

# City of Bandon

## ANNUAL BUDGET

July 1, 2017 - June 30, 2018



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# GENERAL INFORMATION

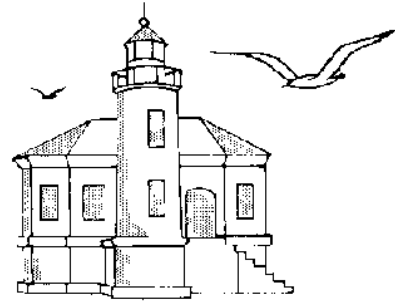
## CHAPTER 1

[BUDGET MESSAGE](#)..... 1

# City of Bandon 2017-2018 Annual Budget

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**DATE:** April 17, 2017  
**TO:** Mayor and City Council  
Budget Committee  
**FROM:** Robert J Mawson  
City Manager



**SUBJECT: FY17-18 CITY OF BANDON BUDGET MESSAGE**

The proposed Fiscal Year 2017-2018 budget total is \$21,977,094 which is \$550,437 (2.44%) less than the prior Fiscal Year 2016-2017 budget of \$22,527,531. This decrease is primarily due to the completion of three projects which significantly reduced fund balances in the associated funds. The construction of the new City Shop, the Old Town Paving Project (phase I) and the 11st Drainage Reroute Project.

## **BUDGET FORMAT**

As required by local budget law, the first three (shaded) columns in the budget schedules show actual revenues & expenditures for the second & third prior fiscal years and the budgeted figures for the immediately preceding fiscal year. The fourth column shows the budget as proposed by the Budget Officer. The fifth & sixth columns are populated as the budget moves through the process of approval by the Budget Committee and adoption by the City Council. Funds that have been closed or combined into other funds will continue to be included and show zero balances each year until all three of the prior year columns show a zero balance and then they can be removed from the budget schedule.

The following summary of revenues and expenditures by fund, and pie-chart illustrating the budgeted expenditures by department, are included to provide a quick reference & comparison of the proposed FY17-18 budget to the FY16-17 budget.

# City of Bandon 2017-2018 Annual Budget

**BUDGET SUMMARY  
REVENUES AND EXPENDITURES BY FUND**

FUND CATEGORY	FUNDS	ACCT NO.	COUNCIL	DRAFT	DIFFERENCE	% CHANGE
			ADOPTED 2016-17 BUDGET	2017-18 BUDGET		
	<b>GENERAL FUND</b>	100				
GENERAL FUND	<b>GENERAL FUND REVENUE</b>		\$2,454,617	\$2,776,645	\$322,028	13.12%
	<b>GENERAL FUND EXPENDITURES</b>					
	MAYOR & COUNCIL		\$29,200	\$32,300	\$3,100	10.62%
	ADMINISTRATION		\$421,445	\$453,458	\$32,012	7.60%
	ACCOUNTING & BILLING		\$169,999	\$187,542	-\$20,543	12.30%
	MUNICIPAL COURT		\$4,500	\$4,500	\$0	-4.26%
	POLICE DEPARTMENT		\$902,784	\$1,014,498	\$111,714	12.37%
	FIRE DEPARTMENT		\$99,789	\$105,951	\$6,162	6.18%
	STREET DEPARTMENT		\$79,361	\$127,585	\$48,224	60.77%
	PARK DEPARTMENT		\$174,429	\$199,658	\$25,229	14.46%
	PLANNING DEPARTMENT		\$205,361	\$175,582	-\$29,779	-14.50%
	COMMUNITY CENTER		\$64,283	\$80,523	\$16,242	25.26%
	SPRAGUE THEATER		\$36,037	\$127,750	\$91,713	254.50%
	NON-DEPARTMENTAL		\$130,428	\$136,870	\$104.94	104.94%
	TOTAL G/F EXPEND.		<u>\$2,454,617</u>	<u>\$2,776,645</u>		
	<b>STREETS &amp; DRAINAGE</b>					
SPECIAL REVENUE	STATE TAX STREET FUND	210	\$303,938	\$228,993	-\$74,945	-24.66%
CAPITAL PROJECTS	STREET SDC - Reimbursement	710	\$459,150	\$46,147	-\$413,003	-89.95%
CAPITAL PROJECTS	STREET SDC - Improvement	711	\$279,475	\$308,399	\$28,924	10.35%
CAPITAL PROJECTS	LOCAL OPTION STREET TAX	750	\$1,669,732	\$1,431,835	-\$237,897	-14.25%
CAPITAL PROJECTS	STORM DRAIN SDC - Reimbursement	715	\$394,000	\$73,587	-\$320,413	-81.32%
CAPITAL PROJECTS	STORM DRAIN SDC - Improvement	716	\$224,048	\$82,307	-\$141,741	-63.26%
CAPITAL PROJECTS	LOCAL IMPROVEMENT DISTRICTS	640	\$2,330,901	\$2,331,628	\$727	0.03%
	TOTAL STREET & DRAINAGE		<u>\$5,661,224</u>	<u>\$4,502,896</u>		
	<b>PARKS AND RECREATION</b>					
CAPITAL PROJECTS	PARK & REC DEV	550	\$1,385,000	\$1,625,885	\$240,885	17.39%
SPECIAL REVENUE	COM. BEAUTIF. /PARKS & REC	250	\$54,264	\$54,000	-\$264	-0.49%
	TOTAL PARKS & REC.		<u>\$1,439,264</u>	<u>\$1,679,885</u>		
	<b>LIBRARY</b>					
SPECIAL REVENUE	LIBRARY	230	\$376,921	\$421,743	\$44,822	11.89%
SPECIAL REVENUE	LIBRARY MEMORIAL	220	\$249,348	\$227,187	-\$22,161	-8.89%
	TOTAL LIBRARY		<u>\$626,269</u>	<u>\$648,930</u>		
	<b>ELECTRIC</b>					
ENTERPRISE	ELECTRIC	910	\$6,491,957	\$6,717,153	\$225,196	3.47%
	TOTAL ELECTRIC		<u>\$6,491,957</u>	<u>\$6,717,153</u>		
	<b>WATER</b>					
ENTERPRISE	WATER	940	\$956,881	\$1,322,183	\$365,302	38.18%
ENTERPRISE	WATER SDC - Reimbursement	720	\$265,275	\$195,379	-\$69,896	-26.35%
ENTERPRISE	WATER SDC - Improvement	721	\$969,200	\$1,077,039	\$107,839	11.13%
	TOTAL WATER		<u>\$2,191,356</u>	<u>\$2,594,601</u>		
	<b>SEWER</b>					
ENTERPRISE	SEWER	950	\$1,001,019	\$1,354,971	\$353,952	35.36%
ENTERPRISE	SEWER SDC - Reimbursement	730	\$156,249	\$76,959	-\$79,290	-50.75%
ENTERPRISE	SEWER SDC - Improvement	731	\$147,943	\$200,262	\$52,319	35.36%
	TOTAL SEWER		<u>\$1,305,211</u>	<u>\$1,632,192</u>		

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### OTHER FUNDS

SPECIAL REVENUE	STATE REV. SHARING	260	\$25,035	\$114,496	\$89,461	357.34%
SPECIAL REVENUE	BLOCK GRANT	410	\$242,155	\$405,227	\$163,072	67.34%
CAPITAL PROJECTS	CAPITAL IMPROVEMENT	510	\$1,276,035	\$219,748	-\$1,056,287	-82.78%
EQUIP RESERVE FUND		520	\$87,000	\$0	-\$87,000	-100.00%
CAPITAL PROJECTS			<u>\$1,128,605</u>	<u>\$739,471</u>		

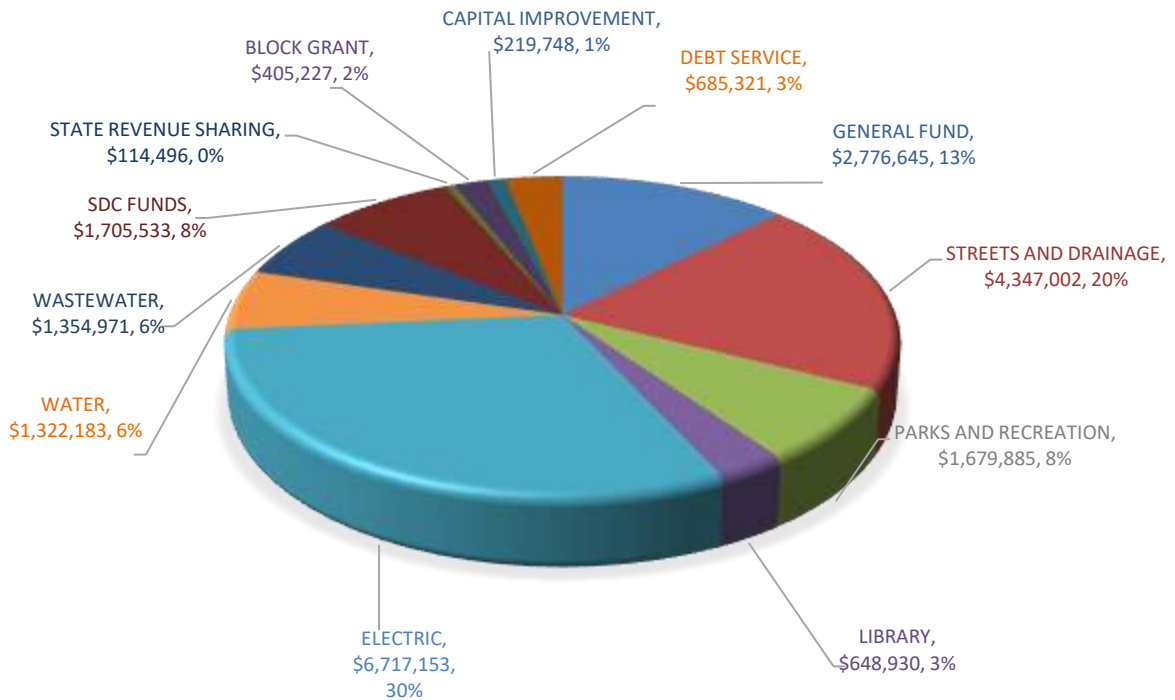
### DEBT SERVICE FUNDS

DEBT SERVICE	DEBT SERVICE	365	\$532,646	\$482,842	-\$49,804	-9.35%
DEBT SERVICE	LID DEBT SRVICE	636	\$194,742	\$202,479	\$7,737	3.97%
			<u>\$727,388</u>	<u>\$685,321</u>		

### GRAND TOTAL

			<u>\$22,527,531</u>	<u>\$21,977,094</u>	<u>-\$550,437</u>	<u>-0.02%</u>
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## FY 2017-18 EXPENDITURES BY DEPARTMENT



# City of Bandon 2017-2018 Annual Budget

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## BUDGET DOCUMENT SECTIONS

The budget document is divided into the following sections, marked with colored tabs.

### Budget Summary

The Budget Summary section provides a narrative overview of the proposed budget and includes an organizational chart, index to the fund-account numbering system, and the budget calendar.

### Funds

The Funds section of the document outlines the proposed city budget, which will require approval by the City Budget Committee and formal adoption by the City Council. Detailed revenue & expenditure projections are included for each of the City's funds. Funds are categorized and presented by fund type, as noted below:

**General Fund** – The general fund contains the main operating accounts for the City of Bandon. Many of the usual activities associated with the City are paid for using general fund revenues. Police and Planning activities are examples of general fund departments. Revenues in this category are available for use however the Mayor and City Council deem lawful & appropriate.

**Special Revenue Funds** – Special revenue funds are legally restricted to expenditures for specific purposes. Revenues in this category must be used to support the stated purpose for which they are collected. The Bandon Library is funded using revenue provided by the Coos County Library District, which collects taxes for the specific purpose of funding libraries within Coos County and can be used for no other purpose.

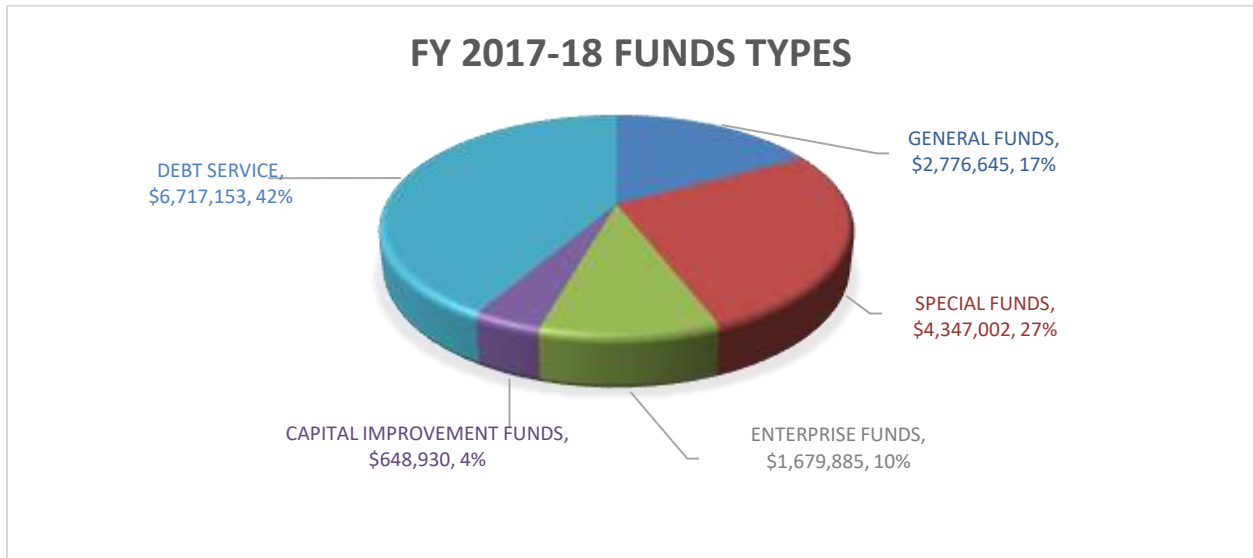
**Enterprise Funds** – Enterprise funds are the main operating accounts for Municipal business ventures, such as the Bandon Electric Utility, Bandon Water Utility and Bandon Wastewater Utility, which are all designed to function on a fee-for-service basis. If expenditures exceed revenues in any of these municipal businesses, the shortfall is covered by the City's general fund. If revenues exceed expenditures, the City may use the "profit" to pay for other City services, leave the revenue in the utility account to cover unexpected or future infrastructure expenses, or do a combination of both options.

**Capital Funds** – Capital funds are monies set aside for the purchase of capital or fixed assets, such as buildings, land, vehicles, equipment, and so forth. Money for capital purchases can come from General, Special or Enterprise funds so long as the capital purchase is in keeping with the legal purpose of the originating fund. Purchases may also be made utilizing a combination of funding sources, so long as the capital item is utilized in a reasonably proportional way.

**Debt Service Funds** – Debt Service funds are used to make principal & interest payments on short-term and long-term debt of the City.

# City of Bandon 2017-2018 Annual Budget

A chart illustrating the relative size of each of these Fund types within the proposed budget:



Within each fund, revenues are identified by the source from which they are received. Expenditures are broken down into four major categories: Personnel Services (personnel wages, taxes and benefits); Materials & Services (operating expenses, utilities, supplies, contractual services, etc.); Capital (individual capital projects); and Non-Departmental (transfers, contingencies, and other expenses).

## **Municipal Business Plan / Department Summaries**

The Municipal Business Plan section includes a brief descriptive narrative of the City of Bandon along with individual Department summaries, noting past accomplishments and focuses moving forward.

## **Capital Improvement Projects**

The Capital Improvement Project section identifies significant projects or purchases proposed to be accomplished by the City over the next five years. Prioritization and funding availability are the primary drivers for the assignment of specific projects and purchases to any given fiscal year. A summary table of expenditures and more detailed individual project/purchase descriptions are included. Continual monitoring and review during annual budget preparations will provide a structured framework for accomplishing and managing the City's capital investments.



# City of Bandon

## 2017-2018 Annual Budget

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### **PERSONNEL - WAGES & EMPLOYER RELATED EXPENSES (EREs)**

The Personnel Services budget within each Fund has been adjusted to include the projected wage and employer related expenses for proposed FY17-18 city staff. Because the City of Bandon is a relatively small community, city staff typically performs duties across departments and enterprises. These shared responsibilities result in wages & EREs that are also shared among affected departments.

#### **Personnel Changes**

The proposed budget includes the following Personnel changes:

Administration            The Finance Director position has been combined with the City Manager position. Finance responsibilities have been reallocated using existing staff and an Administrative Assistant position has been added.

Planning                    The retirement of the current City Planner leaves a position open to fill and a Planning Associate position has been added to replace two part-time positions, who are each retiring.

Electric Utility            The retirement of the current Electric Utility Manager leaves a position open to fill. The plan is to promote from within and hire an apprentice or journeyman lineman to fill out the crew.

#### **Collective Bargaining Agreements**

With the exception of management staff, all City employees are represented by labor unions. The City has four collective bargaining agreements, including the International Brotherhood of Electric Workers (IBEW) representing the Electric Department; the Teamsters Union representing the Police Department; the Teamsters Union representing the Public Works Department, Water Department, and Sewer Department; and the IBEW representing the clerical staff from Administration, Finance, Planning, Public Works, and the Library. The Electric Department contract includes a wage opener in 2017, so it is anticipated the IBEW will exercise that option and negotiations will be undertaken prior to July 1, 2017 regarding wages.

#### **Employee Wages**

The employee wages in the proposed budget are in compliance with each of the collective bargaining agreements. Accordingly, this includes normal scheduled step increases for those employees to whom they are due, and a cost of living adjustment (COLA).

# City of Bandon 2017-2018 Annual Budget

## Employee Benefits

Health Insurance: Based on information provided by City County Insurance Services, the City's insurance carrier, the budget includes the following changes in health insurance rates. All City employees will continue to pay 10% of their health insurance premiums.

Medical:	Regence	5% increase
	VSP	5% increase
Dental:	Delta	4.5% Increase
Life:	Life	0%
	Disability	0%

Retirement: The anticipated City share of payroll contributions into the employees' retirement programs are 20.65% for Public Employees Retirement System (PERS) employees, 13.74% for Oregon Public Service Retirement Plan (OPSRP) regular employees, and 18.51% for OPSRP police employees, plus the City continues to pick up the employees' 6% share of the PERS and OPSRP contributions. The City also offers the employees the opportunity to voluntarily participate in the AIG-VALIC and ICMA deferred compensation programs, which are completely funded by employee contributions, at no cost to the City.

## PROPERTY TAX RATES

The City's permanent property tax rate remains unchanged at \$.46 per \$1,000 assessed valuation. With the Local Option Street Levy at \$.85 per \$1,000 assessed valuation, and with \$.50 per \$1,000 assessed valuation levied for general obligation bond repayments, Bandon's total fiscal year 2016-2017 property tax rate was \$1.81 per \$1,000 assessed valuation.

For comparison, the FY 2016-2017 property tax rates for all cities in Coos County are shown in the following table.

CITY	Permanent Rate (Inside M5)	Local Option Tax (Inside M5)	Bonds (Outside M5)	Urban Renewal Special Levy	TOTAL
Myrtle Point	7.99				7.99
Powers	7.39				7.39
Coos Bay	6.36		.54		6.90
North Bend	6.18			.34	6.52
Coquille	6.10				6.10
<b>Bandon</b>	.46	<b>.85</b>	<b>.50</b>		<b>1.81</b>
Lakeside	.71				.71

# City of Bandon 2017-2018 Annual Budget

## INTEREST ON INVESTMENTS

The City's cash is currently invested in the Oregon State Treasury's Local Government Investment Pool (LGIP), from which it is periodically transferred into the City's local checking account for monthly payroll and accounts payable expenditures. Interest earnings depend on the interest rates being applied throughout the year. Interest payments are allocated monthly to each Fund, based on the proportionate share of the total cash balance. As of February 2017, the annual interest rate was 1.15%.

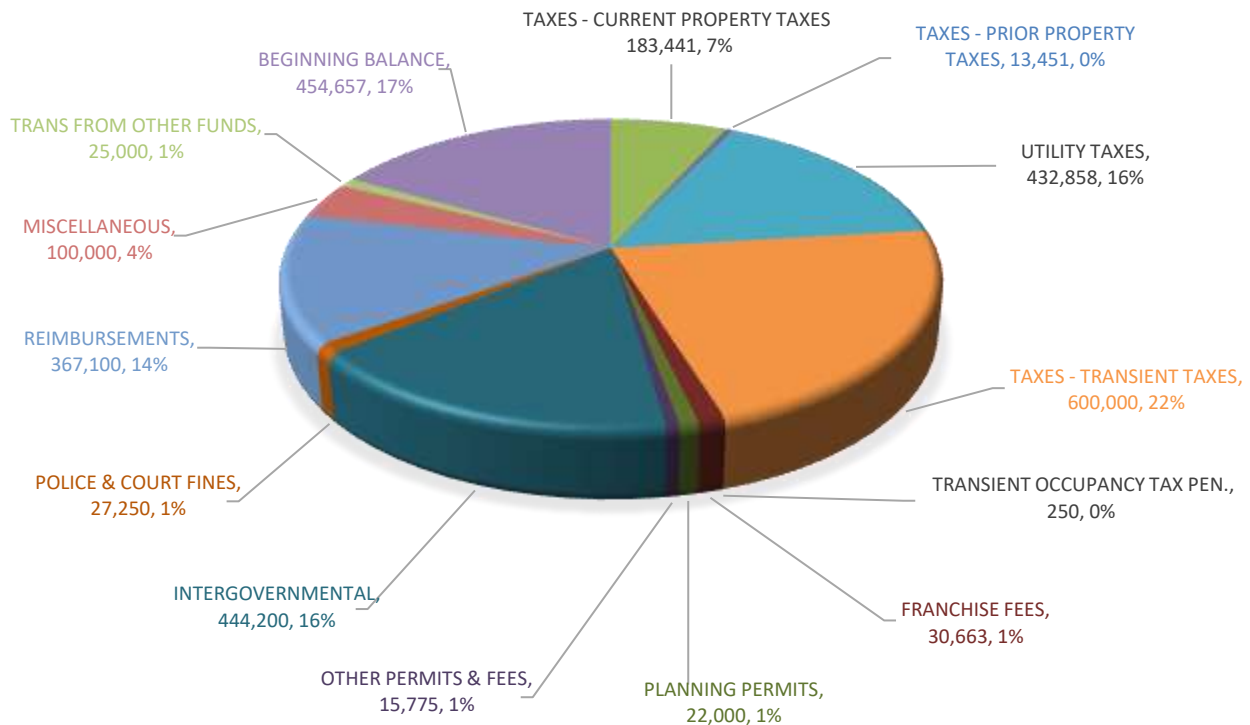
## GENERAL FUND REVENUES

The total proposed General Fund (100) budget is \$2,776,645, which is \$322,028 (13%) more than last year.

The largest individual sources of General Fund revenues continue to be utility sales taxes, utility in-lieu taxes, utility reimbursements, and the transient occupancy tax (TOT). The remaining major revenue categories include property taxes, beginning fund balances, and other miscellaneous resources.

The following pie-chart illustrates the general fund revenue types, by source:

### FY 2017-18 GENERAL FUND REVENUES BY SOURCE



# City of Bandon 2017-2018 Annual Budget

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## DEPARTMENT BUDGETS

Budget highlights for major City activities follow. A chart illustrating the relative size of each General Fund departmental expenditure category is included on the following page.

### Mayor & Council

The Mayor and City Council expenses are charged to the General Fund (100). The total proposed Mayor & Council budget is \$32,300, which is \$3,100 higher than the previous fiscal year. Additional funding was added to accurately represent the monthly Mayor & Council payments and includes a \$2500 addition to the fireworks budget for July 4, 2018.

### General Administration

The City's general administration expenses are charged to the General Fund (100) and the three Utility Enterprise Funds [Electric (910), Water (940), and Sewer (950)] to cover their share of administrative responsibilities & expenses. The total proposed Administration budget is \$453,458, which is \$32,012 (7.6%) more than the previous fiscal year. This is primarily due to the addition of \$8,492 from the Transient Occupancy Tax to help fund an update to the City's website to include more tourism information and an increase of \$8,000 for abatement to fund a more aggressive effort to clean up nuisance properties in the City.

### Accounting & Billing Department

The Accounting & Billing Department expenses are charged to the General Fund (100) and the three Enterprise Funds [Electric (910), Water (940), and Sewer (950)], to cover their share of the accounting and utility billing expenses. The total proposed Accounting & Billing Department budget is \$187,542, which is \$20,543 (12.3%) more than the previous fiscal year. The additional expenditures are primarily due to required upgrades to the utility billing and finance software package and increases to employee related expenses.

### Municipal Court

The Municipal Court is funded by the General Fund (100). The total proposed budget is \$4,500, which is identical to the previous fiscal year. The largest expenditure (67%) covers a Contractual Services Agreement for the Municipal Court Judge.

### Police Department

The activities of the Police Department are primarily funded through the General Fund (100). A portion of the contracted dispatching services is paid with the City's share of the State 911 tax, which go directly to Coos County. The total proposed Police Department budget is \$1,014,498, which is \$111,714 (12.4%) more than the previous fiscal year. Additional expenditures are primarily due to the addition of \$50,000 for the purchase of a new patrol vehicle and increases to employee related expenses.

Staffing remains the same, with a Chief, 1 Patrol Sergeant, 4 Patrol Officers and a Records/Dispatch Clerk. Volunteer Reserve Officers supplement (non-patrol) police activities from time to time.

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The Police Department is the largest department funded by the General Fund. Costs for the department are actually more than shown in the Police Department budget, as those figures do not include the cost of administration, finance (payroll, accounting, and auditing), and City Hall building maintenance expenses. They also do not include revenues received from the State 911 tax which are provided directly to Coos County for operating the 911 system.

### **Fire Department**

Fire protection is provided through a contract with the Bandon Rural Fire Protection District, with funding from the General Fund (100). The total proposed Fire District Contract budget is \$105,951, which is \$6,162 (6.2%) more than the previous fiscal year. The amount of the annual Fire District payment is indexed to the City's total taxable assessed valuation, and is based on an assessment equal to \$.227 per \$1,000 assessed valuation. This was the equivalent rate established in the 1995 agreement between the City and the Fire District, adjusted for increases in the total City assessed valuation. The increase in the payment amount results from the County Assessor's annual adjustment of the total City assessed valuation.

### **Streets & Drainage**

Funds for operation, maintenance, and improvement of the City's streets, sidewalks, and storm drainage systems and are provided from a number of sources, including the General Fund (100), the City's share of the State gas taxes which are deposited into the State Tax Street Fund (210), and capital projects funding from the Street SDC Reimbursement Fund (710), Street SDC Improvement Fund (711), Storm Drainage SDC Reimbursement Fund (715), Storm Drainage SDC Improvement Fund (716), and Local Option Street Tax Fund (750). The total proposed budget for Streets & Drainage is \$4,502,896 which is \$1,158,328 less than last year. This decrease is primarily attributable to a significantly lower beginning balance in funds associated with several large projects that were completed this year.

### **Parks & Recreation**

Parks & Recreation operation and maintenance is funded through the General Fund (100) and the Community Beautification Fund (250), with capital improvements funded through the Parks & Recreation Development Fund (550). Capital improvement funding is also provided from the Urban Renewal Area One Fund (560), and Urban Renewal Area Two Fund (570), although those expenditures are not reflected in the Parks & Recreation Department budget. The budget also continues to include a \$25,000 contribution from the Electric Fund (910) for the Summer Youth Recreation Program. The total proposed Parks & Recreation budget is \$1,679,885, which is \$240,621 (16.7%) more than last year.

The Community Beautification Fund derives its revenues from the garbage franchise fees paid by the garbage franchisee, 100% of which are deposited into this Fund. Approximately 97% of these franchise revenues are budgeted for Contractual Services to pay an outside contractor to provide landscaping maintenance services for a number of public areas including City Hall, the Visitor Information Center, the Fire Memorial, the Old Town parking lot & Pedway, the Welcome-to-Bandon entry signs, the City Park entrance triangles, the Library, the Community Center (Barn) and associated parking lot islands. It is also supplemented by a transfer in from the General Fund of \$15,292 to cover tree trimming & mitigation, benches & trash cans, and fire hydrant painting.

# City of Bandon

## 2017-2018 Annual Budget

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### **Planning Department**

The activities of the Planning Department are funded primarily through the General Fund (100). The total proposed Planning Department budget is \$175,582, which is \$29,779 (14.5%) less than the previous fiscal year. Anticipated staffing changes account for the majority of the decrease in the department budget.

FY17-18 will bring staffing changes to the department. A Planning Director, new City Planner and a Planning Associate will take the place of the City Manager/Planning Director combination, a long-time City Planner who will be retiring, and the re-retirement of two part-time staff members.

The Planning Department also serves as staff to the City's Planning Commission, Parks & Recreation Committee, Emergency preparedness & Emergency response planning programs.

### **Community Center**

Revenues and expenditures for the Barn/Community Center are run through the General Fund (100). The proposed budget is \$80,523, which is \$16,242 (25.26%) more than the previous fiscal year. A portion of the Public Works Department employee costs allocated to maintenance of the Barn/Community Center and increases in utility costs and contract services account for the majority of the increase.

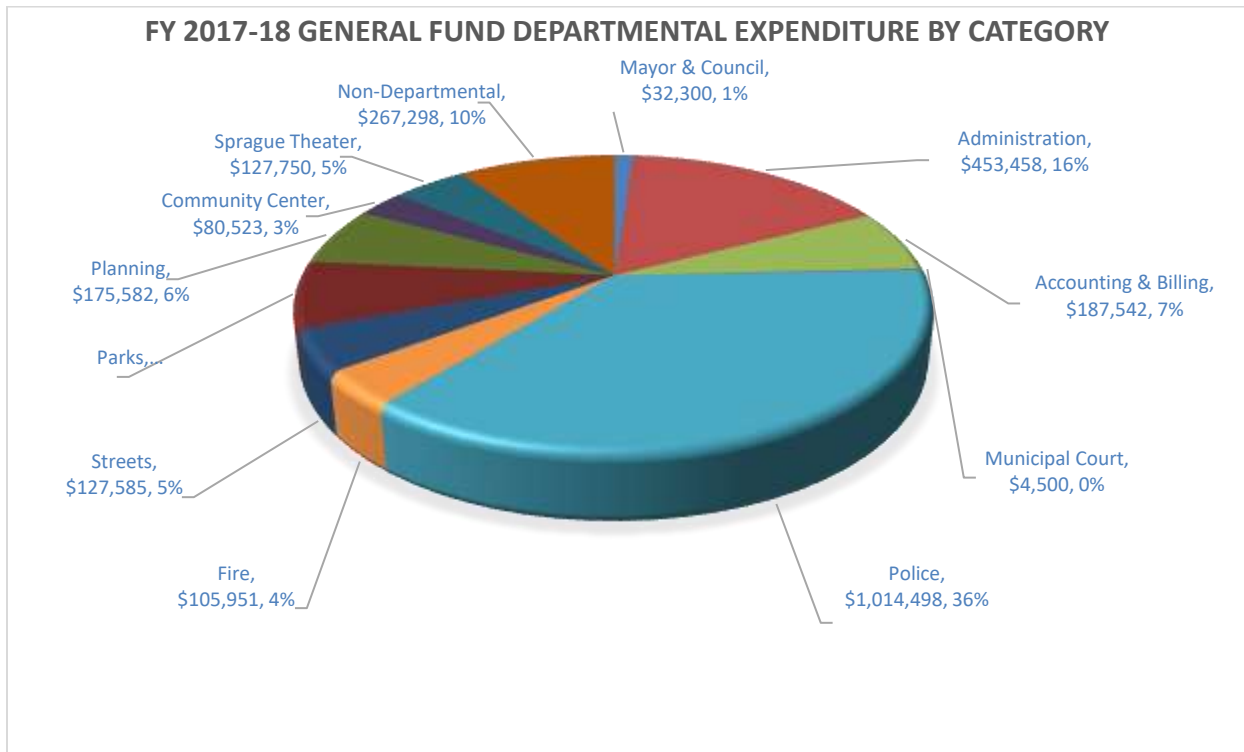
The Barn/Community Center is managed by a contract employee who reports to the City Manager. The City Council appointed Community Center Advisory Committee, consisting of representatives from facility users, the local hospitality industry, and the public, provide oversight and policy direction to the City Manager and the Barn Manager regarding operation of the facility.

### **Sprague Theater**

Revenues and expenditures for the Sprague Theater are run through the General Fund (100). The proposed budget is \$124,750, which is \$48,287 (27.4%) less than the previous fiscal year. A reduction in anticipated Capital expenditures resulted in the decrease.

The Sprague Theater is managed by a contract employee who reports to the City Manager. The City Council provides oversight and policy direction to the City Manager and the Theater Manager regarding operation of the facility.

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## **Library**

The Library is primarily operated out of two funds: the Library Fund (230), and the Library Memorial Fund (220). The total proposed Library budget is \$648,930, which is \$22,661 (4%) more than last year. In addition, Library operations are subsidized by the General Fund (100), which pays for administration, finance (payroll, accounting, and auditing), and Public Works Department building maintenance activities; and the Community Beautification Fund (250), which pays for landscaping maintenance.

The majority of library funding comes from a share of Library District property taxes collected by the County, which are projected to be about \$10,500 more than last year. Since library taxes can only be used for operation and maintenance but not capital construction, all property tax receipts are deposited into the Library Fund, and are used for personnel, materials, services, and equipment. Revenues from all other resources are deposited into the Library Memorial Fund, where they can then be used for a variety of purposes, subject to any restrictions which may have been placed on donations by the donors. The prior Lisa Wampole Trust Fund (990) was closed into the Library Memorial Fund several years ago, but those funds continue to be accounted for in separate line items within the Library Memorial Fund budget.

## **Electric Department**

The electric utility is funded through the Electric Fund (910), with revenues derived primarily from the sale of electricity to customers inside and outside of the City. The total proposed Electric Department budget is \$6,717,153, which is \$225,196 (3.47%) more than the previous fiscal year. Electric utility revenues are projected to see a minor increase, as cooler winter weather and a slight bump in development are occurring.

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BPA is projecting a rate increase of 3.5% to 4% to take place on or around October 1, 2017. The Electric Fund will be monitored closely to determine when and if a City cost recovery rate increase will be necessary during FY17-18.

The Electric Utility utilizes Federal funds and the proceeds of a dedicated monthly bill charge (\$.18 per residential customer and \$.18 per kWh for commercial and industrial customers) which is added to each electric bill to operate a Low Income Energy Assistance Program (LIEAP) to provide bill-paying assistance to qualifying low income electric customers. Both the Federal and the local programs are administered under an agreement with Oregon Coast Community Action. With declining Federal resources, and increasing needs for assistance, the City initiated the Round-Up Program in 2009, through which individual customers are able to voluntarily agree to have their monthly utility bill “rounded up” to the next whole dollar value. This additional contribution is also used specifically for the low-income assistance program.

City electric crews continue to accomplish capital improvement, underground power, and line & pole replacement projects in-house, decreasing the need for outside contractors and keeping expenditures as low as possible.

### Water Department

Water treatment and distribution activities are funded through the Water Fund (940), with revenues derived primarily from the sale of water. Some capital expenditures are also budgeted from the Water SDC Reimbursement Fund (720), and the Water SDC Improvement Fund (721). The total proposed Water Treatment budget is \$2,594,601, which is \$403,245 (18.4%) more than the previous fiscal year. The water base rate increase, approved by the voters at the November 2016 election, is anticipated to generate an additional \$308,520 in annual revenue. A slight increase in development activities are also anticipated to increase SDC payments during FY17-18.

100% of the Water Treatment Plant employee costs and 20% of the Public Works Department employee costs are allocated to the Water Department primarily for their work on the water distribution system. Public Works employees are utilized to accomplish capital improvement and line repair/replacement projects, where possible, to decrease the need for outside contractors and to keep expenditures as low as possible.

### Sewer Department

Wastewater treatment and collection activities are funded through the Wastewater Fund (950), with revenues derived primarily from the wastewater treatment sales. Some capital expenditures are also budgeted from the Sewer SDC Reimbursement Fund (730), and the Sewer SDC Improvement Fund (731). The total proposed Wastewater Treatment budget is \$1,632,192, which is \$326,981 (25%) more than the previous fiscal year. The higher budget is the result of a higher beginning balance. No sewer rate increase is being proposed for FY17-18.

100% of the wastewater treatment plant employee costs and 20% of the Public Works Department employee costs are allocated to the Sewer Department primarily for their work on the sewer collection system. As with the Water Utility, Public Works employees are utilized to accomplish capital improvement and line repair/replacement projects for the Wastewater Utility, where possible, to decrease the need for outside contractors and to keep expenditures as low as possible.



# City of Bandon 2017-2018 Annual Budget

## NON-DEPARTMENTAL EXPENDITURES

The expenditures described below are classified as “Non-Departmental Expenditures” since they are not allocated to any specific City Department.

### General Fund (100)

The General Fund (100) contains \$267,298 in Non-Departmental expenditures, including a reserve for Insurance Liability Risk Share to pay a higher deductible which reduces the liability insurance premium and transfers to the State Street Tax Fund (210) of \$36,258, the Beautification Fund (250) of \$15,292, and the Capital Improvement Fund (510) of \$199,748 to address capital needs.

### State Revenue Sharing Fund (260)

State Revenue Sharing money comes from the State of Oregon, and is a share of the State liquor revenues which is annually distributed to municipalities. The total proposed State Revenue Sharing Fund (260) budget is \$114,496, which includes \$27,800 to fund payments to other organizations, \$30,000 for pothole & street repair, and \$15,000 for the acquisition & renovation of a Transit Trolley.

A \$3,500 maximum contribution limit was set by the Budget Committee and City Council to make sure as many organizations as possible could benefit from this revenue. This decision is not binding however and could be re-considered if deemed appropriate.

The City has received funding requests from the following community organizations:

<b>STATE REVENUE SHARING FY 2017-2018</b>	
Bandon Community Youth Center	\$3,000
Bandon Feeds the Hungry	\$3,500
Bandon Historical Society Museum	\$2,500
Bandon Lions Charitable Assoc. - 4th of July Celebration	\$1,200
Bandon Prepares	\$2,000
Bob Belloni Ranch, Inc.	\$600
EAT (Everyone At the Table) Meals Program	\$2,000
Coos County Area Transit - Dial a Ride	\$3,500
Neighbor to Neighbor Dispute Resolution Service	\$800
Bandon Bridge Club/Senior Center	\$500
SMART	\$1,500
South Coast Business Employment Corp - Senior Nutrition	\$3,000
Women’s Safety and Resource Center	\$700
Greater Bandon Association (Main Street Program)	\$3,000
<b>TOTAL:</b>	<b><u>\$27,800</u></b>

# City of Bandon 2017-2018 Annual Budget

As required by State law, the City will hold a public hearing before the Budget Committee on April 17, 2017, to solicit recommendations regarding how these funds should be allocated. All requests from outside organizations will be presented & reviewed, and a recommendation for distribution will be made by the Budget Committee, following the hearing.

## Block Grant Fund (410)

The total proposed Block Grant Fund (410) budget is \$405,227, which is \$163,072 (67.34%) more than the previous fiscal year. This increase is due primarily to a higher beginning fund balance, which is the result of payments coming in from past economic development business loans and no new loans being issued last over the past few fiscal years.

The recommended budget includes \$60,000 for Materials & Services, \$255,227 for unspecified Capital Improvements and \$90,000 for Loans to Small Businesses for small business start-up, equipment, and construction. Those loans are available in any amount up to \$30,000, for a period up to 15 years, at a fixed interest rate of 1% less than the fixed rate for a 15-year single-family residential mortgage at a local lending institution. There are currently two active loans contributing to the balance of the fund.

## Capital Improvements

A five-year Capital Plan has been prepared and provided in the Capital Funds section of this document. A summary table and individual project/purchase descriptions are provided for reference.

## Local Improvement District Fund (640)

The entire Local Improvement District Fund (640) budget of \$2,331,628 is classified as a Non-Departmental Expenditure since local improvement districts (LIDs) can be formed for various infrastructure improvement projects in any Department. The budget includes an allowance for principal & interest on the interim financing (bond anticipation notes), principal & interest on the construction financing, engineering, and bond sale expenses necessary to undertake \$1,000,000 in LID projects.

## DEBT SERVICE FUNDS

The City is currently making payments on 7 existing bonds and loans. Once all of fiscal year 2016-17 payments have been made, the outstanding principal balance on the City's total debt as of July 1, 2017, will be \$4,132,039. The following table lists each of the City's outstanding bonds and loans, together with the type of financing, the purpose, annual payments, final payment year, and remaining balance as of July 1, 2017.

FUND (PRIOR)	TYPE OF FINANCING	PURPOSE	FY 2017-18 PAYMENT	FINAL PAYMENT	07/01/2017 BALANCE
365 (343)	2000 RD Water GO Bond	New Water Plant	\$ 52,815	2040	\$ 2,457,281
365 (344)	2000 SDWA GO Bond	New Water Plant	\$ 31,638	2020	\$ 102,951
365 (375)	2006 Water GO Bond	Clarifier & UV	\$ 29,864	2034	\$ 726,120**
940 (380)	2006 Airport Utility Loan	Water	\$ 23,653	2030	\$ 316,862*
636 (633)	2000 Street & Sewer LID	Local Imp. District	\$ 2,857	2023	\$ 20,947***
635	2004 Hwy 101 Sewer LID	Local Imp. District	\$ 12,985	2034	\$ 436,169***
636	2012 12 <sup>th</sup> Court LID	Local Imp. District	\$ 1,373	2041	\$ 71,709
<b>TOTALS</b>			<b>\$155,185</b>		<b>\$ 4,132,039</b>

# City of Bandon

## 2017-2018 Annual Budget

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\* No property taxes are assessed for these bonds. The 2006 Airport Water & Sewer Bonds are paid by private property owners (68%) and Water SDCs (32%).

\*\* 42% of the 2006 Water GO Bond debt is paid with Water SDCs.

\*\*\* No public funds or property taxes are used to pay LID bonds. Payments are made through assessments against the properties located within the legally-described improvement district boundaries.

### **CONCLUSIONS AND FUTURE OUTLOOK**

Based on the revenue and expenditure projections noted in the proposed budget, the City of Bandon will continue to provide the same services delivered during the preceding fiscal year.

Despite the challenges associated with municipal management, which every local government faces, the City of Bandon continues to be a remarkable place to live, work and visit. Every day, local residents can enjoy the beautiful weather, scenery & recreational opportunities that attract visitors to our community from around the world. Maintaining an attractive and functional quality of life in Bandon for our residents and visitors is a primary goal.

City staff continue to work hard to maintain the assets and infrastructure entrusted to them by the residents of the City. They also work to improve the emergency preparedness and resiliency of community members and the City itself. Completion of the new shop facility will greatly enhance the City's efforts to protect and maintain the City's utility supplies and heavy equipment. It also provides a location outside the Tsunami inundation zone for use in case of emergency. Eventually, it will house a redundant computer & communications system, to provide emergency back-up for the City's everyday systems and operations, should the need arise.

### **Electric, Water & Wastewater Utilities**

The most significant fiscal challenges for the three City Utilities will be to ensure continued financial viability and maintenance of existing infrastructure. The funding and construction of a new surface water storage reservoir to support current and future needs of the City's water utility customers will also be a major focus in the coming years.

At only \$.46 per \$1,000 assessed valuation, the City of Bandon's permanent property tax rate is extremely low compared to other full-service cities in Coos County, whose permanent rates range from \$6.10 to \$7.99. The City of Bandon relies heavily on revenues generated by the electric, water, and wastewater utilities, either through direct utility sales or indirectly through taxes and in-lieu taxes on those sales, to make up the difference. Therefore, City's ability to provide essential public services will be indelibly linked to the overall health of its electric, water and wastewater enterprises.

City Charter amendments, which limit the ability of the City Council to increase utility rates except with voter approval, provide the biggest challenge to maintaining the stability of the municipal utility enterprises. Increases in labor, materials and capital improvement expenditures continue to rise, while municipal utility rates remain relatively flat.

With development, building activity and home sales experiencing a slight uptick, demand on the City's three utility companies will become more apparent.

# City of Bandon

## 2017-2018 Annual Budget

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### **Police Protection**

The FY17-18 budget provides for the same level of staffing as the previous fiscal year, to ensure adequate 24/7 police protection. However, maintaining this same level of service will require a 12.4% increase in direct expenses. As the Police Department is funded entirely by the General Fund, maintaining the current level of police protection will become more difficult in the near future.

In addition, the cost of contract dispatching services, which are provided by the Coos County Sheriff's Office, will see a 2% increase for FY17-18. Plans are also in motion to consolidate the Coos Bay, North Bend and County dispatching centers into one operation under the Sheriff's Office. It is anticipated that this transition will take effect on February 1, 2018. Once this transition happens, dispatching services would be provided on a cost per capita basis to Cities and Towns. With the expiration of Bandon's contract with the County, on June 30, 2018, the City is bracing for a cost-of-service increase of over 30% beginning July 1, 2018. Any required hardware upgrades, necessary to put this consolidated system in place, could add to the overall cost.

### **Streets, Drainage, and Pedestrian Facilities**

Adequate funds will be available for basic street, drainage, and capital improvement projects in the near term, but securing adequate funds for their ongoing maintenance and construction of new infrastructure will continue to be a challenge.

While State Tax Street Fund revenues have increased slightly, construction & labor costs have risen faster. The proposed FY17-18 budget includes a General Fund subsidy of \$36,258 to the State Tax Street Fund to address needed repairs and traffic safety supplies.

Although street and storm drainage SDC funds are available, the balances in those funds can decline quickly with the cost of one infrastructure project. SDC funds are also restricted to maintenance uses specified in the SDC Plan and for projects associated with capacity building to meet the demands placed on the street and drainage systems by future growth. They cannot be used to pay for ongoing operating expenses.

The largest single resource for the maintenance, repair and construction of street, drainage, and pedestrian facilities is the Local Option Street Tax Fund, which receives its revenue from a local option street tax in the amount of \$.8455 per \$1,000 assessed valuation. This tax was initially approved by the voters in 2001 and in 2011, was extended by the voters for an additional 10 years (2021). This is the maximum length a local option capital tax is allowed by State statutes. As a capital tax, however, it can only be used for capital improvement projects and not for operational expenses.

### **Parks & Recreation**

The Parks Master Plan contains numerous recommendations regarding improvements to the City's Park & Trail System. Development of additional neighborhood & wayside parks and an extensive walking trail system are also outlined. Parks maintenance is funded through the General Fund, where it has to compete for the same dollars as Police, Fire, Planning and other mandated City activities. Capital improvement funding has been provided primarily from the Parks and Recreation Development Fund, which receives revenue from a 6% fee assessed against some subdivisions in lieu

# City of Bandon

## 2017-2018 Annual Budget

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of dedicating open space/park land within the development. A reduction in subdivision development, in recent years equates to fewer resources available for parks and recreation.

One of the major concerns expressed by the Parks & Recreation Commission is not only finding funds for constructing and improving recreational facilities such as parks and walking trails, but even more importantly how to finance the ongoing operation and maintenance of existing and proposed facilities. The most significant current resource for parks and recreation facilities construction is Urban Renewal. The Plans for Urban Renewal Areas 1 and 2 were amended in 2012 to include a list of priority projects for future City Park improvements, South Jetty Park improvements, developing small parks within the Urban Renewal areas, and constructing walking trails in those areas within the Area boundaries along the ocean bluff and Beach Loop Drive. The amount of Urban Renewal funds available and the number of parks and recreation projects that can actually be undertaken will depend upon the extent to which the City is successful in obtaining grants which can be matched with these funds. These funding sources are not guaranteed either, as a number of economic development projects within these Urban Renewal Districts could take priority over parks and recreation projects.

### **System Development Charges (SDC's)**

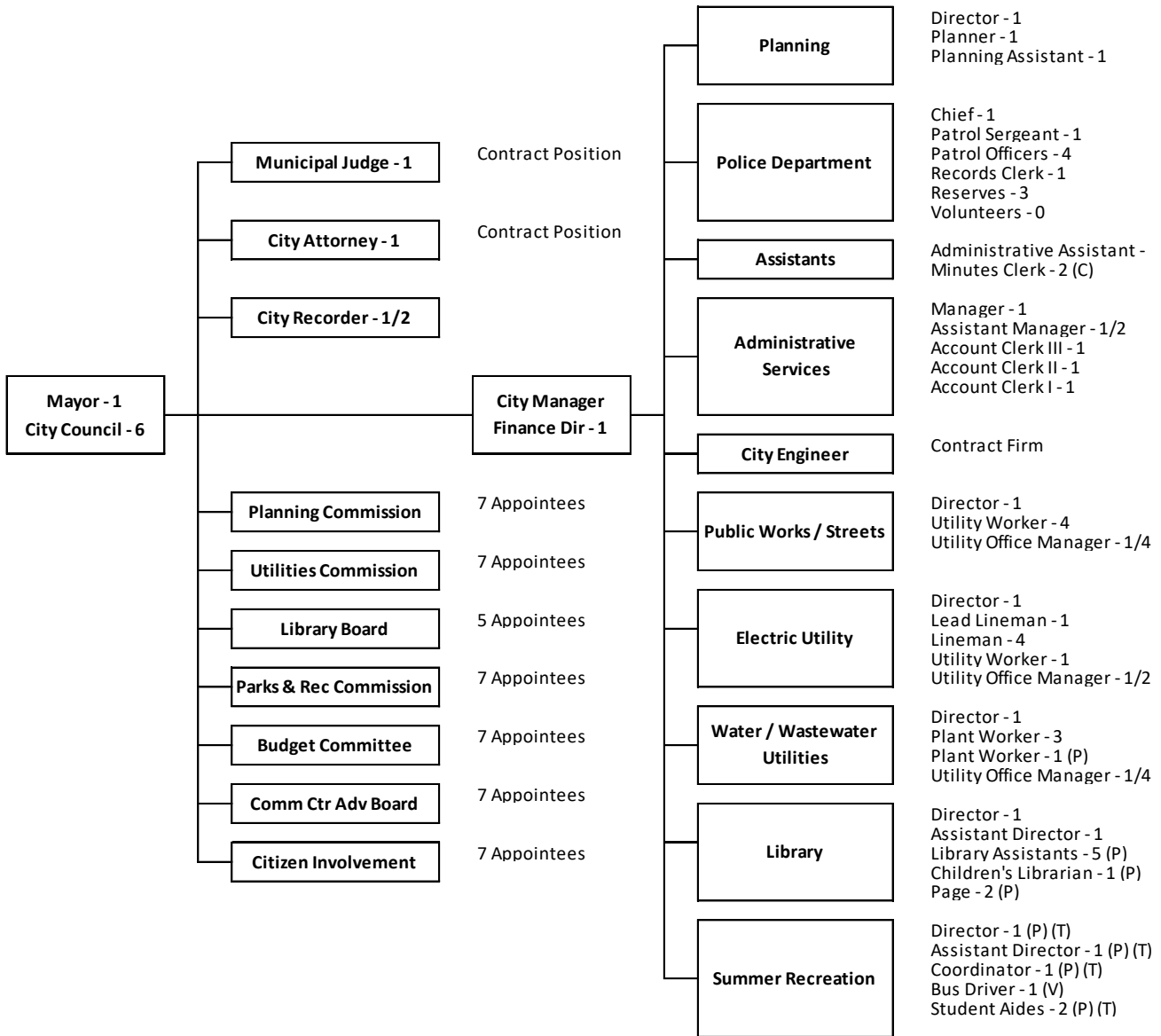
SDC revenues from new development & construction are projected to increase slightly given the small uptick in these activities. SDC's serve as the primary funding source for a large number of capital improvement and system expansion projects however, these funds are limited. Recent road, drainage and city shop projects have significantly reduced the available funding in these accounts for FY17-18. Until building activity picks up significantly, or enough time passes to accumulate larger balances in these accounts, it will not be possible to undertake any infrastructure projects of major significance.

# City of Bandon 2017-2018 Annual Budget

## GENERAL INFORMATION: ORGANIZATIONAL CHART

### City of Bandon

#### Organizational Chart Fiscal Year 2017-2018



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2017-2018 Annual Budget**

GENERAL INFORMATION: ORGANIZATIONAL CHART

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# FUNDS BY TYPE

## CHAPTER 2

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## FUNDS BY TYPE: GENERAL FUND

REVENUES AND OTHER RESOURCES							
GENERAL FUND (100) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>TAXES</b>							
TAXES - CURRENT PROPERTY TAXES	100-401-00	157,271	159,218	179,576	183,441	183,441	183,441
TAXES - PRIOR PROPERTY TAXES	100-402-00	8,411	17,446	9,451	15,451	15,451	15,451
TOTAL TAXES		165,682	176,664	189,027	198,892	198,892	198,892
<b>OTHER TAXES</b>							
UTILITY TAXES	100-440-00	266,090	414,762	305,500	432,858	432,858	432,858
TAXES - TRANSIENT TAXES	100-408-00	525,029	524,114	480,000	600,000	600,000	600,000
TRANSIENT OCCUPANCY TAX PEN.	100-408-01	272	239	342	250	250	250
TOTAL OTHER TAXES		791,391	939,115	785,842	1,033,108	1,033,108	1,033,108
<b>FRANCHISE FEES</b>							
TELEPHONE FRANCHISE	100-404-01	8,170	5,734	9,000	5,663	5,663	5,663
TELEVISION FRANCHISE	100-404-02	29,349	30,667	25,000	25,000	25,000	25,000
TOTAL FRANCHISE FEES		37,519	36,400	34,000	30,663	30,663	30,663
<b>PLANNING PERMITS</b>							
PARTITIONS	100-413-01	500	0	0	0	0	0
CONDITIONAL USES	100-413-03	1,500	4,500	3,000	4,760	4,760	4,760
VARIANCES	100-413-04	0	1,000	1,500	3,520	3,520	3,520
ZONE CHANGES	100-413-05	8,250	12,000	10,000	10,000	10,000	10,000
COMPREHENSIVE PLAN CHANGE	100-413-07	0	1,700	0	0	0	0
PLANNING PERMIT FEES	100-413-09	1,675	2,802	1,500	3,720	3,720	3,720
TOTAL PLANNING PERMITS		11,925	22,002	16,000	22,000	22,000	22,000
<b>OTHER PERMITS &amp; FEES</b>							
SOCIAL GAMING	100-414-02	722	325	300	400	400	400
AMUSEMENT MACHINES	100-414-03	590	640	500	450	450	450
LICENSES & PERMITS - MISC	100-417-00	620	1,060	400	725	725	725
LIEN SEARCHES	100-417-01	1,840	1,980	1,400	1,200	1,200	1,200
SUMMER RECREATION FEES	100-417-02	13,885	12,496	13,000	13,000	13,000	13,000
TOTAL OTHER PERMITS & FEES		17,656	16,501	15,600	15,775	15,775	15,775
<b>INTERGOVERNMENTAL</b>							
LIQUOR TAX	100-422-01	41,132	44,631	46,000	43,000	43,000	43,000
CIGARETTE TAX	100-422-02	4,142	4,097	3,700	3,500	3,500	3,500
IN LIEU ELECTRIC	100-439-01	357,058	290,704	290,000	300,000	300,000	300,000
IN LIEU WATER	100-439-02	31,880	16,350	30,000	48,500	48,500	48,500
IN LIEU SEWER	100-439-03	47,189	25,765	46,000	48,000	48,000	48,000
IN LIEU-POL & FIRE-HERITAGE PL	100-439-04	209	0	1,200	1,200	1,200	1,200
TOTAL INTERGOVERNMENTAL		481,610	381,547	416,900	444,200	444,200	444,200
<b>POLICE &amp; COURT FINES</b>							
DISTRICT COURT FINES	100-460-00	28,138	27,117	28,000	27,000	27,000	27,000
POLICE INCOME	100-463-00	73	48	250	250	250	250
TOTAL POLICE & COURT FINES		28,211	27,165	28,250	27,250	27,250	27,250



# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: GENERAL FUND

REVENUES AND OTHER RESOURCES							
GENERAL FUND (100) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>REIMBURSEMENTS</b>							
OTHER REIMBURSEMENTS	100-470-02	26,354	11,583	5,000	5,000	5,000	5,000
NUISANCE EXTERNAL	100-470-08	175	0	500	150	150	150
ENGINEERING	100-471-01	0	234	0	0	0	0
PUBLIC WORKS PERMITS	100-471-03	699	1,267	250	1,500	1,500	1,500
U.R. ADMIN & FINANCE	100-473-03	16,500	0	17,500	14,000	14,000	14,000
SPECIAL DISTRICT	100-473-04	0	0	18,151	22,000	22,000	22,000
REIMBURSE FINANCE EXPENSE	100-473-05	109,917	137,907	106,997	99,125	99,125	99,125
REIMBURSE ADMIN EXPENSE	100-473-06	170,539	221,940	209,660	218,075	218,075	218,075
REIMB RECREATION - SCHOOL DIST	100-473-07	2,250	2,250	2,250	2,250	2,250	2,250
REIMB - W/C LIGHT DUTY TRAINING	100-473-08	0	0	7,500	5,000	5,000	5,000
OTHER - INTERNAL	100-473-09	1	0	0	0	0	0
TOTAL REIMBURSEMENTS		326,435	375,181	367,808	367,100	367,100	367,100
<b>MISCELLANEOUS</b>							
SPRAGUE THEATRE - RENTAL REVENUE	100-446-01	0	16,808	10,000	8,500	8,500	8,500
SPRAGUE THEATRE - EQUIP RENTAL REVENUE	100-446-02	0	3,650	3,500	2,800	2,800	2,800
SPRAGUE THEATRE GRANTS	100-446-03	0	14,113	12,000	60,000	60,000	60,000
RENTAL OF LAND	100-447-01	29,795	28,855	14,800	27,000	27,000	27,000
COMMUNITY CENTER RENT REVENUE	100-448-01	22,478	22,259	15,000	30,000	30,000	30,000
INTEREST INCOME	100-450-00	877	3,007	2,500	2,500	2,500	2,500
INTEREST UTILITY INVESTMENT	100-452-00	8,098	4,049	8,098	6,000	6,000	6,000
GRANTS - MISC	100-474-00	4,500	2,250	5,000	5,000	5,000	5,000
GRANTS - POLICE SEATBELT	100-474-02	3,150	3,829	3,500	3,500	3,500	3,500
GRANT - POLICE DUUI	100-474-03	0	0	2,500	0	0	0
COMMUNITY CENTER DONATIONS	100-478-04	2,000	10,500	100	2,000	2,000	2,000
OTHER	100-489-00	17,072	2,995	3,000	5,000	5,000	5,000
DONATIONS	100-489-01	0	2,097	200	200	200	200
FIREWORKS DONATIONS	100-489-02	5,301	5,780	5,000	5,500	5,500	5,500
TOTAL MISCELLANEOUS		93,271	120,192	85,198	158,000	158,000	158,000
<b>TRANS FROM OTHER FUNDS</b>							
ELECTRIC (#910) - SUMMER REC	100-490-04	25,000	25,000	25,000	25,000	25,000	25,000
TOTAL TRANS FROM OTHER FUNDS		25,000	25,000	25,000	25,000	25,000	25,000
<b>TOTAL OTHER RESOURCES</b>		<b>1,978,700</b>	<b>2,119,767</b>	<b>1,963,625</b>	<b>2,321,988</b>	<b>2,321,988</b>	<b>2,321,988</b>
<b>FUND BALANCE</b>							
BEGINNING BALANCE	100-400-00	421,121	515,062	490,992	454,657	454,657	454,657
TOTAL FUND BALANCE		421,121	515,062	490,992	454,657	454,657	454,657
<b>GRAND TOTAL GENERAL FUND (100)</b>		<b>2,399,821</b>	<b>2,634,829</b>	<b>2,454,617</b>	<b>2,776,645</b>	<b>2,776,645</b>	<b>2,776,645</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: GENERAL FUND

EXPENDITURES							
MAYOR & COUNCIL DEPARTMENT		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
GENERAL FUND (100) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
MAYOR & COUNCIL	100-51-600	9,600	9,600	8,000	9,600	9,600	9,600
4TH OF JULY FIREWORKS	100-51-615	5,000	5,000	5,000	7,500	7,500	7,500
OFFICE SUPPLIES	100-51-620	73	0	500	500	500	500
PRINTING/PRINTED MATERIAL	100-51-624	0	664	1,200	1,200	1,200	1,200
TRAINING & TRAVEL	100-51-650	5,506	4,220	10,000	10,000	10,000	10,000
MEMBERSHIPS/SUBSCRIPTIONS	100-51-655	95	2,491	4,000	3,000	3,000	3,000
OTHER	100-51-749	128	144	500	500	500	500
TOTAL MATERIALS AND SERVICES		20,402	22,119	29,200	32,300	32,300	32,300
<hr/>							
<b>TOTAL MAYOR &amp; COUNCIL DEPARTMENT</b>		<b>20,402</b>	<b>22,119</b>	<b>29,200</b>	<b>32,300</b>	<b>32,300</b>	<b>32,300</b>

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## FUNDS BY TYPE: GENERAL FUND

EXPENDITURES							
ADMINISTRATION DEPARTMENT		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
GENERAL FUND (100) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	100-55-505	71,020	56,516	36,167	32,636	32,636	32,636
OVERTIME PAY	100-55-520	680	313	0	0	0	0
SOCIAL SECURITY	100-55-550	5,321	4,349	2,767	2,497	2,497	2,497
RETIREMENT	100-55-551	8,510	10,534	7,316	5,785	5,785	5,785
HEALTH & LIFE INSURANCE	100-55-552	20,233	8,488	6,838	11,115	11,115	11,115
UNEMPLOYMENT	100-55-553	72	58	100	100	100	100
W/C INSURANCE	100-55-555	237	232	250	250	250	250
TOTAL PERSONNEL SERVICES		106,073	80,490	53,438	52,383	52,383	52,383
<b>MATERIALS AND SERVICES:</b>							
OFFICE SUPPLIES	100-55-620	1,755	3,876	4,500	3,500	3,500	3,500
OFFICE EQUIPMENT	100-55-621	1,643	905	1,000	1,000	1,000	1,000
OFFICE FURNITURE	100-55-622	1,531	0	0	1,500	1,500	1,500
PRINTING/PRINTED MATERIAL	100-55-624	3,362	2,974	5,000	5,000	5,000	5,000
LEGAL PUBLICATIONS & NOTICES	100-55-625	3,716	2,705	3,000	3,000	3,000	3,000
ELECTION EXPENSE	100-55-626	0	0	3,500	3,500	3,500	3,500
LEGAL COST	100-55-628	45,343	46,481	50,000	50,000	50,000	50,000
SAFETY SUPPLIES	100-55-629	0	0	500	500	500	500
UTILITIES	100-55-631	766	865	675	675	675	675
TELEPHONE	100-55-632	99	3,191	3,200	3,200	3,200	3,200
BUILDING MAINTENANCE SUPPLIES	100-55-633	7,761	3,901	5,000	0	0	0
BUILDING MAINTENANCE	100-55-635	0	120	0	0	0	0
MISC. EQ. - LIGHT DUTY TRAINING	100-55-636	0	0	7,500	5,000	5,000	5,000
SAFETY COMMITTEE	100-55-645	0	0	5,000	2,500	2,500	2,500
EMERGENCY MANAGEMENT SUPPLIES	100-55-649	8,978	2,981	5,000	7,500	7,500	7,500
TRAINING & TRAVEL	100-55-650	2,567	4,581	5,000	7,500	7,500	7,500
MEMBERSHIPS	100-55-655	385	811	1,500	1,500	1,500	1,500
CONTRACTUAL SERVICES - JANITOR	100-55-657	20,895	18,993	34,730	36,500	36,500	36,500
CONTRACTUAL SVCS-DRUG TESTING	100-55-658	582	367	1,000	1,000	1,000	1,000
CONTRACTUAL SERVICES -ENGINEER	100-55-659	2,459	230	3,000	3,000	3,000	3,000
CONTRACTUAL SERVICES	100-55-661	50,742	30,109	30,000	59,200	50,708	50,708
INSURANCE	100-55-681	12,187	27,555	30,000	30,000	30,000	30,000
INS. - LOSS PREV DEDUCT	100-55-682	0	0	20,000	20,000	20,000	20,000
ECON DEVEL-TOUR DEV (CH OF C)	100-55-727	90,580	95,574	93,031	100,000	100,000	100,000
ECON DEVEL-TOUR DEV (CITY)	100-55-728	0	0	0	0	8,492	8,492
NUISANCE ABATEMENT	100-55-735	2,470	2	2,000	10,000	10,000	10,000
PERMITS & FEES	100-55-745	170	0	500	500	500	500
REV SHARING PMTS TO ORGS	100-55-746	0	21,200	0	0	0	0
BANDON PREPARES	100-55-747	0	0	0	2,500	2,500	2,500
OTHER	100-55-749	1,041	2,000	2,432	2,500	2,500	2,500
MATERIALS AND SERVICES		259,032	269,421	317,068	361,075	361,075	361,075
<b>CAPITAL OUTLAY:</b>							
CIP-CITY HALL IMPROVEMENTS	100-55-760	0	0	40,000	25,000	25,000	25,000
EQUIPMENT & FIXTURES	100-55-766	0	0	10,940	15,000	15,000	15,000
TOTAL CAPITAL OUTLAY		0	0	50,940	40,000	40,000	40,000
<b>TOTAL ADMINISTRATION DEPARTMENT</b>		<b>365,105</b>	<b>349,911</b>	<b>421,446</b>	<b>453,458</b>	<b>453,458</b>	<b>453,458</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: GENERAL FUND

		EXPENDITURES					
ACCOUNTING & BILLING DEPT		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
GENERAL FUND (100) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	100-57-505	28,072	31,672	30,869	32,667	32,667	32,667
OVERTIME PAY	100-57-520	0	0	1,467	5,000	5,000	5,000
VACATION REIMB.	100-57-528	15	1,381	0	0	0	0
SOCIAL SECURITY	100-57-550	2,016	2,347	2,129	2,499	2,499	2,499
RETIREMENT	100-57-551	5,157	6,335	4,047	6,025	6,025	6,025
HEALTH & LIFE INSURANCE	100-57-552	11,548	7,704	9,252	13,776	13,776	13,776
UNEMPLOYMENT	100-57-553	28	25	200	200	200	200
W/C INSURANCE	100-57-555	96	105	150	150	150	150
TOTAL PERSONNEL SERVICES		46,932	49,569	48,114	60,317	60,317	60,317
<b>MATERIALS AND SERVICES:</b>							
OFFICE EQUIPMENT	100-57-611	1,683	5,443	1,500	19,500	19,500	19,500
OFFICE SUPPLIES	100-57-620	5,327	5,105	6,500	5,000	5,000	5,000
POSTAGE	100-57-623	18,286	20,716	19,500	19,500	19,500	19,500
PRINTING/PRINTED MATERIAL	100-57-624	5,957	8,660	1,500	7,400	7,400	7,400
LEGAL PUBLICATIONS & NOTICES	100-57-625	1,177	1,866	4,000	4,000	4,000	4,000
UTILITIES	100-57-631	1,215	1,369	1,175	1,175	1,175	1,175
TELEPHONE	100-57-632	5,051	6,150	4,450	4,450	4,450	4,450
TRAINING & TRAVEL	100-57-650	1,541	3,476	7,000	7,000	7,000	7,000
MEMBERSHIPS	100-57-655	265	1,009	1,200	1,200	1,200	1,200
CONTRACTUAL SERVICES	100-57-661	26,852	26,398	25,000	25,000	25,000	25,000
AUDIT SERVICES	100-57-662	26,518	26,223	25,000	25,000	25,000	25,000
BAD DEBTS	100-57-733	1,055	939	3,000	2,000	2,000	2,000
PERMITS & FEES	100-57-745	0	50	1,000	1,000	1,000	1,000
OTHER	100-57-749	12	537	9,060	5,000	5,000	5,000
MATERIALS AND SERVICES		94,939	107,941	109,885	127,225	127,225	127,225
<b>CAPITAL OUTLAY:</b>							
EQUIPMENT REPLACEMENTS	100-57-750	25,250	0	9,000	0	0	0
TOTAL CAPITAL OUTLAY		25,250	0	9,000	0	0	0
<b>TOTAL ACCOUNTING &amp; BILLING DEPT</b>		<b>167,121</b>	<b>157,510</b>	<b>166,999</b>	<b>187,542</b>	<b>187,542</b>	<b>187,542</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: GENERAL FUND

EXPENDITURES							
MUNICIPAL COURT DEPARTMENT		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
GENERAL FUND (100) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
OFFICE SUPPLIES	100-60-620	0	0	100	100	100	100
TRAINING & TRAVEL	100-60-650	0	0	800	800	800	800
CONTRACTUAL SERVICES	100-60-661	3,000	3,200	3,000	3,000	3,000	3,000
REFUNDS & REIMBURSEMENTS	100-60-734	0	0	100	100	100	100
PAYMENTS TO OTHER GOVERNMENTS	100-60-747	0	0	500	500	500	500
MATERIALS AND SERVICES		3,000	3,200	4,500	4,500	4,500	4,500
<b>TOTAL MUNICIPAL COURT DEPARTMENT</b>		<b>3,000</b>	<b>3,200</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: GENERAL FUND

		EXPENDITURES					
POLICE DEPARTMENT		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
GENERAL FUND (100) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
DEPT HEAD	100-62-500	63,262	6,955	0	0	0	0
REGULAR EMPLOYEES	100-62-505	313,517	358,620	388,341	424,005	424,005	424,005
OVERTIME PAY	100-62-520	21,390	20,023	18,000	27,000	27,000	27,000
HOLIDAY PAY	100-62-521	12,901	19,019	17,000	17,000	17,000	17,000
UNIFORM ALLOWANCE	100-62-527	2,100	1,988	2,100	2,100	2,100	2,100
REIMB. - VACATION	100-62-528	0	6,859	0	0	0	0
SOCIAL SECURITY	100-62-550	30,505	30,600	32,386	32,437	32,437	32,437
RETIREMENT	100-62-551	74,599	86,921	71,514	88,016	88,016	88,016
HEALTH & LIFE INSURANCE	100-62-552	119,043	116,412	130,243	131,740	131,740	131,740
UNEMPLOYMENT	100-62-553	413	413	300	300	300	300
W/C INSURANCE	100-62-555	46,695	47,744	20,000	20,000	20,000	20,000
TOTAL PERSONNEL SERVICES		684,425	695,554	679,884	742,598	742,598	742,598
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL	100-62-600	16,097	10,945	22,000	21,000	21,000	21,000
VEHICLE MAINTENANCE (EXT)	100-62-604	13,591	15,646	20,000	20,000	20,000	20,000
OFFICE EQUIPMENT MAINTENANCE	100-62-611	2,400	3,016	5,000	5,500	5,500	5,500
OFFICE SUPPLIES	100-62-620	2,222	2,245	3,000	3,000	3,000	3,000
POSTAGE	100-62-623	310	67	400	400	400	400
PRINTED MATERIAL	100-62-624	947	538	1,500	1,500	1,500	1,500
TRAINING EQUIPMENT	100-62-627	4,999	5,166	6,000	6,000	6,000	6,000
LEGAL COST	100-62-628	3,326	2,947	3,000	3,000	3,000	3,000
UTILITIES	100-62-631	3,962	4,469	4,000	5,500	5,500	5,500
TELEPHONE	100-62-632	8,532	9,606	10,000	11,000	11,000	11,000
SMALL TOOLS & EQUIPMENT	100-62-640	17,266	20,559	20,000	20,000	20,000	20,000
UNIFORMS	100-62-643	2,552	3,193	5,000	5,000	5,000	5,000
EMPLOYEE EDUCATION ASSISTANCE	100-62-649	0	0	2,000	2,000	2,000	2,000
TRAINING & TRAVEL	100-62-650	2,005	8,433	10,000	13,000	13,000	13,000
MEMBERSHIPS	100-62-655	439	686	1,000	1,000	1,000	1,000
CONTRACTUAL SERVICES	100-62-661	56,145	66,334	70,000	73,000	73,000	73,000
SUPPORT SERVICES/RESERVES	100-62-667	1,333	736	2,000	2,000	2,000	2,000
INSURANCE	100-62-681	21,561	21,477	24,000	24,000	24,000	24,000
DRUG ENFORCEMENT	100-62-692	181	240	3,000	2,000	2,000	2,000
ANIMAL CONTROL	100-62-748	0	489	1,000	1,500	1,500	1,500
OTHER	100-62-749	113	179	0	1,500	1,500	1,500
MATERIALS AND SERVICES		157,981	176,971	212,900	221,900	221,900	221,900
<b>CAPITAL OUTLAY:</b>							
CIP-MAJOR EQUIPMENT REPLACEMENT	100-62-750	40,861	0	0	50,000	50,000	50,000
MINOR EQUIPMENT-NEW	100-62-757	0	0	10,000	0	0	0
TOTAL CAPITAL OUTLAY		40,861	0	10,000	50,000	50,000	50,000
<b>TOTAL POLICE DEPARTMENT</b>		<b>883,267</b>	<b>872,525</b>	<b>902,784</b>	<b>1,014,498</b>	<b>1,014,498</b>	<b>1,014,498</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: GENERAL FUND

EXPENDITURES							
FIRE DEPARTMENT		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
GENERAL FUND (100) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONTRACTUAL SERVICES	100-64-661	94,820	96,854	99,789	105,951	105,951	105,951
MATERIALS AND SERVICES		94,820	96,854	99,789	105,951	105,951	105,951
<b>TOTAL FIRE DEPARTMENT</b>		<b>94,820</b>	<b>96,854</b>	<b>99,789</b>	<b>105,951</b>	<b>105,951</b>	<b>105,951</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: GENERAL FUND

		EXPENDITURES					
STREET DEPARTMENT		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
GENERAL FUND (100) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL & OIL	100-70-600	11,874	9,142	10,000	10,000	10,000	10,000
VEHICLE MAINTENANCE	100-70-604	0	21	0	0	0	0
OFFICE SUPPLIES	100-70-620	295	931	2,500	2,500	2,500	2,500
UTILITIES	100-70-631	1,967	2,189	1,776	2,000	2,000	2,000
TELEPHONE	100-70-632	3,146	4,081	4,085	4,085	4,085	4,085
BUILDING REPAIR	100-70-634	793	0	2,000	50,000	50,000	50,000
SMALL TOOLS & EQUIPMENT	100-70-640	4,439	2,324	5,000	5,000	5,000	5,000
SAFETY EQUIPMENT	100-70-642	1,971	4,678	4,000	4,000	4,000	4,000
TRAINING & TRAVEL	100-70-650	1,477	774	5,000	5,000	5,000	5,000
CONTRACTUAL SERVICES	100-70-661	2,891	639	15,000	15,000	15,000	15,000
INSURANCE	100-70-681	6,562	6,223	6,500	6,500	6,500	6,500
TRAFFIC SAFETY SUPPLIES	100-70-706	4,967	6,916	11,000	11,000	11,000	11,000
OTHER EQUIP REPAIR & MAINT.	100-70-721	14,197	6,337	12,500	12,500	12,500	12,500
	MATERIALS AND SERVICES	54,579	44,255	79,361	127,585	127,585	127,585
<b>TOTAL STREET DEPARTMENT</b>		<b>54,579</b>	<b>44,255</b>	<b>79,361</b>	<b>127,585</b>	<b>127,585</b>	<b>127,585</b>



# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL							
PARKS DEPARTMENT		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
GENERAL FUND (100)	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
DEPT HEAD SALARIES & WAGES	100-72-500	1,020	184	0	0	0	0
REGULAR EMPLOYEES SALARIES & WAGES	100-72-505	34,702	44,700	25,280	45,844	45,844	45,844
TEMPORARY PART-TIME WAGES	100-72-512	8,774	0	19,500	10,000	10,000	10,000
OVERTIME PAY	100-72-520	460	739	3,000	0	0	0
SOCIAL SECURITY	100-72-550	3,322	3,346	3,655	3,507	3,507	3,507
RETIREMENT	100-72-551	5,880	8,825	4,926	9,371	9,371	9,371
HEALTH & LIFE INSURANCE	100-72-552	9,994	12,278	36,446	20,636	20,636	20,636
UNEMPLOYMENT	100-72-553	45	46	100	100	100	100
W/C INSURANCE	100-72-555	8,836	8,971	5,000	5,000	5,000	5,000
TOTAL PERSONNEL SERVICES		73,033	79,089	97,907	94,458	94,458	94,458
<b>MATERIALS AND SERVICES:</b>							
UTILITIES	100-72-631	19,828	21,582	22,622	22,000	22,000	22,000
SUMMER REC - SUPPLIES	100-72-638	134	0	500	500	500	500
SMALL TOOLS & EQUIPMENT	100-72-640	0	51	1,000	1,000	1,000	1,000
LANDSCAPING & LAWN MAINTENANCE	100-72-646	3,000	3,000	1,500	3,000	3,000	3,000
SUMMER REC.-TRANSPORTATION	100-72-656	1,114	494	1,500	1,200	1,200	1,200
INSURANCE	100-72-681	3,750	4,082	4,400	4,000	4,000	4,000
PARK SUPPLIES	100-72-708	2,323	7,051	5,000	6,500	6,500	6,500
PARK REPAIR & MAINTENANCE	100-72-725	11,756	11,597	12,000	40,000	40,000	40,000
COMMUNITY CENTER EXPENDITURES	100-72-727	0	0	8,000	0	0	0
SUMMER REC - FEES	100-72-745	22,992	23,202	19,000	25,000	25,000	25,000
OTHER	100-72-749	71	884	1,000	2,000	2,000	2,000
MATERIALS AND SERVICES		64,968	71,943	76,522	105,200	105,200	105,200
<b>TOTAL PARKS DEPARTMENT</b>		<b>138,001</b>	<b>151,032</b>	<b>174,429</b>	<b>199,658</b>	<b>199,658</b>	<b>199,658</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: GENERAL FUND

		EXPENDITURES					
PLANNING DEPARTMENT		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
GENERAL FUND (100) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	100-76-505	17,555	46,954	129,741	78,556	78,556	78,556
OVERTIME PAY	100-76-520	871	3,729	5,000	0	0	0
VACATION REIMB.	100-76-528	3,385	0	0	0	0	0
SOCIAL SECURITY	100-76-550	1,625	3,704	10,308	6,010	6,010	6,010
RETIREMENT	100-76-551	3,674	7,905	14,277	16,447	16,447	16,447
HEALTH & LIFE INSURANCE	100-76-552	3,766	12,409	18,440	35,116	35,116	35,116
UNEMPLOYMENT	100-76-553	22	50	100	100	100	100
W/C INSURANCE	100-76-555	56	308	495	103	103	103
TOTAL PERSONNEL SERVICES		30,954	75,059	178,361	136,332	136,332	136,332
<b>MATERIALS AND SERVICES:</b>							
CITIZEN INVOLVEMENT PROGRAM	100-76-619	0	0	1,500	1,000	1,000	1,000
OFFICE SUPPLIES	100-76-620	978	2,251	5,000	5,000	5,000	5,000
PRINTING/PRINTED MATERIAL	100-76-624	105	1,396	2,000	2,000	2,000	2,000
LEGAL PUBLICATIONS & NOTICES	100-76-625	4,401	3,748	5,000	5,500	5,500	5,500
UTILITIES	100-76-631	1,044	1,177	0	1,500	1,500	1,500
TELEPHONE	100-76-632	99	2,313	0	1,500	1,500	1,500
MISC. EQUIPMENT/FIXTURES	100-76-641	230	492	5,000	5,000	5,000	5,000
TRAINING & TRAVEL	100-76-650	446	3,823	5,000	5,000	5,000	5,000
MEMBERSHIPS	100-76-655	90	105	500	750	750	750
CONSULTING SERVICES	100-76-660	282	1,726	3,000	5,000	5,000	5,000
CONSULTING SERVICES - LEGAL	100-76-661	1,838	12,951	0	7,000	7,000	7,000
MATERIALS AND SERVICES		9,513	29,982	27,000	39,250	39,250	39,250
<b>TOTAL PLANNING DEPARTMENT</b>		<b>40,467</b>	<b>105,041</b>	<b>205,361</b>	<b>175,582</b>	<b>175,582</b>	<b>175,582</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: GENERAL FUND

		EXPENDITURES					
COMMUNITY CENTER DEPARTMENT		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
GENERAL FUND (100) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
DEPT HEAD SALARIES WAGES	100-78-500	113	20	0	0	0	0
REGULAR EMPLOY SALARIES & WAGES	100-78-505	2,144	4,770	0	5,094	5,094	5,094
OVERTIME PAY	100-78-520	23	59	0	0	0	0
SOCIAL SECURITY	100-78-550	166	350	0	390	390	390
RETIREMENT	100-78-551	405	956	0	1,041	1,041	1,041
HEALTH & LIFE INSURANCE	100-78-552	846	1,934	0	2,293	2,293	2,293
UNEMPLOYMENT	100-78-553	2	5	0	5	5	5
W/C INSURANCE	100-78-555	74	167	0	200	200	200
TOTAL PERSONNEL SERVICES		3,773	8,261	0	9,023	9,023	9,023
<b>MATERIALS AND SERVICES:</b>							
OFFICE EQUIPMENT	100-78-611	0	0	500	500	500	500
OFFICE SUPPLIES	100-78-620	121	37	250	250	250	250
POSTAGE	100-78-623	0	0	250	250	250	250
PRINTING/PRINTED MATERIAL	100-78-624	0	0	1,000	1,000	1,000	1,000
UTILITIES	100-78-631	12,258	13,829	9,000	15,000	15,000	15,000
TELEPHONE	100-78-632	1,342	1,306	1,000	1,500	1,500	1,500
LINEN RENTAL	100-78-635	1,693	2,006	2,500	2,000	2,000	2,000
EVENT - FOOD & MISC	100-78-636	0	0	3,500	0	0	0
MISC EQUIPMENT	100-78-640	2,427	7,424	3,500	3,500	3,500	3,500
CONTRACTUAL SERVICES - JANITOR	100-78-657	14,386	14,184	10,000	15,000	15,000	15,000
CONTRACTUAL SERVICES	100-78-661	20,228	21,911	18,000	20,000	20,000	20,000
WEB & MARKETING	100-78-663	0	0	3,000	4,500	4,500	4,500
INS. - PROPERTY	100-78-681	0	0	3,283	3,000	3,000	3,000
DUCT CLEANING	100-78-685	0	425	3,500	0	0	0
OTHER	100-78-749	1,765	7,832	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		54,220	68,954	64,283	71,500	71,500	71,500
<b>TOTAL COMMUNITY CENTER DEPARTMEN</b>		<b>57,993</b>	<b>77,215</b>	<b>64,283</b>	<b>80,523</b>	<b>80,523</b>	<b>80,523</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: GENERAL FUND

		EXPENDITURES					
SPRAGUE THEATER		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
GENERAL FUND (100) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
OFFICE EQUIPMENT	100-79-611	0	0	500	500	500	500
OFFICE SUPPLIES	100-79-620	0	0	250	250	250	250
POSTAGE	100-79-623	0	0	250	250	250	250
PRINTING	100-79-624	0	0	1,000	1,000	1,000	1,000
UTILITIES	100-79-631	0	0	11,030	12,500	12,500	12,500
TELEPHONE	100-79-632	0	1,632	600	750	750	750
BUILDING MAINTENANCE SUPPLIES	100-79-633	0	1,381	3,000	0	0	0
ROYALTIES	100-79-634	0	236	500	500	500	500
MISC. EQUIPMENT	100-79-640	0	0	4,500	4,500	4,500	4,500
CONTRACTUAL SERVICES - JANITOR	100-79-657	0	3,851	2,500	3,500	3,500	3,500
CONTRACTUAL SERVICES	100-79-661	0	4,132	6,000	6,000	6,000	6,000
WEB/MARKETING	100-79-663	0	0	3,000	3,500	3,500	3,500
INS. - PROPERTY	100-79-681	0	0	2,907	3,000	3,000	3,000
OTHER	100-79-749	0	150	0	1,500	1,500	1,500
	MATERIALS AND SERVICES	0	11,382	36,037	37,750	37,750	37,750
<b>CAPITAL OUTLAY:</b>							
CIP - SIDING & ROOF	100-79-757	0	0	100,000	0	0	0
CIP-THEATRE AIR HANDLERS	100-79-761	0	0	40,000	45,000	45,000	45,000
CIP - LED RETROFIT	100-79-762	0	0	0	30,000	30,000	30,000
CIP - NEW FRONT DOORS	100-79-763	0	0	0	15,000	15,000	15,000
	TOTAL CAPITAL OUTLAY	0	0	140,000	90,000	90,000	90,000
	<b>TOTAL SPRAQUE THEATRE</b>	<b>0</b>	<b>11,382</b>	<b>176,037</b>	<b>127,750</b>	<b>127,750</b>	<b>127,750</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: GENERAL FUND

		EXPENDITURES					
NON-DEPARTMENTAL GENERAL FUND (100) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>PERSONNEL SERVICES:</b>							
OVERTIME PAY - POLICE GRANT	100-90-520	0	1,391	0	0	0	0
SOCIAL SECURITY	100-90-550	0	104	0	0	0	0
HEALTH & LIFE INSURANCE	100-90-552	0	321	0	0	0	0
TOTAL PERSONNEL SERVICES		0	1816	0	0	0	0
<b>MATERIALS AND SERVICES:</b>							
INSURANCE - LIAB RISK SHARE	100-90-681	8,350	10,742	0	11,000	11,000	11,000
INSURANCE REIMBURSEMENT	100-90-683	7,016	18,344	0	0	0	0
OTHER	100-90-749	4,644	4,143	5,000	5,000	5,000	5,000
TOTAL MATERIALS AND SERVICES		20,010	33,229	5,000	16,000	16,000	16,000
<b>CONTINGENCIES &amp; RESERVES:</b>							
TRAN TO OTHER FUND (210, 250 & 510)	100-90-954	40,000	50,000	125,428	251,298	251,298	251,298
TOTAL CONTINGENCIES & RESERVES		40,000	50,000	125,428	251,298	251,298	251,298
<b>TOTAL NON-DEPARTMENTAL</b>		<b>60,010</b>	<b>85,045</b>	<b>130,428</b>	<b>267,298</b>	<b>267,298</b>	<b>267,298</b>
<b>FUND BALANCES AND RESERVES:</b>							
ENDING FUND BALANCE	100-90-999	515,062	689,234	0	0	0	0
TOTAL FUND BALANCE & RESERVES		515,062	689,234	0	0	0	0
<b>GRAND TOTAL GENERAL FUND (100)</b>		<b>2,399,827</b>	<b>2,665,323</b>	<b>2,454,617</b>	<b>2,776,645</b>	<b>2,776,645</b>	<b>2,776,645</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES							
STATE TAX STREET FUND (210) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>INTERGOVERNMENTAL</b>							
STATE STREET TAX	210-422-03	179,202	167,401	178,000	185,000	185,000	185,000
TOTAL INTERGOVERNMENTAL		179,202	167,401	178,000	185,000	185,000	185,000
<b>MISCELLANEOUS</b>							
INTEREST INCOME	210-450-00	36	17	10	10	10	10
OTHER	210-489-00	0	0	500	0	0	0
TOTAL MISCELLANEOUS		36	17	510	10	10	10
<b>TRANS FROM OTHER FUNDS</b>							
TRANSFER FROM GF 100	210-490-09	40,000	50,000	125,428	36,258	36,258	36,258
TOTAL TRANS FROM OTHER FUNDS		40,000	50,000	125,428	36,258	36,258	36,258
<b>FUND BALANCE</b>							
BEGINNING BALANCE	210-400-00	16,173	15,514	0	7,725	7,725	7,725
TOTAL FUND BALANCE		16,173	15,514	0	7,725	7,725	7,725
<b>GRAND TOTAL STATE TAX STREET FUND</b>		<b>235,411</b>	<b>232,932</b>	<b>303,938</b>	<b>228,993</b>	<b>228,993</b>	<b>228,993</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURES							
EXPENDITURES	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
STATE TAX STREET FUND (210) DETAIL							
<b>PERSONNEL SERVICES:</b>							
DEPT HEAD SALARIES & WAGES	210-50-500	2,267	409	0	0	0	0
REGULAR EMPLOY SALARIES & WAGES	210-50-505	111,907	119,753	161,055	101,875	101,875	101,875
OVERTIME PAY	210-50-520	468	1,171	0	0	0	0
SOCIAL SECURITY	210-50-550	8,273	8,777	12,321	6,316	6,316	6,316
RETIREMENT	210-50-551	20,576	24,117	31,426	20,824	20,824	20,824
HEALTH & LIFE INSURANCE	210-50-552	40,244	42,620	68,136	45,858	45,858	45,858
UNEMPLOYMENT	210-50-553	115	121	500	120	120	120
W/C INSURANCE	210-50-555	19,753	21,698	9,000	9,000	9,000	9,000
TOTAL PERSONNEL SERVICES		203,603	218,666	282,438	183,993	183,993	183,993
<b>MATERIALS AND SERVICES:</b>							
STREET & DRAINAGE MATERIALS	210-50-703	215	2,578	5,000	0	0	0
ADA COMPLIANCE SIDEWALKS (RAMPS)	210-50-704	0	778	5,000	5,000	5,000	5,000
TRAFFIC SAFETY SUPPLIES	210-50-706	11,251	10,726	10,000	10,000	10,000	10,000
OTHER	210-50-749	4,827	154	1,500	0	0	0
TOTAL MATERIALS AND SERVICES		16,293	14,236	21,500	15,000	15,000	15,000
<b>CAPITAL OUTLAY:</b>							
MISC SIDEWALK CONSTRUCTION	210-50-781	0	5,084	0	30,000	30,000	30,000
TOTAL CAPITAL OUTLAY		0	5,084	0	30,000	30,000	30,000
TOTAL EXPENDITURES		219,896	237,986	303,938	228,993	228,993	228,993
<b>FUND BALANCES AND RESERVES:</b>							
ENDING FUND BALANCE		15,514	4,896	0	0	0	0
TOTAL FUND BALANCE & RESERVES		15,514	4,896	0	0	0	0
<b>GRAND TOTAL STATE TAX STREET FUND</b>		<b>235,410</b>	<b>242,882</b>	<b>303,938</b>	<b>228,993</b>	<b>228,993</b>	<b>228,993</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES							
LIBRARY MEMORIAL FUND (220) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>INTERGOVERNMENTAL</b>							
READY TO READ GRANT	220-422-09	1,000	1,000	1,000	1,000	1,000	1,000
TOTAL INTERGOVERNMENTAL		1,000	1,000	1,000	1,000	1,000	1,000
<b>MISCELLANEOUS</b>							
INTEREST INCOME	220-450-00	1,184	1,459	1,500	1,500	1,500	1,500
FINES	220-475-01	508	3,418	5,000	5,000	5,000	5,000
LOST BOOKS	220-475-02	288	1,142	500	500	500	500
COPIES	220-475-03	2,440	2,507	2,100	2,100	2,100	2,100
INTER-LIBRARY LOAN	220-475-04	24	0	0	0	0	0
OTHER	220-475-09	923	9,617	5,600	5,600	5,600	5,600
GIFTS & MEMORIALS	220-478-00	2,355	3,260	5,000	5,000	5,000	5,000
LIBRARY FOUNDATION	220-478-01	10,180	14,422	10,000	10,000	10,000	10,000
LISA WAMPOLE MEM. DON. (990)	220-487-00	200	0	100	100	100	100
MISC - OTHER	220-489-00	1,641	930	500	500	500	500
TOTAL MISCELLANEOUS		19,743	36,755	30,300	30,300	30,300	30,300
TOTAL OTHER RESOURCES		20,743	37,755	31,300	31,300	31,300	31,300
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	220-400-00	226,048	217,926	218,048	195,887	195,887	195,887
TOTAL FUND BALANCE		226,048	217,926	218,048	195,887	195,887	195,887
<b>GRAND TOTAL LIBRARY MEMORIAL FUND</b>		<b>246,791</b>	<b>255,681</b>	<b>249,348</b>	<b>227,187</b>	<b>227,187</b>	<b>227,187</b>



# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURES								
EXPENDITURES	LIBRARY MEMORIAL FUND (220) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MATERIALS AND SERVICES:</b>								
LIBRARY SUPPLIES		220-50-620	1,975	1,659	7,000	7,000	7,000	7,000
OFFICE EQUIPMENT		220-50-621	4,951	5,886	7,000	7,000	7,000	7,000
OFFICE FURNITURE		220-50-622	1,005	1,292	2,000	2,000	2,000	2,000
JANITORIAL SUPPLIES		220-50-630	1,589	667	0	0	0	0
CONTRACTED SERVICES		220-50-661	559	444	2,000	2,000	2,000	2,000
LIBRARY MATERIALS		220-50-690	13,488	13,713	15,000	15,000	15,000	15,000
SPECIAL PROGRAMS		220-50-694	146	399	5,000	5,000	5,000	5,000
LISA WAMPOLE CHILDRENS PROGRAM		220-50-695	19	1,406	7,000	7,000	7,000	7,000
BUILDING PAINTING & DUCT WORK		220-50-697	0	0	2,000	0	0	0
READY TO READ GRANT EXPEND		220-50-698	605	450	1,000	1,000	1,000	1,000
OTHER		220-50-749	1,548	1,296	5,000	5,000	5,000	5,000
	MATERIALS AND SERVICES		<b>25,885</b>	<b>27,212</b>	<b>53,000</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>
<b>CAPITAL OUTLAY:</b>								
LISA WAMPOLE CHILDRENS LIBRARY		220-50-762	889	786	2,000			
NEW LIBRARY CONSTRUCTION		220-50-763	0	161	150,000	151,187	151,187	151,187
EMERGENCY EXIT DOORS		220-50-764	0	0	8,500	0	0	0
CIP - FRONT DOOR		220-50-765	0	0	30,000	0	0	0
EQUIPMENT & FIXTURES		220-50-766	2,090	949	5,848	0	0	0
CIP - EAST EXTERIOR DOOR		220-50-767	0	0	0	3,500	3,500	3,500
CIP - EXTERIOR PAINTING		220-50-768	0	0	0	13,500	13,500	13,500
CIP - HEAT PUMP REPLACEMENTS		220-50-769	0	0	0	8,000	8,000	8,000
	TOTAL CAPITAL OUTLAY		<b>2,979</b>	<b>1,896</b>	<b>196,348</b>	<b>176,187</b>	<b>176,187</b>	<b>176,187</b>
	TOTAL EXPENDITURES		<b>28,864</b>	<b>29,108</b>	<b>249,348</b>	<b>227,187</b>	<b>227,187</b>	<b>227,187</b>
<b>FUND BALANCES AND RESERVES:</b>								
ENDING FUND BALANCE			217,926	227,480	0	0	0	0
	TOTAL FUND BALANCE & RESERVES		<b>217,926</b>	<b>227,480</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>GRAND TOTAL LIBRARY MEMORIAL FUND</b>		<b>246,790</b>	<b>256,588</b>	<b>249,348</b>	<b>227,187</b>	<b>227,187</b>	<b>227,187</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES							
LIBRARY FUND (230) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>INTERGOVERNMENTAL</b>							
COUNTY LIBRARY SUPPORT	230-424-01	286,947	352,068	314,078	324,541	324,541	324,541
TOTAL INTERGOVERNMENTAL		286,947	352,068	314,078	324,541	324,541	324,541
<b>MISCELLANEOUS</b>							
INTEREST INCOME	230-450-00	306	500	400	400	400	400
OTHER	230-489-00	802	0	5,000	500	500	500
TOTAL MISCELLANEOUS		1,108	500	5,400	900	900	900
TOTAL OTHER RESOURCES		288,055	352,568	319,478	325,441	325,441	325,441
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	230-400-00	51,442	44,174	57,443	96,302	96,302	96,302
TOTAL FUND BALANCE		51,442	44,174	57,443	96,302	96,302	96,302
<b>GRAND TOTAL LIBRARY FUND (230)</b>		<b>339,497</b>	<b>396,742</b>	<b>376,921</b>	<b>421,743</b>	<b>421,743</b>	<b>421,743</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: SPECIAL REVENUE FUNDS

		EXPENDITURES					
EXPENDITURES		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
LIBRARY FUND (230) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
DEPT HEAD SALARIES & WAGES	230-50-500	34,590	0	0	0	0	0
REGULAR EMPLOYEES	230-50-505	106,822	169,458	160,765	190,963	190,963	190,963
REGULAR PART-TIME EMPLOYEES	230-50-510	19,292	0	0	0	0	0
VACATION REIMB.	230-50-528	0	4,265	0	0	0	0
SOCIAL SECURITY	230-50-550	11,653	12,149	12,299	14,609	14,609	14,609
RETIREMENT	230-50-551	22,524	31,588	35,036	28,410	28,410	28,410
HEALTH & LIFE INSURANCE	230-50-552	66,903	71,847	60,116	70,167	70,167	70,167
UNEMPLOYMENT	230-50-553	161	168	250	200	200	200
W/C INSURANCE	230-50-555	506	592	500	362	362	362
TOTAL PERSONNEL SERVICES		262,451	290,067	268,966	304,711	304,711	304,711
<b>MATERIALS AND SERVICES:</b>							
OFFICE SUPPLIES	230-50-620	2,108	2,055	2,500	2,500	2,500	2,500
OFFICE EQUIPMENT	230-50-621	885	754	2,500	2,500	2,500	2,500
OFFICE FURNITURE	230-50-622	0	0	4,000	4,000	4,000	4,000
POSTAGE	230-50-623	0	9	500	500	500	500
LEGAL PUBLICATIONS & NOTICES	230-50-625	98	0	750	750	750	750
JANITORIAL SUPPLIES	230-50-630	239	809	3,000	3,000	3,000	3,000
UTILITIES	230-50-631	10,971	12,045	10,000	10,000	10,000	10,000
TELEPHONE	230-50-632	2,024	2,032	2,200	2,400	2,400	2,400
MINOR MAINTENANCE	230-50-635	0	0	5,366	5,000	5,000	5,000
TRAINING & TRAVEL	230-50-650	411	354	1,200	1,500	1,500	1,500
CONTRACTUAL SERVICES	230-50-661	10,709	12,587	15,000	15,000	15,000	15,000
INSURANCE	230-50-681	3,750	3,062	4,500	4,500	4,500	4,500
LIBRARY MATERIALS	230-50-690	1,556	2,360	2,000	2,000	2,000	2,000
CHILDREN'S PROGRAMS	230-50-695	23	211	2,000	2,000	2,000	2,000
OTHER EQUIP REPAIR & MAINT.	230-50-721	0	67	1,500	1,500	1,500	1,500
EQUIPMENT REPAIR & MAINTENANCE	230-50-725	96	0	0	0	0	0
REFUNDS & REIMBURSEMENTS	230-50-734	0	0	500	500	500	500
MISC. GRANTS	230-50-748	0	884	0	0	0	0
OTHER	230-50-749	2	455	50,439	59,382	59,382	59,382
MATERIALS AND SERVICES		32,872	37,684	107,955	117,032	117,032	117,032
TOTAL EXPENDITURES		295,323	327,751	376,921	421,743	421,743	421,743
<b>FUND BALANCES AND RESERVES:</b>							
ENDING FUND BALANCE		44,174	71,485	0	0	0	0
TOTAL FUND BALANCE & RESERVES		44,174	71,485	0	0	0	0
<b>GRAND TOTAL LIBRARY FUND (230)</b>		<b>339,497</b>	<b>399,236</b>	<b>376,921</b>	<b>421,743</b>	<b>421,743</b>	<b>421,743</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES							
COMM BEAUTIFICATION FUND (250) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>FRANCHISE FEES</b>							
GARBAGE FRANCHISE FEE	250-404-03	35,433	34,414	30,000	36,000	36,000	36,000
TOTAL FRANCHISE FEES		35,433	34,414	30,000	36,000	36,000	36,000
<b>MISCELLANEOUS</b>							
MISC - INTEREST INCOME	250-450-00	96	141	150	100	100	100
MISC - CONTRIBUTIONS	250-478-00	600	0	0	0	0	0
MISC - OTHER	250-489-00	21,126	0	0	0	0	0
TOTAL MISCELLANEOUS		21,822	141	150	100	100	100
TOTAL OTHER RESOURCES		57,255	34,555	30,150	36,100	36,100	36,100
<b>TRANS FROM OTHER FUNDS</b>							
TRANSFER FROM GF 100	250-487-01	0	0	0	15,292	15,292	15,292
TOTAL TRANS FROM OTHER FUNDS		0	0	0	15,292	15,292	15,292
<b>FUND BALANCE</b>							
BEGINNING BALANCE	250-400-00	22,095	26,441	24,114	2,608	2,608	2,608
TOTAL FUND BALANCE		22,095	26,441	24,114	2,608	2,608	2,608
<b>GRAND TOTAL COMM BEAUT FUND (250)</b>		<b>79,350</b>	<b>60,996</b>	<b>54,264</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: SPECIAL REVENUE FUNDS

		EXPENDITURES					
EXPENDITURES		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
COMM BEAUTIFICATION FUND (250) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
BENCHES AND TRASH CANS	250-50-674	4,514	0	5,000	3,000	3,000	3,000
FIRE HYDRANT PAINTING	250-50-677	0	0	1,000	1,000	1,000	1,000
CONTRACTUAL SERVICES	250-50-678	29,995	30,218	19,264	35,000	35,000	35,000
BEAUTIFICATION PROGRAM	250-50-696	769	250	9,000	0	0	0
TREE TRIMMING/MITIGATION	250-50-699	17,631	15,391	10,000	15,000	15,000	15,000
MATERIALS AND SERVICES		52,909	45,859	44,264	54,000	54,000	54,000
<b>CAPITAL OUTLAY:</b>							
CIP - TREE REPLACEMENT	250-50-751	0	0	5,000	0	0	0
CIP - SIGNS	250-50-757	0	0	5,000	0	0	0
CIP -MISC PARK IMPROVEMENTS	250-50-778	0	428	0	0	0	0
CIP - S JETTY RESTROOM UPGRADE	250-50-859	0	35	0	0	0	0
TOTAL CAPITAL OUTLAY		0	463	10,000	0	0	0
TOTAL EXPENDITURES		52,909	46,322	54,264	54,000	54,000	54,000
<b>FUND BALANCES AND RESERVES:</b>							
ENDING FUND BALANCE		26,441	18,053	0	0	0	0
TOTAL FUND BALANCE & RESERVES		26,441	18,053	0	0	0	0
<b>GRAND TOTAL COMM BEAUTIFICATION</b>		<b>79,350</b>	<b>64,375</b>	<b>54,264</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES							
STATE REV SHARING FUND (260) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>INTERGOVERNMENTAL</b>							
RECEIPTS FROM STATE	260-422-09	33,814	25,766	25,000	50,000	50,000	50,000
TOTAL INTERGOVERNMENTAL		33,814	25,766	25,000	50,000	50,000	50,000
<b>MISCELLANEOUS</b>							
INTEREST INCOME	260-450-00	95	191	35	100	100	100
TOTAL MISCELLANEOUS		95	191	35	100	100	100
TOTAL OTHER RESOURCES		33,909	25,957	25,035	50,100	50,100	50,100
<b>FUND BALANCE</b>							
BEGINNING BALANCE	260-400-00	19,992	28,871	0	64,396	64,396	64,396
TOTAL FUND BALANCE		19,992	28,871	0	64,396	64,396	64,396
<b>GRAND TOTAL STATE REV SHARING FUND (260)</b>		<b>53,901</b>	<b>54,828</b>	<b>25,035</b>	<b>114,496</b>	<b>114,496</b>	<b>114,496</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: SPECIAL REVENUE FUNDS

		EXPENDITURES					
EXPENDITURES	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>STATE REV SHARING FUND (260) DETAIL</b>							
<b>MATERIALS AND SERVICES:</b>							
POTHOLE & STREET REPAIR	260-50-711	0	0	535	30,000	30,000	30,000
PAYMENT TO OTHER ORG	260-50-730	25,030	0	24,500	25,250	27,800	27,800
OTHER	260-50-749	0	0	0	0	41,696	41,696
	MATERIALS AND SERVICES	25,030	0	25,035	55,250	99,496	99,496
	TOTAL EXPENDITURES	25,030	0	25,035	55,250	99,496	99,496
<b>CONTINGENCIES &amp; RESERVES:</b>							
TRAN TO OTHER FUND (510)	260-50-960				15,000	15,000	15,000
	TOTAL CONTINGENCIES & RESERVES	0	0	0	15,000	15,000	15,000
<b>FUND BALANCES AND RESERVES:</b>							
ENDING FUND BALANCE	260-50-999	28,871	54,829	0	44,246	0	0
	TOTAL FUND BALANCE & RESERVES	28,871	54,829	0	44,246	0	0
	<b>GRAND TOTAL STATE REV SHARING FUND</b>	<b>53,901</b>	<b>54,829</b>	<b>25,035</b>	<b>114,496</b>	<b>114,496</b>	<b>114,496</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES							
BLOCK GRANT FUND (410) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MISCELLANEOUS</b>							
INTEREST INCOME	410-450-00	1,284	1,751	1,200	1,200	1,200	1,200
U.R. LOAN REPAYMENT - PRIN	410-455-01	0	0	20,000	0	0	0
SMALL BUSINESS LOAN PRINCIPAL	410-455-04	26,183	25,835	0	25,000	25,000	25,000
SMALL BUSINESS LOAN INTEREST	410-456-00	2,266	1,476	1,500	1,500	1,500	1,500
U.R. LOAN REPAYMENT - INTEREST	410-456-01	4,993	4,081	4,000	4,000	4,000	4,000
LOAN PENALTY	410-457-00	20	10	20	20	20	20
TOTAL MISCELLANEOUS		34,746	33,153	26,720	31,720	31,720	31,720
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	410-400-00	329,485	352,442	215,435	373,507	373,507	373,507
TOTAL FUND BALANCE		329,485	352,442	215,435	373,507	373,507	373,507
<b>GRAND TOTAL BLOCK GRANT FUND (410)</b>		<b>364,231</b>	<b>385,595</b>	<b>242,155</b>	<b>405,227</b>	<b>405,227</b>	<b>405,227</b>



# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: SPECIAL REVENUE FUNDS

		EXPENDITURES					
EXPENDITURES		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
BLOCK GRANT FUND (410) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
LEGAL COST	410-50-628	0	0	5,000	5,000	5,000	5,000
CONSULTING SERVICES	410-50-660	0	0	5,000	50,000	50,000	50,000
OTHER	410-50-749	0	0	15,000	5,000	5,000	5,000
	MATERIALS AND SERVICES	0	0	25,000	60,000	60,000	60,000
<b>CAPITAL OUTLAY:</b>							
CAPITAL IMPROVEMENTS	410-50-775	6,940	0	157,155	255,227	255,227	255,227
LOANS TO SMALL BUS/FACADE LOAN	410-50-798	4,869	5,308	60,000	90,000	90,000	90,000
	TOTAL CAPITAL OUTLAY	11,809	5,308	217,155	345,227	345,227	345,227
	TOTAL EXPENDITURES	11,809	5,308	242,155	405,227	405,227	405,227
<b>FUND BALANCES AND RESERVES:</b>							
ENDING FUND BALANCE		352,442	350,352	0	0	0	0
	TOTAL FUND BALANCE & RESERVES	352,442	350,352	0	0	0	0
	<b>GRAND TOTAL BLOCK GRANT FUND (410)</b>	<b>364,251</b>	<b>355,660</b>	<b>242,155</b>	<b>405,227</b>	<b>405,227</b>	<b>405,227</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES							
ELECTRIC FUND (910) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>OTHER TAXES</b>							
UTILITY SALES	910-440-00	4,763,044	5,218,077	4,900,000	5,000,000	5,000,000	5,000,000
BPA INCREASE RATE INCREASE	910-440-01	0	0	245,000	110,000	110,000	110,000
LOW INCOME ASSISTANCE	910-440-03	10,414	10,766	10,000	10,000	10,000	10,000
BPA CONSERVATION	910-440-04	48,859	17,074	75,000	75,000	75,000	75,000
TOTAL OTHER TAXES		4,822,317	5,245,917	5,230,000	5,195,000	5,195,000	5,195,000
<b>REIMBURSEMENTS</b>							
REIMBURSE- SUBDIVISION DEV.	910-470-07	0	0	5,000	2,500	2,500	2,500
ENGINEERING REIMB	910-471-01	0	0	5,000	2,500	2,500	2,500
TOTAL REIMBURSEMENTS		0	0	10,000	5,000	5,000	5,000
<b>MISCELLANEOUS</b>							
EXTENSION FEES	910-442-01	54,224	67,249	30,000	40,000	40,000	40,000
ACCOUNT OPENING FEES	910-444-01	13,000	11,175	10,000	10,000	10,000	10,000
RECONNECTION FEE	910-444-02	185	140	250	250	250	250
RETURN CHECK FEES	910-444-03	600	315	300	300	300	300
COLLECTION FEES	910-444-04	21,656	22,688	22,000	22,000	22,000	22,000
INTEREST CHARGED	910-444-05	6,561	6,468	6,000	6,000	6,000	6,000
POLE CONTACTS - TELEPHONE	910-448-01	31,154	22,909	20,000	20,000	20,000	20,000
POLE CONTACTS - CABLE TV	910-448-02	17,397	4,421	16,000	14,000	14,000	14,000
POLE CONTACTS - LSN	910-448-03	4,090	2,810	2,800	2,500	2,500	2,500
INTEREST	910-450-00	5,711	5,395	8,000	6,000	6,000	6,000
CONSERVATION- LOAN INTEREST	910-456-00	681	564	0	400	400	400
VOL LOW INC ROUNDUP DON	910-478-02	900	890	1,100	1,000	1,000	1,000
OTHER	910-489-00	42,550	2,848	5,000	7,500	7,500	7,500
TOTAL MISCELLANEOUS		198,709	147,872	121,450	129,950	129,950	129,950
TOTAL OTHER RESOURCES		5,021,026	5,393,789	5,361,450	5,329,950	5,329,950	5,329,950
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	910-400-00	1,297,411	810,683	1,130,507	1,387,203	1,387,203	1,387,203
TOTAL FUND BALANCE		1,297,411	810,683	1,130,507	1,387,203	1,387,203	1,387,203
<b>GRAND TOTAL ELECTRIC FUND (910)</b>		<b>6,318,437</b>	<b>6,204,472</b>	<b>6,491,957</b>	<b>6,717,153</b>	<b>6,717,153</b>	<b>6,717,153</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
ELECTRIC FUND (910) DETAIL		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
ADMINISTRATION DEPARTMENT	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	910-55-505	97,443	126,090	84,683	131,986	131,986	131,986
OVERTIME PAY	910-55-520	2,032	5,220	0	0	0	0
SOCIAL SECURITY	910-55-550	7,487	9,853	6,478	10,097	10,097	10,097
RETIREMENT	910-55-551	14,361	25,977	17,119	24,908	24,908	24,908
HEALTH & LIFE INSURANCE	910-55-552	15,525	25,669	16,001	49,966	49,966	49,966
UNEMPLOYMENT	910-55-553	99	131	250	200	200	200
PENSION EXPENSE	910-55-554	-24,978	53,741	0	0	0	0
W/C INSURANCE	910-55-555	604	963	1,000	100	100	100
TOTAL PERSONNEL SERVICES		112,573	247,644	125,531	217,257	217,257	217,257
<b>MATERIALS AND SERVICES:</b>							
PRINTING/PRINTED MATERIAL	910-55-624	0	1,499	8,400	8,400	8,400	8,400
CONSULTING SERVICES	910-55-660	2,063	834	10,000	10,000	10,000	10,000
ADMINISTRATIVE SERVICES	910-55-664	125,062	195,307	165,631	150,000	150,000	150,000
COUNCIL SERVICES	910-55-665	0	0	14,339	15,000	15,000	15,000
INSURANCE	910-55-681	14,999	14,752	16,500	16,500	16,500	16,500
ADVERTISING	910-55-743	0	0	2,000	2,000	2,000	2,000
MATERIALS AND SERVICES		142,124	212,392	216,870	201,900	201,900	201,900
<b>TOTAL ADMINISTRATION DEPARTMENT</b>		<b>254,697</b>	<b>460,036</b>	<b>342,401</b>	<b>419,157</b>	<b>419,157</b>	<b>419,157</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

ELECTRIC FUND (910) DETAIL ACCOUNTING & BILLING DEPT		EXPENDITURES					
		2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
	ACCOUNT NO						
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	910-57-505	146,306	158,359	180,362	163,332	163,332	163,332
VACATION PAYOUT	910-57-528	76	6,906	0	0	0	0
SOCIAL SECURITY	910-57-550	10,512	11,735	13,798	12,495	12,495	12,495
RETIREMENT	910-57-551	26,972	28,687	28,411	30,125	30,125	30,125
HEALTH & LIFE INSURANCE	910-57-552	59,719	46,428	64,947	68,881	68,881	68,881
UNEMPLOYMENT	910-57-553	146	125	150	150	150	150
PENSION EXPENSE	910-57-554	-63,015	100,930	0	0	0	0
W/C INSURANCE	910-57-555	499	527	500	500	500	500
TOTAL PERSONNEL SERVICES		181,215	353,697	288,168	275,483	275,483	275,483
<b>MATERIALS AND SERVICES:</b>							
ACCOUNTING SERVICES	910-57-663	79,385	84,955	84,527	75,000	75,000	75,000
BAD DEBTS	910-57-733	13,753	11,154	4,800	10,500	10,500	10,500
MATERIALS AND SERVICES		93,138	96,109	89,327	85,500	85,500	85,500
<b>TOTAL ACCOUNTING &amp; BILLING DEPT</b>		<b>274,353</b>	<b>449,806</b>	<b>377,495</b>	<b>360,983</b>	<b>360,983</b>	<b>360,983</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
ELECTRIC FUND (910) DETAIL		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
SOURCE OF SUPPLY DEPARTMENT	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONTRACTUAL SERVICES	910-80-661	2,423,956	2,533,892	2,734,427	2,850,000	2,850,000	2,850,000
TOTAL MATERIALS AND SERVICES		2,423,956	2,533,892	2,734,427	2,850,000	2,850,000	2,850,000
<b>TOTAL SOURCE OF SUPPLY DEPARTMENT</b>		<b>2,423,956</b>	<b>2,533,892</b>	<b>2,734,427</b>	<b>2,850,000</b>	<b>2,850,000</b>	<b>2,850,000</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
ELECTRIC FUND (910)		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
CONSERVATION DEPARTMENT DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	910-82-505	10,838	11,049	14,067	11,840	11,840	11,840
SOCIAL SECURITY	910-82-550	810	816	1,076	906	906	906
RETIREMENT	910-82-551	2,161	2,203	2,803	2,479	2,479	2,479
HEALTH & LIFE INSURANCE	910-82-552	1,960	2,075	2,673	2,256	2,256	2,256
UNEMPLOYMENT	910-82-553	11	11	100	100	100	100
PENSION EXPENSE	910-82-554	-4,891	8,087	0	0	0	0
WC INSURANCE	910-82-555	39	40	250	100	100	100
TOTAL PERSONNEL SERVICES		10,928	24,281	20,969	17,681	17,681	17,681
<b>MATERIALS AND SERVICES:</b>							
OFFICE SUPPLIES	910-82-620	0	0	1,000	500	500	500
PRINTED MATERIALS	910-82-624	0	0	3,000	2,000	2,000	2,000
TRAINING & TRAVEL	910-82-650	0	0	2,500	1,000	1,000	1,000
MEETINGS	910-82-652	0	0	1,500	1,500	1,500	1,500
CONSERVATION PAYMENTS	910-82-657	35,647	17,501	75,000	75,000	75,000	75,000
CONSULTING SERVICES	910-82-660	16,980	20,065	20,000	20,000	20,000	20,000
MATERIALS AND SERVICES		52,627	37,566	103,000	100,000	100,000	100,000
<b>TOTAL CONSERVATION DEPARTMENT</b>		<b>63,555</b>	<b>61,847</b>	<b>123,969</b>	<b>117,681</b>	<b>117,681</b>	<b>117,681</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
ELECTRIC FUND (910)		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
DISTRIBUTION DEPT DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
DEPT HEAD SALARIES & WAGES	910-84-500	-1,003,730	0	0	0	0	0
REGULAR EMPLOY SALARIES & WAGES	910-84-505	490,290	605,007	622,553	622,337	622,337	622,337
OVERTIME PAY	910-84-520	26,966	30,819	56,000	45,000	45,000	45,000
SOCIAL SECURITY	910-84-550	45,454	46,801	51,909	47,609	47,609	47,609
RETIREMENT	910-84-551	118,794	121,673	125,576	127,393	127,393	127,393
HEALTH & LIFE INSURANCE	910-84-552	131,735	131,439	159,338	149,471	149,471	149,471
UNEMPLOYMENT	910-84-553	609	626	670	650	650	650
PENSION EXPENSE	910-84-554	-272,315	444,529	0	0	0	0
W/C INSURANCE	910-84-555	22,861	23,424	14,150	14,500	14,500	14,500
TOTAL PERSONNEL SERVICES		-439,336	1,404,318	1,030,196	1,006,960	1,006,960	1,006,960
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL & OIL	910-84-600	13,076	10,051	25,000	25,000	25,000	25,000
VEHICLE MAINTENANCE	910-84-604	22,446	38,383	36,000	36,000	36,000	36,000
OFFICE SUPPLIES	910-84-620	2,092	1,667	5,000	5,000	5,000	5,000
UTILITIES	910-84-631	6,856	6,764	8,000	8,000	8,000	8,000
TELEPHONE	910-84-632	5,788	7,259	4,500	7,500	7,500	7,500
SUBSTATION MAINTENANCE	910-84-635	39,970	39,330	45,000	40,000	40,000	40,000
BUILDING MAINTENANCE	910-84-636	2,773	2,688	10,000	10,000	10,000	10,000
SMALL TOOLS & EQUIPMENT	910-84-640	8,980	9,973	10,000	10,000	10,000	10,000
MISC. EQUIPM. & FIXTURES	910-84-641	0	6,181	15,500	15,000	15,000	15,000
SAFETY EQUIPMENT	910-84-642	19,455	13,274	25,000	25,000	25,000	25,000
TRAINING & TRAVEL	910-84-650	1,546	2,720	15,000	20,000	20,000	20,000
MEMBERSHIPS	910-84-655	17,872	24,707	10,000	10,000	10,000	10,000
LOW INCOME ENERGY ASST	910-84-658	18,248	5,217	22,000	22,000	22,000	22,000
CONTRACTUAL SERVICES	910-84-661	73,825	33,668	45,000	50,000	50,000	50,000
CONSULTING SERVICES	910-84-662	327	7,600	25,000	25,000	25,000	25,000
TREE REPLACEMENT	910-84-697	400	151	3,000	3,000	3,000	3,000
GRAVEL	910-84-710	0	5,805	6,000	6,000	6,000	6,000
METER BASE REPLACEMENT	910-84-713	10,782	6,897	10,000	10,000	10,000	10,000
SYSTEM OPERATIONS EXP	910-84-720	335,263	195,247	300,000	300,000	300,000	300,000
EQUIPMENT RENTAL	910-84-724	131	5,227	5,000	5,000	5,000	5,000
PERMITS	910-84-745	9	10	1,000	3,000	3,000	3,000
COST OF SERVICE STUDY	910-84-746	0	0	45,000	45,000	45,000	45,000
MAPPING SOFTWARE UPGRADE	910-84-769	0	4,510	0	10,000	10,000	10,000
SYS COORD STUDY	910-84-774	0	0	18,000	18,000	18,000	18,000
MATERIALS AND SERVICES		579,839	427,329	689,000	708,500	708,500	708,500
<b>CAPITAL OUTLAY:</b>							
CIP - POLE INSP. & TREATMENT	910-84-718	0	52,656	90,000	90,000	90,000	90,000
CIP - WOOD CHIPPER/TRUCK	910-84-753	0	0	0	20,000	20,000	20,000
CIP - ANNUAL STORM DAMAGE REPL	910-84-756	0	0	25,000	25,000	25,000	25,000
CIP - SHOP FURNITURE, FIXTURES & EQUIP	910-84-761	0	0	0	20,872	20,872	20,872
CIP - SHOP SITE PREPARATION	910-84-762	422	1	100,000	100,000	100,000	100,000
CIP - USED TRUCKS	910-84-764	0	0	0	0	0	0
CIP - MISC EQUIPMENT & FIXTURE	910-84-767	0	0	51,437	80,000	80,000	80,000
CIP - EQUIP & FIX (SUBDVN DEV)	910-84-768	0	0	5,000	5,000	5,000	5,000
CIP - ANNUAL - METERS	910-84-770	3,508	14,517	30,000	20,000	20,000	20,000
CIP - ANNUAL- TRANSFORMERS, NEW	910-84-771	28	49,295	140,000	140,000	140,000	140,000

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

CIP - MISC SYSTEM REPLACEMENT	910-84-772	0	-1	115,000	115,000	115,000	115,000
CIP - GANG OPERATED SWITCHES	910-84-773	0	0	25,000	25,000	25,000	25,000
CIP - UNDERGROUNDING PROJECTS	910-84-779	1,967	24	142,000	200,000	200,000	200,000
CIP - POLE REPLACEMENT	910-84-780	0	19,600	65,000	65,000	65,000	65,000
CIP - REPAINT OLD TOWN ST LTS	910-84-781	8,156	0	25,000	0	0	0
CIP - READERBOARD ENTRANCE SIGN	910-84-783	0	0	8,934	0	0	0
CIP - STREET LIGHTING (GENERAL)	910-84-784	0	0	0	15,000	15,000	15,000
CIP - SUBSTATION CAP MAINT	910-84-785	1,258	572	30,000	0	0	0
CIP - RESID STREET LIGHTS/FIX	910-84-870	3,860	0	15,000	0	0	0
TOTAL CAPITAL OUTLAY		19,199	136,664	867,371	920,872	920,872	920,872
TOTAL DISTRIBUTION DEPT		159,702	1,968,311	2,586,567	2,636,332	2,636,332	2,636,332



# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

ELECTRIC FUND (910) NON-DEPARTMENTAL DETAIL		EXPENDITURES					
		2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
	ACCOUNT NO						
<b>MATERIALS AND SERVICES:</b>							
IN LIEU OF TAXES (TO #100-GEN)	910-90-731	357,058	290,704	294,000	300,000	300,000	300,000
MATERIALS AND SERVICES		357,058	290,704	294,000	300,000	300,000	300,000
<b>DEBT SERVICE:</b>							
INTEREST ON INVESTMENT	910-90-897	8,098	4,049	8,098	8,000	8,000	8,000
TOTAL DEBT SERVICE		8,098	4,049	8,098	8,000	8,000	8,000
<b>CONTINGENCIES &amp; RESERVES:</b>							
TRANS TO FUND #100 (GEN) SUM REC	910-90-951	25,000	25,000	25,000	25,000	25,000	25,000
TOTAL CONTINGENCIES & RESERVES		25,000	25,000	25,000	25,000	25,000	25,000
<b>TOTAL NON-DEPARTMENTAL</b>		<b>390,156</b>	<b>319,753</b>	<b>327,098</b>	<b>333,000</b>	<b>333,000</b>	<b>333,000</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	910-90-999	810,683	1,130,507	0	0	0	0
TOTAL FUND BALANCE		810,683	1,130,507	0	0	0	0
<b>GRAND TOTAL ELECTRIC FUND (910)</b>		<b>4,377,102</b>	<b>6,924,152</b>	<b>6,491,957</b>	<b>6,717,153</b>	<b>6,717,153</b>	<b>6,717,153</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES							
WATER FUND (940) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>OTHER TAXES</b>							
UTILITY SALES	940-440-00	491,033	502,858	460,000	500,000	500,000	500,000
WATER - BASE RATE INCREASE (EFF. FEB 2017)	940-440-01	0	0	308,520	308,520	308,520	308,520
TOTAL OTHER TAXES		491,033	502,858	768,520	808,520	808,520	808,520
<b>REIMBURSEMENTS</b>							
BACK-FLOW TEST FEE	940-470-07	5,849	5,784	9,000	7,000	7,000	7,000
TOTAL REIMBURSEMENTS		5,849	5,784	9,000	7,000	7,000	7,000
<b>MISCELLANEOUS</b>							
WATER ACCOUNT OPENING FEE	940-441-01	575	575	450	675	675	675
EXTENSION FEES	940-442-01	28,311	7,011	5,000	6,825	6,825	6,825
PROPERTY RENTAL	940-447-01	6,753	8,890	8,300	8,300	8,300	8,300
INTEREST INCOME	940-450-00	586	61	250	250	250	250
2006 AIRPORT W/S ASSESS INT	940-456-00	19,537	18,411	18,400	16,500	16,500	16,500
2006 AIRPORT W/S ASSESS PRIN	940-458-00	0	0	14,600	0	0	0
OTHER	940-489-00	575	0	500	500	500	500
WATER OTHER REVENUE	940-489-01	0	7	0	0	0	0
TOTAL MISCELLANEOUS		56,337	34,955	47,500	33,050	33,050	33,050
<b>TRANS FROM OTHER FUNDS</b>							
TRANSFER FROM CIP #510	940-490-02	148,064	0	0	0	0	0
TRANSFER FRM WTR SDC IMPR 721	940-490-06	32,718	69,913	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		180,782	69,913	0	0	0	0
TOTAL OTHER RESOURCES		734,001	613,510	825,020	848,570	848,570	848,570
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	940-400-00	205,630	240,639	131,861	473,613	473,613	473,613
TOTAL FUND BALANCE		205,630	240,639	131,861	473,613	473,613	473,613
<b>GRAND TOTAL WATER FUND (940)</b>		<b>939,631</b>	<b>854,149</b>	<b>956,881</b>	<b>1,322,183</b>	<b>1,322,183</b>	<b>1,322,183</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
WATER FUND (940)		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
DEPARTMENT 50 DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>CONTINGENCIES &amp; RESERVES:</b>							
TRANS FROM FUND 510 (CAP IMPR)	940-50-957	0	-22,680	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		0	-22,680	0	0	0	0
<b>TOTAL DEPARTMENT 50</b>		<b>0</b>	<b>-22,680</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
WATER FUND (940)		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
ADMINISTRATION DEPARTMENT DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	940-55-505	8,941	24,823	8,686	22,238	22,238	22,238
OVERTIME PAY	940-55-520	1,161	2,983	0	0	0	0
SOCIAL SECURITY	940-55-550	1,345	2,052	664	1,701	1,701	1,701
RETIREMENT	940-55-551	3,188	5,436	1,756	4,446	4,446	4,446
HEALTH & LIFE INSURANCE	940-55-552	4,015	9,091	1,641	9,246	9,246	9,246
UNEMPLOYMENT	940-55-553	18	28	250	100	100	100
PENSION EXPENSE	940-55-554	-2,598	11,315	0	0	0	0
W/C INSURANCE	940-55-555	55	92	500	150	150	150
TOTAL PERSONNEL SERVICES		16,125	55,820	13,497	37,881	37,881	37,881
<b>MATERIALS AND SERVICES:</b>							
OFFICE SUPPLIES	940-55-620	0	0	500	500	500	500
MEMBERSHIPS	940-55-655	0	0	350	350	350	350
CONSULTING SERVICES	940-55-660	0	0	5,000	5,000	5,000	5,000
CONTRACTUAL SERVICES	940-55-661	0	0	900	900	900	900
ADMINISTRATIVE SERVICES	940-55-664	11,369	6,658	16,773	24,250	24,250	24,250
COUNCIL SERVICES	940-55-665	0	0	1,452	2,425	2,425	2,425
INSURANCE	940-55-681	4,687	4,353	6,983	7,000	7,000	7,000
REFUNDS & REIMBURSEMENTS	940-55-734	1,904	0	0	0	0	0
ADVERTISING	940-55-743	0	0	1,000	1,000	1,000	1,000
MATERIALS AND SERVICES		17,960	11,011	32,958	41,425	41,425	41,425
<b>TOTAL ADMINISTRATION DEPARTMENT</b>		<b>34,085</b>	<b>66,831</b>	<b>46,455</b>	<b>79,306</b>	<b>79,306</b>	<b>79,306</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

WATER FUND (940) ACCOUNTING & BILLING DEPT DETAIL		EXPENDITURES					
		2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
	ACCOUNT NO						
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	940-57-505	9,754	10,557	18,499	10,889	10,889	10,889
VACATION PAYOUT	940-57-528	5	460	0	0	0	0
SOCIAL SECURITY	940-57-550	701	782	1,415	833	833	833
RETIREMENT	940-57-551	1,798	1,912	2,914	2,008	2,008	2,008
HEALTH & LIFE INSURANCE	940-57-552	3,982	3,095	6,661	4,592	4,592	4,592
UNEMPLOYMENT	940-57-553	10	8	250	100	100	100
PENSION EXPENSE	940-57-554	-6,544	6,380	0	0	0	0
W/C INSURANCE	940-57-555	33	35	500	100	100	100
TOTAL PERSONNEL SERVICES		9,739	23,229	30,239	18,522	18,522	18,522
<b>MATERIALS AND SERVICES:</b>							
ACCOUNTING SERVICES	940-57-663	12,213	5,882	8,560	12,125	12,125	12,125
BAD DEBTS	940-57-733	1,455	1,182	6,000	2,500	2,500	2,500
MATERIALS AND SERVICES		13,668	7,064	14,560	14,625	14,625	14,625
<b>TOTAL ACCOUNTING &amp; BILLING DEPT</b>		<b>23,407</b>	<b>30,293</b>	<b>44,799</b>	<b>33,147</b>	<b>33,147</b>	<b>33,147</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
WATER FUND (940)		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
DISTRIBUTION/COLLECTION DEPT DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
DEPT HEAD SALARIES & WAGES	940-84-500	1,700	306	0	0	0	0
REGULAR EMPLOYEES	940-84-505	88,761	75,845	42,609	88,246	88,246	88,246
OVERTIME PAY	940-84-520	351	879	5,100	0	0	0
SOCIAL SECURITY	940-84-550	6,659	5,638	3,650	6,751	6,751	6,751
RETIREMENT	940-84-551	15,970	15,458	8,271	18,097	18,097	18,097
HEALTH & LIFE INSURANCE	940-84-552	31,460	26,555	22,885	36,649	36,649	36,649
UNEMPLOYMENT	940-84-553	92	78	250	150	150	150
PENSION EXPENSE	940-84-554	-33,323	56,677	0	0	0	0
W/C INSURANCE	940-84-555	6,064	5,319	3,000	3,900	3,900	3,900
TOTAL PERSONNEL SERVICES		117,734	186,755	85,765	153,793	153,793	153,793
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL & OIL	940-84-600	2,517	1,958	5,000	3,500	3,500	3,500
VEHICLE MAINTENANCE (EXT)	940-84-604	517	1,239	1,500	10,000	10,000	10,000
RADIO MAINTENANCE	940-84-614	0	0	400	500	500	500
MAPPING SOFTWARE	940-84-620	0	0	500	500	500	500
BUILDING REPAIR	940-84-634	0	9	1,000	0	0	0
SMALL TOOLS & EQUIPMENT	940-84-640	1,657	552	2,000	2,000	2,000	2,000
SAFETY EQUIPMENT	940-84-642	240	169	600	600	600	600
TRAINING & TRAVEL	940-84-650	970	2,018	2,000	2,000	2,000	2,000
CONSULTING SERVICES	940-84-660	1,676	1,067	4,000	4,000	4,000	4,000
CONTRACT SVS MAPPING SOFTWARE	940-84-661	0	0	750	3,000	3,000	3,000
BACK-FLOW TESTING	940-84-670	528	1,320	9,000	7,000	7,000	7,000
LINE/EQUIPMENT REPAIR	940-84-702	4,870	13,269	10,000	20,000	20,000	20,000
COST OF SERVICE STUDY	940-84-703	0	0	10,000	10,000	10,000	10,000
OTHER	940-84-749	61	174	15,000	15,000	15,000	15,000
TOTAL MATERIALS AND SERVICES		13,036	21,775	61,750	78,100	78,100	78,100
<b>CAPITAL OUTLAY:</b>							
CIP - MISC CAPITAL IMPROVEMENTS							
CIP - SERVICE LINE	940-84-758	11,492	1,982	15,000	25,000	25,000	25,000
CIP - METER READER TRUCK	940-84-763	0	0	0	35,000	35,000	35,000
CIP - FIRE HYDRANT REPLACEMENT	940-84-767	333	0	5,000	10,000	10,000	10,000
CIP - METERS	940-84-770	22,401	9,588	20,000	20,000	20,000	20,000
CIP - MAPPING SOFTWARE UPGRADES	940-84-775	0	-1	4,000	0	0	0
TOTAL CAPITAL OUTLAY		34,226	11,569	44,000	90,000	90,000	90,000
<b>TOTAL DISTRIBUTION/COLLECTION DEPT</b>		<b>164,996</b>	<b>220,099</b>	<b>191,515</b>	<b>321,893</b>	<b>321,893</b>	<b>321,893</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
WATER FUND (940)		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
PLANT OPERATIONS DEPARTMENT DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOYEES	940-86-505	45,795	72,929	72,840	76,157	76,157	76,157
OVERTIME PAY	940-86-520	10,359	4,281	6,800	0	0	0
VACATION REIMB.	940-86-528	2,005	4,285	0	0	0	0
SOCIAL SECURITY	940-86-550	8,462	5,651	6,092	5,826	5,826	5,826
RETIREMENT	940-86-551	19,844	14,311	13,331	14,350	14,350	14,350
HEALTH & LIFE INSURANCE	940-86-552	34,550	34,404	27,644	28,964	28,964	28,964
UNEMPLOYMENT	940-86-553	116	96	250	100	100	100
PENSION EXPENSE	940-86-554	-39,478	70,425	0	0	0	0
W/C INSURANCE	940-86-555	8,961	7,307	5,650	4,500	4,500	4,500
TOTAL PERSONNEL SERVICES		90,614	213,689	132,607	129,897	129,897	129,897
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL & OIL	940-86-600	1,028	420	1,000	1,000	1,000	1,000
VEHICLE MAINTENANCE (EXT)	940-86-604	1,348	227	2,000	2,000	2,000	2,000
OFFICE SUPPLIES	940-86-620	2,183	690	2,000	2,000	2,000	2,000
UTILITIES	940-86-631	41,416	41,887	40,000	45,000	45,000	45,000
TELEPHONE	940-86-632	3,631	3,878	4,000	4,000	4,000	4,000
BUILDING MAINTENANCE	940-86-635	4,978	3,287	6,000	6,000	6,000	6,000
TREATMENT PLANT SUPPLIES	940-86-636	27,508	37,546	35,000	35,000	35,000	35,000
LABORATORY SUPPLIES	940-86-637	2,116	3,239	3,500	3,500	3,500	3,500
SAFETY EQUIPMENT	940-86-642	418	288	1,500	1,500	1,500	1,500
TRAINING & TRAVEL	940-86-650	4,990	4,427	4,000	4,000	4,000	4,000
CONTRACTUAL SERVICES	940-86-661	22,743	27,289	30,000	30,000	30,000	30,000
UV MAINTENANCE	940-86-720	5,327	11,285	10,000	12,000	12,000	12,000
OTHER EQUIP REPAIR & MAINT.	940-86-721	17,493	32,972	38,002	38,000	38,000	38,000
BACKWASH/POND CLEANING	940-86-722	3,038	800	2,000	2,000	2,000	2,000
PERMITS & FEES	940-86-745	4,869	2,793	3,500	3,500	3,500	3,500
MATERIALS AND SERVICES		143,086	171,028	182,502	189,500	189,500	189,500
<b>CAPITAL OUTLAY:</b>							
CIP - MASTER PLAN UPDATE	940-84-764	0	0	0	20,000	20,000	20,000
CIP - FILTER MEDIA	940-86-771	0	0	0	120,000	120,000	120,000
CIP - FILTER REHABILITATION	940-86-772	0	0	0	170,000	170,000	170,000
CIP - NEW CHLORINE GENERATOR	940-86-773	0	0	0	30,000	30,000	30,000
MISC CAPITAL IMPROVEMENT	940-86-774	0	0	85,200	140,181	140,181	140,181
CIP - SURGE PROTECTION	940-86-775	0	0	170,400	0	0	0
SPARE PUMPS @ WATER PLANT	940-86-776	0	0	15,000	0	0	0
CIP - CHLORINE SYSTEM REPLACE	940-86-777	0	0	20,000	0	0	0
CIP - IPAD W/SCADA SOFTWARE	940-86-778	4,678	0	0	0	0	0
TOTAL CAPITAL OUTLAY		4,678	0	290,600	480,181	480,181	480,181
<b>TOTAL PLANT OPERATIONS DEPARTMENT</b>		<b>238,378</b>	<b>384,717</b>	<b>605,709</b>	<b>799,578</b>	<b>799,578</b>	<b>799,578</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES						
WATER FUND (940)	NON-DEPARTMENTAL DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MATERIALS AND SERVICES:</b>								
	IN LIEU OF TAXES (FUND#100GEN)	940-90-731	31,880	16,350	28,643	48,500	48,500	48,500
	MATERIALS AND SERVICES		31,880	16,350	28,643	48,500	48,500	48,500
<b>CAPITAL OUTLAY:</b>								
	DEPRECIATION EXPENSE	940-90-799	310,639	308,935	0	0	0	0
	TOTAL CAPITAL OUTLAY		310,639	308,935	0	0	0	0
<b>DEBT SERVICE:</b>								
	2006 AIRPORT W&S BONDS INT	940-90-890	17,608	16,689	17,175	14,988	14,988	14,988
	2006 AIRPORT W&S BONDS PRIN	940-90-891	0	0	22,584	24,771	24,771	24,771
	TOTAL DEBT SERVICE		17,608	16,689	39,759	39,759	39,759	39,759
	<b>TOTAL NON-DEPARTMENTAL</b>		<b>360,127</b>	<b>341,974</b>	<b>68,402</b>	<b>88,259</b>	<b>88,259</b>	<b>88,259</b>
<b>FUND BALANCE</b>								
	ENDING FUND BALANCE	940-90-999	240,639		0	0	0	0
	TOTAL FUND BALANCE		240,639	0	0	0	0	0
	<b>GRAND TOTAL WATER FUND (940)</b>		<b>1,061,632</b>	<b>1,021,234</b>	<b>956,880</b>	<b>1,322,183</b>	<b>1,322,183</b>	<b>1,322,183</b>



# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES							
WATER SDC REIMB FUND (720) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	720-419-00	19,482	20,010	10,000	20,000	20,000	20,000
INTEREST INCOME	720-450-00	1,236	1,659	1,000	1,000	1,000	1,000
SYSTEM DEV FEES - RECEIVABLE	720-455-00	1,362	0	1,000	1,000	1,000	1,000
MISC - ASSESSMENT/LOAN INTERES	720-456-00	783	361	300	300	300	300
TOTAL MISCELLANEOUS		22,863	22,030	12,300	22,300	22,300	22,300
TOTAL OTHER RESOURCES		22,863	22,030	12,300	22,300	22,300	22,300
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	720-400-00	236,870	259,627	252,975	173,079	173,079	173,079
TOTAL FUND BALANCE		236,870	259,627	252,975	173,079	173,079	173,079
<b>GRAND TOTAL WATER SDC REIMB FUND</b>		<b>259,733</b>	<b>281,657</b>	<b>265,275</b>	<b>195,379</b>	<b>195,379</b>	<b>195,379</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
WATER SDC REIMB FUND (720) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONTRACTUAL SERVICES	720-50-661	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	720-50-734	0	0	5,000	5,000	5,000	5,000
TOTAL MATERIALS AND SERVICES		0	0	15,000	15,000	15,000	15,000
<b>CAPITAL OUTLAY:</b>							
CIP-NEW CITY SHOPS	720-50-776	0	58,000	75,000			
MISC SYS EXPAN & UPSIZING RES	720-50-777	0	0	175,275	180,379	180,379	180,379
CIP - MADISON AVE WATER LP	720-50-778	105	67,588	0	0	0	0
TOTAL CAPITAL OUTLAY		105	125,588	250,275	180,379	180,379	180,379
<b>CONTINGENCIES &amp; RESERVES:</b>							
TRANSFER TO WATER FUND	720-50-962	0	42,136	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		0	42,136	0	0	0	0
TOTAL EXPENDITURES		105	167,724	265,275	195,379	195,379	195,379
<b>FUND BALANCE</b>							
ENDING FUND BALANCE		259,627	180,646	0	0	0	0
TOTAL FUND BALANCE		259,627	180,646	0	0	0	0
<b>GRAND TOTAL WATER SDC REIMB FUND</b>		<b>259,732</b>	<b>348,370</b>	<b>265,275</b>	<b>195,379</b>	<b>195,379</b>	<b>195,379</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES							
WATER SYSTEM SDC IMP (721) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	721-419-00	74,128	79,760	50,000	75,000	75,000	75,000
INTEREST INCOME	721-450-00	4,527	6,149	2,000	3,200	3,200	3,200
SYSTEM DEV FEES - RECEIVABLE	721-455-00	5,184	0	5,000	5,000	5,000	5,000
ASSESSMENT/LOAN INTEREST	721-456-00	2,981	1,376	1,200	1,200	1,200	1,200
TOTAL MISCELLANEOUS		86,820	87,285	58,200	84,400	84,400	84,400
<hr/>							
TOTAL OTHER RESOURCES		86,820	87,285	58,200	84,400	84,400	84,400
<hr/>							
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	721-400-00	889,075	943,177	911,000	992,639	992,639	992,639
TOTAL FUND BALANCE		889,075	943,177	911,000	992,639	992,639	992,639
<hr/>							
<b>GRAND TOTAL WATER SYSTEM SDC IMPROVE</b>		<b>975,895</b>	<b>1,030,462</b>	<b>969,200</b>	<b>1,077,039</b>	<b>1,077,039</b>	<b>1,077,039</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
WATER SYSTEM SDC IMP (721) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONSULTING SERVICES	721-50-660	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	721-50-734	0	0	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		0	0	15,000	15,000	15,000	15,000
<b>CAPITAL OUTLAY:</b>							
MISC SYS EXP/TUBE SETTLERS	721-50-773	0	0	149,800	0	0	0
CIP - MISC. WATER PROJECTS	721-50-823	0	33,627	34,800	312,039	312,039	312,039
CIP - SHUT OFF VALVES SEISMIC	721-50-824	0	0	69,600	0	0	0
CAPITAL RESERVE		0	0	0	500,000	500,000	500,000
TOTAL CAPITAL OUTLAY		0	33,627	254,200	812,039	812,039	812,039
<b>DEBT SERVICE</b>							
TRANSFER TO WATER FUND	721-50-962	32,718	27,777	0	0	0	0
DEBT SERV. - INTEREST	721-50-980	0	0	200,000	50,000	50,000	50,000
DEBT SERV. - PRINCIPAL	721-50-981	0	0	500,000	200,000	200,000	200,000
TOTAL CONTINGENCIES & RESERVES		32,718	27,777	700,000	250,000	250,000	250,000
TOTAL EXPENDITURES		32,718	61,404	969,200	1,077,039	1,077,039	1,077,039
<b>FUND BALANCE</b>							
ENDING FUND BALANCE		943,177	1,012,172	0	0	0	0
TOTAL FUND BALANCE		943,177	1,012,172	0	0	0	0
<b>GRAND TOTAL WATER SYSTEM SDC IMPROVE</b>		<b>975,895</b>	<b>1,073,576</b>	<b>969,200</b>	<b>1,077,039</b>	<b>1,077,039</b>	<b>1,077,039</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES							
SEWER FUND (950) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>OTHER TAXES</b>							
UTILITY SALES	950-440-00	786,481	803,643	783,000	800,000	800,000	800,000
TOTAL OTHER TAXES		786,481	803,643	783,000	800,000	800,000	800,000
<b>MISCELLANEOUS</b>							
INTEREST INCOME	950-450-00	779	2,888	3,000	3,000	3,000	3,000
GRANT - DEWATER & N AVE PUMP STA	950-487-00	287,519	0	0	0	0	0
OTHER	950-489-00	1,005	5,129	10,000	2,500	2,500	2,500
TOTAL MISCELLANEOUS		289,303	8,017	13,000	5,500	5,500	5,500
TOTAL OTHER RESOURCES		1,075,784	811,660	796,000	805,500	805,500	805,500
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	950-400-00	257,890	509,895	205,019	549,471	549,471	549,471
TOTAL FUND BALANCE		257,890	509,895	205,019	549,471	549,471	549,471
<b>GRAND TOTAL SEWER FUND (950)</b>		<b>1,333,674</b>	<b>1,321,555</b>	<b>1,001,019</b>	<b>1,354,971</b>	<b>1,354,971</b>	<b>1,354,971</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
SEWER FUND (950)		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
ADMINISTRATION DEPARTMENT DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	950-55-505	16,941	24,823	15,200	22,238	22,238	22,238
OVERTIME PAY	950-55-520	1,161	2,983	0	0	0	0
SOCIAL SECURITY	950-55-550	1,345	2,052	1,163	1,701	1,701	1,701
RETIREMENT	950-55-551	3,189	5,436	3,073	4,446	4,446	4,446
HEALTH & LIFE INSURANCE	950-55-552	4,015	9,091	2,872	9,246	9,246	9,246
UNEMPLOYMENT	950-55-553	18	28	250	100	100	100
PENSION EXPENSE	950-55-554	-9,521	12,450	0	0	0	0
W/C INSURANCE	950-55-555	248	428	500	500	500	500
TOTAL PERSONNEL SERVICES		17,396	57,291	23,058	38,231	38,231	38,231
<b>MATERIALS AND SERVICES:</b>							
OFFICE SUPPLIES	950-55-620	0	0	1,000	1,000	1,000	1,000
CONSULTING SERVICES	950-55-660	0	0	5,000	5,000	5,000	5,000
CONTRACTUAL SERVICES	950-55-661	0	0	900	900	900	900
ADMINISTRATIVE SERVICES	950-55-664	34,108	22,467	27,256	24,000	24,000	24,000
COUNCIL SERVICES	950-55-665	0	0	2,360	2,400	2,400	2,400
INSURANCE	950-55-681	26,928	21,697	23,000	23,000	23,000	23,000
OTHER	950-55-749	0	0	1,000	1,000	1,000	1,000
MATERIALS AND SERVICES		61,036	44,164	60,516	57,300	57,300	57,300
<b>TOTAL ADMINISTRATION DEPARTMENT</b>		<b>78,432</b>	<b>101,455</b>	<b>83,574</b>	<b>95,531</b>	<b>95,531</b>	<b>95,531</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
SEWER FUND (950)		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
ACCOUNTING & BILLING DEPT DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOYEES SALARIES & WAGES	950-57-505	9,583	10,557	32,373	10,889	10,889	10,889
TEMPORARY PART-TIME EMPLOYEE	950-57-512	171	0	0	0	0	0
VACATION PAYOUT	950-57-528	5	460	0	0	0	0
SOCIAL SECURITY	950-57-550	700	782	2,477	833	833	833
RETIREMENT	950-57-551	1,798	1,912	5,099	2,008	2,008	2,008
HEALTH & LIFE INSURANCE	950-57-552	3,980	3,095	11,657	4,592	4,592	4,592
UNEMPLOYMENT	950-57-553	10	8	250	100	100	100
PENSION EXPENSE	950-57-554	-8,611	7,022	0	0	0	0
W/C INSURANCE	950-57-555	33	35	500	100	100	100
TOTAL PERSONNEL SERVICES		7,669	23,871	52,356	18,522	18,522	18,522
<b>MATERIALS AND SERVICES:</b>							
ACCOUNTING SERVICES	950-57-663	18,320	47,070	13,910	12,000	12,000	12,000
BAD DEBTS	950-57-733	2,376	1,555	3,600	2,000	2,000	2,000
MATERIALS AND SERVICES		20,696	48,625	17,510	14,000	14,000	14,000
<b>TOTAL ACCOUNTING &amp; BILLING DEPT</b>		<b>28,365</b>	<b>72,496</b>	<b>69,866</b>	<b>32,522</b>	<b>32,522</b>	<b>32,522</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURES							
SEWER FUND (950)		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
DISTRIBUTION/COLLECTION DEPT DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
DEPT HEAD SALARIES & WAGES	950-84-500	567	102	0	0	0	0
REGULAR EMPLOYEES	950-84-505	7,145	23,588	42,609	25,469	25,469	25,469
OVERTIME PAY	950-84-520	117	293	6,600	0	0	0
SOCIAL SECURITY	950-84-550	625	1,301	3,764	1,948	1,948	1,948
RETIREMENT	950-84-551	1,578	3,638	8,324	5,206	5,206	5,206
HEALTH & LIFE INSURANCE	950-84-552	3,252	6,786	22,885	11,464	11,464	11,464
UNEMPLOYMENT	950-84-553	9	18	250	100	100	100
PENSION EXPENSE	950-84-554	-3,654	6,160	0	0	0	0
W/C INSURANCE	950-84-555	342	776	500	1,200	1,200	1,200
TOTAL PERSONNEL SERVICES		9,981	42,662	84,932	45,387	45,387	45,387
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL & OIL	950-84-600	1,518	946	10,000	5,000	5,000	5,000
VEHICLE MAINTENANCE (EXT)	950-84-604	179	653	5,000	2,500	2,500	2,500
RADIO MAINTENANCE	950-84-614	183	0	500	500	500	500
OFFICE SUPPLIES	950-84-620	0	0	400	400	400	400
BUILDING REPAIR	950-84-634	0	0	1,000	2,500	2,500	2,500
SMALL TOOLS & EQUIPMENT	950-84-640	120	1,062	2,000	2,000	2,000	2,000
SAFETY EQUIPMENT	950-84-642	0	0	600	600	600	600
TRAINING & TRAVEL	950-84-650	468	0	2,000	2,500	2,500	2,500
CONSULTING SERVICES	950-84-660	176	192	8,000	8,000	8,000	8,000
CONTRACTUAL SERVICES	950-84-661	0	184	800	800	800	800
LIFT STATION MAINT.	950-84-701	0	0	20,000	20,000	20,000	20,000
LINE/EQUIPMENT REPAIR	950-84-702	2,986	17,771	20,000	30,000	30,000	30,000
COST OF SERVICE STUDY	950-84-703	0	0	10,000	10,000	10,000	10,000
OTHER	950-84-749	0	0	5,000	5,000	5,000	5,000
TOTAL MATERIALS AND SERVICES		5,630	20,808	85,300	89,800	89,800	89,800
<b>CAPITAL OUTLAY:</b>							
CIP - I&I MAINLINE 11TH ST SW	950-84-765	0	0	0	18,000	18,000	18,000
MISC CAPITAL IMPROVEMENTS		0	0	0	146,281	146,281	146,281
CIP - MISC MINOR EQUIPMENT	950-84-757	10,803	0	0	0	0	0
CIP - MAPPING SOFTWARE UPGRADE	950-84-758	0	-1	0	0	0	0
CIP - JETTY LIFT STATION RENOV	950-84-764	0	0	25,000	0	0	0
CIP - 11TH ST MAINLINE REPLACE. HARRISON WE	950-84-768	0	0	0	158,000	158,000	158,000
CIP - MIXING ZONE STUDY	950-84-769	0	0	0	40,000	40,000	40,000
TOTAL CAPITAL OUTLAY		10,803	-1	25,000	362,281	362,281	362,281
<b>TOTAL DISTRIBUTION/COLLECTION DEPT</b>		<b>26,414</b>	<b>63,469</b>	<b>195,232</b>	<b>497,468</b>	<b>497,468</b>	<b>497,468</b>



# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
SEWER FUND (950)		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
PLANT OPERATIONS DEPARTMENT DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOYEES	950-86-505	107,271	144,846	140,385	152,009	152,009	152,009
OVERTIME PAY	950-86-520	10,359	8,396	9,400	0	0	0
VACATION REIMB.	950-86-528	2,005	7,099	0	0	0	0
SOCIAL SECURITY	950-86-550	8,716	11,957	11,459	11,629	11,629	11,629
RETIREMENT	950-86-551	21,981	27,306	26,722	30,583	30,583	30,583
HEALTH & LIFE INSURANCE	950-86-552	36,487	40,493	57,499	52,529	52,529	52,529
UNEMPLOYMENT	950-86-553	119	146	500	200	200	200
PENSION EXPENSE	950-86-554	-48,268	85,830	0	0	0	0
W/C INSURANCE	950-86-555	8,997	11,024	250	7,200	7,200	7,200
TOTAL PERSONNEL SERVICES		147,667	337,097	246,215	254,150	254,150	254,150
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL & OIL	950-86-600	10,383	7,073	12,000	10,000	10,000	10,000
VEHICLE MAINTENANCE (EXT)	950-86-604	9,351	3,520	10,000	10,000	10,000	10,000
RADIO MAINTENANCE	950-86-614	0	0	300	300	300	300
OFFICE SUPPLIES	950-86-620	1,009	2,189	3,000	3,000	3,000	3,000
UTILITIES	950-86-631	83,912	89,411	85,000	90,000	90,000	90,000
TELEPHONE	950-86-632	4,865	5,725	6,000	6,000	6,000	6,000
BUILDING MAINTENANCE	950-86-635	16,679	15,419	20,000	40,000	40,000	40,000
TREATMENT PLANT SUPPLIES	950-86-636	5,882	1,093	10,000	10,000	10,000	10,000
LABORATORY SUPPLIES	950-86-637	7,625	7,954	10,000	10,000	10,000	10,000
SMALL TOOLS & EQUIPMENT	950-86-640	1,542	2,088	1,500	1,500	1,500	1,500
MISC. EQUIPM. & FIXTURES	950-86-641	6,672	9,825	14,000	40,000	40,000	40,000
SAFETY EQUIPMENT	950-86-642	1,636	837	1,500	1,500	1,500	1,500
TRAINING & TRAVEL	950-86-650	2,753	2,363	4,000	5,000	5,000	5,000
MEMBERSHIPS/SUBSCRIPTIONS	950-86-655	0	0	500	500	500	500
CONTRACTUAL SERVICES	950-86-661	44,749	31,648	40,000	40,000	40,000	40,000
INSURANCE - FLOOD	950-86-681	20,664	23,688	25,000	27,000	27,000	27,000
OTHER EQUIP REPAIR & MAINT.	950-86-721	35,155	34,467	40,000	40,000	40,000	40,000
UV REPLACEMENT COMPONENTS	950-86-722	17,207	20,651	20,000	20,000	20,000	20,000
PERMITS & FEES	950-86-745	2,547	2,851	2,000	2,000	2,000	2,000
OTHER	950-86-749	4,223	396	500	500	500	500
MATERIALS AND SERVICES		276,854	261,198	305,300	357,300	357,300	357,300
<b>CAPITAL OUTLAY:</b>							
CIP - DEWATERING SYSTEM	950-86-751	-5,272	0	0	0	0	0
MISC MINOR EQUIPMENT	950-86-755	21,560	2,925	14,563	0	0	0
TOTAL CAPITAL OUTLAY		16,288	2,925	14,563	0	0	0
<b>TOTAL PLANT OPERATIONS DEPARTMENT</b>		<b>440,809</b>	<b>601,220</b>	<b>566,078</b>	<b>611,450</b>	<b>611,450</b>	<b>611,450</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
SEWER FUND (950)		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
NON-DEPARTMENTAL DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
IN LIEU OF TAXES(FUND #100GEN)	950-90-731	47,189	25,765	46,510	48,000	48,000	48,000
MATERIALS AND SERVICES		47,189	25,765	46,510	48,000	48,000	48,000
<b>CAPITAL OUTLAY:</b>							
DEPRECIATION EXPENSE	950-90-799	144,323	207,801	0	0	0	0
TOTAL CAPITAL OUTLAY		144,323	207,801	0	0	0	0
<b>DEBT SERVICE:</b>							
1992 SEWER REV INT	950-90-890	7,192	14,420	16,107	12,000	12,000	12,000
1992 SEWER REV PRIN	950-90-891	0	0	23,653	58,000	58,000	58,000
TOTAL DEBT SERVICE		7,192	14,420	39,760	70,000	70,000	70,000
<b>TOTAL NON-DEPARTMENTAL</b>		<b>198,704</b>	<b>247,986</b>	<b>86,270</b>	<b>118,000</b>	<b>118,000</b>	<b>118,000</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	950-90-999	509,895	0	0	0	0	0
TOTAL FUND BALANCE		509,895	0	0	0	0	0
<b>GRAND TOTAL SEWER FUND (950)</b>		<b>1,282,619</b>	<b>1,086,626</b>	<b>1,001,020</b>	<b>1,354,971</b>	<b>1,354,971</b>	<b>1,354,971</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES							
SEWER SDC REIMB FUND (730) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	730-419-00	10,784	11,571	7,000	12,000	12,000	12,000
INTEREST INCOME	730-450-00	647	884	500	500	500	500
SYSTEM DEV FEES - RECEIVABLE	730-455-00	948	0	2,000	2,000	2,000	2,000
ASSESSMENT INTEREST	730-456-00	358	215	250	250	250	250
MISC - OTHER	730-489-00	0	0	800	500	500	500
TOTAL MISCELLANEOUS		12,737	12,670	10,550	15,250	15,250	15,250
<b>TOTAL OTHER RESOURCES</b>							
		12,737	12,670	10,550	15,250	15,250	15,250
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	730-400-00	124,463	137,200	145,699	61,709	61,709	61,709
TOTAL FUND BALANCE		124,463	137,200	145,699	61,709	61,709	61,709
<b>GRAND TOTAL SEWER SDC REIMB FUND</b>							
		137,200	149,870	156,249	76,959	76,959	76,959

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
SEWER SDC REIMB FUND (730) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONSULTING SERVICES	730-50-660	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	730-50-734	0	0	5,000	5,000	5,000	5,000
	MATERIALS AND SERVICES	0	0	15,000	15,000	15,000	15,000
<b>CAPITAL OUTLAY:</b>							
CIP - NEW CITY SHOP	730-50-766	0	0	75,000			
CIP - FRANKLIN-ALLEY 10TH-11E	730-50-767	0	11,584	0			
CIP - 11TH ST MAINLINE REPLACE. HARRISON WE	730-50-768	0	0	0	40,000	40,000	40,000
MISC SYSTEM EXPANSION	730-50-773	0	0	66,249	21,959	21,959	21,959
	TOTAL CAPITAL OUTLAY	0	11,584	141,249	61,959	61,959	61,959
TOTAL EXPENDITURES		0	11,584	156,249	76,959	76,959	76,959
<b>FUND BALANCE</b>							
ENDING FUND BALANCE		137,200	139,039	0	0	0	0
	TOTAL FUND BALANCE	137,200	139,039	0	0	0	0
<b>GRAND TOTAL SEWER SDC REIMB FUND</b>		<b>137,200</b>	<b>150,623</b>	<b>156,249</b>	<b>76,959</b>	<b>76,959</b>	<b>76,959</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES							
SEWER SDC IMP FUND (731) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	731-419-00	16,311	18,411	10,000	18,000	18,000	18,000
INTEREST INCOME	731-450-00	635	932	500	600	600	600
SYSTEM DEV FEES - RECEIVABLE	731-455-00	1,434	0	1,300	1,200	1,200	1,200
ASSESSMENT INTEREST	731-456-00	541	324	350	350	350	350
TOTAL MISCELLANEOUS		18,921	19,667	12,150	20,150	20,150	20,150
<b>TOTAL OTHER RESOURCES</b>							
		18,921	19,667	12,150	20,150	20,150	20,150
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	731-400-00	122,792	141,493	135,793	180,112	180,112	180,112
TOTAL FUND BALANCE		122,792	141,493	135,793	180,112	180,112	180,112
<b>GRAND TOTAL SEWER SDC IMP FUND</b>							
		141,713	161,160	147,943	200,262	200,262	200,262

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURES					
		2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>SEWER SDC IMP FUND (731)</b>	<b>ACCOUNT NO</b>						
<b>MATERIALS AND SERVICES:</b>							
CONSULTING SERVICES	731-50-660	0	0	10,000	20,000	20,000	20,000
REFUNDS & REIMBURSEMENTS	731-50-734	0	0	5,000	5,000	5,000	5,000
	MATERIALS AND SERVICES	0	0	15,000	25,000	25,000	25,000
<b>CAPITAL OUTLAY:</b>							
CAPITAL PROJECTS	731-50-877	220	945	132,943	175,262	175,262	175,262
	TOTAL CAPITAL OUTLAY	220	945	132,943	175,262	175,262	175,262
	TOTAL EXPENDITURES	220	945	147,943	200,262	200,262	200,262
<b>FUND BALANCE</b>							
ENDING FUND BALANCE		141,493	160,445	0	0	0	0
	TOTAL FUND BALANCE	141,493	160,445	0	0	0	0
	<b>GRAND TOTAL SEWER SDC IMP FUND</b>	<b>141,713</b>	<b>161,390</b>	<b>147,943</b>	<b>200,262</b>	<b>200,262</b>	<b>200,262</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
CAP IMPROVEMENT FUND (510) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>OTHER TAXES</b>							
UTILITY TAXES	510-440-00	60,702	0	139,818	0	0	0
TOTAL OTHER TAXES		60,702	0	139,818	0	0	0
<b>MISCELLANEOUS</b>							
SALE OF LAND	510-445-01	358,792	0	0	0	0	0
INTEREST INCOME	510-450-00	3,709	6,461	5,000	5,000	5,000	5,000
LOAN INTEREST	510-456-00	3,324	0	0	0	0	0
MISC. GRANTS	510-474-00	0	15,104	0	0	0	0
COMMUNITY CENTER RENOVATION	510-478-04	50	0	0	0	0	0
MISC - OTHER	510-489-00	0	5,000	0	0	0	0
TOTAL MISCELLANEOUS		365,875	26,565	5,000	5,000	5,000	5,000
<b>TRANS FROM OTHER FUNDS</b>							
TRANSFER IN FROM FUND 100	510-490-49	0	0	87,000	199,748	199,748	199,748
TRANSFER IN FROM FUND 260	510-490-48	0	0	0	15,000	15,000	15,000
TOTAL TRANS FROM OTHER FUNDS		0	0	87,000	214,748	214,748	214,748
TOTAL OTHER RESOURCES		426,577	26,565	231,818	219,748	219,748	219,748
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	510-400-00	792,496	953,500	1,044,217	0	0	0
TOTAL FUND BALANCE		792,496	953,500	1,044,217	0	0	0
<b>GRAND TOTAL CAP IMPROVEMENT FUND</b>		<b>1,219,073</b>	<b>980,065</b>	<b>1,276,035</b>	<b>219,748</b>	<b>219,748</b>	<b>219,748</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURES							
CAP IMPROVEMENT FUND (510) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>CAPITAL OUTLAY:</b>							
MAJOR EQUIPMENT-NEW	510-50-752	0	47,386	0	0	0	0
INTERFUND LOAN TO 910 & 940	510-50-761	0	0	276,035	0	0	0
CIP - H2O RESERVOIR DREDGE/RES	510-50-765	24,050	0	0	0	0	0
MISC CAPITAL PROJECTS	510-50-780	32,255	66,632	0	0	0	0
LAND PURCHASE PRIOR SALES	510-50-789	0	0	0	0	0	0
CIP - COMPUTERIZED SIGN - BARN	510-50-820	0	0	0	12,000	12,000	12,000
CIP - METAL ROOF - CHAMBER	510-50-821	0	0	0	12,000	12,000	12,000
CIP - CONTAINER - EMERGENCY PREPARED.	510-50-822	0	0	0	4,000	4,000	4,000
CIP - SHOP FURNITURE/FIXTURES & EQUIP	510-50-823	0	0	0	30,000	30,000	30,000
CIP - WAYFINDING/PARKLETS/PED/BIKE IMP	510-50-824	0	0	0	30,000	30,000	30,000
CIP - SAFETY MATTING	510-50-825	0	0	0	20,000	20,000	20,000
CIP - STREET SWEEPER	510-50-826	0	0	0	60,000	60,000	60,000
CIP - TRANSIT VEHICLE (TROLLEY)	510-50-827	0	0	0	15,000	15,000	15,000
CIP- WOOD CHIPPER/TRUCK	510-50-828	0	0	0	15,000	15,000	15,000
CIP - LAND ACQUISITION/MISC CAPITAL IMPR.	510-50-829	0	0	0	21,748	21,748	21,748
CIP- COMMUNITY CTR RENOVATION	510-50-855	0	9,910	0	0	0	0
CIP - FERRY CK BRIDGE RENOV	510-50-856	20,517	0	0	0	0	0
CIP - NEW CITY SHOP	510-50-857	40,689	209,748	1,000,000	0	0	0
TOTAL CAPITAL OUTLAY		117,511	333,676	1,276,035	219,748	219,748	219,748
<b>CONTINGENCIES &amp; RESERVES:</b>							
TRAN TO FUND #940 (WATER)	510-50-959	148,064	22,680	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		148,064	22,680	0	0	0	0
TOTAL EXPENDITURES		265,575	356,356	1,276,035	219,748	219,748	219,748
<b>FUND BALANCES AND RESERVES:</b>							
ENDING FUND BALANCE		953,500	735,214	0	0	0	0
TOTAL FUND BALANCE & RESERVES		953,500	735,214	0	0	0	0
<b>GRAND TOTAL CAP IMPROVEMENT FUND</b>		<b>1,219,075</b>	<b>1,091,570</b>	<b>1,276,035</b>	<b>219,748</b>	<b>219,748</b>	<b>219,748</b>



# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
EQUIPMENT RESERVE FUND (520) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>OTHER TAXES</b>							
UTILITY TAX	520-440-00	60,000	0	0	0	0	0
TOTAL OTHER TAXES		60,000	0	0	0	0	0
<b>MISCELLANEOUS</b>							
INTEREST INCOME	520-450-00	175	434	0	0	0	0
TOTAL MISCELLANEOUS		175	434	0	0	0	0
TOTAL OTHER RESOURCES		60,175	434	0	0	0	0
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	520-400-00	25,515	85,690	87,000	0	0	0
TOTAL FUND BALANCE		25,515	85,690	87,000	0	0	0
<b>GRAND TOTAL EQUIP RESERVE FUND (520)</b>		<b>85,690</b>	<b>86,124</b>	<b>87,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURES							
EQUIPMENT RESERVE FUND (520) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>CONTINGENCIES &amp; RESERVES:</b>							
TRANSFER TO 510 FUND	520-50-955	0	0	87,000	0	0	0
TOTAL CONTINGENCIES & RESERVES		0	0	87,000	0	0	0
TOTAL EXPENDITURES		0	0	87,000	0	0	0
<b>FUND BALANCES AND RESERVES:</b>							
ENDING FUND BALANCE		85,690	86,124	0	0	0	0
TOTAL FUND BALANCE & RESERVES		85,690	86,124	0	0	0	0
<b>GRAND TOTAL EQUIP RESERVE FUND (520)</b>		<b>85,690</b>	<b>86,124</b>	<b>87,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
PARK & REC DEVELOPMENT (550) DETAILS	ACCOUNT NO	2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MISCELLANEOUS</b>							
INTEREST INCOME	550-450-00	802	798	0	800	800	800
OTHER	550-489-00	42	0	0	0	0	0
CITY PARK GRANT(S)	550-489-02	0	0	1,250,000	1,500,000	1,500,000	1,500,000
TOTAL MISCELLANEOUS		844	798	1,250,000	1,500,800	1,500,800	1,500,800
<hr/>							
TOTAL OTHER RESOURCES		844	798	1,250,000	1,500,800	1,500,800	1,500,800
<hr/>							
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	550-400-00	164,069	123,489	135,000	125,085	125,085	125,085
TOTAL FUND BALANCE		164,069	123,489	135,000	125,085	125,085	125,085
<hr/>							
<b>GRAND TOTAL PARK &amp; REC DEV (550)</b>		<b>164,913</b>	<b>124,287</b>	<b>1,385,000</b>	<b>1,625,885</b>	<b>1,625,885</b>	<b>1,625,885</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

		EXPENDITURES					
PARK & REC DEVELOPMENT (550) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
MISC PARK MAINT	550-50-698	40	0	0	0	0	0
MATERIALS AND SERVICES		40	0	0	0	0	0
<b>CAPITAL OUTLAY:</b>							
MISC PARK MAINT	550-50-752	2,342	0	60,000	50,000	50,000	50,000
CIP - EAST SIDE PARK	550-50-773	6,626	0	75,000	75,885	75,885	75,885
CIP - TABLE ROCK PATHWAY	550-50-778	32,416	0	0	0	0	0
CIP – CITY PARK PROJECTS	550-50-855	0	0	1,250,000	1,500,000	1,000,000	1,000,000
CIP – BANDON’S SCENIC WALK	550-50-856	0	0	0	0	500,000	500,000
TOTAL CAPITAL OUTLAY		41,384	0	1,385,000	1,625,885	1,625,885	1,625,885
TOTAL EXPENDITURES		41,424	0	1,385,000	1,625,885	1,625,885	1,625,885
<b>FUND BALANCES AND RESERVES:</b>							
ENDING FUND BALANCE		123,489	124,287	0	0	0	0
TOTAL FUND BALANCE & RESERVES		123,489	124,287	0	0	0	0
<b>GRAND TOTAL PARK &amp; REC DEVELOPMENT</b>		<b>164,913</b>	<b>124,287</b>	<b>1,385,000</b>	<b>1,625,885</b>	<b>1,625,885</b>	<b>1,625,885</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
STREET SDC REIMB FUND (710) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	710-419-00	11,056	9,697	6,000	9,000	9,000	9,000
INTEREST INCOME	710-450-00	2,243	2,813	2,000	2,000	2,000	2,000
SYSTEM DEV FEES - RECEIVABLE	710-455-00	4,724	2,543	1,000	1,000	1,000	1,000
ASSESSMENT INTEREST	710-456-00	352	159	150	150	150	150
TOTAL MISCELLANEOUS		18,375	15,212	9,150	12,150	12,150	12,150
<b>TOTAL OTHER RESOURCES</b>							
		18,375	15,212	9,150	12,150	12,150	12,150
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	710-400-00	413,117	431,492	450,000	33,997	33,997	33,997
TOTAL FUND BALANCE		413,117	431,492	450,000	33,997	33,997	33,997
<b>GRAND TOTAL STREET SDC REIMB FUND</b>							
		431,492	446,704	459,150	46,147	46,147	46,147

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

		EXPENDITURES					
STREET SDC REIMB FUND (710) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MATERIALS AND SERVICES</b>							
CONSULTING SERVICES	710-50-750	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	710-50-751	0	0	5,000	2,500	2,500	2,500
MATERIALS AND SERVICES		0	0	15,000	12,500	12,500	12,500
<b>CAPITAL OUTLAY:</b>							
CIP - NEW CITY SHOPS	710-50-755	0	0	300,000	0	0	0
CIP - STREET	710-50-775	0	100,000	0	0	0	0
MISC STREET	710-50-776	0	0	144,150	33,647	33,647	33,647
CIP - OHIO S STABIL (RES)	710-50-857	0	7,375	0			
TOTAL CAPITAL OUTLAY		0	107,375	444,150	33,647	33,647	33,647
TOTAL EXPENDITURES		0	107,375	459,150	46,147	46,147	46,147
<b>FUND BALANCE</b>							
ENDING FUND BALANCE		431,492	336,785	0	0	0	0
TOTAL FUND BALANCE		431,492	336,785	0	0	0	0
<b>GRAND TOTAL STREET SDC REIMB FUND</b>		<b>431,492</b>	<b>444,160</b>	<b>459,150</b>	<b>46,147</b>	<b>46,147</b>	<b>46,147</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
STREET SDC IMP FUND (711) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	711-419-00	20,731	18,175	12,000	17,500	17,500	17,500
INTEREST INCOME	711-450-00	1,493	1,885	1,000	1,000	1,000	1,000
SYSTEM DEV FEES - RECEIVABLE	711-455-00	8,933	4,735	2,000	2,000	2,000	2,000
ASSESSMENT INTEREST	711-456-00	666	303	300	300	300	300
TOTAL MISCELLANEOUS		31,823	25,098	15,300	20,800	20,800	20,800
<hr/>							
TOTAL OTHER RESOURCES		31,823	25,098	15,300	20,800	20,800	20,800
<hr/>							
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	711-400-00	267,180	299,003	264,175	287,599	287,599	287,599
TOTAL FUND BALANCE		267,180	299,003	264,175	287,599	287,599	287,599
<hr/>							
<b>GRAND TOTAL STREET SDC IMPROVE FUND (711)</b>		<b>299,003</b>	<b>324,101</b>	<b>279,475</b>	<b>308,399</b>	<b>308,399</b>	<b>308,399</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURES							
STREET SDC IMP FUND (711) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MATERIALS AND SERVICES</b>							
CONSULTING SERVICES	711-50-750	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	711-50-751	0	0	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		0	0	15000	15000	15000	15000
<b>CAPITAL OUTLAY:</b>							
CIP STREET PROJECTS	711-50-776	0	26,865	264,475	293,399	293,399	293,399
TOTAL CAPITAL OUTLAY		0	26,865	264,475	293,399	293,399	293,399
TOTAL EXPENDITURES		0	26,865	279,475	308,399	308,399	308,399
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	711-50-999	299,003	292,501	0	0	0	0
TOTAL FUND BALANCE		299,003	292,501	0	0	0	0
<b>GRAND TOTAL STREET SDC IMPROVE FUND 711</b>		<b>299,003</b>	<b>319,366</b>	<b>279,475</b>	<b>308,399</b>	<b>308,399</b>	<b>308,399</b>



# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
STORM DRAINAGE SDC REIMB (715) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	715-419-00	26,055	26,256	28,500	26,000	26,000	26,000
INTEREST INCOME	715-450-00	1,660	2,261	1,500	1,500	1,500	1,500
SYSTEM DEV FEES - RECEIVABLE	715-455-00	12,778	6,693	3,000	3,000	3,000	3,000
ASSESSMENT INTEREST	715-456-00	944	432	1,000	1,000	1,000	1,000
TOTAL MISCELLANEOUS		41,437	35,642	34,000	31,500	31,500	31,500
<hr/>							
TOTAL OTHER RESOURCES		41,437	35,642	34,000	31,500	31,500	31,500
<hr/>							
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	715-400-00	295,356	335,551	360,000	42,087	42,087	42,087
TOTAL FUND BALANCE		295,356	335,551	360,000	42,087	42,087	42,087
<hr/>							
<b>GRAND TOTAL STORM DRAINAGE SDC REIMB (715)</b>		<b>336,793</b>	<b>371,193</b>	<b>394,000</b>	<b>73,587</b>	<b>73,587</b>	<b>73,587</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURES							
STORM DRAINAGE SDC REIMB (715) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MATERIALS AND SERVICES</b>							
CONSULTING SERVICES	715-50-750	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	715-50-751	0	0	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		0	0	15000	15000	15000	15000
<b>CAPITAL OUTLAY:</b>							
MISC DRAINAGE PROJECTS	715-50-774	1,242	6,795	3,956	58,587	58,587	58,587
CIP - STORM DRAINAGE	715-50-775	0	58,000	25,000	0	0	0
CIP - 11TH SE TO CITY HALL	715-50-777	0	0	350,044	0	0	0
TOTAL CAPITAL OUTLAY		1,242	64,795	379,000	58,587	58,587	58,587
TOTAL EXPENDITURES		1,242	64,795	394,000	73,587	73,587	73,587
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	715-50-999	335,551	301,785	0	0	0	0
TOTAL FUND BALANCE		335,551	301,785	0	0	0	0
<b>GRAND TOTAL STORM DRAINAGE SDC REIMB (715)</b>		<b>336,793</b>	<b>366,580</b>	<b>394,000</b>	<b>73,587</b>	<b>73,587</b>	<b>73,587</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
STORM DRAINAGE SDC IMP (716) DETAIL	ACCOUNT NO	2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	716-419-00	22,856	23,024	15,000	22,000	22,000	22,000
INTEREST INCOME	716-450-00	1,068	1,393	750	800	800	800
SYSTEM DEV FEES - RECEIVABLE	716-455-00	11,274	5,943	2,000	2,000	2,000	2,000
ASSESSMENT INTEREST	716-456-00	836	384	400	300	300	300
TOTAL MISCELLANEOUS		36,034	30,744	18,150	25,100	25,100	25,100
<hr/>							
TOTAL OTHER RESOURCES		36,034	30,744	18,150	25,100	25,100	25,100
<hr/>							
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	716-400-00	212,994	201,808	205,898	57,207	57,207	57,207
TOTAL FUND BALANCE		212,994	201,808	205,898	57,207	57,207	57,207
<hr/>							
<b>GRAND TOTAL STORM DRAINAGE SDC IMPROVE (716)</b>		<b>249,028</b>	<b>232,552</b>	<b>224,048</b>	<b>82,307</b>	<b>82,307</b>	<b>82,307</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURES							
STORM DRAINAGE SDC IMP (716) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MATERIALS AND SERVICES</b>							
CONSULTING SERVICES	716-50-750	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	716-50-752	0	0	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		0	0	15,000	15,000	15,000	15,000
<b>CAPITAL OUTLAY:</b>							
CIP - DRAINAGE PROJECTS (RES)	716-50-774	46,335	560	200,000	67,307	67,307	67,307
CIP- GROSS CREEK DRAIN 9TH ST	716-50-873	885	0	9,048	0	0	0
TOTAL CAPITAL OUTLAY		47,220	560	209,048	67,307	67,307	67,307
TOTAL EXPENDITURES		47,220	560	224,048	82,307	82,307	82,307
<b>FUND BALANCE</b>							
ENDING FUND BALANCE		201,808	226,049	0	0	0	0
TOTAL FUND BALANCE		201,808	226,049	0	0	0	0
<b>GRAND TOTAL STORM DRAINAGE SDC IMPROVE (716)</b>		<b>249,028</b>	<b>226,609</b>	<b>224,048</b>	<b>82,307</b>	<b>82,307</b>	<b>82,307</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
LOCAL OPTION STREET TAX (750) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>TAXES</b>							
TAXES - CURRENT PROPERTY TAXES	750-401-00	324,072	327,847	352,887	355,168	355,168	355,168
TAXES - PRIOR PROPERTY TAXES	750-402-00	18,031	36,347	18,573	19,732	19,732	19,732
TOTAL TAXES		342,103	364,194	371,460	374,900	374,900	374,900
<b>INTERGOVERNMENTAL</b>							
IN LIEU OF TAX-HERITAGE PLACE	750-439-05	677	0	650	650	650	650
TOTAL INTERGOVERNMENTAL		677	0	650	650	650	650
<b>MISCELLANEOUS</b>							
MISC - INTEREST INCOME	750-450-00	5,240	7,622	3,000	3,500	3,500	3,500
MISC - OTHER	750-489-00	0	0	500	0	0	0
TOTAL MISCELLANEOUS		5,240	7,622	3,500	3,500	3,500	3,500
TOTAL OTHER RESOURCES		348,020	371,816	375,610	379,050	379,050	379,050
<b>FUND BALANCE</b>							
BEGINNING BALANCE	750-400-00	922,482	1,009,029	1,294,122	1,052,785	1,052,785	1,052,785
TOTAL FUND BALANCE		922,482	1,009,029	1,294,122	1,052,785	1,052,785	1,052,785
<b>GRAND TOTAL LOCAL OPTION STREET</b>		<b>1,270,502</b>	<b>1,380,845</b>	<b>1,669,732</b>	<b>1,431,835</b>	<b>1,431,835</b>	<b>1,431,835</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: CAPITAL IMPROVEMENT

		EXPENDITURES					
LOCAL OPTION STREET TAX (750) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>CAPITAL OUTLAY:</b>							
CIP - STREAT PROJECTS - MISC	750-50-774	0	0	0	200,000	200,000	200,000
CIP-STREET IMPROVEMENTS (RES)	750-50-775	6,191	207,459	1,088,272	1,116,835	1,116,835	1,116,835
CIP - 11TH ST OVERLAY - HARRISON/JACKSON	750-50-778	0	0	0	20,000	20,000	20,000
CIP - FERRY CREEK BRIDGE	750-50-779	0	0	0	95,000	95,000	95,000
CIP - 11TH ST. OVERL. HARRISON	750-50-847	0	0	20,000	0	0	0
CIP - OLD TOWN, 2016	750-50-848	0	0	505,000	0	0	0
CIP- PAVE BRDWAY & JENNY	750-50-850	189,057	0	0	0	0	0
MISCELLANEOUS	750-50-853	66,225	28,454	0	0	0	0
TOTAL CAPITAL OUTLAY		261,473	235,913	1,613,272	1,431,835	1,431,835	1,431,835
<hr/>							
TOTAL EXPENDITURES		261,473	235,913	1,613,272	1,431,835	1,431,835	1,431,835
<hr/>							
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	750-50-999	1,009,029	1,180,969	56,460	0	0	0
TOTAL FUND BALANCE		1,009,029	1,180,969	56,460	0	0	0
<hr/>							
<b>GRAND TOTAL LOCAL OPTION STREET</b>		<b>1,270,502</b>	<b>1,416,882</b>	<b>1,669,732</b>	<b>1,431,835</b>	<b>1,431,835</b>	<b>1,431,835</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: DEBT SERVICE

REVENUES AND OTHER RESOURCES							
GO BOND DEBT SERVICE (365) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>TAXES</b>							
2000 RD GO BD CY PROP TX (343)	365-401-01	147,479	108,474	110,000	112,500	112,500	112,500
2000 SDWRLF BD CY PRO TX (344)	365-401-02	32,792	24,164	25,000	28,000	28,000	28,000
2006 WTP BD CY PROP TAX (375)	365-401-03	54,847	38,840	40,000	45,000	45,000	45,000
2000 RD GO BD PY PROP TX (343)	365-402-01	6,405	13,079	8,000	10,000	10,000	10,000
2000 SDWRLF BD PY PRO TX (344)	365-402-02	3,514	4,573	3,600	4,000	4,000	4,000
2009 WTP BD PY PROP TX (375)	365-402-03	2,200	4,351	3,500	4,000	4,000	4,000
1991 SW GO BDS PY PRO TX (360)	365-402-04	518	0	0	0	0	0
TOTAL TAXES		247,755	193,481	190,100	203,500	203,500	203,500
<b>OTHER TAXES</b>							
2000 RD BDS OUT/CITY BD (343)	365-440-01	21,574	27,042	20,000	22,000	22,000	22,000
2000 SDWRLF OUT/CITY BD (344)	365-440-02	5,060		4,900	5,000	5,000	5,000
2009 WTP OUT/CITY BOND (375)	365-440-03	7,904	8,025	0	8,000	8,000	8,000
TOTAL OTHER TAXES		34,538	35,067	24,900	35,000	35,000	35,000
<b>MISCELLANEOUS</b>							
2000 RD BONDS - HP (343)	365-441-01	311	0	0	0	0	0
2000 SDWRLF LIEU/TX-HP (344)	365-441-02	70	0	0	0	0	0
2009 WTP LIEU OF TAX-HP (375)	365-441-03	116	18,857	1,600	1,500	1,500	1,500
INTEREST	365-450-00	1,691	1,995	0	1,500	1,500	1,500
TOTAL MISCELLANEOUS		2,188	20,852	1,600	3,000	3,000	3,000
TOTAL OTHER RESOURCES		284,481	249,400	216,600	241,500	241,500	241,500
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	365-400-00	330,604	350,234	316,046	241,342	241,342	241,342
TOTAL FUND BALANCE		330,604	350,234	316,046	241,342	241,342	241,342
<b>GRAND TOTAL GO BOND DEBT SERVICE</b>		<b>615,086</b>	<b>599,634</b>	<b>532,646</b>	<b>482,842</b>	<b>482,842</b>	<b>482,842</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: DEBT SERVICE

		EXPENDITURES					
DEPARTMENT 50		2014-2015	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
GO BOND DEBT SERVICE (365) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>DEBT SERVICE:</b>							
2000 RD INT BONDS IS 12/00 (343)	365-52-890	115,229	112,955	110,380	110,894	110,894	110,894
2000 RD PRIN BONDS IS 12/00 (343)	365-52-891	50,539	52,813	55,190	57,674	57,674	57,674
2000 SDWRLF BONDS INT (344)	365-53-890	7,999	6,797	5,600	4,242	4,242	4,242
2000 SDWRLF BONDS PRIN (344)	365-53-891	29,184	30,386	31,800	32,941	32,941	32,941
2006 WTP BONDS INT (375)	365-54-890	37,403	36,423	35,437	34,242	34,242	34,242
2006 WTP BONDS PRIN (375)	365-54-891	24,497	24,677	29,864	30,059	30,059	30,059
TOTAL DEBT SERVICE		264,851	264,051	268,271	270,052	270,052	270,052
<b>CONTINGENCIES &amp; RESERVES:</b>							
ENDING FUND BALANCE	365-50-999	350,234	335,583	264,375	212,790	212,790	212,790
TOTAL CONTINGENCIES & RESERVES		350,234	335,583	264,375	212,790	212,790	212,790
<b>GRAND TOTAL GO BOND DEBT SERVICE</b>		<b>615,085</b>	<b>599,634</b>	<b>532,646</b>	<b>482,842</b>	<b>482,842</b>	<b>482,842</b>



# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: DEBT SERVICE FUNDS

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CLOSED TO FUND 636		REVENUES AND OTHER RESOURCES					
2000 ST & SW LID BOND (633) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MISCELLANEOUS</b>							
MISC - INTEREST INCOME	633-450-00	0	0	0	0	0	0
MISC - ASSESSMENT/LOAN PRINCIP	633-455-00	2,582	0	0	0	0	0
TOTAL MISCELLANEOUS		2,582	0	0	0	0	0
TOTAL OTHER RESOURCES		2,582	0	0	0	0	0
<b>GRAND TOTAL 2000 ST &amp; SW LID BOND</b>		<b>2,582</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: DEBT SERVICE FUNDS

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CLOSED TO FUND 636		EXPENDITURES					
2000 ST & SW LID BOND (633)	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>CONTINGENCIES &amp; RESERVES:</b>							
TRANSFER TO OTHER FUND (636)	633-50-954	15,685	0	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		15,685	0	0	0	0	0
TOTAL EXPENDITURES		15,685	0	0	0	0	0
GRAND TOTAL 2000 ST & SW LID BON		15,685	0	0	0	0	0

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: DEBT SERVICE FUNDS

REVENUES AND OTHER RESOURCES							
LID DEBT SERVICE (636) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MISCELLANEOUS</b>							
MISC - INTEREST INCOME	636-450-00	1,377	1,805	500	1,200	1,200	1,200
ASSESSMENT/LOAN PRIN-633	636-455-00	0	1,037	850	900	900	900
2001 BANDON LID ASSMT PRIN-634	636-455-01	360	3,990	300	300	300	300
2004 HWY 101 SW ASSMT PRIN-635	636-455-02	8,069	5,015	4,720	5,000	5,000	5,000
12TH CT LID ASSMT PRIN-636	636-455-03	54,428	262	990	500	500	500
ASSESSMENT/LOAN INT-633	636-456-00	18,363	11,293	300	500	500	500
2001 BANDON LID ASSMT INT-634	636-456-01	0	0	295	300	300	300
2004 HWY 101 SW ASSMT INT-635	636-456-02	0	0	8,960	3,000	3,000	3,000
12TH CT LID ASSMT INT-636	636-456-03	53	0	1,604	500	500	500
TOTAL MISCELLANEOUS		82,650	23,402	18,519	12,200	12,200	12,200
<b>TRANS FROM OTHER FUNDS</b>							
TRANS FROM OTHER FUNDS 634/635	636-490-01	15,685	0	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		15,685	0	0	0	0	0
TOTAL OTHER RESOURCES		98,335	23,402	18,519	12,200	12,200	12,200
<b>FUND BALANCE</b>							
BEGINNING BALANCE	636-400-00	247,828	291,022	176,223	190,279	190,279	190,279
TOTAL FUND BALANCE		247,828	291,022	176,223	190,279	190,279	190,279
<b>GRAND TOTAL LID DEBT SERVICE</b>		<b>346,163</b>	<b>314,424</b>	<b>194,742</b>	<b>202,479</b>	<b>202,479</b>	<b>202,479</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: DEBT SERVICE FUNDS

EXPENDITURES							
DEPARTMENT 50		2014- 2015	2015- 2016	2016- 2017	2017-2018 PROPOSED	2017-2018 APPROVED	2017- 2018 ADOPTED
LID DEBT SERVICE (636) DETAIL	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>DEBT SERVICE:</b>							
ADDITIONAL PRINCIPAL	636-50-889	0	0	5,071	5,000	5,000	5,000
DEBT SVC INTEREST EXP - DUE 6&12/28	636-50-890	682	614	1,107	1,000	1,000	1,000
DEBT SVC PRIN EXP - DUE 6&12/28	636-50-891	3,282	3,350	3,964	3,500	3,500	3,500
2001 BANDON INT BONDS - DUE 4&10/11	636-51-890	495	0	0	0	0	0
2001 BANDON LID PRIN BONDS - DUE 4&10/11	636-51-891	9,904	0	0	0	0	0
2004 HWY 101 SW ADD'L PRIN	636-52-889	0	0	35,431	30,000	30,000	30,000
2004 HWY 101 SEWER DS INT DUE - DUE 4&10/16	636-52-890	22,491	19,089	21,728	21,000	21,000	21,000
2004 HWY 101 SW DS PRIN - DUE 4&10/16	636-52-891	12,940	15,276	13,703	13,500	13,500	13,500
12TH CT LID ADD'L PRIN	636-53-889	0	0	5,348	5,000	5,000	5,000
12TH CT LID DEBT SVC INT - DUE 4&10/11	636-53-890	4,148	4,071	3,976	4,000	4,000	4,000
12TH CT LID DEBT SVC PRIN - DUE 4&10/11	636-53-891	1,199	1,276	1,372	1,400	1,400	1,400
TOTAL DEBT SERVICE (MATURES 10/11/41)		55,141	43,676	91,700	84,400	84,400	84,400
TOTAL EXPENDITURES		55,141	43,676	91,700	84,400	84,400	84,400
<b>FUND BALANCE &amp; RESERVES:</b>							
ENDING FUND BALANCE	636-50-999	291,022	262,727	103,042	118,079	118,079	118,079
TOTAL FUND BALANCE & RESERVES		291,022	262,727	103,042	118,079	118,079	118,079
<b>GRAND TOTAL LID DEBT SERVICE</b>		<b>346,163</b>	<b>306,403</b>	<b>194,742</b>	<b>202,479</b>	<b>202,479</b>	<b>202,479</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: DEBT SERVICE FUNDS

		REVENUES AND OTHER RESOURCES					
LOCAL IMPROVEMENT DIST (640) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MISCELLANEOUS</b>							
INTEREST INCOME	640-450-00	265	300	50	150	150	150
LID ASSESSMENT PRINCIPAL	640-455-00	0	0	14,555	14,555	14,555	14,555
LID ASSESSMENT INTEREST	640-456-00	0	0	67,577	67,577	67,577	67,577
LID LOAN PROCEEDS	640-487-00	0	0	2,193,900	2,193,900	2,193,900	2,193,900
OTHER	640-489-00	0	0	5,000	5,000	5,000	5,000
	TOTAL MISCELLANEOUS	265	300	2,281,082	2,281,182	2,281,182	2,281,182
	TOTAL OTHER RESOURCES	265	300	2,281,082	2,281,182	2,281,182	2,281,182
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	640-400-00	49,581	49,846	49,819	50,446	50,446	50,446
	TOTAL FUND BALANCE	49,581	49,846	49,819	50,446	50,446	50,446
<b>GRAND TOTAL LOCAL IMPROVEMENT DISTRICT</b>		<b>49,846</b>	<b>50,146</b>	<b>2,330,901</b>	<b>2,331,628</b>	<b>2,331,628</b>	<b>2,331,628</b>

# City of Bandon 2017-2018 Annual Budget

## FUNDS BY TYPE: DEBT SERVICE FUNDS

EXPENDITURES							
LOCAL IMPROVEMENT DIST (640) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>CAPITAL OUTLAY:</b>							
CAPITAL PROJECTS	640-50-780	0	0	2,193,900	2,193,900	2,193,900	2,193,900
TOTAL CAPITAL OUTLAY		0	0	2,193,900	2,193,900	2,193,900	2,193,900
<hr/>							
TOTAL EXPENDITURES		0	0	2,193,900	2,193,900	2,193,900	2,193,900
<hr/>							
<b>FUND BALANCE &amp; RESERVES:</b>							
ENDING FUND BALANCE	640-50-999	49,846	50,146	137,001	137,728	137,728	137,728
TOTAL FUND BALANCE & RESERVE		49,846	50,146	137,001	137,728	137,728	137,728
<hr/>							
<b>GRAND TOTAL LOCAL IMPROVEMENT DISTRICT</b>		<b>49,846</b>	<b>50,146</b>	<b>2,330,901</b>	<b>2,331,628</b>	<b>2,331,628</b>	<b>2,331,628</b>

# MUNICIPAL BUSINESS PLAN

## CHAPTER 3

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# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### Overview

An important key to success in any business is the development of, and adherence to, a solid business plan. A business plan sets out the future strategy and financial development of a business for a period of several years. Business plans are strategic in nature and should act as a road map to get a business from here to there, wherever “there” may be.

While the City of Bandon is, by definition, a municipal government and not a business in the purest definition of the word, it is involved in business activities and can model business behavior in many ways. The biggest difference between a City and a Business is the concept of “profit”. Businesses are typically managed to make money. Cities are more “service-delivery” oriented and typically not designed to make a profit. However, City operations, and their municipal enterprises, should be managed to be self-sustaining and generate revenue in excess of expenditures to insure their operational and financial stability.

The proposed budget for FY17-18 is designed to support the following Department Plans and Five-Year Capital Improvement Program. Collectively, they are herein referred to as the Municipal Business Plan for the City of Bandon.

### Municipal Focus Areas

The Municipal Business Plan was developed and designed around seven Municipal Focus Areas. These Focus Areas encompass all the responsibilities of our local government and provide a framework for the development & implementation of the City’s FY2017-2018 Municipal Business Plan and associated Budgets, including the allocation of General, Capital, Enterprise, and Special revenues.

These Municipal Focus Areas are:

- Business Expansion, Economic Development & Tourism
- Governance
- Municipal Utilities
- Public Safety
- Quality of Life
- Sustainability & Environmental Stewardship
- Transportation & Facilities Infrastructure

### Priority Statements

Administrative Priority Statements have been developed for each of the seven focus areas:



# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### **Business Expansion, Economic Development & Tourism**

- The City of Bandon shall improve its economic & community development capabilities and provide leadership & strategic guidance in matters related to economic & community development - including greater involvement and coordination with local, regional and national stakeholders
- The City of Bandon shall improve business recognition, business retention and expansion strategies, complementary business attraction strategies, community marketing, loan programs, and so forth
- The City of Bandon shall promote an attractive image, to include a positive message about doing business in the City and leverage existing competitive advantages such as location, access, ocean views, festivals, golf courses, civic & community involvement
- The City of Bandon shall strategically focus and strengthen urban renewal activities to accomplish goals and objectives identified in the urban renewal plans.
- The City of Bandon shall support and improve the tourism experience in and around the City, while ensuring minimal or no negative impact to the quality of life for Bandon residents

### **Governance**

- The City of Bandon shall design a responsive and sustainable municipal business plan for that allows for the efficient and effective management of municipal services and the responsible allocation of operating, capital, enterprise and grant revenues.
- The City of Bandon shall continuously evaluate city revenues & expenditures with the goal of providing a valuable service return on citizen investment by delivering the highest possible customer service, responsibly managing growth, nurturing a culture of continuous improvement, promoting transparent and accountable government, and working with its residents & customers to refine the strategic vision
- The City of Bandon shall develop & implement a coordinated communication and engagement plan to share information about the good work the City is doing, as well as obtain feedback about community priorities and public services from those the City serves
- The City of Bandon shall attract, develop, and retain quality city employees who are committed to maintaining an ethical, professional, qualified, well-trained, service-oriented workforce.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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- The City of Bandon shall promote and defend the interests and needs of Bandon in local, state, and national affairs by strengthening intergovernmental relations and regional coordination
- The City of Bandon shall work to elevate the quality of current neighborhoods and future developments by collaborating with citizens and businesses, maintaining high standards, and sharing responsibility for achieving greater neighborhood quality and vibrancy through long-range planning, ordinance application and code compliance
- The City of Bandon shall uniformly administer the policies presented in the Comprehensive Plan for land use decision making

### **Municipal Utilities**

- The City of Bandon shall continue to ensure a reliable, effective, efficient, economic and environmentally safe water, wastewater and electrical energy supply by improving system maintenance, long-term service and infrastructure planning
- The City of Bandon shall promote public awareness of renewable resources and conservation through informative and educational material made available to students and residential, business & industrial customers

### **Public Safety**

- The City of Bandon shall ensure that adequate resources are available to maintain the general health, welfare and safety of all members of the community
- The City of Bandon shall enhance community safety through expanded public awareness & educational programs and prepare to respond to all emergencies, natural disasters, catastrophic acts, and other events that may threaten the health and safety of the public
- The City of Bandon shall exercise every effort to ensure that community residents and visitors feel safe in their neighborhoods, schools and other areas of the community
- The City of Bandon shall work on its own, and with regional partners, to identify & reduce as many hazardous conditions as possible in and around the community

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### Quality of Life

- The City of Bandon shall encourage a more diverse local economy that includes a qualified workforce and thriving business community
- The City of Bandon shall work to ensure an adequate supply of housing opportunities, for all persons, in neighborhoods that are safe, livable and sustainable
- The City of Bandon shall develop & implement a vision for parks and public spaces to improve quality of life and support a healthy lifestyle for all Bandon residents
- The City of Bandon shall seek to improve access to arts, culture and entertainment of all types
- The City of Bandon shall continue its efforts to beautify the community by reducing blight and enhancing public spaces
- The City of Bandon shall continue its efforts to create a greater sense of community for all Bandon residents

### Sustainability/Environmental Stewardship

- The City of Bandon shall participate in providing sustainable educational opportunities to all levels of the community, including students in grades K-12, the public, businesses, and staff through programs, workshops, presentations, training and web resources.
- The City of Bandon shall improve efforts to preserve & protect its natural resources & exercise greater environmental stewardship
- The City of Bandon shall promote & integrate conservation and renewable energy education and programs, where feasible
- The City of Bandon shall explore the feasibility of retrofitting existing municipal buildings & facilities to minimize the use of electrical energy & water to serve as an example of environmental sustainability.
- The City of Bandon shall explore the feasibility of integrating renewable energy projects and programs into the municipal utility companies to support and promote environmental and economic sustainability

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### Transportation & Facilities Infrastructure

- The City of Bandon shall develop and implement a capital improvement & maintenance program that reduces replacement costs and provides safe, sanitary and well-maintained infrastructure for the use and enjoyment of all residents and visitors
- The City of Bandon shall identify and develop long-term funding strategies for the maintenance of the city's infrastructure and facilities
- The City of Bandon shall continue to plan and develop a diverse network of vehicular, bicycle and pedestrian transportation options that provide multiple options to circulate throughout the community, reduce vehicular congestion, provide safe & efficient travel and encourage healthy transportation
- The City of Bandon shall protect public investment in municipal buildings & facilities by actively maintaining a working environment that is suitable for its intended purpose and protects the health and safety of the public and city staff

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### ADMINISTRATIVE SERVICES

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Administration and Finance Departments have been slightly reorganized and are now referred to as Administrative Services, which will umbrella the functions of both departments. The City Council will provide direction for the overall management, administration, financial operations, and personnel supervision activities of the City of Bandon and the Bandon Urban Renewal Agency as defined in the Bandon Municipal Code, Title 2. The Department includes the City Manager's office (the City Manager also serves as the Finance Director), Economic Development, and the contract services of the City Attorney's office, the City Engineer and Municipal Judge.

The major activities for Administrative Services will include city elections, records management and public information functions; grant applications and grant administration; and the intergovernmental relations of the City. The duties for daily operations of financial planning and budget preparation; accounting, water, sewer, and electric utility billings, collections, and bad-debt recoveries; budget control; liens and assessments; payroll; accounts payable and accounts receivable; and City Hall's customer service functions, which include reception, payment processing, answering telephone calls, dispatching utility services, and response staffing during power outages or other local emergencies.

#### Funding

The Administrative Services Department is funded from the General Fund, Urban Renewal Area 1 & 2 and the three municipal utility enterprises (Electric, Water and Wastewater). Both Urban Renewal agencies and the three Municipal Utility enterprises provide reimbursement to the Administrative Services Department for their share of administrative, accounting and audit service-related activities.

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#### PRIOR YEAR ACCOMPLISHMENTS (2016-2017):

- Administered the annual City budget, and maintained expenditures in all departments and funds within budget limits.
- Administered grants and loans received by the City for various purposes.
- Continued active participation and board membership in various organizations: Oregon Municipal Electric Utilities (OMEU); Member - Association of Oregon Redevelopment Agencies (AORA); Coos County Local Safety Public Coordinating Council (LPSCC) and Family Law Advisory Committee; Chamber of Commerce Economic Development Committee; Coos County Household Hazardous Waste Advisory Committee; Greater Bandon Association and South Coast Development Council.
- Continued serving as management and administrative staff for the Bandon Urban Renewal Agency.
- Continued serving as liaison between the City and the Bandon Rural Fire District for the provision of fire protection services.
- Continued to prepare and distribute the City e-mail and utility bill Newsletter, an informal report on the news, issues, and other items of interest from the City of Bandon.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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- Continued to maintain and update the City's website, including posting City Council, Planning Commission, Parks & Recreation Commission, Community Center Advisory Committee and Water Resource Committee meeting agendas and minutes, and the City Newsletter. Posted all City Council, Planning Commission and Parks & Recreation Commission packets on the City's web site.
- Served as staff to the City Council, Planning Commission, Utilities Commission, Committee for Citizen Involvement (CCI), and the Community Center Advisory Committee.
- Continued the project to create a 100 acre-feet raw water reservoir for better management of the City's water resources.
- Upgraded the speakers for the City's public address/siren warning system.
- Relocate old city shop out of 100-year floodplain to new location on 13th Street SW.
- Implemented and continued to provide more efficient public service by cross-training department staff, and by combining positions, duties and eliminating unnecessary tasks.
- Revised various City policies to comply with current laws and to receive a credit on our insurance premiums.
- Continued to perform the random audit of transient tax payers to ensure City is receiving all appropriate tax revenue as required by law.
- Audited the Chamber of Commerce expenditures of transient occupancy tax (TOT) for tourism promotion.
- Coordinated the preparation of City and Urban Renewal Agency annual financial statements.
- Coordinated the annual financial audit.
- Revised the City-wide asset accounting system.
- Served the City Manager in an advisory capacity on human resource and risk management related issues.

## DEPARTMENT OBJECTIVES FOR 2017-2018:

- Administer the annual City budget, and maintain expenditures in all departments and funds within budget limits.
- Continue working toward implementation of the City Council Goals.
- Apply for grants and loans necessary to fund priority projects, and administer all funding programs in accordance with the applicable requirements of the funding agencies.
- Actively participate in organizations involved in areas of significant interest and importance to the City, such as water and sewer utility operations, electric system operation and regulation, urban renewal, public safety, and economic development.
- Continue serving as management and administrative staff for the City Council, Planning Commission, Urban Renewal Agency, Utilities Commission, Committee for Citizen Involvement; and as liaison to the Bandon Rural Fire District.
- Continue to promote better community relations and information dissemination through various means, including preparation and distribution of the City E-mail Newsletter and monthly newsletter insert in the Utility Bills.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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- Continue aiding property owners interested in forming Local Improvement Districts (LID's) for paving, drainage, water, sewer, and other infrastructure improvements; and proceed with formation of those LID's determined to be in the best interest of the City.
- Continue upgrading and maintaining City Hall.
- Continue an increased level of code compliance and enforcement efforts.
- Continue working with Bandon Prepares on community disaster preparedness.
- Install a new fund accounting/Management Information System (MIS) system
- Continue cross-training of employees in payroll functions, utility billing, receptionist/cash receipting, and accounts payable duties for backup and efficiency purposes.
- Continue to perform in-house random audits of transient tax business payers.
- Continue to perform the annual audit of Chamber of Commerce TOT payments it receives from City to be used for tourism promotion.
- Continue to improve efficiency in the printing and mailing of utility bills.
- Continue to streamline the City budget process.
- Continue to update City policies for current laws.
- Establish a 24 to 30-month period to transition the City from output-based budgeting to an outcome-focused format.
- Establish a City-wide, fully-funded computer and rolling stock rotation schedule.

## STAFFING LEVELS (Full-Time Equivalent):

<u>Position Title</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>
City Manager Treasurer/Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Recorder*	1.00	0.00	0.00	0.00	0.00	1.00***	0.50***
Administrative Assistant**	1.00	0.00**	0.00**	0.00**	0.00**	0.50	1.00
Administrative Services Manager	1.00	0.00**	0.00**	0.00**	0.00**	0.50	1.00
Administrative Services Assist. Manager							0.50
Clerk III	1.00	0.00**	0.00**	0.00**	0.00**	0.50	1.00
Clerk II	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Clerk I							1.00
<b>TOTAL:</b>	<b>3.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>3.00</b>	<b>7.00</b>

\*\* The Administrative Assistant position had been moved to the Finance Department during this time.

\* The City Recorder position shares 0.50 with the Finance Department.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### INDICATORS:

<u>Fiscal Year*</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
City Budget Totals	\$20,676,106	\$22,576,762	\$23,489,584	\$23,367,377	\$22,527,531
URA Budget Totals	\$2,732,004	\$3,210,133	\$2,814,228	\$2,814,228	\$
Water Utility Sales	\$478,573	\$477,380	\$483,486	\$477,380	\$
Sewer Utility Sales	\$790,087	\$777,652	\$775,169	\$802,000	\$
Electric Utility Sales	\$4,993,746	\$4,924,965	\$4,846,773	\$4,913,332	\$
No. of Water Customers	2103	2115	2392	2392	
No. of Sewer Customers	1701	1700	1706	1706	
No. of Electric Customers	3758	3730	3991	3991	

\*Information for FY 16-17 is not available until FY 17-18.



# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### **PUBLIC SAFETY**

#### **DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:**

The mission of the Bandon Police Department is to deliver the highest standard of law enforcement excellence in protecting life, property and human rights, and to work in a pro-active partnership with the community to solve problems, thereby enhancing the quality of life for our citizens.

The Bandon Police Department is committed to criminal investigations and apprehension of offender, selective traffic enforcement, timely response to calls for service, investigation of accidents and the traditional duties of police in the community. In addition, the Department has a commitment to pro-active patrol by vehicle and foot to enhance positive interaction with citizens, merchants and visitors. We also continue to work with various departments, agencies and citizens in problem solving to improve the quality of life as well as the quality of service for our customers; continued community education efforts, and identification of alternate resources.

#### **Funding**

The Police Department is operated primarily out of the General Fund; Revenues are mainly derived through property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes.

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#### **PRIOR YEAR ACCOMPLISHMENTS (2016-2017):**

- Continued community policing philosophy by identifying problem areas and working with citizens, Public Works and the Electric Crew to help solve problems, foot patrol activities as well as Neighborhood Watch.
- Continued emphasis on department training for regular officer, reserve officers and our volunteers.
- Enhanced narcotics enforcement and education efforts.
- Continued Municipal Court.
- Continued Reserve program.
- Continued meeting with surrounding area Chiefs/Sheriffs to look for ways to better communicate.
- Continued working with the school to identify problems pertaining to youth including drug awareness bullying, and juvenile crime prevention.
- Participated in numerous volunteer activities including teaching kids how to read, Special Olympics run, fundraising, and instructing merchants on loss prevention.
- Continued participation in the SMART reader program at Ocean Crest Elementary School.
- Continued working with the school district in whatever capacity requested.
- Continued monthly attendance of Investigator Meetings.
- Assisted Kiwanis with bicycle licenses and helmets.
- Continued work with Ministerial Association and Salvation Army for the homeless and transients.
- Conducted drug awareness classes in the schools.
- Conducted video surveillance.
- Conducted Field Trip with 2<sup>nd</sup> Grade Students regarding 911 use.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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- Work with National Child Safety Council.
- Anti-Bully Talk in schools.
- Dr. Seuss Day at Ocean Crest Elementary.
- Handed out new bikes and food vouchers.
- Officer representation on ERT (Emergency Response Team) for all of Coos County.
- Worked with Bandon Community Youth Center.
- Assisted Coos County with Emergency Action Plan.
- Conducted Neighborhood Watch talks.
- Conducted annual Robbery training for local banks and participated with SOFAST.
- Utilized traffic enforcement trailer.
- Continued to use video/voice recorders in each patrol vehicle.
- Continued membership with State and Federal Surplus program to obtain police related items at little or no cost.
- Assisted Bandon Chamber of Commerce/Bandon Merchants with Cranberry Festival Activities including extra security, parade detail, and Cranberry Bowl (football) attendance.
- Worked with Head Start staff, parents, and students.
- Held Annual Holiday with a Hero.
- Conducted talks on Identity Theft.
- Handed out literature and candy to children for Halloween.
- Officer representation on major crime team.
- Attended Bandon Emergency Preparedness meetings.
- Prescription medications take back program (which takes two officers to take all prescriptions to the incinerator in Salem Oregon. There is no cost to the agency for the destruction but this is a service which we provide that citizens appreciate.)
- Hired two new officers.
- Spoke to Welcome Club.
- Attend MDT Meetings.
- Participate in Coos County Crash Team.
- Participated in Seatbelt and Cellphone Awareness.
- Assisted SCINT.
- Attend Council Meetings.
- Upgraded Tasers.
- Upgraded body armor for all officers.
- Upgraded rain gear for all officers.
- Worked on addressing increased transient population and abandoned properties with City staff.
- Certified Officer for Defensive Tactics Instructor.
- Training for National Crime Statistics for ONIBRS. (The Department switched from OUCR Reporting to ONIBRS, which requires 341 more fields to be entered for each case.)
- Administrative Assistant/Reserve Officer has been Bailiff for Municipal Court who handles all scheduling and court appearances.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### DEPARTMENT OBJECTIVES FOR 2017-2018:

- Maintain current staffing level.
- Continue exploring grant opportunities.
- Continue emphasis on department training to include Reserve Officer training.
- Continue efforts in narcotics enforcement and education.
- Continue Community Policing Philosophy through community meetings, officer – citizen interaction, Police educating the Public as well as the Public educating the Police, and the Citizens giving direction and input to the Police for service and expectations.
- Effectively participate with Coos County agencies.
- Set up training with local motels regarding dealing with transients, and open communication with BPD and local lodging community on transient criminal activity.
- Officers to be more involved in events, school events and improve communication between the school and students regarding safety, prevention of crime and the Police Officers' role.
- Continue emphasis on traffic safety, enforcement and education; also grant funding for traffic safety.
- Continue community service and volunteer programs.
- Increased neighborhood involvement, neighborhood watch, community forum meetings, home safety week, etc.
- Replace one patrol vehicle with Ford Explorer and continue to upgrade our fleet to SUV's.
- Continue to work with emergency management committee.
- Continue partnership with SCINT and other agencies.
- Upgrade communications by adding a repeater at the Water Plant (Lanny Boston assisting, this goal has not been met because of licensing issues, we are continuing to pursue this goal.)
- Host a Traffic Safety Seat class clinic so all officers will be safety seat technicians.
- Send new Officers to DPSST Academy and Complete Field Training.
- Certifying Officer for Firearms Instructor.
- Emails to Merchants regarding issues of fraud, etc.
- Replacing ballistic vests which are beyond service life.
- Hope to host a secondary event and possibly two of the Meet the Cops; we have found this is a wonderful way for the public and police to meet and discuss any issues the community might have.
- Continue to educate the public regarding their animals and how they affect their neighbors and people visiting our community.
- Improve our computers and to look to the future of a centralized server for our entire data backup.
- Continue working towards crosswalk safety.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### STAFFING LEVELS (Full-Time Equivalents):

Position Title	11-12	12-13	13-14	14-15	15-16	16-17
Chief	1	1	1	1	1	1
Detective Sergeant	0	0	0	0	0	0
K9/Patrol Sergeant	1	1	1	1	1	1
Patrol Officer	4	4	4	4	4	4
Records Clerk	1	1	1	1	1	1
<b>TOTAL PAID PERSONNEL:</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
Reserve Officer	4	2	3	2	2	2
Support Services	8	7	7	7	7	7
Disabled Parking Enforcement	0	0	0	0	0	0
Explorer Cadets	0	0	0	0	0	0
Reserve Recruits	0	0	0	0	0	0
Animal Control	0	1	1	1	1	1
<b>TOTAL VOLUNTEER PERSONNEL:</b>	<b>12</b>	<b>10</b>	<b>11</b>	<b>10</b>	<b>10</b>	<b>10</b>

### INDICATORS:

Calendar Year	2011	2012	2013	2014	2015	2015
Calls for Service	7095	6761	5448	7344	8387*	7586*
Arrests	282	414	266	218	200	204
Volunteer Hours Worked	1647	1386	1089	542	436	308

\* These numbers do not include every contact with citizens regarding civil or criminal matters. Police Officers are contacted on the street and at the Police Department multiple times each week where police report numbers are not drawn. We also spend time assisting other agencies like Department of Human Service Child and Seniors, which do not always draw a case number. Case Numbers are drawn when there is a report to be written.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### MUNICIPAL COURT

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Municipal Judge is a contracted position, appointed by the City Council. Court is held once a month, on the 1st Tuesday of the month, at 4 P.M. The focus of the Municipal Court is nuisance ordinance enforcement, zoning infractions, and other ordinance violations, as well as parking tickets. The Bandon Municipal Court does not process violations of State laws.

#### Funding

The Municipal Court is operated out of the General Fund. The Municipal Court is supported partially by revenues derived from fines and forfeits charged by the Municipal Court, but mainly by a percentage of revenues collected by District and Circuit Courts and deposited into the City's General Fund as required by State statutes.

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#### STAFFING LEVELS:

The Municipal Court Judge is a part-time contracted position. The Administrative Assistant previously served as the Court Clerk. Since April 2014, the Police Office Specialist will serve as Court Clerk and Bailiff.

#### INDICATORS:

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Court Sessions	8*	5*	6*	3*	3*	6*
Parking Tickets	0	0	0	0	0	0

\* Court Sessions 2011: 2 Dog Ordinance Violations, 4 Nuisance Ordinance Violations, 2 Zoning Ordinance Violations.

\* Court Sessions 2012: 1 Nuisance Ordinance Violation, 3 Zoning Ordinance Violations, 2 Permit Violations, 1 Municipal Code Violation.

\* Court Sessions 2013: 4 Zoning Ordinance Violations, 4 Dog Ordinance Violations, 1 Municipal Code Violation.

\* Court Sessions 2014: 7 Municipal Code Violations, 1 Dog Ordinance Violation

\* Court Sessions 2015: 2 Municipal Code Violations, 1 Dog Ordinance Violation

\* Court Sessions 2016: 18 Nuisance Violations, 1 Dog Ordinance Violation, 23 Zoning Ordinance Violation.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### **FIRE**

#### **DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:**

Under the direction of the City Council, the Administrative Services Department is responsible for securing/providing Fire Department services for the City of Bandon.

Fire Department services are provided to the residents of Bandon through a contract with the Bandon Rural Fire Protection District.

The Bandon Rural Fire Protection District is an independent taxing district. Offices are located at 555 Oregon Avenue, Bandon, Oregon 97411.

#### **Funding**

The Contract for Fire Department services is paid out of the General Fund.

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#### **STAFFING LEVELS:**

The City of Bandon coordinates activities with the Bandon Rural Fire Protection District. The City does not employ any fire department personnel.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### WATER TREATMENT

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The primary function of the Water Treatment Department is to provide a high-quality supply of clean drinking water and a dependable supply of water for fire suppression.

Water treatment consists of the water treatment plant, a settling pond, two pump stations and 1,000,000 and 2,000,000-gallon storage tanks. Water is drawn from Ferry and Geiger Creeks and pumped to a settling pond. It is then pumped to the treatment plant where it is treated, disinfected, pumped to the storage tanks and then gravity fed to the City. The plant can treat 1,400 gallons of water per minute (2 million gallons per day). The City's peak water demand has been as high as 1,500 gallons per minute. The daily consumption ranges from a high of 1.1 million gallons per day for summer use to 300,000 gallons per day for winter use.

The water distribution system (mains and lines) is operated in conjunction with the Public Works Department.

#### Funding

The activities of the Water Department are operated primarily out of the Water Fund, and are financed by revenues collected from the sale of water to utility customers. The revenues collected through System Development Charges (SDC's) for new water installations are deposited into the Water SDC fund for use in various improvement projects to upgrade and expand the capacity of the water treatment and distribution system.

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#### PRIOR YEAR ACCOMPLISHMENTS (2016-2017):

- Upgraded backflow device list.
- Cross trained department personnel in water and wastewater.
- Cleaned and rebuilt chlorine generating system
- Replaced sand filter material in filters.
- Continued upgrades to SCADA system.
- Obtained key backup motors and pumps critical to day-to-day operations so no interruptions in service occur.
- Worked with Dyer Engineering and other entities towards construction of the City's raw water storage reservoir.
- Worked with Dyer Engineering and on cost study for dredging of the middle settling pond
- Continued to operate water plant in a safe and cost effective manner.
- With assistance from Public Works, flushed entire water distribution system.
- Rehabilitated water plant's two backwash lagoons.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### DEPARTMENT OBJECTIVES FOR 2017-2018:

- Install seismic valves on 2 MG reservoir.
- Continue with CUPSS (Checkup Program for Small Systems) maintenance program.
- Replace filter media in both filters.
- Build retaining walls on grounds for erosion control.
- Continue to operate plant in safe and cost effective manner.
- Continue cross training water/wastewater personnel on operations and maintenance of water treatment plant.
- Acquire Level III certifications for plant operators.
- Work with Dyer Engineering on conservation management plan.
- Continue to work with Dyer Engineering and other entities on raw water storage reservoir.
- Complete all testing as required by the State of Oregon.
- Continue with annual flushing of the City's distribution system.

### STAFFING LEVELS ( Full-Time Equivalent):

<u>Position Title</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>
Operator	1.20	0.50	0.50	0.50	0.50	0.50
Operator Assistant	0.40	0.75	1.50	1.50	1.50	1.50
Clerical*	0.00	0.00	0.125	0.125	0.125	0.125
<b>TOTAL:</b>	<b>1.60</b>	<b>1.25</b>	<b>2.125</b>	<b>2.125</b>	<b>2.125</b>	<b>2.125</b>

All positions are shared with the Wastewater Treatment Plant.

\*This position is 1/8 of a clerical support person, shared with the Electrical Department (50%), Public Works Department (25%) and Wastewater Treatment Plant (12.5%).

### INDICATORS:

<u>Calendar Year</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Annual volume of water treated (gallons)	212,297,751	196,683,963	220,546,040	226,607,450	232,863,328
Average daily volume of water treated (gallons)	579,365	559,441	604,235	645,047	636,801
Back-flow devices in service	215	228	239	260	262
Number of customers	2,098	2,087	2,091	2,142	2,429



# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### WASTE WATER TREATMENT

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The primary function of the Wastewater Department is to operate and maintain the wastewater treatment plant, and ensure compliance with all state and federal regulations related to sewage treatment, disposal, and discharge.

Sewage is collected by a network of sewer lines and seven pump stations throughout the community. When the sewage reaches the plant head works it is run through pre-treatment (muffin monster) and then into an aeration basin, there it is treated by the activated sludge process. Treated sewage is then run into the clarifier where it settles and the supernate is run through a disinfection (UV) system and into the Coquille River. The sludge is pumped into the aerobic digesters and allowed to digest for at least 60 days. After that it goes through a dewatering process. This process reduces the cost of disposing of the sludge.

The Wastewater Treatment Plant has a peak design capacity of 3.2 million gallons per day. Current average daily flows are 470,750 gallons per day. The plant could be expanded to a maximum average capacity of 1.7 million gallons per day. Bandon's wastewater facility treated 146,155,00 gallons during calendar year of 2016.

The sewage collection system (sewer mains and lines) are operated and maintained in conjunction with the Public Works Department.

#### Funding

The activities of the Wastewater Department are operated primarily out of the Sewer Fund, and are financed by revenues collected from the sale of sewage treatment services to utility customers. The revenues collected through System Development Charges (SDC's) for new sewer installations are deposited into the Sewer SDC fund for use in various improvement projects to upgrade and expand the capacity of the sewage collection and treatment system.

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#### PRIOR YEAR ACCOMPLISHMENTS (2016-2017):

- Met all DEQ permit requirements.
- Continued education and training for all department employees.
- Renovate exterior of Jetty Pump Station.
- Began Inflow & Infiltration Study with Dyer Engineering.
- Started looking at the replacement of the Fillmore Pump Station with submersible pumps.
- Operate plant in safe and cost-effective manner.

#### DEPARTMENT OBJECTIVES FOR 2017-2017:

- Continue to meet DEQ permit standards.
- Continue ongoing training and acquiring certification requirements for wastewater personnel.
- Continue operating plant at peak optimum levels.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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- Mixing Zone Study
- Complete Inflow & Infiltration Study with Dyer Engineering
- Seek funding for repairs to collection system after Inflow & Infiltration Study is complete.
- Complete engineering study for replacement of the Fillmore Pump Station.
- Continue working on DEQ QA/QC manual.
- Continue operating plant in safe effective manner.
- Training of wastewater personnel in water plant operations.

### STAFFING LEVELS (Full-Time Equivalent):

<u>Position Title</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>
Supervisor/Plant Operator	0.80	0.50	0.50	0.50	0.50	0.50
Assistant Operator	0.80	1.00	1.50	1.50	1.50	1.50
Operator Trainee	0.80	1.25	0.00	0.00	0.00	0.00
Clerical*	0.25	0.25	0.125	0.125	0.125	0.125
<b>TOTAL:</b>	<b>2.65</b>	<b>3.00</b>	<b>2.125</b>	<b>2.125</b>	<b>2.125</b>	<b>2.125</b>

All positions are shared with the Water Treatment Plant.

\* This position is 1/8 of a clerical support person, shared with the Electrical Department (50%), Public Works Department (25%) and Water Treatment Plant (12.5%).

### INDICATORS:

<u>Calendar Year</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Average daily gallons influent treated	406,055	345,166	406,833	352,789	470,750

<u>Fiscal Year</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>
Number of customers	1,703	1,700	1,708	1,720	1,726

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### PUBLIC WORKS

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Public Works Department is responsible for maintenance of City streets and drainage facilities, water distribution system, sewage collection system, and parks & recreation facilities. Street Maintenance involves grading, graveling, pothole patching, shoulder mowing, and sweeping all City streets; maintaining city rights-of-way; and maintaining and cleaning all main storm drain lines, catch basins, and drainage ditches. Park Maintenance includes repair, cleaning, and maintenance of various recreational facilities such as the City Park restrooms and playground equipment, Community Center, City Hall and other building maintenance, removal of downed trees and vegetation, and mowing City property. Sewer System Maintenance involves locating sewer laterals, routine inspection of sewer lines, and flushing obstructions from blocked sewer lines. The Department also works closely with contractors to ensure proper installation of lines and taps in accordance with DEQ regulations. Water System Maintenance involves locating main lines, repair of water distribution lines, periodic main line and fire hydrant flushing, installing and maintaining water meters and ensuring that all work, whether installed by City crews or private contractors, is undertaken in compliance with applicable Health Division regulations. The Public Works Department is also responsible for monthly reading of all water meters for water utility billing.

#### Funding

The street and drainage maintenance activities of the Department are funded primarily by the General Fund and the State Tax Street Fund. Most major capital improvement projects are funded from the Local Option Street Tax Fund, Capital Improvement Fund and the Street SDC Fund. Parks and recreation funding is primarily through the General Fund and the Parks & Recreation Fund, with the Electric Fund contributing money for operation of the Summer Recreation Program. Water and sewer system activities and water meter reading are funded by the Water Fund and Sewer Fund respectively, with those revenues coming from the sale of water and sewer services to utility customers.

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#### PRIOR YEAR ACCOMPLISHMENTS (2016-2017):

In addition to the normal daily operation and maintenance of the streets, water distribution system, sewage collection system, and parks and recreation facilities, the Public Works Department undertook the following projects:

##### Street Department:

- Worked with Bandon Prepares to install tsunami directional signage.
- Continued drainage improvements in the Gross Creek drainage from 13th St SW to 1st St SW.
- Continued upgrading the infrastructure maps.
- Continued maintaining and improving storm drainage system.
- Continued installing/upgrading ADA ramps city wide.
- Worked with City of Bandon Electric department on numerous locates and utility pole installations by vactoring.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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- Continued construction of new City Shop site improvements.
- Assisted Langlois Water District on annual vactoring of back-wash ponds.
- Assisted Bullards Beach State Park on annual vactoring of water treatment iron basin.

### **Parks Department:**

- Completed construction of new stage, concession stand and an out-building at City Park.
- Continued equipment maintenance program.
- Completed mandatory fire suppression system testing at the Library and Sprague Theater.
- Continued to assist Parks & Recreation Commission with activities in the park.
- Continued construction of new City Shop site improvements.
- Continue to assist Parks & Recreation Commission with improvements to parks, as noted in the Parks Master Plan.

### **Wastewater Collection Department:**

- Continued Inflow and Infiltration repairs.
- Continued training all employees on new safety programs and all DEQ mandated rules.
- Continued main line flushing program.
- Continued equipment maintenance program.
- Continued construction of new City Shop site improvements.
- Assisted WWTP on equipment repair, vactoring out lift stations, grit chamber, scum box and drying beds.

### **Water Distribution Department:**

- Completed construction of Madison Ave water and electric mainline loop.
- Continued main line maintenance and flushing program.
- Continued hydrant upgrade and replacement program.
- Continued mainline valve cycling program.
- Continued equipment maintenance program.
- Continued construction of new City Shop site improvements.

### **DEPARTMENT OBJECTIVES FOR 2017-2018:**

In addition to the normal daily operation and maintenance of the streets, water distribution system, sewage collection system, and parks and recreation facilities, the Public Works Department anticipates undertaking the following projects:

### **Street Department:**

- Continue drainage improvement in the Gross Creek drainage between 13th St SW and 1st St SW.
- Continue building reserve funds for Gross Creek Culvert replacements.
- Continue maintaining and improving storm drainage system.
- Continue updating the Infrastructure Mapping.
- Continue installing ADA sidewalk corner ramps - city wide.
- Complete construction of new City Shop site improvements.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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- Perform street improvements on Oregon Ave from 1st St - 4th St.
- Repair/replace Ferry Creek Bridge at Riverside Dr.
- Continue storm drain system improvements - Fillmore Ave to City Hall.
- Begin city-wide street overlay and repairs.
- Purchased street sweeper.

### **Parks Department:**

- Continue equipment maintenance program.
- Rebuild air handlers and test at Sprague Theater.
- Complete Jetty Walkway and Madison Avenue pedestrian/bicycle pathways, if funds are available.
- Complete segments of the Bandon pedestrian/bicycle loop, as funds become available.
- Install another phase of the sprinkler system by playground equipment.
- Complete construction of new City Shop site improvements.
- Continue to assist Parks and Recreation Commission with improvements to parks, as noted in the Parks Master Plan.

### **Wastewater Collection Department:**

- Continue Inflow & Infiltration repairs.
- Continue training all employees on new safety programs and all DEQ mandated rules.
- Continue regular main line flushing program.
- Continue equipment maintenance program.
- Complete construction of new City Shop site improvements.
- Replaced mainline on 11th St SW for 200 feet west of Harrison Ave.
- Replaced mainline in alley between 10th St SW and 11th St SW off Franklin Ave (east side).

### **Water Distribution Department:**

- Continue mainline maintenance and flushing program.
- Continue hydrant upgrade and replacement program.
- Continue main line valve cycling program.
- Continue equipment maintenance program.
- Complete construction of new City Shop site improvements.
- Continue to build reserve funds to replace Ohio Ave SE water line (new HDPE line).

### **STAFFING LEVELS (Full-Time Equivalents):**

<u>Position Title</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>
Supervisor						
Streets	0.40	0.40	0.40	0.40	0.40	0.40
Park	0.20	0.20	0.20	0.20	0.20	0.20
Sewer	0.10	0.10	0.10	0.10	0.10	0.10

## City of Bandon 2017-2018 Annual Budget

### MUNICIPAL BUSINESS PLAN:

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Water	0.30	0.30	0.30	0.30	0.30	0.30
<b>SUB TOTAL:</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
Utility Worker						
Street	1.60	1.60	1.60	1.60	1.60	1.60
Park	0.40	0.40	0.40	0.40	0.40	0.40
Sewer	0.80	0.80	0.80	0.80	0.80	0.80
Water	0.70	0.70	0.70	0.70	0.70	0.70
Meter Reader	0.50	0.50	0.50	0.50	0.50	0.50
<b>SUB TOTAL:</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
Extra Labor						
Clerical*	0.25	0.25	0.25	0.25	0.25	0.25
<b>SUB TOTAL:</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>
<b>TOTAL:</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>

\* This position is 1/4 of a clerical support person, shared with the Electrical Department (50%), Water Treatment Plant (12.5%) and Waste Water Treatment Plant (12.5%)

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### ELECTRIC

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Electric Department is responsible for a safe and reliable source of power to residential, commercial and industrial customers. The Bandon Electric service area includes Bandon and extends from the Coquille River south to Denmark, and from the Pacific Ocean east on 42-S to the Fish Hatchery, and along both sides of US Highway 101.

The City purchases power from Bonneville Power Administration (BPA) and takes delivery at 3 step-down substations located at Bill's Creek, Two Mile and Langlois. From these delivery points the Electric Department distributes approximately 5,057,120KWH of power to 3,844 customers per month.

The Electric Department is charged with the maintenance of all electric lines, buildings, vehicles and apparatus used to distribute power to its customers. When the budget permits, the Department undertakes additional system upgrade work, such as replacement of overhead with underground lines.

#### Funding

The activities of the Electric Department are operated primarily out of the Electric Fund, and are financed by revenues collected from the sale of electric power to utility customers. The City also maintains an Electric Reserve Fund, into which funds are deposited and used for major electric system repairs and improvements.

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#### PRIOR YEAR ACCOMPLISHMENTS (2016-2017):

- Provided a safe working environment and continuing education programs.
- Construction of new city shop site improvements
- Re-route of electric lines in Old Town
- Replaced hazardous poles found in testing program.
- P.U.C inspections and repairing violations on East Circuit.
- Continued extending service lines into "joint service areas".
- Replaced electric meters with meters that have remote read capabilities, as the budget permitted.
- Assisted customers to move electric meters from hazardous locations to safe and accessible locations.
- Continued implementing and expanding the weatherization and conservation programs.
- Brought draft Electric Services Policy to the Utilities Commission for their review and input, prior to taking it to City Council for potential approval.

#### DEPARTMENT OBJECTIVES FOR 2017-2018:

- Continue with educational programs, promoting a safe working environment.
- Continue construction of new city shop.
- Extend service lines into "joint service areas."

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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- Continue underground development projects.
- Update and implement power pole joint use contracts.
- Continue to convert existing overhead lines to underground.
- Continue to replace electric meters with meters that have remote read capabilities, as the budget permits.
- Assist customers to move electric meters from hazardous locations to safe and accessible locations.
- Further implement the weatherization and conservation program.
- Continue pole testing and treatment program.
- Replace deteriorating gang switches in electric system.
- Replace library parking lot lighting.
- Underground lines from Seabird South to Johnson Creek on Beach Loop.
- Rebuild overhead from Johnson Creek South to Sunset City on Beach Loop.
- Rebuild overhead line on Riverside Drive.
- Rebuild West end of Oberman Road.
- Rebuild South Circuit at Two Mile Valley.
- Rebuild overhead line on Floras Creek Road and Cope Lane on east side of Hwy 101.
- Re-route electric lines in Old Town on Baltimore, Chicago and Alabama Avenues.
- Convert overhead lines to underground on 11<sup>th</sup> St SW at Ocean Crest Elementary.

## STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>
Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Lineman	4.00	4.00	5.00	5.00	5.00	5.00
Apprentice Lineman	1.00	1.00	0.00	0.00	0.00	0.00
Meter Reader	0.75	0.75	0.75	0.75	0.75	0.50
Groundsman	0.25	0.25	0.25	0.25	0.25	0.50
Utility Worker	0.00	0.00	0.00	0.00	0.00	0.00
Clerical Asst.*	0.50	0.50	0.50	0.50	0.50	0.50
<b>TOTAL:</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>

\* This position is ½ of a clerical support person, shared with the Public Works Department (25%), Water Treatment Plant (12.5%) and Wastewater Treatment Plant (12.5%).

## INDICATORS:

<u>Fiscal Year</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>
No. of Customers	3,725	3,758	3,730	3,756	3,735	4,468



# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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<u>Calendar Year</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Kilowatt Hours Sold	63,784,146	62,232,744	61,550,565	56,859,683	60,685,443

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### PLANNING

#### **DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:**

The mission of the Department is to manage the current and long-range planning activities within the City to achieve the optimum pattern of urban development and ensure a high quality of life as defined by the community. Private and public sector activities are guided by various plans and documents, but principally through the City's Comprehensive Plan and the Bandon Municipal Code, Titles 16 and 17. The Department provides information and assistance to the public at all levels of project planning, as well as dealing with everyday zoning and land use inquiries. Building permits are issued and building code inspections are performed by the Oregon Building Codes Division. The Planning Department does zoning compliance reviews for Building Codes, and maintains a separate review process for zoning compliance and enforcement. The Department is also responsible for long-range planning, the cornerstone of the community's vision for the future. This is accomplished through the Comprehensive Plan and special area studies, and affects a wide variety of issues, particularly infrastructure and transportation planning.

The Planning Department is also responsible for code compliance. One City Planner serves as staff to the Parks & Recreation Commission, and a part time code compliance officer was added in FY 15-16. Those duties include code enforcement, issuing notices of noncompliance, educating residents about the code, issuing citation for code violations, and prosecuting municipal court cases.

#### **Funding**

The Planning Department is funded primarily out of the General Fund. Less than 10% of the department budget is recovered through associated planning and permit fees.

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#### **PRIOR YEAR ACCOMPLISHMENTS (2016-2017):**

- Hired a Planning Director in October – first time position has been filled in over nine years.
- Hired intern through the RARE program, in cooperation with Greater Bandon Association.
- Provided information and assistance to applicants and public.
- Served as staff to the Planning Commission, Parks and Recreation Commission, City Council, and numerous sub-committees.
- Continued Code Enforcement of zoning and nuisance regulations.
- Held hearings on code amendments, requested by the State of Oregon, City Council, and Planning Commission. Including FEMA map revisions, and hazards overlay.
- Completed all zoning compliance letters.
- Enforcement of nuisances.
- Updated Hazard Overlay Zone Management Plan.
- Renewed City status of Tree City USA.
- Worked closely with Parks and Recreation Commission with ongoing improvements within City Parks including installation of new playground equipment.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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- Updated the Parks Master Plan.
- Conducted parking studies and created parking model for Old Town to assist in policy and regulation changes.
- Created draft updated Planning Fee Schedule, at direction of City Council.
- Continued to apply for grants including:
  - Coastal Zone Management Grant
- Oregon Parks and Recreation Department Grants:
  - Trail system on Jetty Road
  - Improvements to the Jetty Park
  - Technical Assistance Grant for Harvard Street Park
- ODOT Grants:
  - Transportation Enhancement – Jetty Walkway Pedestrian Trail
- Flexible Funds Grant - Jetty Walkway Pedestrian Trail
- Miscellaneous Grants:
  - Babe Ruth Baseball, Tony Hawk Foundation, Coquille Tribal Community Fund, Oregon Community Trees, and Arbor Day Foundation

## DEPARTMENT OBJECTIVES FOR 2016-2017:

- Continue updating Zoning Ordinance in accord with direction from Planning Commission and City Council priorities, providing greater clarity and definition.
- Adopt a Hazard Overlay Zone Management Plan for development in sensitive areas of the City.
- Adopt new Planning Department fee schedule.
- Hold annual City Council/Planning Commission joint strategic planning session.
- Review street and alley vacation policies, as well a maintenance responsibilities.
- Continue to update the Bandon Comprehensive Plan.
- Present parking model and study for Old Town and re-assess the present regulations.
- Review the City’s Geographic Information System capability.
- Enforce FEMA construction requirements.
- Pursue appropriate grant opportunities for the department.
- Continue Code Compliance activities.
- Continue park and trail improvements throughout town in coordination with the Parks Master Plan.

## STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>
Planning Director	0*	0*	0*	0	0	1
City Planner	1.5	.5	.5	.50	1.50	1
Code Compliance Officer	.5	.5	.5	.25	.25	0
Zoning Compliance	0	.5	.5	.25	.25	0

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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Emergency Mgmt. Coordinator	.5	.5	0	0	0	0
Planning Assistant	0	0	0	0	0	1
<b>TOTAL:</b>	<b>2.5</b>	<b>2</b>	<b>1.5</b>	<b>1</b>	<b>2</b>	<b>3</b>

## INDICATORS:

<u>Year</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Planning Commission Applications (Conditional Use, Variances, Partitions, Subdivisions)	12	8	12	8	4	17
Hearings Officer Applications (Plan Reviews)	6	7	3	6	11	20
Administrative Approvals (All other applications)	79	86	71	90	85	115
Code Amendments (Zone Change, or Change to Zone Text)	4	2	4 <sup>1</sup>	1	3	1
Comp Plan Amendments (Comp Plan Changes)	0	2	0	1	2	0
LUBA Cases*	2	0	0	0	1	0
Code Compliance						
• Nuisances	178	220	153	201	252	150
• Zoning Violations	5	6	4	11	3	6
• Miscellaneous	3	2	3	2	2	3
• Municipal Court Cases	8	5	5	7	3	185

\* LUBA cases were not monitored for indicators prior to 2010.

<sup>1</sup> One Code Change Dropped, 2 Pending.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### LIBRARY

#### **DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION: Library**

The purpose of the Bandon Public Library is to obtain, organize and make conveniently available to all people of the community, informational, educational and recreational materials. These materials may be books, periodicals, newspapers, audiovisual items and computer databases as well as computers for public use. It is the policy of the Bandon Library to maintain up-to-date material in all fields of knowledge and library practices as well as current issues and items of local interest within the constraints of each year's budget realities.

The Bandon Public Library is a member of the Coos County Library Service District, which receives its funding through a dedicated tax rate. Other members of the Service District are the Libraries of Coos Bay, Coquille, Dora, Lakeside, Myrtle Point, North Bend and Powers. The District also provides for the county-wide library computer system and for shared services, such as the courier van and outreach service to nursing homes in Coos Bay, North Bend and Bandon. As a member of the Service District, the Bandon Library serves all Coos County residents without charge.

#### **Funding**

The Library is operated primarily out of the Library Fund, which receives most of its revenues from the Coos County Library Service District. Due to changes brought about by Measure 50, the District now has a permanent tax rate replacing the former tax base. The use of this money is governed by an intergovernmental agreement between the City and the District. The Library also has a memorial fund for gifts and donations.

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#### **PRIOR YEAR ACCOMPLISHMENTS (2016-2017):**

- Increased the Large Print collection
- Increased the Book and CD collection
- Increased the Music collection
- Increased Children's Programming
- Provided each staff member with the opportunity to attend continuing education workshops, in person or online
- Replaced malfunctioning front doors of the Library with automatic doors
- Replaced inside doors with handicapped accessible door equipment
- Replaced Circulation Desk computers.
- Added part-time staff to partially replace retiring full-time staff member.
- Replaced Sprague Room carpet with vinyl for easier care and increased foot traffic.
- Added shelving and expanded the Western Fiction section.
- Moved furniture and shelving, and expanded the Special Oregon collection.
- Worked with schools during events such as Dr. Seuss Day and Battle of the Books.
- Worked with Head Start staff, parents, and students.
- Met with Curry County Librarians to facilitate their libraries joining Coos County, which brings the total number of libraries available to Coos County residents to 13.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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- Attended Council meetings.
- Attended Coos County Fair, distributing books and Library card information to over 1,000.
- Attended Coos County Library Services District Board meetings and Director meetings.
- Attended Bandon Friends of the Library meetings.
- Attended Bandon Library Board Meetings.

## DEPARTMENT OBJECTIVES FOR 2016-2017:

- Reassess all policies and procedures.
- Weed children’s materials.
- Work with City Manager and Library Board to create strategic fiscal plan for the next five years.
- Establish an emergency action plan.
- Provide each staff member with the opportunity to attend continuing education workshops, in-person or online.
- Assess staff duties, adjusting where warranted.
- Work with Reedsport and other Douglas County populations to serve out-of-district patrons at a reasonable cost.
- Return Assistant Director to a full-time position.
- Add at least one more part-time staff person.
- Clearing out backlog of books, materials, antique computer supplies and machines to reorganize the workroom, increasing the available space and making the workflow more efficient.
- Rearrange Archive room, removing outdated and excess materials.

## STAFFING LEVELS (Full-Time Equivalents):

Fiscal Year	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17
Director	1	1	1	1	1	1	1	1	1
Assistant Librarian	1	1	1	1	1	1	1	1	0.38
Children’s Librarian	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.55
Library Assistants	1.75	1.75	1.75	1.75	1.75	1.75	1.75	1.75	2.75
Page									0.25
<b>Total</b>	<b>4.25</b>	<b>4.25</b>	<b>4.25</b>	<b>4.25</b>	<b>4.25</b>	<b>4.25</b>	<b>4.25</b>	<b>4.25</b>	<b>5.55</b>

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### INDICATORS:

Each year the Library submits a statistical report to the Oregon State Library. Some of the most commonly used indicators of Library Service, in addition to staffing levels are:

<u>Fiscal Year</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
Circulation	155,295	133,689	175,295	216,487	157,7423
Loans (received)	15,164	13,712	17,989	13,478	15,212
Loans (sent)	28,187	31,890	32,381	21,638	31,614
Programs	220	232	233	247	248
Items Added	4,258	3,520	3,628	7,986	6,264

Open hours of service (per week) for the public libraries in Coos County plus comparisons of other local libraries.

<u>City</u>	<u>Hours</u>	<u>Population</u>	<u>FTE</u>	<u>Circulation</u>
Bandon	38.5	7,239	4.68	157,723
Coos Bay	48	25,505	11.60	297,166
Coquille	48	6,022	6.00	89,446
Dora	23	N/A*	1.10	N/A*
Lakeside	34	1,959	2.00	31,423
Myrtle Point	45	4,439	4.00	52,834
North Bend	45	16,428	10.50	216,801
Powers	26	N/A*	2.50	N/A*

Population is based on [www.harvester.census.gov](http://www.harvester.census.gov) IMLS Library

\* Comparison Report: N/A – Not available in this search

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### COMMUNITY CENTER (Barn)

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The purpose of “The Barn” is to provide a facility for community meetings, gatherings and special events at a reasonable cost to Bandon City Residents. The facilities also provide a venue for visiting conferences and other for-profit activities, as the calendar permits.

The Barn is also home to the Bandon Senior Center, Dial-a-Ride and hosts the Bandon “EATS” program, which provides a hot meal to participants every Tuesday evening.

The Barn includes a large meeting room than can be divided into four smaller meeting areas, a large commercial kitchen, large dining room, senior center room, a bridal room, restrooms and generous circulation areas.

The configuration allows for simultaneous use for several different functions.

#### Funding

The Community Center (Barn) is operated primarily out of the General Fund, which receives most of its revenues from property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes. User fees make up a small portion of the operating budget.

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#### PRIOR YEAR ACCOMPLISHMENTS (2016-2017):

- Painted old dining room and installed chair railings.
- Sanded and painted all door jams in building and installed jam protectors.
- Changed locks and installed key code on kitchen door.
- Rebuilt Hobart mixer in kitchen.
- Twice repaired standing refrigerator in kitchen.
- Replaced fan on roof for dishwasher.
- Replaced commercial can opener.
- Replaced hand wash system in kitchen
- Replaced paper towel holders to automatic.
- Sent carpet cleaner for first time maintenance.

#### DEPARTMENT OBJECTIVES FOR 2017-2018:

- Marketing to bring more use, conventions, meetings, weddings, etc.
- Restructure pricing.

#### STAFFING LEVELS

The Barn is staffed by one contract employee who splits time between the Barn and the Sprague Theater, another City-owned & operated community facility.



# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### SPRAGUE THEATER

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The primary purpose of Sprague Theater is to provide a venue for community theatrical productions, concerts, visiting performances, and other cultural performances. The theater also provides a more formal space for stand-alone meetings or for use in combination with the Barn's convention facilities. Construction of the facility was initiated and brought to fruition by the Bandon Lions Club, who remain staunch supporters of the facility today. The facility was eventually donated to the City of Bandon.

The Sprague Theater is home to several community based organizations who collectively comprise the Bandon Arts Council. These organizations include: Bandon Showcase, the Bandon Playhouse, Marlo Dance Studio and New Artist Productions. It is also used by other community organizations, such as the Bandon School District as a venue for special performances and activities.

#### Funding

The Sprague Theater is operated primarily out of the General Fund, which receives most of its revenues from property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes. User fees account for a small portion of the operating cost. Supplemental funding, is received from time to time, for special projects or improvements to the facility.

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#### PRIOR YEAR ACCOMPLISHMENTS (2016-2017):

- Multiple performances by local organizations were held during the 2016-2017 fiscal year, including the Nutcracker, Sleeping Beauty, and Fiddler on the Roof, Jr.
- Multiple performances by traveling performers were also held during the 2016-2017 fiscal year, including Quattrosound, William Florian, Artrageous, Women of the World, and Pianist Mike Strickland.
- Regular maintenance and upkeep, painting, lighting and carpet.
- Lock changes and key pad on back door.
- New L.E.D lighting in auditorium.
- Corner protectors in lobby.
- Automatic paper towel dispensers.

#### DEPARTMENT OBJECTIVES FOR (2017-2018):

- Traditional activities and events will continue to be supported and encouraged.
- Coordination with community organizations involved with the performing arts will also continue.
- Increased outreach and marketing efforts will also be employed to encourage local usage, increase the number of cultural experiences available to local residents, and to fill open dates on the events calendar.

# City of Bandon 2017-2018 Annual Budget

## MUNICIPAL BUSINESS PLAN:

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### **STAFFING LEVELS**

The Theater is staffed by one contract employee who splits time between the Sprague Theater and the Barn, another City-owned & operated community facility.

# CAPITAL IMPROVEMENT PROGRAM

## CHAPTER 4

[OVERVIEW](#) ..... 137

*This section contains an outline of all major capital projects planned for fiscal year 2017-2018. Projects which were completed last year, and those proposed for future years, are also shown. Those projects which are contained in the Capital Improvement Plan are designated with “CIP” in the budget document pages.*

# City of Bandon 2017-2018 Annual Budget

## CAPITAL IMPROVEMENT PROGRAM:

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### OVERVIEW

#### FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

It is the practice of the City of Bandon to develop, maintain and revise when necessary, a continuing Capital Improvement Program (CIP). This CIP covers a five-year planning horizon (Fiscal Years 2018-2022) and identifies facility & infrastructure projects and major equipment & vehicle purchases that the City will undertake during this timeframe. Funding sources are also identified, where known.

#### BUDGET HIGHLIGHTS

The proposed five-year CIP totals \$28.39 million (\$1.43 million in Urban Renewal), with \$7.46 million (\$1.31 million in Urban Renewal) included as a component of the FY17-18 proposed Budget.

Notable projects include:

- **New Surface Water Storage Reservoir** – This project will include the design, development & construction of a new 100 acre-feet, off-channel, surface water storage reservoir on land currently owned by the City of Bandon. Once constructed, the new reservoir will increase the raw water storage capacity of the City's Water Utility, and thereby create a more stable water supply for residential, commercial & industrial customers. The Reservoir will allow the City to store more water during periods of rain, for use during drier times of the year. It will also reduce the need to draw water from Ferry and Geiger creeks during the Summer and Fall, when fish, wildlife and neighboring agricultural harvests are in need of additional water. Funding for this project has yet to be secured.
- **New Ferry Creek Bridge** – This project will include the design, development & construction of a new bridge to replace the existing Ferry Creek Bridge, which is no longer capable of sustaining its design capacity. This project has been approved for approximately 90% funding through the Oregon Department of Transportation. The City will be responsible for a 10% match and any work that may be accomplished outside the funded scope of the project.
- **Water Plant Filter Rehabilitation** – This project will accomplish the rehabilitation of the existing water filters at the Water Treatment Plant. This project was one of the urgent needs identified for funding by the \$10 base-rate increase approved by the voters at the November 2016 election. In addition to rehabilitating the existing filter systems, new filter media will be installed.
- **New Water Plant Chlorine Generator** – This new component of the Water Treatment Plant will replace the original unit installed with the construction of the Plant. New technology will improve the function and reliability of the overall Plant.
- **Sprague Theater Improvements** – Projects to replace the Theater entry doors, heating & air handlers, and improve the interior lighting system are all part of the first-year CIP.

# City of Bandon 2017-2018 Annual Budget

## CAPITAL IMPROVEMENT PROGRAM:

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- **Chamber/Visitor's Center Re-Roof** – The replacement of aging roofing materials on the Bandon Chamber/Visitor's Center is also a part of the first-year CIP.

The Capital Improvement Program is intended to be a working document and therefore is subject to periodic revision, as City priorities may change and identified funding sources may become available earlier, later or become unavailable.

A Summary of the five-year program and individual project descriptions follow.

**CITY OF BANDON**  
**CAPITAL IMPROVEMENT PROJECTS**  
**(SUBMITTED) FY17-18 MUNICIPAL BUDGET**

DEPARTMENT/PROJECT	\$ ESTIMATE	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	TOTAL	FUND/ACCT
<b>THE BARN</b>								
COMPUTERIZED SIGN	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000	510-50-820
STORAGE BUILDING	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000	
<b>CHAMBER OF COMMERCE</b>								
METAL ROOF	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000	510-50-821
<b>ELECTRIC DEPT.</b>								
EQUIP & FIXTURES - SUBDIV DEV	\$ 25,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000	910-84-768
EQUIPMENT & FIXTURES	\$ 400,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 400,000	910-84-767
EQUIPMENT RESERVE	\$ 320,000	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 320,000	
GANG OPERATOR SWITCHES	\$ 125,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	910-84-773
METERS	\$ 100,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000	910-84-770
MISC. SYSTEM REPLACEMENT	\$ 575,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 575,000	910-84-772
OLD TOWN STREET LIGHTING	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	
POLE INSPECTION & TREATMENT	\$ 450,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 450,000	910-84-718
POLE REPLACEMENT	\$ 325,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 325,000	910-84-780
RESIDENTIAL STREET LIGHTING NEW	\$ 50,000	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 50,000	
SHOP FURNITURE, FIXTURES & EQUIP	\$ 40,872	\$ 20,872	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 40,872	910.84-761
SHOP/SITE IMPROVEMENTS	\$ 500,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	910-84-762
STORM DAMAGE REPLACEMENT	\$ 125,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	910-84-756
STREET LIGHTING - GENERAL	\$ 115,000	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 115,000	910-84-784
TRANSFORMERS NEW	\$ 700,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 700,000	910-84-771
UNDERGROUND PROJECTS	\$ 1,000,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000	910-84-779
<b>EMERGENCY MANAGEMENT</b>								
CONTAINER - EMERG PREPAREDNESS	\$ 12,000	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ 4,000	\$ 12,000	510-50-822
<b>ADMINISTRATION</b>								
CITY HALL IMPROVEMENTS	\$ 50,000	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ 50,000	100-55-760
FURNITURE, FIXTURES & EQUIPMENT	\$ 45,000	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ 45,000	100-55-766
LAND ACQUISITIONS/ MISC. CAPITAL IMP	\$ 21,748	\$ 21,748					\$ 21,748	510-50-829
<b>LIBRARY</b>								
EAST EXTERIOR DOOR	\$ 3,500	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ 3,500	220-50-767
EXTERIOR PAINTING	\$ 28,500	\$ 13,500	\$ -	\$ -	\$ -	\$ 15,000	\$ 28,500	220-50-768
HEAT PUMP REPLACEMENTS	\$ 32,000	\$ 8,000	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ 32,000	220-50-769
<b>STREETS</b>								
11TH ST OVERLAY - HARRISON/JACKSON	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	750-50-778
FERRY CREEK BRIDGE	\$ 475,000	\$ 95,000	\$ 380,000	\$ -	\$ -	\$ -	\$ 475,000	750-50-779
OHIO AVE SOUTH REHABILITATION	\$ 1,400,000	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -	\$ 1,400,000	
OLD TOWN REPAIR - PHASE 2	\$ 505,000	\$ -	\$ -	\$ 505,000	\$ -	\$ -	\$ 505,000	
SHOP FURNITURE, FIXTURES & EQUIP	\$ 40,000	\$ 30,000	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 40,000	510-50-823
SIDEWALK CONSTRUCTION - GENERAL	\$ 150,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	210-50-781
STREET PROJECTS - MISC	\$ 1,000,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000	750-50-774
WAYFINDING/PARKLETS/PED/BIKE IMP	\$ 150,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	510-50-824
<b>PARKS</b>								
CITY PARK GRANT PROJECTS	\$ 3,000,000	\$ 1,500,000	\$ -	\$ 750,000	\$ -	\$ 750,000	\$ 3,000,000	550-50-855
EAST SIDE PARK DEVELOPMENT	\$ 125,885	\$ 75,885	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 125,885	550-50-773
SAFETY MATTING	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	510-50-825
<b>FLEET</b>								
PATROL CAR	\$ 150,000	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 150,000	100-62-750
STREET SWEEPER	\$ 300,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 300,000	510-50-826
TRANSIT VEHICLE (TROLLEY)	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	510-50-827
WOOD CHIPPER/TRUCK	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	84-753 / 510-50-828
METER READER TRUCK	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	940-84-763

**CITY OF BANDON**  
**CAPITAL IMPROVEMENT PROJECTS**  
**(SUBMITTED) FY17-18 MUNICIPAL BUDGET**

DEPARTMENT/PROJECT	\$ ESTIMATE	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	TOTAL	FUND/ACCT
<b>WW COLLECTION SYSTEM</b>								
11TH ST MAINLINE REPL - HARRISON WE	\$ 198,000	\$ 198,000	\$ -	\$ -	\$ -	\$ -	\$ 198,000	0-50-768 / 950-84-768
FERRY CRK BRIDGE PUMP STATION	\$ 65,000	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ 65,000	
INFLOW & INFILTRATION STUDY	\$ 25,000	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000	950-84-765
MAINLINE - EAST OF FRANKLIN	\$ 45,000	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ 45,000	
MIXING ZONE STUDY	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	950-84-769
NEW FILLMORE PUMP STATION	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ 1,500,000	
SEWER LINE REHABILITATION *RESERVE	\$ 400,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000	
<b>SPRAGUE THEATER</b>								
BUILDING ROOF REPLACEMENT	\$ 180,000	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ 180,000	
BUILDING SIDING REPLACEMENT	\$ 180,000	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000	
HEATING/AIR HANDLERS	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000	100-79-761
LED RETROFIT	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	100-79-762
NEW FRONT DOORS	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	100-79-763
<b>WATER TREATMENT PLANT</b>								
2 MILLION GALLON TANK REHABILITATIO	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	
FILTER MEDIA	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000	940-86-771
FILTER REHABILITATION	\$ 170,000	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000	940-86-772
MIDDLE POND DREDGING	\$ 260,000	\$ -	\$ -	\$ 260,000	\$ -	\$ -	\$ 260,000	
NEW CHLORINE GENERATOR	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	940-86-773
SEISMIC VALVE	\$ 240,000	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ 240,000	
STANDBY GENERATOR/SCADA SYSTEM	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000	
<b>WATER DISTRIBUTION</b>								
MASTER PLAN UPDATE	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	940-84-764
METERS	\$ 160,000	\$ 20,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 160,000	940-84-770
NEW FIRE HYDRANTS	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000	940-84-767
OHIO AVE SOUTH HDPE LINE	\$ 275,000	\$ -	\$ -	\$ -	\$ 275,000	\$ -	\$ 275,000	
SERVICE LINE MATERIALS	\$ 125,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	940-84-758
NEW SURFACE WATER STORAGE RESERVOIR	\$ 7,200,000	\$ -	\$ 400,000	\$ 6,800,000	\$ -	\$ -	\$ 7,200,000	
<b>LOCAL IMPROVEMENT DISTRICT</b>								
LOCAL IMPROVE DISTRICT CREATION	\$ 2,193,900	\$ 2,193,900	\$ -	\$ -	\$ -	\$ -	\$ 2,193,900	640-50-780
<b>TOTALS:</b>	<b>\$ 26,955,405</b>	<b>\$ 6,146,405</b>	<b>\$ 3,149,000</b>	<b>\$ 10,597,000</b>	<b>\$ 4,795,000</b>	<b>\$ 2,261,000</b>	<b>\$ 26,948,405</b>	

<b>URBAN RENEWAL #1</b>								
FAÇADE/SIGN LOAN/GRANT	\$ 150,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	560-50-856
CAPITAL PROJECTS	\$ 671,477	\$ 671,477	\$ -	\$ -	\$ -	\$ -	\$ 671,477	560-50-877
JETTY PARK/BLUFF TRAIL GRANT	\$ 165,000	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000	560-50-849

<b>URBAN RENEWAL #2</b>								
CAPITAL PROJECTS	\$ 449,173	\$ 449,173	\$ -	\$ -	\$ -	\$ -	\$ 449,173	570-50-874

**URBAN RENWAL TOTALS \$ 1,435,650 \$ 1,315,650 \$ 30,000 \$ 30,000- \$ 30,000- \$ 30,000- \$ 1,435,650**

**GRAND TOTAL \$ 28,391,055 \$ 7,462,055 \$ 3,179,000 \$ 10,627,000- \$ 4,825,000- \$ 2,291,000- \$ 128,384,055**

# URBAN RENEWAL AGENCY BUDGET

## CHAPTER 5

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*This section contains an outline of all major capital projects planned for fiscal year 2017-2018. Projects which were completed last year, and those proposed for future years, are also shown. Those projects which are contained in the Capital Improvement Plan are designated with “CIP” in the budget document pages.*



# City of Bandon 2017-2018 Annual Budget

## URBAN RENEWAL AGENCY: DISTRICT #1 AND #2

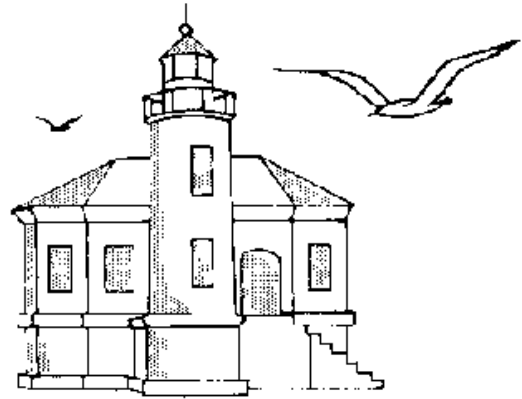
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**DATE:** April 17, 2017

**TO:** Urban Renewal Agency  
Budget Committee

**FROM:** Robert Mawson,  
Urban Renewal Manager  
& Budget Officer

**SUBJECT:** FY 2017-2018  
Urban Renewal Budget Message



The City of Bandon has two Urban Renewal Areas. Area 1 was established in 1987, and encompasses Old Town, the Woolen Mill area and the South Jetty. Area 2 was established in 1990, and encompasses City Park, the surrounding residential neighborhoods, and 11<sup>th</sup> Street. The combined total proposed fiscal year 2017-2018 Urban Renewal budget for Area 1 and Area 2 is \$1,688,650, which is \$182,752 (12.1%) more than the previous fiscal year.

### URBAN RENEWAL AREA 1

The total proposed budget for Area 1 is \$1,160,977, which is \$74,914 (6.9%) higher than the previous fiscal year. The primary reason for this increase is a higher beginning balance, resulting from minimal activity during the prior fiscal year.

As required by Measure 50 implementation regulations, a Substantial Amendment was made to the Urban Renewal Plan in 1998. That amendment set the maximum amount of indebtedness at \$5,375,225 for Area 1. In 2012, another Substantial Amendment was prepared and approved for the Area 1 Plan, which added projects and increased the maximum amount of indebtedness to \$12,003,980. The increase did not raise property tax rates, but was accomplished by extending the time Area 1 will continue to collect revenues from the overlapping taxing districts by 12 years, from 2021 to 2033.

The proposed Materials & Services budget of \$34,500 is \$1,600 less than the previous fiscal year and includes Legal, Consulting, Audit, Accounting, and Administrative Service costs. A reduction in related accounting costs was the primary reason for the reduction in budget expenditures.

The Capital portion of the budget is \$866,477, which includes \$165,000 in matching funds for the Jetty Park/Bluff Trail Grant Match, \$30,000 for the Façade/Sign Loan Program and \$671,477 for Capital projects.

The total Debt Service budget is \$260,000, including \$200,000 for debt service principal & interest payments, and \$60,000 for Bond Reserve (Additional Principal), which serves as a reserve for subsequent fiscal year loan payments.

# City of Bandon 2017-2018 Annual Budget

## URBAN RENEWAL AGENCY: DISTRICT #1 AND #2

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### URBAN RENEWAL AREA 2

The total proposed budget for Area 2 is \$527,673, which is \$107,838 (25.69%) more than the previous fiscal year. The primary reason for this increase is a higher beginning balance, resulting from minimal activity during the prior fiscal year.

As required by Measure 50 implementing regulations, a Substantial Amendment was made in 1998 to the Urban Renewal Plan. That amendment set the maximum amount of indebtedness at \$7,314,821 for Area 2. In 2012, a Minor Amendment was approved for the Area 2 Plan, which added eligible projects, but as a “minor amendment” did not increase the maximum amount of indebtedness beyond \$7,314,821.

The proposed Materials & Services budget of \$23,500 is \$15,300 more than last year and includes Consulting, Audit, Accounting & Administrative Services, Bank Trust Fees and other Miscellaneous expenditures. The increase is primarily due to the addition of \$15,000 for Consulting services.

The Capital portion of the proposed budget is \$449,173, which will address Capital projects.

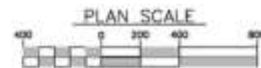
The total Debt Service budget is \$55,000, which includes \$30,000 for loan principal & interest payments, and \$25,000 in Bond Reserve (Additional Principal), which serves as a reserve for subsequent fiscal year loan payments.

# City of Bandon 2017-2018 Annual Budget

## URBAN RENEWAL AGENCY: DISTRICT MAPS



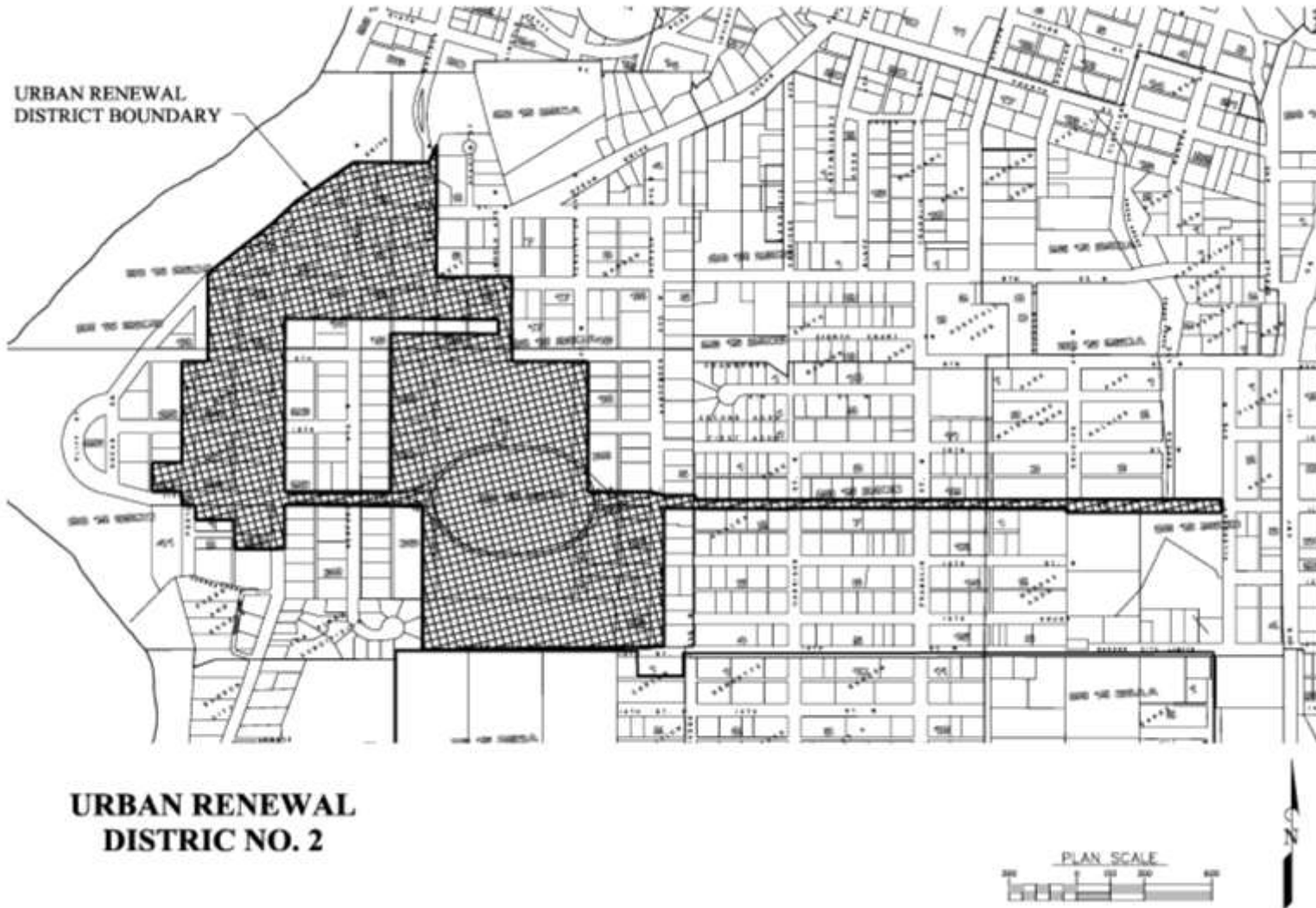
**URBAN RENEWAL  
DISTRICT NO. 1**



# City of Bandon 2017-2018 Annual Budget

## URBAN RENEWAL AGENCY: DISTRICT MAPS

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# City of Bandon 2017-2018 Annual Budget

## URBAN RENEWAL AGENCY: DISTRICT #1

REVENUES AND OTHER RESOURCES							
URBAN RENEWAL DIST #1 (560) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>TAXES</b>							
TAXES - CURRENT PROPERTY TAXES	560-401-00	252,496	272,192	250,036	257,167	257,167	257,167
TAXES - PRIOR PROPERTY TAXES	560-402-00	29,369	15,899	27,646	28,288	28,288	28,288
TOTAL TAXES		281,865	288,091	277,682	285,456	285,456	285,456
<b>INTERGOVERNMENTAL</b>							
IN LIEU OF TAX-OTHER	560-439-05	733	0	732	0	0	0
TOTAL INTERGOVERNMENTAL		733	0	732	0	0	0
<b>MISCELLANEOUS</b>							
MISC - INTEREST INCOME	560-450-00	3,848	5,078	2,500	4,000	4,000	4,000
TOTAL MISCELLANEOUS		3,848	5,078	2,500	4,000	4,000	4,000
TOTAL OTHER RESOURCES		286,446	293,169	280,914	289,456	289,456	289,456
<b>FUND BALANCE</b>							
BEGINNING BALANCE	560-400-00	752,972	803,985	805,149	871,521	871,521	871,521
TOTAL FUND BALANCE		752,972	803,985	805,149	871,521	871,521	871,521
<b>GRAND TOTAL URBAN RENEWAL DIST #1</b>		<b>1,039,418</b>	<b>1,097,154</b>	<b>1,086,063</b>	<b>1,160,977</b>	<b>1,160,977</b>	<b>1,160,977</b>

# City of Bandon 2017-2018 Annual Budget

## URBAN RENEWAL AGENCY: DISTRICT #1

EXPENDITURES							
URBAN RENEWAL DIST #1 (560) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
LEGAL COST	560-50-628	0	0	4,000	5,000	5,000	5,000
MISC EXPENDITURES	560-50-641	0	307	0	0	0	0
CONSULTING SERVICES	560-50-660	6,202	125	15,000	15,000	15,000	15,000
AUDIT SERVICES	560-50-662	4,000	0	5,000	5,000	5,000	5,000
ACCOUNTING SERVICES	560-50-663	5,000	0	6,000	3,500	3,500	3,500
ADMINISTRATIVE SERVICES	560-50-664	6,000	0	6,000	6,000	6,000	6,000
OTHER	560-50-749	803	305	100			
MATERIALS AND SERVICES		22,005	737	36,100	34,500	34,500	34,500
<b>CAPITAL OUTLAY:</b>							
STREET CONSTRUCTION	560-50-775	0	0	165,000	0	0	0
CIP - WOOLEN MILL LAND & DEVEL	560-50-853	6,432	0	0	0	0	0
CIP - JETTY PARK/BLUFF TRAIL GRANT MATCH	560-50-849	0	0	0	165,000	165,000	165,000
FACADE/SIGN LOAN/GRANT	560-50-856	10,373	2,268	30,000	30,000	30,000	30,000
URBAN RENEWAL CAP PROJECTS	560-50-877	0	74,118	684,904	671,477	671,477	671,477
TOTAL CAPITAL OUTLAY		16,805	76,386	879,904	866,477	866,477	866,477
<b>DEBT SERVICE:</b>							
BOND RESERVE (1 YR PMT)	560-50-892	0	0	55,724	60,000	60,000	60,000
LOAN INTEREST	560-50-895	87,455	84,740	0	85,000	85,000	85,000
LOAN PRINCIPAL	560-50-896	109,168	114,335	114,335	115,000	115,000	115,000
TOTAL DEBT SERVICE		196,623	199,075	170,059	260,000	260,000	260,000
TOTAL EXPENDITURES		235,433	276,198	1,086,063	1,160,977	1,160,977	1,160,977
<b>FUND BALANCES AND RESERVES:</b>							
ENDING FUND BALANCE		803,985	821,520	0	0	0	0
TOTAL FUND BALANCE & RESERVES		803,985	821,520	0	0	0	0
<b>GRAND TOTAL URBAN RENEWAL DIST #1 (560)</b>		<b>1,039,418</b>	<b>1,097,718</b>	<b>1,086,063</b>	<b>1,160,977</b>	<b>1,160,977</b>	<b>1,160,977</b>

# City of Bandon 2017-2018 Annual Budget

## URBAN RENEWAL AGENCY: DISTRICT #2

REVENUES AND OTHER RESOURCES							
URBAN RENEWAL DIST #2 (570) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>TAXES</b>							
TAXES - CURRENT PROPERTY TAXES	570-401-00	133,991	137,308	132,685	124,487	124,487	124,487
TAXES - PRIOR PROPERTY TAXES	570-402-00	15,374	8,307	14,480	13,694	13,694	13,694
TOTAL TAXES		149,365	145,615	147,165	138,181	138,181	138,181
<b>INTERGOVERNMENTAL</b>							
IN LIEU OF TAX-OTHER	570-439-05	341	0	250	250	250	250
TOTAL INTERGOVERNMENTAL		341	0	250	250	250	250
<b>MISCELLANEOUS</b>							
MISC - INTEREST INCOME	570-450-00	1,381	1,619	500	1,000	1,000	1,000
TOTAL MISCELLANEOUS		1,381	1,619	500	1,000	1,000	1,000
TOTAL OTHER RESOURCES		151,087	147,234	147,915	139,431	139,431	139,431
<b>FUND BALANCE</b>							
BEGINNING BALANCE	570-400-00	110,601	194,649	271,920	388,242	388,242	388,242
TOTAL FUND BALANCE		110,601	194,649	271,920	388,242	388,242	388,242
<b>GRAND TOTAL URBAN RENEWAL DIST #2 (560)</b>		<b>261,688</b>	<b>341,883</b>	<b>419,835</b>	<b>527,673</b>	<b>527,673</b>	<b>527,673</b>

# City of Bandon 2017-2018 Annual Budget

## URBAN RENEWAL AGENCY: DISTRICT #2

EXPENDITURES							
URBAN RENEWAL DIST #2 (570) DETAIL	ACCOUNT NO	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONSULTING SERVICES	570-50-660	125	125	0	15,000	15,000	15,000
AUDIT SERVICES	570-50-662	2,000	0	2,000	2,000	2,000	2,000
ACCOUNTING SERVICES	570-50-663	1,500	0	1,500	1,500	1,500	1,500
ADMINISTRATIVE SERVICES	570-50-664	4,000	0	4,000	4,000	4,000	4,000
BANK TRUST FEES	570-50-666	0	0	600	500	500	500
OTHER	570-50-749	654	272	100	500	500	500
MATERIALS AND SERVICES		8,279	397	8,200	23,500	23,500	23,500
<b>CAPITAL OUTLAY:</b>							
MISCELLANEOUS CAPITAL PROJECTS	570-50-874	21,618	26,417	265,635	449,173	449,173	449,173
TOTAL CAPITAL OUTLAY		21,618	26,417	265,635	449,173	449,173	449,173
<b>DEBT SERVICE:</b>							
BOND RESERVE ( 1 YR PMT)	570-50-892	94,957	0	25,000	25,000	25,000	25,000
LOAN INTEREST	570-50-895	14,506	9,594	6,000	6,000	6,000	6,000
LOAN PRINCIPAL	570-50-896	-72,321	23,313	115,000	24,000	24,000	24,000
TOTAL DEBT SERVICE		37,142	32,907	146,000	55,000	55,000	55,000
TOTAL EXPENDITURES		67,039	59,721	419,835	527,673	527,673	527,673
<b>FUND BALANCES AND RESERVES:</b>							
ENDING FUND BALANCE		194,649	286,242	0	0	0	0
TOTAL FUND BALANCE & RESERVES		194,649	286,242	0	0	0	0
<b>GRAND TOTAL URBAN RENEWAL DIST #2 (570)</b>		<b>261,688</b>	<b>345,963</b>	<b>419,835</b>	<b>527,673</b>	<b>527,673</b>	<b>527,673</b>