

# CITY OF BANDON

## Residential Window and ENERGY STAR® Qualified Insulated Door Rebate Application

Complete application and sign/date. All information is required to process rebate(s).

Office Use Only  
Pre-Approval:  
Expiration:  
Rebate:  
Month/Year:  
Single Sq Ft:  
Double Sq Ft:

| CUSTOMER INFORMATION                                                                                                                                                                              |                                                                            |                                        |                                              |                                |                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|----------------------------------------|----------------------------------------------|--------------------------------|--------------------------------------------------------------|
| Account #                                                                                                                                                                                         |                                                                            | Date                                   |                                              | Phone                          |                                                              |
| First Name                                                                                                                                                                                        |                                                                            | Last Name                              |                                              |                                |                                                              |
| Installation Address                                                                                                                                                                              |                                                                            |                                        |                                              |                                |                                                              |
| City                                                                                                                                                                                              |                                                                            | State                                  |                                              | Zip                            |                                                              |
| Mailing Address (if different)                                                                                                                                                                    |                                                                            | Contact Email                          |                                              |                                |                                                              |
| City                                                                                                                                                                                              |                                                                            | State                                  |                                              | Zip                            |                                                              |
| HOME INFORMATION                                                                                                                                                                                  |                                                                            |                                        |                                              |                                |                                                              |
| Electric Heat Source:                                                                                                                                                                             | <input type="checkbox"/> Baseboard                                         | <input type="checkbox"/> Ceiling Cable | <input type="checkbox"/> Forced Air Electric |                                |                                                              |
|                                                                                                                                                                                                   | <input type="checkbox"/> Heat Pump                                         | <input type="checkbox"/> Wall Unit     | <input type="checkbox"/> Other _____         |                                |                                                              |
| Residence must have permanently installed electric heat system capable of heating entire dwelling to qualify.                                                                                     |                                                                            |                                        |                                              |                                |                                                              |
| Residence Type:                                                                                                                                                                                   | <input type="checkbox"/> Site Built Home (up to 4-plex)                    |                                        | <input type="checkbox"/> Manufactured Home   |                                |                                                              |
|                                                                                                                                                                                                   | <input type="checkbox"/> Multi-Family (5 or more units, 3 stories or less) |                                        |                                              |                                |                                                              |
| New construction does not qualify for rebate(s).                                                                                                                                                  |                                                                            |                                        |                                              |                                |                                                              |
| Existing Windows:                                                                                                                                                                                 | <input type="checkbox"/> Single Pane                                       | <input type="checkbox"/> Double Pane   | <input type="checkbox"/> Storm               | <input type="checkbox"/> Metal | <input type="checkbox"/> Wood <input type="checkbox"/> Vinyl |
| Existing windows must be single pane, single pane with storms or double pane with metal frames to qualify. Existing vinyl and double pane wood frame windows <b>do not qualify</b> for rebate(s). |                                                                            |                                        |                                              |                                |                                                              |

**Before Window Installation:** See attached Steps to Participation.

**After Window and Door Installation:** Final inspection is required. Call 1-888-883-9879 to schedule.

**All requests for rebate funds must be pre-approved. Submit application, existing window types (single or double pane windows & existing frame type metal, wood or vinyl), sizes of existing windows and window estimate for pre-approval. Work must be completed within three months of the pre-approval date. If the work is not completed within three months, customer must reapply for rebate(s). There is no guarantee that funds will be available after the three month date or that the incentive amount will remain the same.**

| WINDOW REBATES                                                                                                                                                         |                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| Rebate(s) are for replacement windows only. Windows not inside the electrically heated area of the home, such as garages or workshops, are not eligible for rebate(s). |                                         |
| U-Factor                                                                                                                                                               | Rebate                                  |
| 0.30 or lower                                                                                                                                                          | \$3.00 per sq ft of replacement windows |

| INSULATED EXTERIOR DOOR REBATE                                                                                                                                                        |                  |         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------|
| ENERGY STAR qualified door must be pre-hung, include replacement of the threshold and replace an un-insulated exterior door. Exterior doors must separate heated and un-heated space. |                  |         |
| Rebate                                                                                                                                                                                | Replacement Door | Rebate  |
| Not Insulated                                                                                                                                                                         | Insulated        | \$32.00 |

**Rebate(s) will not exceed 100% of the installed job cost.**

**Rebate(s) for self-installed energy efficient upgrades will not exceed 100% of the cost of materials.**

## ENERGY EFFICIENT UPGRADES

Replacement Windows Sq Ft \_\_\_\_\_ U-Factor \_\_\_\_\_ **U-Factor 0.30 or lower**

ENERGY STAR Qualified Insulated Exterior Door(s) Quantity \_\_\_\_\_

### Upon signing this agreement, customer acknowledges the following:

Rebate offer(s) may be changed or discontinued at any time by the City of Bandon (COB). COB disclaims any warranty, whether expressed or implied, regarding the energy efficient upgrade(s) listed on this application for any materials or labor associated with installation, maintenance, repair, or any energy savings associated with use.

I understand that the energy efficient upgrade(s) must be installed to COB specifications, and certify that I, or my contractor, have reviewed the specifications prior to beginning work. When selecting a contractor, I understand that it is the homeowner's responsibility to request proof of insurance and licensing that meets the statutes and rules of the Oregon Construction Contractors Board. COB strongly recommends validating qualifications before work begins.

I understand the above and certify that I am a customer of COB, that the energy efficient upgrade(s) are installed at the address indicated and that this address is within COB service territory.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

### REBATE APPLICATION DOCUMENTS

#### Rebate(s) will be paid when COB has received the following required documents:

- Copy of one **NFRC sticker** for each window and/or **door** replaced or a Window Order Confirmation
- Contractor installed: copies of **contractor final invoice(s)** showing window measurements
- Self-installed: copies of **purchase receipt(s)** showing window measurements
- Completed **Residential Window and Insulated Door Rebate Application** form

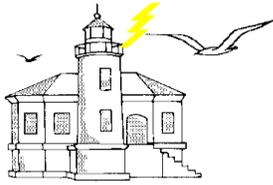
A COB energy efficiency representative will collect required documents at the time of final inspection or you may submit them to:

**City of Bandon**  
**Attn: Energy Efficiency Rebates**  
**5605 NE Elam Young Parkway**  
**Hillsboro, OR 97124**  
**FAX: 1-503-344-6942**  
**Email: [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com)**

**Rebate Applications must be submitted within three months of purchase to qualify.**

**Allow 8–10 weeks after final inspection for rebate processing.**

**Call 1-888-883-9879 to learn about additional energy efficiency programs.**



# RESIDENTIAL WINDOW REBATE PROGRAM

## Steps to Participation

### 1. PRE-INSTALLATION OF WINDOWS

If the work is to be completed by a contractor, the contractor must submit an estimate of the work to be completed at the site including existing frame type (metal, wood or vinyl), single or double pane glass and size of each window with the customer rebate application.

If this is a self-install project, the homeowner must keep the old windows that are replaced on site until after the final inspection of the window project. The homeowner must submit an estimate for the project & the City of Bandon window rebate application.

- After you submit the **pre-approval** information, you will receive a follow-up letter to confirm that rebate funds have been reserved for three months. If your project is not complete within the three month timeframe, then you must reapply for rebate funds.

### 2. WINDOW & EXTERIOR DOOR UPGRADE

- After the submission of the pre-approval estimates to the City of Bandon email [rebates@esgrouppllc.com](mailto:rebates@esgrouppllc.com) or fax to 503-344-6942, you can upgrade the windows in your home or hire a contractor to do the work.
- New replacement windows must have a U-Factor of 0.30 or less to qualify for a rebate!**
- Windows can be replaced all at once, individually, or a few at a time.
- Each new window will have an NFRC sticker attached to the glass. Carefully remove all stickers and make a copy of each one. Retain originals for your records. A Window Order Confirmation will be accepted in lieu of the NFRC sticker(s).
- Windows must be completely sealed, caulked & trimmed at the time of the inspection.
- Each new exterior door must be ENERGY STAR rated and have a NFRC sticker attached to the door verifying that it is ENERGY STAR rated. Remove the sticker and make a copy of the sticker. Retain originals for your records. Verification that the door is ENERGY STAR rated must be in the final paperwork. Exterior door must replace an un-insulated door.

### 3. POST-INSTALLATION INSPECTION

- Call 1-888-883-9879 to request a no-cost final inspection of your newly upgraded windows. Inspections are scheduled the middle of each month. You will be contacted 2–3 days prior to the inspection with your scheduled date and time. You do not need to be home during the inspection provided there is outside access to all windows. Please unlock gates and restrain your pets before your scheduled inspection. You are required to have a post-installation inspection each time you upgrade window(s) in your home.

### 4. REQUEST YOUR REBATE

**ALL DOCUMENTS ARE REQUIRED TO PROCESS YOUR REBATE!** At the time of the final inspection, the utility representative will collect the following required rebate documents:

- Contractor final invoice(s), or receipt(s) if self-installed, showing window measurements
- Completed Residential Window and Insulated Door Rebate Application
- Copy of one NFRC sticker for each window replaced or manufacturer's Window Order Confirmation.

### 5. RECEIVE YOUR REBATE

You can expect to receive your rebate 8–10 weeks after the final inspection and receipt of all required documentation.

**All work must meet Bonneville Power Administration (BPA) and the City of Bandon program requirements. For additional questions, call 1-888-883-9879**