

City of Bandon

ANNUAL BUDGET

July 1, 2019 - June 30, 2020



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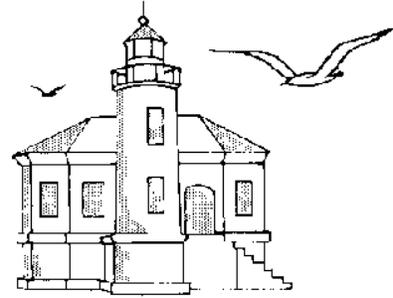
GENERAL INFORMATION

CHAPTER 1

[BUDGET MESSAGE](#) Page 1

City of Bandon 2019-2020 Annual Budget

DATE: 15 April 2019
TO: Mayor and City Council
Budget Committee
FROM: Robert J Mawson
City Manager



SUBJECT: FY19-20 CITY OF BANDON BUDGET MESSAGE

The proposed Fiscal Year 2019-2020 budget total is \$27,197,479 which is \$4,912,444 or (22.0%) more than the prior Fiscal Year 2018-2019 budget of \$22,285,035. This increase is primarily due to the inclusion of anticipated revenue from a General Obligation Bond Program, annual changes in fund balances throughout the budget and in a slight increase in some general fund revenues and property taxes. A table and graphic summary of the overall budget, broken down by Category and Fund type with comparisons to FY18-19, follows on pages 2 and 3 of this document.

BUDGET FORMAT

As required by local budget law, the first three (shaded) columns in the budget schedules show actual revenues & expenditures for the second & third prior fiscal years and the budgeted figures for the immediately preceding fiscal year. The fourth column shows the budget as proposed by the Budget Officer. The fifth & sixth columns are populated as the budget moves through the process of approval by the Budget Committee and adoption by the City Council. Funds that have been closed or combined into other funds will continue to be included and show zero balances each year until all three of the prior year columns show a zero balance and then they can be removed from the budget schedule.

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**BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND**

FUND CATEGORY	FUNDS	ACCT NO.	COUNCIL ADOPTED 2018-19 BUDGET	DRAFT 2019-20 BUDGET	DIFFERENCE	% CHANGE
	GENERAL FUND	100				
GENERAL FUND	GENERAL FUND REVENUE					
	GENERAL FUND EXPENDITURES					
	MAYOR & COUNCIL		\$39,850	\$39,850	\$0	0.0%
	ADMINISTRATION		\$447,718	\$514,090	\$66,372	14.8%
	ACCOUNTING & BILLING		\$196,274	\$312,525	\$116,251	159.2%
	MUNICIPAL COURT		\$3,950	\$3,100	(\$850)	-21.5%
	POLICE DEPARTMENT		\$1,075,923	\$1,091,145	\$15,222	1.4%
	FIRE DEPARTMENT		\$107,705	\$110,613	\$2,908	2.7%
	STREET DEPARTMENT		\$241,200	\$198,200	(\$43,000)	-17.8%
	PARK DEPARTMENT		\$213,982	\$224,600	\$10,618	5.0%
	PLANNING DEPARTMENT		\$124,669	\$205,128	\$80,459	64.5%
	COMMUNITY CENTER		\$77,247	\$92,143	\$14,896	19.3%
	SPRAGUE THEATER		\$48,100	\$48,100	\$0	0.0%
	NON-DEPARTMENTAL		391,145	\$86,057	(\$305,088)	-78.0%
	TOTAL G/F EXPEND.		<u>\$2,967,764</u>	<u>\$2,925,551</u>		
	STREETS & DRAINAGE					
SPECIAL REVENUE	STATE TAX STREET FUND	210	\$213,933	\$351,250	\$137,317	64.2%
CAPITAL PROJECTS	STREET SDC - Reimbursement	710	\$66,415	\$206,657	\$140,242	211.2%
CAPITAL PROJECTS	STREET SDC - Improvement	711	\$342,442	\$418,776	\$76,334	22.3%
CAPITAL PROJECTS	LOCAL OPTION STREET TAX	750	\$1,850,397	\$1,750,091	(\$100,306)	-5.4%
CAPITAL PROJECTS	STORM DRAIN SDC - Reimbursement	715	\$120,243	\$86,402	(\$33,841)	-28.1%
CAPITAL PROJECTS	STORM DRAIN SDC - Improvement	716	\$99,629	\$174,428	\$74,799	75.1%
CAPITAL PROJECTS	LOCAL IMPROVEMENT DISTRICTS	640	\$2,332,278	\$2,333,537	\$1,259	0.1%
	TOTAL STREET & DRAINAGE		<u>\$5,025,337</u>	<u>\$5,321,141</u>		
	PARKS AND RECREATION					
CAPITAL PROJECTS	PARK & REC DEV	550	\$367,260	\$213,731	(\$153,529)	-41.8%
SPECIAL REVENUE	COM. BEAUTIF. /PARKS & REC	250	\$76,839	68,178	(\$8,661)	-11.3%
	TOTAL PARKS & REC.		<u>\$444,099</u>	<u>\$281,909</u>		
	LIBRARY					
SPECIAL REVENUE	LIBRARY	230	\$400,637	\$441,604	\$40,967	10.2%
SPECIAL REVENUE	LIBRARY MEMORIAL	220	\$253,114	\$192,672	(\$60,442)	-23.9%
	TOTAL LIBRARY		<u>\$653,751</u>	<u>\$634,276</u>		
	ELECTRIC					
ENTERPRISE	ELECTRIC	910	\$7,055,416	\$7,108,778	\$53,362	0.8%
	TOTAL ELECTRIC		<u>\$7,055,416</u>	<u>\$7,108,778</u>		
	WATER					
ENTERPRISE	WATER	940	\$1,249,233	\$1,095,121	(\$154,112)	-12.3%
ENTERPRISE	WATER PLANT IMPROVEMENT	941	\$701,101	\$565,179	(\$135,922)	-19.4%
ENTERPRISE	WATER RESERVE	942	0	950,000	950,000	100%
ENTERPRISE	WATER SDC - Reimbursement	720	\$227,155	\$144,655	(\$82,500)	-36.3%
ENTERPRISE	WATER SDC - Improvement	721	\$952,940	\$1,412,278	\$459,338	48.2%
	TOTAL WATER		<u>\$3,130,429</u>	<u>\$4,167,233</u>		
	SEWER					
ENTERPRISE	SEWER	950	\$1,144,397	\$1,060,197	(\$84,200)	-7.4%
ENTERPRISE	SEWER RESERVE	952	0	3,450,000	3,450,000	100%
ENTERPRISE	SEWER SDC - Reimbursement	730	\$97,271	\$221,891	\$124,620	128.1%
ENTERPRISE	SEWER SDC - Improvement	731	\$232,718	\$289,415	\$56,697	24.4%
	TOTAL SEWER		<u>\$1,474,386</u>	<u>\$5,021,503</u>		

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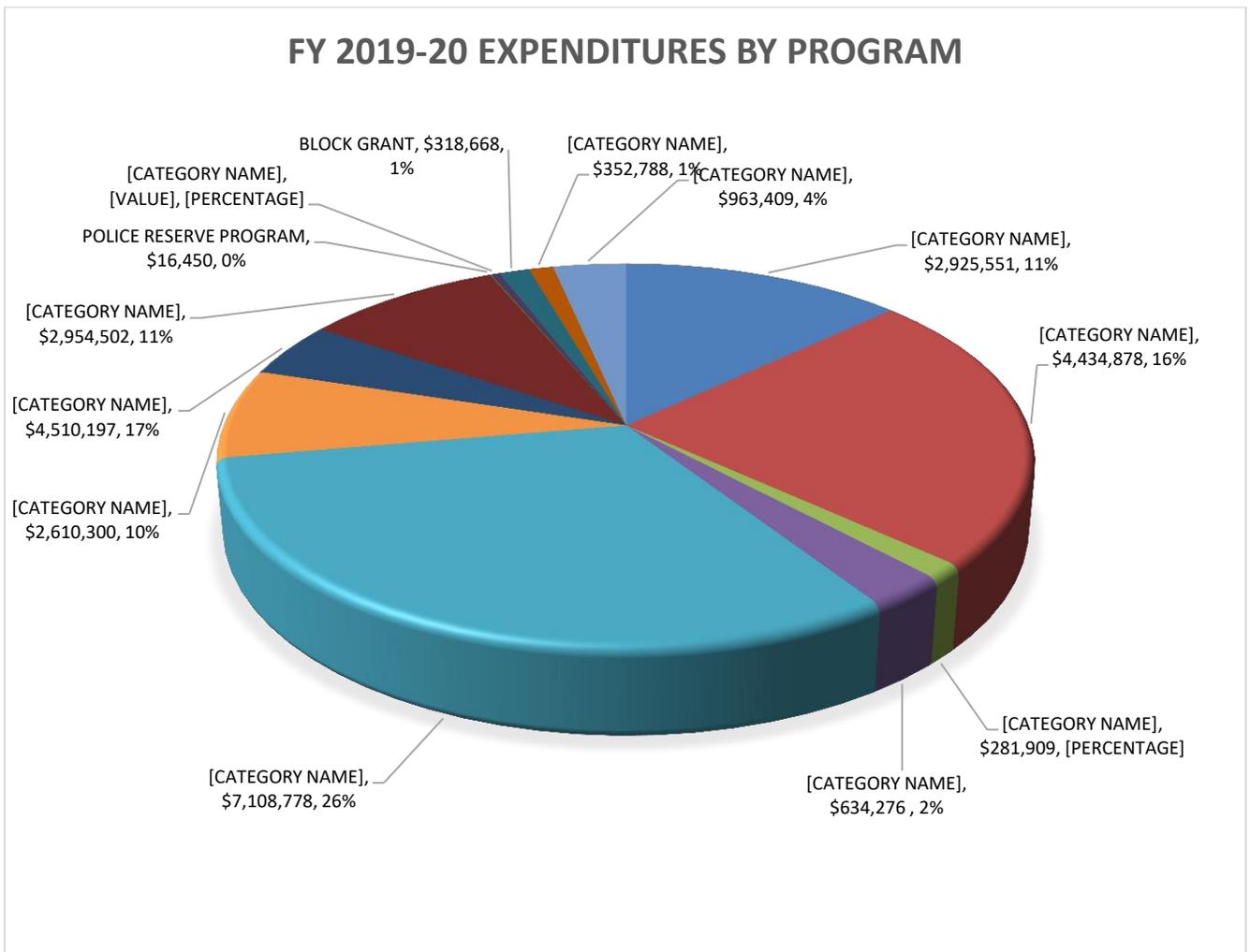
OTHER FUNDS

SPECIAL REVENUE	STATE REV. SHARING	260	\$118,286	\$85,773	(\$32,513)	-27.5%
SPECIAL REVENUE	BLOCK GRANT	410	\$433,067	\$318,668	(\$114,399)	-26.4%
SPECIAL REVENUE	POLICE RESERVE PROGRAM FUND	151	\$11,500	\$16,450	\$4,950	43.0%
CAPITAL PROJECTS	CAPITAL IMPROVEMENT	510	\$290,884	\$352,788	\$61,894	21.3%
	TOTAL OTHER		<u>\$853,737</u>	<u>\$773,679</u>		

DEBT SERVICE FUNDS

DEBT SERVICE	DEBT SERVICE	365	\$495,812	\$780,224	\$284,412	157.3%
DEBT SERVICE	LID DEBT SERVICE	636	\$184,304	\$183,185	(\$1,119)	-0.6%
	TOTAL DEBT SERVICE		<u>\$680,116</u>	<u>\$963,409</u>		

GRAND TOTAL			<u>\$22,285,035</u>	<u>\$27,197,479</u>	\$4,912,444	22.0%
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BUDGET DOCUMENT SECTIONS

The budget document is divided into the following sections, marked with colored tabs.

Budget Summary

The Budget Summary section provides a narrative overview of the proposed budget and includes an organizational chart, index to the fund-account numbering system, and the budget calendar.

Funds

The Funds section of the document outlines the proposed city budget, which will require approval by the City Budget Committee and formal adoption by the City Council. Detailed revenue & expenditure projections are included for each of the City's funds. Funds are categorized and presented by fund type, as noted below:

General Fund – The general fund contains the main operating accounts for the City of Bandon. Many of the usual activities associated with the City are paid for using general fund revenues. Police and Planning activities are examples of general fund departments. Revenues in this category are available for use however the Mayor and City Council deem lawful & appropriate.

Special Revenue Funds – Special revenue funds are legally restricted to expenditures for specific purposes. Revenues in this category must be used to support the stated purpose for which they are collected. The Bandon Library is funded using revenue provided by the Coos County Library District, which collects taxes for the specific purpose of funding libraries within Coos County and can be used for no other purpose.

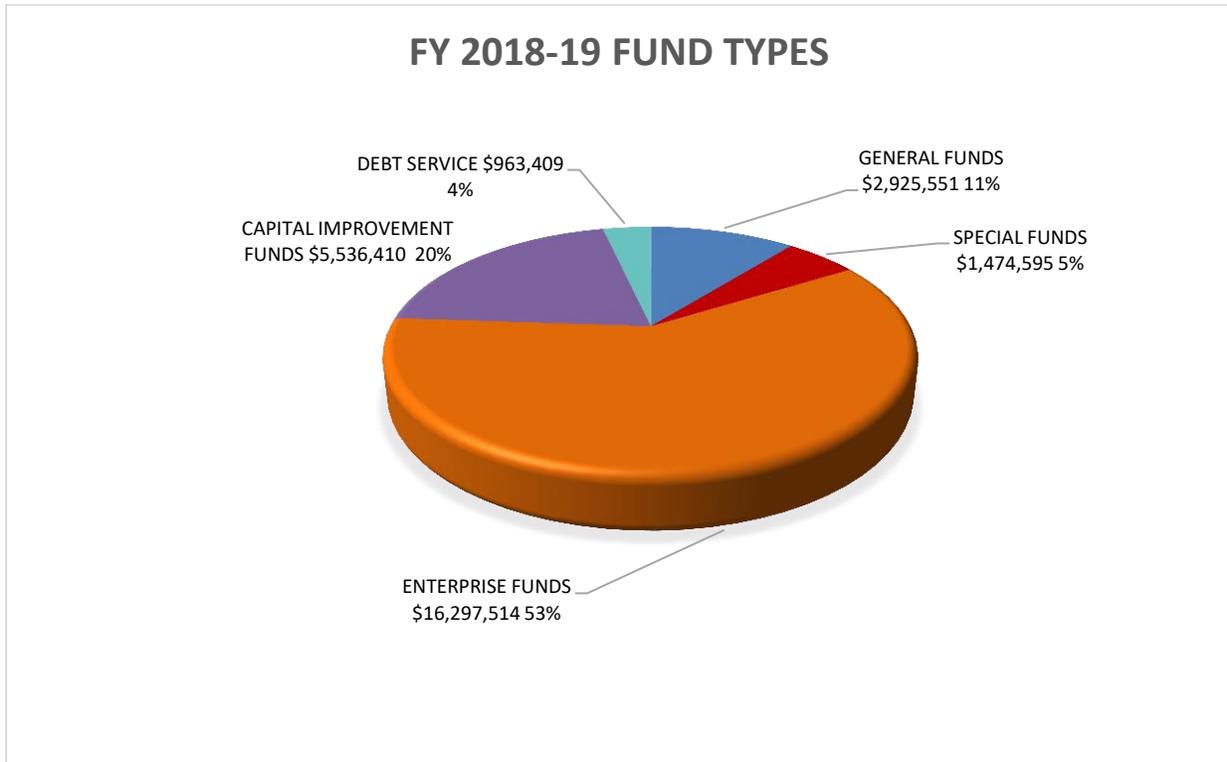
Enterprise Funds – Enterprise funds are the main operating accounts for Municipal business ventures, such as the Bandon Electric Utility, Bandon Water Utility and Bandon Wastewater Utility, which are all designed to function on a fee-for-service basis. If expenditures exceed revenues in any of these municipal businesses, the shortfall is covered by the City's general fund. If revenues exceed expenditures, the City may use the "profit" to pay for other City services, leave the revenue in the utility account to cover unexpected or future infrastructure expenses, or do a combination of both options.

Capital Funds – Capital funds are monies set aside for the purchase of capital or fixed assets, such as buildings, land, vehicles, equipment, and so forth. Money for capital purchases can come from General, Special or Enterprise funds so long as the capital purchase is in keeping with the legal purpose of the originating fund. Purchases may also be made utilizing a combination of funding sources, so long as the capital item is utilized in a reasonably proportional way.

Debt Service Funds – Debt Service funds are used to make principal & interest payments on short-term and long-term debt of the City.

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A chart illustrating the relative size of each of these Fund types within the proposed budget:



Within each fund, revenues are identified by the source from which they are received. Expenditures are broken down into four major categories: Personnel Services (personnel wages, taxes and benefits); Materials & Services (operating expenses, utilities, supplies, contractual services, etc.); Capital (individual capital projects); and Non-Departmental (transfers, contingencies, and other expenses).

Municipal Business Plan / Department Summaries

The Municipal Business Plan section includes a brief descriptive narrative of the City of Bandon along with individual Department summaries, noting past accomplishments and focuses moving forward.

Capital Improvement Projects

The Capital Improvement Project section identifies significant projects or purchases proposed to be accomplished by the City over the next five years. Prioritization and funding availability are the primary drivers for the assignment of specific projects and purchases to any given fiscal year. A 5-year summary table of projects and associated expenditures is included. Continual monitoring and review will provide a structured framework for accomplishing and managing the City's capital investments.

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PERSONNEL - WAGES & EMPLOYER RELATED EXPENSES (EREs)

The Personnel Services budget within each Fund has been adjusted to include the projected wage and employer related expenses for proposed FY19-20 city staff. Because the City of Bandon is a relatively small community, city staff typically perform duties across more than one department and/or enterprise. These shared responsibilities result in wages & EREs that are also shared among affected departments.

Personnel Changes

The proposed FY19-20 budget currently includes two personnel changes. The addition of a Finance Director to address additional needs in accounting and billing, and a half-time police officer to address additional needs in traffic control and support for other officers, as needed.

Collective Bargaining Agreements

With the exception of management staff, all City employees are represented by labor unions. The City has four collective bargaining agreements, including the International Brotherhood of Electric Workers (IBEW) representing the Electric Department; the Teamsters Union representing the Police Department; the Teamsters Union representing the Public Works Department, Water Department, and Sewer Department; and the IBEW representing the clerical staff from Administration, Finance, Planning, Public Works, and the Library. One of these agreements (Police Department) are up for renegotiation in 2019 and meetings have been scheduled. It is anticipated that these negotiations will be completed prior to July 1, 2019.

Employee Wages

The employee wages in the proposed budget are in compliance with each of the collective bargaining agreements. Accordingly, this includes normal scheduled step increases for those employees to whom they are due, and a cost of living adjustment (COLA) each year, as defined in the respective CBA.

Employee Benefits

Health Insurance: Based on information provided by City County Insurance Services, the City's insurance carrier, the budget includes the following changes in health insurance rates. City employees will continue to pay 10% of their health insurance premiums, unless stipulated otherwise in their respective collective bargaining agreements.

Medical:	Regence	6.0% Increase
	VSP	0.0% Increase
Dental:	Delta	0.0%

Retirement: The anticipated City share of payroll contributions into the employees' retirement programs are 24.76% (up from 20.65%) for Public Employees Retirement System (PERS) employees, 18.23% (up from 13.74%) for Oregon Public Service Retirement Plan (OPSRP) regular employees, and 22.86% (up from 18.51%) for OPSRP police employees, plus the City continues to pick up the 6% share of the PERS and OPSRP contributions for employees. The City also offers

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the employees the opportunity to voluntarily participate in the AIG-VALIC and ICMA deferred compensation programs, which are funded by employee contributions, if they choose to participate.

PROPERTY TAX RATES

The City’s permanent property tax rate remains unchanged at \$0.46 per \$1,000 assessed valuation. This permanent property tax rate is expected to bring in approximately \$208,000 during the FY19-20 Fiscal Year. With the Local Option Street Levy at \$0.85 per \$1,000 assessed valuation, and with \$0.50 per \$1,000 assessed valuation levied for general obligation bond repayments, Bandon’s total fiscal year 2018-2019 property tax rate was \$1.81 per \$1,000 assessed valuation.

For comparison, the FY 2018-2019 property tax rates for all cities in Coos County are shown in the following table.

CITY	Permanent Rate (Inside M5)	Local Option Tax (Inside M5)	Bonds (Outside M5)	Urban Renewal Special Levy	TOTAL
Myrtle Point	7.99				7.99
Powers	7.39				7.39
Coos Bay	6.36		.54		6.90
North Bend	6.18			.34	6.52
Coquille	6.10				6.10
Bandon	.46	.85	.50		1.81
Lakeside	.71				.71

INTEREST ON INVESTMENTS

The City’s cash is currently invested in the Oregon State Treasury’s Local Government Investment Pool (LGIP), from which it is periodically transferred into the City’s local checking account for monthly payroll and accounts payable expenditures. Interest earnings depend on the interest rates being applied throughout the year. Interest payments are allocated monthly to each Fund, based on the proportionate share of the total cash balance.

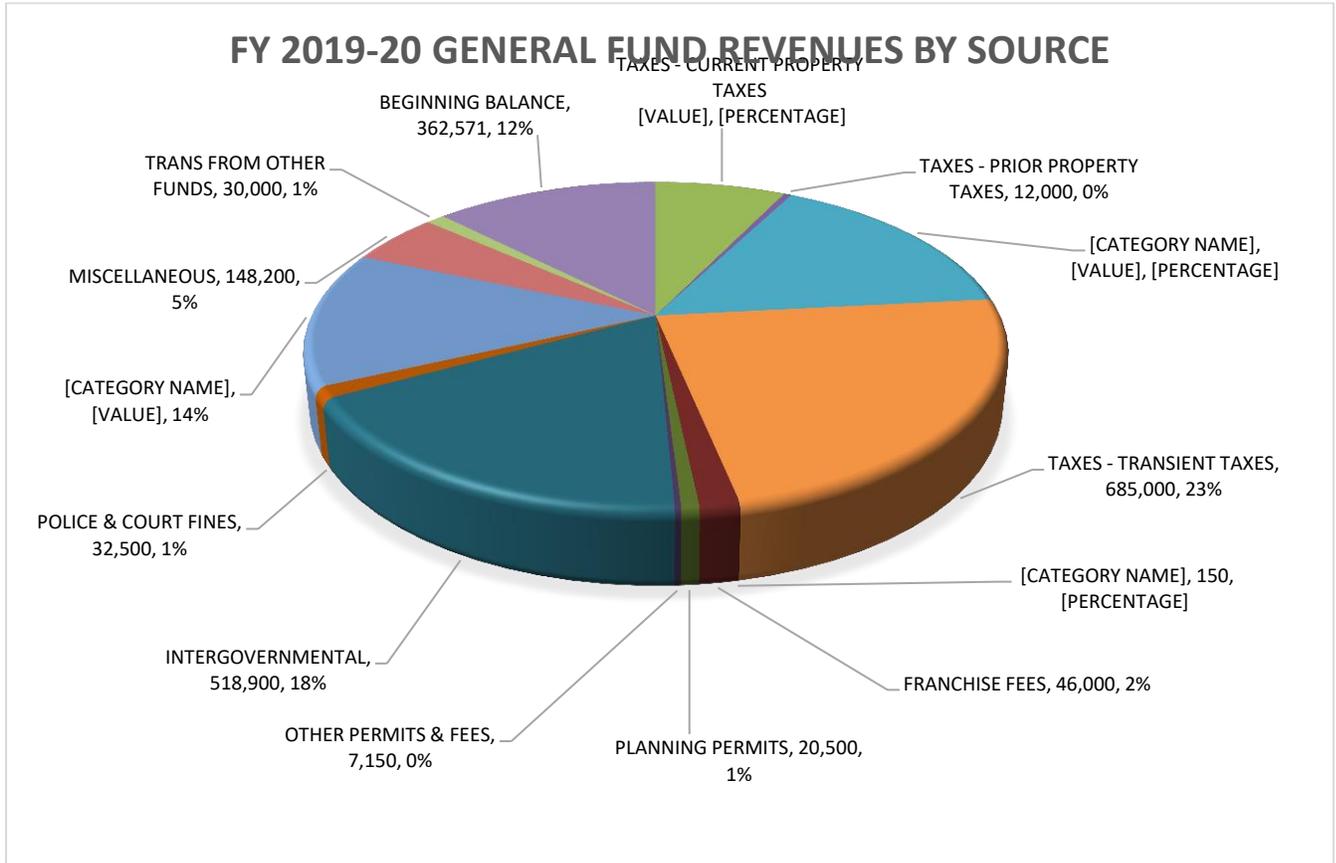
GENERAL FUND REVENUES

The total proposed General Fund (100) budget is \$2,925,551, which is \$42,213 or (1.4%) less than last year.

The largest individual sources of General Fund revenues continue to be utility sales taxes, utility in-lieu taxes, utility reimbursements, and the transient occupancy tax (TOT). The remaining major revenue categories include property taxes, beginning fund balances, and other miscellaneous resources

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The following pie-chart illustrates the general fund revenue types, by source:



DEPARTMENT BUDGETS

Budget highlights for major City activities follow. A chart illustrating the relative size of each General Fund departmental expenditure category is included on the following page.

Mayor & Council

The Mayor and City Council expenses are charged to the General Fund (100). The total proposed Mayor & Council budget is \$39,850 which the same as the previous fiscal year.

General Administration

The City's general administration expenses are charged to the General Fund (100) and the three Utility Enterprise Funds [Electric (910), Water (940), and Sewer (950)] to cover their share of administrative responsibilities & expenses. The total proposed Administration budget is \$514,090, which is \$66,372 or (14.8%) higher than the previous fiscal year.

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Accounting & Billing Department

The Accounting & Billing Department expenses are charged to the General Fund (100) and the three Enterprise Funds [Electric (910), Water (940), and Sewer (950)], to cover their share of the accounting and utility billing expenses. The total proposed Accounting & Billing Department budget is \$312,525 which is \$116,251 or (159.2%) more than the previous fiscal year. The additional expenditures are primarily due to increases to employee related expenses and the addition of a Finance Director.

Municipal Court

The Municipal Court is funded by the General Fund (100). The total proposed budget is \$3,100 which is \$850 or (21.5%) lower than the previous fiscal year. This expenditure covers a Contractual Services Agreement for the Municipal Court Judge.

Police Department

The activities of the Police Department are primarily funded through the General Fund (100). A portion of the contracted dispatching services is paid with the City's share of the State 911 tax, which go directly to Coos County. The total proposed Police Department budget is \$1,091,145, which is \$15,222 or (1.4%) more than the previous fiscal year. Additional expenditures are primarily due to the increase in personnel to cover the additional half-time officer.

Staffing increases by one half-time officer and includes a Chief, 1 Patrol Sergeant, 4.5 Patrol Officers and a Records/Dispatch Clerk. Volunteer Reserve Officers supplement police activities from time-to-time.

The Police Department is the largest department funded by the General Fund. Costs for the department are more than shown in the Police Department budget, as those figures do not include the cost of administration, finance (payroll, accounting, and auditing), and City Hall building maintenance expenses. They also do not include revenues received from the State 911 tax, which are provided directly to Coos County for operating the 911 system.

Fire Department

Fire protection is provided through a contract with the Bandon Rural Fire Protection District, with funding from the General Fund (100). The total proposed Fire District Contract budget is \$110,613, which is \$2,908 (2.7%) more than the previous fiscal year. The amount of the annual Fire District payment is indexed to the City's total taxable assessed valuation and is based on an assessment equal to \$.227 per \$1,000 assessed valuation. This was the equivalent rate established in the 1995 agreement between the City and the Fire District, adjusted for increases in the total City assessed valuation. The increase in the payment amount results from the County Assessor's annual adjustment of the total City assessed valuation.

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Streets & Drainage

Funds for operation, maintenance, and improvement of the City's streets, sidewalks, and storm drainage systems and are provided from a number of sources, including the General Fund (100), the City's share of the State gas taxes which are deposited into the State Tax Street Fund (210), and capital projects funding from the Street SDC Reimbursement Fund (710), Street SDC Improvement Fund (711), Storm Drainage SDC Reimbursement Fund (715), Storm Drainage SDC Improvement Fund (716), and Local Option Street Tax Fund (750). The total proposed budget for Streets & Drainage is \$5,321,141 which is \$295,804 or (6.0%) more than last fiscal year. This increase is primarily attributable to a higher beginning balance in funds associated with this category.

Parks & Recreation

Parks & Recreation operation and maintenance is funded through the General Fund (100) and the Community Beautification Fund (250), with capital improvements funded through the Parks & Recreation Development Fund (550). Capital improvement funding is also provided from the Urban Renewal Area One Fund (560), and Urban Renewal Area Two Fund (570), although those expenditures are not reflected in the Parks & Recreation Department budget. The budget also continues to include a \$30,000 contribution from the Electric Fund (910) for the Summer Youth Recreation Program. The total proposed Parks & Recreation budget is \$213,731, which is \$153,529 or (41.8%) less than last year, due to a reduction in anticipated grants, which artificially inflate the budget. If additional grant funds are obtained, an associated budget amendment will be presented to the City Council for consideration.

The Community Beautification Fund derives its revenues from the garbage franchise fees paid by the garbage franchisee, 100% of which are deposited into this Fund. The total proposed Beautification Fund budget is \$68,178, which is \$8,661 or (11.3%) less than the previous fiscal year. Approximately 66% of these franchise revenues are budgeted for Contractual Services to pay an outside contractor to provide landscaping maintenance services for many public areas including City Hall, the Visitor Information Center, the Fire Memorial, the Old Town parking lot & Pedway, the Welcome-to-Bandon entry signs, the City Park entrance triangles, the Library, the Community Center (Barn) and associated parking lot islands. Remaining funds are budgeted for benches, trash cans, fire hydrant painting and tree-trimming and mitigation services.

Planning Department

The activities of the Planning Department are funded primarily through the General Fund (100). The total proposed Planning Department budget is \$205,128, which is \$80,459 or (64.5%) more than the previous fiscal year. Staffing allocation changes, lessening the dependence upon the three utility enterprises, account for the vast majority of the increase in the department budget.

Costs for the department are more than shown in the Planning Department budget, as those figures do not include salary allocations covered by the City's three utility departments, for support services provided to those utilities.

The Planning Department also serves as staff to the City's Planning Commission, Parks & Recreation Committee, Emergency preparedness & Emergency response planning programs.

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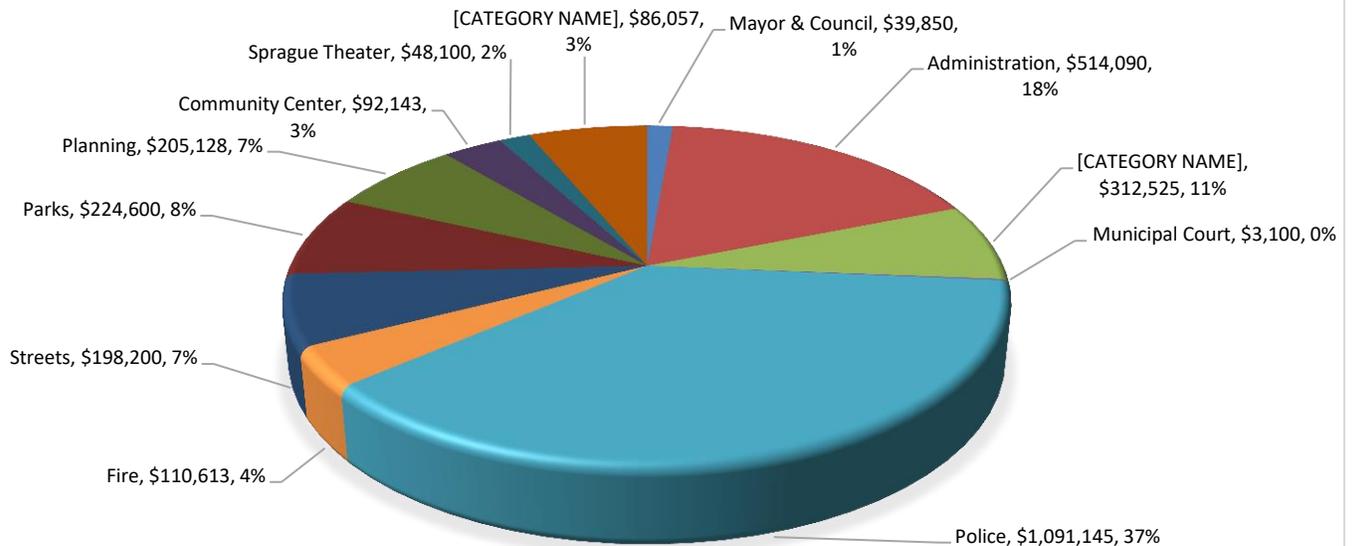
Community Center

Revenues and expenditures for the Barn/Community Center are run through the General Fund (100). The proposed budget is \$92,143, which is \$14,896 (19.3%) more than the previous fiscal year. A portion of the Public Works Department employee costs are allocated to maintenance of the Barn/Community Center. The Barn/Community Center receives approximately 33% of its operating budget from rental receipts. The Barn/Community Center is managed by a contract employee who reports to the City Manager. The Mayor and City Council provide oversight and policy direction to the City Manager regarding operation of the facilities.

Sprague Theater

Revenues and expenditures for the Sprague Theater are run through the General Fund (100). The proposed budget is \$48,100, which is the same as the previous fiscal year. However, a re-allocation of resources within the Sprague Theater budget provides an increase of \$14,500 to the miscellaneous equipment line item, which can be used to purchase some much-needed items for the theater. The Sprague Theater receives approximately 50% of its operating budget from rental fees and grants. The Sprague Theater is managed by a contract employee who reports to the City Manager. The City Council provides oversight and policy direction to the City Manager regarding operation of the facility.

**FY 2019-20 GENERAL FUND DEPARTMENTAL EXPENDITURE
BY CATEGORY**



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Library

The Library is primarily operated out of two funds: the Library Fund (230), and the Library Memorial Fund (220). The total proposed Library budget is \$634,276, which is \$19,475 or (3.0%) less than last year. The decrease is attributable to the lower carry forward than the previous year. Library operations are subsidized by the General Fund (100), which pays for administration, finance (payroll, accounting, and auditing), and Public Works Department building maintenance activities; and the Community Beautification Fund (250), which pays for landscaping maintenance.

The majority of library funding comes from a share of Library District property taxes collected by the County, which are projected to be about \$17,750 more than last year. Since library taxes can only be used for operation and maintenance but not capital construction, all property tax receipts are deposited into the Library Fund, and are used for personnel, materials, services, and equipment. Miscellaneous revenues from fines, lost books, and so forth are also deposited into the Library Fund, where they can support the operations of the Library. Donations & gifts are deposited into the Library Memorial Fund where they are used, subject to any restrictions which may have been placed on donations by the donors.

Electric Department

The electric utility is funded through the Electric Fund (910), with revenues derived primarily from the sale of electricity to customers inside and outside of the City. The total proposed Electric Department budget is \$7,108,778, which is \$53,362 or (0.08%) more than the previous fiscal year. Electric utility revenues are projected to see a minor increase, related to a proposed cost-recovery rate increase designed to offset generation and transmission rate increases from Bonneville Power Administration.

BPA is proposing to absorb a pending Spill Charge that is typically charged during the summer months. The Spill Charge process will be monitored closely to determine if they are indeed able to absorb the charge or if they will be passing a charge on to their customers.

The Electric Utility utilizes Federal funds and the proceeds of a dedicated monthly bill charge (\$.18 per residential customer and \$.00018 per kWh for commercial and industrial customers) which is added to each electric bill to operate a Low Income Energy Assistance Program (LIEAP) to provide bill-paying assistance to qualifying low income electric customers. Both the Federal and the local programs are administered under an agreement with Oregon Coast Community Action. With declining Federal resources, and increasing needs for assistance, the City initiated the Round-Up Program in 2009, through which individual customers can voluntarily agree to have their monthly utility bill “rounded up” to the next whole dollar value. This additional contribution is also used specifically for the low-income assistance program.

City electric crews continue to accomplish capital improvement, underground power, and line & pole replacement projects in-house, decreasing the need for outside contractors and keeping expenditures as low as possible.

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Water Department

Water treatment and distribution activities are funded through the Water Fund (940), with revenues derived primarily from the sale of water while the Water Plant Improvement Fund (941) tracks the capital expenditures that are completed using the base-rate increase that voters approved in November of 2016 election, and the addition of the Water Plant Reserve Fund (942). Some capital expenditures are also budgeted from the Water SDC Reimbursement Fund (720), and the Water SDC Improvement Fund (721). The total proposed Water Treatment budget is \$4,167,233, which is \$1,036,804 or (33.1%) more than the previous fiscal year. The increase is largely due to increases in SDCs received over the past fiscal year, an increase in operation and maintenance needs at the plant and for the distribution system, and urgent capital improvements for the water plant to infrastructure for emergency preparedness and public health and safety. An emergency rate increase, sufficient to generate approximately \$160,000 in additional revenue, is proposed in order to balance the Water Fund (940) Maintenance & Operation budget for FY19-20. The \$950,000 budgeted in the 942 Fund will only be used for capital improvements if the voters pass a GO Bond on the November 2019 Ballot.

100% of the Water Treatment Plant employee costs and a percentage of the Public Works Department employee costs are allocated to the Water Department primarily for their work on the water distribution system. Public Works employees are utilized to accomplish capital improvement and line repair/replacement projects, where possible, to decrease the need for outside contractors and to keep expenditures as low as possible.

Sewer Department

Wastewater treatment and collection activities are funded through the Wastewater Fund (950), with revenues derived primarily from the wastewater treatment sales. The addition of the Wastewater Plant Reserve Fund (952). Some capital expenditures are also budgeted from the Sewer SDC Reimbursement Fund (730), and the Sewer SDC Improvement Fund (731). The total proposed Wastewater Treatment budget is \$5,021,503, which is \$3,547,117 or (240.6%) more than the previous fiscal year. The higher budget is the result of an increase in SDC receivables over the previous fiscal year, increasing costs of operation and maintenance, and urgent capital improvements for the wastewater plant to improve infrastructure for public health and safety. An emergency rate increase, sufficient to generate approximately \$222,000 in additional revenue, is proposed in order to balance the Sewer Fund (950) Maintenance & Operation budget for FY19-20. The \$3,450,000 budgeted in the 952 Fund will only be used for capital improvements if the voters pass a GO Bond on the November 2019 Ballot.

100% of the wastewater treatment plant employee costs and a percentage of the Public Works Department employee costs are allocated to the Sewer Department primarily for their work on the sewer collection system. As with the Water Utility, Public Works employees are utilized to accomplish capital improvement and line repair/replacement projects for the Wastewater Utility, where possible, to decrease the need for outside contractors and to keep expenditures as low as possible.

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NON-DEPARTMENTAL EXPENDITURES

The expenditures described below are classified as “Non-Departmental Expenditures” since they are not allocated to any specific City Department.

General Fund (100)

The General Fund (100) contains \$86,057 in Non-Departmental expenditures, including an insurance reimbursement for property damage claims, etc. and a transfer to the Capital Improvement Fund (510) of \$59,557 to address capital needs.

State Revenue Sharing Fund (260)

State Revenue Sharing money comes from the State of Oregon and is annually distributed to municipalities. The total proposed State Revenue Sharing Fund (260) budget is \$85,773, which includes \$40,200 to fund grant payments to other organizations, and \$45,573 for other anticipated expenses.

A \$3,500 maximum contribution limit was set by the Budget Committee and City Council to make sure as many organizations as possible could benefit from this revenue. This decision is not binding however and could be re-considered if deemed appropriate.

The City has received funding requests from the following community organizations:

ORGANIZATION	AMOUNT REQUESTED
Bandon Bridge Club	\$ 500
Bandon Community Emergency Response	\$ 3,500
Bandon Feeds the Hungry	\$ 3,500
Bandon Historical Society Museum	\$ 2,500
Bandon Lions Charitable Assoc.	\$ 1,200
Bandon Veterans Honor Guard	\$ 3,000
Bob Belloni Ranch, Inc	\$ 1,500
Coos County Area Transit - Dial-A-Ride	\$ 3,500
Coastal Harvest	\$ 1,000
Common Ground Mediation	\$ 1,000
Coquille Watershed Association	\$ 3,500
Cowboys and Angels	\$ 1,500
E.A.T., Inc.	\$ 3,500
Good Earth Community Garden	\$ 1,500
Greater Bandon Association	\$ 3,500
South Coast Business Employment Corporation - Senior Nutrition Program	\$ 3,000
SMART	\$ 1,500
The SAFE Project	\$ 1,000
	\$ 40,200

As required by State law, the City will hold a public hearing before the Budget Committee on April 22, 2019, to solicit recommendations regarding how these funds should be allocated. All requests from outside organizations will be presented & reviewed, and a recommendation for distribution will be made by the Budget Committee, following the hearing.

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Block Grant Fund (410)

The total proposed Block Grant Fund (410) budget is \$318,668. The recommended budget includes \$60,000 for Materials & Services, \$108,668 for unspecified Capital Improvements, \$30,000 for the operation of the Trolley program, and \$120,000 for Loans to Small Businesses for small business start-up, equipment, and construction. Those loans are available in any amount up to \$30,000, for a period up to 15-years, at a fixed interest rate of 1% less than the fixed rate for a 15-year single-family residential mortgage at a local lending institution. Two new loans were granted in FY18-19 resulting in six active loans.

Capital Improvements

For FY19-20 Fund (510) contains a budget of \$352,788 to address unrestricted capital expenditures. Capital Improvements are accomplished in accordance with the 5-year Capital Plan. Capital projects are funded from a variety of different sources within the budget.

Local Improvement District Fund (640)

The entire Local Improvement District Fund (640) budget of \$2,333,537 is classified as a Non-Departmental Expenditure since local improvement districts (LIDs) can be formed for various infrastructure improvement projects in any Department. The budget includes an allowance for principal & interest on the interim financing (bond anticipation notes), principal & interest on the construction financing, engineering, and bond sale expenses necessary to undertake \$1,000,000 in LID projects.

DEBT SERVICE FUNDS

The City is currently making payments on 7 existing bonds and loans. Once all of fiscal year 2018-19 payments have been made, the outstanding principal balance on the City's total debt as of July 1, 2018, will be \$3,972,197. The following table lists each of the City's outstanding bonds and loans, together with the type of financing, the purpose, annual payments, final payment year, and remaining balance as of July 1, 2018.

FUND (PRIOR)	TYPE OF FINANCING	PURPOSE	FY 2018-19 PAYMENT	FINAL PAYMENT	07/01/2019 BALANCE
365 (343)	2000 RD Water GO Bond	New Water Plant	\$ 60,269	2040	\$ 2,341,821
365 (344)	2000 SDWA GO Bond	New Water Plant	\$ 34,299	2020	\$ 35,711
365 (375)	2006 Water GO Bond	Clarifier & UV	\$ 34,667	2034	\$ 661,394**
940 (380)	2006 Airport Utility Loan	Water	\$ 25,944	2030	\$ 266,147*
636 (633)	2000 Street & Sewer LID	Local Imp. District	\$ 3,500	2023	\$ 14,590***
635	2004 Hwy 101 Sewer LID	Local Imp. District	\$ 20,000	2034	\$ 403,517***
636	2012 12 th Court LID	Local Imp. District	\$ 1,500	2041	\$ 68,838
TOTALS			\$180,179		\$ 3,792,018

* No property taxes are assessed for these bonds. The 2006 Airport Water & Sewer Bonds are paid by private property owners (68%) and Water SDCs (32%).

** 42% of the 2006 Water GO Bond debt is paid with Water SDCs.

*** No public funds or property taxes are used to pay LID bonds. Payments are made through assessments against the properties located within the legally-described improvement district boundaries.

City of Bandon 2019-2020 Annual Budget

CONCLUSIONS AND FUTURE OUTLOOK

Based on the revenue and expenditure projections noted in the proposed budget, the City of Bandon will continue to provide the same level of municipal services delivered during the preceding fiscal year.

Despite the challenges associated with municipal management, which every local government faces, the City of Bandon continues to be a remarkable place to live, work and visit. Every day, local residents can enjoy the beautiful weather, scenery & recreational opportunities that attract visitors to our community from around the world. Maintaining an attractive and functional quality of life in Bandon for our residents and visitors is a primary goal.

City staff continue to work hard to maintain the assets and infrastructure entrusted to them by the residents of the City. They also work to improve the emergency preparedness and resiliency of community members and the City itself. The new shop facility has greatly enhanced the City's efforts to protect and maintain utility supplies and heavy equipment. It also provides a location outside the Tsunami inundation zone for use in case of emergency. Eventually, it will house a redundant computer & communications system, to provide emergency back-up for the City's everyday systems and operations, should the need arise.

Electric, Water & Wastewater Utilities

The most significant fiscal challenges for the City of Bandon remains the continued financial viability and costs associated with maintaining utility operations and infrastructure. An aging water plant & distribution lines and an aging sewer plant & collection lines require constant monitoring and repair to provide safe, sanitary and reliable services.

At only \$.46 per \$1,000 assessed valuation, the City of Bandon's permanent property tax rate is extremely low compared to other full-service cities in Coos County, whose permanent rates range from \$6.10 to \$7.99. The City of Bandon relies heavily on revenues generated by the electric, water, and wastewater utilities, either through direct utility sales or indirectly through taxes and in-lieu taxes on those sales, to make up the difference. Therefore, the City's ability to provide essential public services will be indelibly linked to the overall health of its electric, water and wastewater enterprises.

Despite the City Charter amendments, which limit the ability of the City Council to increase utility rates except with voter approval, the proposed budget for FY19-20 contains two emergency rate increases sufficient to generate \$160,000 in additional revenue for the Water Operation & Maintenance budget, and \$222,000 in additional revenue for the Sewer Operation & Maintenance budget. The inability to keep up with rising operation, maintenance and capital costs have provide the biggest challenge to maintaining the stability of the municipal utility enterprises. Labor, materials and capital improvement expenditures continue to rise, while municipal utility rates remain flat. Utility rate increases are necessary, or the City will see increasing issues in operating & maintaining their public utilities.

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Police Protection

The FY19-20 budget provides for one additional half-time officer to assist with traffic issues, support additional police officers, and ensure adequate 24/7 police protection. As the Police Department is funded entirely by the General Fund, maintaining the current level of police protection will become more difficult in the coming years.

Streets, Drainage, and Pedestrian Facilities

Adequate funds will be available for basic street, drainage, and capital improvement projects in the near term, but securing adequate funds for their ongoing maintenance and construction of new infrastructure will continue to be a challenge.

While State Tax Street Fund revenues have increased slightly, construction & labor costs have risen faster. Although street and storm drainage SDC funds are available, the balances in those funds can decline quickly with the cost of one infrastructure project. SDC funds are also restricted to maintenance uses specified in the SDC Plan and for projects associated with capacity building to meet the demands placed on the street and drainage systems by future growth. They cannot be used to pay for ongoing operating expenses.

The largest single resource for the maintenance, repair and construction of street, drainage, and pedestrian facilities is the Local Option Street Tax Fund, which receives its revenue from a local option street tax in the amount of \$.8455 per \$1,000 assessed valuation. This tax was initially approved by the voters in 2001 and in 2011, was extended by the voters for an additional 10 years (2021). This is the maximum length a local option capital tax is allowed by State statutes. As a capital tax, however, it can only be used for capital improvement projects and not for operational expenses.

With 2021 quickly approaching, the City must begin to adjust its activities to live without this source of revenue or place the question before the voters again in November of 2020.

Parks & Recreation

The Parks Master Plan contains numerous recommendations regarding improvements to the City's Park & Trail System. Development of additional neighborhood & wayside parks and an extensive walking trail system are also outlined. Parks maintenance is funded through the General Fund, where it has to compete for the same dollars as Police, Fire, Planning and other mandated City activities. Capital improvement funding has been provided primarily from the Parks and Recreation Development Fund, which receives revenue from a 6% fee assessed against some subdivisions in lieu of dedicating open space/park land within the development. A reduction in subdivision development, in recent years equates to fewer resources available for parks and recreation.

One of the major concerns expressed by the Parks & Recreation Commission is not only finding funds for constructing and improving recreational facilities such as parks and walking trails, but even more importantly how to finance the ongoing operation and maintenance of existing and proposed facilities.

The most significant current resource for parks and recreation facilities construction is Urban Renewal. The Plans for Urban Renewal Areas 1 and 2 were amended in 2012 to include a list of priority projects for future City Park improvements, South Jetty Park improvements, developing

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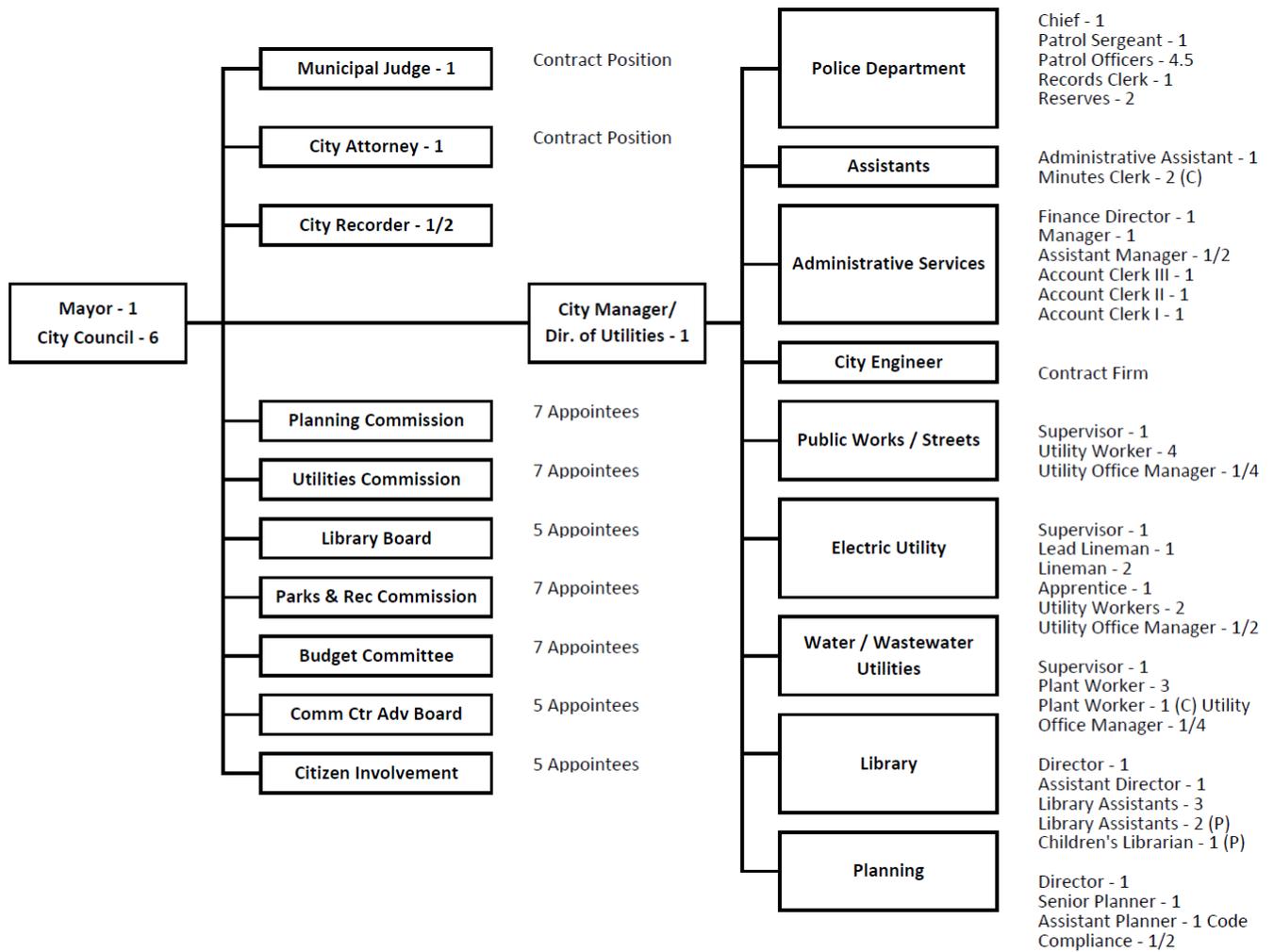
small parks within the Urban Renewal areas, and constructing walking trails in those areas within the Area boundaries along the ocean bluff and Beach Loop Drive. The amount of Urban Renewal funds available and the number of parks and recreation projects that can actually be undertaken will depend upon the extent to which the City is successful in obtaining grants which can be matched with these funds. These funding sources are not guaranteed either, as a number of economic development projects within these Urban Renewal Districts could take priority over parks and recreation projects.

System Development Charges (SDC's)

SDC revenues from new development & construction are projected to increase slightly given the small uptick in these activities. SDC's serve as the primary funding source for a large number of capital improvement and system expansion projects however, these funds are limited. Building capacity in these funds will be required to undertake many infrastructure projects of major significance.

City of Bandon 2019-2020 Annual Budget

GENERAL INFORMATION: ORGANIZATIONAL CHART



**City of Bandon
2019-2020 Annual Budget**

GENERAL INFORMATION: ORGANIZATIONAL CHART

FUNDS BY TYPE

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FUNDS BY TYPE: GENERAL FUND

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
GENERAL FUND (100)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
TAXES							
TAXES - CURRENT PROPERTY TAXES	100-401-00	199,018	198,581	194,000	210,500	210,500	210,500
TAXES - PRIOR PROPERTY TAXES	100-402-00	4,417	7,938	18,344	12,000	12,000	12,000
TOTAL TAXES		203,435	206,519	212,344	222,500	222,500	222,500
OTHER TAXES							
UTILITY TAXES	100-440-00	445,285	462,108	457,512	460,000	460,000	460,000
TAXES - TRANSIENT TAXES	100-408-00	570,408	684,873	653,408	700,000	685,000	685,000
TRANSIENT OCCUPANCY TAX PEN.	100-408-01	24	98	100	150	150	150
TOTAL OTHER TAXES		1,015,717	1,147,079	1,111,020	1,160,150	1,145,150	1,145,150
FRANCHISE FEES							
TELEPHONE FRANCHISE	100-404-01	2,057	2,407	6,000	6,000	6,000	6,000
TELEVISION FRANCHISE	100-404-02	33,194	40,647	40,000	40,000	40,000	40,000
TOTAL FRANCHISE FEES		35,251	43,054	46,000	46,000	46,000	46,000
PLANNING PERMITS							
PARTITIONS	100-413-01	0	500	0	500	500	500
CONDITIONAL USES	100-413-03	2,250	11,250	7,500	5,000	5,000	5,000
VARIANCES	100-413-04	0	500	1,000	0	0	0
ZONE CHANGES	100-413-05	10,050	11,350	7,500	10,000	10,000	10,000
SUBDIVISION	100-413-06	1,640	0	0	0	0	0
VACATIONS	100-413-08	0	300	0	0	0	0
PLANNING PERMIT FEES	100-413-09	2,375	5,000	5,000	5,000	5,000	5,000
TOTAL PLANNING PERMITS		16,315	28,900	21,000	20,500	20,500	20,500
OTHER PERMITS & FEES							
SOCIAL GAMING	100-414-02	325	650	300	650	650	650
AMUSEMENT MACHINES	100-414-03	80	260	300	300	300	300
OTHER	100-414-09	0	10	0	0	0	0
LICENSES & PERMITS - MISC	100-417-00	1,159	880	725	600	600	600
LIEN SEARCHES	100-417-01	1,000	680	800	600	600	600
SUMMER RECREATION FEES	100-417-02	13,678	16,511	24,000	0	0	0
SUMMER REC GRANT & DONATION	100-417-03	0	0	6,000	5,000	5,000	5,000
TOTAL OTHER PERMITS & FEES		16,242	18,991	32,125	7,150	7,150	7,150
INTERGOVERNMENTAL							
LIQUOR TAX	100-422-01	46,871	53,771	57,406	60,000	60,000	60,000
CIGARETTE TAX	100-422-02	3,958	1,693	3,781	4,000	4,000	4,000
MARIJUANA TAX	100-422-03	0	15,506	7,800	10,000	10,000	10,000
IN LIEU ELECTRIC	100-439-01	337,917	337,145	330,000	344,100	344,100	344,100
IN LIEU WATER	100-439-02	35,575	47,461	47,500	49,200	49,200	49,200
IN LIEU SEWER	100-439-03	47,528	47,911	48,000	49,800	49,800	49,800
IN LIEU-POL & FIRE-HERITAGE PL	100-439-04	0	5,253	1,800	1,800	1,800	1,800
TOTAL INTERGOVERNMENTAL		471,849	508,740	496,287	518,900	518,900	518,900

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: GENERAL FUND

REVENUES AND OTHER ESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
GENERAL FUND (100)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
POLICE & COURT FINES							
DISTRICT COURT FINES	100-460-00	25,733	31,078	29,000	30,000	30,000	30,000
MUNICIPAL COURT STATE ASSESS	100-461-03	3	0	0	0	0	0
POLICE INCOME	100-463-00	265	1,151	1,000	2,500	2,500	2,500
TOTAL POLICE & COURT FINES		26,001	32,229	30,000	32,500	32,500	32,500
REIMBURSEMENTS							
OTHER REIMBURSEMENTS	100-470-02	6,321	0	5,000	5,000	5,000	5,000
NUISANCE EXTERNAL	100-470-08	130	0	0	0	0	0
ENGINEERING REIMB	100-471-01	0	528	0	600	600	600
STREET MATERIALS REIMB	100-471-02	0	4,031	0	0	0	0
PUBLIC WORKS PERMITS	100-471-03	2,382	4,400	2,500	7,500	7,500	7,500
REIMB U.R. ADMIN & FINANCE	100-473-03	0	0	20,600	22,005	22,005	22,005
REIMBURSE FINANCE EXPENSE	100-473-05	106,997	115,446	82,500	110,775	110,775	110,775
REIMBURSE ADMIN EXPENSE	100-473-06	209,660	237,884	181,500	243,700	243,700	243,700
REIMB RECREATION - SCHOOL DIST	100-473-07	2,250	2,250	2,250	0	0	0
REIMB - W/C LIGHT DUTY TRAININ	100-473-08	0	0	2,500	2,500	2,500	2,500
TOTAL REIMBURSEMENTS		327,740	364,539	296,850	392,080	392,080	392,080
MISCELLANEOUS							
SPRAGUE THEATER RENT REVENUE	100-446-01	11,977	9,177	10,000	10,000	10,000	10,000
SPRAGUE-EQUIPMENT RENT REVENUE	100-446-02	2,590	3,420	3,500	3,500	3,500	3,500
SPRAGUE THEATER-GRANTS	100-446-03	10,000	10,000	10,000	10,000	10,000	10,000
RENTAL OF LAND	100-447-01	32,001	27,570	30,000	30,000	30,000	30,000
COMMUNITY CENTER RENT REVENUE	100-448-01	22,674	26,531	35,000	30,000	30,000	30,000
INTEREST INCOME	100-450-00	2,713	6,823	2,500	15,000	15,000	15,000
INTEREST UTILITY INVESTMENT	100-452-00	0	0	6,000	0	0	0
GRANTS - MISC	100-474-00	0	29,895	10,000	10,000	10,000	10,000
GRANTS - POLICE SEATBELT	100-474-02	694	1,948	2,500	2,500	2,500	2,500
COMMUNITY CENTER DONATIONS	100-478-04	2,000	2,000	2,000	2,000	2,000	2,000
OTHER DONATIONS	100-489-00	11,336	15,333	2,300	20,000	20,000	20,000
DONATIONS	100-489-01	0	0	200	200	200	200
FIREWORKS DONATIONS	100-489-02	6,635	15,279	15,000	15,000	15,000	15,000
DONATIONS-MISC POLICE	100-489-03	2,500	0	0	0	0	0
TOTAL MISCELLANEOUS		105,120	147,976	129,000	148,200	148,200	148,200
TRANS FROM OTHER FUNDS							
ELECTRIC (#910) - SUMMER REC	100-490-04	25,000	25,000	27,500	30,000	30,000	30,000
TOTAL TRANS FROM OTHER FUND		25,000	25,000	27,500	30,000	30,000	30,000
TOTAL OTHER RESOURCES		2,242,670	2,523,027	2,402,126	2,577,980	2,562,980	2,562,980
FUND BALANCE							
BEGINNING BALANCE	100-400-00	658,737	637,790	565,638	362,571	362,571	362,571
TOTAL FUND BALANCE		658,737	637,790	565,638	362,571	362,571	362,571
GRAND TOTAL GENERAL FUND		2,901,407	3,160,817	2,967,764	2,940,551	2,925,551	2,925,551

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL GENERAL FUND (100) - MAYOR & COUNCIL DEPARTMENT	ACCOUNT NO	2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
MAYOR & COUNCIL	100-51-600	9,600	9,600	9,600	9,600	9,600	9,600
4TH OF JULY FIREWORKS	100-51-615	13,321	12,836	15,000	15,000	15,000	15,000
OFFICE SUPPLIES	100-51-620	37	101	500	2,200	2,200	2,200
PRINTING/PRINTED MATERIAL	100-51-624	636	1,438	1,000	800	800	800
TRAINING & TRAVEL	100-51-650	9,938	7,912	10,000	8,500	8,500	8,500
MEMBERSHIPS/SUBSCRIPTIONS	100-51-655	2,614	2,605	3,000	3,000	3,000	3,000
OTHER	100-51-749	26	586	750	750	750	750
MATERIALS AND SERVICES		36,172	35,078	39,850	39,850	39,850	39,850
TOTAL MAYOR & COUNCIL		36,172	35,078	39,850	39,850	39,850	39,850

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL GENERAL FUND (100) - ADMINISTRATION DEPARTMENT	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	100-55-505	81,566	98,179	60,206	90,753	90,753	90,753
OVERTIME PAY	100-55-520	796	2,309	0	0	4,500	4,500
SOCIAL SECURITY	100-55-550	6,171	7,406	4,606	6,943	6,943	6,943
RETIREMENT	100-55-551	20,652	45,363	10,163	25,000	25,000	25,000
HEALTH & LIFE INSURANCE	100-55-552	25,091	33,998	30,000	27,000	27,000	27,000
UNEMPLOYMENT	100-55-553	82	101	100	125	125	125
W/C INSURANCE	100-55-555	315	380	350	400	400	400
TOTAL PERSONAL SERVICES		134,673	187,736	105,425	150,221	154,721	154,721
MATERIALS AND SERVICES:							
OFFICE SUPPLIES	100-55-620	2,549	3,407	3,000	3,000	3,000	3,000
OFFICE EQUIPMENT	100-55-621	389	1,190	1,500	2,500	2,500	2,500
OFFICE FURNITURE	100-55-622	0	2,105	2,500	2,500	2,500	2,500
PRINTING/PRINTED MATERIAL	100-55-624	2,221	3,172	3,500	3,500	3,500	3,500
LEGAL PUBLICATIONS & NOTICES	100-55-625	1,977	1,342	3,000	2,500	2,500	2,500
ELECTION EXPENSE	100-55-626	0	0	3,500	0	0	0
LEGAL COST	100-55-628	50,694	58,462	55,000	50,000	50,000	50,000
SAFETY SUPPLIES	100-55-629	342	71	500	500	500	500
UTILITIES	100-55-631	977	1,018	1,000	1,000	1,000	1,000
TELEPHONE	100-55-632	971	1,547	3,200	1,600	1,600	1,600
BUILDING MAINTENANCE SUPPLIES	100-55-633	7,524	795	1,000	1,000	1,000	1,000
BUILDING MAINTENANCE	100-55-635	0	7	0	0	0	0
MISC. EQ. - LIGHT DUTY TRAININ	100-55-636	0	0	3,000	2,000	2,000	2,000
SAFETY COMMITTEE	100-55-645	0	0	2,500	2,000	2,000	2,000
EMERGENCY MANAGEMENT SUPPLIES	100-55-649	5,905	2,231	5,000	5,000	5,000	5,000
TRAINING & TRAVEL	100-55-650	5,791	6,741	7,500	8,000	8,000	8,000
MEMBERSHIPS	100-55-655	942	4,519	5,000	7,500	7,500	7,500
CONTRACTUAL SERVICES - JANITOR	100-55-657	14,402	14,890	20,000	17,500	17,500	17,500
CONTRACTUAL SVCS-DRUG TESTING	100-55-658	310	730	1,000	1,000	1,000	1,000
CONTRACTUAL SERVICES -ENGINEER	100-55-659	365	1,640	1,500	2,500	2,500	2,500
CONTRACTUAL SERVICES	100-55-661	42,806	25,386	50,000	45,000	45,000	45,000
INSURANCE	100-55-681	28,733	29,395	24,000	28,500	28,500	28,500
INS. - LOSS PREV DEDUCT	100-55-682	0	0	20,000	20,000	20,000	20,000
ECON DEVEL-TOUR DEV (CH OF C)	100-55-727	108,737	108,492	109,593	141,769	141,769	141,769
NUISANCE ABATEMENT	100-55-735	7,178	30	10,000	5,000	5,000	5,000
PERMITS & FEES	100-55-745	364	86	500	500	500	500
BANDON PREPARES	100-55-747	0	4,049	2,500	2,500	2,500	2,500
OTHER	100-55-749	2,249	2,532	2,500	2,500	2,500	2,500
MATERIALS AND SERVICES		285,426	273,837	342,293	359,369	359,369	359,369
CAPITAL OUTLAY:							
CIP-CITY HALL IMPROVEMENTS	100-55-760	22,000	3,166	0	0	0	0
EQUIPMENT & FIXTURES	100-55-766	0	8,624	0	0	0	0
TOTAL CAPITAL OUTLAY		22,000	11,790	0	0	0	0
TOTAL ADMINISTRATION DEPT		442,099	473,363	447,718	509,589	514,090	514,090

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL GENERAL FUND (100) - ACCOUNTING & BILLING DEPT	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	100-57-505	26,724	26,607	32,445	54,320	112,536	112,536
OVERTIME PAY	100-57-520	0	0	5,000	0	2,500	2,500
VACATION REIMB.	100-57-528	330	0	800	0	0	0
SOCIAL SECURITY	100-57-550	1,923	1,888	2,482	4,155	9,799	9,799
RETIREMENT	100-57-551	5,423	4,720	5,708	7,500	17,340	17,340
HEALTH & LIFE INSURANCE	100-57-552	11,950	12,459	16,789	20,000	43,917	43,917
UNEMPLOYMENT	100-57-553	25	27	200	200	430	430
W/C INSURANCE	100-57-555	95	90	150	150	303	303
TOTAL PERSONAL SERVICES		46,470	45,791	63,574	86,325	186,825	186,825
MATERIALS AND SERVICES:							
OFFICE EQUIPMENT	100-57-611	59	8,512	19,000	7,500	7,500	7,500
OFFICE SUPPLIES	100-57-620	6,039	5,254	5,000	5,000	5,000	5,000
POSTAGE	100-57-623	18,950	20,833	19,000	20,000	20,000	20,000
PRINTING/PRINTED MATERIAL	100-57-624	6,893	11,392	10,000	10,000	10,000	10,000
LEGAL PUBLICATIONS & NOTICES	100-57-625	0	0	2,500	0	0	0
UTILITIES	100-57-631	1,550	1,614	1,500	1,500	1,500	1,500
TELEPHONE	100-57-632	2,061	12,933	4,000	7,500	7,500	7,500
TRAINING & TRAVEL	100-57-650	3,570	606	4,500	4,500	4,500	4,500
MEMBERSHIPS	100-57-655	1,000	965	1,200	1,200	1,200	1,200
CONTRACTUAL SERVICES	100-57-661	42,775	26,049	25,000	25,000	25,000	25,000
AUDIT SERVICES	100-57-662	51,838	26,852	30,000	40,000	40,000	40,000
BAD DEBTS	100-57-733	843	967	1,500	1,000	1,000	1,000
PERMITS & FEES	100-57-745	0	0	1,000	0	0	0
OTHER	100-57-749	2,133	3,327	2,500	2,500	2,500	2,500
MATERIALS AND SERVICES		137,711	119,304	126,700	125,700	125,700	125,700
CAPITAL OUTLAY:							
EQUIPMENT REPLACEMENTS	100-57-750	2,735	0	6,000	0	0	0
TOTAL CAPITAL OUTLAY		2,735	0	6,000	0	0	0
TOTAL ACCOUNTING & BILLING DEPT		186,916	165,095	196,274	212,025	312,525	312,525

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL GENERAL FUND (100) - MUNICIPAL COURT DEPARTMENT	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
MATERIALS AND SERVICES:							
OFFICE SUPPLIES	100-60-620	0	0	100	0	0	0
TRAINING & TRAVEL	100-60-650	0	0	250	0	0	0
CONTRACTUAL SERVICES	100-60-661	3,100	3,100	3,000	3,100	3,100	3,100
REFUNDS & REIMBURSEMENTS	100-60-734	0	0	100	0	0	0
PAYMENTS TO OTHER GOVERNMENTS	100-60-747	0	0	500	0	0	0
MATERIALS AND SERVICES		3,100	3,100	3,950	3,100	3,100	3,100
TOTAL MUNICIPAL COURT		3,100	3,100	3,950	3,100	3,100	3,100

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL GENERAL FUND (100) - POLICE DEPARTMENT	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
PERSONAL SERVICES:							
DEPT HEAD	100-62-500	5,659	7,987	0	0	0	0
REGULAR EMPLOYEES	100-62-505	382,548	359,062	477,465	508,077	483,277	483,277
REGULAR PART-TIME WAGES	100-62-510	0	0	23,000	0	24,800	24,800
OVERTIME PAY	100-62-520	26,864	22,127	28,000	25,000	25,000	25,000
HOLIDAY PAY	100-62-521	25,837	18,904	26,000	25,000	25,000	25,000
UNIFORM ALLOWANCE	100-62-527	1,981	2,013	2,100	2,500	2,500	2,500
REIMB. - VACATION	100-62-528	8,389	0	0	0	0	0
SOCIAL SECURITY	100-62-550	33,436	30,423	36,526	38,868	38,868	38,868
RETIREMENT	100-62-551	85,359	105,746	84,994	100,000	100,000	100,000
HEALTH & LIFE INSURANCE	100-62-552	124,811	108,523	134,838	125,000	125,000	125,000
UNEMPLOYMENT	100-62-553	451	408	400	600	600	600
W/C INSURANCE	100-62-555	50,064	25,600	20,000	20,000	20,000	20,000
TOTAL PERSONAL SERVICES		745,399	680,793	833,323	845,045	845,045	845,045
MATERIALS AND SERVICES:							
VEHICLE FUEL	100-62-600	14,680	15,867	21,000	22,000	22,000	22,000
VEHICLE MAINTENANCE (EXT)	100-62-604	9,587	28,252	15,000	12,000	12,000	12,000
OFFICE EQUIPMENT MAINTENANCE	100-62-611	5,794	6,068	8,000	8,000	8,000	8,000
OFFICE SUPPLIES	100-62-620	2,587	3,595	3,000	3,500	3,500	3,500
POSTAGE	100-62-623	537	152	600	300	300	300
PRINTED MATERIAL	100-62-624	1,332	417	1,500	0	0	0
TRAINING EQUIPMENT	100-62-627	1,240	7,793	6,000	7,000	7,000	7,000
LEGAL COST	100-62-628	845	5,157	6,000	4,000	4,000	4,000
UTILITIES	100-62-631	5,054	5,264	5,500	5,500	5,500	5,500
TELEPHONE	100-62-632	9,814	14,682	11,000	12,000	12,000	12,000
SMALL TOOLS & EQUIPMENT	100-62-640	13,181	18,388	18,000	18,000	18,000	18,000
UNIFORMS	100-62-643	2,428	3,208	5,000	5,000	5,000	5,000
EMPLOYEE EDUCATION ASSISTANCE	100-62-649	145	0	2,000	2,000	2,000	2,000
TRAINING & TRAVEL	100-62-650	7,876	9,348	15,000	15,000	15,000	15,000
MEMBERSHIPS	100-62-655	861	260	4,000	1,000	1,000	1,000
CONTRACTUAL SERVICES	100-62-661	58,865	77,995	80,400	90,000	90,000	90,000
SUPPORT SERVICES/RESERVES	100-62-667	1,775	322	500	500	500	500
INSURANCE	100-62-681	22,987	23,516	24,000	26,500	26,500	26,500
DRUG ENFORCEMENT	100-62-692	192	23,304	3,000	2,500	2,500	2,500
K-9 EXPENSE	100-62-746	0	0	7,800	7,500	7,500	7,500
ANIMAL CONTROL	100-62-748	0	0	500	500	500	500
OTHER	100-62-749	0	1,063	300	300	300	300
MATERIALS AND SERVICES		159,780	244,651	238,100	243,100	243,100	243,100
CAPITAL OUTLAY:							
CIP-MAJOR EQUIPMENT REPLACEMT	100-62-750	40,744	40,807	0	0	0	0
MINOR EQUIPMENT-NEW	100-62-757	5,473	0	4,500	3,000	3,000	3,000
TOTAL CAPITAL OUTLAY		46,217	40,807	4,500	3,000	3,000	3,000
TOTAL POLICE DEPARTMENT		951,396	966,251	1,075,923	1,091,145	1,091,145	1,091,145

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL GENERAL FUND (100) - FIRE DEPARTMENT	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
MATERIALS AND SERVICES:							
CONTRACTUAL SERVICES	100-64-661	99,789	105,951	107,705	110,613	110,613	110,613
MATERIALS AND SERVICES		99,789	105,951	107,705	110,613	110,613	110,613
TOTAL FIRE DEPARTMENT		99,789	105,951	107,705	110,613	110,613	110,613

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL GENERAL FUND (100) - STREET DEPARTMENT	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
MATERIALS AND SERVICES:							
VEHICLE FUEL & OIL	100-70-600	6,667	9,318	14,000	12,000	12,000	12,000
VEHICLE MAINTENANCE	100-70-604	0	0	0	2,000	2,000	2,000
OFFICE SUPPLIES	100-70-620	777	2,031	4,500	4,500	4,500	4,500
UTILITIES	100-70-631	2,979	4,294	3,500	3,500	3,500	3,500
TELEPHONE	100-70-632	2,466	3,498	3,000	3,000	3,000	3,000
BUILDING REPAIR	100-70-634	310	50,192	50,000	50,000	50,000	50,000
SMALL TOOLS & EQUIPMENT	100-70-640	5,259	3,753	6,500	5,500	5,500	5,500
SAFETY EQUIPMENT	100-70-642	3,729	2,188	6,500	5,500	5,500	5,500
TRAINING & TRAVEL	100-70-650	1,267	4,314	6,500	5,500	5,500	5,500
CONTRACTUAL SERVICES	100-70-661	6,924	13,234	50,000	35,000	35,000	35,000
LEGAL		0	0	0	0	0	0
INSURANCE	100-70-681	6,345	6,484	6,700	6,700	6,700	6,700
TRAFFIC SAFETY SUPPLIES	100-70-706	10,343	7,532	30,000	25,000	25,000	25,000
OTHER EQUIP REPAIR & MAINT.	100-70-721	8,743	14,575	60,000	40,000	40,000	40,000
MATERIALS AND SERVICES		55,809	121,413	241,200	198,200	198,200	198,200
CAPITAL OUTLAY:							
MAJOR EQUIPMENT	100-70-750	3,300	0	0	0	0	0
TOTAL CAPITAL OUTLAY		3,300	0	0	0	0	0
TOTAL STREET DEPARTMENT		59,109	121,413	241,200	198,200	198,200	198,200

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL GENERAL FUND (100) - PARKS DEPARTMENT	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	100-72-505	55,747	63,815	47,784	65,317	49,676	49,676
TEMPORARY PART-TIME WAGES	100-72-512	0	0	5,000	15,000	15,000	15,000
OVERTIME PAY	100-72-520	543	2,997	0	0	0	0
SOCIAL SECURITY	100-72-550	4,101	4,889	3,655	4,997	3,974	3,974
RETIREMENT	100-72-551	10,200	9,858	9,294	9,500	7,450	7,450
HEALTH & LIFE INSURANCE	100-72-552	18,570	20,376	25,149	25,000	18,900	18,900
UNEMPLOYMENT	100-72-553	56	67	100	100	100	100
W/C INSURANCE	100-72-555	9,000	5,048	5,000	5,000	5,000	5,000
TOTAL PERSONAL SERVICES		98,217	107,050	95,982	124,914	100,100	100,100
MATERIALS AND SERVICES:							
UTILITIES	100-72-631	23,822	22,668	15,000	15,000	25,000	25,000
SUMMER REC - SUPPLIES	100-72-638	76	18	1,000	2,000	2,000	2,000
SMALL TOOLS & EQUIPMENT	100-72-640	1,017	598	6,000	3,500	3,500	3,500
LANDSCAPING & LAWN MAINT.	100-72-646	1,575	1,500	5,000	2,500	2,500	2,500
SUMMER REC.-TRANSPORTATION	100-72-656	0	0	1,500	0	0	0
INSURANCE	100-72-681	4,214	3,919	4,000	4,000	4,000	4,000
PARK SUPPLIES	100-72-708	2,678	3,668	14,500	14,500	14,500	14,500
PARK REPAIR & MAINTENANCE	100-72-725	7,788	23,279	40,000	35,000	40,000	40,000
SUMMER REC - FEES	100-72-745	18,757	9,450	25,000	28,000	28,000	28,000
OTHER	100-72-749	63	67	6,000	5,000	5,000	5,000
MATERIALS AND SERVICES		59,990	65,167	118,000	109,500	124,500	124,500
TOTAL PARKS DEPARTMENT		158,207	172,217	213,982	234,414	224,600	224,600

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL GENERAL FUND (100) - PLANNING DEPARTMENT	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	100-76-505	50,134	32,750	49,971	74,911	115,728	115,728
OVERTIME PAY	100-76-520	2,801	290	0	0	5,800	5,800
SOCIAL SECURITY	100-76-550	3,983	2,448	3,823	9,490	15,050	15,050
RETIREMENT	100-76-551	15,647	31,958	5,226	3,750	7,500	7,500
HEALTH & LIFE INSURANCE	100-76-552	8,708	12,456	25,149	10,500	16,200	16,200
UNEMPLOYMENT	100-76-553	53	33	100	100	100	100
W/C INSURANCE	100-76-555	300	187	150	800	1,000	1,000
TOTAL PERSONAL SERVICES		81,626	80,122	84,419	99,551	161,378	161,378
MATERIALS AND SERVICES:							
CITIZEN INVOLVEMENT PROGRAM	100-76-619	0	0	1,000	2,000	2,000	2,000
OFFICE SUPPLIES	100-76-620	3,622	4,657	5,000	3,000	3,000	3,000
PRINTING/PRINTED MATERIAL	100-76-624	3,518	3,636	3,000	5,000	5,000	5,000
LEGAL PUBLICATIONS & NOTICES	100-76-625	1,471	3,337	5,000	3,000	3,000	3,000
UTILITIES	100-76-631	1,331	1,386	1,500	1,000	1,000	1,000
TELEPHONE	100-76-632	966	852	1,500	1,000	1,000	1,000
MISC. EQUIPMENT/FIXTURES	100-76-641	3,282	4,738	5,000	3,000	3,000	3,000
TRAINING & TRAVEL	100-76-650	619	3,171	5,000	5,000	5,000	5,000
MEMBERSHIPS	100-76-655	15	0	750	750	750	750
CONSULTING SERVICES	100-76-660	390	1,624	5,000	15,000	15,000	15,000
CONSULTING SERVICES - LEGAL	100-76-661	7,892	9,346	7,500	5,000	5,000	5,000
MATERIALS AND SERVICES		23,106	32,747	40,250	43,750	43,750	43,750
TOTAL PLANNING DEPARTMENT		104,732	112,869	124,669	143,301	205,128	205,128

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL GENERAL FUND (100) - COMMUNITY CENTER DEPARTMENT		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED	
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	100-78-505	4,992	8,785	5,309	11,094	11,094	11,094
OVERTIME PAY	100-78-520	58	316	0	0	500	500
SOCIAL SECURITY	100-78-550	364	670	406	849	849	849
RETIREMENT	100-78-551	984	1,148	1,033	1,500	1,500	1,500
HEALTH & LIFE INSURANCE	100-78-552	2,062	2,417	2,794	4,000	4,000	4,000
UNEMPLOYMENT	100-78-553	5	9	5	100	100	100
W/C INSURANCE	100-78-555	176	324	200	600	600	600
TOTAL PERSONAL SERVICES		8,641	13,669	9,747	18,142	18,643	18,643
MATERIALS AND SERVICES:							
OFFICE EQUIPMENT	100-78-611	0	170	500	0	0	0
OFFICE SUPPLIES	100-78-620	0	14	250	0	0	0
POSTAGE	100-78-623	0	0	250	0	0	0
PRINTING/PRINTED MATERIAL	100-78-624	0	0	1,000	1,000	1,000	1,000
UTILITIES	100-78-631	16,027	15,356	18,000	17,000	17,000	17,000
TELEPHONE	100-78-632	1,237	1,941	1,500	1,500	1,500	1,500
LINEN RENTAL	100-78-635	1,250	917	2,000	2,000	2,000	2,000
MISC EQUIPMENT	100-78-640	2,875	1,631	3,500	7,000	7,000	7,000
CONTRACTUAL SERVICES - JANITOR	100-78-657	12,764	15,416	15,000	15,000	15,000	15,000
CONTRACTUAL SERVICES	100-78-661	22,807	20,002	12,000	12,000	12,000	12,000
WEB & MARKETING	100-78-663	0	3,175	3,000	3,000	3,000	3,000
INS. - PROPERTY	100-78-681	0	0	5,000	5,000	5,000	5,000
DUCT CLEANING	100-78-685	850	850	500	500	500	500
OTHER	100-78-749	3,024	2,576	5,000	3,500	3,500	3,500
MATERIALS AND SERVICES		60,834	62,048	67,500	67,500	67,500	67,500
CAPITAL OUTLAY:							
CIP - WALK IN FREEZER RETROFIT	100-78-758	0	0	0	6,000	6,000	6,000
TOTAL CAPITAL OUTLAY		0	0	0	6,000	6,000	6,000
TOTAL COMMUNITY CENTER DEPT		69,475	75,717	77,247	91,642	92,143	92,143

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
GENERAL FUND (100) - SPRAQUE THEATRE	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
OFFICE EQUIPMENT	100-79-611	0	0	500	0	0	0
OFFICE SUPPLIES	100-79-620	0	16	250	0	0	0
POSTAGE	100-79-623	0	0	250	0	0	0
PRINTING	100-79-624	0	0	1,000	1,000	1,000	1,000
UTILITIES	100-79-631	0	0	14,500	0	0	0
TELEPHONE	100-79-632	1,784	1,524	900	1,700	1,700	1,700
BUILDING MAINTENANCE SUPPLIES	100-79-633	1,148	845	2,000	2,000	2,000	2,000
ROYALTIES	100-79-634	654	489	700	900	900	900
MISC. EQUIPMENT	100-79-640	2,295	3,873	5,000	19,500	19,500	19,500
CONTRACTUAL SERVICES - JANITOR	100-79-657	3,818	4,483	3,500	3,500	3,500	3,500
CONTRACTUAL SERVICES	100-79-661	8,968	8,296	12,000	12,000	12,000	12,000
WEB/MARKETING	100-79-663	0	781	3,000	3,000	3,000	3,000
INS. - PROPERTY	100-79-681	0	0	3,000	3,000	3,000	3,000
OTHER	100-79-749	0	364	1,500	1,500	1,500	1,500
MATERIALS AND SERVICES		18,667	20,671	48,100	48,100	48,100	48,100
CAPITAL OUTLAY:							
CIP - LED RETROFIT	100-79-762	0	2,587	0	0	0	0
CIP - NEW FRONT DOORS	100-79-763	0	991	0	0	0	0
TOTAL CAPITAL OUTLAY		0	3,578	0	0	0	0
TOTAL SPRAQUE THEATRE		18,667	24,249	48,100	48,100	48,100	48,100

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL GENERAL FUND (100) - NON- DEPARTMENTAL	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
MATERIALS AND SERVICES:							
INSURANCE - LIAB RISK SHARE	100-90-681	7,289	0	11,000	0	0	0
INSURANCE REIMBURSEMENT	100-90-683	0	0	0	25,000	25,000	25,000
OTHER	100-90-749	1,240	1,408	5,000	1,500	1,500	1,500
MATERIALS AND SERVICES		8,529	1,408	16,000	26,500	26,500	26,500
CONTINGENCIES & RESERVES:							
CONTINGENCY	100-90-980	0	0	0	232,071	0	0
TRAN TO OTHER FUND (510)	100-90-954	125,428	251,298	268,384	0	59,557	59,557
TRAN TO OTHER FUND (230)	100-90-955	0	0	106,761	0	0	0
ENDING FUND BALANCE		637,788	652,808	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		763,216	904,106	375,145	232,071	59,557	59,557
TOTAL NON-DEPARTMENTAL		771,745	905,514	391,145	258,571	86,057	86,057
GRAND TOTAL GENERAL FUND (100)		2,901,407	3,160,817	2,967,763	2,940,551	2,925,551	2,925,551

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
POLICE RESERVE PROGRAM FUND	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS							
MISC - DONATIONS	151-489-01	0	0	11,500	1,000	1,000	1,000
K-9 DONATIONS	151-489-02	0	0	0	3,200	3,200	3,200
HOLIDAY WITH A HERO DONATIONS	151-489-03	0	0	0	500	500	500
MISC - GRANT	151-474-00	0	0	0	250	250	250
TOTAL MISCELLANEOUS		0	0	11,500	4,950	4,950	4,950
FUND BALANCE							
BEGINNING BALANCE	151-400-00	0	0	0	11,500	11,500	11,500
TOTAL FUND BALANCE		0	0	0	11,500	11,500	11,500
GRAND TOTAL POLICE RESERVE PROGRAM		0	0	11,500	16,450	16,450	16,450

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2019-2020	2019-2020	2019-2020
POLICE RESERVE PROGRAM FUND	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
PROGRAM MATERIALS	151-62-690	0	0	6,500	6,500	6,500	6,500
K-9 EXPENSE	151-62-746	0	0	0	2,500	2,500	2,500
HOLIDAY WITH A HERO EXPENSE	151-62-745	0	0	0	2,500	2,500	2,500
MATERIALS AND SERVICES		0	0	6,500	11,500	11,500	11,500
CAPITAL OUTLAY:							
MINOR EQUIPMENT-NEW	151-62-757	0	0	5,000	4,950	4,950	4,950
TOTAL CAPITAL OUTLAY		0	0	5,000	4,950	4,950	4,950
FUND BALANCE							
ENDING FUND BALANCE		0	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0	0
GRAND TOTAL POLICE RESERVE PROGRAM		0	0	11,500	16,450	16,450	16,450
		0	0	0	0	0	0

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES		2016- 2017	2017- 2018	2018- 2019	2019-2020 PROPOSED	2019-2020 APPROVED	2019- 2020 ADOPTED
STATE TAX STREET FUND (210)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET			
INTERGOVERNMENTAL							
STATE STREET TAX	210-422-03	202,709	201,535	188,000	211,643	211,643	211,643
TOTAL INTERGOVERNMENTAL		202,709	201,535	188,000	211,643	211,643	211,643
MISCELLANEOUS							
INTEREST INCOME	210-450-00	6	902	10	10	10	10
TOTAL MISCELLANEOUS		6	902	10	10	10	10
TRANS FROM OTHER FUNDS							
TRANSFER FROM GF 100	210-490-09	125,428	36,258	0			
TOTAL TRANS FROM OTHER FUNDS		125,428	36,258	0	0	0	0
TOTAL OTHER RESOURCES		328,143	238,695	188,010	211,653	211,653	211,653
FUND BALANCE							
BEGINNING FUND BALANCE	210-400-00	-5,052	117,544	25,923	139,597	139,597	139,597
TOTAL FUND BALANCE		-5,052	117,544	25,923	139,597	139,597	139,597
GRAND TOTAL STATE TAX STREET FUND (210)		323,091	356,239	213,933	351,250	351,250	351,250

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
STATE TAX STREET FUND (210)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	210-50-505	99,838	110,499	106,187	126,942	126,942	126,942
OVERTIME PAY	210-50-520	1,166	6,310	0	0	6,500	6,500
SOCIAL SECURITY	210-50-550	7,271	8,436	8,123	9,711	9,711	9,711
RETIREMENT	210-50-551	19,687	21,521	20,652	30,000	30,000	30,000
HEALTH & LIFE INSURANCE	210-50-552	41,247	45,967	55,887	50,000	50,000	50,000
UNEMPLOYMENT	210-50-553	101	117	125	125	125	125
W/C INSURANCE	210-50-555	29,833	15,760	11,500	12,000	12,000	12,000
TOTAL PERSONAL SERVICES		199,143	208,610	202,474	228,778	235,278	235,278
MATERIALS AND SERVICES:							
STREET & DRAINAGE MATERIALS	210-50-703	5,101	0	0	50,000	50,000	50,000
ADA COMPLIANCE SIDEWALKS (RAMPS)	210-50-704	0	0	11,459	30,000	30,000	30,000
TRAFFIC SAFETY SUPPLIES	210-50-706	51	3,950	0	20,000	20,000	20,000
OTHER	210-50-749	1,251	0	0	22,471	15,972	15,972
MATERIALS AND SERVICES		6,403	3,950	11,459	122,471	115,972	115,972
FUND BALANCE							
ENDING FUND BALANCE		117,545	143,679	0	0	0	0
GRAND TOTAL STATE TAX STREET (210)		205,546	212,560	213,933	351,249	351,250	351,250

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
LIBRARY MEMORIAL FUND (220)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
INTERGOVERNMENTAL							
READY TO READ GRANT	220-422-09	1,050	1,000	1,000	1,000	1,000	1,000
TOTAL INTERGOVERNMENTAL		1,050	1,000	1,000	1,000	1,000	1,000
MISCELLANEOUS							
INTEREST INCOME	220-450-00	2,408	4,015	2,200	2,200	2,200	2,200
FINES	220-475-01	2,947	2,313	2,300	3,000	0	0
LOST BOOKS	220-475-02	665	707	650	800	0	0
COPIES	220-475-03	2,385	1,900	1,800	2,000	0	0
OTHER	220-475-09	3,272	3,758	1,800	2,000	0	0
GIFTS & MEMORIALS	220-478-00	3,292	2,903	3,200	5,000	5,000	5,000
LIBRARY FOUNDATION	220-478-01	17,033	18,637	14,000	35,000	0	0
MISC - OTHER	220-489-00	1,656	2,009	1,500	1,000	1,000	1,000
TOTAL MISCELLANEOUS		33,658	36,242	27,450	51,000	8,200	8,200
TOTAL OTHER RESOURCES		34,708	37,242	28,450	52,000	9,200	9,200
FUND BALANCE							
BEGINNING FUND BALANCE	220-400-00	226,573	223,725	224,664	183,472	183,472	183,472
TOTAL FUND BALANCE		226,573	223,725	224,664	183,472	183,472	183,472
GRAND TOTAL LIBRARY MEMORIAL (220)		261,281	260,967	253,114	235,472	192,672	192,672

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
LIBRARY MEMORIAL FUND (220)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
LIBRARY SUPPLIES	220-50-620	1,405	4,104	7,000	4,500	0	0
OFFICE EQUIPMENT	220-50-621	873	2,458	7,000	2,500	0	0
OFFICE FURNITURE	220-50-622	0	2,981	2,000	2,000	0	0
CONTRACTED SERVICES	220-50-661	367	0	2,000	0	0	0
LIBRARY MATERIALS	220-50-690	11,996	30,744	15,000	15,000	0	0
SPECIAL PROGRAMS	220-50-694	0	0	5,000	0	0	0
LISA WAMPOLE CHILDRENS PROGRAM	220-50-695	441	0	7,000	6,300	7,000	7,000
BUILDING PAINTING & DUCT WORK	220-50-697	14	0	0	0	0	0
READY TO READ GRANT EXPEND	220-50-698	186	908	1,000	1,300	1,000	1,000
OTHER	220-50-749	1,590	187	5,000	3,000	132,072	132,072
MATERIALS AND SERVICES		16,872	41,382	51,000	34,600	140,072	140,072
CAPITAL OUTLAY:							
NEW LIBRARY CONSTRUCTION	220-50-763	5,662	0	173,614	175,133	0	0
CIP - FRONT DOOR	220-50-765	12,979	0	0	0	0	0
EQUIPMENT & FIXTURES	220-50-766	2,042	0	0	0	0	0
CIP - EAST EXTERIOR DOOR	220-50-767	0	0	3,500	0	0	0
CIP - EXTERIOR PAINTING	220-50-768	0	96	25,000	25,000	0	0
CIP - HEAT PUMP REPLACEMENTS	220-50-769	0	8,000	0	0	0	0
MISCELLANEOUS CAPITAL PROJECTS	220-50-770	0	0	0	0	30,000	30,000
TOTAL CAPITAL OUTLAY		20,683	8,096	202,114	200,133	30,000	30,000
TOTAL EXPENDITURES		37,555	49,478	253,114	234,733	170,072	170,072
TRANSFER FUNDS							
TRANSFER TO FUND 230	220-50-951	0	0	0	0	22,600	22,600
TOTAL TRANSFER		0	0	0	0	22,600	22,600
FUND BALANCE							
ENDING FUND BALANCE		223,726	211,489	0	739	0	0
TOTAL FUND BALANCE		223,726	211,489	0	739	0	0
GRAND TOTAL LIBRARY MEMORIAL (220)		261,281	260,967	253,114	235,472	192,672	192,672

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
LIBRARY FUND (230)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
INTERGOVERNMENTAL							
COUNTY LIBRARY SUPPORT	230-424-01	303,049	328,476	342,218	360,000	360,000	360,000
TOTAL INTERGOVERNMENTAL		303,049	328,476	342,218	360,000	360,000	360,000
MISCELLANEOUS							
INTEREST INCOME	230-450-00	871	739	400	750	750	750
MISC - GRANTS	230-474-00	0	0	0	2,975	2,975	2,975
FINES	230-475-01	0	0	0	0	3,000	3,000
LOST BOOKS	230-475-02	0	0	0	0	800	800
COPIES	230-475-03	0	0	0	0	2,000	2,000
LIBRARY FOUNDATION	230-478-01	0	0	0	0	25,000	25,000
OTHER	230-489-00	0	0	500	500	2,000	2,000
TOTAL MISCELLANEOUS		871	739	900	4,225	36,525	36,525
TOTAL OTHER RESOURCES		303,920	329,215	343,118	364,225	396,525	396,525
TRANSFER FUNDS							
TRANSFER FROM FUND 220	230-490-01	0	0	0	0	22,600	22,600
TOTAL TRANSFER		0	0	0	0	22,600	22,600
FUND BALANCE							
BEGINNING FUND BALANCE	230-400-00	68,991	49,430	57,519	22,479	22,479	22,479
TOTAL FUND BALANCE		68,991	49,430	57,519	22,479	22,479	22,479
GRAND TOTAL LIBRARY FUND (230)		372,911	378,645	400,637	386,704	441,604	441,604

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
LIBRARY FUND (230)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOYEES	230-50-505	171,007	200,761	222,450	228,007	228,007	228,007
HOLIDAY PAY	230-50-521	754	0	0	0	0	0
VACATION REIMB	230-50-528	0	0	0	0	0	0
SOCIAL SECURITY	230-50-550	12,337	14,931	17,210	17,443	17,443	17,443
RETIREMENT	230-50-551	25,395	31,877	35,885	36,000	36,000	36,000
HEALTH & LIFE INSURANCE	230-50-552	61,992	69,655	67,892	67,000	67,000	67,000
UNEMPLOYMENT	230-50-553	169	201	200	225	225	225
W/C INSURANCE	230-50-555	657	775	700	800	800	800
TOTAL PERSONAL SERVICES		272,311	318,200	344,337	349,475	349,475	349,475
MATERIALS AND SERVICES:							
OFFICE SUPPLIES	230-50-620	2,561	0	4,000	0	4,200	4,200
OFFICE EQUIPMENT	230-50-621	3,481	0	2,500	0	2,400	2,400
OFFICE FURNITURE	230-50-622	1,550	0	2,000	0	2,000	2,000
POSTAGE	230-50-623	0	0	50	50	50	50
LEGAL PUBLICATIONS & NOTICES	230-50-625	0	191	0	0	0	0
JANITORIAL SUPPLIES	230-50-630	621	1,048	750	900	1,500	1,500
UTILITIES	230-50-631	13,787	16,611	10,000	10,000	10,000	10,000
TELEPHONE	230-50-632	1,906	5,204	2,500	2,500	3,000	3,000
MINOR MAINTENANCE	230-50-635	2,852	1,188	1,000	1,200	1,200	1,200
TRAINING & TRAVEL	230-50-650	1,056	1,149	1,500	1,450	1,500	1,500
MEMBERSHIPS	230-50-651	0	0	0	0	800	800
CONTRACTUAL SERVICES	230-50-661	12,892	14,026	12,500	13,000	13,000	13,000
INSURANCE	230-50-681	4,310	4,409	4,500	4,500	4,500	4,500
LIBRARY MATERIALS	230-50-690	2,153	0	12,500	0	35,000	35,000
ART GALLERY	230-50-691	0	0	0	0	600	600
CHILDREN'S PROGRAMS	230-50-695	1,595	1,175	1,250	0	0	0
EDUCATIONAL PROGRAMS	230-50-696	0	0	0	1,000	10,000	10,000
OTHER EQUIP REPAIR & MAINT.	230-50-721	13	1,843	1,000	1,000	1,000	1,000
REFUNDS & REIMBURSEMENTS	230-50-734	105	122	250	129	129	129
OTHER	230-50-749	2,288	8,139	0	1,500	1,250	1,250
MATERIALS AND SERVICES		51,170	55,105	56,300	37,229	92,129	92,129
TOTAL EXPENDITURES		323,481	373,305	400,637	386,704	441,604	441,604
FUND BALANCE							
ENDING FUND BALANCE		49,430	5,340	0	0	0	0
TOTAL FUND BALANCE		49,430	5,340	0	0	0	0
GRAND TOTAL LIBRARY FUND (230)		372,911	378,645	400,637	386,704	441,604	441,604

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FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
COMM BEAUTIFICATION FUND (250)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
FRANCHISE FEES							
GARBAGE FRANCHISE FEE	250-404-03	40,752	37,610	42,000	40,000	40,000	40,000
TOTAL FRANCHISE FEES		40,752	37,610	42,000	40,000	40,000	40,000
MISCELLANEOUS							
MISC - INTEREST INCOME	250-450-00	151	181	100	100	100	100
TRANSFER FROM FUND 100	250-487-01	0	15,292	0	0	0	0
TRANSFER FROM FUND 260	250-487-02	0	0	10,000	0	0	0
MISC - OTHER	250-489-00	0	2,215	0	0	0	0
TOTAL MISCELLANEOUS		151	17,688	10,100	100	100	100
TOTAL OTHER RESOURCES		40,903	55,298	52,100	40,100	40,100	40,100
FUND BALANCE							
BEGINNING BALANCE	250-400-00	14,673	7,956	24,739	28,078	28,078	28,078
TOTAL FUND BALANCE		14,673	7,956	24,739	28,078	28,078	28,078
GRAND TOTAL COMM BEAUTIFICATION		55,576	63,254	76,839	68,178	68,178	68,178

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
COMM BEAUTIFICATION FUND (250)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
BENCHES AND TRASH CANS	250-50-674	2,295	6,925	15,839	12,928	12,928	12,928
FIRE HYDRANT PAINTING	250-50-677	0	0	1,000	250	250	250
CONTRACTUAL SERVICES	250-50-678	26,000	27,650	35,000	45,000	45,000	45,000
TREE TRIMMING/MITIGATION	250-50-699	19,325	6,450	15,000	10,000	10,000	10,000
MATERIALS AND SERVICES		47,620	41,025	66,839	68,178	68,178	68,178
CAPITAL OUTLAY:							
CIP - TREE REPLACEMENT	250-50-751	0	0	5,000			
CIP - SIGNS	250-50-757	0	0	5,000			
TOTAL CAPITAL OUTLAY		0	0	10,000	0	0	0
TOTAL EXPENDITURES		47,620	41,025	76,839	68,178	68,178	68,178
FUND BALANCE							
ENDING FUND BALANCE		7,956	22,229	0			
TOTAL FUND BALANCE		7,956	22,229	0	0	0	0
GRAND TOTAL COMM BEAUTIFICATION		47,620	63,254	76,839	68,178	68,178	68,178

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
STATE REV SHARING FUND (260)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
INTERGOVERNMENTAL							
RECEIPTS FROM STATE	260-422-09	50,602	22,366	55,000	37,000	37,000	37,000
TOTAL INTERGOVERNMENTAL		50,602	22,366	55,000	37,000	37,000	37,000
MISCELLANEOUS							
INTEREST INCOME	260-450-00	723	1,181	100	600	600	600
TOTAL MISCELLANEOUS		723	1,181	100	600	600	600
TOTAL OTHER RESOURCES		51,325	23,547	55,100	37,600	37,600	37,600
FUND BALANCE							
BEGINNING FUND BALANCE	260-400-00	54,829	85,654	63,186	48,173	48,173	48,173
TOTAL FUND BALANCE		54,829	85,654	63,186	48,173	48,173	48,173
GRAND TOTAL STATE REV SHARE FUND (260)		106,154	109,201	118,286	85,773	85,773	85,773

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
STATE REV SHARING FUND (260)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
POTHOLE & STREET REPAIR	260-50-711	2,500	2,699	30,000	0	0	0
PAYMENT TO OTHER ORG	260-50-730	18,000	27,800	38,500	51,316	40,200	40,200
OTHER	260-50-749	0	699	39,786	34,457	45,573	45,573
MATERIALS AND SERVICES		20,500	31,198	108,286	85,773	85,773	85,773
CONTINGENCIES & RESERVES:							
TRANSFER TO OTHER FUND 250	260-50-960	0	15,000	10,000	0	0	0
TOTAL CONTINGENCIES & RESERVES		0	15,000	10,000	0	0	0
TOTAL EXPENDITURES		20,500	46,198	118,286	85,773	85,773	85,773
FUND BALANCE							
ENDING FUND BALANCE		85,654	63,003	0	0	0	0
TOTAL FUND BALANCE		85,654	63,003	0	0	0	0
GRAND TOTAL STATE REV SHARING (260)		106,154	109,201	118,286	85,773	85,773	85,773

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
BLOCK GRANT FUND (410)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS							
INTEREST INCOME	410-450-00	3,125	5,478	1,600	5,000	5,000	5,000
SMALL BUSINESS LOAN PRINCIPAL	410-455-04	3,083	0	25,000	0	0	0
SMALL BUSINESS LOAN INTEREST	410-456-00	922	395	1,000	750	750	750
U.R. LOAN REPAYMENT - INTEREST	410-456-01	3,127	0	4,500	1,000	1,000	1,000
LOAN PENALTY	410-457-00	0	0	50	50	50	50
TOTAL MISCELLANEOUS		10,257	5,873	32,150	6,800	6,800	6,800
TOTAL OTHER RESOURCES		10,257	5,873	32,150	6,800	6,800	6,800
FUND BALANCE							
BEGINNING FUND BALANCE	410-400-00	380,265	380,358	400,917	311,868	311,868	311,868
TOTAL FUND BALANCE		380,265	380,358	400,917	311,868	311,868	311,868
GRAND TOTAL BLOCK GRANT (410)		390,522	386,231	433,067	318,668	318,668	318,668

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FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL BLOCK GRANT FUND (410)	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
MATERIALS AND SERVICES:							
LEGAL COST	410-50-628	0	0	5,000	5,000	5,000	5,000
CONSULTING SERVICES	410-50-660	0	0	50,000	50,000	50,000	50,000
OTHER	410-50-749	0	0	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		0	0	60,000	60,000	60,000	60,000
CAPITAL OUTLAY:							
CAPITAL IMPROVEMENTS	410-50-775	0	0	203,067	108,668	108,668	108,668
LOANS TO SMALL BUS/FACADE LOAN	410-50-798	0	0	120,000	120,000	120,000	120,000
CIP - TROLLEY PROGRAM	410-50-800	0	0	50,000	30,000	30,000	30,000
TOTAL CAPITAL OUTLAY		0	0	373,067	258,668	258,668	258,668
TOTAL EXPENDITURES		0	0	433,067	318,668	318,668	318,668
FUND BALANCE							
ENDING FUND BALANCE		390,552	386,231	0	0	0	0
TOTAL FUND BALANCE		390,522	386,231	0	0	0	0
GRAND TOTAL BLOCK GRANT (410)		390,522	386,231	433,067	318,668	318,668	318,668

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FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
ELECTRIC FUND (910)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
OTHER TAXES							
UTILITY SALES	910-440-00	5,631,950	5,619,091	5,500,000	5,735,000	5,735,000	5,735,000
LOW INCOME ASSISTANCE	910-440-03	11,030	11,034	10,500	10,000	10,000	10,000
BPA CONSERVATION	910-440-04	33,429	207,175	85,000	162,000	162,000	162,000
TOTAL OTHER TAXES		5,676,409	5,837,300	5,595,500	5,907,000	5,907,000	5,907,000
REIMBURSEMENTS							
REIMBURSE- SUBDIVISION DEV.	910-470-07	0	0	2,500	500	500	500
ENGINEERING REIMB	910-471-01	250	0	2,500	500	500	500
TOTAL REIMBURSEMENTS		250	0	5000	1000	1000	1000
MISCELLANEOUS							
EXTENSION FEES	910-442-01	45,640	116,806	75,000	75,000	85,000	85,000
ACCOUNT OPENING FEES	910-444-01	10,775	12,325	12,000	12,000	12,000	12,000
RECONNECTION FEE	910-444-02	250	310	250	250	250	250
RETURN CHECK FEES	910-444-03	300	239	300	250	250	250
COLLECTION FEES	910-444-04	20,690	21,790	22,000	20,000	20,000	20,000
INTEREST CHARGED	910-444-05	7,536	8,283	7,200	7,200	7,200	7,200
POLE CONTACTS – TELEPHONE	910-448-01	0	19,835	20,000	20,000	20,000	20,000
POLE CONTACTS – CABLE TV	910-448-02	3,721	7,442	12,000	12,000	12,000	12,000
POLE CONTACTS – LSN	910-448-03	0	4,324	4,000	4,000	4,000	4,000
INTEREST	910-450-00	11,130	22,478	8,000	20,000	20,000	20,000
CONSERVATION- LOAN INTEREST	910-456-00	440	92	400	200	200	200
VOL LOW INC ROUNDUP DON	910-478-02	858	794	1,000	1,000	1,000	1,000
OTHER	910-489-00	6,976	23,364	7,500	7,500	7,500	7,500
TOTAL MISCELLANEOUS		108,316	238,082	169,650	179,400	189,400	189,400
TOTAL OTHER RESOURCES		5,784,975	6,075,382	5,770,150	6,087,400	6,097,400	6,097,400
FUND BALANCE							
BEGINNING FUND BALANCE	910-400-00	632,769	961,362	1,285,266	1,011,378	1,011,378	1,011,378
TOTAL FUND BALANCE		632,769	961,362	1,285,266	1,011,378	1,011,378	1,011,378
GRAND TOTAL ELECTRIC FUND (910)		6,417,744	7,036,744	7,055,416	7,098,778	7,108,778	7,108,778

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
ELECTRIC FUND (910) – ADMINISTRATION							
DEPARTMENT	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	910-55-505	132,870	104,684	102,621	163,143	123,830	123,830
OVERTIME PAY	910-55-520	3,921	405	5,000	2,500	2,500	2,500
SOCIAL SECURITY	910-55-550	10,286	7,790	7,851	12,500	10,000	10,000
RETIREMENT	910-55-551	19,347	13,624	17,745	17,500	13,600	13,600
HEALTH & LIFE INSURANCE	910-55-552	25,871	30,085	40,894	35,000	26,000	26,000
UNEMPLOYMENT	910-55-553	137	105	200	200	200	200
PENSION EXPENSE	910-55-554	17,002	0	0	0	0	0
W/C INSURANCE	910-55-555	1,063	651	1,100	1,000	1,000	1,000
TOTAL PERSONAL SERVICES		210,497	157,344	175,411	231,843	177,130	177,130
MATERIALS AND SERVICES:							
PRINTING/PRINTED MATERIAL	910-55-624	0	0	1,500	1,000	0	0
CONSULTING SERVICES	910-55-660	1,034	2,847	10,000	10,000	0	0
ADMINISTRATIVE SERVICES	910-55-664	209,660	168,573	165,000	172,050	172,050	172,050
COUNCIL SERVICES	910-55-665	0	16,857	16,500	17,205	17,205	17,205
INSURANCE	910-55-681	16,155	16,505	17,000	30,000	30,000	30,000
ADVERTISING	910-55-743	0	0	2,000	2,000	0	0
MATERIALS AND SERVICES		226,849	204,782	212,000	232,255	219,255	219,255
TOTAL ADMINISTRATION DEPARTMENT		437,346	362,126	387,411	464,098	396,385	396,385

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL ELECTRIC FUND (910) – ACCOUNTING & BILLING DEPARTMENT	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOYEES SALARIES & WAGES	910-57-505	133,620	133,036	173,473	149,473	149,473	149,473
VACATION PAYOUT	910-57-528	1,652	0	2,000	0	0	0
SOCIAL SECURITY	910-57-550	9,616	9,439	13,271	11,500	11,500	11,500
RETIREMENT	910-57-551	25,347	23,597	30,437	30,000	30,000	30,000
HEALTH & LIFE INSURANCE	910-57-552	59,545	61,531	83,945	65,000	65,000	65,000
UNEMPLOYMENT	910-57-553	124	133	150	150	150	150
PENSION EXPENSE	910-57-554	17,466	0	0	0	0	0
W/C INSURANCE	910-57-555	475	452	525	525	525	525
TOTAL PERSONAL SERVICES		247,845	228,188	303,801	256,648	256,648	256,648
MATERIALS AND SERVICES:							
ACCOUNTING SERVICES	910-57-663	106,997	84,286	82,500	86,025	86,025	86,025
BAD DEBTS	910-57-733	9,960	10,414	10,500	10,000	10,000	10,000
MATERIALS AND SERVICES		116,957	94,700	93,000	96,025	96,025	96,025
TOTAL ACCOUNTING & BILLING DEPT		364,802	322,888	396,801	352,673	352,673	352,673

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
ELECTRIC FUND (910) – SOURCE OF SUPPLY							
DEPARTMENT	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
CONTRACTUAL SERVICES	910-80-661	2,809,376	2,842,329	2,850,000	2,935,000	2,935,000	2,935,000
MATERIALS AND SERVICES		2,809,376	2,842,329	2,850,000	2,935,000	2,935,000	2,935,000
TOTAL SOURCE OF SUPPLY DEPARTMENT		2,809,376	2,842,329	2,850,000	2,935,000	2,935,000	2,935,000

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
ELECTRIC FUND (910) – CONSERVATION							
DEPARTMENT	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	910-82-505	11,215	11,840	12,207	12,963	12,963	12,963
SOCIAL SECURITY	910-82-550	828	876	934	1,000	1,000	1,000
RETIREMENT	910-82-551	2,236	2,361	2,434	2,200	2,200	2,200
HEALTH & LIFE INSURANCE	910-82-552	2,174	2,233	2,749	2,500	2,500	2,500
UNEMPLOYMENT	910-82-553	11	12	100	100	100	100
PENSION EXPENSE	910-82-554	1,442	0	0	0	0	0
WC INSURANCE	910-82-555	45	47	100	100	100	100
TOTAL PERSONAL SERVICES		17,951	17,369	18,524	18,863	18,863	18,863
MATERIALS AND SERVICES:							
OFFICE SUPPLIES	910-82-620	0	0	500	500	0	0
PRINTED MATERIALS	910-82-624	0	0	2,000	1000	0	0
TRAINING & TRAVEL	910-82-650	0	0	2,000	1000	0	0
MEETINGS	910-82-652	0	0	500	500	0	0
CONSERVATION PAYMENTS	910-82-657	17,009	159,954	75,000	162,000	162,000	162,000
CONSULTING SERVICES	910-82-660	16,980	16,980	20,000	20,000	20,000	20,000
MATERIALS AND SERVICES		33,989	176,934	100,000	185,000	185,000	185,000
TOTAL CONSERVATION DEPARTMENT		51,940	194,303	118,524	203,863	200,863	200,863

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
ELECTRIC FUND (910) –							
DISTRIBUTION DEPARTMENT	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	910-84-505	605,551	556,821	700,008	501,554	589,164	589,164
OVERTIME PAY	910-84-520	32,401	44,273	45,000	45,000	45,000	45,000
VACATION REIMB.	910-84-528	0	18,624	0	0	0	0
SOCIAL SECURITY	910-84-550	47,688	46,252	53,551	38,369	45,000	45,000
RETIREMENT	910-84-551	124,762	123,947	129,262	125,000	135,000	135,000
HEALTH & LIFE INSURANCE	910-84-552	143,976	134,027	182,160	140,000	155,000	155,000
UNEMPLOYMENT	910-84-553	639	620	700	700	700	700
PENSION EXPENSE	910-84-554	79,630	0	0	0	0	0
W/C INSURANCE	910-84-555	38,392	21,297	15,000	15,000	18,000	18,000
TOTAL PERSONAL SERVICES		1,073,039	945,861	1,125,681	865,623	987,864	987,864
MATERIALS AND SERVICES:							
VEHICLE FUEL & OIL	910-84-600	11,060	13,605	25,000	25,000	20,000	20,000
VEHICLE MAINTENANCE	910-84-604	15,913	34,369	36,000	40,000	36,000	36,000
OFFICE SUPPLIES	910-84-620	4,595	1,643	5,000	10,000	7,500	7,500
UTILITIES	910-84-631	6,286	6,956	9,500	9,500	9,500	9,500
TELEPHONE	910-84-632	7,009	7,845	9,000	7,500	7,500	7,500
SUBSTATION MAINTENANCE	910-84-635	7,354	18,450	20,000	40,000	40,000	40,000
BUILDING MAINTENANCE	910-84-636	5,691	6,608	10,000	15,000	12,500	12,500
SMALL TOOLS & EQUIPMENT	910-84-640	11,067	7,046	10,000	15,000	15,000	15,000
MISC. EQUIPM. & FIXTURES	910-84-641	3,067	11,580	15,000	15,000	15,000	15,000
SAFETY EQUIPMENT	910-84-642	4,907	10,598	20,000	25,000	20,000	20,000
TRAINING & TRAVEL	910-84-650	125	7,487	20,000	35,000	35,000	35,000
MEMBERSHIPS	910-84-655	19,250	18,914	10,000	15,000	15,000	15,000
LOW INCOME ENERGY ASST	910-84-658	19,939	21,265	20,000	20,000	20,000	20,000
CONTRACTUAL SERVICES	910-84-661	43,128	27,036	50,000	50,000	50,000	50,000
CONSULTING SERVICES	910-84-662	4,660	3,779	20,000	35,000	35,000	35,000
TREE REPLACEMENT	910-84-697	1,000	1,196	3,000	4,000	4,000	4,000
GRAVEL	910-84-710	1,854	3,533	6,000	15,000	15,000	15,000
METER BASE REPLACEMENT	910-84-713	15,626	1,493	7,500	10,000	10,000	10,000
CIP – POLE INSP. & TREATMENT	910-84-718	39,738	51,636	90,000	90,000	90,000	90,000
SYSTEM OPERATIONS EXP	910-84-720	108,580	267,744	300,000	300,000	300,000	300,000
EQUIPMENT RENTAL	910-84-724	729	403	5,000	5,000	5,000	5,000
PERMITS	910-84-745	10	12	3,000	3,000	3,000	3,000
COST OF SERVICE STUDY	910-84-746	0	0	45,000	50,000	50,000	50,000
MATERIALS AND SERVICES		331,588	523,198	739,000	834,000	815,000	815,000
CAPITAL OUTLAY:							
CIP – WOOD CHIPPER/TRUCK	910-84-753	0	20,000	0	0	0	0
CIP- ANNUAL STORM DAMAGE REPL	910-84-756	0	0	30,000	30,000	30,000	30,000
CIP – SHOP FURN/FIX & EQUIP	910-84-761	0	16,748	10,000	10,000	0	0
CIP- SHOP SITE PREPARATION	910-84-762	91,493	85,017	100,000	50,000	50,000	50,000
CIP – MISC EQUIPMENT & FIXTURE	910-84-767	0	80,014	80,000	80,000	80,000	80,000
CIP – MAPPING SOFTWARE UPGRADE	910-84-769	0	4,212	30,000	15,000	15,000	15,000
CIP – ANNUAL – METERS	910-84-770	20,400	636	60,000	40,000	30,000	30,000

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

CIP- ANNUAL- TRANSFORMERS, NEW	910-84-771	136,681	128,623	140,000	150,000	150,000	150,000
CIP – MISC SYSTEM REPLACEMENT	910-84-772	0	383	115,000	115,000	115,000	115,000
CIP- GANG OPERATED SWITCHES	910-84-773	0	0	25,000	25,000	15,000	15,000
CIP – SYS COORD STUDY	910-84-774	0	0	30,000	30,000	30,000	30,000
CIP – UNDERGROUNDING PROJECTS	910-84-779	0	109,337	200,000	150,000	170,000	170,000
CIP - POLE REPLACEMENT	910-84-780	0	0	50,000	65,000	50,000	50,000
CIP – STREET LIGHTING GENERAL	910-84-784	0	3,166	75,000	50,000	50,000	50,000
CIP – SERVICE TRUCK	910-84-786	0	0	130,000	264,421	261,893	261,893
TOTAL CAPITAL OUTLAY		248,574	448,136	1,075,000	1,074,421	1,046,893	1,046,893
TOTAL DISTRIBUTION DEPT		1,653,201	1,917,195	2,939,681	2,774,044	2,849,757	2,849,757

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL ELECTRIC FUND (910) – NON- DEPARTMENTAL	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
MATERIALS AND SERVICES:							
IN LIEU OF TAXES (TO #100-GEN)	910-90-731	337,917	337,145	330,000	344,100	344,100	344,100
MATERIALS AND SERVICES		337,917	337,145	330,000	344,100	344,100	344,100
DEBT SERVICE:							
INTEREST ON INVESTMENT	910-90-897	0	0	8,000	0	0	0
TOTAL DEBT SERVICE		0	0	8,000	0	0	0
CONTINGENCIES & RESERVES:							
DEPRECIATION EXPENSE	910-90-920	571,073	0	0	0	0	0
TRANS TO FUND #100 (GEN)SUM REC	910-90-951	25,000	25,000	25,000	25,000	30,000	30,000
ENDING FUND BALANCE		167,089	1,035,758	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		763,162	1,060,758	25,000	25,000	30,000	30,000
TOTAL NON-DEPARTMENTAL		1,101,079	1,397,903	363,000	369,100	374,100	374,100
GRAND TOTAL ELECTRIC FUND (910)		6,417,744	7,036,744	7,055,417	7,098,778	7,108,778	7,108,778

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
WATER FUND (940)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
OTHER TAXES							
UTILITY SALES	940-440-00	592,925	791,010	500,000	820,000	820,000	820,000
LOW INCOME ASSISTANCE-WATER	940-440-03	225	10	0	100	100	100
EMERGENCY RATE INCREASE	940-487-04	0	0	0	0	160,000	160,000
TOTAL OTHER TAXES		593,150	791,020	500,000	820,100	980,100	980,100
REIMBURSEMENTS							
BACK-FLOW TEST FEE	940-470-07	5,802	5,862	6,000	6,000	6,000	6,000
TOTAL REIMBURSEMENTS		5,802	5,862	6,000	6,000	6,000	6,000
MISCELLANEOUS							
WATER ACCOUNT OPENING FEE	940-441-01	600	475	575	600	600	600
EXTENSION FEES	940-442-01	9,408	10,904	7,000	12,000	15,000	15,000
PROPERTY RENTAL	940-447-01	13,085	18,651	15,000	16,500	16,500	16,500
INTEREST INCOME	940-450-00	59	988	100	100	100	100
2006 AIRPORT W/S ASSESS INT	940-456-00	17,653	17,091	17,000	17,000	17,000	17,000
OTHER	940-489-00	317	1,948	1,000	1,000	1,000	1,000
TOTAL MISCELLANEOUS		41,122	50,057	40,675	47,200	50,200	50,200
TRANS FROM OTHER FUNDS							
TRANSFER FROM GENERAL FUND	940-490-01	0	0	106,761	0	0	0
TRANSFER FRM WTR SDC IMPR 721	940-490-06	111,574	0	0	0	0	0
TRANSFER FROM FUND 941	940-490-09	0	0	304,229	200,000	0	0
TOTAL TRANS FROM OTHER FUNDS		111,574	0	410,990	200,000	0	0
TOTAL OTHER RESOURCES		751,648	846,939	957,665	1,073,300	1,036,300	1,036,300
FUND BALANCE							
BEGINNING FUND BALANCE	940-400-00	177,004	184,841	291,568	58,821	58,821	58,821
TOTAL FUND BALANCE		177,004	184,841	291,568	58,821	58,821	58,821
GRAND TOTAL WATER FUND (940)		928,652	1,031,780	1,249,233	1,132,121	1,095,121	1,095,121

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL WATER FUND (940) - ADMINISTRATION DEPARTMENT	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	940-55-505	30,754	27,944	28,089	41,116	28,841	28,841
OVERTIME PAY	940-55-520	2,240	232	2,000	7,000	5,000	5,000
SOCIAL SECURITY	940-55-550	2,464	2,083	2,149	3,145	2,307	2,307
RETIREMENT	940-55-551	5,355	2,432	4,983	5,000	3,461	3,461
HEALTH & LIFE INSURANCE	940-55-552	6,136	8,858	11,268	11,000	7,790	7,790
UNEMPLOYMENT	940-55-553	33	28	100	100	100	100
PENSION EXPENSE	940-55-554	3,558	0	0	0	0	0
W/C INSURANCE	940-55-555	100	102	150	150	150	150
TOTAL PERSONAL SERVICES		50,640	41,679	48,739	67,511	47,649	47,649
MATERIALS AND SERVICES:							
OFFICE SUPPLIES	940-55-620	0	0	500	500	0	0
MEMBERSHIPS	940-55-655	0	200	500	500	500	500
CONSULTING SERVICES	940-55-660	3,017	0	5,000	5,000	0	0
CONTRACTUAL SERVICES	940-55-661	370	0	500	500	0	0
ADMINISTRATIVE SERVICES	940-55-664	0	23,730	23,703	24,600	24,600	24,600
COUNCIL SERVICES	940-55-665	0	2,373	2,370	2,460	2,460	2,460
INSURANCE	940-55-681	6,808	6,974	7,000	7,500	7,500	7,500
ADVERTISING	940-55-743	481	0	500	500	500	500
MATERIALS AND SERVICES		10,676	33,277	40,073	41,560	35,560	35,560
TOTAL ADMINISTRATION DEPARTMENT		61,316	74,956	88,812	109,071	83,209	83,209

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL WATER FUND (940) - ACCOUNTING & BILLING DEPARTMENT	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	940-57-505	8,908	8,869	11,565	9,965	9,965	9,965
VACATION PAYOUT	940-57-528	110	0	500	0	0	0
SOCIAL SECURITY	940-57-550	641	629	885	762	762	762
RETIREMENT	940-57-551	1,690	1,573	2,029	1,600	1,600	1,600
HEALTH & LIFE INSURANCE	940-57-552	3,970	4,102	5,596	5,000	5,000	5,000
UNEMPLOYMENT	940-57-553	8	9	100	100	100	100
PENSION EXPENSE	940-57-554	2,026	0	0	0	0	0
W/C INSURANCE	940-57-555	32	30	100	100	100	100
TOTAL PERSONAL SERVICES		17,385	15,212	20,775	17,527	17,527	17,527
MATERIALS AND SERVICES:							
ACCOUNTING SERVICES	940-57-663	0	19,182	11,850	12,300	12,300	12,300
BAD DEBTS	940-57-733	1,291	1,476	2,500	1,500	1,500	1,500
MATERIALS AND SERVICES		1,291	20,658	14,350	13,800	13,800	13,800
TOTAL ACCOUNTING & BILLING DEPT		18,676	35,870	35,125	31,327	31,327	31,327

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
WATER FUND (940) - DISTRIBUTION							
DEPARTMENT	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOYEES	940-84-505	86,959	87,868	91,847	81,736	81,736	81,736
OVERTIME PAY	940-84-520	875	4,733	0	0	4,500	4,500
SOCIAL SECURITY	940-84-550	6,281	6,689	7,026	6,253	6,253	6,253
RETIREMENT	940-84-551	17,002	18,100	17,923	17,000	17,000	17,000
HEALTH & LIFE INSURANCE	940-84-552	33,109	35,813	38,000	38,000	38,000	38,000
UNEMPLOYMENT	940-84-553	87	93	150	150	150	150
PENSION EXPENSE	940-84-554	17,380	0	0	0	0	0
W/C INSURANCE	940-84-555	7,985	3,926	4,000	4,000	4,000	4,000
TOTAL PERSONAL SERVICES		169,678	157,222	158,946	147,139	151,639	151,639
MATERIALS AND SERVICES:							
VEHICLE FUEL & OIL	940-84-600	2,515	1,463	4,000	4,000	4,000	4,000
VEHICLE MAINTENANCE (EXT)	940-84-604	0	119	10,000	5,500	2,500	2,500
RADIO MAINTENANCE	940-84-614	0	0	500	500	0	0
MAPPING SOFTWARE	940-84-620	94	0	500	600	600	600
BUILDING REPAIR	940-84-634	16	0	2,500	1,000	500	500
SMALL TOOLS & EQUIPMENT	940-84-640	155	461	2,000	1,500	2,000	2,000
SAFETY EQUIPMENT	940-84-642	472	0	1,500	1,000	1,000	1,000
TRAINING & TRAVEL	940-84-650	1,106	599	4,000	3,500	3,500	3,500
LOW INCOME ASSIST-WATER	940-84-658	560	447	500	500	500	500
CONSULTING SERVICES	940-84-660	0	3,646	4,000	4,000	4,000	4,000
CONTRACT SVS MAP SOFTWARE	940-84-661	0	3,000	3,500	3,500	3,500	3,500
BACK-FLOW TESTING	940-84-670	7,328	7,260	8,000	8,500	8,500	8,500
LINE/EQUIPMENT REPAIR	940-84-702	10,023	17,038	20,000	25,000	25,000	25,000
COST OF SERVICE STUDY	940-84-703	0	0	15,000	15,000	15,000	15,000
OTHER	940-84-749	-201	2,168	15,588	5,000	5,100	5,100
MATERIALS AND SERVICES		22,068	36,201	91,588	79,100	75,700	75,700
CAPITAL OUTLAY:							
CIP - SERVICE LINE	940-84-758	5,673	20,056	30,000	25,000	20,000	20,000
CIP - METER READER TRUCK	940-84-763	0	27,450	0	0	0	0
CIP - FIRE HYDRANT REPLACEMENT	940-84-767	0	0	10,000	10,000	2,500	2,500
CIP- METERS	940-84-770	10,806	19,957	50,000	25,000	25,000	25,000
CIP - MASTER PLAN UPDATE					0	0	0
TOTAL CAPITAL OUTLAY		16,479	67,463	90,000	60,000	47,500	47,500
TOTAL DISTRIBUTION/COLLECTION		208,225	260,886	340,534	286,239	274,839	274,839

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
WATER FUND (940) - PLANT							
OPERATIONS DEPARTMENT	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOYEES	940-86-505	74,695	79,064	81,627	87,297	87,297	87,297
OVERTIME PAY	940-86-520	8,074	9,353	7,000	7,749	7,749	7,749
VACATION REIMB.	940-86-528	271	3,088	2,000	0	0	0
SOCIAL SECURITY	940-86-550	6,023	6,665	6,245	6,678	6,678	6,678
RETIREMENT	940-86-551	14,777	16,198	14,539	14,500	14,500	14,500
HEALTH & LIFE INSURANCE	940-86-552	27,897	28,888	32,000	30,000	30,000	30,000
UNEMPLOYMENT	940-86-553	83	92	100	100	100	100
PENSION EXPENSE	940-86-554	9,366	0	0	0	0	0
W/C INSURANCE	940-86-555	10,458	4,569	4,500	4,700	4,700	4,700
TOTAL PERSONAL SERVICES		151,644	147,917	148,011	151,024	151,024	151,024
MATERIALS AND SERVICES:							
VEHICLE FUEL & OIL	940-86-600	723	1,223	1,500	1,500	1,500	1,500
VEHICLE MAINTENANCE (EXT)	940-86-604	123	320	2,000	2,000	500	500
OFFICE SUPPLIES	940-86-620	226	1,438	2,000	2,000	2,000	2,000
UTILITIES	940-86-631	40,157	40,372	45,000	45,000	45,000	45,000
TELEPHONE	940-86-632	3,674	4,400	4,000	4,000	4,000	4,000
BUILDING MAINTENANCE	940-86-635	3,438	1,214	6,000	6,000	6,000	6,000
TREATMENT PLANT SUPPLIES	940-86-636	27,457	33,392	35,000	35,000	37,000	37,000
LABORATORY SUPPLIES	940-86-637	1,226	2,943	3,500	3,500	3,500	3,500
SAFETY EQUIPMENT	940-86-642	546	505	1,500	1,500	1,500	1,500
TRAINING & TRAVEL	940-86-650	2,333	2,037	4,500	4,500	4,500	4,500
CONTRACTUAL SERVICES	940-86-661	24,768	23,789	30,000	30,000	30,000	30,000
UV MAINTENANCE	940-86-720	199	6,208	0	12,000	10,000	10,000
OTHER EQUIP REPAIR & MAINT.	940-86-721	36,489	33,569	0	38,000	40,763	40,763
BACKWASH/POND CLEANING	940-86-722	800	0	0	2,000	1,000	1,000
PERMITS & FEES	940-86-745	2,933	2,515	3,500	3,500	3,500	3,500
MATERIALS AND SERVICES		145,092	153,925	138,500	190,500	190,763	190,763
CAPITAL OUTLAY:							
CIP - TURBIDITY MACHINE	940-86-752	0	0	0	0	0	0
CIP - FILTER MEDIA	940-86-771	0	123,380	0	0	0	0
CIP - FILTER REHABILITATION	940-86-772	0	113,304	0	0	0	0
CIP - CHOLORINE GENERATOR ELEC	940-86-773	0	31,207	0	0	0	0
SPARE PUMPS @ WATER PLANT	940-86-776	10,416	0	0	0	0	0
TOTAL CAPITAL OUTLAY		10,416	267,891	0	0	0	0
TOTAL PLANT OPERATIONS DEPT		307,152	569,733	286,511	341,524	341,787	341,787

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL WATER FUND (940) - NON- DEPARTMENTAL	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
MATERIALS AND SERVICES:							
ASSETS/EQUITY (TO)FROM FUNDS	940-90-721	-228,867	0	0	0	0	0
IN LIEU OF TAXES (FUND#100GEN)	940-90-731	35,575	47,461	47,500	49,200	49,200	49,200
MATERIALS AND SERVICES		-193,292	47,461	47,500	49,200	49,200	49,200
CAPITAL OUTLAY:							
DEPRECIATION EXPENSE	940-90-799	311,375	0	0	0	0	0
TOTAL CAPITAL OUTLAY		311,375	0	0	0	0	0
DEBT SERVICE:							
2006 AIRPORT W&S BONDS INT	940-90-890	16,106	14,988	13,816	12,589	12,589	12,589
2006 AIRPORT W&S BONDS PRIN	940-90-891	-652	24,771	25,944	27,170	27,170	27,170
TOTAL DEBT SERVICE		15,454	39,759	39,760	39,759	39,759	39,759
CONTINGENCIES & RESERVES:							
TRANSFER TO FUND 941	940-90-970	0	0	410,990	275,000	275,000	275,000
ENDING FUND BALANCE		199,746	3,115	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		199,746	3,115	410,990	275,000	275,000	275,000
TOTAL NON-DEPARTMENTAL		333,283	90,335	498,250	363,959	363,959	363,959
GRAND TOTAL WATER FUND (940)		928,652	1,031,780	1,249,232	1,132,121	1,095,121	1,095,121

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
WATER PLANT IMPROVEMENT FUND	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
OTHER TAXES							
UTILITY SALES	941-440-00	0	0	290,111	0	0	0
TOTAL OTHER TAXES		0	0	290,111	0	0	0
TRANS FROM OTHER FUNDS							
TRANSFER FROM FUND 940	941-490-02	0	0	410,990	275,000	275,000	275,000
TOTAL TRANS FROM OTHER FUNDS		0	0	410,990	275,000	275,000	275,000
TOTAL OTHER RESOURCES		0	0	701,101	275,000	275,000	275,000
FUND BALANCE							
BEGINNING FUND BALANCE	940-400-00	0	0	0	290,179	290,179	290,179
TOTAL FUND BALANCE		0	0	0	290,179	290,179	290,179
GRAND TOTAL WATER PLANT IMPROVEMENT FUND		0	0	701,101	565,179	565,179	565,179

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
WATER PLANT IMPROVEMENT FUND - DEPARTMENT 84		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY:							
CIP - PICKUP TRUCK	941-84-751	0	0	35,000	0	0	0
CIP - TURBIDITY METERS	941-84-753	0	0	20,000	0	0	0
CIP - MASTER PLN / FAC IMP PLN	941-84-754	0	0	100,000	50,000	50,000	50,000
CIP - RESERVOIR DEVELOPMENT	941-84-755	0	0	20,000	20,000	20,000	20,000
MISC CAPITAL PROJECTS	941-84-800	0	0	221,872	295,179	495,179	495,179
TOTAL CAPITAL OUTLAY		0	0	396,872	365,179	565,179	565,179
TOTAL DEPARTMENT 84		0	0	396,872	365,179	565,179	565,179
EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
WATER PLANT IMPROVEMENT FUND - DEPARTMENT 90		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
	ACCOUNT NO						
CONTINGENCIES & RESERVES:							
TRANSFER TO FUND 940	941-90-970	0	0	304,229	200,000	0	0
TOTAL CONTINGENCIES & RESERVES		0	0	304,229	200,000	0	0
TOTAL DEPARTMENT 90		0	0	304,229	200,000	0	0
GRAND TOTAL WATER PLANT IMPROVEMENT FUND		0	0	701,101	565,179	565,179	565,179

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
WATER PLANT RESERVE FUND	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
OTHER TAXES							
2019 GO BD TREAT PLANT	942-440-00	0	0	0	0	950,000	950,000
TOTAL OTHER TAXES		0	0	0	0	950,000	950,000
FUND BALANCE							
BEGINNING FUND BALANCE	942-400-00	0	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0	0
GRAND TOTAL WATER TREAT PLANT RESERVE		0	0	0	0	950,000	950,000

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
WATER PLANT RESERVE FUND		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY:							
CIP - CLARIFIER 2	942-84-751	0	0	0	0	950,000	950,000
TOTAL CAPITAL OUTLAY		0	0	0	0	950,000	950,000
TOTAL WATER PLANT RESERVE		0	0	0	0	950,000	950,000

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
WATER SDC REIMB FUND (720)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	720-419-00	31,740	29,969	25,000	25,000	25,000	25,000
INTEREST INCOME	720-450-00	973	1,802	1,000	1,000	1,000	1,000
SYSTEM DEV FEES - RECEIVABLE	720-455-00	0	0	1,000	0	0	0
MISC - ASSESSMENT/LOAN INTERES	720-456-00	157	354	300	100	100	100
TOTAL MISCELLANEOUS		32,870	32,125	27,300	26,100	26,100	26,100
TOTAL OTHER RESOURCES		32,870	32,125	27,300	26,100	26,100	26,100
FUND BALANCE							
BEGINNING FUND BALANCE	720-400-00	113,933	92,603	199,855	118,555	118,555	118,555
TOTAL FUND BALANCE		113,933	92,603	199,855	118,555	118,555	118,555
GRAND TOTAL WATER SDC REIMB (720)		146,803	124,728	227,155	144,655	144,655	144,655

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
CONTRACTUAL SERVICES	720-50-661	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	720-50-734	0	0	5,000	0	0	0
MATERIALS AND SERVICES		0	0	15,000	10,000	10,000	10,000
CAPITAL OUTLAY:							
CIP – SDC MANUAL UPDATE	720-50-756	0	0	0	0	10,000	10,000
CIP-NEW CITY SHOPS	720-50-776	0	0	0	0	0	0
MISC SYS EXPAN & UPSIZING RES	720-50-777	1,560	0	212,155	134,655	124,655	124,655
TOTAL CAPITAL OUTLAY		1,560	0	212,155	134,655	134,655	134,655
TRANSFERS							
TRANSFER TO WATER FUND	720-50-962	52,640		0	0	0	0
TOTAL CONTINGENCIES & RESERVES		52,640	0	0	0	0	0
TOTAL EXPENDITURES		54,200	0	227,155	144,655	144,655	144,655
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	720-50-999	92,603	124,728	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		92,603	124,728	0	0	0	0
GRAND TOTAL WATER SDC REIMB (720)		146,803	124,728	227,155	144,655	144,655	144,655

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020	
WATER SYSTEM SDC IMP (721)		ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS								
SYSTEM DEVELOPMENT FEES - CASH	721-419-00	120,782	114,043	95,000	115,000	115,000	115,000	
INTEREST INCOME	721-450-00	10,701	18,543	6,000	6,000	6,000	6,000	
SYSTEM DEV FEES - RECEIVABLE	721-455-00	0	0	5,000	0	0	0	
ASSESSMENT/LOAN INTEREST	721-456-00	600	1,350	1,500	300	300	300	
TOTAL MISCELLANEOUS		132,083	133,936	107,500	121,300	121,300	121,300	
TOTAL OTHER RESOURCES		132,083	133,936	107,500	121,300	121,300	121,300	
FUND BALANCE								
BEGINNING FUND BALANCE	721-400-00	969,058	1,042,207	845,440	1,290,978	1,290,978	1,290,978	
TOTAL FUND BALANCE		969,058	1,042,207	845,440	1,290,978	1,290,978	1,290,978	
GRAND TOTAL WATER SYS SDC IMP (721)		1,101,141	1,176,143	952,940	1,412,278	1,412,278	1,412,278	

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
CONSULTING SERVICES	721-50-660	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	721-50-734	0	0	5,000	0	0	0
MATERIALS AND SERVICES		0	0	15,000	10,000	10,000	10,000
CAPITAL OUTLAY:							
CIP - MISC. WATER PROJECTS	721-50-823	0	465	687,940	982,278	345,278	345,278
CIP – SDC MANUAL UPDATE	721-50-756	0	0	0	0	10,000	10,000
CIP – 1MG TANK REHABILITATION	721-50-757	0	0	0	0	250,000	250,000
CIP – 2MG TANK REHABILITATION	721-50-758	0	0	0	0	250,000	250,000
CIP – WATER PLANT EMERGENCY GEN	721-50-759	0	0	0	0	500,000	500,000
TOTAL CAPITAL OUTLAY		0	465	687,940	982,278	1,355,278	1,355,278
CONTINGENCIES & RESERVES:							
TRANSFER TO WATER FUND	721-50-962	58,935	0	0	170,000	0	0
DEBT SERV. - INTEREST	721-50-980	0	0	50,000	50,000	22,000	22,000
DEBT SERV. - PRINCIPAL	721-50-981	0	0	200,000	200,000	25,000	25,000
TOTAL CONTINGENCIES & RESERVES		58,935	0	250,000	420,000	47,000	47,000
TOTAL EXPENDITURES		58,935	465	952,940	1,412,278	1,412,278	1,412,278
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	721-50-999	1,042,206	1,175,678	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		1,042,206	1,175,678	0	0	0	0
GRAND TOTAL WATER SYS SDC IMP (721)		1,101,141	1,176,143	952,940	1,412,278	1,412,278	1,412,278

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES SEWER FUND (950)	ACCOUNT NO.	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
OTHER TAXES							
UTILITY SALES	950-440-00	792,140	798,511	800,000	830,000	830,000	830,000
EMERGENCY RATE INCREASE	950-487-04	0	0	0	0	222,000	222,000
TOTAL OTHER TAXES		792,140	798,511	800,000	830,000	1,052,000	1,052,000
MISCELLANEOUS							
INTEREST INCOME	950-450-00	5,005	6,329	3,000	4,000	4,000	4,000
OTHER	950-489-00	20,874	2,928	5,000	3,500	3,500	3,500
TOTAL MISCELLANEOUS		25,879	9,257	8,000	7,500	7,500	7,500
TOTAL OTHER RESOURCES		818,019	807,768	808,000	837,500	1,059,500	1,059,500
FUND BALANCE							
BEGINNING FUND BALANCE	950-400-00	480,887	435,030	336,397	697	697	697
TOTAL FUND BALANCE		480,887	435,030	336,397	697	697	697
GRAND TOTAL SEWER FUND (950)		1,298,906	1,242,798	1,144,397	838,197	1,060,197	1,060,197

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
SEWER FUND (950) - ADMINISTRATION							
DEPARTMENT	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	950-55-505	30,754	27,944	28,089	43,005	30,730	30,730
OVERTIME PAY	950-55-520	2,240	232	2,400	1,500	1,500	1,500
SOCIAL SECURITY	950-55-550	2,464	2,083	2,149	3,290	2,460	2,460
RETIREMENT	950-55-551	5,355	2,433	4,983	5,000	3,700	3,700
HEALTH & LIFE INSURANCE	950-55-552	6,136	8,857	10,000	9,000	6,450	6,450
UNEMPLOYMENT	950-55-553	33	28	100	100	100	100
PENSION EXPENSE	950-55-554	3,558	0	0	0	0	0
W/C INSURANCE	950-55-555	499	273	500	400	400	400
TOTAL PERSONAL SERVICES		51,039	41,850	48,221	62,294	45,340	45,340
MATERIALS AND SERVICES:							
OFFICE SUPPLIES	950-55-620	129	0	500	500	0	0
CONSULTING SERVICES	950-55-660	218	2,523	5,000	5,000	0	0
CONTRACTUAL SERVICES	950-55-661	599	804	2,500	2,500	2,500	2,500
ADMINISTRATIVE SERVICES	950-55-664	0	23,955	24,000	24,900	24,900	24,900
COUNCIL SERVICES	950-55-665	0	2,396	2,400	2,490	2,490	2,490
INSURANCE	950-55-681	22,142	22,644	23,000	28,000	28,000	28,000
OTHER	950-55-749	0	0	1,000	1,000	0	0
MATERIALS AND SERVICES		23,088	52,322	58,400	64,390	57,890	57,890
TOTAL ADMINISTRATION DEPARTMENT		74,127	94,172	106,621	126,684	103,230	103,230

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL SEWER FUND (950) - ACCOUNTING & BILLING DEPARTMENT	2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:						
REGULAR EMPLOY SALARIES & WAGES 950-57-505	8,908	8,869	11,565	8,076	8,076	8,076
VACATION PAYOUT 950-57-528	110	0	0	0	0	0
SOCIAL SECURITY 950-57-550	641	629	885	618	618	618
RETIREMENT 950-57-551	1,690	1,573	2,029	1,600	1,600	1,600
HEALTH & LIFE INSURANCE 950-57-552	3,970	4,102	5,000	5,000	5,000	5,000
UNEMPLOYMENT 950-57-553	8	9	100	100	100	100
PENSION EXPENSE 950-57-554	1,252	0	0	0	0	0
W/C INSURANCE 950-57-555	32	30	100	100	100	100
TOTAL PERSONAL SERVICES	16,611	15,212	19,679	15,494	15,494	15,494
MATERIALS AND SERVICES:						
ACCOUNTING SERVICES 950-57-663	0	11,978	12,000	12,450	12,450	12,450
BAD DEBTS 950-57-733	1,630	1,806	2,000	2,000	2,000	2,000
MATERIALS AND SERVICES	1,630	13,784	14,000	14,450	14,450	14,450
TOTAL ACCOUNTING & BILLING DEPT	18,241	28,996	33,679	29,944	29,944	29,944

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
SEWER FUND (950) - COLLECTION							
DEPARTMENT	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOYEES	950-84-505	34,284	25,768	26,547	41,461	41,461	41,461
OVERTIME PAY	950-84-520	292	1,578	0	0	2,500	2,500
SOCIAL SECURITY	950-84-550	1,818	1,968	2,031	3,172	3,172	3,172
RETIREMENT	950-84-551	4,922	5,331	5,163	10,000	10,000	10,000
HEALTH & LIFE INSURANCE	950-84-552	10,312	11,343	14,000	12,000	12,000	12,000
UNEMPLOYMENT	950-84-553	25	27	100	100	100	100
PENSION EXPENSE	950-84-554	2,381	0	0	0	0	0
W/C INSURANCE	950-84-555	1,130	1,204	1,200	1,300	1,300	1,300
TOTAL PERSONAL SERVICES		55,164	47,219	49,041	68,033	70,533	70,533
MATERIALS AND SERVICES:							
VEHICLE FUEL & OIL	950-84-600	938	0	2,500	1,500	1,500	1,500
VEHICLE MAINTENANCE (EXT)	950-84-604	0	0	2,500	1,500	1,500	1,500
RADIO MAINTENANCE	950-84-614	0	0	500	500	50	50
OFFICE SUPPLIES	950-84-620	40	110	500	500	500	500
BUILDING REPAIR	950-84-634	0	0	1,500	1,500	500	500
SMALL TOOLS & EQUIPMENT	950-84-640	88	0	500	500	500	500
SAFETY EQUIPMENT	950-84-642	0	0	500	500	500	500
TRAINING & TRAVEL	950-84-650	0	100	4,000	4,000	4,000	4,000
CONSULTING SERVICES	950-84-660	0	2,225	5,000	10,000	10,000	10,000
CONTRACTUAL SERVICES	950-84-661	188	7,725	1,500	5,000	5,000	5,000
LIFT STATION MAINT.	950-84-701	27,655	24,887	30,000	30,000	30,000	30,000
LINE/EQUIPMENT REPAIR	950-84-702	339	4,806	50,000	50,000	50,000	50,000
COST OF SERVICE STUDY	950-84-703	0	5	15,000	15,000	15,000	15,000
OTHER	950-84-749	-41,974	1,410	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		-12,726	41,268	119,000	125,500	124,050	124,050
CAPITAL OUTLAY:							
CIP - JETTY LIFT STATION RENOV	950-84-764	11,202	0	0	0	0	0
CIP - I&I MAINLINE 11TH ST SW	950-84-765	0	15,513	0	0	0	0
CIP - 11TH ST MAINLINE REPLACE	950-84-768	0	158,619	0	0	0	0
CIP - MIXING ZONE STUDY	950-84-769	0	8,375	0	0	0	0
MISC CAPITAL IMPROVEMENTS	950-84-800	0	0	19,409	0	0	0
TOTAL CAPITAL OUTLAY		11,202	182,507	19,409	0	0	0
TOTAL DISTR/COLLECTION DEPT		53,640	270,994	187,450	193,533	194,583	194,583

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL SEWER FUND (950) - PLANT OPERATIONS DEPARTMENT	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOYEES	950-86-505	148,570	155,938	160,627	159,702	159,702	159,702
OVERTIME PAY	950-86-520	16,765	15,511	5,000	0	15,000	15,000
VACATION REIMB.	950-86-528	2,439	2,836	0	0	0	0
SOCIAL SECURITY	950-86-550	12,243	12,730	12,000	12,217	12,217	12,217
RETIREMENT	950-86-551	29,147	30,409	30,752	30,500	30,500	30,500
HEALTH & LIFE INSURANCE	950-86-552	50,601	52,145	55,000	55,000	55,000	55,000
UNEMPLOYMENT	950-86-553	168	174	200	200	300	300
PENSION EXPENSE	950-86-554	17,871	0	0	0	0	0
W/C INSURANCE	950-86-555	20,011	7,404	7,500	8,500	8,500	8,500
TOTAL PERSONAL SERVICES		297,815	277,147	271,079	266,119	281,219	281,219
MATERIALS AND SERVICES:							
VEHICLE FUEL & OIL	950-86-600	5,081	5,489	10,000	5,000	6,500	6,500
VEHICLE MAINTENANCE (EXT)	950-86-604	8,103	5,314	12,000	4,500	5,000	5,000
RADIO MAINTENANCE	950-86-614	0	0	300	0	0	0
OFFICE SUPPLIES	950-86-620	1,267	2,716	3,000	500	2,500	2,500
UTILITIES	950-86-631	99,663	91,102	100,000	100,000	110,000	110,000
TELEPHONE	950-86-632	4,479	2,784	6,000	750	3,500	3,500
BUILDING MAINTENANCE	950-86-635	19,382	14,218	45,000	25,000	25,000	25,000
TREATMENT PLANT SUPPLIES	950-86-636	6,252	6,280	7,500	7,500	7,500	7,500
LABORATORY SUPPLIES	950-86-637	10,455	6,486	10,000	10,000	11,000	11,000
SMALL TOOLS & EQUIPMENT	950-86-640	1,683	1,259	1,500	1,500	1,500	1,500
MISC. EQUIPM. & FIXTURES	950-86-641	8,115	23,825	15,000	10,000	20,000	20,000
SAFETY EQUIPMENT	950-86-642	1,824	638	1,500	1,000	1,500	1,500
TRAINING & TRAVEL	950-86-650	3,640	3,155	4,500	4,000	4,000	4,000
MEMBERSHIPS/SUBSCRIPTIONS	950-86-655	0	0	500	0	500	500
CONTRACTUAL SERVICES	950-86-661	51,200	36,214	45,000	35,000	40,000	40,000
INSURANCE - FLOOD	950-86-681	24,812	25,912	28,000	25,000	25,000	25,000
OTHER EQUIP REPAIR & MAINT.	950-86-721	14,258	44,578	40,000	40,000	40,000	40,000
UV REPLACEMENT COMPONENTS	950-86-722	16,976	2,920	20,000	2,500	25,000	25,000
DIGESTER REHAB	950-86-723	0	0	25,000	0	0	0
SCADA SYS UPG	950-86-724	0	0	25,000	0	0	0
CIP - ALARM SYSTEM	950-86-725	0	0	25,000	25,000	0	0
PERMITS & FEES	950-86-745	0	2,535	2,500	2,500	2,500	2,500
OTHER	950-86-749	2,548	434	1,000	500	1,152	1,152
MATERIALS AND SERVICES		279,738	275,859	428,300	300,250	332,152	332,152
CAPITAL OUTLAY:							
MISC MINOR EQUIPMENT	950-86-755	12,880	2,132	0	0	0	0
TOTAL CAPITAL OUTLAY		12,880	2,132	0	0	0	0
TOTAL PLANT OPS DEPARTMENT		590,433	555,138	699,379	566,369	613,371	613,371

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL SEWER FUND (950) - NON- DEPARTMENTAL	ACCOUNT NO	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2019-2020 PROPOSED	2019-2020 APPROVED	2019-2020 ADOPTED
MATERIALS AND SERVICES:							
IN LIEU OF TAXES (FUND #100GEN)	950-90-731	47,528	47,911	48,000	49,800	49,800	49,800
MATERIALS AND SERVICES		47,528	47,911	48,000	49,800	49,800	49,800
CAPITAL OUTLAY:							
DEPRECIATION EXPENSE	950-90-799	211,057	0	0	0	0	0
TOTAL CAPITAL OUTLAY		211,057	0	0	0	0	0
DEBT SERVICE:							
1992 SEWER REV INT	950-90-890	11,620	0	10,802	10,217	10,217	10,217
1992 SEWER REV PRIN	950-90-891	0	69,269	58,467	59,052	59,052	59,052
TOTAL DEBT SERVICE		11,620	69,269	69,269	69,269	69,269	69,269
CONTINGENCYH & RESERVE							
ENDING FUND BALANCE		292,260	176,318	0	0	0	0
		292,260	176,318	0	0	0	0
TOTAL NON-DEPARTMENTAL		562,465	293,498	117,269	119,069	119,069	119,069
GRAND TOTAL SEWER FUND (950)		1,298,906	1,242,798	1,144,398	1,035,600	1,060,197	1,060,197

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
WASTEWATER PLANT RESERVE FUND	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
OTHER TAXES							
2019 GO BD TREAT PLANT	952-440-00	0	0	0	0	3,450,000	3,450,000
TOTAL OTHER TAXES		0	0	0	0	3,450,000	3,450,000
FUND BALANCE							
BEGINNING FUND BALANCE	952-400-00	0	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0	0
GRAND TOTAL WATER TREAT PLANT RESERVE		0	0	0	0	3,450,000	3,450,000

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
WASTEWATER PLANT RESERVE FUND		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY:							
CIP – HEADWORKS	952-84-751	0	0	0	0	450,000	450,000
CIP – FILLMORE AVE PUMP STA	952-84-752	0	0	0	0	1,600,000	1,600,000
CIP – PLANT UV IMPROVEMENTS	952-84-753	0	0	0	0	100,000	100,000
CIP – I & I STUDY PROJ 4, 5, 9, 11	952-84-754	0	0	0	0	1,300,000	1,300,000
TOTAL CAPITAL OUTLAY		0	0	0	0	3,450,000	3,450,000
TOTAL WATER PLANT RESERVE		0	0	0	0	3,450,000	3,450,000

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
SEWER SDC REIMB FUND (730)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	730-419-00	25,692	18,961	15,000	17,500	17,500	17,500
INTEREST INCOME	730-450-00	1,597	2,941	800	800	800	800
SYSTEM DEV FEES - RECEIVABLE	730-455-00	0	0	2,000	0	0	0
ASSESSMENT INTEREST	730-456-00	76	219	250	100	100	100
TOTAL MISCELLANEOUS		27,365	22,121	18,050	18,400	18,400	18,400
TOTAL OTHER RESOURCES		27,365	22,121	18,050	18,400	18,400	18,400
FUND BALANCE							
BEGINNING FUND BALANCE	730-400-00	138,285	164,270	79,221	203,491	203,491	203,491
TOTAL FUND BALANCE		138,285	164,270	79,221	203,491	203,491	203,491
GRAND TOTAL SEWER SDC REIMB		165,650	186,391	97,271	221,891	221,891	221,891

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
SEWER SDC REIMB FUND (730)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
CONSULTING SERVICES	730-50-660	0	0	10,000	10,000	10,000	
REFUNDS & REIMBURSEMENTS	730-50-734	0	0	5,000	0	0	
MATERIALS AND SERVICES		0	0	15000	10,000	10,000	0
CAPITAL OUTLAY:							
CIP - NEW CITY SHOP	730-50-766	1,380	0	0	0	0	0
CIP – SDC MANUAL UPDATE	730-50-756	0	0	0	0	10,000	10,000
CIP – CLARIFIER 1 REPAIRS	730-50-757	0	0	0	0	85,000	85,000
CIP – CLARIFIER 2 REPAIRS	730-50-758	0	0	0	0	85,000	85,000
MISC SYSTEM EXPANSION	730-50-773	0	0	82,271	211,891	31,891	31,891
TOTAL CAPITAL OUTLAY		1,380	0	82,271	211,891	211,891	211,891
TOTAL EXPENDITURES		1,380	0	97,271	221,891	221,891	221,891
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	730-50-999	164,270	186,391	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		164,270	186,391	0	0	0	0
GRAND TOTAL SEWER SDC REIMB		165,650	186,391	97,271	221,891	221,891	221,891

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
SEWER SDC IMP FUND (731)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	731-419-00	38,860	28,679	24,000	27,500	27,500	27,500
INTEREST INCOME	731-450-00	1,889	3,650	800	800	800	800
SYSTEM DEV FEES - RECEIVABLE	731-455-00	0	0	1,200	0	0	0
ASSESSMENT INTEREST	731-456-00	115	331	350	100	100	100
TOTAL MISCELLANEOUS		40,864	32,660	26,350	28,400	28,400	28,400
FUND BALANCE							
BEGINNING FUND BALANCE	731-400-00	160,215	201,080	206,368	261,015	261,015	261,015
TOTAL FUND BALANCE		160,215	201,080	206,368	261,015	261,015	261,015
GRAND TOTAL SEWER SDC IMP (731)		201,079	233,740	232,718	289,415	289,415	289,415

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
SEWER SDC IMP FUND (731)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
CONSULTING SERVICES	731-50-660	0	0	20,000	20,000	20,000	20,000
REFUNDS & REIMBURSEMENTS	731-50-734	0	0	5,000	0	0	0
MATERIALS AND SERVICES		0	0	25,000	20,000	20,000	20,000
CAPITAL OUTLAY:							
CIP – SDC MANUAL UPDATE	731-50-756	0	0	0	0	10,000	10,000
CIP - FERRY CRK PUMP STATION	731-50-778	0	0	15,000	0	0	0
CAPITAL PROJECTS (RESERVE)	731-50-877	0	0	192,718	269,415	259,415	259,415
TOTAL CAPITAL OUTLAY		0	0	207,718	269,415	269,415	269,415
TOTAL EXPENDITURES		0	0	232,718	289,415	289,415	289,415
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	731-50-999	201,079	233,740	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		201,079	233,740	0	0	0	0
GRAND TOTAL SEWER SDC IMP (731)		201,079	233,740	232,718	289,415	289,415	289,415

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
CAP IMPROVEMENT FUND (510)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS							
INTEREST INCOME	510-450-00	3,072	39	2,500	0	0	0
MISC. GRANTS	510-474-00	19,589	0	20,000	20,000	20,000	20,000
TOTAL MISCELLANEOUS		22,661	39	22,500	20,000	20,000	20,000
TRANS FROM OTHER FUNDS							
TRANSFER FROM FUND 100	510-490-45	0	0	268,384	0	59,557	59,557
TRANSFER FROM FUND 260	510-490-48	0	15,000	0	0	0	0
TRANSFER IN FROM FUND 520	510-490-49	87,000	199,748	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		87,000	214,748	268,384	0	59,557	59,557
FUND BALANCE							
BEGINNING FUND BALANCE	510-400-00	623,707	-71,713	0	232,788	232,788	232,788
TOTAL FUND BALANCE		623,707	-71,713	0	232,788	232,788	232,788
GRAND TOTAL CAP IMPROVEMENT FUND (510)		733,368	143,074	290,884	252,788	312,345	312,345

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-
CAP IMPROVEMENT FUND (510)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	2020
							ADOPTED
CAPITAL OUTLAY:							
CIP - MAJOR EQUIPMENT - NEW	510-50-752	0	0	0	0	0	0
CIP - METAL ROOF (CHAMBER)	510-50-821	0	6,353	0	0	0	0
CIP - CONTAINER (EMERGENCY PREP)	510-50-822	0	4,055	0	0	0	0
CIP - SHOP FURN / FIX & EQUIP	510-50-823	0	30,146	0	0	0	0
CIP - WAYFIND/PARKLETS/PED/BIKE	510-50-824	0	373	0	0	0	0
CIP - STREET SWEEPER	510-50-826	0	0	60,000	0	60,000	60,000
CIP - TRANSIT VEHICLE-TROLLEY	510-50-827	0	6,580	0	0	0	0
CIP - WOOD CHIPPER/TRUCK	510-50-828	0	15,000	0	0	0	0
CIP - LAND ACQUISITION/MISC IMP	510-50-829	0	5,043	15,000	30,000	30,000	30,000
CIP - PICKUP TRUCK PW	510-50-830	0	0	32,000	0	0	0
CIP - POLICE VEHICLE	510-50-831	0	0	0	0	50,000	50,000
CIP - HERBICIDE VEHICLE	510-50-832	0	0	0	0	12,000	12,000
CIP - NEW CITY SHOP	510-50-857	805,082	0	0	0	0	0
CIP - INFLUENT PUMP STA REPLACE	510-50-860	0	0	20,000	0	0	0
CIP - INFLOW & INFILTRATION STUDY	510-50-861	0	0	60,000	0	0	0
CIP - INFLOW & INFIL REPAIRS	510-50-862	0	0	35,000	0	0	0
CIP - COLLECT SYS MAINT & REPAIR	510-50-863	0	0	15,591	0	0	0
CIP - CITY HALL - FF&E	510-50-864	0	0	10,000	0	0	0
CIP - FACILITY IMPROVE PROGRAM	510-50-865	0	0	43,293	0	75,345	75,345
CIP - SPRAGUE THEATER SIDING	510-50-866	0	0	0	0	85,000	85,000
TOTAL CAPITAL OUTLAY		805,082	67,550	290,884	30,000	312,345	312,345
TOTAL EXPENDITURES		805,082	67,550	290,884	30,000	312,345	312,345
FUND BALANCE							
ENDING FUND BALANCE		-71,714	75,524	0	0	0	0
TOTAL FUND BALANCE		-71,714	75,524	0	0	0	0
GRAND TOTAL CAP IMPROVE (510)		733,368	143,074	290,884	30,000	312,345	312,345

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
PARK & REC DEVELOPMENT (550)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS							
INTEREST INCOME	550-450-00	1,364	2,132	1,200	1,200	1,200	1,200
BRICK SALES	550-488-00	50	0	0	0	0	0
OTHER	550-489-00	71	0	0	0	0	0
CITY PARK GRANT(S)	550-489-02	0	0	250,000	150,000	150,000	150,000
TOTAL MISCELLANEOUS		1,485	2,132	251,200	151,200	151,200	151,200
TOTAL OTHER RESOURCES		1,485	2,132	251,200	151,200	151,200	151,200
FUND BALANCE							
BEGINNING FUND BALANCE	550-400-00	124,287	125,772	116,060	62,531	62,531	62,531
TOTAL FUND BALANCE		124,287	125,772	116,060	62,531	62,531	62,531
GRAND TOTAL PARK & REC DEVELOP (550)		125,772	127,904	367,260	213,731	213,731	213,731

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
PARK & REC DEVELOPMENT (550)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
CONSULTING SERVICES	550-50-660	0	3,813	0	20,000	20,000	20,000
MATERIALS AND SERVICES		0	3,813	0	20,000	20,000	20,000
CAPITAL OUTLAY:							
CIP - EAST SIDE PARK	550-50-773	0	0	50,000	0	0	0
CIP-TRASH RECEPTACLE JETTY PRK	550-50-774	0	0	5,000	0	0	0
CIP-DOG PARK IMPROVE CITY PARK	550-50-775	0	0	22,260	0	0	0
CIP - LAND ACQUISTN/MISC IMP	550-50-829	0	0	40,000	43,731	43,731	43,731
CIP - CITY PARK GRANT PROJECTS	550-50-855	0	0	250,000	150,000	150,000	150,000
TOTAL CAPITAL OUTLAY		0	0	367,260	193,731	193,731	193,731
TOTAL EXPENDITURES							
		0	3,813	367,260	213,731	213,731	213,731
FUND BALANCE							
ENDING FUND BALANCE		125,772	124,091	0	0	0	0
		125,772	124,091	0	0	0	0
GRAND TOTAL PARK & REC DEVELOPMENT (550)							
		125,772	127,904	367,260	213,731	213,731	213,731

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
STREET SDC REIMB FUND (710)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	710-419-00	17,636	13,939	12,500	12,000	12,000	12,000
INTEREST INCOME	710-450-00	2,208	2,887	2,000	2,000	2,000	2,000
SYSTEM DEV FEES - RECEIVABLE	710-455-00	536	0	1,000	0	0	0
ASSESSMENT INTEREST	710-456-00	69	156	150	150	150	150
TOTAL MISCELLANEOUS		20,449	16,982	15,650	14,150	14,150	14,150
TOTAL OTHER RESOURCES		20,449	16,982	15,650	14,150	14,150	14,150
FUND BALANCE							
BEGINNING FUND BALANCE	710-400-00	339,328	163,475	50,765	192,507	192,507	192,507
TOTAL FUND BALANCE		339,328	163,475	50,765	192,507	192,507	192,507
GRAND TOTAL ST SDC REIMB (710)		359,777	180,457	66,415	206,657	206,657	206,657

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
STREET SDC REIMB FUND (710)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY:							
CONSULTING SERVICES	710-50-750	0	0	10,000	10,000	10,000	10,000
CIP - NEW CITY SHOPS	710-50-755	196,302	0	0	0	0	0
CIP – SDC MANUAL UPDATE	710-50-756	0	0	0	0	10,000	10,000
MISC STREET PROJECTS	710-50-776	0	0	56,415	196,657	186,657	186,657
TOTAL CAPITAL OUTLAY		196,302	0	66,415	206,657	206,657	206,657
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	710-50-999	163,309	180,457	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		163,309	180,457	0	0	0	0
GRAND TOTAL ST SDC REIMB (710)		359,611	180,457	66,415	206,657	206,657	206,657

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
STREET SDC IMP FUND (711)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	711-419-00	33,056	26,127	20,000	20,000	20,000	20,000
INTEREST INCOME	711-450-00	3,387	5,868	1,500	5,500	5,500	5,500
SYSTEM DEV FEES - RECEIVABLE	711-455-00	1,018	0	5,000	0	0	0
ASSESSMENT INTEREST	711-456-00	132	297	325	100	100	100
TOTAL MISCELLANEOUS		37,593	32,292	26,825	25,600	25,600	25,600
TOTAL OTHER RESOURCES		37,593	32,292	26,825	25,600	25,600	25,600
FUND BALANCE							
BEGINNING FUND BALANCE	711-400-00	297,235	333,386	315,617	393,176	393,176	393,176
TOTAL FUND BALANCE		297,235	333,386	315,617	393,176	393,176	393,176
GRAND TOTAL STREET SDC IMP FUND (711)		334,828	365,678	342,442	418,776	418,776	418,776

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
STREET SDC IMP FUND (711)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY:							
CONSULTING SERVICES	711-50-750	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	711-50-751	0	0	5,000	0	0	0
CIP – SDC MANUAL UPDATE	711-50-756	0	0	0	0	10,000	10,000
CIP - STREET PROJECTS (RESERVE)	711-50-776	1,442	0	327,442	408,776	398,776	398,776
TOTAL CAPITAL OUTLAY		1,442	0	342,442	418,776	418,776	418,776
TOTAL EXPENDITURES		1,442	0	342,442	418,776	418,776	418,776
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	711-50-999	333,386	365,678	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		333,386	365,678	0	0	0	0
GRAND TOTAL STREET SDC IMP FUND (711)		334,828	365,678	342,442	418,776	418,776	418,776

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
STORM DRAINAGE SDC REIMB (715)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	715-419-00	47,983	37,743	32,000	32,000	32,000	32,000
INTEREST INCOME	715-450-00	3,339	1,477	2,000	1,500	1,500	1,500
SYSTEM DEV FEES - RECEIVABLE	715-455-00	1,456	0	5,000	0	0	0
ASSESSMENT INTEREST	715-456-00	187	424	500	100	100	100
TOTAL MISCELLANEOUS		52,965	39,644	39,500	33,600	33,600	33,600
TOTAL OTHER RESOURCES		52,965	39,644	39,500	33,600	33,600	33,600
FUND BALANCE							
BEGINNING FUND BALANCE	715-400-00	306,398	67,861	80,743	52,802	52,802	52,802
TOTAL FUND BALANCE		306,398	67,861	80,743	52,802	52,802	52,802
GRAND TOTAL STORM DRAIN SDC REIMB (715)		359,363	107,505	120,243	86,402	86,402	86,402

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
STORM DRAINAGE SDC REIMB (715)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY:							
CONSULTING SERVICES	715-50-750	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	715-50-751	0	0	5,000	0	0	0
MISC DRAINAGE PROJECTS	715-50-774	51,161	10,962	105,243	76,402	76,402	76,402
CIP - 11TH SE TO CITY HALL	715-50-777	240,342	0	0	0	0	0
CIP – 11 TH ST DRAINAGE IMPROVE	715-50-778	0	0	0	0	52,802	52,802
TOTAL CAPITAL OUTLAY		291,503	10,962	120,243	86,402	86,402	86,402
TOTAL EXPENDITURES		291,503	10,962	120,243	86,402	86,402	86,402
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	715-50-999	67,860	96,543	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		67,860	96,543	0	0	0	0
GRAND TOTAL STORM DRAINAGE SDC REIMB (715)		359,363	107,505	120,243	86,402	86,402	86,402

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
STORM DRAINAGE SDC IMP (716)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	716-419-00	42,076	33,097	25,000	25,000	25,000	25,000
INTEREST INCOME	716-450-00	2,694	2,802	1,500	1,500	1,500	1,500
SYSTEM DEV FEES - RECEIVABLE	716-455-00	1,291	0	5,000	0	0	0
ASSESSMENT INTEREST	716-456-00	168	377	500	100	100	100
TOTAL MISCELLANEOUS		46,229	36,276	32,000	26,600	26,600	26,600
TOTAL OTHER RESOURCES		46,229	36,276	32,000	26,600	26,600	26,600
FUND BALANCE							
BEGINNING FUND BALANCE	716-400-00	231,992	157,361	67,629	147,828	147,828	147,828
TOTAL FUND BALANCE		231,992	157,361	67,629	147,828	147,828	147,828
GRAND TOTAL STORM DRAIN SDC IMP (716)		278,221	193,637	99,629	174,428	174,428	174,428

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
STORM DRAINAGE SDC IMP (716)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY:							
CONSULTING SERVICES	716-50-750	0	965	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	716-50-752	0	0	5,000	0	0	0
CIP - DRAINAGE PROJECTS (RES)	716-50-774	30,335	22,265	84,629	164,428	16,600	16,600
CIP – 11 TH ST DRAINAGE	716-50-778	0	0	0	0	147,828	147,828
CIP- GROSS CREEK DRAIN 9TH ST	716-50-873	90,524	0	0	0	0	0
TOTAL CAPITAL OUTLAY		120,859	23,230	99,629	174,428	174,428	174,428
TOTAL EXPENDITURES		120,859	23,230	99,629	174,428	174,428	174,428
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	716-50-999	157,362	170,407	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		157,362	170,407	0	0	0	0
GRAND TOTAL STORM DRAIN SDC IMP (716)		278,221	193,637	99,629	174,428	174,428	174,428

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
LOCAL OPTION STREET TAX (750)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
TAXES							
TAXES - CURRENT PROPERTY TAXES	750-401-00	391,138	408,897	395,000	400,000	400,000	400,000
TAXES - PRIOR PROPERTY TAXES	750-402-00	9,397	16,945	25,000	20,000	20,000	20,000
TOTAL TAXES		400,535	425,842	420,000	420,000	420,000	420,000
INTERGOVERNMENTAL							
IN LIEU OF TAX-HERITAGE PLACE	750-439-05	0	17,043	17,000	16,000	16,000	16,000
TOTAL INTERGOVERNMENTAL		0	17,043	17,000	16,000	16,000	16,000
MISCELLANEOUS							
MISC - INTEREST INCOME	750-450-00	11,955	23,033	6,000	6,000	6,000	6,000
TOTAL MISCELLANEOUS		11,955	23,033	6,000	6,000	6,000	6,000
TOTAL OTHER RESOURCES		412,490	465,918	443,000	442,000	442,000	442,000
FUND BALANCE							
BEGINNING BALANCE	750-400-00	1,144,932	1,096,750	1,407,397	1,308,091	1,308,091	1,308,091
TOTAL FUND BALANCE		1,144,932	1,096,750	1,407,397	1,308,091	1,308,091	1,308,091
GRAND TOTAL LOCAL OPT ST TAX (750)		1,557,422	1,562,668	1,850,397	1,750,091	1,750,091	1,750,091

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
LOCAL OPTION STREET TAX (750)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY:							
CIP - STREET PROJECTS (MISC)	750-50-774	0	111,203	200,000	1,700,091	1,500,091	1,500,091
CIP-STREET IMPROVEMENTS (RES)	750-50-775	453,896	1,783	1,035,269	0	0	0
CIP - 11TH ST OVERLAY	750-50-778	0	0	250,000	0	0	0
CIP - FERRY CREEK BRIDGE	750-50-779	0	46,591	0	0	0	0
CIP - GUARDRAIL 7 SW / BCH LP	750-50-800	0	0	15,000	0	0	0
CIP - HWY 101 INTERFACE SAFETY	750-50-801	0	0	100,000	0	70,000	70,000
CIP - SHOP FF&E	750-50-802	0	0	10,000	0	0	0
CIP - STORM DRAIN RERTE 11 SW	750-50-803	0	0	210,128	0	100,000	100,000
CIP - SIGNAGE REPLACEMENT	750-50-804	0	0	25,000	0	0	0
CIP - TREE REPLACEMENT	750-50-805	0	0	5,000	0	0	0
CIP – 9 TH ST CROSSWALK INSTALL	750-50-806	0	0	0	0	30,000	30,000
CIP - OLD TOWN, 2016	750-50-848	1,370	0	0	0	0	0
CIP - SWEEPER	750-50-846	0	0	0	50,000	50,000	50,000
MISCELLANEOUS	750-50-853	5,405	0	0	0	0	0
TOTAL CAPITAL OUTLAY		460,671	159,577	1,850,397	1,750,091	1,750,091	1,750,091
TOTAL EXPENDITURES		460,671	159,577	1,850,397	1,750,091	1,750,091	1,750,091
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	750-50-999	1,096,751	1,403,091	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		1,096,751	1,403,091	0	0	0	0
GRAND TOTAL LOCAL OPTION STREET TAX (750)		1,557,422	1,562,668	1,850,397	1,750,091	1,750,091	1,750,091

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

REVENUES AND OTHER RESOURCES		2016- 2017	2017- 2018	2018- 2019	2019-2020 PROPOSED	2019-2020 APPROVED	2019- 2020 ADOPTED
GO BOND DEBT SERVICE (365)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET			
TAXES							
2000 RD GO BD CY PROP TX (343)	365-401-01	121,975	134,822	125,000	125,000	125,000	125,000
2000 SDWRLF BD CY PRO TX (344)	365-401-02	27,760	30,033	28,000	28,000	28,000	28,000
2006 WTP BD CY PROP TAX (375)	365-401-03	44,305	48,250	61,192	61,000	61,000	61,000
2019 GO BD CY PROP TAX	365-401-05	0	0	0	0	193,698	193,698
2000 RD GO BD PY PROP TX (343)	365-402-01	3,501	6,277	7,500	7,500	7,500	7,500
2000 SDWRLF BD PY PRO TX (344)	365-402-02	1,492	2,880	4,000	4,000	4,000	4,000
2009 WTP BD PY PROP TX (375)	365-402-03	963	1,605	4,000	4,000	4,000	4,000
TOTAL TAXES		199,996	223,867	229,692	229,500	423,198	423,198
OTHER TAXES							
2000 RD BDS OUT/CITY BD (343)	365-440-01	27,438	27,820	22,000	22,500	22,500	22,500
2000 SDWRLF OUT/CITY BD (344)	365-440-02	0	0	5,000	0	0	0
2009 WTP OUT/CITY BOND (375)	365-440-03	8,158	8,256	8,000	8,000	8,000	8,000
TOTAL OTHER TAXES		35,596	36,076	35,000	30,500	30,500	30,500
MISCELLANEOUS							
2000 RD BONDS - HP (343)	365-441-01	0	7,817	0	0	7,050	7,050
2000 SDWRLF LIEU/TX-HP (344)	365-441-02	0	1,755	0	0	1,567	1,567
2009 WTP LIEU OF TAX-HP (375)	365-441-03	0	2,917	3,000	0	2,573	2,573
INTEREST	365-450-00	3,256	4,914	2,000	0	0	0
TOTAL MISCELLANEOUS		3,256	17,403	5,000	0	11,190	11,190
TOTAL OTHER RESOURCES		238,848	277,346	269,692	260,000	468,888	468,888
FUND BALANCE							
BEGINNING FUND BALANCE	365-400-00	335,583	306,181	226,120	315,336	315,336	315,336
TOTAL FUND BALANCE		335,583	306,181	226,120	315,336	315,336	315,336
GRAND TOTAL GO BOND DEBT SVC (365)		574,431	583,527	495,812	575,336	780,224	780,224

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
GO BOND DEBT SERVICE (365)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
DEBT SERVICE:							
2000 RD INT BDS IS 12/00 (343)	365-52-890	110,578	110,894	105,499	102,787	102,787	102,787
2000 RD PRIN BD IS 12/00 (343)	365-52-891	55,190	54,874	60,269	62,982	62,982	62,982
2000 SDWRLF BONDS INT (344)	365-53-890	5,545	4,242	2,885	1,471	1,471	1,471
2000 SDWRLF BONDS PRIN (344)	365-53-891	31,638	32,941	34,299	35,712	35,712	35,712
2006 WTP BONDS INT (375)	365-54-890	35,436	34,242	23,543	31,753	31,753	31,753
2006 WTP BONDS PRIN (375)	365-54-891	29,864	30,059	34,667	30,484	30,484	30,484
2019 GO BD PAYMENT INT/PRIN	365-55-890	0	0	0	0	192,500	192,500
2019 GO BD RESERVE	365-55-892	0	0	0	0	12,388	12,388
TOTAL DEBT SERVICE		268,251	267,252	261,162	265,189	470,077	470,077
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	365-50-999	315,794	316,275	234,650	310,147	310,147	310,147
TOTAL CONTINGENCIES & RESERVES		315,794	316,275	234,650	310,147	310,147	310,147
GRAND TOTAL GO BOND DEBT SVC (365)		584,045	583,527	495,812	575,336	780,224	780,224

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
LID DEBT SERVICE (636)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS							
MISC - INTEREST INCOME	636-450-00	2,853	3,912	2,853	3,000	3,000	3,000
ASSESSMENT/LOAN PRINCIPAL (633)	636-455-00	418	0	900	400	400	400
2001 BANDON LID ASSMT PRIN-634	636-455-01	0	0	300	300	300	300
2004 HWY 101 SW ASSMT PRIN-635	636-455-02	6,011	0	5,000	5,000	5,000	5,000
12TH CT LID ASSMT PRIN (636)	636-455-03	321	0	500	300	300	300
ASSESSMENT/LOAN INTEREST (633)	636-456-00	9,191	4,530	500	1,000	1,000	1,000
2001 BANDON LID ASSMT INT-634	636-456-01	0	0	300	100	100	100
2004 HWY 101 SW ASSMT INT-635	636-456-02	0	0	3,000	100	100	100
12TH CT LID ASSMT INT (636)	636-456-03	0	0	500	100	100	100
TOTAL MISCELLANEOUS		18,794	8,442	13,853	10,300	10,300	10,300
TOTAL OTHER RESOURCES		18,794	8,442	13,853	10,300	10,300	10,300
FUND BALANCE							
BEGINNING BALANCE	636-400-00	270,748	246,932	170,451	172,885	172,885	172,885
TOTAL FUND BALANCE		270,748	246,932	170,451	172,885	172,885	172,885
GRAND TOTAL LID DEBT SERVICE (636)		289,542	255,374	184,304	183,185	183,185	183,185

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
LID DEBT SERVICE (636)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
DEBT SERVICE:							
DEBT SVC INTEREST EXP	636-50-890	510	463	500	880	880	880
DEBT SVC PRIN EXP	636-50-891	3,453	3,500	3,500	3,083	3,083	3,083
2004 HWY 101 SEWER DS INT DUE	636-52-890	13,160	12,431	21,000	19,593	19,593	19,593
2004 HWY 101 SW DS PRIN	636-52-891	20,138	20,867	20,000	15,838	15,838	15,838
12TH CT LID DEBT SVC INT	636-53-890	3,944	3,896	4,000	3,745	3,745	3,745
12TH CT LID DEBT SVC PRIN	636-53-891	1,404	1,452	1,500	1,603	1,603	1,603
TOTAL DEBIT SERVICE		42,609	42,609	50,500	44,742	44,742	44,742
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	636-50-999	246,933	212,765	133,804	138,443	138,443	138,443
TOTAL CONTINGENCIES & RESERVES		246,933	212,765	133,804	138,443	138,443	138,443
GRAND TOTAL LID DEBT SVC (636)		289,542	255,374	184,304	183,185	183,185	183,185

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
LOCAL IMPROVEMENT DIST (640)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS							
INTEREST INCOME	640-450-00	550	859	400	400	400	400
LID ASSESSMENT PRINCIPAL	640-455-00	0	0	14,555	14,555	14,555	14,555
LID ASSESSMENT INTEREST	640-456-00	0	0	67,577	67,577	67,577	67,577
LID LOAN PROCEEDS	640-487-00	0	0	2,193,900	2,193,900	2,193,900	2,193,900
OTHER	640-489-00	0	0	5,000	5,000	5,000	5,000
TOTAL MISCELLANEOUS		550	859	2,281,432	2,281,432	2,281,432	2,281,432
FUND BALANCE							
BEGINNING FUND BALANCE	640-400-00	50,146	50,696	50,846	52,105	52,105	52,105
TOTAL FUND BALANCE		50,146	50,696	50,846	52,105	52,105	52,105
GRAND TOTAL LOCAL IMPROVE DIST (640)		50,696	51,555	2,332,278	2,333,537	2,333,537	2,333,537

City of Bandon 2019-2020 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
LOCAL IMPROVEMENT DIST (640)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY:							
DISTRICT - NEW	640-50-789	0	0	2,193,900	2,193,900	2,193,900	2,193,900
TOTAL CAPITAL OUTLAY		0	0	2,193,900	2,193,900	2,193,900	2,193,900
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	640-50-999	50,696	51,555	138,378	139,637	139,637	139,637
TOTAL CONTINGENCIES & RESERVES		50,696	51,555	138,378	139,637	139,637	139,637
TOTAL EXPENDITURES		50,696	51,555	2,332,278	2,333,537	2,333,537	2,333,537
GRAND TOTAL LOCAL IMPROV DIST (640)		50,696	51,555	2,332,278	2,333,537	2,333,537	2,333,537

MUNICIPAL BUSINESS PLAN

CHAPTER 3

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MUNICIPAL BUSINESS PLAN:

Overview

An important key to success in any business is the development of, and adherence to, a solid business plan. A business plan sets out the future strategy and financial development of a business for a period of several years. Business plans are strategic in nature and should act as a road map to get a business from here to there, wherever “there” may be.

While the City of Bandon is, by definition, a municipal government and not a business in the purest definition of the word, it is involved in business activities and can model business behavior in many ways. The biggest difference between a City and a Business is the concept of “profit”. Businesses are typically managed to make money. Cities are more “service-delivery” oriented and typically not designed to make a profit. However, City operations, and their municipal enterprises, should be managed to be self-sustaining and generate revenue in excess of expenditures to insure their operational and financial stability.

The proposed budget for FY19-20 is designed to support the following Department Plans and Five-Year Capital Improvement Program. Collectively, they are herein referred to as the Municipal Business Plan for the City of Bandon.

Municipal Focus Areas

The Municipal Business Plan was developed and designed around seven Municipal Focus Areas. These Focus Areas encompass all the responsibilities of our local government and provide a framework for the development & implementation of the City’s FY2019-2020 Municipal Business Plan and associated Budgets, including the allocation of General, Capital, Enterprise, and Special revenues.

These Municipal Focus Areas are:

- Business Expansion, Economic Development & Tourism
- Governance
- Municipal Utilities
- Public Safety
- Quality of Life
- Sustainability & Environmental Stewardship
- Transportation & Facilities Infrastructure

Priority Statements

Administrative Priority Statements have been developed for each of the seven focus areas:

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

Business Expansion, Economic Development & Tourism

- The City of Bandon shall improve its economic & community development capabilities and provide leadership & strategic guidance in matters related to economic & community development - including greater involvement and coordination with local, regional and national stakeholders
- The City of Bandon shall improve business recognition, business retention and expansion strategies, complementary business attraction strategies, community marketing, loan programs, and so forth
- The City of Bandon shall promote an attractive image, to include a positive message about doing business in the City and leverage existing competitive advantages such as location, access, ocean views, festivals, golf courses, civic & community involvement
- The City of Bandon shall strategically focus and strengthen urban renewal activities to accomplish goals and objectives identified in the urban renewal plans.
- The City of Bandon shall support and improve the tourism experience in and around the City, while ensuring minimal or no negative impact to the quality of life for Bandon residents

Governance

- The City of Bandon shall design a responsive and sustainable municipal business plan for that allows for the efficient and effective management of municipal services and the responsible allocation of operating, capital, enterprise and grant revenues.
- The City of Bandon shall continuously evaluate city revenues & expenditures with the goal of providing a valuable service return on citizen investment by delivering the highest possible customer service, responsibly managing growth, nurturing a culture of continuous improvement, promoting transparent and accountable government, and working with its residents & customers to refine the strategic vision
- The City of Bandon shall develop & implement a coordinated communication and engagement plan to share information about the good work the City is doing, as well as obtain feedback about community priorities and public services from those the City serves
- The City of Bandon shall attract, develop, and retain quality city employees who are committed to maintaining an ethical, professional, qualified, well-trained, service-oriented workforce.

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MUNICIPAL BUSINESS PLAN:

- The City of Bandon shall promote and defend the interests and needs of Bandon in local, state, and national affairs by strengthening intergovernmental relations and regional coordination
- The City of Bandon shall work to elevate the quality of current neighborhoods and future developments by collaborating with citizens and businesses, maintaining high standards, and sharing responsibility for achieving greater neighborhood quality and vibrancy through long-range planning, ordinance application and code compliance
- The City of Bandon shall uniformly administer the policies presented in the Comprehensive Plan for land use decision making

Municipal Utilities

- The City of Bandon shall continue to ensure a reliable, effective, efficient, economic and environmentally safe water, wastewater and electrical energy supply by improving system maintenance, long-term service and infrastructure planning
- The City of Bandon shall promote public awareness of renewable resources and conservation through informative and educational material made available to students and residential, business & industrial customers

Public Safety

- The City of Bandon shall ensure that adequate resources are available to maintain the general health, welfare and safety of all members of the community
- The City of Bandon shall enhance community safety through expanded public awareness & educational programs and prepare to respond to all emergencies, natural disasters, catastrophic acts, and other events that may threaten the health and safety of the public
- The City of Bandon shall exercise every effort to ensure that community residents and visitors feel safe in their neighborhoods, schools and other areas of the community
- The City of Bandon shall work on its own, and with regional partners, to identify & reduce as many hazardous conditions as possible in and around the community

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

Quality of Life

- The City of Bandon shall encourage a more diverse local economy that includes a qualified workforce and thriving business community
- The City of Bandon shall work to ensure an adequate supply of housing opportunities, for all persons, in neighborhoods that are safe, livable and sustainable
- The City of Bandon shall develop & implement a vision for parks and public spaces to improve quality of life and support a healthy lifestyle for all Bandon residents
- The City of Bandon shall seek to improve access to arts, culture and entertainment of all types
- The City of Bandon shall continue its efforts to beautify the community by reducing blight and enhancing public spaces
- The City of Bandon shall continue its efforts to create a greater sense of community for all Bandon residents

Sustainability/Environmental Stewardship

- The City of Bandon shall participate in providing sustainable educational opportunities to all levels of the community, including students in grades K-12, the public, businesses, and staff through programs, workshops, presentations, training and web resources.
- The City of Bandon shall improve efforts to preserve & protect its natural resources & exercise greater environmental stewardship
- The City of Bandon shall promote & integrate conservation and renewable energy education and programs, where feasible
- The City of Bandon shall explore the feasibility of retrofitting existing municipal buildings & facilities to minimize the use of electrical energy & water to serve as an example of environmental sustainability.
- The City of Bandon shall explore the feasibility of integrating renewable energy projects and programs into the municipal utility companies to support and promote environmental and economic sustainability

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

Transportation & Facilities Infrastructure

- The City of Bandon shall develop and implement a capital improvement & maintenance program that reduces replacement costs and provides safe, sanitary and well-maintained infrastructure for the use and enjoyment of all residents and visitors
- The City of Bandon shall identify and develop long-term funding strategies for the maintenance of the city's infrastructure and facilities
- The City of Bandon shall continue to plan and develop a diverse network of vehicular, bicycle and pedestrian transportation options that provide multiple options to circulate throughout the community, reduce vehicular congestion, provide safe & efficient travel and encourage healthy transportation
- The City of Bandon shall protect public investment in municipal buildings & facilities by actively maintaining a working environment that is suitable for its intended purpose and protects the health and safety of the public and city staff

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

ADMINISTRATIVE SERVICES

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Administration and Finance Departments have been slightly reorganized and are now referred to as Administrative Services, which will umbrella the functions of both departments. The City Council provides direction for the overall management, administration, financial operations, and personnel supervision activities of the City of Bandon and the Bandon Urban Renewal Agency as defined in the Bandon Municipal Code, Title 2. The Department includes the City Manager's office (the City Manager also serves as the Finance Director), Human Resources, Economic Development, Special projects and the contract services of the City Attorney's office, the City Engineer and Municipal Judge.

The major activities for Administrative Services include personnel recruitment & coordination, election activities, records management & public information functions; grant applications and grant administration; and the intergovernmental relations of the City. Duties for daily operations include financial planning and budget preparation; accounting, water, sewer, and electric utility billings, collections, and bad-debt recoveries; budget control; liens and assessments; payroll; accounts payable and accounts receivable; and City Hall's customer service functions, which include reception, payment processing, answering telephone calls, dispatching utility services, and response staffing during power outages or other local emergencies.

Funding

The Administrative Services Department is funded from the General Fund, Urban Renewal Area 1 & 2 and the three municipal utilities (Electric, Water and Wastewater). Both Urban Renewal agencies and the three Municipal Utility enterprises provide reimbursement to the Administrative Services Department for their share of administrative, accounting and audit service-related activities.

PRIOR YEAR ACCOMPLISHMENTS (2018-19):

- Continued active participation and board membership in various organizations: Southwest Oregon Area Commission on Transportation (SWACT); Oregon Municipal Electric Utilities (OMEU); Association of Oregon Redevelopment Agencies (AORA); Coos County Local Safety Public Coordinating Council (LPSCC) and Family Law Advisory Committee; Greater Bandon Association Economic Development Committee; Coos County Household Hazardous Waste Advisory Committee; Chamber of Commerce; Gorse Action Group, Coos-Curry Housing Committee, and South Coast Development Council.
- Administered the annual City budget and maintained expenditures in all departments and funds within budget limits. Also administered grants and loans received by the City for various purposes.
- Continued serving as management and administrative staff for the Bandon Urban Renewal Agency.
- Continued serving as liaison between the City and the Bandon Rural Fire District for the provision of fire protection services.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

- Continued to prepare and distribute the City e-mail and utility bill Newsletter, an informal report on the news, issues, and other items of interest from the City of Bandon.
- Continued to maintain and update the City's website, including posting City Council, Planning Commission, Parks & Recreation Commission, Community Center Advisory Committee and Water Resource Committee meeting agendas and minutes, and the City Newsletter. Posted all City Council, Planning Commission and Parks & Recreation Commission packets on the City's web site.
- Served as staff to the City Council, Planning Commission, Utilities Commission and Budget Committee.
- Coordinated with other City standing Commissions and Committees, including the Library Board and Parks & Recreation.
- Continued efforts to permit and construct a 100 acre-foot raw water reservoir for better management of the City's water resources.
- Continued to test and monitor the City's public address/siren early-warning system.
- Completed the relocation of the City Shop to its new location on 13th Street SW.
- Continued to provide more effective Public Service by cross-training and utilizing the collective talents of City staff.
- Implemented an All-Staff training and information meeting every other month to provided more interaction, provide a venue to pass along updates and policy information, improve working relationships and give departments an opportunity to share what's going on in their respective area.
- Continued to revise various City policies to comply with new legislation, stay current with best practices and to receive a credit on our insurance premiums.
- Coordinated the preparation of the City and Urban Renewal Agency annual financial statements.
- Coordinated the preparation of the City and Urban Renewal Agency annual financial audits.
- Completed the City's Municipal Telephone System upgrade project.
- Coordinated the City's move to the Visions Accounting System platform, which was up and running in FY18-19.
- Began a multi-faceted approach to securing Workforce Housing opportunities in and around the City of Bandon by participating in the Coos-Curry Housing Authority and Coos County Housing Task Force, identifying City-owned land that could be utilized in a Public-Private partnership to develop workforce housing, completing a Housing Assessment for the City of Bandon and participating as a partner in the Comprehensive Housing Study for Coos County.
- Participated in the Regional Solutions Team project recognized by the Governor to develop a Declaration of Cooperation between 30+ federal, state and local agencies to act as the Gorse Action Group and lead the fight against this invasive species. Also participated in several demonstration projects and community outreach activities.

DEPARTMENT OBJECTIVES FOR 2019-2020:

- Continue building on prior year accomplishments.
- Administer the annual City budget and maintain expenditures in all departments and funds within budget limits.
- Continue working toward implementation of the City Council Goals.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

- Apply for grants and loans necessary to fund priority projects and administer all funding programs in accordance with the applicable requirements of the funding agencies.
- Actively participate in organizations involved in areas of significant interest and importance to the City, such as water and sewer utility operations, electric system operation and regulation, urban renewal, public safety, transportation, housing and economic development.
- Continue serving as management and administrative staff for the City Council, Planning Commission, Urban Renewal Agency, Utilities Commission, Committee for Citizen Involvement; and as liaison to the Bandon Rural Fire District.
- Continue to promote better community relations and information dissemination through various means, including preparation and distribution of the City E-mail Newsletter and monthly newsletter insert in the Utility Bills.
- Continue aiding property owners interested in forming Local Improvement Districts (LID's) for paving, drainage, water, sewer, and other infrastructure improvements; and proceed with formation of those LID's determined to be in the best interest of the City.
- Continue upgrading and maintaining City Hall.
- Continue an increased level of code compliance and enforcement efforts.
- Continue working with Bandon Prepares on community disaster preparedness.
- Continue cross-training employees in payroll functions, utility billing, receptionist/cash receipting, and accounts payable duties for backup and efficiency purposes.
- Continue to streamline the City budget process.
- Continue to update City policies for current laws.

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>
City Manager Treasurer/Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
City Recorder*	0.00	0.00	1.00***	0.50***	0.50***	0.50***
Administrative Assistant**	0.00**	0.00**	0.50	1.00	1.00	1.00
Administrative Services Manager	0.00**	0.00**	0.50	1.00	1.00	1.00
Administrative Services Assist. Manager				0.50	0.50	0.50
Clerk III	0.00**	0.00**	0.50	1.00	1.00	1.00
Clerk II	0.00	0.00	0.00	1.00	1.00	1.00
Clerk I				1.00	1.00	1.00
TOTAL:	1.00	1.00	3.00	7.00	7.00	7.00

** The Administrative Assistant position had been moved to the Finance Department during this time.

* The City Recorder position shares 0.50 with the Finance Department.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

INDICATORS:

<u>Fiscal Year</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>
City Budget	\$23,367,377	\$21,130,946	\$22,916,343	\$21,977,094	\$21,548,316	\$22,265,822
URA Budget	\$2,814,228	\$1,468,300	\$1,334,709	\$1,160,977	\$2,411,451	\$1,619,491
Water Utility Sales	\$491,033	\$502,858	\$592,925	\$780,000	\$790,111	820,000
Sewer Utility Sales	\$786,481	\$803,643	\$792,141	\$800,000	\$800,000	830,000
Electric Utility Sales	\$4,763,044	\$5,218,077	\$5,631,950	\$5,500,000	\$5,500,00	5,735,000

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

PUBLIC SAFETY

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The mission of the Bandon Police Department is to deliver the highest standard of law enforcement excellence in protecting life, property and human rights, and to work in a pro-active partnership with the community to solve problems, thereby enhancing the quality of life for our citizens.

The Bandon Police Department is committed to criminal investigations and apprehension of offender, selective traffic enforcement, timely response to calls for service, investigation of accidents and the traditional duties of police in the community. In addition, the Department has a commitment to pro-active patrol by vehicle and foot to enhance positive interaction with citizens, merchants and visitors. We also continue to work with various departments, agencies and citizens in problem solving to improve the quality of life as well as the quality of service for our customers; continued community education efforts, and identification of alternate resources.

Funding

The Police Department is operated primarily out of the General Fund; Revenues are mainly derived through property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes.

PRIOR YEAR ACCOMPLISHMENTS (2018-2019):

- Maintain current staffing level.
- Continued exploring grant opportunities.
- Continued emphasis on department training to include Reserve Officer training.
- Continued efforts in narcotics enforcement and education.
- Continued Community Policing Philosophy through community meetings, officer – citizen interaction, Police educating the Public as well as the Public educating the Police, and the Citizens giving direction and input to the Police for service and expectations.
- Continued participating with Coos, Curry and State agencies.
- Continued more involvement in school events and improve communication between the school and students regarding safety.
- Continued emphasis on traffic safety, enforcement and education; also grant funding for traffic safety.
- Continued community service and volunteer programs.
- Replaced one patrol vehicle with Ford Explorer and continue to upgrade our fleet to SUV's.
- Continued to work with emergency management committee.
- Continued partnership with SCINT and other agencies.
- Sent Officer Carpenter to DPSST Academy and are Completing Field Training.
- Certifying Officer for Firearms Instructor.
- Continue Emails to Merchants regarding issues of fraud, etc.
- Continue replacing ballistic vests which are beyond service life.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

- Continued to educate the public regarding their animals and how they affect their neighbors and people visiting our community.
- Improved our computer backup.
- Continued working towards crosswalk safety.
- Continued training new officers in specialized training, mental health, DUII and drugs that impair driving.
- Continued drug take back programs
- Increased enforcement of ordinance violations re: transients and house abatement.

DEPARTMENT OBJECTIVES FOR 2019-2020:

- Add a new Patrol Officer/School Resource Officer
- Continue exploring grant opportunities.
- Continue emphasis on department training to include Reserve Officer training.
- Continue efforts in narcotics enforcement and education.
- Continue Community Policing Philosophy through community meetings.
- Continue participating with Coos, Curry and State agencies.
- Set up training with local motels regarding dealing with transients, and open communication with BPD and local lodging community on transient criminal activity.
- Continue to be involved in community events.
- Assign an Officer to be in the schools part time during the day.
- Continue emphasis on traffic safety, enforcement and education.
- Continue looking at grant funding for traffic safety.
- Continue community service and volunteer programs.
- Increase neighborhood involvement, neighborhood watch, community forum meetings, home safety week, etc.
- Replace last patrol vehicle with Ford Explorer to complete fleet with Ford Explorers.
- Continue to work with emergency management committee.
- Continue partnership with SCINT and other agencies.
- Send an Officer to training to become a safety seat technician.
- Send an Officer to training to become a certified Taser Instructor.
- Continue Emails to Merchants regarding issues of fraud, etc.
- Continue replacing ballistic vests which are beyond service life.
- Host a "Meet the Cops" Event.
- Continue to educate the public regarding their animals and how they affect their neighbors and people visiting our community.
- Update computers and data storage.
- Continue working towards crosswalk safety.
- Continue training Officers in specialized training, mental health, DUII and drugs that impair driving.
- Continue the drug take back program.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

- Increase enforcement of ordinance violations re: transients and house abatement.
- Assign another Officer to the Coos County Major Crime Team
- Increase enforcement of ordinance violations re: transients and house abatement.

STAFFING LEVELS (Full-Time Equivalents):

Position Title	11-12	12-13	13-14	14-15	15-16	18-19	19-20
Chief	1	1	1	1	1	1	1
Patrol Sergeant	0	0	0	0	0	1	1
K9 Officer	1	1	1	1	1	1	1
Patrol Officer	4	4	4	4	4	3	3
Administrative Assistant	1	1	1	1	1	1	1
New Officer	0	0	0	0	0	0	1
TOTAL PAID PERSONNEL:	7	7	7	7	7	7	8
Reserve Officer	4	2	3	2	2	3	4

INDICATORS:

Calendar Year	2011	2012	2013	2014	2015	2016	2017	2018
Calls for Service	7095	6761	5448	7344	8387*	7586*	8,193	6644*
Arrests	282	414	266	218	200	204	211	190*
Volunteer Hours Worked	1647	1386	1089	542	436	308	339	0

* These numbers do not include every contact with citizens regarding civil or criminal matters. Police Officers are contacted on the street and at the Police Department multiple times each week where police report numbers are not drawn. We also spend time assisting other agencies like Department of Human Service Child and Seniors, which do not always draw a case number. Case Numbers are drawn when there is a report to be written. During the transition from CMI Computer Software to Eforce Software we unfortunately lost some tracking tools and the numbers for a couple months were skewed.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

MUNICIPAL COURT

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Municipal Judge is a contracted position, appointed by the City Council. Court is held once a month, on the 1st Tuesday of the month, at 4 P.M. The focus of the Municipal Court is nuisance ordinance enforcement, zoning infractions, and other ordinance violations, as well as parking tickets. The Bandon Municipal Court does not process violations of State laws.

Funding

The Municipal Court is operated out of the General Fund. The Municipal Court is supported partially by revenues derived from fines and forfeits charged by the Municipal Court, but mainly by a percentage of revenues collected by District and Circuit Courts and deposited into the City's General Fund as required by State statutes.

STAFFING LEVELS:

The Municipal Court Judge is a part-time contracted position. The Administrative Assistant previously served as the Court Clerk. Since April 2014, the Police Office Specialist will serve as Court Clerk and Bailiff.

INDICATORS:

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>	<u>2018</u>
Court Sessions	8*	5*	6*	3*	3*	6*			0
Parking Tickets	0	0	0	0	0	0	0	0	0

* Court Sessions 2011: 2 Dog Ordinance Violations, 4 Nuisance Ordinance Violations, 2 Zoning Ordinance Violations.

* Court Sessions 2012: 1 Nuisance Ordinance Violation, 3 Zoning Ordinance Violations, 2 Permit Violations, 1 Municipal Code Violation.

* Court Sessions 2013: 4 Zoning Ordinance Violations, 4 Dog Ordinance Violations, 1 Municipal Code Violation.

* Court Sessions 2014: 7 Municipal Code Violations, 1 Dog Ordinance Violation

* Court Sessions 2015: 2 Municipal Code Violations, 1 Dog Ordinance Violation

* Court Sessions 2016: 18 Nuisance Violations, 1 Dog Ordinance Violation, 23 Zoning Ordinance Violation.

* Court Sessions 2017: 2 Nuisance Violations, 5 Dog Ordinance Violation, 2 Nuisance Violations

* Court Sessions 2018: None

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

FIRE

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

Under the direction of the City Council, the Administrative Services Department is responsible for securing/providing Fire Department services for the City of Bandon.

Fire Department services are provided to the residents of Bandon through a contract with the Bandon Rural Fire Protection District.

The Bandon Rural Fire Protection District is an independent taxing district. Offices are located at 555 Oregon Avenue, Bandon, Oregon 97411.

Funding

The Contract for Fire Department services is paid out of the General Fund.

STAFFING LEVELS:

The City of Bandon coordinates activities with the Bandon Rural Fire Protection District. The City does not employ any fire department personnel.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

WATER TREATMENT

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The primary function of the Water Treatment Department is to provide a high-quality supply of clean drinking water and a dependable supply of water for fire suppression.

Water treatment consists of the water treatment plant, a settling pond, two pump stations and 1,000,000 and 2,000,000-gallon storage tanks. Water is drawn from Ferry and Geiger Creeks and pumped to a settling pond. It is then pumped to the treatment plant where it is treated, disinfected, pumped to the storage tanks and then gravity fed to the City. The plant can treat 1,400 gallons of water per minute (2 million gallons per day). The City's peak water demand has been as high as 1,500 gallons per minute. The daily consumption ranges from a high of 1.1 million gallons per day for summer use to 300,000 gallons per day for winter use.

The water distribution system (mains and lines) is operated in conjunction with the Public Works Department.

Funding

The activities of the Water Department are operated primarily out of the Water Fund, and are financed by revenues collected from the sale of water to utility customers. The revenues collected through System Development Charges (SDC's) for new water installations are deposited into the Water SDC fund for use in various improvement projects to upgrade and expand the capacity of the water treatment and distribution system.

PRIOR YEAR ACCOMPLISHMENTS (2018-2019):

- Continue Upgrading backflow device list with Billing Dept.
- Cross trained department personnel in water and wastewater.
- Replaced Aged Ph and Turbidity Meters.
- Acquired Level II Certification in Plant operations.
- Relocate Chemical Feed and Combined Turbidity lines to conform to state guidelines and lower maintenance of U.V. system.
- Work with Dyer Engineering on Water Master Plan.
- Worked with Dyer Engineering and other entities towards construction of the City's raw water storage reservoir.
- Continued to operate Water Plant in a safe and cost-effective manner.
- Rehabilitated Water Plant's two backwash lagoons.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

DEPARTMENT OBJECTIVES FOR 2018-2019:

- Install seismic valves on 2-million-gallon reservoir and rehabilitate the interior as needed for Seismic Valve installation.
- Rehabilitate the exterior of the 2-million-gallon reservoir.
- Continue building retaining walls on grounds for erosion control.
- Continue to operate plant in safe and cost-effective manner.
- Continue cross training water/wastewater personnel on operations and maintenance of water treatment plant.
- Acquire Level III certifications for plant operators.
- Work with Dyer Engineering on conservation management plan.
- Continue to work with Dyer Engineering and other entities on raw water storage reservoir.
- Complete all testing as required by the State of Oregon.
- Continue with annual flushing of the City's distribution system.

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>
Operator	1.20	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Operator Assistant	0.40	0.75	1.50	1.50	1.50	1.50	1.50	1.50
Clerical*	0.00	0.00	0.125	0.125	0.125	0.125	0.125	0.125
TOTAL:	1.60	1.25	2.125	2.125	2.125	2.125	2.125	2.125

All positions are shared with the Wastewater Treatment Plant.

*This position is 1/8 of a clerical support person, shared with the Electrical Department (50%), Public Works Department (25%) and Wastewater Treatment Plant (12.5%).

INDICATORS:

<u>Calendar Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Annual volume of water treated (gallons)	196,683,963	220,546,040	226,607,450	232,863,328	243,805,729	274,706,576
Average daily volume of water treated (gallons)	559,441	604,235	645,047	636,801	666,514	751,338
Back-flow devices in service	228	239	260	262	267	266
Number of customers	2,087	2,091	2,142	2,429	2,469	2,482

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

WASTE WATER TREATMENT

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The primary function of the Wastewater Department is to operate and maintain the wastewater treatment plant and ensure compliance with all state and federal regulations related to sewage treatment, disposal, and discharge.

Sewage is collected by a network of sewer lines and seven pump stations throughout the community. When the sewage reaches the plant head works it is run through pre-treatment (muffin monster) and then into an aeration basin, there it is treated by the activated sludge process. Treated sewage is then run into the clarifier where it settles and the supernate is run through a disinfection (UV) system and into the Coquille River. The sludge is pumped into the aerobic digesters and allowed to digest for at least 60 days. After that it goes through a dewatering process. This process reduces the cost of disposing of the sludge.

The Wastewater Treatment Plant has a peak design capacity of 3.2 million gallons per day. Current average daily flows are 355,971 gallons per day. The plant could be expanded to a maximum average capacity of 1.7 million gallons per day. Bandon's wastewater facility treated 129,929,508 gallons during calendar year of 2018.

The sewage collection system (sewer mains and lines) are operated and maintained in conjunction with the Public Works Department.

Funding

The activities of the Wastewater Department are operated primarily out of the Sewer Fund, and are financed by revenues collected from the sale of sewage treatment services to utility customers. The revenues collected through System Development Charges (SDC's) for new sewer installations are deposited into the Sewer SDC fund for use in various improvement projects to upgrade and expand the capacity of the sewage collection and treatment system.

PRIOR YEAR ACCOMPLISHMENTS (2018-2019):

- Met all DEQ permit requirements.
- Continued education and training for all department employees.
- Hired consultant to assess WW plant needs and upgrades (CIP)
- Replaced all air components in Digesters (CIP)
- Inspected and repaired alarm system at Fillmore pump station (CIP)
- Began work on Inflow and Infiltration violations per I&I Study
- Operate plant in safe and cost-effective manner.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

DEPARTMENT OBJECTIVES FOR 2019-2020:

- Continue to meet DEQ permit standards.
- Continue ongoing training and acquiring certification requirements for wastewater personnel.
- Continue operating plant at peak optimum levels.
- 11th Street mainline replacement, Harrison Ave. (CIP)
- Headworks system upgrade. (CIP)
- Replacement of Fillmore pump station. (CIP)
- U.V. system improvements. (CIP)
- Manhole and line replacement
- Increase grease trap inspections as per the City's ordinance.
- Continue operating plant in safe effective manner.
- Training of wastewater personnel in water plant operations.

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>
Supervisor/Plant Operator	0.80	0.50	0.50	0.50	0.50	0.50	1.00	1.00
Assistant Operator	0.80	1.00	1.50	1.50	1.50	1.50	2.00	2.00
Operator Trainee	0.80	1.25	0.00	0.00	0.00	0.00	0.00	0.00
Clerical*	0.25	0.25	0.125	0.125	0.125	0.125	0.125	0.125
TOTAL:	2.65	3.00	2.125	2.125	2.125	2.125	3.125	3.125

All positions are shared with the Water Treatment Plant.

* This position is 1/8 of a clerical support person, shared with the Electrical Department (50%), Public Works Department (25%) and Water Treatment Plant (12.5%).

INDICATORS:

<u>Calendar Year</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Average daily gallons influent treated	406,055	345,166	406,833	352,789	470,750	459,259	355,971

<u>Fiscal Year</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>
Number of customers	1,703	1,700	1,708	1,720	1,726	1,756	1,774

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

PUBLIC WORKS

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Public Works Department is responsible for maintenance of City streets and drainage facilities, water distribution system, sewage collection system, and parks & recreation facilities. Street Maintenance involves grading, graveling, pothole patching, shoulder mowing, and sweeping all City streets; maintaining city rights-of-way; and maintaining and cleaning all main storm drain lines, catch basins, and drainage ditches. Park Maintenance includes repair, cleaning, and maintenance of various recreational facilities such as the City Park restrooms and playground equipment, Community Center, City Hall and other building maintenance, removal of downed trees and vegetation, and mowing City property. Sewer System Maintenance involves locating sewer laterals, routine inspection of sewer lines, and flushing obstructions from blocked sewer lines. The Department also works closely with contractors to ensure proper installation of lines and taps in accordance with DEQ regulations. Water System Maintenance involves locating main lines, repair of water distribution lines, periodic main line and fire hydrant flushing, installing and maintaining water meters and ensuring that all work, whether installed by City crews or private contractors, is undertaken in compliance with applicable Health Division regulations. The Public Works Department is also responsible for monthly reading of all water meters for water utility billing.

Funding

The street and drainage maintenance activities of the Department are funded primarily by the General Fund and the State Tax Street Fund. Most major capital improvement projects are funded from the Local Option Street Tax Fund, Capital Improvement Fund and the Street SDC Fund. Parks and recreation funding is primarily through the General Fund and the Parks & Recreation Fund, with the Electric Fund contributing money for operation of the Summer Recreation Program. Water and sewer system activities and water meter reading are funded by the Water Fund and Sewer Fund respectively, with those revenues coming from the sale of water and sewer services to utility customers.

PRIOR YEAR ACCOMPLISHMENTS (2018-2019):

In addition to the normal daily operation and maintenance of the streets, water distribution system, sewage collection system, and parks and recreation facilities, the Public Works Department undertook the following projects:

Street Department:

- Completed 7th St SW guard rail.
- Completed storm drain reroute.
- Completed street signage.
- Completed paring 11th St 101 – Baltimore Ave.
- Purchased Street Sweeper.

Parks Department:

- Completed Dog park improvement.
- Completed South Jetty park trash receptacles.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

Wastewater Collection Department:

- Completed I/I Study.
- Updated all employees on new safety programs and DEQ mandated rules.
- Continued regular mainline flushing.
- Continued equipment maintenance program.

Water Distribution Department:

- Continued mainline flushing.
- Continued fire hydrant replacement program.
- Continued mainline valve cycle program.
- Continued equipment maintenance program.

DEPARTMENT OBJECTIVES FOR 2019-2020:

In addition to the normal daily operation and maintenance of the streets, water distribution system, sewage collection system, and parks and recreation facilities, the Public Works Department anticipates undertaking the following projects:

Street Department:

- Continue drainage improvement in the Gross Creek drainage between 13th St SW and 1st St SW.
- Continue building reserve funds for Gross Creek Culvert replacements.
- Continue maintaining and improving storm drainage system.
- Continue updating the Infrastructure Mapping.
- Continue installing ADA sidewalk corner ramps - city wide.
- Perform street improvements on Oregon Ave from 1st St - 4th St.
- Repair/replace Ferry Creek Bridge at Riverside Dr.
- Complete Street Maintenance Master Plan.
- Complete culvert replacements on beach access road
- Culvert on North Ohio.
- Improve South Jetty Path

Parks Department:

- Continue equipment maintenance program.
- Complete Jetty Walkway and Madison Avenue pedestrian/bicycle pathways, if funds are available.
- Complete segments of the Bandon pedestrian/bicycle loop, as funds become available.
- Continue to assist Parks and Recreation Commission with improvements to parks, as noted in the Parks Master Plan.
- Redo Softball field
- Reroof Lions building
- Improve irrigation in the Southwest corner of the park

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

Wastewater Collection Department:

- Continue Inflow & Infiltration repairs.
- Continue training all employees on new safety programs and all DEQ mandated rules.
- Continue regular main line flushing program.
- Continue equipment maintenance program.
- Complete construction of new City Shop site improvements.
- Replaced mainline in alley between 10th St SW and 11th St SW off Franklin Ave (east side).

Water Distribution Department:

- Continue mainline maintenance and flushing program.
- Continue hydrant upgrade and replacement program.
- Continue main line valve cycling program.
- Continue equipment maintenance program.
- Continue to build reserve funds to replace Ohio Ave SE water line (new HDPE line).

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>
Supervisor									
Streets	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40
Park	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20
Sewer	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Water	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30
SUB TOTAL:	1.00								
Utility Worker									
Street	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60
Park	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40
Sewer	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80
Water	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70
Meter Reader	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
SUB TOTAL:	4.00								
Extra Labor									
Clerical*	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
SUB TOTAL:	0.25								
TOTAL:	5.25								

* This position is 1/4 of a clerical support person, shared with the Electrical Department (50%), Water Treatment Plant (12.5%) and Waste Water Treatment Plant (12.5%)

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

ELECTRIC

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Electric Department is responsible for a safe and reliable source of power to residential, commercial and industrial customers. The Bandon Electric service area includes Bandon and extends from the Coquille River south to Denmark, and from the Pacific Ocean east on 42-S to the Fish Hatchery, and along both sides of US Highway 101.

The City purchases power from Bonneville Power Administration (BPA) and takes delivery at 3 step-down substations located at Bill's Creek, Two Mile and Langlois. From these delivery points the Electric Department distributes approximately 5,119,335 kwh of power to 3,902 customers per month.

The Electric Department is charged with the maintenance of all electric lines, buildings, vehicles and apparatus used to distribute power to its customers. When the budget permits, the Department undertakes additional system upgrade work, such as replacement of overhead with underground lines.

Funding

The activities of the Electric Department are operated primarily out of the Electric Fund and are financed by revenues collected from the sale of electric power to utility customers. The City also maintains an Electric Reserve Fund, into which funds are deposited and used for major electric system repairs and improvements.

PRIOR YEAR ACCOMPLISHMENTS (2018-2019):

- Provided a safe working environment and continuing education programs.
- Replaced hazardous poles found in testing program.
- P.U.C inspections and repairing violations on East Circuit.
- Replaced electric meters with meters that have remote read capabilities, as the budget permitted.
- Continued implementing and expanding the weatherization and conservation programs.
- Performed tree removal and rights-of-way clearance.
- Replaced overhead electric lines on Beach Loop from Seabird to Johnson Creek to underground.
- Rebuilt overhead lines and poles on Beach Loop from Johnson Creek south to Sunset City.
- Started rebuild on south circuit at four mile valley.
- Energized 40 new electric services with related work.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

DEPARTMENT OBJECTIVES FOR 2019-2020:

- Continue with educational programs, promoting a safe working environment.
- Extend service lines into “joint service areas.”
- Continue underground development projects.
- Update and implement power pole joint use contracts.
- Continue to convert existing overhead lines to underground.
- Continue to replace electric meters with meters that have remote read capabilities, as the budget permits.
- Assist customers to move electric meters from hazardous locations to safe and accessible locations.
- Further implement the weatherization and conservation program.
- Continue pole testing and treatment program.
- Replace pad mount SMU switches to VFI in electrical system.
- Replace light heads in old town.
- Replace east circuit riser pole Mallory Lane.
- Convert overhead lines to underground on 11th St SW at Ocean Crest Elementary.
- Finish two mile valley overhead rebuild.
- Install new underground wire Bradley Lake Estates.
- Install duct work on Caroline from River Road to Harlem.
- Replace overhead wires to underground 11th Street from Gross Creek to Alleghany.

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>
Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Lineman	4.00	4.00	5.00	5.00	5.00	5.00	4.00	3.00	4.00
Apprentice Lineman	1.00	1.00	0.00	0.00	0.00	0.00	0.00	2.00	1.00
Meter Reader	0.75	0.75	0.75	0.75	0.75	0.50	0.50	0.00	0.00
Groundsman	0.25	0.25	0.25	0.25	0.25	0.50	0.50	0.00	0.00
Utility Worker	0.00	0.00	0.00	0.00	0.00	0.00	2.00	1.00	1.00
Clerical Asst.*	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
TOTAL:	7.50	7.50	7.50	7.50	7.50	7.50	8.50	7.50	7.50

* This position is ½ of a clerical support person, shared with the Public Works Department (25%), Water Treatment Plant (12.5%) and Wastewater Treatment Plant (12.5%).

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

INDICATORS:

<u>Fiscal Year</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>
No. of Customers	3,758	3,730	3,756	3,735	4,767	4,517

<u>Calendar Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Kilowatt Hours Sold	62,232,744	61,550,565	56,859,683	60,685,443	65,186,497	61,432,019

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

PLANNING

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The mission of the Department is to manage the current and long-range planning activities within the City to achieve the optimum pattern of urban development and ensure a high quality of life as defined by the community. Private and public-sector activities are guided by various plans and documents, but principally through the City's Comprehensive Plan and the Bandon Municipal Code, Titles 16 and 17. The Department provides information and assistance to the public at all levels of project planning, as well as dealing with everyday zoning and land use inquiries. Building permits are issued and building code inspections are performed by the Oregon Building Codes Division. The Planning Department does zoning compliance reviews for Building Codes and maintains a separate review process for zoning compliance and enforcement. The Department is also responsible for long-range planning, the cornerstone of the community's vision for the future. This is accomplished through the Comprehensive Plan and special area studies, and affects a wide variety of issues, particularly infrastructure and transportation planning.

The Planning Department is also responsible for code compliance. A half time code compliance officer was added in FY 15-16. Those duties include code enforcement, issuing notices of noncompliance, educating residents about the code, issuing citation for code violations, and prosecuting municipal court cases.

The Planning Department supports the Parks and Recreation Commission, with the Planning Director and City Planner attending meetings, preparing documents and plans for the Commission. The City Planner is also responsible, with the Parks and Recreation Commission for maintaining the City's Tree City USA designation, organizing Arbor Day activities, Earth Day and SOLVE events, and other special activists supported by the Commission. The Planning Assistant has prepared an updated Kids Summer Recreation Program which involves the utilization of the City's parks as well as other regional activities.

Funding

The Planning Department is funded primarily out of the General Fund. Less than 10% of the department budget is recovered through associated planning and permit fees.

PRIOR YEAR ACCOMPLISHMENTS (2018-2019):

- Hired City Planner to replace Michelle Hampton who retired.
- Hired Planning Assistant to provide administrative, customer service and planning support.
- Hired a Code Compliance Officer in April. The position has been vacant much of the fiscal year.
- Served as staff to the Planning Commission, Parks and Recreation Commission, City Council, and support to other sub-committees.
- Continued Code Enforcement of zoning and nuisance regulations.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

- Held hearings on code amendments, requested by the State of Oregon, City Council, and Planning Commission. These included adopting an update to the Vacation Rental Dwelling ordinance and a new cell tower ordinance.
- Completed all zoning compliance letters.
- Performed field inspections for new construction.
- Renewed City status as a Tree City USA.
- Worked closely with Parks and Recreation Commission with ongoing improvements within City Parks including planning for East Bandon (Harvard Street) Park.
- Continued work on parking studies and parking model for Old Town to assist in policy and regulation changes.
- Continued cooperative efforts with the Greater Bandon Association on the installation of a parklet in Old Town.
- ODOT Cooperation:
 - Highway 101 Redesign, crosswalk lighting improvements, and other signage projects.
- Flexible Funds Grant - Jetty Walkway Pedestrian Trail
- Miscellaneous Grants:
 - Babe Ruth Baseball, Tony Hawk Foundation, Coquille Tribal Community Fund, Oregon Community Trees, and Arbor Day Foundation

DEPARTMENT OBJECTIVES FOR 2019-2020:

- Continue updating Zoning Ordinance in accord with direction from Planning Commission and City Council priorities, providing greater clarity and definition.
- Adopt a Hazard Overlay Zone Management Plan for development in sensitive areas of the City.
- Hold annual City Council/Planning Commission joint strategic planning session.
- Review street and alley vacation policies, as well as maintenance responsibilities.
- Continue to update the Bandon Comprehensive Plan.
- Evaluate opportunities for greater pedestrian activity in Old Town, including installation of wayfinding.
- Review, update or implement the City's Geographic Information System.
- Pursue appropriate grant opportunities for the department.
- Continue Code Compliance activities, with proactive outreach on certain code issues (junk vehicles, gorse, rubbish).
- Continue park and trail improvements throughout town in coordination with the Parks Master Plan.
- Continue work with ODOT on Highway 101 Redesign

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>
Planning Director	0*	0*	0*	0	0	1	.75	.5	1
Sr. City Planner									1
City Planner	1.5	.5	.5	.50	1.50	1	1	1	0
Assistant Planner									1
Code Compliance Officer	.5	.5	.5	.25	.25	0	0	.5	0
Zoning Compliance	0	.5	.5	.25	.25	0	0	0	0
Emergency Mgmt. Coordinator	.5	.5	0	0	0	0	0	0	0
Planning Assistant	0	0	0	0	0	1	1	1	1
TOTAL:	2.5	2	1.5	1	2	3	2.75	3	4.5

INDICATORS:

<u>Year</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Planning Commission Applications (Conditional Use, Variances, Partitions, Subdivisions)	12	8	12	8	4	17	19
Hearings Officer Applications (Plan Reviews)	6	7	3	6	11	20	19
Administrative Approvals (All other applications)	79	86	71	90	85	115	127
Code Amendments (Zone Change, or Change to Zone Text)	4	2	4	1	3	1	2
Comp Plan Amendments (Comp Plan Changes)	0	2	0	1	2	0	0
LUBA Cases*	2	0	0	0	1	0	0
Code Compliance							
• Nuisances	178	220	153	201	252	150	117
• Zoning Violations	5	6	4	11	3	6	104
• Miscellaneous	3	2	3	2	2	3	3
• Municipal Court Cases	8	5	5	7	3	185	-

* LUBA cases were not monitored for indicators prior to 2010.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

LIBRARY

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The purpose of the Bandon Public Library is to obtain, organize and make conveniently available to all people of the community a wide range of informational, educational and recreational materials. These materials include books, periodicals, newspapers, audiovisual items and computer databases, as well as computers for public use. It is the policy of the Bandon Library to maintain up-to-date material in all fields of knowledge and library practices as well as current issues and items of local interest within the constraints of each year's budget realities.

The Bandon Public Library is a member of the Coos County Library Service District, which receives its funding through a dedicated tax rate. Other members of the service district are the libraries of Coos Bay, Coquille, Dora, Lakeside, Myrtle Point, North Bend and Powers. The district also provides for the countywide library computer system and for shared services such as the courier van and outreach service to nursing homes in Coos Bay, North Bend and Bandon. As a member of the service district, the Bandon Library serves all Coos County residents without charge.

Funding

The library is operated primarily out of the library fund, which receives most of its revenues from the Coos County Library Service District. Due to changes brought about by Measure 50, the district now has a permanent tax rate replacing the former tax base. The use of this money is governed by an intergovernmental agreement between the City and the District. The library also has a memorial fund for gifts and donations.

PRIOR YEAR ACCOMPLISHMENTS (2018-2019):

- Increased the large print collection (added 48 books).
- Increased the book on CD collection (added 68 new sets).
- Increased the music collection (added 53 new cd's).
- Increased children's programming.
- Provided each staff member with the opportunity to attend continuing education workshops, in-person or online.
- Added full-time staff.
- Developed Staff Picks program raising over \$10,000 for materials.
- BPL won the 2018 Star Library Award, which is a National award.
- Moved furniture and shelving, and expanded the New Book section.
- Cleared out backlog of books, materials, antique computer supplies and machines to reorganize the workroom, increasing the available space and making the workflow more efficient.
- Rearrange Archive room, removing outdated and excess materials.
- Worked with schools during events such as Dr. Seuss Day and Battle of the Books.
- Increased open hours from 38.5 to 41 by opening at 10:00 a.m.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

- Worked with Head Start staff, parents, and students.
- Met with Curry County Librarians to facilitate their libraries in continuing with the joining Coos County, which brings the total number of libraries available to Coos County residents to 13.
- Worked with Reedsport and other Douglas County populations to serve out-of-district patrons at a reasonable cost.
- Added Lighthouse School to our consortium.
- Attended Bandon City Council meetings.
- Attended Coos County Fair, distributing books and Library card information to over 1,000.
- Attended Coos County Library Services District Board meetings and Director Meetings.
- Attended Bandon Friends of the Library meetings.
- Attended Bandon Library Board Meetings.

DEPARTMENT OBJECTIVES FOR 2018-2019:

- Reassess all policies and procedures.
- Weed Adult Non-Fiction materials.
- Weed Adult oversize materials (Quartos).
- Establish new, visible section for Quartos.
- Install noise wall between adult section and the rest of the library.
- Work with City Manager and Library Board to create strategic fiscal plan for the next five years.
- Establish an emergency action plan.
- Train replacement Interlibrary Loan Librarian.
- Train replacement Cataloger.
- Recruit, hire and train replacement Library Director.
- Provide each staff member with the opportunity to attend continuing education workshops, in-person or online.
- Assess staff duties, adjusting where warranted.
- Add at least one more position that is full-time when feasible.
- Rearrange Archive room, allowing storage of sports equipment for check out to use in the park.

STAFFING LEVELS (Full-Time Equivalents):

Fiscal Year	13-14	14-15	15-16	16-17	17-18	18-19	19-20
Director	1	1	1	1	1	1.00	1.00
Assistant Director	1	1	1	1	1	1.00	1.00
Children's Librarian	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Library Assistants	1.75	1.75	1.75	1.75	2.56	2.45	2.50
Circulation/Cataloger					.38	1.00	1.00
Total	4.25	4.25	4.25	4.25	5.44	5.95	6.00

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

INDICATORS:

Each year the library submits a statistical report to the Oregon State Library. Some of the most commonly used indicators of library service, in addition to staffing levels are:

<u>Fiscal Year</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>
Circulation	133,689	175,295	156,487	142,742	127,606	105,334
Loans (received)	13,712	17,989	13,478	15,212	15,256	14,322
Loans (sent)	31,890	32,381	21,638	31,614	32,426	31,223
Programs	232	233	247	248	260	371
Attendance						4,871
Items Added	3,520	3,628	7,986	6,264	3,986	4,125

Open hours of service (per week) for the public libraries in Coos County plus comparisons of other local libraries.

<u>City</u>	<u>Hours</u>	<u>Population</u>	<u>FTE</u>	<u>Circulation</u>
Bandon	41	7,943	6.00	105,334
Coos Bay	48	25,505	11.60	249,291
Coquille	48	6,022	6.00	71,586
Dora	23	N/A*	1.10	4,646
Lakeside	34	1,959	2.00	29,479
Myrtle Point	45	4,439	4.00	46,020
North Bend	45	16,428	10.50	153,620
Powers	26	N/A*	2.50	17,569

Population is based on www.harvester.census.gov IMLS Library

* Comparison Report - not available in this search

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

COMMUNITY CENTER (Barn)

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The purpose of “The Barn” is to provide a facility for community meetings, gatherings and special events at a reasonable cost to Bandon City Residents. The facilities also provide a venue for visiting conferences and other for-profit activities, as the calendar permits.

The Barn is also home to the Bandon Senior Center, Dial-a-Ride and hosts the Bandon “EATS” program, which provides a hot meal to participants every Tuesday evening.

The Barn includes a large meeting room than can be divided into four smaller meeting areas, a large commercial kitchen, large dining room, senior center room, a bridal room, restrooms and generous circulation areas.

The configuration allows for simultaneous use for several different functions.

Funding

The Community Center (Barn) is operated primarily out of the General Fund, which receives most of its revenues from property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes. User fees make up a small portion of the operating budget.

PRIOR YEAR ACCOMPLISHMENTS (2018-2019):

- Painted interior of facility, where needed.
- Installed security cameras on interior of facility.
- Repaired standing refrigerator in kitchen.
- Cleaned out storage area and inventoried dishes, glasses, etc.
- Repaired tables, chairs, as needed.
- Cleaned all chairs in the facility.
- Prepared application for Commercial Kitchen certificate, per Coos County Health Dept.
- Updated web page and provided on-line application for space rental.

DEPARTMENT OBJECTIVES FOR 2019-2020:

- Increase marketing efforts to bring more use, conventions, meetings, weddings, etc.
- Review usage pricing to ensure there are minimal hurdles to local community use.
- Continue to update the web page and improve on-line application process.
- Replace refrigerator in kitchen.

STAFFING LEVELS

The Barn is managed by one contract employee. Maintenance support is provided by the Public Works department.

City of Bandon 2019-2020 Annual Budget

MUNICIPAL BUSINESS PLAN:

SPRAGUE THEATER

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The primary purpose of Sprague Theater is to provide a venue for community theatrical productions, concerts, visiting performances, and other cultural performances. The theater also provides a more formal space for stand-alone meetings or for use in combination with the Barn's convention facilities. Construction of the facility was initiated and brought to fruition by the Bandon Lions Club, who remain staunch supporters of the facility today. The facility was eventually donated to the City of Bandon.

The Sprague Theater is home to several community based organizations who collectively comprise the Bandon Arts Council. These organizations include: Bandon Showcase, the Bandon Playhouse, Marlo Dance Studio and New Artist Productions. It is also used by other community organizations, such as the Bandon School District as a venue for special performances and activities.

Funding

The Sprague Theater is operated primarily out of the General Fund, which receives most of its revenues from property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes. User fees account for a small portion of the operating cost. Supplemental funding, is received from time to time, for special projects or improvements to the facility.

PRIOR YEAR ACCOMPLISHMENTS (2018-2019):

- Multiple performances by local organizations were held during the 2016-2017 fiscal year, including the Lion King, Jr., and Peter Pan.
- Multiple performances by traveling performers were also held during the 2016-2017 fiscal year, including 6 Guitars, Sonos Handbell Ensemble, Montreal Guitare Trio, Martha Redbone and On The Rocks.
- Regular maintenance and upkeep, painting, lighting and carpet.
- Some new L.E.D lighting in auditorium.
- Corner protectors in lobby.
- Stage and dressing areas re-organized and painted.
- Front storage and workrooms re-organized and painted.

DEPARTMENT OBJECTIVES FOR (2018-2019):

- Traditional activities and events will continue to be supported and encouraged.
- Coordination with community organizations involved with the performing arts will also continue.
- Increased outreach and marketing efforts will also be employed to encourage local usage, increase the number of cultural experiences available to local residents, and to fill open dates on the events calendar.

STAFFING LEVELS

The Theater is managed by one contract employee. Maintenance support is provided by the Public Works Department.

CAPITAL IMPROVEMENT PROGRAM

CHAPTER 4

OVERVIEW	Page 137
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This section contains an outline of all major capital projects planned for fiscal year 2018-2019. Those projects which are contained in the Capital Improvement Plan are designated with “CIP” in the budget document pages.

City of Bandon 2019-2020 Annual Budget

CAPITAL IMPROVEMENT PROGRAM:

OVERVIEW

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

It is the practice of the City of Bandon to develop, maintain and revise when necessary, a continuing Capital Improvement Program (CIP). This CIP covers a five-year planning horizon (Fiscal Years 2019-2023) and identifies facility & infrastructure projects and major equipment & vehicle purchases that the City will undertake during this timeframe. Funding sources are also identified, where known.

BUDGET HIGHLIGHTS

The proposed FY19-20 CIP includes \$8,879,683 million programmed for municipal projects and \$1,509,945 million programmed for Urban Renewal projects.

Notable projects include:

- **11th Street Drainage Improvements** – This project consists of the installation of new 30" storm drain from Fillmore & 11th to Elmira & 10th. This project is designed to divert much of the storm drain runoff from the Woolen Mill area to allow for more development.
- **Jetty Park and Jetty Park Trail** – Two projects are planned to begin to improve the connection between Old Town and the South Jetty Park. These projects include an elevated parking area and a bioswale at the Park and the completion of the paving and installation of new sidewalk along Edison Ave between 1st Street and Jetty Road.
- **Underground Electrical Projects** – Three projects have been identified to for underground projects. They are Mallory Lane (East Circuit Rebuild), Bradley Lake Estates (Re-Conductor) and Caroline – Riverside to Harlem (Conduit Installation).
- **Water Plant** – 2MG Storage Tank Seismic Valve Installation.
- **Sprague Theater** – Funding has been identified to replace the roof and siding at the Sprague Theater building.

The Capital Improvement Program is intended to be a working document and therefore is subject to periodic revision, as City priorities may change and identified funding sources may become available earlier, later or become unavailable.

City of Bandon 2019-2020 Annual Budget

CAPITAL IMPROVEMENT PROGRAM:

Five major capital projects are also included in the Plan that will be dependent upon a successful vote to approve a General Obligation Bond for the completion of projects that need to be accomplished for the Water and Sewer systems. These projects include:

- **Sewer Plant** – New Headworks and UV Treatment Improvements
- **Sewer Collection System** – New Fillmore Avenue Pump Station and four Inflow & Infiltration projects designed to reduce non-sewer infiltration into the sewer collection system.
- **Water Plant** – New Clarifier to replace the old, back-up, Clarifier.

A Summary of the FY19-20 Capital Projects Plan follows.

City of Bandon 2019-2020 Annual Budget

CAPITAL IMPROVEMENT PROGRAM:

Fund #	Fund Name	Avail Resources	Proposed Projects	Project Cost	
365	GO Bonds / Debt Service	\$ 4,400,000	Sewer Plant Headworks	\$ 450,000	952-84-751
			Sewer Fillmore Ave Pump Station	\$ 1,600,000	952-84-752
			Sewer Plant UV Improvements	\$ 100,000	952-84-753
			Sewer I&I Study Projects (4,5,9,11)	\$ 1,300,000	952-84-754
			Water Plant Clarifier #2	\$ 950,000	952-84-751
				<u>\$ 4,400,000</u>	
410	Block Grant Fund	\$ 108,668	Sprague Theater Roofing	\$ 85,000	410-50-776
				<u>\$ 85,000</u>	
510	Capital Improvement Fund	\$ 322,788	Facility Maintenance Program	\$ 115,788	510-50-865
			Sprague Theater Siding	\$ 85,000	510-50-866
			Street Sweeper	\$ 60,000	510-50-826
			Police Vehicle	\$ 50,000	510-50-831
			Herbicide Vehicle	\$ 12,000	510-50-832
				<u>\$ 322,788</u>	
550	Park & Rec Develop. Fund	\$ 62,531	Misc Projects	\$ 62,531	550-50-829
				<u>\$ 62,531</u>	
941	Water Plant Improve. Fund	\$ 290,179	2MG Seismic Protection Valves	\$ 250,000	941-84-756
				<u>\$ 250,000</u>	
710	Street SDC Reimb. Fund	\$ 192,507	SDC Manual Update	\$ 10,000	710-50-756
			Misc Projects	\$ 182,507	710-50-776
				<u>\$ 192,507</u>	
711	Street SDC Improv. Fund	\$ 393,176	SDC Manual Update	\$ 10,000	711-50-756
			Misc Projects	\$ 383,176	711-50-776
				<u>\$ 393,176</u>	
715	Storm Drain SDC Reimb. Fund	\$ 52,802	11th St. Drainage Improvements	\$ 52,802	715-50-778
				<u>\$ 52,802</u>	
716	Storm Drain SDC Improv. Fund	\$ 147,828	11th St. Drainage Improvements	\$ 147,828	716-50-778
				<u>\$ 147,828</u>	
720	Water SDC Reimb. Fund	\$ 118,555	SDC Manual Update	\$ 10,000	720-50-756
			Misc Projects	\$ 118,555	720-50-777
				<u>\$ 128,555</u>	

City of Bandon 2019-2020 Annual Budget

CAPITAL IMPROVEMENT PROGRAM:

Fund #	Fund Name	Avail Resources	Proposed Projects	Project Cost	
721	Water SDC Improve. Fund	\$ 1,290,978	SDC Manual Update	\$ 10,000	721-50-756
			1MG Tank Rehabilitation	\$ 250,000	721-50-757
			2MG Tank Rehabilitation	\$ 250,000	721-50-758
			Water Plant Emerg. Generator	\$ 500,000	721-50-759
				<u>\$ 1,010,000</u>	
730	Sewer SDC Reimb. Fund	\$ 203,491	SDC Manual Update	\$ 10,000	730-50-756
			Clarifier #1 Repairs	\$ 85,000	730-50-757
			Clarifier #2 Repairs	\$ 85,000	730-50-758
			Misc Projects	\$ 23,491	730-50-773
				<u>\$ 203,491</u>	
731	Sewer SDC Improve. Fund	\$ 261,015	SDC Manual Update	\$ 10,000	731-50-756
			Misc Projects	\$ 251,015	731-50-877
				<u>\$ 261,015</u>	
750	Local Option Street Tax Fund	\$ 1,308,091	11th St. Drainage Improvements	\$ 100,000	750-50-803
			Highway 101 Safety Improve.	\$ 70,000	750-50-801
			9 th St Crosswalk	\$ 30,000	750-50-806
			Misc Projects	\$ 608,091	750-50-774
				<u>\$ 808,091</u>	
910	Electric Fund	\$ 561,893	System Coordination Study	\$ 30,000	910-84-774
			Street Lighting - General	\$ 50,000	910-84-784
			Shop Site Preparations	\$ 50,000	910-84-762
			Underground Projects	\$ 170,000	910-84-779
			Service Trucks	\$ 261,893	910-84-786
				<u>\$ 561,893</u>	
URBAN RENEWAL					
560	Urban Renewal #1	\$ 708,151	South Jetty Trail - Edison Endcap	\$ 325,000	560-50-879
			South Jetty Trail - Jetty Endcap	\$ 155,000	560-50-880
			Masonic Lodge - Grant Match	\$ 60,000	560-50-882
			11th St. Drainage Improvements	\$ 100,000	560-50-881
			Misc Projects	\$ 68,151	560-50-877
	<u>\$ 708,151</u>				
560	Urban Renewal #1 - Sales	\$ 85,000	Workforce Housing Project - W.M.	\$ 85,000	560-50-852
				<u>\$ 85,000</u>	
570	Urban Renewal #2	\$ 716,794	City Storage Building	\$ 60,000	570-50-782
			Paving Center Parking Lot	\$ 80,000	570-50-785
			Ballfield Improvements	\$ 30,000	570-50-786
			Misc Projects	\$ 546,794	570-50-874
				<u>\$ 716,794</u>	

URBAN RENEWAL AGENCY BUDGET

CHAPTER 5

BUDGET MESSAGE	Page 142
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DISTRICT 1	Page 146
DISTRICT 2	Page 148

City of Bandon 2019-2020 Annual Budget

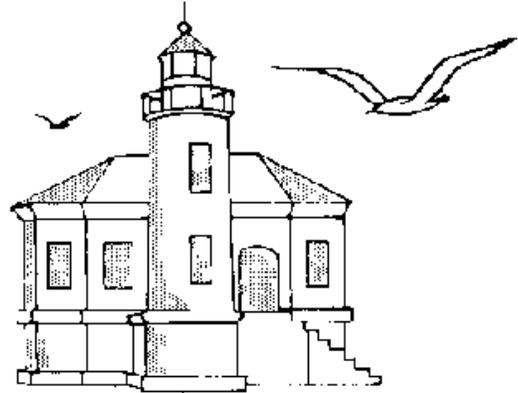
URBAN RENEWAL AGENCY: DISTRICT #1 AND #2

DATE: 15 April 2019

TO: Urban Renewal Agency
Budget Committee

FROM: Robert Mawson,
Urban Renewal District Manager
& Budget Officer

SUBJECT: FY 2019-2020
Urban Renewal Budget Message



The City of Bandon has two Urban Renewal Areas. Area 1 was established in 1987, and encompasses Old Town, the Woolen Mill area and the South Jetty. Area 2 was established in 1990, and encompasses City Park, the surrounding residential neighborhoods, and 11th Street. The combined total proposed fiscal year 2019-2020 Urban Renewal budget for Area 1 and Area 2 is \$2,081,000.

URBAN RENEWAL AREA 1

The total proposed budget for Area 1 is \$1,281,000, which is substantially lower than the previous fiscal year budget of \$1.5 million. The primary reason for the decrease was the completion of past-due financial statements and audits that resulted in lower fund balances than previously thought. Previous projects accounting for the majority of the fund balance differences included a land purchase of \$250,000 and street paving improvements of over \$375,000.

As required by Measure 50 implementation regulations, a Substantial Amendment was made to the Urban Renewal Plan in 1998. That amendment set the maximum amount of indebtedness at \$5,375,225 for Area 1. In 2012, another Substantial Amendment was prepared and approved for the Area 1 Plan, which added projects and increased the maximum amount of indebtedness to \$12,003,980. The increase did not raise property tax rates but was accomplished by extending the time Area 1 will continue to collect revenues from the overlapping taxing districts by 12 years, from 2021 to 2033.

The proposed budget includes proposed Materials & Services expenditures of \$39,625 and includes Legal, Consulting, Audit, Accounting, and Administrative Service costs. The Capital portion of the budget is \$843,151 which includes \$50,000 for the Façade/Sign Loan Program, \$325,000 for South Jetty Trail – Edison Endcap, \$155,000 for the South Jetty Trail – Jetty Endcap, \$60,000 for the Masonic Lodge Grant Match, \$100,000 for the 11th St. Drainage Improvements, and \$68,151 for other Capital projects.

The total Debt Service budget is \$398,224, including \$198,224 for debt service principal & interest payments, and \$200,000 for Bond Reserve (additional principal & interest), which serves as a reserve for subsequent fiscal year

City of Bandon 2019-2020 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #1 AND #2

URBAN RENEWAL AREA 2

The total proposed budget for Area 2 is \$800,000, which is lower than the previous fiscal year budget of 829,558. Reasons for this decrease include a lower beginning balance, due to the completion of past-due financial statements and audits.

As required by Measure 50 implementing regulations, a Substantial Amendment was made in 1998 to the Urban Renewal Plan. That amendment set the maximum amount of indebtedness at \$7,314,821 for Area 2. In 2012, a Minor Amendment was approved for the Area 2 Plan, which added eligible projects, but as a “minor amendment” did not increase the maximum amount of indebtedness beyond \$7,314,821.

The proposed budget includes Materials & Services expenditures of \$24,380 and includes Consulting, Audit, Accounting & Administrative Services, Bank Trust Fees and other Miscellaneous expenditures.

The Capital portion of the proposed budget is \$716,794, which is intended to address Capital projects within the UR District. The projects in City Park are \$60,000 for the City Storage Building, \$80,000 for Paving the Center Parking Lot and \$30,000 for Ballfield Improvements, which leaves \$546,794 for other capital improvements.

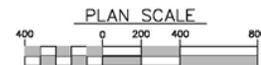
The total Debt Service budget is \$58,826, which includes \$28,826 for loan principal & interest payments, and \$30,000 in Bond Reserve (additional principal & interest), which serves as a reserve for subsequent fiscal year loan payments.

City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT MAPS

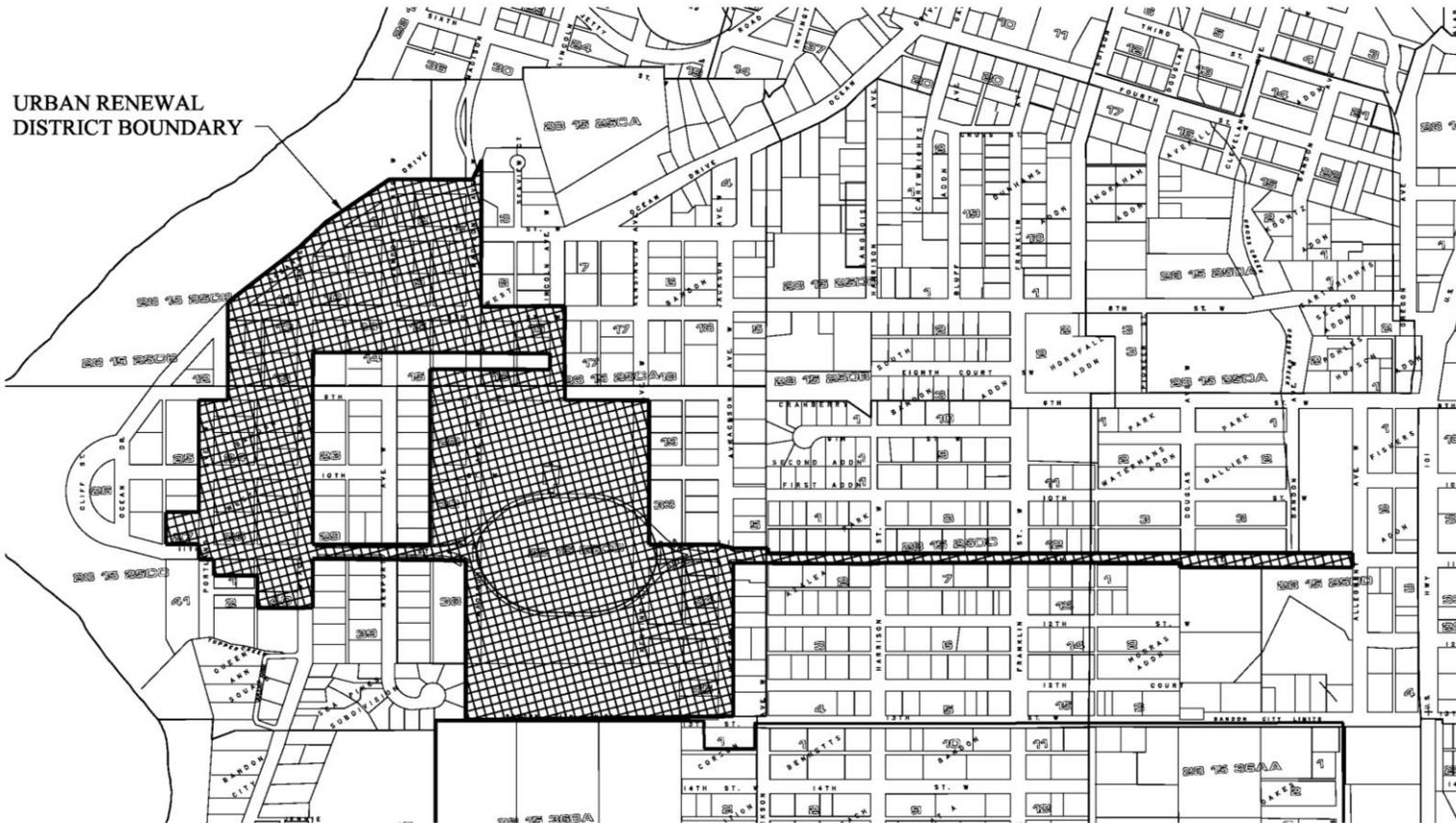


**URBAN RENEWAL
DISTRICT NO. 1**

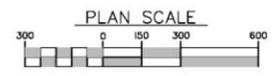


City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT MAPS



**URBAN RENEWAL
DISTRICT NO. 2**



City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #1

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
URBAN RENEWAL DIST #1 (560)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
TAXES							
TAXES - CURRENT PROPERTY TAXES	560-401-00	279,802	301,900	295,000	310,000	310,000	310,000
TAXES - PRIOR PROPERTY TAXES	560-402-00	7,688	13,479	15,000	15,000	15,000	15,000
TOTAL TAXES		287,490	315,379	310,000	325,000	325,000	325,000
INTERGOVERNMENTAL							
IN LIEU OF TAX-OTHER	560-439-05	0	18,433	0	16,000	16,000	16,000
TOTAL INTERGOVERNMENTAL		0	18,433	0	16,000	16,000	16,000
MISCELLANEOUS							
MISC - INTEREST INCOME	560-450-00	6,511	11,782	3,000	5,000	5,000	5,000
MISC - PROPERTY SALE	560-445-01	0	0	0	0	85,000	85,000
TOTAL MISCELLANEOUS		6,511	11,782	3,000	5,000	90,000	90,000
TOTAL OTHER RESOURCES		294,001	345,594	313,000	346,000	431,000	431,000
FUND BALANCE							
BEGINNING BALANCE	560-400-00	820,956	656,086	1,268,893	564,396	850,000	850,000
TOTAL FUND BALANCE		820,956	656,086	1,268,893	564,396	850,000	850,000
GRAND TOTAL URBAN RENEWAL DIST #1 (560)		1,114,957	1,001,680	1,581,893	910,396	1,281,000	1,281,000

City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #1

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
URBAN RENEWAL DIST #1 (560)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
LEGAL COST	560-50-628	0	0	5,000	5,000	5,000	5,000
CONSULTING SERVICES	560-50-660	14,730	8,519	15,000	15,000	15,000	15,000
AUDIT SERVICES	560-50-662	0	0	5,000	5,000	5,000	5,000
ACCOUNTING SERVICES	560-50-663	0	0	4,425	4,875	4,875	4,875
ADMINISTRATIVE SERVICES	560-50-664	0	0	9,293	9,750	9,750	9,750
MATERIALS AND SERVICES		14,730	8,519	38,718	39,625	39,625	39,625
CAPITAL OUTLAY:							
CIP - OLD TOWN SIDEWALK/PAVING	560-50-700	0	0	200,000	0	0	0
CIP - OLD TOWN SIDEWALK IMPROV	560-50-701	0	0	100,000	0	0	0
CIP - HWY 101 INFERFACE SAFETY	560-50-702	0	0	75,000	0	0	0
CIP - WAYFINDING	560-50-703	0	0	50,000	0	0	0
CIP- SOUTH JETTY PARK	560-50-849	0	1,532	200,000	0	0	0
CIP - JETTY PARK TRAIL IMPROVE	560-50-851	0	0	200,000	0	0	0
CIP – WORKFORCE HOUSING PROJ	560-50-852	0	0	0	0	85,000	85,000
CIP – S JETTY TRL – EDISON ENDCAP	560-50-879	0	0	0	0	325,000	325,000
CIP – S JETTY TRL – JETTY ENDCAP	560-50-880	0	0	0	0	155,000	155,000
CIP – 11 TH ST DRAINAGE IMPROVE	560-50-881	0	0	0	0	100,000	100,000
MASONIC LODGE – GRANT MATCH	560-50-882	0	0	0	0	60,000	60,000
FACADE/SIGN LOAN/GRANT	560-50-856	45	30	30,000	30,000	50,000	50,000
URBAN RENEWAL CAP PROJECTS	560-50-877	247,625	3,647	288,175	442,547	68,151	68,151
TOTAL CAPITAL OUTLAY		247,670	5,209	1,143,175	472,547	843,151	843,151
DEBT SERVICE:							
BOND RESERVE (1 YR PMT)	560-50-892	0	0	200,000	200,000	200,000	200,000
LOAN INTEREST	560-50-895	81,964	106,295	80,000	73,153	73,153	73,153
LOAN PRINCIPAL	560-50-896	114,508	214,688	120,000	125,071	125,071	125,071
TOTAL DEBT SERVICE		196,472	320,983	400,000	398,224	398,224	398,224
TOTAL EXPENDITURES							
		458,872	334,710	1,581,893	910,396	1,281,000	1,281,000
FUND BALANCE							
ENDING FUND BALANCE		656,085	666,970	0	0	0	0
TOTAL FUND BALANCE		656,085	666,970	0	0	0	0
GRAND TOTAL UR DIST #1 (560)		1,114,957	1,001,681	1,581,893	910,396	1,281,000	1,281,000

City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #2

REVENUES AND OTHER RESOURCES		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
URBAN RENEWAL DIST #2 (570)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
TAXES							
TAXES - CURRENT PROPERTY TAXES	570-401-00	148,488	152,222	148,000	155,000	155,000	155,000
TAXES - PRIOR PROPERTY TAXES	570-402-00	4,030	7,054	8,000	9,000	9,000	9,000
TOTAL TAXES		152,518	159,276	156,000	164,000	164,000	164,000
INTERGOVERNMENTAL							
IN LIEU OF TAX-OTHER	570-439-05	0	8,577	8,000	8,000	8,000	8,000
TOTAL INTERGOVERNMENTAL		0	8,577	8,000	8,000	8,000	8,000
MISCELLANEOUS							
MISC - INTEREST INCOME	570-450-00	3,341	7,931	3,000	3,000	3,000	3,000
TOTAL MISCELLANEOUS		3,341	7,931	3,000	3,000	3,000	3,000
TOTAL OTHER RESOURCES		155,859	175,784	167,000	175,000	175,000	175,000
FUND BALANCE							
BEGINNING BALANCE	570-400-00	282,161	322,758	662,558	534,095	625,000	625,000
TOTAL FUND BALANCE		282,161	322,758	662,558	534,095	625,000	625,000
GRAND TOTAL UR DIST #2 (570)		438,020	498,542	829,558	709,095	800,000	800,000

City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #2

EXPENDITURE DETAIL		2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
URBAN RENEWAL DIST #2 (570)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
CONSULTING SERVICES	570-50-660	125	1,201	15,000	15,000	15,000	15,000
AUDIT SERVICES	570-50-662	0	0	2,000	2,000	2,000	2,000
ACCOUNTING SERVICES	570-50-663	0	0	2,220	2,460	2,460	2,460
ADMINISTRATIVE SERVICES	570-50-664	0	0	4,662	4,920	4,920	4,920
OTHER	570-50-749	0	484	500	0	0	0
MATERIALS AND SERVICES		125	1,685	24,382	24,380	24,380	24,380
CAPITAL OUTLAY:							
CIP-GRANT PROJECTS MATCH	570-50-781	0	0	250,000	0	0	0
CIP-STORAGE BLDG CITY PARK	570-50-782	0	0	75,000	0	60,000	60,000
CIP- VETERAN'S MEMORIAL	570-50-783	0	0	20,000	0	0	0
CIP - WAYFINDING	570-50-784	0	0	30,000	0	0	0
CIP – PAVING	570-50-785	0	0	0	0	80,000	80,000
CIP – BALLFIELD IMPROVEMENTS	570-50-786	0	0	0	0	30,000	30,000
MISCELLANEOUS CAPITAL PROJECTS	570-50-874	83,184	0	375,176	625,889	546,794	546,794
TOTAL CAPITAL OUTLAY		83,184	0	750,176	625,889	716,794	716,794
DEBT SERVICE:							
BOND RESERVE (1 YR PMT)	570-50-892	0	0	27,500	30,000	30,000	30,000
LOAN INTEREST	570-50-895	7,948	4,107	3,500	2,616	2,616	2,616
LOAN PRINCIPAL	570-50-896	24,005	24,718	24,000	26,210	26,210	26,210
TOTAL DEBT SERVICE		31,953	28,825	55,000	58,826	58,826	58,826
TOTAL EXPENDITURES		115,262	30,510	829,558	709,095	800,000	800,000
FUND BALANCE							
ENDING FUND BALANCE		656,085	666,970	0	0	0	0
GRAND TOTAL UR DIST #2 (570)		438,020	498,542	829,558	709,095	800,000	800,000