



# City of Bandon

555 Hwy 101, PO Box 67  
Bandon, OR 97411  
(541) 347-2437

*Bandon by the Sea*

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Torrey Contreras, City Manager 

**DATE:** May 6, 2024

**SUBJECT: NO. 4.2 ADDENDUM - REQUEST OF THE CITY COUNCIL OF THE CITY OF BANDON TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH THE DYER PARTNERSHIP, ENGINEERS & PLANNERS, INC. FOR PROFESSIONAL CONSULTING SERVICES FOR A PERIOD OF THREE YEARS.**

### BACKGROUND:

The attached information is being provided as an addendum to Agenda Item No. 4.2. The referenced information is a rating sheet that was used by the City's selection committee deeming The Dyer Partnership, Engineering & Planners, INC as the preferred engineering consultant for the City of Bandon (see Attachment – Engineering RFP Score Summary). A total of four proposals were submitted in response to the City's RFP, including The Dyer Partnership, Civil West, Justin Wilson, and SHN. However, Justin Wilson and SHN were deemed non-responsive and were eliminated from consideration.

According to the Engineering RFP Score Summary, The Dyer Partnership received the highest score with 147 points, surpassing Civil West by nine points, as they scored 138 points in total.

Attachment: 1. Engineering RFP Score Summary

### Engineering RFP Score Summary

Dyer Partnership	Score	Weight	Total
Qualifications	15	3	45
Experience	15	4	60
Staffing Plan	14	2	28
References	14	1	14
<b>Total</b>			147

Civil West	Score	Weight	Total
Qualifications	15	3	45
Experience	12.5	4	50
Staffing Plan	14.5	2	29
References	14	1	14
<b>Total</b>			138

Justin Wilson deemed non-responsive

SHN deemed non-responsive.