

City of Bandon
Job Description

JOB TITLE: Electric Utility Worker

Exempt (Y/N): No

DEPARTMENT: Electric

SUPERVISOR: Electric Supervisor

WAGE RANGE: \$22.90 to \$35.62

SUMMARY: Maintains distribution of electrical energy from substations and operation and maintenance of substations and distribution lines located at various points throughout electric power system by performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES may include some or all the following:

Handling the tools on the ground for the lineman.

Assist with Inventory Management System.

Meter reading and rereads as required.

Help lineman during dangerous conditions.

Works traffic control when lineman is working near streets and roads.

Performs required maintenance on equipment.

Maintain good public relations with the community.

Required system inspections (lines, substations, machinery, etc.).

Maintain records as needed.

Other duties may be assigned.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

High school diploma or general education degree (GED). One to three months related experience and/or training.

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, procedure manuals, short correspondence and memos. Ability to write routine reports and correspondence. Ability to effectively present information one-on-one, to small groups, to clients, and other employees of the organization.

MATHEMATICAL SKILLS:

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry and to draw and interpret bar graphs.

REASONING ABILITY:

Ability to solve problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS:

Oregon Class "A" Commercial Driver's License (or ability to obtain one within 6 months)
- First Aid/CPR Card - Flaggers' Card.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell.

The employee must frequently lift and/or move up to 100 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee may encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts; in high, precarious places; and in outside weather conditions and is regularly exposed to fumes or airborne particles, risk of electrical shock, and vibration. The employee is occasionally exposed to toxic or caustic chemicals.

The noise level in the work environment is usually very loud.