



City of Bandon

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Bandon by the Sea

CITY COUNCIL CONSENT AGENDA	DATE: 5/06/2024
SUBJECT: Planning Department Report	ITEM NO: 3.5

BACKGROUND:

The Planning Department continues to work on a variety of projects and applications and this report provides a summary of those efforts.

General Updates:

- The Planning Commission considered a request for a similar use determination of an “amusement arcade” to be located in the Old Town Commercial Zone and discussed their annual work program at their April meeting. The Planning Commission and City Council will meet in a joint session on May 13th at 1:30 pm to discuss planning priorities and to hear an update about the Transportation System Plan.
- The City was notified that we have been selected to receive technical assistance from the Department of Land Conservation and Development to prepare housing code updates. These will include provisions for “missing middle” housing, as well as address any portions of our code that are inconsistent with current standard laws around clear and objective standards.
- The Planning Department has made it through the first round of an application for a RARE AmeriCorps member (Resource Assistance for Rural Environments). If we are selected, they will serve 11 months in Bandon, starting in September. If selected for the final round, we will have the opportunity to interview candidates in late June.
- Staff are working on an update to the Residential Development Permit that will be available at that start of the fiscal year. We are combining the Planning and Public Works permits for new single-family and duplex dwellings to create a more comprehensive, yet overall, more efficient process for those looking to build a new home. We hope this process alleviates some or all of the issues we hear about from new residents and other staff.

- The Planning Commission has requested information about the City's Host Compliance program, which we intend to provide during an upcoming work session. In light of the shared interest in the usefulness of this program, staff provides the following statistics:
 - The City received five (5) compliance calls in the last 30 days and 39 calls total since implementation.
 - The City has mailed three (3) letters to parties identified in the program as violating the VRD code. Each resulted in compliance.
 - One occurrence of an unpermitted VRD resulted in a Municipal Code citation and payment of back taxes.
 - There are currently unpermitted Vacation Rentals that are being investigated by Planning and Code Compliance staff.

FISCAL IMPACT:

Planning Applications in 2024

Housing Units*	Land Divisions	Variance/ Adjustment	Accessory Structures	CUP	Other
10	2	1	6	3	4

* Represents the number of units in total. An SFD is one, a Duplex is two, etc.

Planning Fees Collected in FY23

	Last FY	July-Dec	Jan	Feb	March	April	Total
Total Fees	\$61,465	\$19,011	\$4,964	\$3,489	\$4,366	\$9,305	\$31,830

RECOMMENDATION:

Informational report to be approved as part of the consent agenda.

SUBMITTED BY:

Dana Nichols

Dana Nichols, Planning Director