

City of Bandon

CITY COUNCIL AGENDA DOCUMENTATION	DATE: January 3 rd , 2022
SUBJECT: Planning Department Report	ITEM NO: 6.3.5

BACKGROUND: The Planning Department continues to work on a variety of projects and applications and this report provides a summary of those efforts.

Planning Applications YTD

Single Family Dwelling	Commercial ZC	CUP	Plan Reviews	Accessory or Additions	Other
58	7	10	36	45	33

Year-to-date the Planning Department has received 190 applications, fifty-eight (58) of which are for new single-family dwellings. Despite no longer requiring permits for fences and small sheds, the number of overall applications remained the same as previous years, with increases primarily in zoning compliance for new homes and commercial structures. Staff expect that home construction will continue to occur at the same rate into 2022, however without further land divisions, lots may become scarcer in the new year.

Planning Fees Collected in November 2021

	Nov	YTD
Total Fees	\$8,150	\$53,551.15

The Planning Department has over 50% of expected revenue collected with only 42% of the fiscal year elapsed. Last month, the Council adopted a resolution that aligned the Planning Department with statewide requirements for permit applications involving housing. This eliminates nearly all Plan Reviews for residential projects, unless the site is subject to the City's Hazard Overlay Zone, which will affect the department revenue. However, Plan Reviews are billed at actual cost, so while our overall numbers may decrease, the actual cost (staff time and noticing) to the department will not.

Commissions:

The Parks & Recreation Commission meeting in December was cancelled due to lack of quorum. The Commission will reconvene in January to discuss grant applications, work plan for 2022, and bicycle rack locations.

The Planning Commission met in December for two public hearings and the adoption of Findings for the variance request on Caryll Court. The first hearing was for a request to partition a lot on 8th

Street next to the community garden and include a flag lot. The Planning Commission and applicant discussed this request at the meeting and determined that there may be a better configuration for the parcels that meets both the city's desired development patterns and the applicant's needs. The application will be re-noticed for the January meeting with the new request. The second hearing was for a request to site a two-dwelling residence in the C-2, General Commercial Zone. The application was unanimously approved, and Findings will be adopted at the January meeting.

Project Updates

- **Grants:** The City received a grant for \$3,500 from Cycle Oregon to install new bike racks. Proposed locations include the Face Rock Creamery parking lot, the South Jetty, the City Park Playground, and a location TBD near McKay's Market. Christine Hall, Parks & Recreation Commission Chair and Friends of Bandon Parks member also received an additional \$3,000 in funding for bike racks
- **Tree City USA:** Staff submitted the annual application to retain our Tree City USA status. With the increased focus on tree health, the City's per capita expenditure increased this year to \$8.50. We also applied for a Growth Award to highlight our work on the Reforestation Plan and in Johnson Creek Park.
- **Holiday Lights Contest:** The Planning Department helped put together a Holiday Lights Contest for the community, which was received with much delight and appreciating. With over 40 different participating residences and businesses, the community was invited to select their winners. Thank you to all who participated and congratulations to our winners: 1st Commercial, Billy Smoothboards; 2nd Commercial, Ace Hardware; and 3rd Commercial Wilson's Market & 1st Residential, 140 Michigan Ave SE; 2nd Residential, 830 9th St SW; and 3rd Residential, 1187 11th St SE.

SUBMITTED BY:

Dana Nichols

Dana Nichols, *Planning Manager*