



CITY OF BANDON

RESOLUTION NUMBER 23-03

ADOPTED: 6 February 2023

PASSED: 6-0-0

REJECTED 0

OPPOSED 0

ABSTAINED 0

EFFECTIVE: 6 February 2023

June Hinojosa, City Recorder.

RESOLUTION NO. 23-03

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE
CITY OF BANDON, OREGON, ADOPTING AN UPDATED FY2022-2023 FEE SCHEDULE
FOR PLANNING AND ZONING APPLICATIONS

WHEREAS, the City Council adopted a Planning Department Fee Schedule for FY2020-2021 through Resolution 20-19 and for FY21-22 through Resolution 21-16; and

WHEREAS, because fees do not cover costs, city taxpayers and ratepayers are subsidizing new development from which they receive minimal benefit; and

WHEREAS, because the planning department provides services and benefits to taxpayers, it is important; to balance funding between development fees and tax revenue; and

WHEREAS, the Mayor and City Council find that the attached update of the schedule of application fees provides an appropriate balance of charges for development review and incorporates fees for services previously unaccounted for:


NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Bandon that the schedule of fees attached as Exhibit A is adopted effective as of the date of this resolution.

ADOPTED by the City Council this 6th day of February 2023.



Mary Schamehorn, Mayor

Attest:



June Hinojosa
City Recorder

2022 – 2023 PLANNING DEPARTMENT FEE SCHEDULE	
Planning Action	Fee
General	
Records Request	Hourly Rate + Cost of materials
Research Request (greater than 5 minutes)	Hourly Rate + Cost of materials
Pre-Application Meeting	\$250
GIS Maps	\$25
Public Hearing Notices and Publication	Actual Cost
Third Party Review (Engineering, geotechnical or soils report, etc.)	Actual Cost
Permit Extension (Administrative Approval)	\$200
<u>Permit Extension (Planning Commission Approval)</u>	<u>Actual Cost</u>
Re-Submittal Review Fee	30% of original application fee
<u>Required or Re-inspection Fee</u>	\$50
<u>Missed Inspection Fee</u>	<u>\$250</u>
After-the-fact Permit	\$500
Outside City Water Service Request	\$95
Vacation*	\$500
Street Opening*	\$500
<u>LUCS/No Permit Needed Review</u>	<u>\$95</u>
<u>New or Change of Address</u>	<u>\$47</u>
<u>Code Interpretation</u>	<u>\$200</u>
TYPE I	
Residential Zoning Compliance Review	
Temporary Structure + Other Type I Review	\$50
Minor Decision -Type I	\$200
Residential Structure Under 1500 square feet	\$500
Residential Structure 1501 - 2500 square feet	\$750
Residential Structure 2501 - 3499	\$1,250
Residential Structure 3500 square feet and up	\$2,500
Commercial Zoning Compliance Review	
Temporary Structure + Other Type I Review	\$75
Accessory Structure/Remodel Under 200 square feet	\$300
Accessory Structure/Remodel Over 200 square feet – or new connections	\$500
Commercial Structure Up to 3500 square feet	\$2,000
Commercial Structure 3501 – 10,000 square feet	\$2,500
Commercial Structure 10,001 or more	\$3,000
Home Occupation Permit	\$300
<u>Mobile Food Unit Type I</u>	<u>\$125</u>
<u>Mobile Food Unit Type II</u>	<u>Actual Cost (\$500 Base Fee)</u>
Sign Permit	\$100
Certificate of Appropriateness	\$100
Property Line Adjustment*	\$350 per adjustment
Final Plat Review	Actual Cost
TYPE II	
Plan Review	
Residential	Actual Cost + (\$500 Deposit) <u>Base Fee</u>
Commercial	Actual Cost + (\$1,000 Deposit) <u>Base Fee</u>

Subdivision Tentative Plan*	Actual Cost + (\$1,600 and \$200/lot Deposit Base Fee)
Partition*	Actual Cost + (\$1,000 and \$100/lot Deposit Base Fee)
<u>Adjustment</u>	Actual Cost (\$250 Base Fee)
Appeal of a Type II Decision	\$250
TYPE III	
Planned Unit Development (PUD)	Actual Cost + (\$2,750 and \$200/unit Deposit Base Fee)
Variance	Actual Cost + (\$500 Deposit Base Fee)
Conditional Use Permit*	Actual Cost + (\$0750 Deposit Base Fee)
RV/Manufactured Dwelling Park	Actual Cost + (\$500 and \$100/unit Deposit Base Fee)
Appeals	
	Actual Cost + \$250 or half of original fee, up to \$1,000 Deposit
TYPE IV	
Annexation*	\$3,750
Zoning Code Amendment (text/map)*	\$3,000
Comprehensive Plan Amendment*	\$3,500
Combined Map/Plan Amendment*	\$3,700

* Pre-Application is required; *may be required for other applications at the discretion of the Planning Manager.*

* Residential ~~dwelling structures~~ include single-family, duplex, triplex, multi-family, ~~ADUs~~, and additions.

* Deposits may be adjusted by the Planning Director or Planning Manager when applications are consolidated into a single process or if an application presents unusual complexity due to size, location, or other factors as determined by the Planning Director or Planning Manager.

* Applicants pay all costs for required engineering, geotechnical, or soils report review, plus deposit as determined by the Planning Director or Planning Manager.

* The hourly rate shall be determined on an annual basis by the City Manager or his designee.

* All fees are nonrefundable

* The 2022-2023 FY hourly rate is: \$ ~~95.00~~125.00