

Dana Nichols

From: Vickie Crowley <vec@ti.org> on behalf of Vickie Crowley
Sent: Monday, June 6, 2022 10:09 AM
To: Dana Nichols; Dan Chandler; Bandon Planning Department
Cc: Rodomsky, Hui
Subject: Public Testimony -- Council Item 5.5 Public Hearing — Amending BMC
Attachments: CompPlanCitizensInvolvement.pdf; Untitled attachment 00826.html; BMC 2.18 Committee For Citizen Involvement.pdf; Untitled attachment 00829.html

Follow Up Flag: Follow up
Flag Status: Flagged

RE: 5.5 Public Hearing — Amending Titles 16 & 17 of the Bandon Municipal Code

Mayor and Council,

Please accept the letter below for tonight's hearing on the BMC ordinance changes. This letter was submitted nearly a year and a half ago. To date there is still no CCI and still no public workshops being held prior to this hearing. The Comp Plan and BMC provisions are attached.

Sincerely,
Vickie Crowley
1425 Beach Loop
Bandon 97411

From: Vickie Crowley <vec@ti.org>
Subject: For 4.1 Ordinance 1639 – Amending Titles 16 & 17 of the Bandon Municipal Code
Date: March 1, 2021 at 4:44:37 PM PST
To: Denise Russell <drussell@cityofbandon.org>

For 4.1 Ordinance 1639 – Amending Titles 16 & 17 of the Bandon Municipal Code

Dear City Council,

Given the importance of updating our Code and adapting to Bandon's changing needs, public participation is essential. Yet there was no public participation at the commission hearing, no public comments at all.

Statewide Land Use Goal One is the key land use goal. The BMC and Comp Plan implement this goal. They require Bandon have a Committee for Citizen involvement to get people informed and involved in planning.

What measures have been taken to get people involved in these sweeping changes to the Bandon Municipal Code? Invoking your citizens involvement committee is where the process begins and this committee has been left out of the process here and left out for years.

The policy changes occurring with this “process ordinance” have significantly reduced the opportunity for public participation, as noted even by the planning commissioner and city attorney comments at the previous hearing. And there has been no real outreach effort to the community for participation.

The ordinance background material for tonight's hearing claims one advantage to these changes is so that the Commission and Council "can focus on the actual work of gaining community input and planning to create and maintain the kind of city that Bandon wants to be."

Why not start now?

Sincerely,
Vickie Crowley
1425 Beach Loop
Bandon, Oregon

Citizen Involvement Code and Plan Attachments



INTRODUCTION

In a desire to ensure an effective Citizen Involvement Program (CIP), the City Council appointed an ad hoc Committee to review and evaluate the existing program and make recommendations for improvement. The Committee, working with staff and the public, thoroughly reviewed and evaluated existing policies and City practices in conjunction with the Statewide Planning Goals, and made a number of recommendations that are incorporated into this chapter.

The Planning Process

The Planning Commission is primarily responsible for making land use decisions and recommending amendments to the Comprehensive Plan and land use regulations.

The City Council is responsible for policy decisions relating to the planning process and for adopting amendments recommended by the Planning Commission. In addition, the Council is responsible for overseeing and giving direction to the Committee for Citizen Involvement (CCI) to ensure that the goal of the citizen involvement program is being met.

Citizens are responsible for participation in the planning processes, becoming educated about land use issues, and in assisting the City in its evaluation of the planning processes and the Citizen Involvement Program.

The following sections address the Committee for Citizen Involvement, the components of Statewide Planning Goal 1, and contain policy statements and measures to implement the policies. This Chapter constitutes the Citizen Involvement Program (CIP).

COMMITTEE FOR CITIZEN INVOLVEMENT

Membership

The CCI shall be a Standing Committee and have 7 members. These members shall include a member of the City Council, a member of the Planning Commission, two members selected from the City's Standing Committees, and three at large members from the public. Members will be selected and serve in accordance with the Standing Committee rules.

Responsibilities

1. The CCI, under the direction of the City Council, shall ensure that the Citizen Involvement program is being implemented.
2. The CCI shall make an annual written report to the City Council that assesses the

effectiveness and overall implementation of the Citizen Involvement Program. Copies will be distributed to all Standing Committee members.

3. The CCI shall assist citizens and citizen groups in becoming aware of opportunities provided by the Citizen Involvement Program.
4. The CCI shall make recommendations to the City Council for improving the Citizen Involvement Program if necessary.
5. The CCI shall perform such other duties as directed by the City Council.

Meetings

1. The CCI shall meet at least bi-monthly in an open public meeting, and more often if the Councilor the CCI determines it is necessary.
2. The CCI shall conduct its proceedings in accordance with this chapter and Robert's Rules of Order.
3. The CCI will be staffed by the Planning Director or, in his/her absence, the City Manager.

TWO-WAY COMMUNICATION

Policy: To provide mechanisms which will promote effective two-way communication between citizens and the policy/decision makers.

Implementation Measures:

1. All meetings shall be open to the public as required by State law, and as appropriate to the body.
2. All public meetings shall be scheduled at times which are conducive to citizen participation.
3. Appropriate notice of all public meetings shall be given, including the date and agenda of the meeting. Notice shall be given through advertisements in local newspapers and by posting notices in public places. In no case shall a meeting be noticed less than 24 hours before it is scheduled to occur.
4. The City will maintain City Bulletin Boards in public places that contain meeting agendas and other information.
5. The City will actively promote the City website and the City Manager's Newsletter.
6. The CCI will explore the feasibility of implementing a citywide questionnaire program regarding city issues. They will take into account issues such as time, cost, and overall effectiveness.

7. The City Council will host an annual Town Hall meeting to discuss selected topics of interest to the public .
8. The City will continue to develop outreach programs with service clubs, schools, and other organizations in order to provide planning information and education.

CITIZEN INFLUENCE

Policy To provide citizens an opportunity to be involved in the planning process

Implementation Measures:

1. In addition to topics scheduled for discussion, there shall be an opportunity at meetings of public bodies for the public to provide input for items which do not appear on the meeting's agenda.
2. Staff will hold informal, well-publicized educational workshops on proposed revisions to the Comprehensive Plan, Land Development Regulations and other planning topics that have potential widespread impact prior to the hearing. Workshops will be open to the public for participation and discussion. Questions and concerns will be conveyed to the decisionmaking bodies.

TECHNICAL INFORMATION

Policy To ensure that all documents and information which will assist citizens in effectively participating in the planning process are available to the public in an understandable form subject to the requirements of state and local laws.

Implementation Measures:

1. The City shall place appropriate planning documents on the website in a timely manner.
2. The City will continue to develop and implement a citywide Geographic Information System (GIS) for public use.
3. In cooperation with the Bandon Public Library, the City will ensure that planning and technical documents are available for review and checkout at the library. A list of these documents will be posted on the City website.
4. The City will continue to update planning counter materials, maps, and development pamphlets to reflect regulation and policy changes.

FEEDBACK MECHANISMS

Policy To ensure that the governing bodies will respond to citizens land use planning questions and concerns.

Implementation Measures:

1. The City will continue to implement established mechanisms for responding to questions at Council meetings.
2. All specific written questions from citizens will be responded to in writing in a timely fashion, with an initial response not to exceed 20 calendar days from the date of receipt.
3. The City will provide information for the public detailing how to ask questions of the Council or other decision-making body in order to ensure a response.
4. The rationale used by a governing body for making policy decisions shall be recorded and made available for review by the general public.

FINANCIAL SUPPORT

Policy To ensure that there are adequate resources devoted to the Citizen Involvement Program.

Implementation Measures:

1. The City budget shall contain a Citizen Involvement Program line item. The amount budgeted shall be recommended yearly by the CCI. The Planning Director shall include this recommendation in the Planning Department Budget.
2. City staff will assist the CCI in implementing the Citizen Involvement Program and will provide technical assistance to citizens.

Chapter 2.18

COMMITTEE FOR CITIZEN INVOLVEMENT

Sections:

- 2.18.010 Membership
- 2.18.020 Terms of Appointment
- 2.18.030 Responsibilities of the CCI
- 2.18.040 Meetings
- 2.18.050 Implementation

Ordinance History: #1516

2.18.010 Membership

The membership shall consist of seven members. These members shall include a member of the City Council, a member of the Planning Commission, two members selected from the City's Standing Committees, and three at-large members from the general public.

2.18.020 Terms of Appointment

- A. The terms of members of the City Council, Planning Commission and standing committee appointments appointed to the CCI shall expire when their Council, Commission or Committee appointment expires.
- B. At-large members shall be appointed to four year terms. Members will be selected and serve in accordance with the Standing Committee rules.

2.18.030 Responsibilities of the CCI

- A. Under the direction of the City Council, shall ensure that the Citizen Involvement Program is being implemented.
- B. Shall make an annual written report to the City Council that assesses the effectiveness and overall implementation of the Citizen Involvement Program. Copies will be distributed to all Standing Committee members.
- C. Shall assist citizens and citizen groups in becoming aware of opportunities provided by the Citizen Involvement Program.
- D. Shall make recommendations to the City Council for improving the Citizen Involvement Program if necessary.
- E. Shall perform such other duties as directed by the City Council.

2.18.040 Meetings

- A. The CCI shall meet at least bi-monthly in an open public meeting, and more often if the Council or the CCI determines it necessary.
- B. The CCI shall conduct its proceedings in accordance with this chapter and Robert's Rules of Order.
- C. The CCI will be staffed by the Planning Director or, in his/her absence, the City Manager.

2.18.050 Implementation

The measures for responsibilities of the CCI are detailed in the Comprehensive Plan of the City of Bandon, Chapter 1. These measures were evaluated and addressed in conjunction with Statewide Planning Goal #1.