



City of Bandon

555 Hwy 101, PO Box 67
Bandon, OR 97411
(541) 347-2437

Bandon by the Sea

CITY COUNCIL CONSENT AGENDA	DATE: 1/1/2024
SUBJECT: LIBRARY	ITEM NO: 3.2

BACKGROUND:

1. The Coos Library Board provided cities in our county with a recommended revised library allocation formula and transition plan in order to solicit feedback from stakeholders. Their current plan is to present the final recommendation to the county commissioners this March. Should it be accepted, implementation would begin in FY24/25.
2. The Bandon Library Friends and Foundation Lifetime Members Club will be donating \$12,950 to the Bandon Library to assist with utility costs! The BLFF's ongoing yearly support is very appreciated!
3. The library hosted an ornament making day on December 9th. Several families attended the festive program. Afterward we had requests for an ongoing craft table in the adult and teen section. We plan to make it happen!
4. Beginning this month, the library will be facilitating a storytelling cafe the first Friday of the month. Staff member Jan Ayers attended an intensive training last year in preparation of the new program.
5. Ongoing programs: Bandon Art Gallery exhibits, Ukulele Play-and-Sing Along, Chess Club (all age), Adult Chess Club, BLFF Book Club, preschool storytime, Washed Ashore kid's drop-in STEAM club, Washed Ashore storytime, Friday Freewriting, open Apple Lab, drop-in board games sponsored by the BLFF, plastic collection, and storytelling café (new).
6. Upcoming special programs: Astronomy presentation with Dr. Coyner of SWOCC (NASA Solar System Ambassador) January 18 at 6pm, and a Celtic Harp concert (Aryeh Frankfurter and Lisa Lynne) February 16 at 7pm.

7. The next Library Advisory Board meeting: Thursday, February 15th at 11:30am.

8. Most checked out book: *People We Met on Vacation* by Emily Henry and *Demon Copperhead* by Barbara Kingsolver

FISCAL IMPACT: None

RECOMMENDATION: None

SUBMITTED BY:

Christine Kingsbury, Bandon Library Director

Ornament making at the library





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Bandon Library Board Minutes – 8/16/2023 at 2pm

1. Attendance: Sheri Wright, Karen Thomas, Horty Joyce, and Christine Kingsbury (Secretary/Library Director). Meeting called to order at 2:05pm by Sheri Wright.
2. Minutes of previous meeting: Minutes were unanimously approved.
3. Reports:
Library Director's Report: (Christine Kingsbury – new library director as of 1/3/2022)
 - Youth Summer Reading 2023 is wrapping up. This year's theme focused on exploring art, nature and science. In July, the library held 35 programs with over 500 attendees. Over 60 youth participated in the reading incentives and logged 10,220 minutes of reading.
 - Recent programs include Sapphire Farms storytime, Oregon Rocks (Museum of Natural and Cultural History), Shoreline Education Awareness/US Fish and Wildlife Service presentations, Dog Rescue storytime, mosaic making, Coos Art Museum presentation, South Slough nature storytime, Washed Ashore storytime and STEAM, SMART reading storytime and book giveaway, Southcoast Chess Tournament, memoir writing, and annual mosaic exhibit.
 - Ongoing programs include Farm to Family produce giveaway, weekly storytime, monthly South Slough storytime, chess club, open board games, Apple Lab, BLFF book club, Friday Freewriting, ukulele play-and-sing-along, Washed Ashore storytime and STEAM club and Bandon Library Art Gallery exhibits.
 - New program for August: StoryWalk scavenger hunt (all age)
 - Fall new program ideas include teen art night, escape room, storytelling (adults), and partnering with Bandon Recycles on a new recycling program.
 - The library has been awarded the Public Library Association Digital Learn Incentive grant which provides \$6000 towards computer educational workshops and related equipment to libraries. Workshops will be held Sept 12 – Oct 17.

- The Coos County Library Board allocation committee is still working on a new distribution formula. Bandon has formally proposed an option and requested it be reviewed at the next meeting. The last meeting was canceled and no new meeting has been scheduled yet.
- The library was able to purchase several new bilingual books for the children's department through funding provided by the Lifetime Members Club.
- The city is in the process of hiring a new city manager as our current manager is retiring. We are very sad to see our current city manager retire and wish him all the best.

Thomas – Committee for Community Involvement (CCI) report:

- No new information to report. The next meeting will be in September.

4. Action Items: Policy Review

Kingsbury provided a copy of the Administration of Memorial Fund Policy for review. Revisions were made. A motion to accept the Administration of Memorial Fund Policy was made by Thomas and seconded by Joyce. The revised Administration of Memorial Fund Policy was unanimously approved. Kingsbury provided a copy of the Records Retention Policy. Revisions were made and a motion to accept the policy was initiated by Joyce and seconded by Thomas. The revised Records Retention Policy was unanimously approved. Updated copies of the City of Bandon Volunteer Policy and Library Bill of Rights were provided.

5. New Business:

Kingsbury provided an update on the Coos Library Board Allocation Committee's work on a new allocation formula. Currently, the committee is working on how to transition into the new formula should the formula be accepted. The allocation meeting scheduled at the end of June was canceled and no new meeting time has been scheduled.

Discussion was made on ways to help administer meeting room policy that is not being followed by people renting the room. Kingsbury will rework the policy to come up with protocol and present it to the board at the next meeting.

6. The next Library Advisory Board meeting is scheduled for Wednesday, October 11, 2023 at 2pm in the Sprague Room of the Bandon Library. Meeting adjourned at 3:06 pm.

BANDON LIBRARY**Nov-23 Fiscal YTD**

Checkouts/Renewals	7006	34225
Items withdrawn	461	1502
Items Added	145	931
Item Sharing - Coastline		
Borrowed	810	4192
Loaned	996	4893
Programs		
Program Attendance	47	199
	719	2962
Library Cards		
Library Visits	22	115
	4002	19455