENDING FUND BALANCE	942-90-999	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0
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GRAND TOTAL WATER FUND 942		61,807	808,599	922,716	922,716	922,716
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City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

WATER SDC REIMB FUND (720)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MISCELLANEOUS						
SYSTEM DEVELOPMENT FEES - CASH	720-419-00	65,931	40,000	40,000	40,000	40,000
INTEREST INCOME	720-450-00	1,650	1,425	3,980	3,980	3,980
SDC ASSESSMENTS - CY REVENUE	720-455-00	-8	75	75	75	75
MISC - ASSESSMENT/LOAN INTERES	720-456-00	401	400	400	400	400
NEW SDC ASSESSMENT	720-457-00	1,375	0	0	0	0
TOTAL MISCELLANEOUS		69,349	41,900	44,455	44,455	44,455
TOTAL OTHER RESOURCES		69,349	41,900	44,455	44,455	44,455
FUND BALANCE						
BEGINNING FUND BALANCE	720-400-00	275,665	312,663	385,353	385,353	385,353
TOTAL FUND BALANCE		275,665	312,663	385,353	385,353	385,353
GRAND TOTAL WATER SDC REIMB FUND (720)		345,014	354,563	429,808	429,808	429,808

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

WATER SDC REIMB FUND (720)

EXPENDITURES

		2021-22	2022-23	2023-24	2023-24	2023-24
EXPENDITURES	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:						
CONTRACTUAL SERVICES	720-50-661	1,362	10,000	10,000	10,000	10,000
MATERIALS AND SERVICES		1,362	10,000	10,000	10,000	10,000
CAPITAL OUTLAY:						
CIP - SDC MANUAL UPDATE	720-50-756	0	10,000	10,000	10,000	10,000
WATER PROJECTS	720-50-775	0	0	200,000	200,000	200,000
TOTAL CAPITAL OUTLAY		0	10,000	210,000	210,000	210,000
CONTINGENCIES & RESERVES:						
CONTINGENCY	720-50-980	0	0	209,808	209,808	209,808
TOTAL CONTINGENCIES & RESERVES		0	0	209,808	209,808	209,808
TOTAL EXPENDITURES		1,362	20,000	429,808	429,808	429,808
FUND BALANCE						
ENDING FUND BALANCE	720-50-999	0	334,563	0	0	0
TOTAL FUND BALANCE		0	334,563	0	0	0
GRAND TOTAL WATER SDC REIMB FUND (720)		1,362	354,563	429,808	429,808	429,808

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

WATER SYSTEM SDC IMP (721)	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MISCELLANEOUS						
SYSTEM DEVELOPMENT FEES - CASH	721-419-00	250,895	150,000	150,000	150,000	150,000
INTEREST INCOME	721-450-00	10,322	9,130	24,700	24,700	24,700
SDC ASSESSMENTS - CY REVENUE	721-455-00	-39	300	300	300	300
ASSESSMENT/LOAN INTEREST	721-456-00	1,562	500	500	500	500
NEW SDC ASSESSMENT	721-457-00	5,363	0	0	0	0
TOTAL MISCELLANEOUS		268,103	159,930	175,500	175,500	175,500
TOTAL OTHER RESOURCES		268,103	159,930	175,500	175,500	175,500
FUND BALANCE						
BEGINNING FUND BALANCE	721-400-00	1,793,914	1,475,798	2,227,017	2,227,017	2,227,017
TOTAL FUND BALANCE		1,793,914	1,475,798	2,227,017	2,227,017	2,227,017
GRAND TOTAL WATER SYSTEM SDC IMP (721)		2,062,017	1,635,728	2,402,517	2,402,517	2,402,517

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

WATER SYSTEM SDC IMP (721)

EXPENDITURES

		2021-22	2022-23	2023-24	2023-24	2023-24
EXPENDITURES	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:						
CONSULTING SERVICES	721-50-660	0	10,000	10,000	10,000	10,000
MATERIALS AND SERVICES		0	10,000	10,000	10,000	10,000
CAPITAL OUTLAY:						
CIP - SDC MANUAL UPDATE	721-50-756	0	10,000	10,000	10,000	10,000
CIP - 1MG TANK REHABILITATION	721-50-757	0	250,000	250,000	250,000	250,000
CIP - 2MG TANK REHABILITATION	721-50-758	0	250,000	250,000	250,000	250,000
WATER IMPROVEMENTS	721-50-775	650	0	940,000	940,000	940,000
TOTAL CAPITAL OUTLAY		650	510,000	1,450,000	1,450,000	1,450,000
CONTINGENCIES & RESERVES:						
CONTINGENCY	721-50-980	5,184	0	942,517	942,517	942,517
TOTAL CONTINGENCIES & RESERVES		5,184	0	942,517	942,517	942,517
TOTAL EXPENDITURES		5,834	520,000	2,402,517	2,402,517	2,402,517
FUND BALANCE						
ENDING FUND BALANCE	721-50-999	0	1,115,728	0	0	0
TOTAL FUND BALANCE		0	1,115,728	0	0	0
GRAND TOTAL WATER SYSTEM SDC IMP (721)		5,834	1,635,728	2,402,517	2,402,517	2,402,517

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

REVENUES AND OTHER SOURCES

DETAIL

SEWER FUND (950)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
OTHER TAXES						
UTILITY SALES	950-440-00	1,002,723	1,017,000	1,142,505	1,142,505	1,142,505
TOTAL OTHER TAXES		1,002,723	1,017,000	1,142,505	1,142,505	1,142,505
MISCELLANEOUS						
INTEREST INCOME	950-450-00	542	420	2,200	2,200	2,200
OTHER	950-489-00	1,506	500	10,000	10,000	10,000
TOTAL MISCELLANEOUS		2,048	920	12,200	12,200	12,200
TRANS FROM OTHER FUNDS						
TRANSFER FROM FUND 100	950-490-05	0	0	40,000	40,000	40,000
TOTAL TRANS FROM OTHER FUNDS		0	0	40,000	40,000	40,000
TOTAL OTHER RESOURCES		1,004,770	1,017,920	1,194,705	1,194,705	1,194,705
FUND BALANCE						
BEGINNING FUND BALANCE	950-400-00	113,622	162,581	150,298	150,298	150,298
PRIOR PERIOD ADJUSTMENT	950-400-01	29,600				
TOTAL FUND BALANCE		143,222	162,581	150,298	150,298	150,298
GRAND TOTAL SEWER FUND (950)		1,147,992	1,180,501	1,345,003	1,345,003	1,345,003

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

SEWER FUND (950)

ADMINISTRATION DEPARTMENT

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOYEES SALARIES & WAGES	950-55-505	7,465	15,551	10,421	10,421	10,421
OVERTIME PAY	950-55-520	0	0	0	0	0
HOLIDAY PAY	950-55-521	0	0	0	0	0
SOCIAL SECURITY	950-55-550	572	1,190	798	798	798
RETIREMENT	950-55-551	1,809	3,768	2,905	2,905	2,905
HEALTH & LIFE INSURANCE	950-55-552	1,789	4,257	2,838	2,838	2,838
UNEMPLOYMENT	950-55-553	7	69	73	73	73
W/C INSURANCE	950-55-555	26	27	41	41	41
OFLA	950-55-556	0	0	44	44	44
TOTAL PERSONNEL SERVICES		11,668	24,862	17,120	17,120	17,120
MATERIALS AND SERVICES:						
CONSULTING SERVICES	950-55-660	18	0	0	0	0
CONTRACTUAL SERVICES	950-55-661	0	2,500	2,500	2,500	2,500
ADMINISTRATIVE SERVICES	950-55-664	30,437	30,510	34,275	34,275	34,275
COUNCIL SERVICES	950-55-665	3,044	3,051	3,428	3,428	3,428
PLANNING SERVICES	950-55-666	40,064	40,064	0	0	0
INSURANCE	950-55-681	26,974	31,020	36,604	36,604	36,604
OTHER	950-55-749	0	0	0	0	0
MATERIALS AND SERVICES		100,537	107,145	76,807	76,807	76,807
TOTAL ADMINISTRATION DEPARTMENT		112,205	132,007	93,927	93,927	93,927

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

SEWER FUND (950)

ACCOUNTING & BILLING DEPT

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES	950-57-505	15,419	11,219	13,455	13,455	13,455
SOCIAL SECURITY	950-57-550	1,165	858	1,030	1,030	1,030
RETIREMENT	950-57-551	3,934	2,924	3,879	3,879	3,879
HEALTH & LIFE INSURANCE	950-57-552	5,045	3,638	4,173	4,173	4,173
UNEMPLOYMENT	950-57-553	15	79	95	95	95
W/C INSURANCE	950-57-555	43	16	43	43	43
OFLA	950-57-556	0	0	54	54	54
TOTAL PERSONNEL SERVICES		25,621	18,734	22,729	22,729	22,729
MATERIALS AND SERVICES:						
ACCOUNTING SERVICES	950-57-663	17,780	15,255	17,138	17,138	17,138
BAD DEBTS	950-57-733	587	0	750	750	750
MATERIALS AND SERVICES		18,367	15,255	17,888	17,888	17,888
TOTAL ACCOUNTING & BILLING DEPT		43,988	33,989	40,617	40,617	40,617

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

SEWER FUND (950)

DISTRIBUTION/COLLECTION DEPT

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOYEES	950-84-505	39,021	49,190	51,410	51,410	51,410
OVERTIME PAY	950-84-520	277	0	2,500	2,500	2,500
HOLIDAY PAY	950-84-521	0	0	0	0	0
SOCIAL SECURITY	950-84-550	2,987	4,782	3,704	3,704	3,704
RETIREMENT	950-84-551	10,779	16,441	17,322	17,322	17,322
HEALTH & LIFE INSURANCE	950-84-552	13,956	23,941	14,320	14,320	14,320
UNEMPLOYMENT	950-84-553	39	438	474	474	474
W/C INSURANCE	950-84-555	3,524	3,073	4,644	4,644	4,644
OFLA	950-84-556	0	0	216	216	216
TOTAL PERSONNEL SERVICES		70,582	97,865	94,590	94,590	94,590
MATERIALS AND SERVICES:						
VEHICLE FUEL & OIL	950-84-600	0	2,000	2,000	2,000	2,000
VEHICLE MAINTENANCE (EXT)	950-84-604	570	1,000	1,000	1,000	1,000
RADIO MAINTENANCE	950-84-614	0	500	500	500	500
OFFICE SUPPLIES	950-84-620	32	250	250	250	250
BUILDING REPAIR	950-84-634	0	500	500	500	500
SMALL TOOLS & EQUIPMENT	950-84-640	341	2,500	2,500	2,500	2,500
SAFETY EQUIPMENT	950-84-642	1,193	0	0	0	0
TRAINING & TRAVEL	950-84-650	420	1,830	1,830	1,830	1,830
CONSULTING SERVICES	950-84-660	0	2,000	2,000	2,000	2,000
CONTRACTUAL SERVICES	950-84-661	11,395	10,000	10,000	10,000	10,000
LIFT STATION MAINT.	950-84-701	25,199	0	0	0	0
LINE/EQUIPMENT REPAIR	950-84-702	5,034	30,000	30,000	30,000	30,000
OTHER	950-84-749	1,052	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		45,236	55,580	55,580	55,580	55,580
CAPITAL OUTLAY:						
CIP - MISC MINOR EQUIPMENT	950-84-757	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL DISTRIBUTION/COLLECTION DEPT		115,818	153,445	150,170	150,170	150,170

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

SEWER FUND (950)

PLANT OPERATIONS DEPARTMENT

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
PERSONNEL SERVICES:						
REGULAR EMPLOYEES	950-86-505	142,823	149,415	163,259	163,259	163,259
OVERTIME PAY	950-86-520	16,165	0	7,000	7,000	7,000
HOLIDAY PAY	950-86-521	0	0	0	0	0
VACATION REIMB.	950-86-528	0	0	0	0	0
SOCIAL SECURITY	950-86-550	11,934	5,374	12,658	12,658	12,658
RETIREMENT	950-86-551	37,042	17,530	49,126	49,126	49,126
HEALTH & LIFE INSURANCE	950-86-552	40,260	38,369	48,251	48,251	48,251
UNEMPLOYMENT	950-86-553	157	968	1,024	1,024	1,024
W/C INSURANCE	950-86-555	2,191	4,718	6,985	6,985	6,985
OFLA	950-86-556	0	0	662	662	662
TOTAL PERSONNEL SERVICES		250,572	216,374	288,965	288,965	288,965
MATERIALS AND SERVICES:						
VEHICLE FUEL & OIL	950-86-600	5,198	10,000	15,000	15,000	15,000
VEHICLE MAINTENANCE (EXT)	950-86-604	1,591	3,500	6,000	6,000	6,000
OFFICE SUPPLIES	950-86-620	314	6,000	10,000	10,000	10,000
UTILITIES	950-86-631	132,490	112,400	135,500	135,500	135,500
TELEPHONE	950-86-632	3,604	0	0	0	0
BUILDING MAINTENANCE	950-86-635	550	15,000	15,000	15,000	15,000
TREATMENT PLANT SUPPLIES	950-86-636	3,483	26,000	30,000	30,000	30,000
LABORATORY SUPPLIES	950-86-637	10,837	0	0	0	0
SMALL TOOLS & EQUIPMENT	950-86-640	231	25,000	25,750	25,750	25,750
MISC. EQUIPM. & FIXTURES	950-86-641	9,058	0	0	0	0
SAFETY EQUIPMENT	950-86-642	1,157	5,000	7,000	7,000	7,000
TRAINING & TRAVEL	950-86-650	0	5,000	9,000	9,000	9,000
CONTRACTUAL SERVICES	950-86-661	62,005	50,000	60,000	60,000	60,000
INSURANCE - FLOOD	950-86-681	26,342	30,300	35,754	35,754	35,754
LIFT STATION MAINT.	950-84-701	0	30,000	30,000	30,000	30,000
OTHER EQUIP REPAIR & MAINT.	950-86-721	15,171	40,000	45,000	45,000	45,000
UV REPLACEMENT COMPONENTS	950-86-722	22,948	50,000	50,000	50,000	50,000
DIGESTER REHAB	950-86-723	10,583	11,000	12,000	12,000	12,000
PERMITS & FEES	950-86-745	0	2,500	2,500	2,500	2,500
OTHER	950-86-749	1,768	3,000	15,000	15,000	15,000
MATERIALS AND SERVICES		307,331	424,700	503,504	503,504	503,504
CAPITAL OUTLAY:						
CIP - MAJOR EQUIP REPLACEMENTS	950-86-750	0	0	130,000	130,000	130,000
TOTAL CAPITAL OUTLAY		0	0	130,000	130,000	130,000
TOTAL PLANT OPERATIONS DEPARTMENT		557,904	641,074	922,469	922,469	922,469

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

SEWER FUND (950)

NON-DEPARTMENTAL

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:						
IN LIEU OF FRANCHISE FEES (GF)	950-90-731	60,873	61,020	68,550	68,550	68,550
MATERIALS AND SERVICES		<u>60,873</u>	<u>61,020</u>	<u>68,550</u>	<u>68,550</u>	<u>68,550</u>
DEBT SERVICE:						
1992 SEWER REV INT	950-90-890	9,030	8,428	7,820	7,820	7,820
1992 SEWER REV PRIN	950-90-891	60,239	60,842	61,450	61,450	61,450
TOTAL DEBT SERVICE		<u>69,269</u>	<u>69,270</u>	<u>69,270</u>	<u>69,270</u>	<u>69,270</u>
CONTINGENCIES & RESERVES:						
RESERVE	950-90-963	0	0	0	0	0
CONTINGENCY	950-90-980	0	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL NON-DEPARTMENTAL		<u>130,143</u>	<u>130,290</u>	<u>137,820</u>	<u>137,820</u>	<u>137,820</u>
FUND BALANCE						
ENDING FUND BALANCE	950-90-999	0	89,696	0	0	0
TOTAL FUND BALANCE		<u>0</u>	<u>89,696</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL SEWER FUND (950)		<u><u>960,057</u></u>	<u><u>1,180,501</u></u>	<u><u>1,345,003</u></u>	<u><u>1,345,003</u></u>	<u><u>1,345,003</u></u>

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES
SEWER FUND 952
DETAIL

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
OTHER TAXES						
2021 GO BONDS WASTEWATER PLANT	952-440-00	0	0	0	0	0
INTEREST INCOME	952-450-00	18,948	0	61,700	61,700	61,700
TOTAL OTHER TAXES		18,948	0	61,700	61,700	61,700
TRANS FROM OTHER FUNDS						
TRANSFER FROM GENERAL FUND	952-490-01	4,499,500	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		4,499,500	0	0	0	0
TOTAL OTHER RESOURCES		4,518,448	0	61,700	61,700	61,700
FUND BALANCE						
BEGINNING FUND BALANCE	952-400-00	0	4,306,739	3,559,452	3,559,452	3,559,452
TOTAL FUND BALANCE		0	4,306,739	3,559,452	3,559,452	3,559,452
GRAND TOTAL SEWER FUND 952		4,518,448	4,306,739	3,621,152	3,621,152	3,621,152

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

SEWER FUND 952

		2021-22	2022-23	2023-24	2023-24	2023-24
ACCOUNT NO		ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY:						
CIP - BOND ISSUANCE / ADMIN	952-84-750	0	0	0	0	0
CIP - HEADWORKS	952-84-751	29,183	485,750	600,000	600,000	600,000
CIP - FILLMORE AVE PUMP STATION	952-84-752	9,220	1,844,240	1,985,000	1,985,000	1,985,000
CIP - PLANT UV IMPROVEMENTS	952-84-753	3,135	77,120	100,000	100,000	100,000
CIP - I&I STUDY PROJ 4,5,9,11	952-84-754	326,134	1,275,000	936,152	936,152	936,152
TOTAL CAPITAL OUTLAY		367,672	3,682,110	3,621,152	3,621,152	3,621,152
TOTAL EXPENDITURES		367,672	3,682,110	3,621,152	3,621,152	3,621,152
FUND BALANCE						
ENDING FUND BALANCE	952-90-999	0	624,629	0	0	0
TOTAL FUND BALANCE		0	624,629	0	0	0
GRAND TOTAL SEWER FUND 952		367,672	4,306,739	3,621,152	3,621,152	3,621,152

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

SEWER SDC REIMB FUND (730)	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MISCELLANEOUS						
SYSTEM DEVELOPMENT FEES - CASH	730-419-00	43,041	30,000	30,000	30,000	30,000
INTEREST INCOME	730-450-00	715	600	1,550	1,550	1,550
SDC ASSESSMENTS - CY REVENUE	730-455-00	-6	80	80	80	80
ASSESSMENT INTEREST	730-456-00	279	300	300	300	300
NEW SDC ASSESSMENT	730-457-00	963	0	0	0	0
TOTAL MISCELLANEOUS		44,992	30,980	31,930	31,930	31,930
TOTAL OTHER RESOURCES		44,992	30,980	31,930	31,930	31,930
FUND BALANCE						
BEGINNING FUND BALANCE	730-400-00	113,490	132,955	184,867	184,867	184,867
TOTAL FUND BALANCE		113,490	132,955	184,867	184,867	184,867
GRAND TOTAL SEWER SDC REIMB FUND (730)		158,481	163,935	216,797	216,797	216,797

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

SEWER SDC REIMB FUND (730)

EXPENDITURES

		2021-22	2022-23	2023-24	2023-24	2023-24
EXPENDITURES	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:						
CONSULTING SERVICES	730-50-660	0	10,000	10,000	10,000	10,000
MATERIALS AND SERVICES		<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
CAPITAL OUTLAY:						
CIP - SDC MANUAL UPDATE	730-50-756	0	10,000	10,000	10,000	10,000
SEWER PROJECTS	730-50-775	0	0	100,000	100,000	100,000
TOTAL CAPITAL OUTLAY		<u>0</u>	<u>10,000</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>
CONTINGENCIES & RESERVES:						
CONTINGENCY	730-50-980	0	0	96,797	96,797	96,797
TOTAL CONTINGENCIES & RESERVES		<u>0</u>	<u>0</u>	<u>96,797</u>	<u>96,797</u>	<u>96,797</u>
TOTAL EXPENDITURES		<u>0</u>	<u>20,000</u>	<u>216,797</u>	<u>216,797</u>	<u>216,797</u>
FUND BALANCE						
ENDING FUND BALANCE	730-50-999	0	143,935	0	0	0
TOTAL FUND BALANCE		<u>0</u>	<u>143,935</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL SEWER SDC REIMB FUND (730)		<u>0</u>	<u>163,935</u>	<u>216,797</u>	<u>216,797</u>	<u>216,797</u>

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

SEWER SDC IMP FUND (731)	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MISCELLANEOUS						
SYSTEM DEVELOPMENT FEES - CASH	731-419-00	65,102	40,000	40,000	40,000	40,000
INTEREST INCOME	731-450-00	1,919	1,670	4,100	4,100	4,100
SDC ASSESSMENTS - CY REVENUE	731-455-00	-5	116	116	116	116
ASSESSMENT INTEREST	731-456-00	399	400	400	400	400
NEW SDC ASSESSMENT	731-457-00	1,375	0	0	0	0
TOTAL MISCELLANEOUS		68,790	42,186	44,616	44,616	44,616
TOTAL OTHER RESOURCES		68,790	42,186	44,616	44,616	44,616
FUND BALANCE						
BEGINNING FUND BALANCE	731-400-00	325,442	347,605	440,558	440,558	440,558
TOTAL FUND BALANCE		325,442	347,605	440,558	440,558	440,558
GRAND TOTAL SEWER SDC IMP FUND (731)		394,231	389,791	485,174	485,174	485,174

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

SEWER SDC IMP FUND (731)

EXPENDITURES

		2021-22	2022-23	2023-24	2023-24	2023-24
EXPENDITURES	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:						
CONSULTING SERVICES	731-50-660	0	20,000	20,000	20,000	20,000
MATERIALS AND SERVICES		0	20,000	20,000	20,000	20,000
CAPITAL OUTLAY:						
CIP - SDC MANUAL UPDATE	731-50-756	0	10,000	10,000	10,000	10,000
SEWER IMPROVEMENTS	731-50-775	0	0	230,000	230,000	230,000
CIP - GRINDER INSTALL	731-50-800	0	0	0	0	0
CAPITAL PROJECTS (RESERVE)	731-50-877	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	10,000	240,000	240,000	240,000
CONTINGENCIES & RESERVES:						
CONTINGENCY	731-50-980	0	0	225,174	225,174	225,174
TOTAL CONTINGENCIES & RESERVES		0	0	225,174	225,174	225,174
TOTAL EXPENDITURES		0	30,000	485,174	485,174	485,174
FUND BALANCE						
ENDING FUND BALANCE	731-50-999	0	359,791	0	0	0
TOTAL FUND BALANCE		0	359,791	0	0	0
GRAND TOTAL SEWER SDC IMP FUND (731)		0	389,791	485,174	485,174	485,174

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES

DETAIL

CAPITAL IMPROVEMENT FUND (510)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MISCELLANEOUS						
INTEREST INCOME	510-450-00	0	0	0	0	0
TOTAL MISCELLANEOUS		0	0	0	0	0
TRANS FROM OTHER FUNDS						
TRANSFER FROM FUND 100	510-490-45	0	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		0	0	0	0	0
TOTAL OTHER RESOURCES		0	0	0	0	0
FUND BALANCE						
BEGINNING FUND BALANCE	510-400-00	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0
GRAND TOTAL CAP IMPROVEMENT FUND (510)		0	0	0	0	0

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

EXPENDITURE DETAIL

CAPITAL IMPROVEMENT FUND (510)

EXPENDITURES	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MATERIALS AND SERVICES:						
OTHER	510-50-749	0	0	0	0	0
MATERIALS AND SERVICES		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
DEBT SERVICE:						
SWEEPER LOAN PRINCIPAL	510-52-890	0	0	0	0	0
SWEEPER LOAN - INTEREST	510-52-891	0	0	0	0	0
TOTAL DEBT SERVICE		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE						
ENDING FUND BALANCE	510-50-999	0	0	0	0	0
TOTAL FUND BALANCE		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL CAP IMPROVEMENT FUND (510)		<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES

DETAIL

PARK & REC DEVELOPMENT (550)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MISCELLANEOUS						
INTEREST INCOME	550-450-00	371	410	650	650	650
OTHER	550-489-00	0	0	0	0	0
TRANSFER FROM GENERAL FUND	550-490-01	127,938	0	0	0	0
TOTAL MISCELLANEOUS		128,310	410	650	650	650
TOTAL OTHER RESOURCES		128,310	410	650	650	650
FUND BALANCE						
BEGINNING FUND BALANCE	550-400-00	95,688	50,382	53,790	53,790	53,790
TOTAL FUND BALANCE		95,688	50,382	53,790	53,790	53,790
GRAND TOTAL PARK & REC DEVELOPMENT (550)		223,997	50,792	54,440	54,440	54,440

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

EXPENDITURE DETAIL

PARK & REC DEVELOPMENT (550)

EXPENDITURES	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MATERIALS AND SERVICES:						
CONSULTING SERVICES	550-50-660	0	20,000	20,000	20,000	20,000
MATERIALS AND SERVICES		0	20,000	20,000	20,000	20,000
CAPITAL OUTLAY:						
CIP - LAND ACQUISTN/MISC IMP	550-50-829	0	30,792	34,440	34,440	34,440
TOTAL CAPITAL OUTLAY		0	30,792	34,440	34,440	34,440
DEBT SERVICE:						
GOLF COURSE LOAN PRINCIPAL	550-50-890	159,387	0	0	0	0
GOLF COURSE INTEREST EXP	550-50-891	11,986	0	0	0	0
TOTAL DEBT SERVICE		171,373	0	0	0	0
TOTAL EXPENDITURES		171,373	50,792	54,440	54,440	54,440
FUND BALANCE						
ENDING FUND BALANCE	550-50-999	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0
GRAND TOTAL PARK & REC DEVELOPMENT (550)		171,373	50,792	54,440	54,440	54,440

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES

DETAIL

LOCAL IMPROVEMENT DIST (640)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MISCELLANEOUS						
INTEREST INCOME	640-450-00	295	270	525	525	525
TOTAL MISCELLANEOUS		295	270	525	525	525
TOTAL OTHER RESOURCES		295	270	525	525	525
FUND BALANCE						
BEGINNING FUND BALANCE	640-400-00	54,339	54,609	55,599	55,599	55,599
TOTAL FUND BALANCE		54,339	54,609	55,599	55,599	55,599
GRAND TOTAL LOCAL IMPROVEMENT DIST (640)		54,634	54,879	56,124	56,124	56,124

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

EXPENDITURE DETAIL

LOCAL IMPROVEMENT DIST (640)

EXPENDITURES

		2021-22	2022-23	2023-24	2023-24	2023-24
EXPENDITURES	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CONTINGENCIES & RESERVES:						
CONTINGECY	640-50-980	0	0	56,124	56,124	56,124
TOTAL CONTINGENCIES & RESERVES		0	0	56,124	56,124	56,124
FUND BALANCE						
ENDING FUND BALANCE	640-50-999	0	54,879	0	0	0
TOTAL FUND BALANCE		0	54,879	0	0	0
TOTAL EXPENDITURES		0	54,879	56,124	56,124	56,124
GRAND TOTAL LOCAL IMPROVEMENT DIST (640)		0	54,879	56,124	56,124	56,124

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES

DETAIL

STREET SDC REIMB FUND (710)

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS						
SYSTEM DEVELOPMENT FEES - CASH	710-419-00	29,938	18,000	18,000	18,000	18,000
INTEREST INCOME	710-450-00	1,459	1,300	3,200	3,200	3,200
SDC ASSESSMENTS - CY REVENUE	710-455-00	1,615	0	0	0	0
ASSESSMENT INTEREST	710-456-00	160	0	0	0	0
NEW SDC ASSESSMENT	710-457-00	550	0	0	0	0
TOTAL MISCELLANEOUS		33,723	19,300	21,200	21,200	21,200
TOTAL OTHER RESOURCES		33,723	19,300	21,200	21,200	21,200
FUND BALANCE						
BEGINNING FUND BALANCE	710-400-00	252,612	256,741	307,093	307,093	307,093
TOTAL FUND BALANCE		252,612	256,741	307,093	307,093	307,093
GRAND TOTAL STREET SDC REIMB FUND (710)		286,335	276,041	328,293	328,293	328,293

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

EXPENDITURE DETAIL

STREET SDC REIMB FUND (710)

EXPENDITURES	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
CAPITAL OUTLAY:						
CONSULTING SERVICES	710-50-750	0	10,000	10,000	10,000	10,000
CIP - SDC MANUAL UPDATE	710-50-756	0	10,000	10,000	10,000	10,000
STREET PROJECTS	710-50-775	0	0	150,000	150,000	150,000
TOTAL CAPITAL OUTLAY		0	20,000	170,000	170,000	170,000
CONTINGENCIES & RESERVES:						
CONTINGENCY	710-50-980	0	0	158,293	158,293	158,293
TOTAL CONTINGENCIES & RESERVES		0	0	158,293	158,293	158,293
TOTAL EXPENDITURES		0	20,000	328,293	328,293	328,293
FUND BALANCE						
ENDING FUND BALANCE	710-50-999	0	256,041	0	0	0
TOTAL FUND BALANCE		0	256,041	0	0	0
GRAND TOTAL STREET SDC REIMB FUND (710)		0	276,041	328,293	328,293	328,293

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES

DETAIL

STREET SDC IMP FUND (711)

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS						
SYSTEM DEVELOPMENT FEES - CASH	711-419-00	56,116	30,000	30,000	30,000	30,000
INTEREST INCOME	711-450-00	2,864	2,550	7,100	7,100	7,100
SDC ASSESSMENTS - CY REVENUE	711-455-00	3,231	50	50	50	50
ASSESSMENT INTEREST	711-456-00	321	375	375	375	375
NEW SDC ASSESSMENT	711-457-00	1,100	0	0	0	0
TOTAL MISCELLANEOUS		63,632	32,975	37,525	37,525	37,525
TOTAL OTHER RESOURCES		63,632	32,975	37,525	37,525	37,525
FUND BALANCE						
BEGINNING FUND BALANCE	711-400-00	499,181	526,241	600,575	600,575	600,575
TOTAL FUND BALANCE		499,181	526,241	600,575	600,575	600,575
GRAND TOTAL STREET SDC IMP FUND (711)		562,813	559,216	638,100	638,100	638,100

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

EXPENDITURE DETAIL

STREET SDC IMP FUND (711)

EXPENDITURES	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
CAPITAL OUTLAY:						
CONSULTING SERVICES	711-50-750	2,003	10,000	10,000	10,000	10,000
CIP - SDC MANUAL UPDATE	711-50-756	0	10,000	10,000	10,000	10,000
STREET IMPROVEMENTS	711-50-775	0	0	300,000	300,000	300,000
TOTAL CAPITAL OUTLAY		<u>2,003</u>	<u>20,000</u>	<u>320,000</u>	<u>320,000</u>	<u>320,000</u>
CONTINGENCIES & RESERVES:						
CONTINGENCY	711-50-980	0	0	318,100	318,100	318,100
TOTAL CONTINGENCIES & RESERVES		<u>0</u>	<u>0</u>	<u>318,100</u>	<u>318,100</u>	<u>318,100</u>
TOTAL EXPENDITURES		<u>2,003</u>	<u>20,000</u>	<u>638,100</u>	<u>638,100</u>	<u>638,100</u>
FUND BALANCE						
ENDING FUND BALANCE	711-50-999	0	539,216	0	0	0
TOTAL FUND BALANCE		<u>0</u>	<u>539,216</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL STREET SDC IMP FUND (711)		<u>2,003</u>	<u>559,216</u>	<u>638,100</u>	<u>638,100</u>	<u>638,100</u>

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES

DETAIL

STORM DRAINAGE SDC REIMB (715)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MISCELLANEOUS						
SYSTEM DEVELOPMENT FEES - CASH	715-419-00	82,707	45,000	45,000	45,000	45,000
INTEREST INCOME	715-450-00	753	835	1,120	1,120	1,120
SDC ASSESSMENTS - CY REVENUE	715-455-00	4,840	70	70	70	70
ASSESSMENT INTEREST	715-456-00	481	500	500	500	500
NEW SDC ASSESSMENT	715-457-00	1,650	0	0	0	0
TOTAL MISCELLANEOUS		90,431	46,405	46,690	46,690	46,690
TOTAL OTHER RESOURCES		90,431	46,405	46,690	46,690	46,690
FUND BALANCE						
BEGINNING FUND BALANCE	715-400-00	194,015	92,434	168,787	168,787	168,787
TOTAL FUND BALANCE		194,015	92,434	168,787	168,787	168,787
GRAND TOTAL STORM DRAINAGE SDC REIMB		284,446	138,839	215,477	215,477	215,477

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

EXPENDITURE DETAIL

STORM DRAINAGE SDC REIMB (715)

EXPENDITURES	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MATERIALS AND SERVICES:						
OTHER	715-50-749	0	0	0	0	0
MATERIALS AND SERVICES		0	0	0	0	0
CAPITAL OUTLAY:						
CONSULTING SERVICES	715-50-750	585	10,000	10,000	10,000	10,000
MISC DRAINAGE PROJECTS	715-50-774	158,248	0	0	0	0
STORM DRAINAGE PROJECTS	715-50-775	0	0	100,000	100,000	100,000
TOTAL CAPITAL OUTLAY		158,832	10,000	110,000	110,000	110,000
CONTINGENCIES & RESERVES:						
CONTINGENCY	715-50-980	0	0	105,477	105,477	105,477
TOTAL CONTINGENCIES & RESERVES		0	0	105,477	105,477	105,477
TOTAL EXPENDITURES		<u>158,832</u>	<u>10,000</u>	<u>215,477</u>	<u>215,477</u>	<u>215,477</u>
FUND BALANCE						
ENDING FUND BALANCE	715-50-999	0	128,839	0	0	0
TOTAL FUND BALANCE		0	128,839	0	0	0
GRAND TOTAL STORM DRAINAGE SDC REIMB		<u>158,832</u>	<u>138,839</u>	<u>215,477</u>	<u>215,477</u>	<u>215,477</u>

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES

DETAIL

STORM DRAINAGE SDC IMP (716)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MISCELLANEOUS						
SYSTEM DEVELOPMENT FEES - CASH	716-419-00	72,525	41,000	41,000	41,000	41,000
INTEREST INCOME	716-450-00	715	560	2,160	2,160	2,160
SDC ASSESSMENTS - CY REVENUE	716-455-00	4,041	70	70	70	70
ASSESSMENT INTEREST	716-456-00	401	450	450	450	450
NEW SDC ASSESSMENT	716-457-00	1,375	0	0	0	0
TOTAL MISCELLANEOUS		79,056	42,080	43,680	43,680	43,680
TOTAL OTHER RESOURCES		79,056	42,080	43,680	43,680	43,680
FUND BALANCE						
BEGINNING FUND BALANCE	716-400-00	93,652	139,833	211,921	211,921	211,921
TOTAL FUND BALANCE		93,652	139,833	211,921	211,921	211,921
GRAND TOTAL STORM DRAINAGE SDC IMP (716)		172,709	181,913	255,601	255,601	255,601

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

EXPENDITURE DETAIL

STORM DRAINAGE SDC IMP (716)

EXPENDITURES	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
CAPITAL OUTLAY:						
CONSULTING SERVICES	716-50-750	975	10,000	10,000	10,000	10,000
CIP - DRAINAGE PROJECTS (RES)	716-50-774	0	0	0	0	0
STORM DRAINAGE IMPROVEMENTS	716-50-778	0	0	125,000	125,000	125,000
TOTAL CAPITAL OUTLAY		975	10,000	135,000	135,000	135,000
CONTINGENCIES & RESERVES:						
CONTINGENCY	716-50-980	0	0	120,601	120,601	120,601
TOTAL CONTINGENCIES & RESERVES		0	0	120,601	120,601	120,601
TOTAL EXPENDITURES		975	10,000	255,601	255,601	255,601
FUND BALANCE						
ENDING FUND BALANCE	716-50-999	0	171,913	0	0	0
TOTAL FUND BALANCE		0	171,913	0	0	0
GRAND TOTAL STORM DRAINAGE SDC IMP (716)		975	181,913	255,601	255,601	255,601

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES

DETAIL

LOCAL OPTION STREET TAX (750)	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
TAXES						
TAXES - CURRENT PROPERTY TAXES	750-401-00	435,226	447,375	469,700	469,700	469,700
TAXES - PRIOR PROPERTY TAXES	750-402-00	25,566	17,000	17,000	17,000	17,000
TOTAL TAXES		460,792	464,375	486,700	486,700	486,700
INTERGOVERNMENTAL						
IN LIEU OF TAX-HERITAGE PLACE	750-439-05	0	16,961	5,557	5,557	5,557
TOTAL INTERGOVERNMENTAL		0	16,961	5,557	5,557	5,557
MISCELLANEOUS						
MISC - INTEREST INCOME	750-450-00	8,997	8,065	20,450	20,450	20,450
MISC - OTHER	750-489-00	15	0	0	0	0
TOTAL MISCELLANEOUS		9,013	8,065	20,450	20,450	20,450
TOTAL OTHER RESOURCES		469,804	489,401	512,707	512,707	512,707
FUND BALANCE						
BEGINNING BALANCE	750-400-00	1,712,871	1,646,401	2,167,720	2,167,720	2,167,720
TOTAL FUND BALANCE		1,712,871	1,646,401	2,167,720	2,167,720	2,167,720
GRAND TOTAL LOCAL OPTION STREET TAX (750)		2,182,675	2,135,802	2,680,427	2,680,427	2,680,427

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE CAPITAL IMPROVEMENT

EXPENDITURE DETAIL

LOCAL OPTION STREET TAX (750)

EXPENDITURES	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
CAPITAL OUTLAY:						
CIP - STREET PROJECTS (MISC)	750-50-774	314,472	0	350,000	350,000	350,000
CIP - HWY 101 INTERFACE SAFETY	750-50-801	0	0	0	0	0
MISCELLANEOUS	750-50-853	34	0	0	0	0
TOTAL CAPITAL OUTLAY		314,506	0	350,000	350,000	350,000
DEBT SERVICE:						
SWEEPER LOAN PRINCIPAL	750-50-892	152,177	0	0	0	0
SWEEPER LOAN INTEREST EXP	750-50-893	417	0	0	0	0
TOTAL DEBT SERVICE		152,594	0	0	0	0
CONTINGENCIES & RESERVES:						
RESERVE	750-50-970	0	0	0	0	0
CONTINGENCY	750-50-980	0	150,000	350,000	350,000	350,000
TOTAL CONTINGENCIES & RESERVES		0	150,000	350,000	350,000	350,000
TOTAL EXPENDITURES		467,100	150,000	700,000	700,000	700,000
FUND BALANCE						
ENDING FUND BALANCE	750-50-999	0	1,985,802	1,980,427	1,980,427	1,980,427
TOTAL FUND BALANCE		0	1,985,802	1,980,427	1,980,427	1,980,427
GRAND TOTAL LOCAL OPTION STREET TAX (750)		467,100	2,135,802	2,680,427	2,680,427	2,680,427

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE DEBT SERVICE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

GO BOND DEBT SERVICE (365)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
TAXES						
2000 RD GO BD CY PROP TX (343)	365-401-01	154,326	165,768	165,768	165,768	165,768
2000 SDWRLF BD CY PRO TX (344)	365-401-02	0	0	0	0	0
2018-2009 WTP BD CY PROP TAX (375)	365-401-03	60,918	55,279	54,009	54,009	54,009
2000 RD GO BD PY PROP TX (343)	365-402-01	9,149	5,000	5,000	5,000	5,000
2000 SDWRLF BD PY PRO TX (344)	365-402-02	0	0	0	0	0
2018-2009 WTP BD PY PROP TX (375)	365-402-03	3,291	3,000	3,000	3,000	3,000
2021 GO BOND CY PROP TX	365-403-01	291,769	341,570	339,860	339,860	339,860
TOTAL TAXES		519,453	570,617	567,637	567,637	567,637
OTHER TAXES						
2000 RD BDS OUT/CITY BD (343)	365-440-01	30,446	30,000	30,000	30,000	30,000
2018-2009 WTP OUT/CITY BOND (375)	365-440-03	9,035	9,000	9,000	9,000	9,000
TOTAL OTHER TAXES		39,481	39,000	39,000	39,000	39,000
MISCELLANEOUS						
2000 RD BONDS - HP (343)	365-441-01	0	4,883	1,992	1,992	1,992
2000 SDWRLF LIEU/TX-HP (344)	365-441-02	0	2,084	680	680	680
2018-2009 WTP LIEU OF TAX-HP (375)	365-441-03	0	0	0	0	0
2021 GO BOND LIEU/TX-HP	365-441-05	0	11,274	3,983	3,983	3,983
INTEREST	365-450-00	2,613	2,150	3,620	3,620	3,620
TOTAL MISCELLANEOUS		2,613	20,390	10,275	10,275	10,275
TRANSFER FROM OTHER FUNDS						
TRANSFER FROM GENERAL FUND	365-490-00	13,914	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		13,914	0	0	0	0
TOTAL OTHER RESOURCES		575,462	630,007	616,912	616,912	616,912
FUND BALANCE						
BEGINNING FUND BALANCE	365-400-00	407,827	462,929	505,029	505,029	505,029
TOTAL FUND BALANCE		407,827	462,929	505,029	505,029	505,029
GRAND TOTAL GO BOND DEBT SERVICE (365)		983,289	1,092,936	1,121,941	1,121,941	1,121,941

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE DEBT SERVICE FUNDS

EXPENDITURE DETAIL

GO BOND DEBT SERVICE (365)

DEPARTMENT 50

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
DEBT SERVICE:						
2000 RD INT BDS IS 12/00 (343)	365-52-890	96,991	93,896	90,662	90,662	90,662
2000 RD PRIN BD IS 12/00 (343)	365-52-891	68,777	71,872	75,106	75,106	75,106
2000 SDWRLF BONDS INT (344)	365-53-890	0	0	0	0	0
2000 SDWRLF BONDS PRIN (344)	365-53-891	0	0	0	0	0
2018-2009 WTP BONDS INT (375)	365-54-890	26,471	24,707	23,180	23,180	23,180
2018-2009 WTP BONDS PRIN (375)	365-54-891	35,288	30,552	30,830	30,830	30,830
2021 GO BOND PRIN	365-55-890	228,722	312,157	248,099	248,099	248,099
2021 GO BOND INT	365-55-891	81,192	95,958	91,761	91,761	91,761
TOTAL DEBT SERVICE		537,441	629,142	559,638	559,638	559,638
CONTINGENCIES & RESERVES:						
CONTINGENCY	365-50-980	0	0	100,000	100,000	100,000
TOTAL CONTINGENCIES & RESERVES		0	0	100,000	100,000	100,000
FUND BALANCE:						
ENDING FUND BALANCE	365-50-999	0	463,794	462,303	462,303	462,303
TOTAL FUND BALANCE		0	463,794	462,303	462,303	462,303
GRAND TOTAL GO BOND DEBT SERVICE (365)		537,441	1,092,936	1,121,941	1,121,941	1,121,941

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE DEBT SERVICE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

LID DEBT SERVICE (636)

		2021-22	2022-23	2023-24	2023-24	2023-24
	ACCOUNT NO	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS						
MISC - INTEREST INCOME	636-450-00	1,289	1,200	2,737	2,737	2,737
ASSESSMENT/LOAN PRINCIPAL (633)	636-455-00	474	486	370	370	370
2004 HWY 101 SW ASSMT PRIN-635	636-455-02	40,332	900	908	908	908
12TH CT LID ASSMT PRIN (636)	636-455-03	-1,351	127	200	200	200
OTHER LID ASSMT PRIN	636-455-04	0	0	0	0	0
ASSESSMENT/LOAN INTEREST (633)	636-456-00	1,620	107	85	85	85
2004 HWY 101 SW ASSMT INT-635	636-456-02	5,869	228	445	445	445
12TH CT LID ASSMT INT (636)	636-456-03	1,131	250	300	300	300
TOTAL MISCELLANEOUS		49,363	3,298	5,045	5,045	5,045
TRANS FROM OTHER FUNDS						
TRANS FROM OTHER FUNDS 634/635	636-490-01	0	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		0	0	0	0	0
TOTAL OTHER RESOURCES		49,363	3,298	5,045	5,045	5,045
FUND BALANCE						
BEGINNING BALANCE	636-400-00	225,494	226,782	194,808	194,808	194,808
TOTAL FUND BALANCE		225,494	226,782	194,808	194,808	194,808
GRAND TOTAL LID DEBT SERVICE (636)		274,857	230,080	199,853	199,853	199,853

City of Bandon 2023-2024 Annual Budget

FUNDS BY TYPE DEBT SERVICE FUNDS

EXPENDITURE DETAIL

LID DEBT SERVICE (636)

DEPARTMENT 50

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
DEBT SERVICE:						
DEBT SVC INTEREST EXP	636-50-890	281	0	0	0	0
DEBT SVC PRIN EXP	636-50-891	9,150	0	0	0	0
2004 HWY 101 SEWER DS INT DUE	636-52-890	10,053	9,128	8,389	8,389	8,389
2004 HWY 101 SW DS PRIN	636-52-891	23,245	24,910	24,910	24,910	24,910
12TH CT LID DEBT SVC INT	636-53-890	3,524	3,453	3,357	3,357	3,357
12TH CT LID DEBT SVC PRIN	636-53-891	1,824	1,894	1,991	1,991	1,991
TOTAL DEBT SERVICE		48,077	39,385	38,647	38,647	38,647
CONTINGENCIES & RESERVES:						
CONTINGENCY	636-50-980	0	0	161,206	161,206	161,206
TOTAL CONTINGENCIES & RESERVES		0	0	161,206	161,206	161,206
TOTAL EXPENDITURES		48,077	39,385	199,853	199,853	199,853
FUND BALANCE						
ENDING FUND BALANCE	636-50-999	0	190,695	0	0	0
TOTAL FUND BALANCE		0	190,695	0	0	0
GRAND TOTAL LID DEBT SERVICE (636)		48,077	230,080	199,853	199,853	199,853

MUNICIPAL BUSINESS PLAN

CHAPTER 3

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MUNICIPAL BUSINESS PLAN

ADMINISTRATIVE SERVICES and FINANCE

The City is continuing to professionalize, streamline and organize administrative services functions.

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The City Council provides direction for the overall management, administration, financial operations, and personnel supervision activities of the City of Bandon and the Bandon Urban Renewal Agency as defined in the Bandon Municipal Code, Title 2. The Department includes the City Manager's office, Finance Department, Human Resources, Economic Development, Special projects and the contract services of the City Attorney's office and the City Engineer.

The major activities for Administrative Services include personnel recruitment and coordination, election activities, records management and public information functions; grant applications and grant administration; and the intergovernmental relations of the City. Duties for daily operations include financial planning and budget preparation; accounting, water, sewer, and electric utility billings, collections, and bad-debt recoveries; budget control; liens and assessments; payroll; accounts payable and accounts receivable; and City Hall's customer service functions, which include reception, payment processing, answering telephone calls, dispatching utility services, and response staffing during power outages or other local emergencies.

Funding

The Administrative Services Department is funded from the General Fund, Urban Renewal Area 1 and 2, and the three municipal utilities (Electric, Water and Wastewater). Both Urban Renewal agencies and the three Municipal Utility enterprises provide reimbursement to the Administrative Services Department for their share of administrative, accounting and audit service-related activities.

STAFFING LEVELS (Full-Time Equivalents)

<u>Position Title</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	0.00	0.00	0.00	1.00	1.00
Finance Director	0.00	1.00	1.00	1.00	1.00
Assistant Finance Mgr.	0.00	0.50	0.50	0.00	0.00
Accountant II	0.00	0.00	0.00	0.00	1.00
City Recorder	0.50	0.50	0.50	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00
Administrative Services Manager	1.00	1.00	0.00	0.00	0.00
Administrative Services Assist. Manager	0.50	0.00	1.00	1.00	1.00
Clerk III	1.00	1.00	1.00	1.00	1.00
Clerk II	1.00	1.00	2.00	2.00	2.00
Clerk I	1.00	1.00	0.00	0.00	0.00
TOTAL	7.00	8.00	8.00	8.00	8.00

City of Bandon 2023-2024 Annual Budget

MUNICIPAL BUSINESS PLAN

PUBLIC SAFETY

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The mission of the Bandon Police Department is to deliver the highest standard of law enforcement excellence in protecting life, property and human rights, and to work in a pro-active partnership with the community to solve problems, thereby enhancing the quality of life for our citizens.

The Bandon Police Department is committed to criminal investigations and apprehension of offenders, selective traffic enforcement, timely response to calls for service, investigation of accidents and the traditional duties of police in the community. In addition, the Department has a commitment to pro-active patrol by vehicle and foot to enhance positive interaction with citizens, merchants and visitors. We also continue to work with various departments, agencies and citizens in problem solving to improve the quality of life as well as the quality of service for our customers; continued community education efforts, and identification of alternate resources.

Funding

The Police Department is operated primarily out of the General Fund; Revenues are mainly derived through property taxes, utility taxes, transient occupancy taxes, and utility in-lieu of taxes.

PRIOR YEAR ACCOMPLISHMENTS 2022-2023

- Continued exploring grant opportunities.
- Continued emphasis on department training.
- Continued efforts in narcotics enforcement and education.
- Continued community service and volunteer programs.
- Increased neighborhood involvement, neighborhood watch, community forum meetings, home safety week, etc.
- Continued work with emergency management committee.
- Continued partnership with SCINT and other agencies.
- Continued emails to merchants regarding issues of fraud, etc.
- Continued to educate the public regarding their animals and how they affect their neighbors and people visiting our community.
- Updated computers and data storage.
- Continued working toward crosswalk safety.
- Continued training Officers in specialized training, mental health, DUII and drugs that impair driving.
- Continued drug take back program.
- Continued to increase enforcement of ordinance violations regarding transients and nuisance abatement.
- Assigned another Officer to the Coos County Major Crime Team with other agencies in the county.
- Hosted Coffee with the Cops events.

City of Bandon 2023-2024 Annual Budget

MUNICIPAL BUSINESS PLAN

- Explores the possibilities of adding an additional Officer due to the increased number of calls at the school district, traffic concerns, decriminalization of drugs and lack of resources at the jail.
- Hosted our first National Night Out.

DEPARTMENT OBJECTIVES FOR 2023-2024

- Continue exploring grant opportunities.
- Continue emphasis on department training to include Reserve Officer training.
- Continue efforts in narcotics enforcement and education.
- Continue community service and volunteer programs.
- Increase neighborhood involvement, neighborhood watch, community forum meetings, home safety week, etc.
- Continue to work with emergency management committee.
- Continue partnership with SCINT and other agencies.
- Continue emails to merchants regarding issues of fraud, etc.
- Continue to educate the public regarding their animals and how they affect their neighbors and people visiting our community.
- Continue working toward crosswalk safety.
- Continue training Officers in specialized training, mental health, DUII and drugs that impair driving.
- Continue drug take back program.
- Continue to increase enforcement of ordinance violations regarding transients and house abatement.
- Assign another Officer to the Coos County Major Crime Team with other agencies in the county.
- Hosting Coffee with the Cops events.
- Explore the possibilities of adding an additional Officer due to the increased number of calls at the school district, traffic concerns, decriminalization of drugs and lack of resources at the jail.

STAFFING LEVELS (Full-Time Equivalent)

Position Title	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>
Chief	1	1	1	1	1
Patrol Sergeant	1	1	1	1	1
K9 Officer	1	0	0	0	0
Patrol Officer	3	4	4	4	5
Code Enforcement Officer	.5	.5	.5	.5	.5

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Administrative Services Officer	1	1	1	1	1
Part time Officer	0	1	0	0	0
TOTAL PAID PERSONNEL	7.5	7.5	7.5	7.5	8.5
Reserve Officer	3	1	1	1	0

INDICATORS

Calendar Year	2018	2019	2020	2021	2022
Calls for Service	6644*	5713	4581	8043	8043
Arrests	190*	154	38	115	41

These numbers do not include every contact with citizens regarding civil or criminal matters. Police Officers are contacted on the street and at the Police Department multiple times each week where police report numbers are not drawn. We also spend time assisting other agencies like Department of Human Service Child and Seniors, which do not always draw a case number. Case Numbers are drawn when there is a report to be written. During the transition from CMI Computer Software to Eforce Software we unfortunately lost some tracking tools and the numbers for a couple months were skewed.

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MUNICIPAL BUSINESS PLAN

MUNICIPAL COURT

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The City began a Municipal Traffic Court in March of 2021. Court is held once a month, on the 2nd Tuesday of the month, at 3:00 P.M. The City also continues to operate a Municipal Court which focuses on the enforcement of City Ordinances. This Court meets on an as-needed basis. The Municipal Judge for both Courts is a contracted position appointed by the City Council.

Funding

The Municipal Courts are operated out of the General Fund. Funding is provided primarily from revenues derived from fines and forfeits charged by the Municipal Courts. In addition to the revenue generated by local traffic and code enforcement, a percentage of revenues are collected by District and Circuit Courts and deposited into the City's General Fund as required by State statutes.

STAFFING LEVELS:

The Municipal Court Judge is a contracted position. For the code enforcement Court, the Police Administrative Assistant serves as staff. For the Traffic Court, the Finance Director serves as the Court Administrator and the City Recorder serves as the Court Clerk.

Municipal Court – Code Enforcement

Number of violations cited in 2022:	16
Number of Hearings in 2022:	11

Municipal Court – Traffic

Number of citations written in 2022:	784
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City of Bandon

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MUNICIPAL BUSINESS PLAN

FIRE

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

Under the direction of the City Council, the Administrative Services Department is responsible for securing/providing Fire Department services for the City of Bandon.

Fire protection services are provided to the residents of Bandon through a contract with the Bandon Rural Fire Protection District.

The Bandon Rural Fire Protection District is an independent taxing district. Offices are located at 555 Oregon Avenue, Bandon, Oregon 97411.

Funding

The Contract for Fire Department services is paid out of the General Fund.

STAFFING LEVELS

The City of Bandon coordinates activities with the Bandon Rural Fire Protection District. The City does not employ any fire department personnel.

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WATER TREATMENT

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The primary function of the Water Treatment Department is to provide a high-quality supply of clean drinking water and a dependable supply of water for fire suppression.

Water treatment consists of the water treatment plant, a settling pond, two pump stations and 1,000,000 and 2,000,000-gallon storage tanks. Water is drawn from Ferry and Geiger Creeks and pumped to a settling pond. It is then pumped to the treatment plant where it is treated, disinfected, pumped to the storage tanks and then gravity fed to the City. The plant can treat 1,400 gallons of water per minute (2 million gallons per day). The City's peak water demand has been as high as 1,500 gallons per minute. The daily consumption ranges from a high of 1.1 million gallons per day for summer use to 300,000 gallons per day for winter use.

The water distribution system (mains and lines) is operated in conjunction with the Public Works Department.

Funding

The activities of the Water Department are operated primarily out of the Water Fund and are financed by revenues collected from the sale of water to utility customers. The revenues collected through System Development Charges (SDC's) for new water installations are deposited into the Water SDC fund for use in various improvement projects to upgrade and expand the capacity of the water treatment and distribution system.

The voters passed a General Obligation Bond Measure in the November 2019 Election. The Bond was authorized by the Council for sale on February 1, 2021 (Resolution 21-03), in the amount of \$5,500,000. Water Treatment's portion of the sale proceeds are \$950,000, for improvements to Clarifier 2.

PRIOR YEAR ACCOMPLISHMENTS 2022-2023

- Installed seismic valves on 2-million-gallon reservoir.
- Completed rehabilitation of the interior of the 2-million-gallon reservoir.
- Continued building retaining walls on grounds for erosion control.
- Continued to operate plant in safe and cost-effective manner.
- Continued cross-training water/wastewater personnel on operations and maintenance of water treatment plant.
- Continued work with Dyer Engineering on conservation management plan.
- Continued work with Dyer Engineering and other entities on raw water storage reservoir and / or well field.
- Completed all testing as required by the State of Oregon.
- Completed annual flushing of the City's distribution system.

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MUNICIPAL BUSINESS PLAN

DEPARTMENT OBJECTIVES FOR 2023-2024

- Install Backup Generators for emergency operations.
- Rehabilitate the exterior of the 2-million-gallon reservoir.
- Continue work with Dyer Engineering and other entities on raw water storage reservoir.
- Complete all testing as required by the State of Oregon.
- Continue with annual flushing of the City’s distribution system.
- Continue building retaining walls on grounds for erosion control.
- Continue cross training water/wastewater personnel on operations and maintenance of water treatment plant.

STAFFING LEVELS (Full-Time Equivalent)

<u>Position Title</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>
Chief Plant Operator	0.50	1.00	1.00	1.00	1.00
Operator Assistant	1.50	1.0	1.00	1.00	1.00
Clerical*	0.125	0.125	0.125	0.125	0.125
TOTAL	2.125	2.125	2.125	2.125	2.125

All positions are shared with the Wastewater Treatment Plant.

*This position is 12.5% of a clerical support person, shared with the Electrical Department (50%), Public Works Department (25%) and Wastewater Treatment Plant (12.5%).

INDICATORS

<u>Calendar Year</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Annual volume of water treated (gallons)	274,706,576	203,825,467	185,170,475	174,639,429	192,765,347
Average daily volume of water treated (gallons)	751,338	558,426	506,134	478,464	528,124
Back-flow devices in service	266	268	280	268	268
Number of customers	2,482	2,539	2,538	2,575	2,625

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MUNICIPAL BUSINESS PLAN

WASTEWATER TREATMENT

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The primary function of the Wastewater Department is to operate and maintain the wastewater treatment plant and ensure compliance with all state and federal regulations related to sewage treatment, disposal, and discharge.

Sewage is collected by a network of sewer lines and seven pump stations throughout the community. When the sewage reaches the plant head works it is run through pre-treatment (muffin monster) and then into an aeration basin, there it is treated by the activated sludge process. Treated sewage is then run into the clarifier where it settles and the supernate is run through a disinfection (UV) system and into the Coquille River. The sludge is pumped into the aerobic digesters and allowed to digest for at least 60 days. After that it goes through a dewatering process. This process reduces the cost of disposing of the sludge.

The Wastewater Treatment Plant has a peak design capacity of 3.2 million gallons per day. Current average daily flows are 338,137 gallons per day. The plant could be expanded to a maximum average capacity of 1.7 million gallons per day. Bandon's wastewater facility treated 123,420,000 gallons during calendar year of 2022.

The sewage collection system (sewer mains and lines) are operated and maintained in conjunction with the Public Works Department.

Funding

The activities of the Wastewater Department are operated primarily out of the Sewer Fund and are financed by revenues collected from the sale of sewage treatment services to utility customers. The revenues collected through System Development Charges (SDC's) for new sewer installations are deposited into the Sewer SDC fund for use in various improvement projects to upgrade and expand the capacity of the sewage collection and treatment system.

The voters passed a General Obligation Bond Measure in the November 2019 Election. The Bond was authorized by Council for sale by Resolution 21-03 on February 1, 2021, in the amount of \$5,500,000. Water Treatment's portion of the sale proceeds are \$4,550,000, for headworks, Fillmore pump station, plant uv improvements and to fund inflow and infiltration study projects.

PRIOR YEAR ACCOMPLISHMENTS 2022-2023

- Installed new digital network (SCADA system) to monitor steps in the wastewater treatment process.
- Continued work on Capital Improvement projects planning and implementation funded through the General Obligation Bond Measure.
- Continued to meet DEQ permit standards.

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MUNICIPAL BUSINESS PLAN

- Continued ongoing training and acquiring certification requirements for wastewater personnel.
- Continued manhole and line replacements.
- Increases grease trap inspections as per the City’s ordinance.
- Continue operating plant in safe effective manner.
- Continued training of wastewater personnel in water plant operations.

DEPARTMENT OBJECTIVES FOR 2023-2024

- Continue to meet DEQ permit standards.
- Continue ongoing training and acquiring certification requirements for wastewater personnel.
- Continue operating plant at optimum levels.
- Complete headworks system upgrade. (CIP)
- Continue planning for Replacement of Fillmore pump station. (CIP)
- Continue planning for U.V. system improvements. (CIP)
- Continue operating plant in safe effective manner.
- Training of wastewater personnel in water plant operations.

STAFFING LEVELS (Full-Time Equivalent)

<u>Position Title</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>
Supervisor/Plant Operator	1.00	1.00	1.00	1.00	1.00
Assistant Operator	2.00	1.00	1.00	1.00	1.00
Operator Trainee	0.00	0.50	0.50	0.50	0.50
Clerical*	0.125	0.125	0.125	0.125	0.125
TOTAL	3.125	2.625	2.625	2.625	2.625

All positions are shared with the Water Treatment Plant.

* This position is 12.5% of a clerical support person, shared with the Electrical Department (50%), Public Works Department (25%) and Water Treatment Plant (12.5%).

INDICATORS

<u>Calendar Year</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Average daily gallons influent treated	355,971	440,377	364,667	384,333	338,137
<u>Fiscal Year</u>	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>
Number of customers	1,774	1,767	1,832	1,927	1,947

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MUNICIPAL BUSINESS PLAN

PUBLIC WORKS

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The Public Works Department is responsible for maintenance of City streets and drainage facilities, water distribution system, sewage collection system, and parks and recreation facilities. Street Maintenance involves grading, graveling, pothole patching, shoulder mowing, and sweeping all City streets; maintaining city rights-of-way; and maintaining and cleaning all main storm drain lines, catch basins, and drainage ditches. Park Maintenance includes repair, cleaning, and maintenance of various recreational facilities such as the City Park restrooms and playground equipment, Community Center, City Hall and other building maintenance, removal of downed trees and vegetation, and mowing City property. Sewer System Maintenance involves locating sewer laterals, routine inspection of sewer lines, and flushing obstructions from blocked sewer lines. The Department also works closely with contractors to ensure proper installation of lines and taps in accordance with DEQ regulations. Water System Maintenance involves locating main lines, repair of water distribution lines, periodic main line and fire hydrant flushing, installing and maintaining water meters and ensuring that all work, whether installed by City crews or private contractors, is undertaken in compliance with applicable Health Division regulations. The Public Works Department is also responsible for monthly reading of all water meters for water utility billing.

Funding

The street and drainage maintenance activities of the Department are funded primarily by the General Fund and the State Tax Street Fund. Most major capital improvement projects are funded from the Local Option Street Tax Fund, Capital Improvement Fund and the Street SDC Fund. Parks and recreation funding is primarily through the General Fund and the Parks and Recreation Fund, with the Electric Fund contributing money for operation of the Summer Recreation Program. Water and sewer system activities and water meter reading are funded by the Water Fund and Sewer Fund respectively, with those revenues coming from the sale of water and sewer services to utility customers.

In addition to the normal daily operation and maintenance of the streets, water distribution system, sewage collection system, and parks and recreation facilities, the Public Works Department completed the following projects in FY 2022-23:

Street Department

- Replaced culvert at 7th Street SW and Beach Loop.
- Began drainage improvement in the Gross Creek drainage between 13th St SW and 1st St SW.
- Continued building reserve funds for culvert replacements.
- Continued maintaining and improving storm drainage system.
- Continued updating the Infrastructure Mapping.
- Continued installing ADA sidewalk corner ramps - city wide.
- Continue Improve South Jetty Path.

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MUNICIPAL BUSINESS PLAN

Parks Department

- Began Jetty Walkway and Madison Avenue pedestrian/bicycle pathways.
- Completed segments of the Bandon pedestrian/bicycle loop.
- Continued to assist Parks and Recreation Commission with improvements to parks, as noted in the Parks Master Plan.

Wastewater Collection Department

- Recoat/rehabilitate manholes.
- Continued Inflow and Infiltration repairs.
- Continued training all employees on safety programs and all DEQ mandated rules.
- Continued regular main line flushing.
- Continued equipment maintenance.

Water Distribution Department

- Continued mainline maintenance and flushing.
- Continued hydrant upgrade and replacement.
- Continued main line valve cycling program.
- Continued equipment maintenance program.
- Building reserve funds to replace Ohio Ave SE water line (new HDPE line).

DEPARTMENT OBJECTIVES FOR 2-23-24

In addition to the normal daily operation and maintenance of the streets, water distribution system, sewage collection system, and parks and recreation facilities, the Public Works Department anticipates undertaking the following projects

Street Department

- Complete culvert improvements
 - Replace culvert on beach access road;
 - Replace culvert at 7th Street SW and Beach Loop
- Continue drainage improvement in the Gross Creek drainage between 13th St SW and 1st St SW, if funding is available.
- Build reserve funds for Gross Creek Culvert replacements.
- Continue maintaining and improving storm drainage system.
- Continue updating the Infrastructure Mapping.
- Continue installing ADA sidewalk corner ramps - city wide.
- Perform street improvements on Oregon Ave from 1st St - 4th St.
- Repair/replace Ferry Creek Bridge at Riverside Dr.
- Continue Improve South Jetty Path.

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MUNICIPAL BUSINESS PLAN

Parks Department

- Continue Jetty Walkway and Madison Avenue pedestrian/bicycle pathways, if funds are available.
- Complete segments of the Bandon pedestrian/bicycle loop, as funds become available.
- Continue to assist Parks and Recreation Commission with improvements to parks, as noted in the Parks Master Plan.

Wastewater Collection Department

- Recoat/rehabilitate manholes.
- Continue Inflow and Infiltration repairs.
- Continue training all employees on safety programs and all DEQ mandated rules.
- Continue regular main line flushing.
- Continue equipment maintenance.

Water Distribution Department

- Continue mainline maintenance and flushing.
- Continue hydrant upgrade and replacement.
- Continue main line valve cycling program.
- Continue equipment maintenance program.
- Build reserve funds to replace Ohio Ave SE water line (new HDPE line), if funds are available.

STAFFING LEVELS (Full-Time Equivalents)

<u>Position Title</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>
Supervisor					
Streets	0.40	0.40	0.40	0.40	0.40
Park	0.20	0.20	0.20	0.20	0.20
Sewer	0.10	0.10	0.10	0.10	0.10
Water	0.30	0.30	0.30	0.30	0.30
SUB TOTAL	1.00	1.00	1.00	1.00	1.00
Utility Worker					
Street	1.60	1.60	1.60	1.90	1.90

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Park	0.40	0.40	0.40	0.90	0.90
Sewer	0.80	0.80	0.80	0.80	0.80
Water	0.70	0.70	0.70	0.90	0.90
Meter Reader	0.50	0.50	0.50	0.50	0.50
SUB TOTAL	4.00	4.00	4.00	5.00	5.00
Support					
Clerical*	0.25	0.25	0.25	0.25	0.25
SUB TOTAL	0.25	0.25	0.25	0.25	0.25
TOTAL	5.25	5.25	5.25	6.25	6.25

* This position is 25% of a clerical support person, shared with the Electrical Department (50%), Water Treatment Plant (12.5%) and Wastewater Treatment Plant (12.5%)

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ELECTRIC

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The Electric Department is responsible for a safe and reliable source of power to residential, commercial and industrial customers. The Bandon Electric service area includes Bandon and extends from the Coquille River south to Denmark, and from the Pacific Ocean east on 42-S to the Fish Hatchery, and along both sides of US Highway 101.

The City purchases power from Bonneville Power Administration (BPA) and takes delivery at 3 step-down substations located at Bill's Creek, Two Mile and Langlois. From these delivery points the Electric Department distributes approximately 5,807,135 kwh of power to 4,078 customers per month.

The Electric Department is charged with the maintenance of all electric lines, buildings, vehicles and apparatus used to distribute power to its customers. When the budget permits, the Department undertakes additional system upgrade work, such as replacement of overhead with underground lines.

Funding

The activities of the Electric Department are operated primarily out of the Electric Fund and are financed by revenues collected from the sale of electric power to utility customers.

PRIOR YEAR ACCOMPLISHMENTS 2022-2023

- Continued with educational programs, promoting a safe working environment.
- Extended service lines into "joint service areas."
- Continued to convert existing overhead lines to underground.
- Continued to replace electric meters with meters that have remote read capabilities, as the budget permits.
- Assisted customers to move electric meters from hazardous locations to safe and accessible locations.
- Continued weatherization and conservation program.
- Continued pole testing and treatment program.
- Completed new underground conduit project in Seabird Village.
- Rebuilt Bates Road overhead lines.

DEPARTMENT OBJECTIVES FOR 2023-2024

- Continue with educational programs, promoting a safe working environment.
- Edna Lane and Goss Road overhead re-build.
- Extended Town Circuit to include Jetty area and 8th Street and Franklin.
- Replace hi-voltage cabinets and wire from Harrison and 10th to 11th and Lincoln.
- Replace duct and wire on Edison and 4th to Jetty Road.

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STAFFING LEVELS (Full-Time Equivalents)

<u>Position Title</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>
Supervisor	1.00	1.00	1.00	1.00	1.00
Lineman	3.00	3.00	4.00	4.00	4.00
Apprentice Lineman	2.00	2.00	1.00	1.00	1.00
Meter Reader	0.00	0.00	0.00	0.00	0.00
Utility Worker	1.00	0.00	0.00	0.00	1.00
Clerical Asst.*	0.50	0.50	0.50	0.50	0.50
TOTAL	7.50	6.50	6.50	6.50	7.50

* This position is 50% of a clerical support person, shared with the Public Works Department (25%), Water Treatment Plant (12.5%) and Wastewater Treatment Plant (12.5%).

INDICATORS

<u>Fiscal Year</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>
No. of Customers	3,767	3,830	3,870	3,938	4,051

<u>Calendar Year</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Megawatt Hours Sold	63,185	65,185	68,771	71,009	69,686

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MUNICIPAL BUSINESS PLAN

PLANNING

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The mission of the Department is to manage the current and long-range planning activities within the City to achieve the optimum pattern of urban development and ensure a high quality of life as defined by the community. Private and public-sector activities are guided by various plans and documents, but principally through the City's Comprehensive Plan and the Bandon Municipal Code, Titles 16 and 17. The Department provides information and assistance to the public at all levels of project planning, as well as dealing with everyday zoning and land use inquiries. Building permits are issued and building code inspections are performed by the Coos County Building Department. The Planning Department completes zoning compliance reviews and is also responsible for long-range planning, the cornerstone of the community's vision for the future. This is accomplished through the Comprehensive Plan and special area studies, and affects a wide variety of issues, particularly infrastructure and transportation planning.

The Planning Department supports the Parks and Recreation Commission, in partnership with the Public Works Department. Staff, with help and guidance from the Parks and Recreation Commission, maintain the City's Tree City USA designation by organizing Arbor Day activities, Earth Day, and SOLVE events, and other special activities supported by the Commission.

Funding

The Planning Department is funded primarily out of the General Fund. In July 2020, the Council adopted a new Planning Fee Schedule, assessing many projects at actual cost, which has increased the percentage of our budget recovered by development fees. The FY 22-23 year saw a small slowdown in income after the FY 21-22 building boom, however we anticipate steady growth to continue over the next year.

PRIOR YEAR ACCOMPLISHMENTS (FY 2022-2023):

- Continued updating Zoning Ordinance in accord with direction from Planning Commission and City Council priorities, providing greater clarity and definition. Adopted a Mobile Food Unit Ordinance, Vacation Rental Dwelling Ordinance update, and a minor code clean-up. Working towards a housing code update to make minor amendments that allow for more housing.
- Held annual City Council/Planning Commission joint strategic planning session.
- Updated fee schedule.
- Continued work on City Park Reforestation Plan. Planted 100 trees with community in November. Continued participation in the Tree City USA program. Had a mural painted in City Park to highlight Bandon's native trees.
- Received grant funding to replace playground equipment and to prepare a masterplan for City Park.
- Worked with a consultant team to update the Housing Needs Analysis and Buildable Lands Inventory sections of the City's Comprehensive Plan. Work will continue into FY 23-24.
- Began work on Transportation System Plan update, funded by the state. Hired a consultant who began working on existing conditions research.

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- Continued work on a Coastal Public Access project funded by DLCDC. The project work has included an inventory of public access locations to coastal waters, proposals for amendments to the municipal code and comprehensive plan, and a new map.

DEPARTMENT OBJECTIVES FOR FY 2023-2024:

- Prepare and adopt annual work plan for the Planning Department.
- Continue updating and revising the City’s development regulations, as needed.
- Continue providing outstanding customer service to the development community and the general public.
- Complete the update to the Housing Needs Analysis and Buildable Lands Inventory components of the City’s Comprehensive Plan and adopt a Housing Strategy Implementation Plan to address housing needs in Bandon.
- Continue work on the Transportation System Plan update.
- Support the work of the Vegetation Management Coordinator and the Gorse Action Group in the ongoing effort to eradicate Gorse within the Bandon area.
- Hold an annual City Council/Planning Commission joint strategic planning work session.
- Continue implementation of a Geographic Information System program. Prepare an RFP to work with a consultant to implement an online GIS program to include zoning, infrastructure, and planning maps.
- Pursue appropriate grant opportunities for the department, including for a skatepark, infrastructure funding, public art opportunities, and grants related to Goal 17, as needed.
- Begin work on a grant funded Beaches and Dunes update.
- Effectively coordinate work activities with appropriate city departments.
- Engage the public in meaningful discussions regarding the future of Bandon. Conduct community outreach as needed by utilizing the Committee for Community Involvement. Partner with a consulting firm to support the work of the CCI and advance community engagement goals.
- Support on-going education and training for staff by attending conferences, webinars, and meetings.
- Update website to increase transparency, make public documents more accessible, and encourage more public involvement.

STAFFING LEVELS (Full-Time Equivalent)

<u>Position Title</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>
Planning Director	1	.5	0	0	0
Planning Manager	0	0	1	1	1
Sr. City Planner	1	1	0	0	0
City Planner II	0	1	1	0	0
City Planner I	1	1	0	1	1
Code Compliance Officer	0.5	0	0	0	0

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Vegetation Mgmt. Coordinator	0	.5	.5	.5	.5
Planning Assistant	0	0	1	0	0
TOTAL	3.5	3.5	3.5	2.5	2.5

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MUNICIPAL BUSINESS PLAN

LIBRARY

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The purpose of the Bandon Public Library is to obtain, organize and make conveniently available a wide range of informational, educational and recreational materials and programs. Library services provided include physical and digital circulated items, computers for public use, and internet access; as well as a broad range of programs for all ages.

The Bandon Public Library is a member of the Coos County Library Service District, which receives its funding through a dedicated tax base. The library is also a member of the broader Coastline Library Network, who work together to share a catalog, materials, and patrons throughout the South Coast.

Funding

The library is operated primarily out of the library fund, which receives most of its revenues from the Coos County Library Service District. Additional funds for programs, materials, and special projects are supplied by the Bandon Library Friends and Foundation.

PRIOR YEAR ACCOMPLISHMENTS 2022-2023

- Increased library programming.
- Self-checkout project completed.
- Increased collaborations with community partners.

DEPARTMENT OBJECTIVES FOR 2023-2024

- Continue to increase library programming.
- Continue to increase collaborations with community partners.
- Focus on staff training.
- Create a three-year Strategic Plan

STAFFING LEVELS (Full-Time Equivalent)

Fiscal Year	18-19	19-20	20-21	21-22	22-23	23-24
Director	1	1	1	1	1	1
Assistant Director	1	1	1	0	1	1
Programs Librarian	0.5	0.5	0	0	0	0
Library Assistants	2.5	2.5	3.5	3.25	3	3
Circulation/Cataloger	1	1	.5	0	0	0
Total	6.0	6.0	6	4.25	5.0	5.0

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MUNICIPAL BUSINESS PLAN

INDICATORS

Each year the library submits a statistical report to the Oregon State Library. Some of the most commonly used indicators of library service, in addition to staffing levels are

<u>Fiscal Year</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20*</u>	<u>20-21*</u>	<u>21-22*</u>
Circulation	116,371	124,026	111,407	16,612	77,094
Library Visits	131,277	168,464	97,531	3,489	15,866
Programs	385	352	151	4	36
Total Items	64,196	63,824	60,061	65,490	52,653
Total e-Items	72,490	77,337	102,454	120,607	109,365

*The COVID-19 pandemic and closures impacted the Library's visitors, circulation and programs.

City of Bandon 2023-2024 Annual Budget

MUNICIPAL BUSINESS PLAN

COMMUNITY CENTER (Barn)

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The purpose of “The Barn” is to provide a facility for community meetings, gatherings and special events at a reasonable cost to Bandon City Residents. The facilities also provide a venue for visiting conferences and other for-profit activities, as the calendar permits.

The Barn is also home to the Bandon Senior Center, Dial-a-Ride and hosts the Bandon “EATS” program, which provides a hot meal to participants every Tuesday evening.

The Barn includes a large meeting room than can be divided into four smaller meeting areas, a large commercial kitchen, large dining room, senior center room, a bridal room, restrooms and generous circulation areas.

The configuration allows for simultaneous use for several different functions.

Funding

The Community Center (Barn) is operated primarily out of the General Fund, which receives most of its revenues from property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes. User fees make up a small portion of the operating budget.

PRIOR YEAR ACCOMPLISHMENTS 2022-2023

- Increased marketing efforts to bring more use, meetings, weddings, and events.
- Revised fee schedule.
- Continued to update the web page and improve on-line application process.

DEPARTMENT OBJECTIVES FOR 2023-2024

- Increase marketing efforts to bring more use, conventions, meetings, weddings, etc.
- Continue to improve web pages, information and on-line application process.

STAFFING LEVELS

The Barn is managed by one contract employee. Maintenance support is provided by the Public Works department.

City of Bandon 2023-2024 Annual Budget

MUNICIPAL BUSINESS PLAN

SPRAGUE THEATER

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The primary purpose of Sprague Theater is to provide a venue for community theatrical productions, concerts, visiting performances, and other cultural performances. The theater also provides a more formal space for stand-alone meetings or for use in combination with the Barn's convention facilities. Construction of the facility was initiated and brought to fruition by the Bandon Lions Club, who remain staunch supporters of the facility today. The facility was eventually donated to the City of Bandon.

The Sprague Theater is home to several community-based organizations who collectively comprise the Bandon Arts Council. These organizations include Bandon Showcase, the Bandon Playhouse, Marlo Dance Studio and New Artist Productions. It is also used by other community organizations, such as the Bandon School District as a venue for special performances and activities.

Funding

The Sprague Theater is operated primarily out of the General Fund, which receives most of its revenues from property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes. User fees account for a small portion of the operating cost. Donations and other supplemental funding is received periodically that support operations.

PRIOR YEAR ACCOMPLISHMENTS 2022-2023

- Returned to more regular operations after the COVID shutdown.
- Hosted concerts and other professional events, free community events, and functions for local school districts.

DEPARTMENT OBJECTIVES FOR 2023-2024

- Traditional activities and events will continue to be supported and encouraged.
- Continue to coordinate with community organizations involved with performing arts.
- Increase outreach and marketing efforts to encourage usage, increase the number of cultural experiences available to local residents, and to fill open dates on the events calendar.

STAFFING LEVELS

The Theater is managed by one contract employee. Maintenance support is provided by the Public Works Department.

CAPITAL IMPROVEMENT PROGRAM

CHAPTER 4

OVERVIEW	Page 135
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This section contains an outline of all major capital projects planned for fiscal year 2023-2024. Those projects which are contained in the Capital Improvement Plan are designated with “CIP” in the budget document pages.

City of Bandon 2023-2024 Annual Budget

CAPITAL IMPROVEMENT PROGRAM

OVERVIEW

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

It is the practice of the City of Bandon to develop, maintain and revise when necessary, a continuing Capital Improvement Program (CIP). This CIP covers a five-year planning horizon and identifies facility and infrastructure projects and major equipment and vehicle purchases that the City will undertake during this timeframe. Funding sources are also identified, where known.

BUDGET HIGHLIGHTS

Notable projects include

- **New Ferry Creek Bridge** – This project will include the design, development and construction of a new bridge to replace the existing Ferry Creek Bridge, which is no longer capable of sustaining its design capacity. This project has been approved for approximately 90% funding through the Oregon Department of Transportation. The City will be responsible for a 10% match and any work that may be accomplished outside the funded scope of the project. Design engineering is scheduled for 2018 and construction is expected to begin in late 2019 or early 2021.
- **Jetty Park and Jetty Park Trail** – Projects are planned to improve the connection between Old Town and the Jetty Park. These projects would improve parking and drainage within the Park and construct a formal walking/biking path between Old Town and the Jetty Park area.

The Capital Improvement Program is intended to be a working document and therefore is subject to periodic revision, as City priorities may change and identified funding sources may become available earlier, later or become unavailable.

City of Bandon 2023-2024 Annual Budget

CAPITAL IMPROVEMENT PROGRAM

FUND	FUND NAME	AVAILABLE RESOURCES	PROPOSED PROJECTS	PROJECT COST	ACCOUNT NO	
100	General Fund	323,304	SIDE-ARM MOWER	248,304	100-70-750	
			CITY PARK PLAYGROUND	75,000	100-72-750	
				323,304		
710	Streets SDC Reimbursement Fund	10,000	CIP - SDC MANUAL UPDATE	10,000	710-50-756	
				10,000		
711	Streets SDC Improvement Fund	10,000	CIP - SDC MANUAL UPDATE	10,000	711-50-756	
				10,000		
720	Water SDC Reimbursement Fund	10,000	CIP - SDC MANUAL UPDATE	10,000	720-50-756	
				10,000		
721	Water SDC Improvement Fund	510,000	CIP - SDC MANUAL UPDATE	10,000	721-50-756	
			CIP - 1MG TANK REHABILITATION	250,000	721-50-757	
			CIP - 2MG TANK REHABILITATION	250,000	721-50-758	
				510,000		
730	Sewer SDC Reimbursement Fund	10,000	CIP - SDC MANUAL UPDATE	10,000	730-50-756	
				10,000		
731	Sewer SDC Improvement Fund	10,000	CIP - SDC MANUAL UPDATE	10,000	731-50-756	
				10,000		
910	Electric Fund	100,000	CIP - SHOP SITE PREPARATION	100,000	910-84-762	
			200,000	CIP - UNDERGROUNDING PROJECTS	200,000	910-84-779
			100,000	CIP - STREET LIGHTING	100,000	910-84-784
			100,000	SERVICE TRUCK	100,000	910-84-786
			150,000	MATERIAL TRUCK	150,000	910-84-787
				650,000		
941	Water Plant Improvement Fund	502,815	CIP - MASTER PLN / FAC IMP PLN	10,000	941-84-754	
				10,000		
942	Water Plant Improvements Fund	922,716	CLARIFIER 2	912,716	942-84-751	
				912,716		
952	Wastewater Plant Imp Fund	600,000	CIP - HEADWORKS	600,000	952-84-751	
			1,985,000	CIP - FILLMORE AVE PUMP STA	1,985,000	952-84-752
			100,000	CIP - PLANT UV IMPROVEMENTS	100,000	952-84-753
			936,152	CIP - I&I STUDY PROJ. 4, 5, 9, 11	936,152	952-84-754
				3,621,152		
TOTAL CITY CAPITAL IMPROVEMENT				6,077,172		

URBAN RENEWAL AGENCY BUDGET

CHAPTER 5

BUDGET MESSAGE	Page 138
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DISTRICT 2	Page 144

City of Bandon 2023-2024 Annual Budget

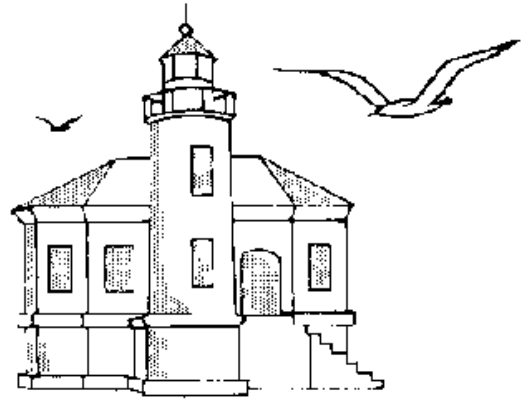
URBAN RENEWAL AGENCY DISTRICT #1 AND #2

DATE April 24, 2023

TO Urban Renewal Agency
Budget Committee

FROM Dan Chandler,
Urban Renewal District Manager
and Budget Officer

SUBJECT Fiscal Year 2023-2024
Urban Renewal Budget Message



The City of Bandon has two Urban Renewal Areas. Area 1 was established in 1987 and encompasses Old Town, the Woolen Mill area and the South Jetty. Area 2 was established in 1990 and encompasses City Park, the surrounding residential neighborhoods, and 11th Street. The combined total proposed Fiscal Year (FY) 2023-24 Urban Renewal budget for Area 1 and Area 2 is \$1,900,216.

If time and resources allow, we intend to commence updates to both urban renewal plans over the next two fiscal years.

URBAN RENEWAL AREA 1

The total proposed budget for Area 1 is \$922,200, which is \$336,510 less than the previous fiscal year budget of \$1,258,710. Projects accounting for the differences includes the beginning of the endcaps for the South Jetty Park trail.

As required by Measure 50 implementation regulations, a Substantial Amendment was made to the Urban Renewal Plan in 1998. That amendment set the maximum amount of indebtedness at \$5,375,225 for Area 1. In 2012, another Substantial Amendment was prepared and approved for the Area 1 Plan, which added projects and increased the maximum amount of indebtedness to \$12,003,980. The increase did not raise property tax rates but was accomplished by extending the time Area 1 will continue to collect revenues from the overlapping taxing districts by 12 years, from 2021 to 2033.

The proposed budget includes proposed Materials and Services expenditures of \$154,150 and includes Legal, Consulting, Audit, Accounting, Administrative, and Planning Services costs. The Capital portion of the budget is \$365,359, which includes \$70,000 for the Façade/Sign Loan Program and \$295,359 for other Capital projects.

The total Debt Service budget is \$402,691, including \$202,691 for debt service principal and interest payments, and \$200,000 for Bond Reserve (additional principal and interest), which serves as a reserve for subsequent fiscal years.

City of Bandon 2023-2024 Annual Budget

URBAN RENEWAL AGENCY DISTRICT #1 AND #2

URBAN RENEWAL AREA 2

The total proposed budget for Area 2 is \$978,016, which is \$111,660 lower than the previous fiscal year budget of \$1,089,676.

As required by Measure 50 implementing regulations, a Substantial Amendment was made in 1998 to the Urban Renewal Plan. That amendment set the maximum amount of indebtedness at \$7,314,821 for Area 2. In 2012, a Minor Amendment was approved for the Area 2 Plan, which added eligible projects, but as a “minor amendment” did not increase the maximum amount of indebtedness beyond \$7,314,821.

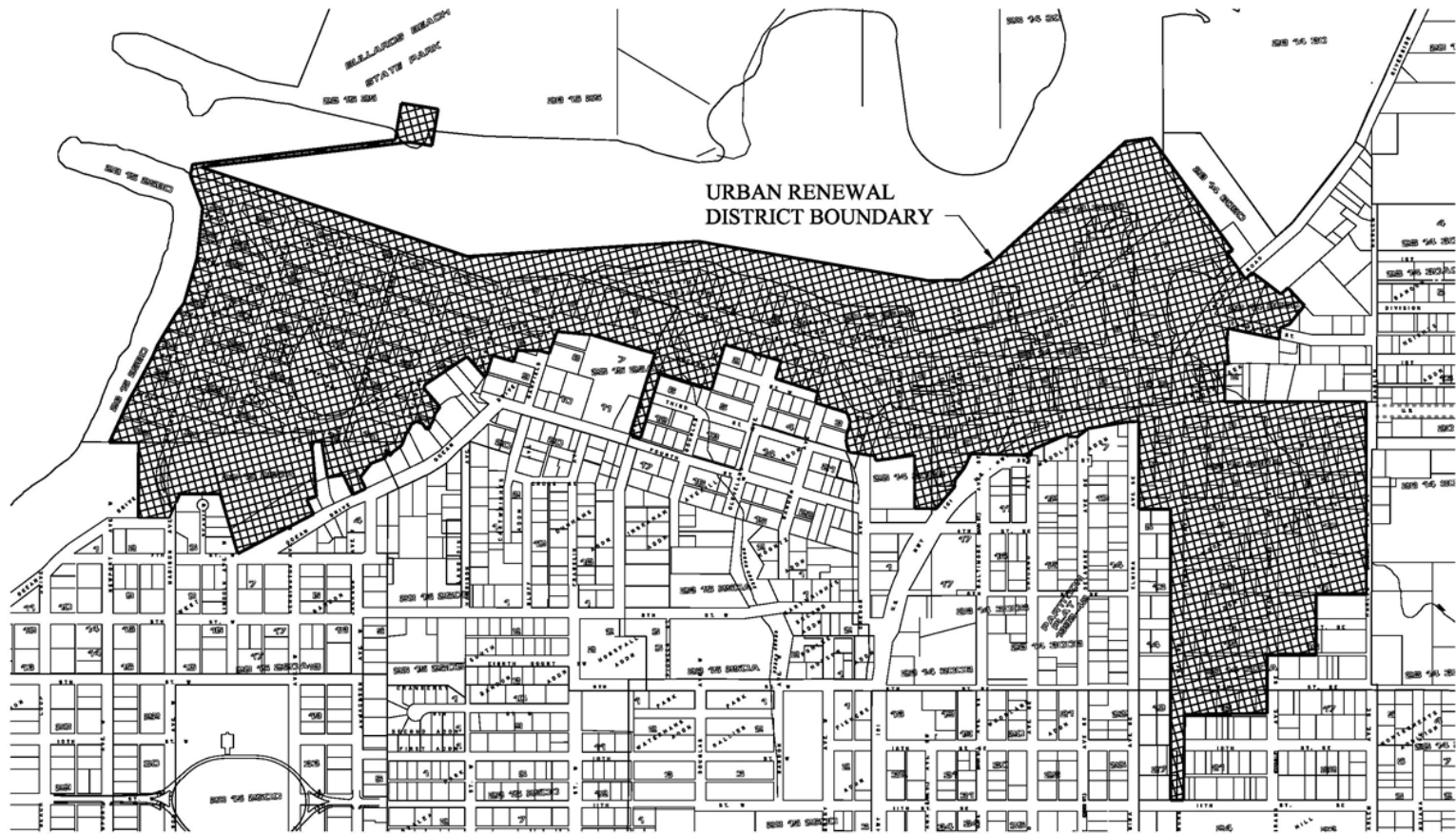
The proposed budget includes Materials and Services expenditures of \$87,622 and includes Consulting, Audit, Accounting, Administrative and Planning Services, and other Miscellaneous expenditures.

The Capital portion of the proposed budget is \$890,394 which is intended to address Capital projects within the UR District.

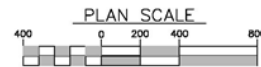
The UR District has no Debt Service payments scheduled for FY 2023-24 as the final bond payment was made in FY 2022-23.

City of Bandon 2023-2024 Annual Budget

URBAN RENEWAL AGENCY DISTRICT MAPS

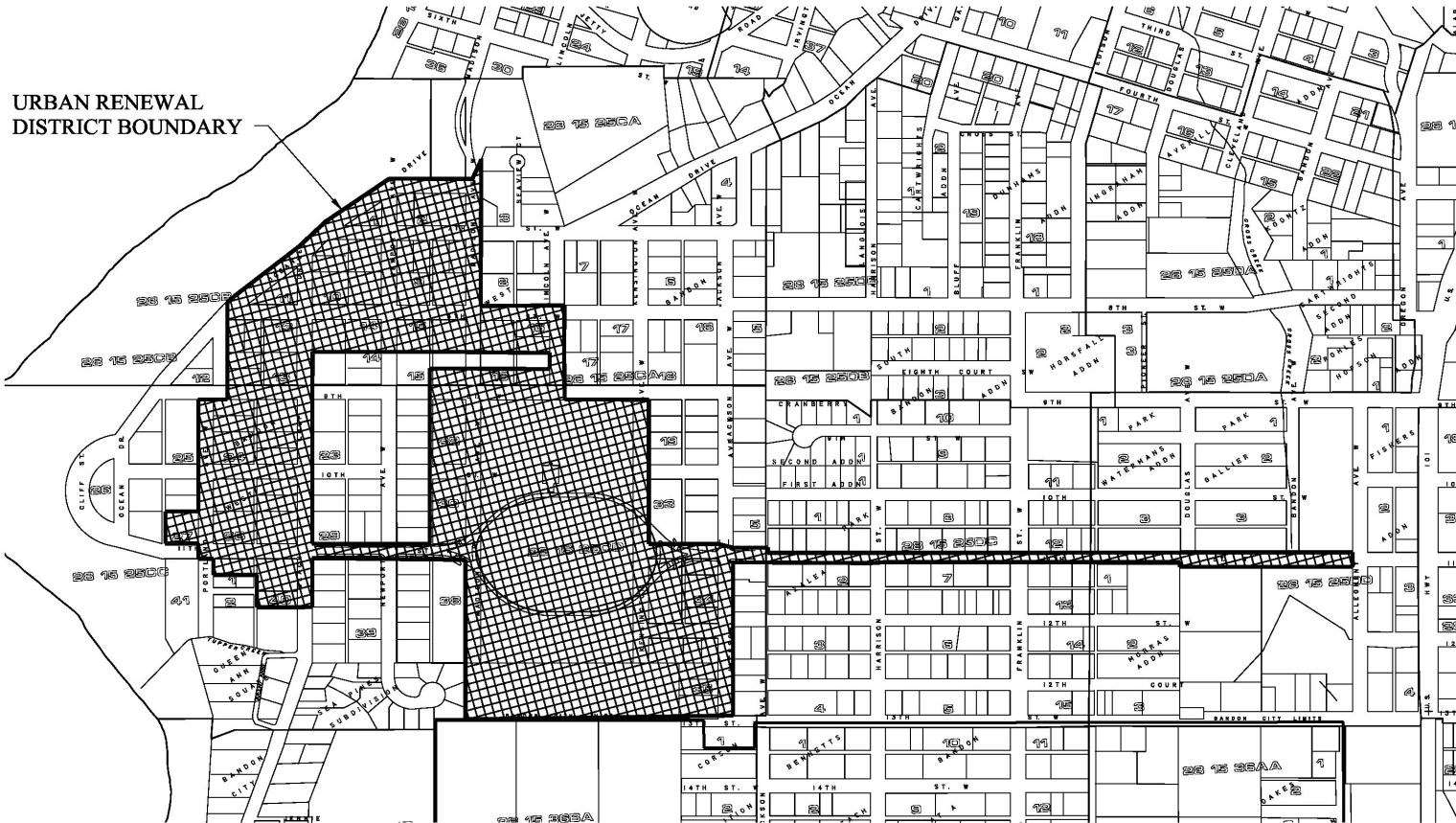


**URBAN RENEWAL
DISTRICT NO. 1**



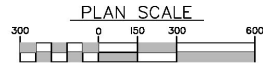
City of Bandon 2023-2024 Annual Budget

URBAN RENEWAL AGENCY DISTRICT MAPS



URBAN RENEWAL
DISTRICT BOUNDARY

**URBAN RENEWAL
DISTRICT NO. 2**



City of Bandon 2023-2024 Annual Budget

URBAN RENEWAL AGENCY DISTRICT #1

REVENUES AND OTHER RESOURCES

DETAIL

URBAN RENEWAL DIST #1 (560)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
TAXES						
TAXES - CURRENT PROPERTY TAXES	560-401-00	366,143	365,140	368,791	368,791	368,791
TAXES - PRIOR PROPERTY TAXES	560-402-00	19,936	20,285	14,000	14,000	14,000
TOTAL TAXES		386,079	385,425	382,791	382,791	382,791
INTERGOVERNMENTAL						
IN LIEU OF TAX-OTHER	560-439-05	0	12,602	12,602	12,602	12,602
TOTAL INTERGOVERNMENTAL		0	12,602	12,602	12,602	12,602
MISCELLANEOUS						
MISC - INTEREST INCOME	560-450-00	6,580	3,500	5,850	5,850	5,850
OTHER	560-489-00	888	0	0	0	0
OTHER REVENUE	560-461-09	0	0	250	250	250
TOTAL MISCELLANEOUS		7,468	3,500	6,100	6,100	6,100
TOTAL OTHER RESOURCES		393,547	401,527	401,493	401,493	401,493
FUND BALANCE						
BEGINNING BALANCE	560-400-00	1,472,882	857,183	520,707	520,707	520,707
TOTAL FUND BALANCE		1,472,882	857,183	520,707	520,707	520,707
GRAND TOTAL URBAN RENEWAL DIST #1 (560)		1,866,429	1,258,710	922,200	922,200	922,200

City of Bandon 2023-2024 Annual Budget

URBAN RENEWAL AGENCY DISTRICT #1

EXPENDITURE DETAIL

URBAN RENEWAL DIST #1 (560)

EXPENDITURES	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MATERIALS AND SERVICES:						
LEGAL COST	560-50-628	1,055	5,000	5,000	5,000	5,000
CONSULTING SERVICES	560-50-660	34,579	30,000	55,000	55,000	55,000
AUDIT SERVICES	560-50-662	5,000	9,338	9,500	9,500	9,500
ACCOUNTING SERVICES	560-50-663	10,000	11,500	12,300	12,300	12,300
ADMINISTRATIVE SERVICES	560-50-664	30,000	34,500	35,850	35,850	35,850
PLANNING SERVICE FEE	560-50-665	8,000	8,000	8,250	8,250	8,250
PUBLIC WORKS SERVICE FEE	560-50-667	8,000	8,000	8,250	8,250	8,250
OTHER	560-50-749	32,030	20,000	20,000	20,000	20,000
MATERIALS AND SERVICES		128,665	126,338	154,150	154,150	154,150
CAPITAL OUTLAY:						
CIP - WORKFORCE HOUSING PROJ	560-50-852	0	0	0	0	0
FACADE/SIGN LOAN/GRANT	560-50-856	7,590	70,000	70,000	70,000	70,000
URBAN RENEWAL CAP PROJECTS	560-50-877	544,661	49,257	295,359	295,359	295,359
SOUTH JETTY TRAIL - EDISON E.C	560-50-879	2,900	275,000	0	0	0
SOUTH JETTY TRAIL - JETTY E.C.	560-50-880	3,476	150,000	0	0	0
11TH STREET DRAINAGE IMPROV	560-50-881	0	0	0	0	0
MASONIC LODGE GRANT MATCH	560-50-882	57,731	0	0	0	0
TOTAL CAPITAL OUTLAY 560 URA 1		616,357	544,257	365,359	365,359	365,359
DEBT SERVICE:						
2012 GO BOND INTEREST	560-50-890	46,531	0	38,681	38,681	38,681
2012 GO BOND PRINCIPAL	560-50-891	100,000	0	110,000	110,000	110,000
BOND RESERVE (1 YR PMT)	560-50-892	0	200,000	200,000	200,000	200,000
LOAN INTEREST	560-50-895	19,300	60,264	23,180	23,180	23,180
LOAN PRINCIPAL	560-50-896	30,112	135,329	30,830	30,830	30,830
TOTAL DEBT SERVICE		195,943	395,593	402,691	402,691	402,691
CONTINGENCIES & RESERVES:						
CONTINGENCY	560-50-980	0	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		0	0	0	0	0
TOTAL EXPENDITURES		940,965	1,066,188	922,200	922,200	922,200
FUND BALANCE						
ENDING FUND BALANCE	560-50-999	0	192,522	0	0	0
TOTAL FUND BALANCE		0	192,522	0	0	0
GRAND TOTAL URBAN RENEWAL DIST #1 (560)		940,965	1,258,710	922,200	922,200	922,200

City of Bandon 2023-2024 Annual Budget

URBAN RENEWAL AGENCY DISTRICT #2

REVENUES AND OTHER RESOURCES

DETAIL

URBAN RENEWAL DIST #2 (570)

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
TAXES						
TAXES - CURRENT PROPERTY TAXES	570-401-00	175,824	173,844	175,582	175,582	175,582
TAXES - PRIOR PROPERTY TAXES	570-402-00	9,643	9,812	6,420	6,420	6,420
TOTAL TAXES		185,467	183,656	182,002	182,002	182,002
INTERGOVERNMENTAL						
IN LIEU OF TAX-OTHER	570-439-05	0	2,139	166	166	166
TOTAL INTERGOVERNMENTAL		0	2,139	166	166	166
MISCELLANEOUS						
MISC - INTEREST INCOME	570-450-00	5,084	4,515	6,940	6,940	6,940
TOTAL MISCELLANEOUS		5,084	4,515	6,940	6,940	6,940
TOTAL OTHER RESOURCES		190,551	190,310	189,108	189,108	189,108
FUND BALANCE						
BEGINNING BALANCE	570-400-00	858,665	899,366	788,908	788,908	788,908
TOTAL FUND BALANCE		858,665	899,366	788,908	788,908	788,908
GRAND TOTAL URBAN RENEWAL DIST #2 (570)		1,049,216	1,089,676	978,016	978,016	978,016

City of Bandon 2023-2024 Annual Budget

URBAN RENEWAL AGENCY DISTRICT #2

EXPENDITURE DETAIL

URBAN RENEWAL DIST #2 (570)

EXPENDITURES

	ACCOUNT NO	2021-22 ACTUAL	2022-23 BUDGET	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
MATERIALS AND SERVICES:						
CONSULTING SERVICES	570-50-660	2,560	15,000	35,000	35,000	35,000
AUDIT SERVICES	570-50-662	2,500	4,662	4,662	4,662	4,662
ACCOUNTING SERVICES	570-50-663	10,000	11,470	12,760	12,760	12,760
ADMINISTRATIVE SERVICES	570-50-664	18,000	20,730	21,200	21,200	21,200
PLANNING SERVICE FEE	570-50-665	7,000	7,000	7,000	7,000	7,000
PUBLIC WORKS SERVICE FEE	570-50-667	7,000	7,000	7,000	7,000	7,000
OTHER	570-50-749	0	0	0	0	0
MATERIALS AND SERVICES		47,060	65,862	87,622	87,622	87,622
CAPITAL OUTLAY:						
CIP - BALLFIELD IMPROVEMENTS	570-50-786	0	0	0	0	0
MISCELLANEOUS CAPITAL PROJECTS	570-50-874	0	1,009,403	890,394	890,394	890,394
TOTAL CAPITAL OUTLAY		0	1,009,403	890,394	890,394	890,394
DEBT SERVICE:						
BOND RESERVE (1 YR PMT)	570-50-892	0	0	0	0	0
LOAN INTEREST	570-50-895	1,035	210	0	0	0
LOAN PRINCIPAL	570-50-896	27,790	14,201	0	0	0
TOTAL DEBT SERVICE		28,826	14,411	0	0	0
CONTINGENCIES & RESERVES:						
CONTINGENCY	570-50-980	0	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		0	0	0	0	0
TOTAL EXPENDITURES		75,886	1,089,676	978,016	978,016	978,016
FUND BALANCE						
ENDING FUND BALANCE	570-50-999	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0
GRAND TOTAL URBAN RENEWAL DIST #2 (570)		75,886	1,089,676	978,016	978,016	978,016