



**APPLICATION FOR PUBLIC WORKS PERMIT FOR WORK
WITHIN A PUBLIC RIGHT-OF-WAY**

CITY OF BANDON
P.O. BOX 67 BANDON, OR 97411
PH: (541)347-2437 FAX: (541)347-1269

DATE SUBMITTED:

PERMIT #

PROPERTY OWNER

Please print or type all information

PROPERTY OWNER:

PHONE:

MAIL ADDRESS:

CELL PHONE:

APPLICANT IF DIFFERENT FROM PROPERTY OWNER

APPLICANT:

PHONE:

MAIL ADDRESS:

CELL PHONE:

CONTRACTOR OR PERSON ACTUALLY DOING THE WORK

NAME:

PHONE:

MAIL ADDRESS:

CELL PHONE:

PROPERTY DESCRIPTION

SUBDIVISION NAME:

BLOCK:

LOT:

MAP #:

TAX LOT #:

ZONE:

DEVELOPMENT INFORMATION

STREET ADDRESS:

DESCRIPTION OF WORK BEING DONE:

DATES WORK WILL BE STARTED (Once approved, permit active for one year from "Begin" date):

BEGIN: ____ / ____ / ____

CONDITIONS

1. The applicant/contractor must notify the City at least 48 hours prior to the work commencing so that arrangements can be made with the Police Department, Fire Department, and other City Departments, and so that adjacent property owners can be notified if necessary.
2. The project cannot begin until after the date stated on the bottom of this form. Notification must be given after that date and time.
3. The applicant/contractor shall make an appointment to inspect the project at least 48 hours in advance with Public Works Director or his designate.
4. It is the applicant/contractor's responsibility to notify all utilities prior to street cutting or digging, and to provide adequate signing and traffic control.
5. All affected utility lines, streets, alleys, rights-of-way, and other public property will be restored by the applicant/contractor to equal or better condition than existed prior to the proposed work, and all work will be undertaken in accordance with the approved plans, Bandon Municipal Code 15.20, the Standard Specifications for Public Works Construction, and any other regulations or requirements of the City of Bandon.

ATTACHMENTS

(TO BE PROVIDED PRIOR TO APPROVAL)

PERMIT FEE - The Permit Fee will be in an amount equal to the actual cost of processing the application, reviewing the plans, and inspecting the work. A \$_____ deposit shall accompany this application. An accounting of actual costs will be made when the project is complete, and the difference paid to the City or refunded to the applicant as appropriate.

PLANS - The extent of required plans will depend on the nature of the proposed project. They shall be of sufficient detail to permit review by the City, as determined by the Public Works Director.

PERFORMANCE BOND - A \$_____ performance bond or cash deposit shall be made to insure proper restoration of the right-of-way. If the City has any such expenses, they shall be deducted, and the balance, if any, will be refunded.

LIABILITY INSURANCE - The Contractor or Property Owner SHALL name the City of Bandon as additionally insured on the contractor's liability insurance policy or the property owner's liability insurance policy with a minimum limit of \$1 million per occurrence. When submitting proof of insurance, the address of the project must be listed (The City may request a higher limit if deemed necessary.)

As the Applicant, I state that I have read, understand, and agree to abide by the rules, regulations, requirements, construction standards, and other conditions for using or for doing work within the public right-of-way. I hereby indemnify and hold the City harmless and free of any liability arising out of the proposed work. I further state that the permit being sought is for the purpose stated and no other, unless expressly requested on this application and authorized by this permit.

By signing below, I certify to the best of my knowledge the information contained in this application and attachments is true and accurate.

APPLICANT SIGNATURE:

DATE:

RECEIPTS/APPROVALS

FEE RECEIVED BY:

DATE:

TIME:

TRIBE LETTER REC'D BY:

DATE:

TIME:

BONDS CHECKED BY:

DATE:

TIME:

LIABILITY INS REC'D BY:

DATE:

TIME:

PLANS CHECKED & PERMIT APPROVED BY (PW):

DATE:

TIME:

PERMIT APPROVED BY (ELEC):

DATE:

TIME:

ZC APPROVAL CHECKED BY:

DATE:

TIME:

THIS APPLICATION HAS BEEN APPROVED AS OF:

DATE:

TIME:

COMMENTS: