

City of Bandon

ANNUAL BUDGET

July 1, 2018 - June 30, 2019
Adopted



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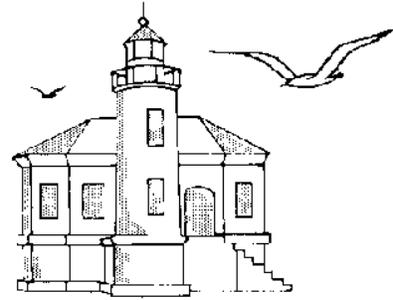
GENERAL INFORMATION

CHAPTER 1

[BUDGET MESSAGE](#) Page 1

City of Bandon 2018-2019 Annual Budget

DATE: 23 April 2018
TO: Mayor and City Council
Budget Committee
FROM: Robert J Mawson
City Manager



SUBJECT: FY18-19 CITY OF BANDON BUDGET MESSAGE

The proposed Fiscal Year 2018-2019 budget total is \$22,285,035 which is \$297,940 (1.4%) more than the prior Fiscal Year 2017-2018 budget of \$21,977,094. This increase is due to the creation of two additional funds to track the water base rate increase (fund 941) and capturing and incorporating the Police Reserve Program Fund (fund 151). A more modest anticipated grant total is included this year, with the option to amend the budget if a larger grant or grants are obtained. A table and graphic summary of the overall budget, broken down by Category and Fund type with comparisons to FY17-18, follows on pages 2 and 3 of this document.

BUDGET FORMAT

As required by local budget law, the first three (shaded) columns in the budget schedules show actual revenues & expenditures for the second & third prior fiscal years and the budgeted figures for the immediately preceding fiscal year. The fourth column shows the budget as proposed by the Budget Officer. The fifth & sixth columns are populated as the budget moves through the process of approval by the Budget Committee and adoption by the City Council. Funds that have been closed or combined into other funds will continue to be included and show zero balances each year until all three of the prior year columns show a zero balance and then they can be removed from the budget schedule.

City of Bandon 2018-2019 Annual Budget

**BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND**

FUND CATEGORY	FUNDS	ACCT NO.	COUNCIL ADOPTED		DIFFERENCE	% CHANGE
			2017-18 BUDGET	APPROVED 2018-19 BUDGET		
	GENERAL FUND	100				
GENERAL FUND	GENERAL FUND REVENUE		\$2,776,645	\$2,967,764	\$191,119	6.9%
	GENERAL FUND EXPENDITURES					
	MAYOR & COUNCIL		\$32,300	\$39,850	\$7,550	23.4%
	ADMINISTRATION		\$453,458	\$447,718	-\$5,740	-1.3%
	ACCOUNTING & BILLING		\$187,542	\$196,274	\$8,732	4.7%
	MUNICIPAL COURT		\$4,500	\$3,950	-\$550	-12.2%
	POLICE DEPARTMENT		\$1,014,498	\$1,075,923	\$61,425	6.1%
	FIRE DEPARTMENT		\$105,951	\$107,705	\$1,754	1.7%
	STREET DEPARTMENT		\$127,585	\$241,200	\$113,615	89.1%
	PARK DEPARTMENT		\$199,658	\$213,982	\$14,324	7.2%
	PLANNING DEPARTMENT		\$175,582	\$124,669	-\$50,913	-29.0%
	COMMUNITY CENTER		\$80,523	\$77,247	-\$3,276	-4.1%
	SPRAGUE THEATER		\$127,750	\$48,100	-\$79,650	-62.3%
	NON-DEPARTMENTAL		\$136,870	\$391,145	\$254,275	185.8%
	TOTAL G/F EXPEND.		<u>\$2,776,645</u>	<u>\$2,967,764</u>		
	STREETS & DRAINAGE					
SPECIAL REVENUE	STATE TAX STREET FUND	210	\$228,993	\$213,933	-\$15,060	-6.6%
CAPITAL PROJECTS	STREET SDC - Reimbursement	710	\$46,147	\$66,415	\$20,268	43.9%
CAPITAL PROJECTS	STREET SDC - Improvement	711	\$308,399	\$342,442	\$34,043	11.0%
CAPITAL PROJECTS	LOCAL OPTION STREET TAX	750	\$1,431,835	\$1,850,397	\$418,562	29.2%
CAPITAL PROJECTS	STORM DRAIN SDC - Reimbursement	715	\$73,587	\$120,243	\$46,656	63.4%
CAPITAL PROJECTS	STORM DRAIN SDC - Improvement	716	\$82,307	\$99,629	\$17,322	21.0%
CAPITAL PROJECTS	LOCAL IMPROVEMENT DISTRICTS	640	\$2,331,628	\$2,332,278	\$650	0.0%
	TOTAL STREET & DRAINAGE		<u>\$4,502,896</u>	<u>\$5,025,337</u>		
	PARKS AND RECREATION					
CAPITAL PROJECTS	PARK & REC DEV	550	\$1,625,885	\$367,260	-\$1,258,625	-77.4%
SPECIAL REVENUE	COM. BEAUTIF. /PARKS & REC	250	\$54,000	\$66,839	\$12,839	23.8%
	TOTAL PARKS & REC.		<u>\$1,679,885</u>	<u>\$434,099</u>		
	LIBRARY					
SPECIAL REVENUE	LIBRARY	230	\$421,743	\$400,637	-\$21,106	-5.0%
SPECIAL REVENUE	LIBRARY MEMORIAL	220	\$227,187	\$253,114	\$25,927	11.4%
	TOTAL LIBRARY		<u>\$648,930</u>	<u>\$653,751</u>		
	ELECTRIC					
ENTERPRISE	ELECTRIC	910	\$6,717,153	\$7,055,416	\$338,263	5.0%
	TOTAL ELECTRIC		<u>\$6,717,153</u>	<u>\$7,055,416</u>		
	WATER					
ENTERPRISE	WATER	940	\$1,322,183	\$1,249,233	-\$72,950	-5.5%
ENTERPRISE	WATER PLANT IMPROVEMENT FUND	941	\$0	\$701,101	\$701,101	100.0%
ENTERPRISE	WATER SDC - Reimbursement	720	\$195,379	\$227,155	\$31,776	16.3%
ENTERPRISE	WATER SDC - Improvement	721	\$1,077,039	\$952,940	-\$124,099	-11.5%
	TOTAL WATER		<u>\$2,594,601</u>	<u>\$3,130,429</u>		
	SEWER					
ENTERPRISE	SEWER	950	\$1,354,971	\$1,144,397	-\$210,574	-15.5%
ENTERPRISE	SEWER SDC - Reimbursement	730	\$76,959	\$97,271	\$20,312	26.4%
ENTERPRISE	SEWER SDC - Improvement	731	\$200,262	\$232,718	\$32,456	16.2%
	TOTAL SEWER		<u>\$1,632,192</u>	<u>\$1,474,386</u>		

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OTHER FUNDS

SPECIAL REVENUE	POLICE RESERVE PROGRAM FUND	151	\$0	\$11,500	\$11,500	100.0%
SPECIAL REVENUE	STATE REV. SHARING	260	\$114,496	\$118,286	\$3,790	3.3%
SPECIAL REVENUE	BLOCK GRANT	410	\$405,227	\$433,067	\$27,840	6.9%
CAPITAL PROJECTS	CAPITAL IMPROVEMENT	510	\$219,748	\$290,884	\$171,136	32.4%
EQUIP RESERVE FUND		520	\$0	\$0	\$0	0%
CAPITAL PROJECTS			<u>\$739,471</u>	<u>\$853,737</u>		

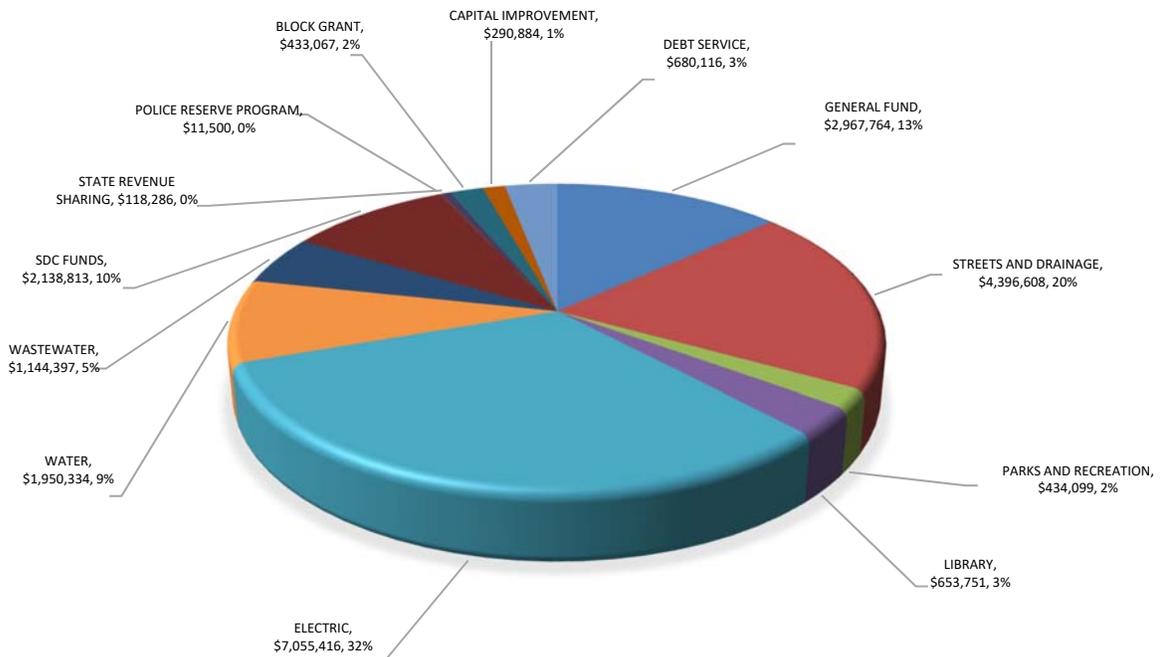
DEBT SERVICE FUNDS

DEBT SERVICE	DEBT SERVICE	365	\$482,842	\$495,812	\$12,970	2.7%
DEBT SERVICE	LID DEBT SRVICE	636	\$202,479	\$184,304	-\$18,175	-9.8%
			<u>\$685,321</u>	<u>\$680,116</u>		

GRAND TOTAL

<u>\$21,977,094</u>	<u>\$22,285,035</u>	<u>\$297,941</u>	<u>1.4%</u>
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FY 2018-19 EXPENDITURES BY PROGRAM



City of Bandon 2018-2019 Annual Budget

BUDGET DOCUMENT SECTIONS

The budget document is divided into the following sections, marked with colored tabs.

Budget Summary

The Budget Summary section provides a narrative overview of the proposed budget and includes an organizational chart, index to the fund-account numbering system, and the budget calendar.

Funds

The Funds section of the document outlines the proposed city budget, which will require approval by the City Budget Committee and formal adoption by the City Council. Detailed revenue & expenditure projections are included for each of the City's funds. Funds are categorized and presented by fund type, as noted below:

General Fund – The general fund contains the main operating accounts for the City of Bandon. Many of the usual activities associated with the City are paid for using general fund revenues. Police and Planning activities are examples of general fund departments. Revenues in this category are available for use however the Mayor and City Council deem lawful & appropriate.

Special Revenue Funds – Special revenue funds are legally restricted to expenditures for specific purposes. Revenues in this category must be used to support the stated purpose for which they are collected. The Bandon Library is funded using revenue provided by the Coos County Library District, which collects taxes for the specific purpose of funding libraries within Coos County and can be used for no other purpose.

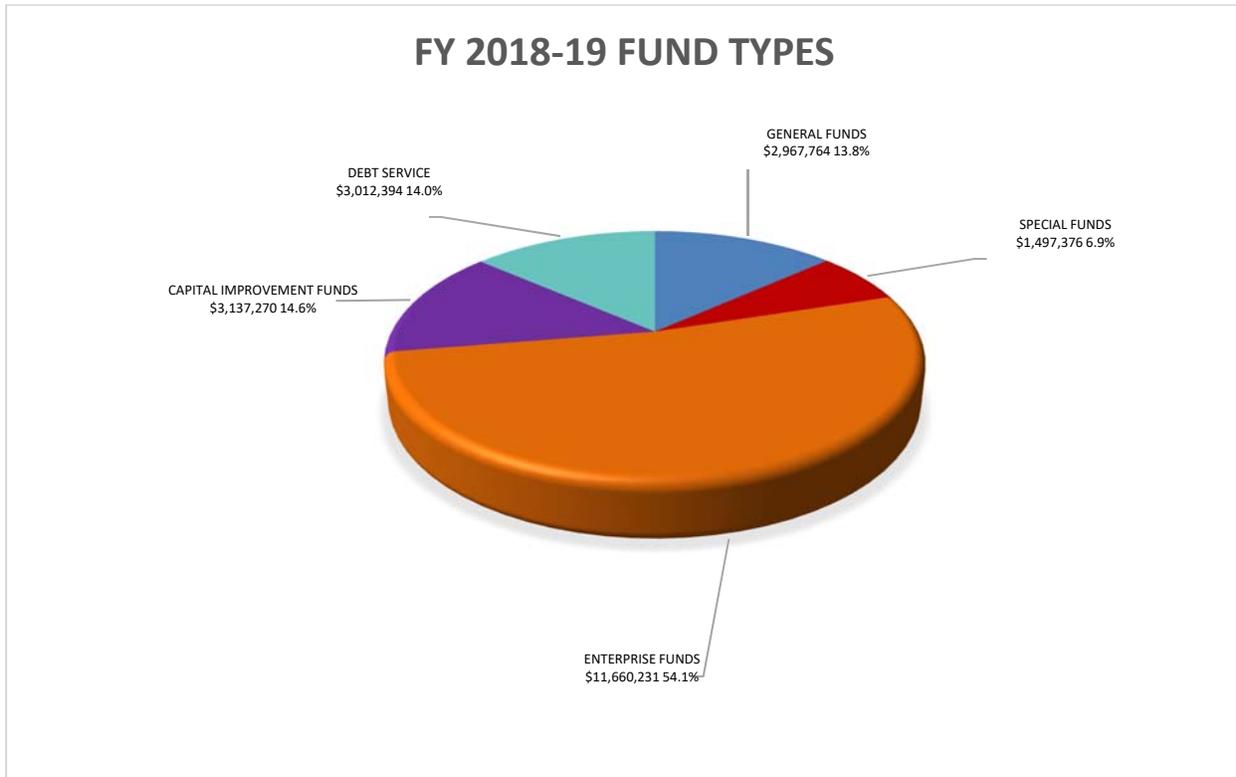
Enterprise Funds – Enterprise funds are the main operating accounts for Municipal business ventures, such as the Bandon Electric Utility, Bandon Water Utility and Bandon Wastewater Utility, which are all designed to function on a fee-for-service basis. If expenditures exceed revenues in any of these municipal businesses, the shortfall is covered by the City's general fund. If revenues exceed expenditures, the City may use the "profit" to pay for other City services, leave the revenue in the utility account to cover unexpected or future infrastructure expenses, or do a combination of both options.

Capital Funds – Capital funds are monies set aside for the purchase of capital or fixed assets, such as buildings, land, vehicles, equipment, and so forth. Money for capital purchases can come from General, Special or Enterprise funds so long as the capital purchase is in keeping with the legal purpose of the originating fund. Purchases may also be made utilizing a combination of funding sources, so long as the capital item is utilized in a reasonably proportional way.

Debt Service Funds – Debt Service funds are used to make principal & interest payments on short-term and long-term debt of the City.

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A chart illustrating the relative size of each of these Fund types within the proposed budget:



Within each fund, revenues are identified by the source from which they are received. Expenditures are broken down into four major categories: Personnel Services (personnel wages, taxes and benefits); Materials & Services (operating expenses, utilities, supplies, contractual services, etc.); Capital (individual capital projects); and Non-Departmental (transfers, contingencies, and other expenses).

Municipal Business Plan / Department Summaries

The Municipal Business Plan section includes a brief descriptive narrative of the City of Bandon along with individual Department summaries, noting past accomplishments and focuses moving forward.

Capital Improvement Projects

The Capital Improvement Project section identifies significant projects or purchases proposed to be accomplished by the City over the next five years. Prioritization and funding availability are the primary drivers for the assignment of specific projects and purchases to any given fiscal year. A 5-year summary table of projects and associated expenditures is included. Continual monitoring and review will provide a structured framework for accomplishing and managing the City's capital investments.

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PERSONNEL - WAGES & EMPLOYER RELATED EXPENSES (EREs)

The Personnel Services budget within each Fund has been adjusted to include the projected wage and employer related expenses for proposed FY18-19 city staff. Because the City of Bandon is a relatively small community, city staff typically perform duties across more than one department and/or enterprise. These shared responsibilities result in wages & EREs that are also shared among affected departments.

Personnel Changes

The proposed FY18-19 budget currently includes no substantive personnel changes. Two collective bargaining agreements are pending which may affect the personnel section of the budget.

Collective Bargaining Agreements

With the exception of management staff, all City employees are represented by labor unions. The City has four collective bargaining agreements, including the International Brotherhood of Electric Workers (IBEW) representing the Electric Department; the Teamsters Union representing the Police Department; the Teamsters Union representing the Public Works Department, Water Department, and Sewer Department; and the IBEW representing the clerical staff from Administration, Finance, Planning, Public Works, and the Library. Two of these agreements are up for renegotiation in 2018 and meetings have been scheduled. It is anticipated that these negotiations will be completed prior to July 1, 2018.

Employee Wages

The employee wages in the proposed budget are in compliance with each of the collective bargaining agreements. Accordingly, this includes normal scheduled step increases for those employees to whom they are due, and a cost of living adjustment (COLA) each year.

Employee Benefits

Health Insurance: Based on information provided by City County Insurance Services, the City's insurance carrier, the budget includes the following changes in health insurance rates. All City employees will continue to pay 10% of their health insurance premiums.

Medical:	Regence	9.1% Increase
	VSP	4.0% Increase
Dental:	Delta	0.0%
Life:	Life	-14.0% Decrease
	Disability	0.0%

Retirement: The anticipated City share of payroll contributions into the employees' retirement programs are 20.65% (up from 14.93%) for Public Employees Retirement System (PERS) employees, 13.74% (up from 8.02%) for Oregon Public Service Retirement Plan (OPSRP) regular employees, and 18.51% (up from 12.79%) for OPSRP police employees, plus the City continues to pick up the 6% share of the PERS and OPSRP contributions for employees. The City also offers the employees the opportunity to voluntarily participate in the AIG-VALIC and ICMA deferred compensation programs, which are funded by employee contributions, if they choose to participate.

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PROPERTY TAX RATES

The City’s permanent property tax rate remains unchanged at \$.46 per \$1,000 assessed valuation. This permanent property tax rate is expected to bring in approximately \$212,000 during the FY18-19 Fiscal Year. With the Local Option Street Levy at \$.85 per \$1,000 assessed valuation, and with \$.50 per \$1,000 assessed valuation levied for general obligation bond repayments, Bandon’s total fiscal year 2017-2018 property tax rate was \$1.81 per \$1,000 assessed valuation.

For comparison, the FY 2017-2018 property tax rates for all cities in Coos County are shown in the following table.

CITY	Permanent Rate (Inside M5)	Local Option Tax (Inside M5)	Bonds (Outside M5)	Urban Renewal Special Levy	TOTAL
Myrtle Point	7.99				7.99
Powers	7.39				7.39
Coos Bay	6.36		.54		6.90
North Bend	6.18			.34	6.52
Coquille	6.10				6.10
Bandon	.46	.85	.50		1.81
Lakeside	.71				.71

INTEREST ON INVESTMENTS

The City’s cash is currently invested in the Oregon State Treasury’s Local Government Investment Pool (LGIP), from which it is periodically transferred into the City’s local checking account for monthly payroll and accounts payable expenditures. Interest earnings depend on the interest rates being applied throughout the year. Interest payments are allocated monthly to each Fund, based on the proportionate share of the total cash balance. Effective March 23, 2018, the annual interest rate was increased from 1.85% to 2.10% for funds on deposit.

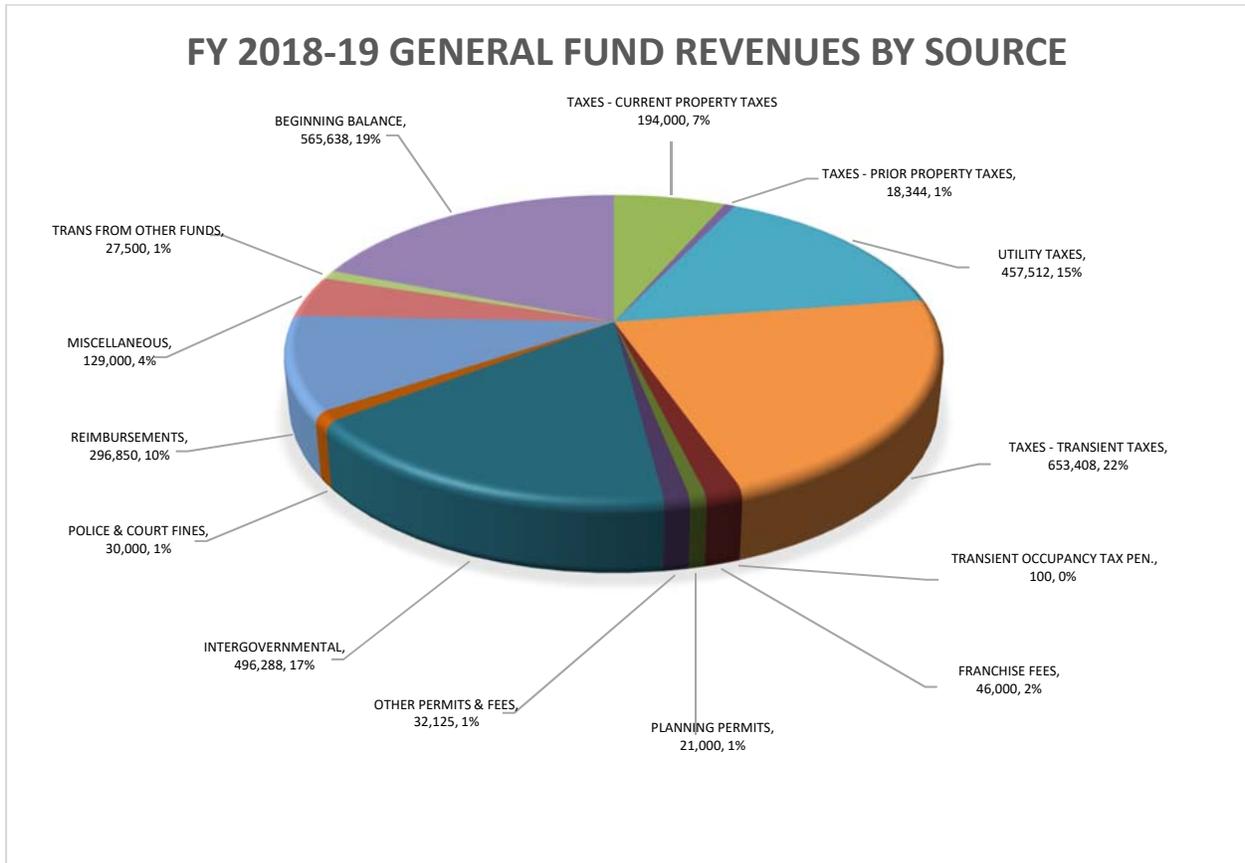
GENERAL FUND REVENUES

The total proposed General Fund (100) budget is \$2,967,764, which is \$191,119 or (6.9%) more than last year.

The largest individual sources of General Fund revenues continue to be utility sales taxes, utility in-lieu taxes, utility reimbursements, and the transient occupancy tax (TOT). The remaining major revenue categories include property taxes, beginning fund balances, and other miscellaneous resources.

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The following pie-chart illustrates the general fund revenue types, by source:



DEPARTMENT BUDGETS

Budget highlights for major City activities follow. A chart illustrating the relative size of each General Fund departmental expenditure category is included on the following page.

Mayor & Council

The Mayor and City Council expenses are charged to the General Fund (100). The total proposed Mayor & Council budget is \$39,850 which is \$7,550 or (23.4%) higher than the previous fiscal year. Additional funding was added to reflect the increasing cost of fireworks for the July 4th show.

General Administration

The City's general administration expenses are charged to the General Fund (100) and the three Utility Enterprise Funds [Electric (910), Water (940), and Sewer (950)] to cover their share of administrative responsibilities & expenses. The total proposed Administration budget is \$447,718, which is \$5,740 or (1.3%) lower than the previous fiscal year.

Accounting & Billing Department

The Accounting & Billing Department expenses are charged to the General Fund (100) and the three Enterprise Funds [Electric (910), Water (940), and Sewer (950)], to cover their share of the accounting

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and utility billing expenses. The total proposed Accounting & Billing Department budget is \$196,274 which is \$8,732 or (4.7%) more than the previous fiscal year. The additional expenditures are primarily due to increases to employee related expenses.

Municipal Court

The Municipal Court is funded by the General Fund (100). The total proposed budget is \$3,950 which is \$550 lower than the previous fiscal year. The largest expenditure covers a Contractual Services Agreement for the Municipal Court Judge.

Police Department

The activities of the Police Department are primarily funded through the General Fund (100). A portion of the contracted dispatching services is paid with the City's share of the State 911 tax, which go directly to Coos County. The total proposed Police Department budget is \$1,075,923, which is \$61,425 (6.1%) more than the previous fiscal year. Additional expenditures are primarily due to the increase in the dispatching contract with Coos County and increases to employee related expenses.

Staffing remains the same, with a Chief, 1 Patrol Sergeant, 4 Patrol Officers and a Records/Dispatch Clerk. Volunteer Reserve Officers supplement (non-patrol) police activities from time to time.

The Police Department is the largest department funded by the General Fund. Costs for the department are more than shown in the Police Department budget, as those figures do not include the cost of administration, finance (payroll, accounting, and auditing), and City Hall building maintenance expenses. They also do not include revenues received from the State 911 tax which are provided directly to Coos County for operating the 911 system.

Fire Department

Fire protection is provided through a contract with the Bandon Rural Fire Protection District, with funding from the General Fund (100). The total proposed Fire District Contract budget is \$107,705, which is \$1,754 (1.7%) more than the previous fiscal year. The amount of the annual Fire District payment is indexed to the City's total taxable assessed valuation and is based on an assessment equal to \$.227 per \$1,000 assessed valuation. This was the equivalent rate established in the 1995 agreement between the City and the Fire District, adjusted for increases in the total City assessed valuation. The increase in the payment amount results from the County Assessor's annual adjustment of the total City assessed valuation.

Streets & Drainage

Funds for operation, maintenance, and improvement of the City's streets, sidewalks, and storm drainage systems and are provided from a number of sources, including the General Fund (100), the City's share of the State gas taxes which are deposited into the State Tax Street Fund (210), and capital projects funding from the Street SDC Reimbursement Fund (710), Street SDC Improvement Fund (711), Storm Drainage SDC Reimbursement Fund (715), Storm Drainage SDC Improvement Fund (716), and Local Option Street Tax Fund (750). The total proposed budget for Streets & Drainage is \$5,025,337 which is \$522,441 (11.6%) more than last fiscal year. This increase is primarily attributable to a higher beginning balance in funds associated with this category.

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Parks & Recreation

Parks & Recreation operation and maintenance is funded through the General Fund (100) and the Community Beautification Fund (250), with capital improvements funded through the Parks & Recreation Development Fund (550). Capital improvement funding is also provided from the Urban Renewal Area One Fund (560), and Urban Renewal Area Two Fund (570), although those expenditures are not reflected in the Parks & Recreation Department budget. The budget also continues to include a \$25,000 contribution from the Electric Fund (910) for the Summer Youth Recreation Program. The total proposed Parks & Recreation budget is \$367,260, which is \$1,258,625 (77.4%) less than last year, due to a reduction in anticipated grants. If additional grant funds are obtained, an associated budget amendment will be presented to the City Council for consideration.

The Community Beautification Fund derives its revenues from the garbage franchise fees paid by the garbage franchisee, 100% of which are deposited into this Fund. Approximately 83% of these franchise revenues are budgeted for Contractual Services to pay an outside contractor to provide landscaping maintenance services for many public areas including City Hall, the Visitor Information Center, the Fire Memorial, the Old Town parking lot & Pedway, the Welcome-to-Bandon entry signs, the City Park entrance triangles, the Library, the Community Center (Barn) and associated parking lot islands. Remaining funds are budgeted for benches, trash cans, fire hydrant painting and tree-trimming and mitigation services.

Planning Department

The activities of the Planning Department are funded primarily through the General Fund (100). The total proposed Planning Department budget is \$124,669, which is \$50,913 (29.0%) less than the previous fiscal year. Staffing allocations account for the majority of the decrease in the department budget.

The Planning Department also serves as staff to the City's Planning Commission, Parks & Recreation Committee, Emergency preparedness & Emergency response planning programs.

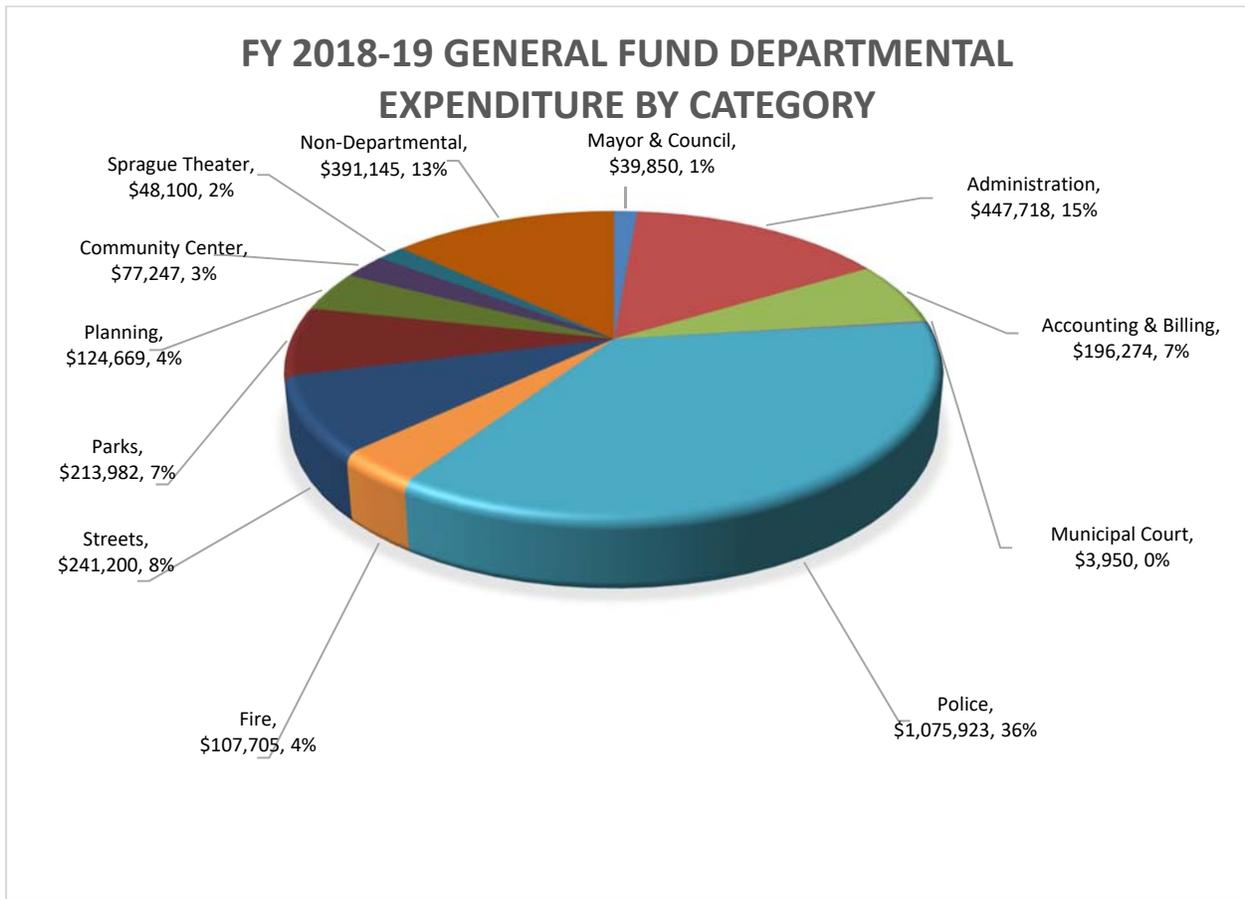
Community Center

Revenues and expenditures for the Barn/Community Center are run through the General Fund (100). The proposed budget is \$77,247, which is \$3,276 (4.1%) less than the previous fiscal year. A portion of the Public Works Department employee costs are allocated to maintenance of the Barn/Community Center. The Barn/Community Center is managed by a contract employee who reports to the City Manager. The Mayor and City Council provide oversight and policy direction to the City Manager regarding operation of the facilities.

Sprague Theater

Revenues and expenditures for the Sprague Theater are run through the General Fund (100). The proposed budget is \$48,100, which is \$76,650 (62.3%) less than the previous fiscal year. The dramatic decrease was the result of reallocating capital project expenses to the Capital Project fund. The Sprague Theater is managed by a contract employee who reports to the City Manager. The City Council provides oversight and policy direction to the City Manager regarding operation of the facility.

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Library

The Library is primarily operated out of two funds: the Library Fund (230), and the Library Memorial Fund (220). The total proposed Library budget is \$653,751, which is \$4,821 (.7%) more than last year. In addition, Library operations are subsidized by the General Fund (100), which pays for administration, finance (payroll, accounting, and auditing), and Public Works Department building maintenance activities; and the Community Beautification Fund (250), which pays for landscaping maintenance.

The majority of library funding comes from a share of Library District property taxes collected by the County, which are projected to be about \$17,677 more than last year. Since library taxes can only be used for operation and maintenance but not capital construction, all property tax receipts are deposited into the Library Fund, and are used for personnel, materials, services, and equipment. Revenues from all other resources are deposited into the Library Memorial Fund, where they can then be used for a variety of purposes, subject to any restrictions which may have been placed on donations by the donors. The prior Lisa Wampole Trust Fund (990) was closed into the Library Memorial Fund several years ago, but those funds continue to be accounted for in separate line items within the Library Memorial Fund budget.

Electric Department

The electric utility is funded through the Electric Fund (910), with revenues derived primarily from the sale of electricity to customers inside and outside of the City. The total proposed Electric

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Department budget is \$7,055,416 which is \$338,263 (5.0%) more than the previous fiscal year. Electric utility revenues are projected to see a minor increase, as an increase in development is occurring.

BPA is projecting a yet undetermined Spill Charge later in 2018. It is still unknown how much this charge will be. The Spill Charge process will be monitored closely to determine when and if a City cost recovery rate increase will be necessary during FY18-19.

The Electric Utility utilizes Federal funds and the proceeds of a dedicated monthly bill charge (\$.18 per residential customer and \$.18 per kWh for commercial and industrial customers) which is added to each electric bill to operate a Low Income Energy Assistance Program (LIEAP) to provide bill-paying assistance to qualifying low income electric customers. Both the Federal and the local programs are administered under an agreement with Oregon Coast Community Action. With declining Federal resources, and increasing needs for assistance, the City initiated the Round-Up Program in 2009, through which individual customers are able to voluntarily agree to have their monthly utility bill “rounded up” to the next whole dollar value. This additional contribution is also used specifically for the low-income assistance program.

City electric crews continue to accomplish capital improvement, underground power, and line & pole replacement projects in-house, decreasing the need for outside contractors and keeping expenditures as low as possible.

Water Department

Water treatment and distribution activities are funded through the Water Fund (940), with revenues derived primarily from the sale of water. Some capital expenditures are also budgeted from the Water SDC Reimbursement Fund (720), and the Water SDC Improvement Fund (721). The total proposed Water Treatment budget is \$2,308,449, which is \$286,152 (11.0%) less than the previous fiscal year. The water base rate increase, approved by the voters at the November 2016 election, is anticipated to generate an additional \$290,111 in annual revenue. A slight increase in development activities are also anticipated to increase SDC payments during FY18-19.

100% of the Water Treatment Plant employee costs and 20% of the Public Works Department employee costs are allocated to the Water Department primarily for their work on the water distribution system. Public Works employees are utilized to accomplish capital improvement and line repair/replacement projects, where possible, to decrease the need for outside contractors and to keep expenditures as low as possible.

Sewer Department

Wastewater treatment and collection activities are funded through the Wastewater Fund (950), with revenues derived primarily from the wastewater treatment sales. Some capital expenditures are also budgeted from the Sewer SDC Reimbursement Fund (730), and the Sewer SDC Improvement Fund (731). The total proposed Wastewater Treatment budget is \$1,474,386, which is \$157,806 (9.7%) less than the previous fiscal year. The lower budget is the result of a lower beginning balance.

100% of the wastewater treatment plant employee costs and 20% of the Public Works Department employee costs are allocated to the Sewer Department primarily for their work on the sewer collection system. As with the Water Utility, Public Works employees are utilized to accomplish capital

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improvement and line repair/replacement projects for the Wastewater Utility, where possible, to decrease the need for outside contractors and to keep expenditures as low as possible.

NON-DEPARTMENTAL EXPENDITURES

The expenditures described below are classified as “Non-Departmental Expenditures” since they are not allocated to any specific City Department.

General Fund (100)

The General Fund (100) contains \$391,145 in Non-Departmental expenditures, including a reserve for Insurance Liability Risk Share to pay a higher deductible which reduces the liability insurance premium and a transfer to the Capital Improvement Fund (510) of \$375,145 to address capital needs.

State Revenue Sharing Fund (260)

State Revenue Sharing money comes from the State of Oregon and is a share of the State liquor revenues which is annually distributed to municipalities. The total proposed State Revenue Sharing Fund (260) budget is \$118,286, which includes \$37,838.63 to fund payments to other organizations, \$30,000 for pothole & street repair, and \$50,447 for other anticipated expenses, such as the operation of a Trolley.

A \$3,500 maximum contribution limit was set by the Budget Committee and City Council to make sure as many organizations as possible could benefit from this revenue. This decision is not binding however and could be re-considered if deemed appropriate.

The City has received funding requests from the following community organizations:

STATE REVENUE SHARING FY 2018-2019	
Bandon Community Youth Center	\$ 3,000.00
Bandon Feeds the Hungry	\$ 3,500.00
Bandon Historical Society Museum	\$ 2,500.00
Bandon Lions Charitable Assoc. - 4th of July Celebration	\$ 1,200.00
Bandon Prepares	\$ 3,500.00
Bob Belloni Ranch, Inc	\$ 1,000.00
Coos County Area Transit - Dial-A-Ride	\$ 3,500.00
E.A.T., Inc.	\$ 2,500.00
Good Earth Community Garden	\$ 1,500.00
Greater Bandon Association	\$ 3,500.00
KBOG Radio	\$ 2,300.00
Common Ground Mediation	\$ 1,000.00
SMART	\$ 1,500.00
South Coast Business Employment Corporation - Senior Nutrition Program	\$ 3,000.00
Southwestern Oregon Preppers	\$ 500.00
The SAFE Project	\$ 1,000.00
VFW Medal of Honor Post 3440	\$ 3,500.00
TOTAL:	\$ 38,500.00

As required by State law, the City will hold a public hearing before the Budget Committee on April 30, 2018, to solicit recommendations regarding how these funds should be allocated. All requests

City of Bandon 2018-2019 Annual Budget

from outside organizations will be presented & reviewed, and a recommendation for distribution will be made by the Budget Committee, following the hearing.

Block Grant Fund (410)

The total proposed Block Grant Fund (410) budget is \$433,067, which is \$27,840 (6.9%) more than the previous fiscal year. This increase is due primarily to a higher beginning fund balance, which is the result of payments coming in from past economic development business loans and no new loans being issued last over the past few fiscal years.

The recommended budget includes \$60,000 for Materials & Services, \$253,067 for unspecified Capital Improvements and \$120,000 for Loans to Small Businesses for small business start-up, equipment, and construction. Those loans are available in any amount up to \$30,000, for a period up to 15 years, at a fixed interest rate of 1% less than the fixed rate for a 15-year single-family residential mortgage at a local lending institution. There are currently two active loans contributing to the balance of the fund.

Capital Improvements

A five-year Capital Plan has been prepared and provided in the Capital Funds section of this document. A 5-year summary table is provided for reference.

Local Improvement District Fund (640)

The entire Local Improvement District Fund (640) budget of \$2,331,628 is classified as a Non-Departmental Expenditure since local improvement districts (LIDs) can be formed for various infrastructure improvement projects in any Department. The budget includes an allowance for principal & interest on the interim financing (bond anticipation notes), principal & interest on the construction financing, engineering, and bond sale expenses necessary to undertake \$1,000,000 in LID projects.

DEBT SERVICE FUNDS

The City is currently making payments on 7 existing bonds and loans. Once all of fiscal year 2017-18 payments have been made, the outstanding principal balance on the City's total debt as of July 1, 2018, will be \$3,972,197. The following table lists each of the City's outstanding bonds and loans, together with the type of financing, the purpose, annual payments, final payment year, and remaining balance as of July 1, 2018.

FUND (PRIOR)	TYPE OF FINANCING	PURPOSE	FY 2017-18 PAYMENT	FINAL PAYMENT	07/01/2018 BALANCE
365 (343)	2000 RD Water GO Bond	New Water Plant	\$ 55,190	2040	\$ 2,402,090
365 (344)	2000 SDWA GO Bond	New Water Plant	\$ 32,941	2020	\$ 70,010
365 (375)	2006 Water GO Bond	Clarifier & UV	\$ 30,059	2034	\$ 696,061**
940 (380)	2006 Airport Utility Loan	Water	\$ 24,771	2030	\$ 292,091*
636 (633)	2000 Street & Sewer LID	Local Imp. District	\$ 2,931	2023	\$ 18,090***
635	2004 Hwy 101 Sewer LID	Local Imp. District	\$ 13,703	2034	\$ 423,517***
636	2012 12 th Court LID	Local Imp. District	\$ 1,448	2041	\$ 70,338
TOTALS			\$161,043		\$ 3,972,197

* No property taxes are assessed for these bonds. The 2006 Airport Water & Sewer Bonds are paid by private property owners (68%) and Water SDCs (32%).

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** 42% of the 2006 Water GO Bond debt is paid with Water SDCs.

*** No public funds or property taxes are used to pay LID bonds. Payments are made through assessments against the properties located within the legally-described improvement district boundaries.

CONCLUSIONS AND FUTURE OUTLOOK

Based on the revenue and expenditure projections noted in the proposed budget, the City of Bandon will continue to provide the same level of services delivered during the preceding fiscal year.

Despite the challenges associated with municipal management, which every local government faces, the City of Bandon continues to be a remarkable place to live, work and visit. Every day, local residents can enjoy the beautiful weather, scenery & recreational opportunities that attract visitors to our community from around the world. Maintaining an attractive and functional quality of life in Bandon for our residents and visitors is a primary goal.

City staff continue to work hard to maintain the assets and infrastructure entrusted to them by the residents of the City. They also work to improve the emergency preparedness and resiliency of community members and the City itself. Completion of the new shop facility will greatly enhance the City's efforts to protect and maintain the City's utility supplies and heavy equipment. It also provides a location outside the Tsunami inundation zone for use in case of emergency. Eventually, it will house a redundant computer & communications system, to provide emergency back-up for the City's everyday systems and operations, should the need arise.

Electric, Water & Wastewater Utilities

The most significant fiscal challenges for the three City Utilities will be to ensure continued financial viability and maintenance of existing infrastructure. The maintenance of existing infrastructure will be a major focus in the coming years. Aging water distribution lines and sewer collection lines will require constant monitoring and repair to provide the best possible service.

At only \$.46 per \$1,000 assessed valuation, the City of Bandon's permanent property tax rate is extremely low compared to other full-service cities in Coos County, whose permanent rates range from \$6.10 to \$7.99. The City of Bandon relies heavily on revenues generated by the electric, water, and wastewater utilities, either through direct utility sales or indirectly through taxes and in-lieu taxes on those sales, to make up the difference. Therefore, City's ability to provide essential public services will be indelibly linked to the overall health of its electric, water and wastewater enterprises.

City Charter amendments, which limit the ability of the City Council to increase utility rates except with voter approval, provide the biggest challenge to maintaining the stability of the municipal utility enterprises. Increases in labor, materials and capital improvement expenditures continue to rise, while municipal utility rates remain relatively flat.

With development, building activity and home sales experiencing a slight uptick, demand on the City's three utility companies will become more apparent.

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Police Protection

The FY17-18 budget provides for the same level of staffing as the previous fiscal year, to ensure adequate 24/7 police protection. However, maintaining this same level of service will require a 6.1% increase in direct expenses. As the Police Department is funded entirely by the General Fund, maintaining the current level of police protection will become more difficult in the near future.

In addition, the cost of contract dispatching services, which are provided by the Coos County Sheriff's Office, will see a \$18,505 (32%) increase for FY18-19. Dispatching services are now provided on a cost per capita basis to Cities, Fire Districts and other users. A 3% annual surcharge is also included and deposited in an equipment replacement fund at Coos County.

Streets, Drainage, and Pedestrian Facilities

Adequate funds will be available for basic street, drainage, and capital improvement projects in the near term, but securing adequate funds for their ongoing maintenance and construction of new infrastructure will continue to be a challenge.

While State Tax Street Fund revenues have increased slightly, construction & labor costs have risen faster.

Although street and storm drainage SDC funds are available, the balances in those funds can decline quickly with the cost of one infrastructure project. SDC funds are also restricted to maintenance uses specified in the SDC Plan and for projects associated with capacity building to meet the demands placed on the street and drainage systems by future growth. They cannot be used to pay for ongoing operating expenses.

The largest single resource for the maintenance, repair and construction of street, drainage, and pedestrian facilities is the Local Option Street Tax Fund, which receives its revenue from a local option street tax in the amount of \$.8455 per \$1,000 assessed valuation. This tax was initially approved by the voters in 2001 and in 2011, was extended by the voters for an additional 10 years (2021). This is the maximum length a local option capital tax is allowed by State statutes. As a capital tax, however, it can only be used for capital improvement projects and not for operational expenses.

With 2021 quickly approaching, the City must begin to adjust its activities to live without this source of revenue.

Parks & Recreation

The Parks Master Plan contains numerous recommendations regarding improvements to the City's Park & Trail System. Development of additional neighborhood & wayside parks and an extensive walking trail system are also outlined. Parks maintenance is funded through the General Fund, where it has to compete for the same dollars as Police, Fire, Planning and other mandated City activities. Capital improvement funding has been provided primarily from the Parks and Recreation Development Fund, which receives revenue from a 6% fee assessed against some subdivisions in lieu of dedicating open space/park land within the development. A reduction in subdivision development, in recent years equates to fewer resources available for parks and recreation.

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One of the major concerns expressed by the Parks & Recreation Commission is not only finding funds for constructing and improving recreational facilities such as parks and walking trails, but even more importantly how to finance the ongoing operation and maintenance of existing and proposed facilities. The most significant current resource for parks and recreation facilities construction is Urban Renewal. The Plans for Urban Renewal Areas 1 and 2 were amended in 2012 to include a list of priority projects for future City Park improvements, South Jetty Park improvements, developing small parks within the Urban Renewal areas, and constructing walking trails in those areas within the Area boundaries along the ocean bluff and Beach Loop Drive. The amount of Urban Renewal funds available and the number of parks and recreation projects that can actually be undertaken will depend upon the extent to which the City is successful in obtaining grants which can be matched with these funds. These funding sources are not guaranteed either, as a number of economic development projects within these Urban Renewal Districts could take priority over parks and recreation projects.

System Development Charges (SDC's)

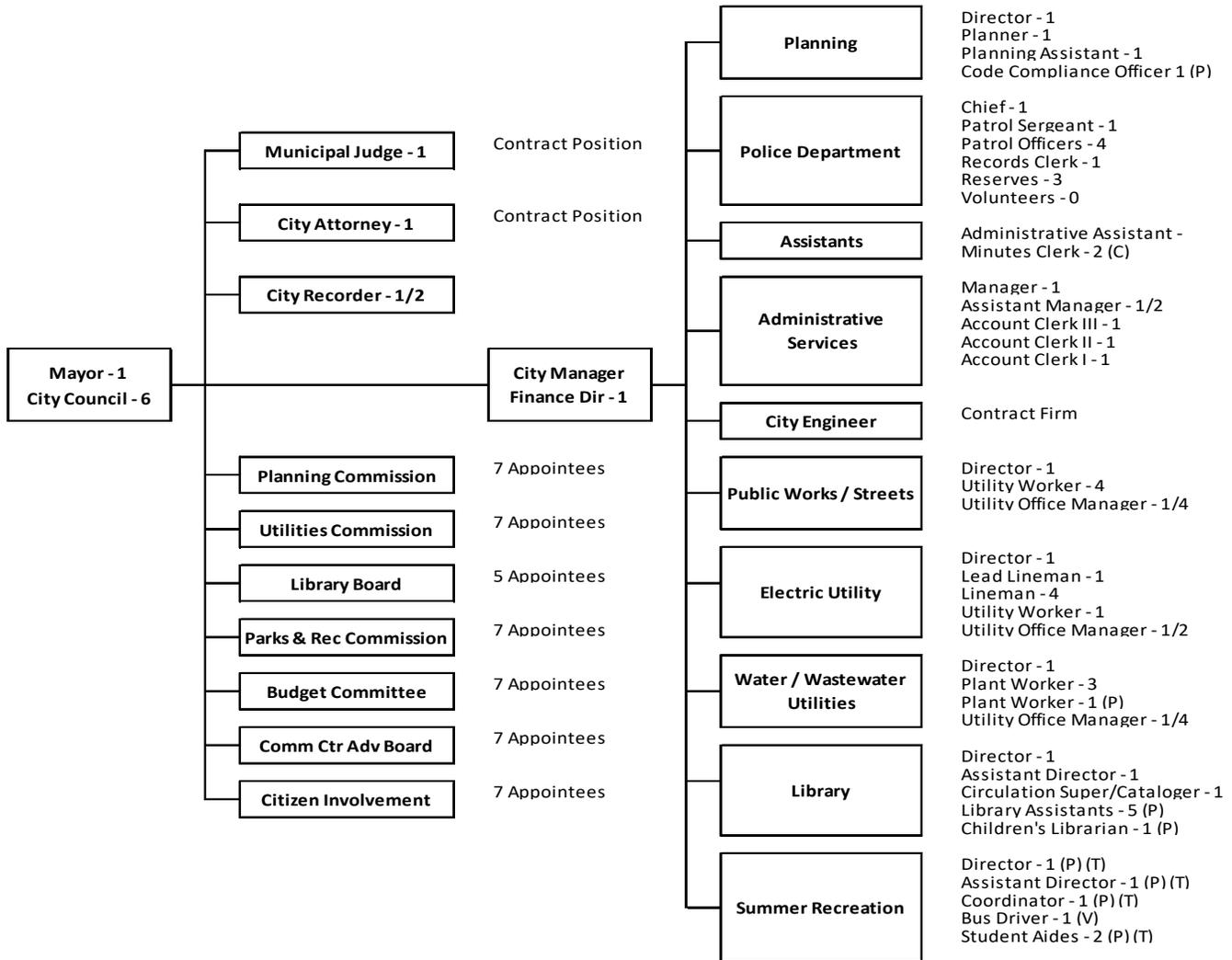
SDC revenues from new development & construction are projected to increase slightly given the small uptick in these activities. SDC's serve as the primary funding source for a large number of capital improvement and system expansion projects however, these funds are limited. Recent road, drainage and city shop projects have significantly reduced the available funding in these accounts for FY18-19. Until building activity picks up significantly, or enough time passes to accumulate larger balances in these accounts, it will not be possible to undertake many infrastructure projects of major significance.

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GENERAL INFORMATION: ORGANIZATIONAL CHART

City of Bandon

Organizational Chart Fiscal Year 2018 - 2019



KEY:
 (C) Contract Employee
 (P) Part-time Employee
 (T) Temporary Employee
 (V) Vacant Position

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GENERAL INFORMATION: ORGANIZATIONAL CHART

FUNDS BY TYPE

CHAPTER 2

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<u>ENTERPRISE FUNDS</u>	Page 48
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FUNDS BY TYPE: GENERAL FUND

REVENUES AND OTHER RESOURCES							
GENERAL FUND (100)	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
TAXES							
TAXES - CURRENT PROPERTY TAXES	100-401-00	159,218	189,775	183,441	194,000	194,000	194,000
TAXES - PRIOR PROPERTY TAXES	100-402-00	17,446	4,417	15,451	18,344	18,344	18,344
TOTAL TAXES		176,664	194,192	198,892	212,344	212,344	212,344
OTHER TAXES							
UTILITY TAXES	100-440-00	414,762	445,285	432,858	457,512	457,512	457,512
TAXES - TRANSIENT TAXES	100-408-00	524,114	529,443	600,000	653,408	653,408	653,408
TRANSIENT OCCUPANCY TAX PEN.	100-408-01	239	24	250	100	100	100
TOTAL OTHER TAXES		939,115	974,752	1,033,108	1,111,020	1,111,020	1,111,020
FRANCHISE FEES							
TELEPHONE FRANCHISE	100-404-01	5,734	2,057	5,663	6,000	6,000	6,000
TELEVISION FRANCHISE	100-404-02	30,667	24,800	25,000	40,000	40,000	40,000
TOTAL FRANCHISE FEES		36,401	26,857	30,663	46,000	46,000	46,000
PLANNING PERMITS							
CONDITIONAL USES	100-413-03	4,500	2,250	4,760	7,500	7,500	7,500
VARIANCES	100-413-04	1,000	0	3,520	1,000	1,000	1,000
ZONE CHANGES	100-413-05	12,000	10,050	10,000	7,500	7,500	7,500
SUBDIVISION	100-413-06	0	1,640	0	0	0	0
COMPREHENSIVE PLAN CHANGE	100-413-07	1,700	0	0	0	0	0
PLANNING PERMIT FEES	100-413-09	2,802	2,375	3,720	5,000	5,000	5,000
TOTAL PLANNING PERMITS		22,002	16,315	22,000	21,000	21,000	21,000
OTHER PERMITS & FEES							
SOCIAL GAMING	100-414-02	325	325	400	300	300	300
AMUSEMENT MACHINES	100-414-03	640	80	450	300	300	300
LICENSES & PERMITS - MISC	100-417-00	1,060	1,159	725	725	725	725
LIEN SEARCHES	100-417-01	1,980	1,000	1,200	800	800	800
SUMMER RECREATION (GRANTS & DONATIONS)					6,000	6,000	6,000
SUMMER RECREATION FEES	100-417-02	12,496	13,678	13,000	24,000	24,000	24,000
TOTAL OTHER PERMITS & FEES		16,501	16,242	15,775	32,125	32,125	32,125
INTERGOVERNMENTAL							
LIQUOR TAX	100-422-01	44,631	43,172	43,000	57,406	57,406	57,406
CIGARETTE TAX	100-422-02	4,097	3,575	3,500	3,781	3,781	3,781
MARIJUANA TAX	100-422-03	0	0	0	7,800	7,800	7,800
IN LIEU ELECTRIC	100-439-01	290,704	290,000	300,000	330,000	330,000	330,000
IN LIEU WATER	100-439-02	16,350	30,000	48,500	47,500	47,500	47,500
IN LIEU SEWER	100-439-03	25,765	46,000	48,000	48,000	48,000	48,000
IN LIEU-POL & FIRE-HERITAGE PL	100-439-04	0	0	1,200	1,800	1,800	1,800
TOTAL INTERGOVERNMENTAL		381,547	412,747	444,200	496,288	496,288	496,288

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: GENERAL FUND

REVENUES AND OTHER RESOURCES							
GENERAL FUND (100)	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
POLICE & COURT FINES							
DISTRICT COURT FINES	100-460-00	27,117	25,733	27,000	29,000	29,000	29,000
MUNICIPAL COURT STATE ASSESS	100-461-03	0	3	0	0	0	0
POLICE INCOME	100-463-00	48	265	250	1,000	1,000	1,000
TOTAL POLICE & COURT FINES		27,165	26,001	27,250	30,000	30,000	30,000
REIMBURSEMENTS							
OTHER REIMBURSEMENTS	100-470-02	11,583	6,321	5,000	5,000	5,000	5,000
NUISANCE EXTERNAL	100-470-08	0	130	150	0	0	0
ENGINEERING REIMB	100-471-01	234	0	0	0	0	0
PUBLIC WORKS PERMITS	100-471-03	1,267	2,382	1,500	2,500	2,500	2,500
REIMB U.R. ADMIN & FINANCE	100-473-03	0	17500	14,000	20,600	20,600	20,600
REIMB FROM SPEC DIST	100-473-04	0	18151	22,000	0	0	0
REIMBURSE FINANCE EXPENSE	100-473-05	137,907	106997	99,125	82,500	82,500	82,500
REIMBURSE ADMIN EXPENSE	100-473-06	221,940	209660	218,075	181,500	181,500	181,500
REIMB RECREATION - SCHOOL DIST	100-473-07	2,250	2,250	2,250	2,250	2,250	2,250
REIMB - W/C LIGHT DUTY TRAINING	100-473-08	0	0	5,000	2,500	2,500	2,500
TOTAL REIMBURSEMENTS		375,181	363,391	367,100	296,850	296,850	296,850
MISCELLANEOUS							
SPRAGUE THEATER RENT REVENUE	100-446-01	16,808	11,977	8,500	10,000	10,000	10,000
SPRAGUE-EQUIPMENT RENT REVENUE	100-446-02	3,650	2,590	2,800	3,500	3,500	3,500
SPRAGUE THEATER-GRANTS	100-446-03	14,113	10,000	60,000	10,000	10,000	10,000
RENTAL OF LAND	100-447-01	28,855	25,624	27,000	30,000	30,000	30,000
COMMUNITY CENTER RENT REVENUE	100-448-01	22,259	22,674	30,000	35,000	35,000	35,000
INTEREST INCOME	100-450-00	3,007	11,082	2,500	2,500	2,500	2,500
INTEREST UTILITY INVESTMENT	100-452-00	4,049	0	6,000	6,000	6,000	6,000
GRANTS - MISC	100-474-00	2,250	0	5,000	10,000	10,000	10,000
GRANTS - POLICE SEATBELT	100-474-02	3,829	694	3,500	2,500	2,500	2,500
COMMUNITY CENTER DONATIONS	100-478-04	10,500	2,000	2,000	2,000	2,000	2,000
OTHER	100-489-00	2,995	11,336	5,000	2,300	2,300	2,300
DONATIONS	100-489-01	2,097	0	200	200	200	200
FIREWORKS DONATIONS	100-489-02	5,780	6,635	5,500	15,000	15,000	15,000
DONATIONS - MISC POLICE	100-489-03	0	2,500	0	11,500	11,500	11,500
TOTAL MISCELLANEOUS		120,192	107,112	158,000	140,500	140,500	140,500
TRANS FROM OTHER FUNDS							
ELECTRIC (#910) - SUMMER REC	100-490-04	25,000	25,000	25,000	27,500	27,500	27,500
TOTAL TRANS FROM OTHER FUNDS		25,000	25,000	25,000	27,500	27,500	27,500
TOTAL OTHER RESOURCES		2,119,768	2,162,609	2,321,988	2,413,626	2,413,626	2,413,626
FUND BALANCE							
BEGINNING BALANCE	100-400-00	515,062	689,234	454,657	565,638	565,638	565,638
TOTAL FUND BALANCE		515,062	689,234	454,657	565,638	565,638	565,638
GRAND TOTAL GENERAL FUND (100)		2,634,830	2,851,843	2,776,645	2,979,264	2,979,264	2,979,264

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL							
GENERAL FUND (100)							
MAYOR & COUNCIL DEPARTMENT							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MATERIALS AND SERVICES:							
MAYOR & COUNCIL	100-51-600	9,600	9,600	9,600	9,600	9,600	9,600
4TH OF JULY FIREWORKS	100-51-615	5,000	13,321	7,500	15,000	15,000	15,000
OFFICE SUPPLIES	100-51-620	0	37	500	500	500	500
PRINTING/PRINTED MATERIAL	100-51-624	664	636	1,200	1,000	1,000	1,000
TRAINING & TRAVEL	100-51-650	4,220	9,938	10,000	10,000	10,000	10,000
MEMBERSHIPS/SUBSCRIPTIONS	100-51-655	2,491	2,614	3,000	3,000	3,000	3,000
OTHER	100-51-749	144	26	500	750	750	750
	MATERIALS AND SERVICES	22,119	36,173	32,300	39,850	39,850	39,850
TOTAL MAYOR & COUNCIL DEPARTMENT		22,119	36,173	32,300	39,850	39,850	39,850

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FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL							
GENERAL FUND (100)							
ADMINISTRATION DEPARTMENT		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	100-55-505	56,516	81,566	32,636	60,206	60,206	60,206
OVERTIME PAY	100-55-520	313	796	0	0	0	0
SOCIAL SECURITY	100-55-550	4,349	6,171	2,497	4,606	4,606	4,606
RETIREMENT	100-55-551	10,534	20,652	5,785	10,163	10,163	10,163
HEALTH & LIFE INSURANCE	100-55-552	8,488	25,091	11,115	30,000	30,000	30,000
UNEMPLOYMENT	100-55-553	58	82	100	100	100	100
W/C INSURANCE	100-55-555	232	315	250	350	350	350
TOTAL PERSONAL SERVICES		80,490	134,673	52,383	105,425	105,425	105,425
MATERIALS AND SERVICES:							
OFFICE SUPPLIES	100-55-620	3,876	2,549	3,500	3,000	3,000	3,000
OFFICE EQUIPMENT	100-55-621	905	389	1,000	1,500	1,500	1,500
OFFICE FURNITURE	100-55-622	0	0	1,500	2,500	2,500	2,500
PRINTING/PRINTED MATERIAL	100-55-624	2,974	2,221	5,000	3,500	3,500	3,500
LEGAL PUBLICATIONS & NOTICES	100-55-625	2,705	1,977	3,000	3,000	3,000	3,000
ELECTION EXPENSE	100-55-626	0	0	3,500	3,500	3,500	3,500
LEGAL COST	100-55-628	46,481	50,694	50,000	55,000	55,000	55,000
SAFETY SUPPLIES	100-55-629	0	342	500	500	500	500
UTILITIES	100-55-631	865	977	675	1,000	1,000	1,000
TELEPHONE	100-55-632	3,191	971	3,200	3,200	3,200	3,200
BUILDING MAINTENANCE SUPPLIES	100-55-633	3,901	7,524	0	1,000	1,000	1,000
BUILDING MAINTENANCE	100-55-635	120	0	0	0	0	0
MISC. EQ. - LIGHT DUTY TRAINING	100-55-636	0	0	5,000	3,000	3,000	3,000
SAFETY COMMITTEE	100-55-645	0	0	2,500	2,500	2,500	2,500
EMERGENCY MANAGEMENT SUPPLIES	100-55-649	2,981	5,905	7,500	5,000	5,000	5,000
TRAINING & TRAVEL	100-55-650	4,581	5,791	7,500	7,500	7,500	7,500
MEMBERSHIPS	100-55-655	811	942	1,500	5,000	5,000	5,000
CONTRACTUAL SERVICES - JANITOR	100-55-657	18,993	14,402	36,500	20,000	20,000	20,000
CONTRACTUAL SVCS-DRUG TESTING	100-55-658	367	310	1,000	1,000	1,000	1,000
CONTRACTUAL SERVICES -ENGINEER	100-55-659	230	365	3,000	1,500	1,500	1,500
CONTRACTUAL SERVICES	100-55-661	30,109	42,806	50,708	50,000	50,000	50,000
INSURANCE	100-55-681	27,555	28,733	30,000	24,000	24,000	24,000
INS. - LOSS PREV DEDUCT	100-55-682	0	0	20,000	20,000	20,000	20,000
ECON DEVEL-TOUR DEV	100-55-727	95,574	108,737	100,000	109,593	109,593	109,593
ECON DEVEL-TOUR DEV	100-55-728	0	0	8,492	0	0	0
NUISANCE ABATEMENT	100-55-735	2	7,178	10,000	10,000	10,000	10,000
PERMITS & FEES	100-55-745	0	364	500	500	500	500
REV SHARING PMTS TO ORGS	100-55-746	21,200	0	0	0	0	0
BANDON PREPARES	100-55-747	0	0	2,500	2,500	2,500	2,500
OTHER	100-55-749	2,000	2,249	2,500	2,500	2,500	2,500
MATERIALS AND SERVICES		269,421	285,426	361,075	342,293	342,293	342,293
CAPITAL OUTLAY:							
CIP-CITY HALL IMPROVEMENTS	100-55-760	0	22,000	25,000	0	0	0
EQUIPMENT & FIXTURES	100-55-766	0	0	15,000	0	0	0
TOTAL CAPITAL OUTLAY		0	22000	40000	0	0	0
TOTAL ADMINISTRATION DEPARTMENT		349,911	442,099	453,458	447,718	447,718	447,718

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL							
GENERAL FUND (100)							
ACCOUNTING & BILLING DEPT							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	100-57-505	31,672	26,724	32,667	32,445	32,445	32,445
OVERTIME PAY	100-57-520	0	0	5,000	5,000	5,000	5,000
VACATION REIMB.	100-57-528	1,381	330	0	800	800	800
SOCIAL SECURITY	100-57-550	2,347	1,923	2,499	2,482	2,482	2,482
RETIREMENT	100-57-551	6,335	5,423	6,025	5,708	5,708	5,708
HEALTH & LIFE INSURANCE	100-57-552	7,704	11,950	13,776	16,789	16,789	16,789
UNEMPLOYMENT	100-57-553	25	25	200	200	200	200
W/C INSURANCE	100-57-555	105	95	150	150	150	150
TOTAL PERSONAL SERVICES		49,569	46,470	60,317	63,574	63,574	63,574
MATERIALS AND SERVICES:							
OFFICE EQUIPMENT	100-57-611	5,443	59	19,500	19,000	19,000	19,000
OFFICE SUPPLIES	100-57-620	5,105	6,039	5,000	5,000	5,000	5,000
POSTAGE	100-57-623	20,716	18,950	19,500	19,000	19,000	19,000
PRINTING/PRINTED MATERIAL	100-57-624	8,660	6,893	7,400	10,000	10,000	10,000
LEGAL PUBLICATIONS & NOTICES	100-57-625	1,866	0	4,000	2,500	2,500	2,500
UTILITIES	100-57-631	1,369	1,550	1,175	1,500	1,500	1,500
TELEPHONE	100-57-632	6,150	2,061	4,450	4,000	4,000	4,000
TRAINING & TRAVEL	100-57-650	3,476	3,570	7,000	4,500	4,500	4,500
MEMBERSHIPS	100-57-655	1,009	1,000	1,200	1,200	1,200	1,200
CONTRACTUAL SERVICES	100-57-661	26,398	42,775	25,000	25,000	25,000	25,000
AUDIT SERVICES	100-57-662	26,223	51,838	25,000	30,000	30,000	30,000
BAD DEBTS	100-57-733	939	843	2,000	1,500	1,500	1,500
PERMITS & FEES	100-57-745	50	0	1,000	1,000	1,000	1,000
OTHER	100-57-749	537	2,133	5,000	2,500	2,500	2,500
MATERIALS AND SERVICES		107,941	137,711	127,225	126,700	126,700	126,700
CAPITAL OUTLAY:							
EQUIPMENT REPLACEMENTS	100-57-750	0	2,735	0	6,000	6,000	6,000
TOTAL CAPITAL OUTLAY		0	2,735	0	6,000	6,000	6,000
TOTAL ACCOUNTING & BILLING DEPT		157,510	186,916	187,542	196,274	196,274	196,274

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL							
GENERAL FUND (100)		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
MUNICIPAL COURT DEPARTMENT						APPROVE	
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	D	ADOPTED
MATERIALS AND SERVICES:							
OFFICE SUPPLIES	100-60-620	0	0	100	100	100	100
TRAINING & TRAVEL	100-60-650	0	0	800	250	250	250
CONTRACTUAL SERVICES	100-60-661	3,200	3,100	3,000	3,000	3,000	3,000
REFUNDS & REIMBURSEMENTS	100-60-734	0	0	100	100	100	100
PAYMENTS TO OTHER GOVERNMENTS	100-60-747	0	0	500	500	500	500
	MATERIALS AND SERVICES	3,200	3,100	4,500	3,950	3,950	3,950
TOTAL MUNICIPAL COURT DEPARTMENT		3,200	3,100	4,500	3,950	3,950	3,950

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: GENERAL FUND

GENERAL FUND (100)		EXPENDITURE DETAIL					
POLICE DEPARTMENT		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
ACCOUNT NO		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
DEPT HEAD	100-62-500	6,955	5,659	0	0	0	0
REGULAR EMPLOYEES	100-62-505	358,620	382,548	424,005	477,465	477,465	477,465
REGULAR PART TIME EMPLOYEE	100-62-510	0	0	0	23,000	23,000	23,000
OVERTIME PAY	100-62-520	20,023	26,864	27,000	28,000	28,000	28,000
HOLIDAY PAY	100-62-521	19,019	25,837	17,000	26,000	26,000	26,000
UNIFORM ALLOWANCE	100-62-527	1,988	1,981	2,100	2,100	2,100	2,100
REIMB. - VACATION	100-62-528	6,859	8,389	0	0	0	0
SOCIAL SECURITY	100-62-550	30,600	33,436	32,437	36,526	36,526	36,526
RETIREMENT	100-62-551	86,921	85,359	88,016	84,994	84,994	84,994
HEALTH & LIFE INSURANCE	100-62-552	116,412	124,811	131,740	134,838	134,838	134,838
UNEMPLOYMENT	100-62-553	413	451	300	400	400	400
W/C INSURANCE	100-62-555	47,744	18,181	20,000	20,000	20,000	20,000
TOTAL PERSONAL SERVICES		695,554	713,516	742,598	833,323	833,323	833,323
MATERIALS AND SERVICES:							
VEHICLE FUEL	100-62-600	10,945	14,680	21,000	21,000	21,000	21,000
VEHICLE MAINTENANCE (EXT)	100-62-604	15,646	9,587	20,000	15,000	15,000	15,000
OFFICE EQUIPMENT MAINTENANCE	100-62-611	3,016	5,794	5,500	8,000	8,000	8,000
OFFICE SUPPLIES	100-62-620	2,245	2,587	3,000	3,000	3,000	3,000
POSTAGE	100-62-623	67	537	400	600	600	600
PRINTED MATERIAL	100-62-624	538	1,332	1,500	1,500	1,500	1,500
TRAINING EQUIPMENT	100-62-627	5,166	1,240	6,000	6,000	6,000	6,000
LEGAL COST	100-62-628	2,947	845	3,000	6,000	6,000	6,000
UTILITIES	100-62-631	4,469	5,054	5,500	5,500	5,500	5,500
TELEPHONE	100-62-632	9,606	9,814	11,000	11,000	11,000	11,000
SMALL TOOLS & EQUIPMENT	100-62-640	20,559	13,378	20,000	18,000	18,000	18,000
UNIFORMS	100-62-643	3,193	2,428	5,000	5,000	5,000	5,000
EMPLOYEE EDUCATION ASSISTANCE	100-62-649	0	145	2,000	2,000	2,000	2,000
TRAINING & TRAVEL	100-62-650	8,433	7,876	13,000	15,000	15,000	15,000
MEMBERSHIPS	100-62-655	686	861	1,000	4,000	4,000	4,000
CONTRACTUAL SERVICES	100-62-661	66,334	58,840	73,000	80,400	80,400	80,400
SUPPORT SERVICES/RESERVES	100-62-667	736	1,775	2,000	500	500	500
INSURANCE	100-62-681	21,477	22,987	24,000	24,000	24,000	24,000
DRUG ENFORCEMENT	100-62-692	240	192	2,000	3,000	3,000	3,000
ANIMAL CONTROL	100-62-748	489	0	1,500	500	500	500
K-9 EXPENSES		0	0	0	7,800	7,800	7,800
OTHER	100-62-749	179	0	1,500	300	300	300
MATERIALS AND SERVICES		176,971	159,952	221,900	238,100	238,100	238,100
CAPITAL OUTLAY:							
CIP-MAJOR EQUIPMENT REPLACEMT	100-62-750	0	40,744	50,000	0	0	0
MINOR EQUIPMENT-NEW	100-62-757	0	5,473	0	4,500	4,500	4,500
TOTAL CAPITAL OUTLAY		0	46,217	50,000	4,500	4,500	4,500
TOTAL POLICE DEPARTMENT		872,525	919,685	1,014,498	1,075,923	1,075,923	1,075,923

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL							
GENERAL FUND (100)		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
FIRE DEPARTMENT		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
	ACCOUNT NO						
MATERIALS AND SERVICES:							
CONTRACTUAL SERVICES	100-64-661	96,854	99,789	105,951	107,705	107,705	107,705
MATERIALS AND SERVICES		96,854	99,789	105,951	107,705	107,705	107,705
TOTAL FIRE DEPARTMENT		96,854	99,789	105,951	107,705	107,705	107,705

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: GENERAL FUND

GENERAL FUND (100)		EXPENDITURE DETAIL					
STREET DEPARTMENT		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
VEHICLE FUEL & OIL	100-70-600	9,142	6,667	10,000	14,000	14,000	14,000
VEHICLE MAINTENANCE	100-70-604	21	0	0	0	0	0
OFFICE SUPPLIES	100-70-620	931	777	2,500	4,500	4,500	4,500
UTILITIES	100-70-631	2,189	2,979	2,000	3,500	3,500	3,500
TELEPHONE	100-70-632	4,081	2,466	4,085	3,000	3,000	3,000
BUILDING REPAIR	100-70-634	0	310	50,000	50,000	50,000	50,000
SMALL TOOLS & EQUIPMENT	100-70-640	2,324	5,259	5,000	6,500	6,500	6,500
SAFETY EQUIPMENT	100-70-642	4,678	3,729	4,000	6,500	6,500	6,500
TRAINING & TRAVEL	100-70-650	774	1,267	5,000	6,500	6,500	6,500
CONTRACTUAL SERVICES	100-70-661	639	6,809	15,000	50,000	50,000	50,000
INSURANCE	100-70-681	6,223	6,345	6,500	6,700	6,700	6,700
TRAFFIC SAFETY SUPPLIES	100-70-706	6,916	10,343	11,000	30,000	30,000	30,000
OTHER EQUIP REPAIR & MAINT.	100-70-721	6,337	8,743	12,500	60,000	60,000	60,000
MATERIALS AND SERVICES		44,255	55,694	127,585	241,200	241,200	241,200
CAPITAL OUTLAY:							
MAJOR EQUIPMENT	100-70-750	0	3,300	0	0	0	0
TOTAL CAPITAL OUTLAY		0	3,300	0	0	0	0
TOTAL STREET DEPARTMENT		44,255	58,994	127,585	241,200	241,200	241,200

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL							
GENERAL FUND (100)		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
PARKS DEPARTMENT		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
	ACCOUNT NO						
PERSONAL SERVICES:							
DEPT HEAD SALARIES & WAGES	100-72-500	184	0	0	0	0	0
REGULAR EMPLOY SALARIES & WAGES	100-72-505	44,700	55,747	45,844	47,784	47,784	47,784
TEMPORARY PART-TIME WAGES	100-72-512	0	0	10,000	5,000	5,000	5,000
OVERTIME PAY	100-72-520	739	543	0	0	0	0
SOCIAL SECURITY	100-72-550	3,346	4,101	3,507	3,655	3,655	3,655
RETIREMENT	100-72-551	8,825	10,200	9,371	9,294	9,294	9,294
HEALTH & LIFE INSURANCE	100-72-552	12,278	18,570	20,636	25,149	25,149	25,149
UNEMPLOYMENT	100-72-553	46	56	100	100	100	100
W/C INSURANCE	100-72-555	8,971	2,624	5,000	5,000	5,000	5,000
TOTAL PERSONAL SERVICES		79,089	91,841	94,458	95,982	95,982	95,982
MATERIALS AND SERVICES:							
UTILITIES	100-72-631	21,582	9,635	22,000	15,000	15,000	15,000
SUMMER REC - SUPPLIES	100-72-638	0	76	500	1,000	1,000	1,000
SMALL TOOLS & EQUIPMENT	100-72-640	51	1,017	1,000	6,000	6,000	6,000
LANDSCAPING & LAWN MAINTENANCE	100-72-646	3,000	1,575	3,000	5,000	5,000	5,000
SUMMER REC.-TRANSPORTATION	100-72-656	494	0	1,200	1,500	1,500	1,500
INSURANCE	100-72-681	4,082	4,214	4,000	4,000	4,000	4,000
PARK SUPPLIES	100-72-708	7,051	2,634	6,500	14,500	14,500	14,500
PARK REPAIR & MAINTENANCE	100-72-725	11,597	7,788	40,000	40,000	40,000	40,000
SUMMER REC - FEES	100-72-745	23,202	18,757	25,000	25,000	25,000	25,000
OTHER	100-72-749	884	63	2,000	6,000	6,000	6,000
MATERIALS AND SERVICES		71,943	45,759	105,200	118,000	118,000	118,000
TOTAL PARKS DEPARTMENT		151,032	137,600	199,658	213,982	213,982	213,982

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL							
GENERAL FUND (100)		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
PLANNING DEPARTMENT		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
	ACCOUNT NO						
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	100-76-505	46,954	50,134	78,556	49,971	49,971	49,971
OVERTIME PAY	100-76-520	3,729	2,801	0	0	0	0
SOCIAL SECURITY	100-76-550	3,704	3,983	6,010	3,823	3,823	3,823
RETIREMENT	100-76-551	7,905	15,647	16,447	5,226	5,226	5,226
HEALTH & LIFE INSURANCE	100-76-552	12,409	8,708	35,116	25,149	25,149	25,149
UNEMPLOYMENT	100-76-553	50	53	100	100	100	100
W/C INSURANCE	100-76-555	308	300	103	150	150	150
TOTAL PERSONAL SERVICES		75,059	81,626	136,332	84,419	84,419	84,419
MATERIALS AND SERVICES:							
CITIZEN INVOLVEMENT PROGRAM	100-76-619	0	0	1,000	1,000	1,000	1,000
OFFICE SUPPLIES	100-76-620	2,251	3,622	5,000	5,000	5,000	5,000
PRINTING/PRINTED MATERIAL	100-76-624	1,396	3,518	2,000	3,000	3,000	3,000
LEGAL PUBLICATIONS & NOTICES	100-76-625	3,748	1,471	5,500	5,000	5,000	5,000
UTILITIES	100-76-631	1,177	1,331	1,500	1,500	1,500	1,500
TELEPHONE	100-76-632	2,313	966	1,500	1,500	1,500	1,500
MISC. EQUIPMENT/FIXTURES	100-76-641	492	3,282	5,000	5,000	5,000	5,000
TRAINING & TRAVEL	100-76-650	3,823	619	5,000	5,000	5,000	5,000
MEMBERSHIPS	100-76-655	105	15	750	750	750	750
CONSULTING SERVICES	100-76-660	1,726	390	5,000	5,000	5,000	5,000
CONSULTING SERVICES - LEGAL	100-76-661	12,951	7,892	7,000	7,500	7,500	7,500
MATERIALS AND SERVICES		29,982	23,106	39,250	40,250	40,250	40,250
TOTAL PLANNING DEPARTMENT		105,041	104,732	175,582	124,669	124,669	124,669

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL							
GENERAL FUND (100)							
COMMUNITY CENTER DEPARTMENT							
ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED	
PERSONAL SERVICES:							
DEPT HEAD SALARIES WAGES	100-78-500	20	0	0	0	0	0
REGULAR EMPLOY SALARIES & WAGES	100-78-505	4,770	4,992	5,094	5,309	5,309	5,309
OVERTIME PAY	100-78-520	59	58	0	0	0	0
SOCIAL SECURITY	100-78-550	350	364	390	406	406	406
RETIREMENT	100-78-551	956	984	1,041	1,033	1,033	1,033
HEALTH & LIFE INSURANCE	100-78-552	1,934	2,062	2,293	2,794	2,794	2,794
UNEMPLOYMENT	100-78-553	5	5	5	5	5	5
W/C INSURANCE	100-78-555	167	176	200	200	200	200
TOTAL PERSONAL SERVICES		8,261	8,641	9,023	9,747	9,747	9,747
MATERIALS AND SERVICES:							
OFFICE EQUIPMENT	100-78-611	0	0	500	500	500	500
OFFICE SUPPLIES	100-78-620	37	0	250	250	250	250
POSTAGE	100-78-623	0	0	250	250	250	250
PRINTING/PRINTED MATERIAL	100-78-624	0	0	1,000	1,000	1,000	1,000
UTILITIES	100-78-631	13,829	16,027	15,000	18,000	18,000	18,000
TELEPHONE	100-78-632	1,306	1,237	1,500	1,500	1,500	1,500
LINEN RENTAL	100-78-635	2,006	1,250	2,000	2,000	2,000	2,000
MISC EQUIPMENT	100-78-640	7,424	2,875	3,500	3,500	3,500	3,500
CONTRACTUAL SERVICES - JANITOR	100-78-657	14,184	12,764	15,000	15,000	15,000	15,000
CONTRACTUAL SERVICES	100-78-661	21,911	22,581	20,000	12,000	12,000	12,000
WEB & MARKETING	100-78-663	0	0	4,500	3,000	3,000	3,000
INS. - PROPERTY	100-78-681	0	0	3,000	5,000	5,000	5,000
DUCT CLEANING	100-78-685	425	850	0	500	500	500
CIP - HEAT PUMP REPLACEMENT		0	0	0	0	0	0
OTHER	100-78-749	7,832	3,024	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		68,954	60,608	71,500	67,500	67,500	67,500
TOTAL COMMUNITY CENTER DEPARTMENT		77,215	69,249	80,523	77,247	77,247	77,247

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: GENERAL FUND

GENERAL FUND (100)		EXPENDITURE DETAIL					
SPRAQUE THEATRE		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
ACCOUNT NO		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
OFFICE EQUIPMENT	100-79-611	0	0	500	500	500	500
OFFICE SUPPLIES	100-79-620	0	0	250	250	250	250
POSTAGE	100-79-623	0	0	250	250	250	250
PRINTING	100-79-624	0	0	1,000	1,000	1,000	1,000
UTILITIES	100-79-631	0	14,187	12,500	14,500	14,500	14,500
TELEPHONE	100-79-632	1,632	1,784	750	900	900	900
BUILDING MAINTENANCE SUPPLIES	100-79-633	1,381	1,148	0	2,000	2,000	2,000
ROYALTIES	100-79-634	236	654	500	700	700	700
MISC. EQUIPMENT	100-79-640	0	2,295	4,500	5,000	5,000	5,000
CONTRACTUAL SERVICES - JANITOR	100-79-657	3,851	3,818	3,500	3,500	3,500	3,500
CONTRACTUAL SERVICES	100-79-661	4,132	8,968	6,000	12,000	12,000	12,000
WEB/MARKETING	100-79-663	0	0	3,500	3,000	3,000	3,000
INS. - PROPERTY	100-79-681	0	0	3,000	3,000	3,000	3,000
OTHER	100-79-749	150	0	1,500	1,500	1,500	1,500
	MATERIALS AND SERVICES	11,382	32,854	37,750	48,100	48,100	48,100
CAPITAL OUTLAY:							
CIP-THEATRE AIR HANDLERS	100-79-761	0	0	45,000	0	0	0
CIP - LED RETROFIT	100-79-762	0	0	30,000	0	0	0
CIP - NEW FRONT DOORS	100-79-763	0	0	15,000	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	90000	0	0	0
	TOTAL SPRAQUE THEATRE	11,382	32,854	127,750	48,100	48,100	48,100

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: GENERAL FUND

GENERAL FUND (100)		EXPENDITURE DETAIL					
NON-DEPARTMENTAL		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
OVERTIME PAY - POLICE GRANT	100-90-520	1,391	0	0	0	0	0
SOCIAL SECURITY	100-90-550	104	0	0	0	0	0
HEALTH & LIFE INSURANCE	100-90-552	321	0	0	0	0	0
TOTAL PERSONAL SERVICES		1,816	0	0	0	0	0
MATERIALS AND SERVICES:							
INSURANCE - LIAB RISK SHARE	100-90-681	10,742	7,289	11,000	11,000	11,000	11,000
INSURANCE REIMBURSEMENT	100-90-683	18,344	0	0	0	0	0
OTHER	100-90-749	4,143	1,240	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		33,229	8,529	16,000	16,000	16,000	16,000
CONTINGENCIES & RESERVES:							
TRAN TO OTHER FUND	100-90-954	50,000	0	251,298	375,145	375,145	375,145
TOTAL CONTINGENCIES & RESERVES		50,000	0	251,298	375,145	375,145	375,145
TOTAL NON-DEPARTMENTAL		85,045	8,529	267,298	391,145	391,145	391,145
FUND BALANCE AND RESERVE:							
ENDING FUND BALANCE	100-90-999	689,234	351,410	251,298	0	0	0
TOTAL CONTINGENCIES & RESERVES		689,234	351,410	251,298	0	0	0
GRAND TOTAL GENERAL FUND (100)		2,665,323	2,451,130	3,027,943	2,967,764	2,967,764	2,967,764

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

POLICE RESERVE PROGRAM FUND (151)		REVENUES AND OTHER RESOURCES						
		ACCOUNT NO	2015- 2016 ACTUAL	2016- 2017 ACTUAL	2017- 2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018- 2019 ADOPTED
MISCELLANEOUS								
	INTEREST INCOME	151-450-00	0	0	0	0	0	0
	MISC - GRANTS	151-474-00	0	0	0	0	0	0
	MISC - DONATIONS	151-489-01	0	0	0	0	11,500	11,500
	MISC - OTHER	151-489-00	0	0	0	0	0	0
	TOTAL MISCELLANEOUS		0	0	0	0	11,500	11,500
	TOTAL OTHER RESOURCES		0	0	0	0	11,500	11,500
FUND BALANCE								
	BEGINNING FUND BALANCE	151-400-00	0	0	0	0	0	0
	TOTAL FUND BALANCE		0	0	0	0	0	0
	GRAND TOTAL POLICE RESERVE PROGRAM FUND		0	0	0	0	11,500	11,500

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL							
POLICE RESERVE PROGRAM FUND (151)							
EXPENDITURES	ACCOUNT NO	2015- 2016 ACTUAL	2016- 2017 ACTUAL	2017- 2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018- 2019 ADOPTED
MATERIALS AND SERVICES:							
OFFICE SUPPLIES	151-62-620	0	0	0	0	0	0
OFFICE EQUIPMENT	151-62-621	0	0	0	0	0	0
OFFICE FURNITURE	151-62-622	0	0	0	0	0	0
TRAINING & TRAVEL	151-62-650	0	0	0	0	0	0
CONTRACTED SERVICES	151-62-661	0	0	0	0	0	0
PROGRAM MATERIALS	151-62--690	0	0	0	0	6,500	6,500
MISC GRANTS	151-62-748	0	0	0	0	0	0
OTHER	151-62-749	0	0	0	0	0	0
	MATERIALS AND SERVICES	0	0	0	0	6,500	6,500
CAPITAL OUTLAY:							
MINOR NEW EQUIPMENT	151-62-757	0	0	0	0	5,000	5,000
	TOTAL CAPITAL OUTLAY	0	0	0	0	5,000	5,000
	TOTAL EXPENDITURES	0	0	0	0	11,500	11,500
FUND BALANCE							
ENDING FUND BALANCE		0	0	0	0	0	0
	TOTAL FUND BALANCE	0	0	0	0	0	0
GRAND TOTAL POLICE RESERVE PROGRAM FUND							
		0	0	0	0	11,500	11,500
					0	0	0

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

STATE TAX STREET FUND (210)		REVENUES AND OTHER RESOURCES					
		ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED
INTERGOVERNMENTAL							
STATE STREET TAX	210-422-03	167,401	186,632	185,000	188,000	188,000	188,000
TOTAL INTERGOVERNMENTAL		167,401	186,632	185,000	188,000	188,000	188,000
MISCELLANEOUS							

INTEREST INCOME	210-450-00	17	6	10	10	10	10
TOTAL MISCELLANEOUS		17	6	10	10	10	10
TRANS FROM OTHER FUNDS							
TRANSFER FROM GF 100	210-490-09	50,000	0	36,258	0	0	0
TOTAL TRANS FROM OTHER FUNDS		50,000	0	36,258	0	0	0
TOTAL OTHER RESOURCES		217,418	186,638	221,268	188,010	188,010	188,010
FUND BALANCE							
BEGINNING FUND BALANCE	210-400-00	15,514	4,896	7,725	25,923	25,923	25,923
TOTAL FUND BALANCE		15,514	4,896	7,725	25,923	25,923	25,923
GRAND TOTAL STATE TAX STREET FUND		232,932	191,534	228,993	213,933	213,933	213,933

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL							
STATE TAX STREET FUND (210)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
PERSONAL SERVICES:							
DEPT HEAD SALARIES & WAGES	210-50-500	409	0	0	0	0	0
REGULAR EMPLOY SALARIES & WAGES	210-50-505	119,753	99,838	101,875	106,187	106,187	106,187
OVERTIME PAY	210-50-520	1,171	1,166	0	0	0	0
SOCIAL SECURITY	210-50-550	8,777	7,271	6,316	8,123	8,123	8,123
RETIREMENT	210-50-551	24,117	19,687	20,824	20,652	20,652	20,652
HEALTH & LIFE INSURANCE	210-50-552	42,620	41,247	45,858	55,887	55,887	55,887
UNEMPLOYMENT	210-50-553	121	101	120	125	125	125
W/C INSURANCE	210-50-555	21,698	8,578	9,000	11,500	11,500	11,500
TOTAL PERSONAL SERVICES		218,666	177,888	183,993	202,474	202,474	202,474
MATERIALS AND SERVICES:							
STREET & DRAINAGE MATERIALS	210-50-703	2,578	5,101	0	0	0	0
ADA COMPLIANCE SIDEWALKS (RAMPS)	210-50-704	778	0	5,000	11,459	11,459	11,459
TRAFFIC SAFETY SUPPLIES	210-50-706	10,726	51	10,000	0	0	0
OTHER	210-50-749	154	1,251	0	0	0	0
TOTAL MATERIALS AND SERVICES		14,236	6,403	15,000	11,459	11,459	11,459
CAPITAL OUTLAY:							
MISC SIDEWALK CONSTRUCTION	210-50-781	5,084	0	30,000	0	0	0
TOTAL CAPITAL OUTLAY		5,084	0	30,000	0	0	0
TOTAL EXPENDITURES		237,986	184,291	228,993	213,933	213,933	213,933
FUND BALANCE							
ENDING FUND BALANCE		4,896	7,243	0	0	0	0
TOTAL FUND BALANCE		4,896	7,243	0	0	0	0
GRAND TOTAL STATE TAX STREET FUND		242,882	191,534	228,993	213,933	213,933	213,933

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

LIBRARY MEMORIAL FUND (220)		REVENUES AND OTHER RESOURCES					
ACCOUNT NO		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
INTERGOVERNMENTAL							
	READY TO READ GRANT	1,000	1,050	1,000	1,000	1,000	1,000
	TOTAL INTERGOVERNMENTAL	1,000	1,050	1,000	1,000	1,000	1,000
MISCELLANEOUS							
	INTEREST INCOME	1,459	2,180	1,500	2,200	2,200	2,200
	FINES	3,418	2,947	5,000	2,300	2,300	2,300
	LOST BOOKS	1,142	665	500	650	650	650
	COPIES	2,507	2,385	2,100	1,800	1,800	1,800
	OTHER	9,617	3,272	5,600	1,800	1,800	1,800
	GIFTS & MEMORIALS	3,260	3,292	5,000	3,200	3,200	3,200
	LIBRARY FOUNDATION	14,422	17,033	10,000	14,000	14,000	14,000
	LISA WAMPOLE MEM. DON. (990)	0	0	100	0	0	0
	MISC - OTHER	930	1,656	500	1,500	1,500	1,500
	TOTAL MISCELLANEOUS	36,755	33,430	30,300	27,450	27,450	27,450
	TOTAL OTHER RESOURCES	37,755	34,480	31,300	28,450	28,450	28,450
FUND BALANCE							
	BEGINNING FUND BALANCE	217,926	227,480	195,887	224,664	224,664	224,664
	TOTAL FUND BALANCE	217,926	227,480	195,887	224,664	224,664	224,664
GRAND TOTAL LIBRARY MEMORIAL FUND		255,681	261,960	227,187	253,114	253,114	253,114

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL							
LIBRARY MEMORIAL FUND (220)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MATERIALS AND SERVICES:							
LIBRARY SUPPLIES	220-50-620	1,659	1,405	7,000	7,000	7,000	7,000
OFFICE EQUIPMENT	220-50-621	5,886	873	7,000	7,000	7,000	7,000
OFFICE FURNITURE	220-50-622	1,292	0	2,000	2,000	2,000	2,000
JANITORIAL SUPPLIES	220-50-630	667	0	0	0	0	0
CONTRACTED SERVICES	220-50-661	444	367	2,000	2,000	2,000	2,000
LIBRARY MATERIALS	220-50-690	13,713	11,538	15,000	15,000	15,000	15,000
SPECIAL PROGRAMS	220-50-694	399	0	5,000	5,000	5,000	5,000
LISA WAMPOLE CHILDRENS PROGRAM	220-50-695	1,406	441	7,000	7,000	7,000	7,000
BUILDING PAINTING & DUCT WORK	220-50-697	0	14	0	0	0	0
READY TO READ GRANT EXPEND	220-50-698	450	186	1,000	1,000	1,000	1,000
OTHER	220-50-749	1,296	1,590	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		27,212	16,414	51,000	51,000	51,000	51,000
CAPITAL OUTLAY:							
LISA WAMPOLE CHILDRENS LIBRARY	220-50-762	786	0	0	0	0	0
NEW LIBRARY CONSTRUCTION	220-50-763	161	5,662	151,187	173,614	173,614	173,614
CIP - FRONT DOOR	220-50-765	0	12,979	0	0	0	0
EQUIPMENT & FIXTURES	220-50-766	949	2,042	0	0	0	0
CIP - EAST EXTERIOR DOOR	220-50-767	0	0	3,500	3,500	3,500	3,500
CIP - EXTERIOR PAINTING	220-50-768	0	0	13,500	25,000	25,000	25,000
CIP - HEAT PUMP REPLACEMENTS	220-50-769	0	0	8,000	0	0	0
TOTAL CAPITAL OUTLAY		1,896	20,683	176,187	202,114	202,114	202,114
TOTAL EXPENDITURES		29,108	37,097	227,187	253,114	253,114	253,114
FUND BALANCE							
ENDING FUND BALANCE		227,480	224,869	0	0	0	0
TOTAL FUND BALANCE		227,480	224,869	0	0	0	0
GRAND TOTAL LIBRARY MEMORIAL FUND		256,588	261,966	227,187	253,114	253,114	253,114

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

LIBRARY FUND (230)		REVENUES AND OTHER RESOURCES					
ACCOUNT NO		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
INTERGOVERNMENTAL							
STATE OTHER	230-422-09	0	-458	0	0	0	0
COUNTY LIBRARY SUPPORT	230-424-01	352,068	303,049	324,541	342,218	342,218	342,218
TOTAL INTERGOVERNMENTAL		352,068	302,591	324,541	342,218	342,218	342,218
MISCELLANEOUS							
INTEREST INCOME	230-450-00	500	806	400	400	400	400
OTHER	230-489-00	0	0	500	500	500	500
TOTAL MISCELLANEOUS		500	806	900	900	900	900
TOTAL OTHER RESOURCES		352,568	303,397	325,441	343,118	343,118	343,118
FUND BALANCE							
BEGINNING FUND BALANCE	230-400-00	44,174	71,485	96,302	57,519	57,519	57,519
TOTAL FUND BALANCE		44,174	71,485	96,302	57,519	57,519	57,519
GRAND TOTAL LIBRARY FUND (230)		396,742	374,882	421,743	400,637	400,637	400,637

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL							
LIBRARY FUND (230)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOYEES	230-50-505	169,458	171,007	190,963	222,450	222,450	222,450
HOLIDAY PAY	230-50-521	0	754	0	0	0	0
VACATION REIMB.	230-50-528	4,265	0	0	0	0	0
SOCIAL SECURITY	230-50-550	12,149	12,337	14,609	17,210	17,210	17,210
RETIREMENT	230-50-551	31,588	25,395	28,410	35,885	35,885	35,885
HEALTH & LIFE INSURANCE	230-50-552	71,847	61,992	70,167	67,892	67,892	67,892
UNEMPLOYMENT	230-50-553	168	169	200	200	200	200
W/C INSURANCE	230-50-555	592	657	362	700	700	700
TOTAL PERSONAL SERVICES		290,067	272,311	304,711	344,337	344,337	344,337
MATERIALS AND SERVICES:							
OFFICE SUPPLIES	230-50-620	2,055	2,561	2,500	4,000	4,000	4,000
OFFICE EQUIPMENT	230-50-621	754	3,481	2,500	2,500	2,500	2,500
OFFICE FURNITURE	230-50-622	0	1,550	4,000	2,000	2,000	2,000
POSTAGE	230-50-623	9	0	500	50	50	50
LEGAL PUBLICATIONS & NOTICES	230-50-625	0	0	750	0	0	0
JANITORIAL SUPPLIES	230-50-630	809	621	3,000	750	750	750
UTILITIES	230-50-631	12,045	13,787	10,000	10,000	10,000	10,000
TELEPHONE	230-50-632	2,032	1,906	2,400	2,500	2,500	2,500
MINOR MAINTENANCE	230-50-635	0	2,852	5,000	1,000	1,000	1,000
TRAINING & TRAVEL	230-50-650	354	1,056	1,500	1,500	1,500	1,500
CONTRACTUAL SERVICES	230-50-661	12,587	12,892	15,000	12,500	12,500	12,500
INSURANCE	230-50-681	3,062	4,310	4,500	4,500	4,500	4,500
LIBRARY MATERIALS	230-50-690	2,360	2,153	2,000	12,500	12,500	12,500
CHILDREN'S PROGRAMS	230-50-695	211	1,595	2,000	1,250	1,250	1,250
OTHER EQUIP REPAIR & MAINT.	230-50-721	67	13	1,500	1,000	1,000	1,000
REFUNDS & REIMBURSEMENTS	230-50-734	0	105	500	250	250	250
MISC. GRANTS	230-50-748	884	0	0	0	0	0
OTHER	230-50-749	455	2,288	59,382	0	0	0
MATERIALS AND SERVICES		37,684	51,170	117,032	56,300	56,300	56,300
TOTAL EXPENDITURES		327,751	323,481	421,743	400,637	400,637	400,637
FUND BALANCE							
ENDING FUND BALANCE		71,485	51,322	0	0	0	0
TOTAL FUND BALANCE		71,485	51,322	0	0	0	0
GRAND TOTAL LIBRARY FUND (230)		399,236	374,803	421,743	400,637	400,637	400,637

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

COMM BEAUTIFICATION FUND (250)		REVENUES AND OTHER RESOURCES					
		ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED
FRANCHISE FEES							
GARBAGE FRANCHISE FEE	250-404-03	34,414	38,315	36,000	42,000	42,000	42,000
TOTAL FRANCHISE FEES		34,414	38,315	36,000	42,000	42,000	42,000
MISCELLANEOUS							
MISC - INTEREST INCOME	250-450-00	141	139	100	100	100	100
TRANSFER FROM GF 100	250-487-01	0	0	15,292	0	0	0
TRANSFER FROM 260	250-487-02	0	0	0	10,000	10,000	10,000
TOTAL MISCELLANEOUS		141	139	15,392	10,100	10,100	10,100
TOTAL OTHER RESOURCES		34,555	38,454	51,392	52,100	52,100	52,100
FUND BALANCE							
BEGINNING BALANCE	250-400-00	26,441	18,053	2,608	24,739	24,739	24,739
TOTAL FUND BALANCE		26,441	18,053	2,608	24,739	24,739	24,739
GRAND TOTAL COMM BEAUTIFICATION		60,996	56,507	54,000	76,839	76,839	76,839

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL							
COMM BEAUTIFICATION FUND (250)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MATERIALS AND SERVICES:							
BENCHES AND TRASH CANS	250-50-674	0	2,295	3,000	15,839	15,839	15,839
FIRE HYDRANT PAINTING	250-50-677	0	0	1,000	1,000	1,000	1,000
CONTRACTUAL SERVICES	250-50-678	30,218	26,000	35,000	35,000	35,000	35,000
BEAUTIFICATION PROGRAM	250-50-696	250	0	0	0	0	0
TREE TRIMMING/MITIGATION	250-50-699	15,391	19,325	15,000	15,000	15,000	15,000
MATERIALS AND SERVICES		45,859	47,620	54,000	66,839	66,839	66,839
CAPITAL OUTLAY:							
CIP - TREE REPLACEMENT	250-50-751				5,000	5,000	5,000
CIP - SIGNS	250-50-757				5,000	5,000	5,000
CIP -MISC PARK IMPROVEMENTS	250-50-778	428	0	0	0	0	0
CIP - S JETTY RESTROOM UPGRADE	250-50-859	35	0	0	0	0	0
TOTAL CAPITAL OUTLAY		463	0	0	10,000	10,000	10,000
TOTAL EXPENDITURES		46,322	47,620	54,000	76,839	76,839	76,839
FUND BALANCE							
ENDING FUND BALANCE		18,053	7,707	0	0	0	0
TOTAL FUND BALANCE		18,053	7,707	0	0	0	0
GRAND TOTAL COMM BEAUTIFICATION		64,375	55,327	54,000	76,839	76,839	76,839

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

STATE REV SHARING FUND (260)		REVENUES AND OTHER RESOURCES					
ACCOUNT NO		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
INTERGOVERNMENTAL							
RECEIPTS FROM STATE	260-422-09	25,766	41,793	50,000	55,000	55,000	55,000
TOTAL INTERGOVERNMENTAL		25,766	41,793	50,000	55,000	55,000	55,000
MISCELLANEOUS							
INTEREST INCOME	260-450-00	191	642	100	100	100	100
TOTAL MISCELLANEOUS		191	642	100	100	100	100
TOTAL OTHER RESOURCES		25,957	42,435	50,100	55,100	55,100	55,100
FUND BALANCE							
BEGINNING FUND BALANCE	260-400-00	28,871	54,829	64,396	63,186	63,186	63,186
TOTAL FUND BALANCE		28,871	54,829	64,396	63,186	63,186	63,186
GRAND TOTAL STATE REV SHARING FUND		54,828	97,264	114,496	118,286	118,286	118,286

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

STATE REV SHARING FUND (260) EXPENDITURES		EXPENDITURE DETAIL					
		ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED
MATERIALS AND SERVICES:							
POTHOLE & STREET REPAIR	260-50-711	0	2,500	30,000	30,000	30,000	30,000
PAYMENT TO OTHER ORG	260-50-730	0	18,000	27,800	37,839	38,500	38,500
OTHER	260-50-749	0	0	41,696	50,447	49,786	39,786
	MATERIALS AND SERVICES	0	20,500	99,496	118,286	118,286	108,286
CONTINGENCIES							
TRANSFER TO OTHER FUND	260-50-960	0	0	15,000	0	0	10,000
	TOTAL CONTINGENCIES	0	0	15,000	0	0	10,000
	TOTAL EXPENDITURES	0	20,500	114,496	118,286	118,286	118,286
FUND BALANCE							
ENDING FUND BALANCE		54,829	79,263	0	0	0	0
	TOTAL FUND BALANCE	54,829	79,263	0	0	0	0
GRAND TOTAL STATE REV SHARING FUND		54,829	99,763	114,496	118,286	118,286	118,286

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

BLOCK GRANT FUND (410)		REVENUES AND OTHER RESOURCES					
ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED	
MISCELLANEOUS							
INTEREST INCOME	410-450-00	1,751	2,832	1,200	1,600	1,600	
SMALL BUSINESS LOAN PRINCIPAL	410-455-04	25,835	0	25,000	25,000	25,000	
SMALL BUSINESS LOAN INTEREST	410-456-00	1,476	922	1,500	1,000	1,000	
U.R. LOAN REPAYMENT - INTEREST	410-456-01	4,081	0	4,000	4,500	4,500	
LOAN PENALTY	410-457-00	10	0	20	50	50	
TOTAL MISCELLANEOUS		33,153	3,754	31,720	32,150	32,150	
FUND BALANCE							
BEGINNING FUND BALANCE	410-400-00	352,442	350,352	373,507	400,917	400,917	
TOTAL FUND BALANCE		352,442	350,352	373,507	400,917	400,917	
GRAND TOTAL BLOCK GRANT FUND							
		385,595	354,106	405,227	433,067	433,067	

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL							
BLOCK GRANT FUND (410)							
EXPENDITURES							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MATERIALS AND SERVICES							
LEGAL COST	410-50-628	0	0	5,000	5,000	5,000	5,000
CONSULTING SERVICES	410-50-660	0	0	50,000	50,000	50,000	50,000
OTHER	410-50-749	0	0	5,000	5,000	5,000	5,000
	MATERIALS AND SERVICES	0	0	60,000	60,000	60,000	60,000
CAPITAL OUTLAY							
CAPITAL IMPROVEMENTS	410-50-775	0	0	255,227	253,067	253,067	203,067
FACADE/SIGN LOAN/GRANT	410-50-797	5,308	10,163	0	0	0	0
LOANS TO SMALL BUS/FACADE LOAN	410-50-798	0	0	90,000	120,000	120,000	120,000
TROLLEY PROGRAM	410-50-800	0	0	0	0	0	50,000
	TOTAL CAPITAL OUTLAY	5,308	10,163	345,227	373,067	373,067	373,067
	TOTAL EXPENDITURES	5,308	10,163	405,227	433,067	433,067	433,067
FUND BALANCE							
ENDING FUND BALANCE		350,352	287,183	0	0	0	0
	TOTAL FUND BALANCE	350,352	287,183	0	0	0	0
GRAND TOTAL BLOCK GRANT FUND		355,660	297,346	405,227	433,067	433,067	433,067

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

ELECTRIC FUND (910)		REVENUES AND OTHER RESOURCES					
		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
ACCOUNT NO							
OTHER TAXES							
UTILITY SALES	910-440-00	5,218,077	5,631,950	5,000,000	5,500,000	5,500,000	5,500,000
BPA INCREASE RATE INCREASE	910-440-01	0	0	110,000	0	0	0
LOW INCOME ASSISTANCE	910-440-03	10,766	11,030	10,000	10,500	10,500	10,500
BPA CONSERVATION	910-440-04	17,074	33,429	75,000	85,000	85,000	85,000
TOTAL OTHER TAXES		5,245,917	5,676,409	5,195,000	5,595,500	5,595,500	5,595,500
REIMBURSEMENTS							
REIMBURSE- SUBDIVISION DEV.	910-470-07	0	0	2,500	2,500	2,500	2,500
ENGINEERING REIMB	910-471-01	0	250	2,500	2,500	2,500	2,500
TOTAL REIMBURSEMENTS		0	250	5,000	5,000	5,000	5,000
MISCELLANEOUS							
EXTENSION FEES	910-442-01	67,249	45,640	40,000	75,000	75,000	75,000
ACCOUNT OPENING FEES	910-444-01	11,175	10,775	10,000	12,000	12,000	12,000
RECONNECTION FEE	910-444-02	140	250	250	250	250	250
RETURN CHECK FEES	910-444-03	315	300	300	300	300	300
COLLECTION FEES	910-444-04	22,688	20,690	22,000	22,000	22,000	22,000
INTEREST CHARGED	910-444-05	6,468	7,536	6,000	7,200	7,200	7,200
POLE CONTACTS - TELEPHONE	910-448-01	22,909	0	20,000	20,000	20,000	20,000
POLE CONTACTS - CABLE TV	910-448-02	4,421	3,721	14,000	12,000	12,000	12,000
POLE CONTACTS - LSN	910-448-03	2,810	0	2,500	4,000	4,000	4,000
INTEREST	910-450-00	5,395	9,454	6,000	8,000	8,000	8,000
CONSERVATION- LOAN INTEREST	910-456-00	564	437	400	400	400	400
VOL LOW INC ROUNDUP DON	910-478-02	890	858	1,000	1,000	1,000	1,000
OTHER	910-489-00	2,848	6,976	7,500	7,500	7,500	7,500
TOTAL MISCELLANEOUS		147,872	106,637	129,950	169,650	169,650	169,650
TOTAL OTHER RESOURCES		5,393,789	5,783,296	5,329,950	5,770,150	5,770,150	5,770,150
FUND BALANCE							
BEGINNING FUND BALANCE	910-400-00	810,683	1,130,507	1,387,203	1,285,266	1,285,266	1,285,266
TOTAL FUND BALANCE		810,683	1,130,507	1,387,203	1,285,266	1,285,266	1,285,266
GRAND TOTAL ELECTRIC FUND (910)		6,204,472	6,913,803	6,717,153	7,055,416	7,055,416	7,055,416

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
ELECTRIC FUND (910)							
ADMINISTRATION DEPARTMENT							
ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED	
PERSONAL SERVICES							
REGULAR EMPLOY SALARIES & WAGES	910-55-505	126,090	132,870	131,986	102,621	102,621	102,621
OVERTIME PAY	910-55-520	5,220	3,921	0	5,000	5,000	5,000
SOCIAL SECURITY	910-55-550	9,853	10,286	10,097	7,851	7,851	7,851
RETIREMENT	910-55-551	25,977	19,347	24,908	17,745	17,745	17,745
HEALTH & LIFE INSURANCE	910-55-552	25,669	25,871	49,966	40,894	40,894	40,894
UNEMPLOYMENT	910-55-553	131	137	200	200	200	200
PENSION EXPENSE	910-55-554	53,741	0	0	0	0	0
W/C INSURANCE	910-55-555	963	1,063	100	1,100	1,100	1,100
TOTAL PERSONAL SERVICES		247,644	193,495	217,257	175,411	175,411	175,411
MATERIALS AND SERVICES							
PRINTING/PRINTED MATERIAL	910-55-624	1,499	0	8,400	1,500	1,500	1,500
CONSULTING SERVICES	910-55-660	834	762	10,000	10,000	10,000	10,000
ADMINISTRATIVE SERVICES	910-55-664	195,307	0	150,000	165,000	165,000	165,000
COUNCIL SERVICES	910-55-665	0	0	15,000	16,500	16,500	16,500
INSURANCE	910-55-681	14,752	16,155	16,500	17,000	17,000	17,000
ADVERTISING	910-55-743	0	0	2,000	2,000	2,000	2,000
MATERIALS AND SERVICES		212,392	16,917	201,900	212,000	212,000	212,000
TOTAL ADMINISTRATION DEPARTMENT		460,036	210,412	419,157	387,411	387,411	387,411

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
ELECTRIC FUND (910)							
ACCOUNTING & BILLING DEPT							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
PERSONAL SERVICES							
REGULAR EMPLOY SALARIES & WAGES	910-57-505	158,359	133,620	163,332	173,473	173,473	173,473
VACATION PAYOUT	910-57-528	6,906	1,652	0	2,000	2,000	2,000
SOCIAL SECURITY	910-57-550	11,735	9,616	12,495	13,271	13,271	13,271
RETIREMENT	910-57-551	28,687	25,347	30,125	30,437	30,437	30,437
HEALTH & LIFE INSURANCE	910-57-552	46,428	59,545	68,881	83,945	83,945	83,945
UNEMPLOYMENT	910-57-553	125	124	150	150	150	150
PENSION EXPENSE	910-57-554	100,930	0	0	0	0	0
W/C INSURANCE	910-57-555	527	475	500	525	525	525
TOTAL PERSONAL SERVICES		353,697	230,379	275,483	303,800	303,800	303,800
MATERIALS AND SERVICES							
ACCOUNTING SERVICES	910-57-663	84,955	0	75,000	82,500	82,500	82,500
BAD DEBTS	910-57-733	11,154	9,960	10,500	10,500	10,500	10,500
MATERIALS AND SERVICES		96,109	9,960	85,500	93,000	93,000	93,000
TOTAL ACCOUNTING & BILLING DEPT		449,806	240,339	360,983	396,800	396,800	396,800

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
ELECTRIC FUND (910)							
SOURCE OF SUPPLY DEPARTMENT							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MATERIALS AND SERVICES							
CONTRACTUAL SERVICES	910-80-661	2,533,892	2,606,110	2,850,000	2,850,000	2,850,000	2,850,000
TOTAL MATERIALS AND SERVICES		2,533,892	2,606,110	2,850,000	2,850,000	2,850,000	2,850,000
TOTAL SOURCE OF SUPPLY DEPARTMENT		2,533,892	2,606,110	2,850,000	2,850,000	2,850,000	2,850,000

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
ELECTRIC FUND (910)							
CONSERVATION DEPARTMENT							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
PERSONAL SERVICES							
REGULAR EMPLOY SALARIES & WAGES	910-82-505	11,049	11,215	11,840	12,207	12,207	12,207
SOCIAL SECURITY	910-82-550	816	828	906	934	934	934
RETIREMENT	910-82-551	2,203	2,236	2,479	2,434	2,434	2,434
HEALTH & LIFE INSURANCE	910-82-552	2,075	2,174	2,256	2,749	2,749	2,749
UNEMPLOYMENT	910-82-553	11	11	100	100	100	100
PENSION EXPENSE	910-82-554	8,087	0	0	0	0	0
WC INSURANCE	910-82-555	40	45	100	100	100	100
TOTAL PERSONAL SERVICES		24,281	16,509	17,681	18,524	18,524	18,524
MATERIALS AND SERVICES							
OFFICE SUPPLIES	910-82-620	0	0	500	500	500	500
PRINTED MATERIALS	910-82-624	0	0	2,000	2,000	2,000	2,000
TRAINING & TRAVEL	910-82-650	0	0	1,000	2,000	2,000	2,000
MEETINGS	910-82-652	0	0	1,500	500	500	500
CONSERVATION PAYMENTS	910-82-657	17,501	17,009	75,000	75,000	75,000	75,000
CONSULTING SERVICES	910-82-660	20,065	16,980	20,000	20,000	20,000	20,000
MATERIALS AND SERVICES		37,566	33,989	100,000	100,000	100,000	100,000
TOTAL CONSERVATION DEPARTMENT		61,847	50,498	117,681	118,524	118,524	118,524

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
ELECTRIC FUND (910)		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
DISTRIBUTION DEPT		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
ACCOUNT NO							
PERSONAL SERVICES							
REGULAR EMPLOY SALARIES & WAGES	910-84-505	605,007	606,822	622,337	700,008	700,008	700,008
OVERTIME PAY	910-84-520	30,819	32,401	45,000	45,000	45,000	45,000
SOCIAL SECURITY	910-84-550	46,801	47,688	47,609	53,551	53,551	53,551
RETIREMENT	910-84-551	121,673	124,762	127,393	129,262	129,262	129,262
HEALTH & LIFE INSURANCE	910-84-552	131,439	143,976	149,471	182,160	182,160	182,160
UNEMPLOYMENT	910-84-553	626	639	650	700	700	700
PENSION EXPENSE	910-84-554	444,529	0	0	0	0	0
W/C INSURANCE	910-84-555	23,424	15,011	14,500	15,000	15,000	15,000
TOTAL PERSONAL SERVICES		1,404,318	971,299	1,006,960	1,125,681	1,125,681	1,125,681
MATERIALS AND SERVICES							
VEHICLE FUEL & OIL	910-84-600	10,051	11,060	25,000	20,000	25,000	25,000
VEHICLE MAINTENANCE	910-84-604	38,383	15,913	36,000	25,000	36,000	36,000
OFFICE SUPPLIES	910-84-620	1,667	4,595	5,000	5,000	5,000	5,000
UTILITIES	910-84-631	6,764	6,286	8,000	9,500	9,500	9,500
TELEPHONE	910-84-632	7,259	7,009	7,500	10,000	9,000	9,000
SUBSTATION MAINTENANCE	910-84-635	39,330	7,354	40,000	40,000	20,000	20,000
BUILDING MAINTENANCE	910-84-636	2,688	5,691	10,000	10,000	10,000	10,000
SMALL TOOLS & EQUIPMENT	910-84-640	9,973	11,067	10,000	10,000	10,000	10,000
MISC. EQUIPM. & FIXTURES	910-84-641	6,181	3,067	15,000	15,000	15,000	15,000
SAFETY EQUIPMENT	910-84-642	13,274	4,907	25,000	15,000	20,000	20,000
TRAINING & TRAVEL	910-84-650	2,720	125	20,000	25,000	20,000	20,000
MEMBERSHIPS	910-84-655	24,707	19,250	10,000	15,000	10,000	10,000
LOW INCOME ENERGY ASST	910-84-658	5,217	19,939	22,000	20,000	20,000	20,000
CONTRACTUAL SERVICES	910-84-661	33,668	43,128	50,000	40,000	50,000	50,000
CONSULTING SERVICES	910-84-662	7,600	4,660	25,000	15,000	20,000	20,000
TREE REPLACEMENT	910-84-697	151	1,000	3,000	4,000	3,000	3,000
GRAVEL	910-84-710	5,805	1,854	6,000	5,000	6,000	6,000
METER BASE REPLACEMENT	910-84-713	6,897	15,626	10,000	7,500	7,500	7,500
CIP - POLE INSP. & TREATMENT	910-84-718	52,656	39,738	90,000	75,000	90,000	90,000
SYSTEM OPERATIONS EXP	910-84-720	195,247	108,580	300,000	200,000	300,000	300,000
EQUIPMENT RENTAL	910-84-724	5,227	729	5,000	5,000	5,000	5,000
PERMITS	910-84-745	10	10	3,000	3,000	3,000	3,000
MATERIALS AND SERVICES		475,475	331,588	770,500	574,000	694,000	694,000

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

CAPITAL OUTLAY

COST OF SERVICE STUDY	910-84-746	0	0	45,000	45,000	45,000	45,000
CIP - WOOD CHIPPER/TRUCK	910-84-753	0	0	20,000	0	0	0
CIP- ANNUAL STORM DAMAGE REPL	910-84-756	0	0	25,000	25,000	30,000	30,000
CIP - SHOP FURN/FIX & EQUIP	910-84-761	0	0	20,872	10,000	10,000	10,000
CIP- SHOP SITE PREPARATION	910-84-762	1	98,683	100,000	100,000	100,000	100,000
CIP - SERVICE TRUCK	910-84-764	0	0	0	130,000	130,000	130,000
CIP - MISC EQUIPMENT & FIXTURE	910-84-767	0	0	80,000	60,000	80,000	80,000
CIP- EQUIP & FIX (SUBDVN DEV)	910-84-768	0	0	5,000	0	0	0
CIP - MAPPING SOFTWARE UPGRADE	910-84-769	4,510	0	10,000	40,000	30,000	30,000
CIP - ANNUAL - METERS	910-84-770	14,517	20,400	20,000	80,000	60,000	60,000
CIP- ANNUAL- TRANSFORMERS, NEW	910-84-771	49,295	23,163	140,000	115,000	140,000	140,000
CIP - MISC SYSTEM REPLACEMENT	910-84-772	-1	0	115,000	50,000	115,000	115,000
CIP- GANG OPERATED SWITCHES	910-84-773	0	0	25,000	125,000	25,000	25,000
CIP - SYS COORD STUDY	910-84-774	0	0	18,000	85,000	30,000	30,000
CIP- UNDERGROUNDING PROJECTS	910-84-779	24	0	200,000	200,000	200,000	200,000
CIP - POLE REPLACEMENT	910-84-780	19,600	0	65,000	50,000	50,000	50,000
CIP - STREET LIGHTING GENERAL	910-84-784	0	0	15,000	125,000	75,000	75,000
CIP - SUBSTATION CAP MAINT	910-84-785	572	0	0	0	0	0
TOTAL CAPITAL OUTLAY		88,518	142,246	858,872	1,240,000	1,120,000	1,120,000
TOTAL DISTRIBUTION DEPT		1,968,311	1,445,133	2,636,332	2,939,681	2,939,681	2,939,681

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
ELECTRIC FUND (910)							
NON-DEPARTMENTAL							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MATERIALS AND SERVICES							
IN LIEU OF TAXES (TO #100-GEN)	910-90-731	290,704	0	300,000	330,000	330,000	330,000
MATERIALS AND SERVICES		290,704	0	300,000	330,000	330,000	330,000
DEBT SERVICE							
INTEREST ON INVESTMENT	910-90-897	4,049	0	8,000	8,000	8,000	8,000
TOTAL DEBT SERVICE		4,049	0	8,000	8,000	8,000	8,000
CONTINGENCIES							
TRANS TO FUND #100 (GEN)SUM	910-90-951	25,000	0	25,000	25,000	25,000	27,500
TOTAL CONTINGENCIES		25,000	0	25,000	25,000	25,000	25,000
TOTAL NON-DEPARTMENTAL		319,753	0	333,000	363,000	363,000	365,500
FUND BALANCE							
ENDING FUND BALANCE	910-90-999	1,130,507	1,740,218	0	0	0	0
TOTAL FUND BALANCE		1,130,507	1,740,218	0	363,000	363,000	365,500
GRAND TOTAL ELECTRIC FUND (910)		6,924,152	6,292,710	6,717,153	7,055,416	7,055,416	7,057,916

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

WATER FUND (940)		REVENUES AND OTHER RESOURCES					
		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
ACCOUNT NO							
OTHER TAXES							
UTILITY SALES	940-440-00	502,858	592,925	500,000	500,000	500,000	500,000
WATER RATE INCR. * (1) 2016	940-440-01	0	0	308,520	290,111	0	0
LOW INCOME ASSISTANCE-WATER	940-440-03	0	225	0	0	0	0
TOTAL OTHER TAXES		502,858	593,150	808,520	790,111	500,000	500,000
REIMBURSEMENTS							
BACK-FLOW TEST FEE	940-470-07	5,784	5,802	7,000	6,000	6,000	6,000
TOTAL REIMBURSEMENTS		5,784	5,802	7,000	6,000	6,000	6,000
MISCELLANEOUS							
WATER ACCOUNT OPENING FEE	940-441-01	575	600	675	575	575	575
EXTENSION FEES	940-442-01	7,011	9,408	6,825	7,000	7,000	7,000
PROPERTY RENTAL	940-447-01	8,890	13,085	8,300	15,000	15,000	15,000
INTEREST INCOME	940-450-00	61	53	250	100	100	100
2006 AIRPORT W/S ASSESS INT	940-456-00	18,411	17,653	16,500	17,000	17,000	17,000
OTHER	940-489-00	0	317	500	1,000	1,000	1,000
WATER OTHER REVENUE	940-489-01	7	0	0	0	0	0
TOTAL MISCELLANEOUS		34,955	41,116	33,050	40,675	40,675	40,675
TRANS FROM OTHER FUNDS							
TRANSFER FRM WTR SDC IMPR 721	940-490-06	69,913	0	0	0	0	0
TRANSFER FROM FUND 100	940-490-01	0	0	0	0	106,761	106,761
TRANSFER FROM FUND 941	940-490-09	0	0	0	0	304,229	304,229
TOTAL TRANS FROM OTHER FUNDS		69,913	0	0	0	410,990	410,990
TOTAL OTHER RESOURCES		613,510	640,068	848,570	836,786	957,665	957,665
FUND BALANCE							
BEGINNING FUND BALANCE	940-400-00	240,639	131,861	473,613	291,568	291,568	291,568
TOTAL FUND BALANCE		240,639	131,861	473,613	291,568	291,568	291,568
GRAND TOTAL WATER FUND (940)		854,149	771,929	1,322,183	1,128,354	1,249,233	1,249,233

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

WATER FUND (940) DEPARTMENT 50		EXPENDITURE DETAIL					
ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED	
CONTINGENCIES							
TRANS FROM FUND 510 (CAP IMPR)	940-50-957	-22,680	0	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		-22,680	0	0	0	0	0
TOTAL DEPARTMENT 50		-22,680	0	0	0	0	0

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
WATER FUND (940)							
ADMINISTRATION DEPARTMENT							
ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED	
PERSONAL SERVICES							
REGULAR EMPLOY SALARIES & WAGES	940-55-505	24,823	30,754	22,238	28,089	28,089	28,089
OVERTIME PAY	940-55-520	2,983	2,240	0	2,000	2,000	2,000
SOCIAL SECURITY	940-55-550	2,052	2,464	1,701	2,149	2,149	2,149
RETIREMENT	940-55-551	5,436	5,355	4,446	4,983	4,983	4,983
HEALTH & LIFE INSURANCE	940-55-552	9,091	6,136	9,246	11,268	11,268	11,268
UNEMPLOYMENT	940-55-553	28	33	100	100	100	100
PENSION EXPENSE	940-55-554	11,315	0	0	0	0	0
W/C INSURANCE	940-55-555	92	100	150	150	150	150
TOTAL PERSONAL SERVICES		55,820	47,082	37,881	48,739	48,739	48,739
MATERIALS AND SERVICES							
OFFICE SUPPLIES	940-55-620	0	0	500	500	500	500
MEMBERSHIPS	940-55-655	0	0	350	500	500	500
CONSULTING SERVICES	940-55-660	0	3,017	5,000	5,000	5,000	5,000
CONTRACTUAL SERVICES	940-55-661	0	370	900	500	500	500
ADMINISTRATIVE SERVICES	940-55-664	6,658	0	24,250	23,703	23,703	23,703
COUNCIL SERVICES	940-55-665	0	0	2,425	2,370	2,370	2,370
INSURANCE	940-55-681	4,353	6,808	7,000	7,000	7,000	7,000
ADVERTISING	940-55-743	0	481	1,000	500	500	500
MATERIALS AND SERVICES		11,011	10,676	41,425	40,073	40,073	40,073
TOTAL ADMINISTRATION DEPARTMENT		66,831	57,758	79,306	88,812	88,812	88,812

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
WATER FUND (940)							
ACCOUNTING & BILLING DEPT							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
PERSONAL SERVICES							
REGULAR EMPLOY SALARIES & WAGES	940-57-505	10,557	8,908	10,889	11,565	11,565	11,565
VACATION PAYOUT	940-57-528	460	110	0	500	500	500
SOCIAL SECURITY	940-57-550	782	641	833	885	885	885
RETIREMENT	940-57-551	1,912	1,690	2,008	2,029	2,029	2,029
HEALTH & LIFE INSURANCE	940-57-552	3,095	3,970	4,592	5,596	5,596	5,596
UNEMPLOYMENT	940-57-553	8	8	100	100	100	100
PENSION EXPENSE	940-57-554	6,380	0	0	0	0	0
W/C INSURANCE	940-57-555	35	32	100	100	100	100
TOTAL PERSONAL SERVICES		23,229	15,359	18,522	20,775	20,775	20,775
MATERIALS AND SERVICES							
ACCOUNTING SERVICES	940-57-663	5,882	0	12,125	11,850	11,850	11,850
BAD DEBTS	940-57-733	1,182	1,291	2,500	2,500	2,500	2,500
MATERIALS AND SERVICES		7,064	1,291	14,625	14,350	14,350	14,350
TOTAL ACCOUNTING & BILLING DEPT		30,293	16,650	33,147	35,125	35,125	35,125

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
WATER FUND (940)		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
DISTRIBUTION/COLLECTION DEPT		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
ACCOUNT NO							
PERSONAL SERVICES							
DEPT HEAD SALARIES & WAGES	940-84-500	306	0	0	0	0	0
REGULAR EMPLOYEES	940-84-505	75,845	86,093	88,246	91,847	91,847	91,847
OVERTIME PAY	940-84-520	879	875	0	0	0	0
SOCIAL SECURITY	940-84-550	5,638	6,281	6,751	7,026	7,026	7,026
RETIREMENT	940-84-551	15,458	17,002	18,097	17,923	17,923	17,923
HEALTH & LIFE INSURANCE	940-84-552	26,555	33,109	36,649	38,000	38,000	38,000
UNEMPLOYMENT	940-84-553	78	87	150	150	150	150
PENSION EXPENSE	940-84-554	56,677	0	0	0	0	0
W/C INSURANCE	940-84-555	5,319	3,734	3,900	4,000	4,000	4,000
TOTAL PERSONAL SERVICES		186,755	147,181	153,793	158,947	158,947	158,947
MATERIALS AND SERVICES							
VEHICLE FUEL & OIL	940-84-600	1,958	2,515	3,500	4,000	4,000	4,000
VEHICLE MAINTENANCE (EXT)	940-84-604	1,239	0	10,000	10,000	10,000	10,000
RADIO MAINTENANCE	940-84-614	0	0	500	500	500	500
MAPPING SOFTWARE	940-84-620	0	94	500	500	500	500
BUILDING REPAIR	940-84-634	9	16	0	2,500	2,500	2,500
SMALL TOOLS & EQUIPMENT	940-84-640	552	155	2,000	2,000	2,000	2,000
SAFETY EQUIPMENT	940-84-642	169	472	600	1,500	1,500	1,500
TRAINING & TRAVEL	940-84-650	2,018	1,106	2,000	4,000	4,000	4,000
LOW INCOME ASSIST-WATER	940-84-658	0	560	0	500	500	500
CONSULTING SERVICES	940-84-660	1,067	0	4,000	4,000	4,000	4,000
CONTRACT SVS MAPPING SOFTWARE	940-84-661	0	0	3,000	3,500	3,500	3,500
BACK-FLOW TESTING	940-84-670	1,320	7,328	7,000	8,000	8,000	8,000
LINE/EQUIPMENT REPAIR	940-84-702	13,269	10,023	20,000	20,000	20,000	20,000
COST OF SERVICE STUDY	940-84-703	0	0	10,000	15,000	15,000	15,000
OTHER	940-84-749	174	11,408	15,000	15,000	15,588	15,588
TOTAL MATERIALS AND SERVICES		21,775	33,677	78,100	91,000	91,588	91,588
CAPITAL OUTLAY							
CIP - SERVICE LINE	940-84-758	1,982	5,673	25,000	30,000	30,000	30,000
CIP - METER READER TRUCK	940-84-763	0	0	35,000	0	0	0
CIP - FIRE HYDRANT REPLACEMENT	940-84-767	0	0	10,000	10,000	10,000	10,000
CIP- METERS	940-84-770	9,588	12,715	20,000	50,000	50,000	50,000
CIP- MAPPING SOFTWARE UPGRADES	940-84-775	-1	0	0	0	0	0
TOTAL CAPITAL OUTLAY		11,569	18,388	90,000	90,000	90,000	90,000
TOTAL DISTRIBUTION/COLLECTION DEPT		220,099	199,246	321,893	339,947	340,535	340,535

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
WATER FUND (940)							
PLANT OPERATIONS DEPARTMENT							
ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED	
PERSONAL SERVICES							
REGULAR EMPLOYEES	940-86-505	72,929	74,695	76,157	81,627	81,627	81,627
OVERTIME PAY	940-86-520	4,281	8,074	0	7,000	7,000	7,000
VACATION REIMB.	940-86-528	4,285	271	0	2,000	2,000	2,000
SOCIAL SECURITY	940-86-550	5,651	6,023	5,826	6,245	6,245	6,245
RETIREMENT	940-86-551	14,311	14,777	14,350	14,539	14,539	14,539
HEALTH & LIFE INSURANCE	940-86-552	34,404	27,897	28,964	32,000	32,000	32,000
UNEMPLOYMENT	940-86-553	96	83	100	100	100	100
PENSION EXPENSE	940-86-554	70,425	0	0	0	0	0
W/C INSURANCE	940-86-555	7,307	4,081	4,500	4,500	4,500	4,500
TOTAL PERSONAL SERVICES		213,689	135,901	129,897	148,011	148,011	148,011
MATERIALS AND SERVICES							
VEHICLE FUEL & OIL	940-86-600	420	723	1,000	1,500	1,500	1,500
VEHICLE MAINTENANCE (EXT)	940-86-604	227	123	2,000	2,000	2,000	2,000
OFFICE SUPPLIES	940-86-620	690	226	2,000	2,000	2,000	2,000
UTILITIES	940-86-631	41,887	40,157	45,000	45,000	45,000	45,000
TELEPHONE	940-86-632	3,878	3,674	4,000	4,000	4,000	4,000
BUILDING MAINTENANCE	940-86-635	3,287	3,438	6,000	6,000	6,000	6,000
TREATMENT PLANT SUPPLIES	940-86-636	37,546	27,457	35,000	35,000	35,000	35,000
LABORATORY SUPPLIES	940-86-637	3,239	1,226	3,500	3,500	3,500	3,500
SAFETY EQUIPMENT	940-86-642	288	546	1,500	1,500	1,500	1,500
TRAINING & TRAVEL	940-86-650	4,427	2,333	4,000	4,500	4,500	4,500
CONTRACTUAL SERVICES	940-86-661	27,289	17,918	30,000	30,000	30,000	30,000
UV MAINTENANCE	940-86-720	11,285	199	12,000	12,000	0	0
OTHER EQUIP REPAIR & MAINT.	940-86-721	32,972	36,489	38,000	38,000	0	0
BACKWASH/POND CLEANING	940-86-722	800	800	2,000	2,000	0	0
PERMITS & FEES	940-86-745	2,793	2,933	3,500	3,500	3,500	3,500
TOTAL MATERIALS AND SERVICES		171,028	138,242	189,500	190,500	138,500	138,500
CAPITAL OUTLAY							
CIP - MASTER PLAN UPDATE	940-86-764	0	0	20,000	20,000	0	0
CIP - FILTER MEDIA	940-86-771	0	0	120,000	0	0	0
CIP - FILTER REHABILITATION	940-86-772	0	0	170,000	0	0	0
CIP - CHOLORINE GENERATOR ELEC	940-86-773	0	0	30,000	0	0	0
MISC CAPITAL IMPROVEMENT	940-86-774	0	0	140,181	158,699	0	0
SPARE PUMPS @ WATER PLANT	940-86-776	0	10,416	0	5,000	0	0
WATER PLANT TRUCK					35,000	0	0
UPGRADE/REPLACE (3) TURBIDITY METERS					20,000	0	0
TOTAL CAPITAL OUTLAY		0	10,416	480,181	238,699	0	0
TOTAL PLANT OPERATIONS DEPARTMENT		384,717	284,559	799,578	577,210	286,511	286,511

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

		EXPENDITURE DETAIL					
WATER FUND (940) NON-DEPARTMENTAL		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES							
IN LIEU OF TAXES (FUND#100GEN)	940-90-731	16,350	0	48,500	47,500	47,500	47,500
MATERIALS AND SERVICES		16,350	0	48,500	47,500	47,500	47,500
CAPITAL OUTLAY							
DEPRECIATION EXPENSE	940-90-799	308,935	0	0	0	0	0
TOTAL CAPITAL OUTLAY		308,935	0	0	0	0	0
DEBT SERVICE							
2006 AIRPORT W&S BONDS INT	940-90-890	16,689	16,106	14,988	13,816	13,816	13,816
2006 AIRPORT W&S BONDS PRIN	940-90-891	0	23,653	24,771	25,944	25,944	25,944
TOTAL DEBT SERVICE		16,689	39,759	39,759	39,760	39,760	39,760
TRANSFER TO OTHER FUNDS							
TRANSFER TO FUND 941	940-90-970	0	0	0	0	410,990	410,990
		0	0	0	0	410,990	410,990
TOTAL NON-DEPARTMENTAL		341,974	39,759	88,259	87,260	498,250	498,250
FUND BALANCE							
ENDING FUND BALANCE	940-90-999	131,861	12,723	0	0	0	0
TOTAL FUND BALANCE		131,861	12,723	0	0	0	0
GRAND TOTAL WATER FUND (940)		1,153,095	610,695	1,322,183	1,128,354	1,249,233	1,249,233

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

WATER SDC REIMB FUND (720)		REVENUES AND OTHER RESOURCES					
ACCOUNT NO		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	720-419-00	20,010	31,740	20,000	25,000	25,000	25,000
INTEREST INCOME	720-450-00	1,659	882	1,000	1,000	1,000	1,000
SYSTEM DEV FEES - RECEIVABLE	720-455-00	0	0	1,000	1,000	1,000	1,000
MISC - ASSESSMENT/LOAN INTEREST	720-456-00	361	157	300	300	300	300
TOTAL MISCELLANEOUS		22,030	32,779	22,300	27,300	27,300	27,300
TOTAL OTHER RESOURCES		22,030	32,779	22,300	27,300	27,300	27,300
FUND BALANCE							
BEGINNING FUND BALANCE	720-400-00	259,627	180,646	173,079	199,855	199,855	199,855
TOTAL FUND BALANCE		259,627	180,646	173,079	199,855	199,855	199,855
GRAND TOTAL WATER SDC REIMB FUND		281,657	213,425	195,379	227,155	227,155	227,155

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
WATER SDC REIMB FUND (720)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MATERIALS AND SERVICES							
CONTRACTUAL SERVICES	720-50-661	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	720-50-734	0	0	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		0	0	15,000	15,000	15,000	15,000
CAPITAL OUTLAY							
CIP-NEW CITY SHOPS	720-50-776	58,000	52,640	0	0	0	0
MISC SYS EXPAN & UPSIZING RES	720-50-777	0	1,560	180,379	212,155	212,155	212,155
CIP - MADISON AVE WATER LP	720-50-778	67,588	0	0	0	0	0
TOTAL CAPITAL OUTLAY		125,588	54,200	180,379	212,155	212,155	212,155
CONTINGENCIES							
TRANSFER TO WATER FUND	720-50-962	42,136	0	0	0	0	0
TOTAL CONTINGENCIES		42,136	0	0	0	0	0
TOTAL EXPENDITURES							
		167,724	54,200	195,379	227,155	227,155	227,155
FUND BALANCE							
ENDING FUND BALANCE		180,646	90,991	0	0	0	0
TOTAL FUND BALANCE		180,646	90,991	0	0	0	0
GRAND TOTAL WATER SDC REIMB FUND							
		348,370	145,191	195,379	227,155	227,155	227,155

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

WATER SYSTEM SDC IMP (721)		REVENUES AND OTHER RESOURCES					
ACCOUNT NO		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	721-419-00	79,760	120,782	75,000	95,000	95,000	95,000
INTEREST INCOME	721-450-00	6,149	9,650	3,200	6,000	6,000	6,000
SYSTEM DEV FEES - RECEIVABLE	721-455-00	0	0	5,000	5,000	5,000	5,000
ASSESSMENT/LOAN INTEREST	721-456-00	1,376	600	1,200	1,500	1,500	1,500
TOTAL MISCELLANEOUS		87,285	131,032	84,400	107,500	107,500	107,500
TOTAL OTHER RESOURCES		87,285	131,032	84,400	107,500	107,500	107,500
FUND BALANCE							
BEGINNING FUND BALANCE	721-400-00	943,177	1,012,172	992,639	845,440	845,440	845,440
TOTAL FUND BALANCE		943,177	1,012,172	992,639	845,440	845,440	845,440
GRAND TOTAL WATER SYSTEM SDC IMP		1,030,462	1,143,204	1,077,039	952,940	952,940	952,940

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
WATER SYSTEM SDC IMP (721)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MATERIALS AND SERVICES							
CONSULTING SERVICES	721-50-660	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	721-50-734	0	0	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		0	0	15,000	15,000	15,000	15,000
CAPITAL OUTLAY							
CIP - MISC. WATER PROJECTS	721-50-823	33,627	52,172	312,039	687,940	687,940	687,940
CAPITAL PROJECT CONTINGENCY	721-50-825	0	0	500,000	0	0	0
TOTAL CAPITAL OUTLAY		33,627	52,172	812,039	687,940	687,940	687,940
CONTINGENCIES							
TRANSFER TO WATER FUND	721-50-962	27,777	0	0	0	0	0
DEBT SERV. - INTEREST	721-50-980	0	0	50,000	50,000	50,000	50,000
DEBT SERV. - PRINCIPAL	721-50-981	0	0	200,000	200,000	200,000	200,000
TOTAL CONTINGENCIES		27,777	0	250,000	250,000	250,000	250,000
TOTAL EXPENDITURES							
		61,404	52,172	1,077,039	952,940	952,940	952,940
FUND BALANCE							
ENDING FUND BALANCE		1,012,172	1,035,983	0	0	0	0
TOTAL FUND BALANCE		1,012,172	1,035,983	0	0	0	0
GRAND TOTAL WATER SYSTEM SDC IMP							
		1,073,576	1,088,155	1,077,039	952,940	952,940	952,940

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

WATER PLANT IMPROVEMENT FUND (941)		REVENUES AND OTHER RESOURCES					
		ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED
OTHER							
UTILITY SALES - WATER RATE INCREASE PROCEEDS	941-440-00	0	0	0	0	290,111	290,111
MISC. GRANTS	941-420-01	0	0	0	0	0	0
MISC - OTHER	941-489-00	0	0	0	0	0	0
	TOTAL OTHER TAXES	0	0	0	0	290,111	290,111
TRANS FROM OTHER FUNDS							
TRANSFER FROM FUND 940	941-490-02	0	0	0	0	410,990	410,990
	TOTAL TRANS FROM OTHER FUNDS	0	0	0	0	410,990	410,990
	TOTAL OTHER RESOURCES	0	0	0	0	701,101	701,101
FUND BALANCE							
BEGINNING FUND BALANCE	940-400-00	0	0	0	0	0	0
	TOTAL FUND BALANCE	0	0	0	0	0	0
GRAND TOTAL WATER FUND (940)		0	0	0	0	701,101	701,101

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
WATER PLANT IMPROVEMENT FUND (941)							
EXPENDITURES	ACCOUNT NO	2015- 2016 ACTUAL	2016- 2017 ACTUAL	2017- 2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018- 2019 ADOPTED
CAPITAL OUTLAY							
MAJOR EQUIPMENT - NEW		0	0	0	0	0	0
MINOR EQUIPMENT - NEW	941-84-640	0	0	0	0	0	0
WATER PLANT TRUCK	941-84-641	0	0	0	0	35,000	35,000
UPGRADE/REPLACE (3) TURBIDITY METERS	941-84-751	0	0	0	0	20,000	20,000
MASTER PLAN/FACILITIES IMP PLAN	941-84-754	0	0	0	0	0	0
RESERVOIR DEVELOPMENT	941-84-755	0	0	0	0	0	0
MISC CAPITAL PROJECTS	941-84-800	0	0	0	0	341,872	341,872
TOTAL CAPITAL OUTLAY		0	0	0	0	396,872	396,872
CONTINGENCIES							
TRANS TO FUND 940 (WATER)	941-90-970	0	0	0	0	304,229	304,229
TOTAL CONTINGENCIES		0	0	0	0	304,229	304,229
TOTAL EXPENDITURES		0	0	0	0	701,101	701,101
FUND BALANCE							
ENDING FUND BALANCE	941-90-999	0	0	0	0	0	0
TOTAL FUND BALANCE		0	0	0	0	0	0
GRAND TOTAL WATER PLANT IMPROVEMENT FUND							
		0	0	0	0	701,101	701,101

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

SEWER FUND (950)		REVENUES AND OTHER RESOURCES					
		ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED
OTHER TAXES							
UTILITY SALES	950-440-00	803,643	792,140	800,000	800,000	800,000	800,000
	TOTAL OTHER TAXES	803,643	792,140	800,000	800,000	800,000	800,000
MISCELLANEOUS							
INTEREST INCOME	950-450-00	2,888	4,504	3,000	3,000	3,000	3,000
OTHER	950-489-00	5,129	20,874	2,500	5,000	5,000	5,000
	TOTAL MISCELLANEOUS	8,017	25,378	5,500	8,000	8,000	8,000
	TOTAL OTHER RESOURCES	811,660	817,518	805,500	808,000	808,000	808,000
FUND BALANCE							
BEGINNING FUND BALANCE	950-400-00	509,895	205,019	549,471	336,397	336,397	336,397
	TOTAL FUND BALANCE	509,895	205,019	549,471	336,397	336,397	336,397
GRAND TOTAL SEWER FUND (950)		1,321,555	1,022,537	1,354,971	1,144,397	1,144,397	1,144,397

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
SEWER FUND (950)							
ADMINISTRATION DEPARTMENT							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
PERSONAL SERVICES							
REGULAR EMPLOY SALARIES & WAGES	950-55-505	24,823	30,754	22,238	28,089	28,089	28,089
OVERTIME PAY	950-55-520	2,983	2,240	0	2,400	2,400	2,400
SOCIAL SECURITY	950-55-550	2,052	2,464	1,701	2,149	2,149	2,149
RETIREMENT	950-55-551	5,436	5,355	4,446	4,983	4,983	4,983
HEALTH & LIFE INSURANCE	950-55-552	9,091	6,136	9,246	10,000	10,000	10,000
UNEMPLOYMENT	950-55-553	28	33	100	100	100	100
PENSION EXPENSE	950-55-554	12,450	0	0	0	0	0
W/C INSURANCE	950-55-555	428	499	500	500	500	500
TOTAL PERSONAL SERVICES		57,291	47,481	38,231	48,221	48,221	48,221
MATERIALS AND SERVICES							
OFFICE SUPPLIES	950-55-620	0	129	1,000	500	500	500
CONSULTING SERVICES	950-55-660	0	218	5,000	5,000	5,000	5,000
CONTRACTUAL SERVICES	950-55-661	0	599	900	2,500	2,500	2,500
ADMINISTRATIVE SERVICES	950-55-664	22,467	0	24,000	24,000	24,000	24,000
COUNCIL SERVICES	950-55-665	0	0	2,400	2,400	2,400	2,400
INSURANCE	950-55-681	21,697	22,142	23,000	23,000	23,000	23,000
OTHER	950-55-749	0	0	1,000	1,000	1,000	1,000
MATERIALS AND SERVICES		44,164	23,088	57,300	58,400	58,400	58,400
TOTAL ADMINISTRATION DEPARTMENT		101,455	70,569	95,531	106,621	106,621	106,621

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
SEWER FUND (950)							
ACCOUNTING & BILLING DEPT							
ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED	
PERSONAL SERVICES							
REGULAR EMPLOY SALARIES & WAGES	950-57-505	10,557	8,908	10,889	11,565	11,565	11,565
VACATION PAYOUT	950-57-528	460	110	0	0	0	0
SOCIAL SECURITY	950-57-550	782	641	833	885	885	885
RETIREMENT	950-57-551	1,912	1,690	2,008	2,029	2,029	2,029
HEALTH & LIFE INSURANCE	950-57-552	3,095	3,970	4,592	5,000	5,000	5,000
UNEMPLOYMENT	950-57-553	8	8	100	100	100	100
PENSION EXPENSE	950-57-554	7,022	0	0	0	0	0
W/C INSURANCE	950-57-555	35	32	100	100	100	100
TOTAL PERSONAL SERVICES		23,871	15,359	18,522	19,679	19,679	19,679
MATERIALS AND SERVICES							
ACCOUNTING SERVICES	950-57-663	47,070	0	12,000	12,000	12,000	12,000
BAD DEBTS	950-57-733	1,555	1,630	2,000	2,000	2,000	2,000
MATERIALS AND SERVICES		48,625	1,630	14,000	14,000	14,000	14,000
TOTAL ACCOUNTING & BILLING DEPT		72,496	16,989	32,522	33,679	33,679	33,679

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
SEWER FUND (950)							
DISTRIBUTION/COLLECTION DEPT	ACCOUNT NO	2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-
		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	2019
							ADOPTED
PERSONAL SERVICES							
DEPT HEAD SALARIES & WAGES	950-84-500	102	0	0	0	0	0
REGULAR EMPLOYEES	950-84-505	23,588	24,959	25,469	26,547	26,547	26,547
OVERTIME PAY	950-84-520	293	292	0	0	0	0
SOCIAL SECURITY	950-84-550	1,301	1,818	1,948	2,031	2,031	2,031
RETIREMENT	950-84-551	3,638	4,922	5,206	5,163	5,163	5,163
HEALTH & LIFE INSURANCE	950-84-552	6,786	10,312	11,464	14,000	14,000	14,000
UNEMPLOYMENT	950-84-553	18	25	100	100	100	100
PENSION EXPENSE	950-84-554	6,160	0	0	0	0	0
W/C INSURANCE	950-84-555	776	1,130	1,200	1,200	1,200	1,200
TOTAL PERSONAL SERVICES		42,662	43,458	45,387	49,041	49,041	49,041
MATERIALS AND SERVICES							
VEHICLE FUEL & OIL	950-84-600	946	938	5,000	2,500	2,500	2,500
VEHICLE MAINTENANCE (EXT)	950-84-604	653	0	2,500	2,500	2,500	2,500
RADIO MAINTENANCE	950-84-614	0	0	500	500	500	500
OFFICE SUPPLIES	950-84-620	0	40	400	500	500	500
BUILDING REPAIR	950-84-634	0	0	2,500	1,500	1,500	1,500
SMALL TOOLS & EQUIPMENT	950-84-640	1,062	88	2,000	500	500	500
SAFETY EQUIPMENT	950-84-642	0	0	600	500	500	500
TRAINING & TRAVEL	950-84-650	0	0	2,500	4,000	4,000	4,000
CONSULTING SERVICES	950-84-660	192	0	8,000	5,000	5,000	5,000
CONTRACTUAL SERVICES	950-84-661	184	188	800	1,500	1,500	1,500
LIFT STATION MAINT.	950-84-701	0	27,655	20,000	30,000	30,000	30,000
LINE/EQUIPMENT REPAIR	950-84-702	17,771	339	30,000	50,000	50,000	50,000
COST OF SERVICE STUDY	950-84-703	0	0	10,000	15,000	15,000	15,000
OTHER	950-84-749	0	3,051	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		20,808	32,299	89,800	119,000	119,000	119,000
CAPITAL OUTLAY							
OCIP - MISC MINOR EQUIPMENT	950-84-757	0	0	0	0	0	0
CIP - MAPPING SOFTWARE UPGRADE	950-84-758	-1	0	0	0	0	0
CIP - JETTY LIFT STATION RENOV	950-84-764	0	11,202	0	0	0	0
CIP - I&I MAINLINE 11TH ST SW	950-84-765	0	0	18,000	0	0	0
CIP - 11TH ST MAINLINE REPLACE	950-84-768	0	0	158,000	0	0	0
CIP - MIXING ZONE STUDY	950-84-769	0	0	40,000	0	0	0
MISC CAPITAL IMPROVEMENTS	950-84-800	0	0	146,281	19,409	19,409	19,409
TOTAL CAPITAL OUTLAY		-1	11,202	362,281	19,409	19,409	19,409
TOTAL DISTRIBUTION/COLLECTION DEPT		63,469	86,959	497,468	187,450	187,450	187,450

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
SEWER FUND (950)							
PLANT OPERATIONS DEPARTMENT							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
PERSONAL SERVICES							
REGULAR EMPLOYEES	950-86-505	144,846	148,570	152,009	160,627	160,627	160,627
OVERTIME PAY	950-86-520	8,396	16,765	0	5,000	5,000	5,000
VACATION REIMB.	950-86-528	7,099	2,439	0	0	0	0
SOCIAL SECURITY	950-86-550	11,957	12,243	11,629	12,000	12,000	12,000
RETIREMENT	950-86-551	27,306	29,147	30,583	30,752	30,752	30,752
HEALTH & LIFE INSURANCE	950-86-552	40,493	50,601	52,529	55,000	55,000	55,000
UNEMPLOYMENT	950-86-553	146	168	200	200	200	200
PENSION EXPENSE	950-86-554	85,830	0	0	0	0	0
W/C INSURANCE	950-86-555	11,024	7,258	7,200	7,500	7,500	7,500
TOTAL PERSONAL SERVICES		337,097	267,191	254,150	271,079	271,079	271,079
MATERIALS AND SERVICES							
VEHICLE FUEL & OIL	950-86-600	7,073	5,081	10,000	10,000	10,000	10,000
VEHICLE MAINTENANCE (EXT)	950-86-604	3,520	8,103	10,000	12,000	12,000	12,000
RADIO MAINTENANCE	950-86-614	0	0	300	300	300	300
OFFICE SUPPLIES	950-86-620	2,189	1,267	3,000	3,000	3,000	3,000
UTILITIES	950-86-631	89,411	99,663	90,000	100,000	100,000	100,000
TELEPHONE	950-86-632	5,725	4,479	6,000	6,000	6,000	6,000
BUILDING MAINTENANCE	950-86-635	15,419	19,382	40,000	45,000	45,000	45,000
TREATMENT PLANT SUPPLIES	950-86-636	1,093	6,252	10,000	7,500	7,500	7,500
LABORATORY SUPPLIES	950-86-637	7,954	10,455	10,000	10,000	10,000	10,000
SMALL TOOLS & EQUIPMENT	950-86-640	2,088	1,683	1,500	1,500	1,500	1,500
MISC. EQUIPM. & FIXTURES	950-86-641	9,825	8,115	40,000	15,000	15,000	15,000
SAFETY EQUIPMENT	950-86-642	837	1,824	1,500	1,500	1,500	1,500
TRAINING & TRAVEL	950-86-650	2,363	3,640	5,000	4,500	4,500	4,500
MEMBERSHIPS/SUBSCRIPTIONS	950-86-655	0	0	500	500	500	500
CONTRACTUAL SERVICES	950-86-661	31,648	51,200	40,000	45,000	45,000	45,000
INSURANCE - FLOOD	950-86-681	23,688	24,812	27,000	28,000	28,000	28,000
OTHER EQUIP REPAIR & MAINT.	950-86-721	34,467	14,258	40,000	40,000	40,000	40,000
UV REPLACEMENT COMPONENTS	950-86-722	20,651	16,976	20,000	20,000	20,000	20,000
DIGESTER REHABILITATION	950-86-723	0	0	0	25,000	25,000	25,000
SCADA/PROCESS DATA UPGRADE	950-86-724	0	0	0	25,000	25,000	25,000
ALARM SYSTEM REPAIR	950-86-725	0	0	0	25,000	25,000	25,000
PERMITS & FEES	950-86-745	2,851	0	2,000	2,500	2,500	2,500
OTHER	950-86-749	396	2,548	500	1,000	1,000	1,000
MATERIALS AND SERVICES		261,198	279,738	357,300	428,300	428,300	428,300
CAPITAL OUTLAY							
MISC MINOR EQUIPMENT	950-86-755	2,925	12,880	0	0	0	0
TOTAL CAPITAL OUTLAY		2,925	12,880	0	0	0	0
TOTAL PLANT OPERATIONS DEPARTMENT		601,220	559,809	611,450	699,379	699,379	699,379

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
SEWER FUND (950)							
NON-DEPARTMENTAL							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MATERIALS AND SERVICES							
IN LIEU OF TAXES (FUND #100GEN)	950-90-731	25,765	0	48,000	48,000	48,000	48,000
MATERIALS AND SERVICES		25,765	0	48,000	48,000	48,000	48,000
CAPITAL OUTLAY							
DEPRECIATION EXPENSE	950-90-799	207,801	0	0	0	0	0
TOTAL CAPITAL OUTLAY		207,801	0	0	0	0	0
DEBT SERVICE							
1992 SEWER REV INT	950-90-890	14,420	11,954	12,000	10,802	10,802	10,802
1992 SEWER REV PRIN	950-90-891	0	57,315	58,000	58,467	58,467	58,467
TOTAL DEBT SERVICE		14,420	69,269	70,000	69,269	69,269	69,269
TOTAL NON-DEPARTMENTAL		247,986	69,269	118,000	117,269	117,269	117,269
FUND BALANCE							
ENDING FUND BALANCE	950-90-999	205,019	479,015	0	0	0	0
TOTAL FUND BALANCE		205,019	479,015	0	0	0	0
GRAND TOTAL SEWER FUND (950)		1,291,645	803,595	1,354,971	1,144,397	1,144,397	1,144,397

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

SEWER SDC REIMB FUND (730)		REVENUES AND OTHER RESOURCES					
ACCOUNT NO		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MISCELLANEOUS							
	SYSTEM DEVELOPMENT FEES - CASH	730-419-00	11,571	25,692	12,000	15,000	15,000
	INTEREST INCOME	730-450-00	884	1,431	500	800	800
	SYSTEM DEV FEES - RECEIVABLE	730-455-00	0	0	2,000	2,000	2,000
	ASSESSMENT INTEREST	730-456-00	215	76	250	250	250
	MISC - OTHER	730-489-00	0	0	500	0	0
	TOTAL MISCELLANEOUS		12,670	27,199	15,250	18,050	18,050
	TOTAL OTHER RESOURCES		12,670	27,199	15,250	18,050	18,050
FUND BALANCE							
	BEGINNING FUND BALANCE	730-400-00	137,200	139,039	61,709	79,221	79,221
	TOTAL FUND BALANCE		137,200	139,039	61,709	79,221	79,221
GRAND TOTAL SEWER SDC REIMB FUND			149,870	166,238	76,959	97,271	97,271

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
SEWER SDC REIMB FUND (730)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018- 2019 ADOPTED
MATERIALS AND SERVICES							
CONSULTING SERVICES	730-50-660	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	730-50-734	0	0	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		0	0	15,000	15,000	15,000	15,000
CAPITAL OUTLAY							
CIP - NEW CITY SHOP	730-50-766	0	1,380	0	0	0	0
CIP - FRANKLIN-ALLEY 10TH-11E	730-50-767	11,584	0	0	0	0	0
CIP - 11TH ST MAINLINE REPLACE	730-50-768	0	0	40,000	0	0	0
CIP - 11TH ST SE STORM DRAIN IMPROVEMENTS					0	0	0
MISC SYSTEM EXPANSION	730-50-773	0	0	21,959	82,271	82,271	82,271
TOTAL CAPITAL OUTLAY		11,584	1,380	61,959	82,271	82,271	82,271
TOTAL EXPENDITURES		11,584	1,380	61,959	82,271	82,271	82,271
FUND BALANCE							
ENDING FUND BALANCE		139,039	163,478	0	0	0	0
TOTAL FUND BALANCE		139,039	163,478	0	0	0	0
GRAND TOTAL SEWER SDC REIMB FUND		150,623	164,858	61,959	97,271	97,271	97,271

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

SEWER SDC IMP FUND (731)		REVENUES AND OTHER RESOURCES					
ACCOUNT NO		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MISCELLANEOUS							
	SYSTEM DEVELOPMENT FEES - CASH	731-419-00	18,411	38,860	18,000	24,000	24,000
	INTEREST INCOME	731-450-00	932	1,686	600	800	800
	SYSTEM DEV FEES - RECEIVABLE	731-455-00	0	0	1,200	1,200	1,200
	ASSESSMENT INTEREST	731-456-00	324	115	350	350	350
	TOTAL MISCELLANEOUS		19,667	40,661	20,150	26,350	26,350
	TOTAL OTHER RESOURCES		19,667	40,661	20,150	26,350	26,350
FUND BALANCE							
	BEGINNING FUND BALANCE	731-400-00	141,493	160,445	180,112	206,368	206,368
	TOTAL FUND BALANCE		141,493	160,445	180,112	206,368	206,368
	GRAND TOTAL SEWER SDC REIMB FUND		161,160	201,106	200,262	232,718	232,718

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
SEWER SDC IMP FUND (731)							
EXPENDITURES							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MATERIALS AND SERVICES							
CONSULTING SERVICES	731-50-660	0	0	20,000	20,000	20,000	20,000
REFUNDS & REIMBURSEMENTS	731-50-734	0	0	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		0	0	25,000	25,000	25,000	25,000
CAPITAL OUTLAY							
CAPITAL PROJECTS	731-50-877	945	0	175,262	207,718	207,718	192,718
CIP – FERRY CREEK PUMP STATION	731-50-778	0	0	0	0	0	15,000
TOTAL CAPITAL OUTLAY		945	0	175,262	207,718	207,718	207,718
TOTAL EXPENDITURES		945	0	200,262	232,718	232,718	232,718
FUND BALANCE							
ENDING FUND BALANCE		160,445	200,183	0	0	0	0
TOTAL FUND BALANCE		160,445	200,183	0	0	0	0
GRAND TOTAL SEWER SDC IMP FUND		161,390	200,183	200,262	232,718	232,718	232,718

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

CAP IMPROVEMENT FUND (510)		REVENUES AND OTHER RESOURCES					
		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
ACCOUNT NO							
MISCELLANEOUS							
INTEREST INCOME	510-450-00	6,461	2,991	5,000	2,500	2,500	2,500
MISC. GRANTS	510-474-00	15,104	19,589	0	20,000	20,000	20,000
MISC - OTHER	510-489-00	5,000	0	0	0	0	0
TOTAL MISCELLANEOUS		26,565	22,580	5,000	22,500	22,500	22,500
TRANS FROM OTHER FUNDS							
TRANSFER IN FROM FUND 100	510-490-45				375,145	268,384	268,384
TRANSFER IN FROM FUND 260	510-490-48	0	0	15,000	0	0	0
TRANSFER IN FROM FUND 520	510-490-49	0	0	199,748	0	0	0
TOTAL TRANS FROM OTHER FUNDS		0	0	214,748	375,145	268,384	268,384
TOTAL OTHER RESOURCES		26,565	22,580	219,748	397,645	290,884	290,884
FUND BALANCE							
BEGINNING FUND BALANCE	510-400-00	953,500	735,214	0	0	0	0
TOTAL FUND BALANCE		953,500	735,214	0	0	0	0
GRAND TOTAL CAP IMPROVEMENT FUND		980,065	757,794	219,748	397,645	290,884	290,884

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL							
CAP IMPROVEMENT FUND (510)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
CAPITAL OUTLAY							
MAJOR EQUIPMENT-NEW	510-50-752	47,386	0	0	0	0	0
MISC CAPITAL PROJECTS	510-50-780	66,632	0	0	127,645	20,884	0
CIP - COMPUTERIZED SIGN - BARN	510-50-820	0	0	12,000	0	0	0
CIP - METAL ROOF (CHAMBER)	510-50-821	0	0	12,000	12,000	12,000	0
CIP - CONTAINER (EMERGY PREP)	510-50-822	0	0	4,000	0	0	0
CIP - SHOP FURN / FIX & EQUIP	510-50-823	0	0	30,000	30,000	30,000	0
CIP-WAYFIND/PARKLETS/PED/BIKE	510-50-824	0	0	30,000	0	0	0
CIP - SAFETY MATTING	510-50-825	0	0	20,000	20,000	20,000	0
CIP - STREET SWEEPER	510-50-826	0	0	60,000	60,000	60,000	60,000
CIP - TRANSIT VEHICLE-TROLLEY	510-50-827	0	0	15,000	0	0	0
CIP - WOOD CHIPPER/TRUCK	510-50-828	0	0	15,000	0	0	0
CIP - LAND ACQUISTN/MISC IMP	510-50-829	0	0	21,748	0	0	15,000
CIP- COMMUNITY CTR RENOVATION	510-50-855	9,910	0	0	0	0	0
CIP - NEW CITY SHOP	510-50-857	209,748	801,791	0	0	0	0
CIP - PICKUP FOR STREETS	510-50-830	0	0	0	38,000	38,000	32,000
CIP - DOG PARK IMPROVEMENTS	510-50-831	0	0	0	30,000	30,000	30,000
CIP - SEWER CAMERA SYSTEM	510-50-832	0	0	0	0	0	0
CIP - BLOWER AND DRIVE FOR VACTOR TRUCK	510-50-833	0	0	0	20,000	20,000	20,000
CIP - REPLACEMENT STREET SIGNS & HARDWARE	510-50-834	0	0	0	25,000	25,000	60,000
CIP - GUARD RAIL 7TH ST SW & BCH LP	510-50-835	0	0	0	13,000	13,000	35,000
CIP - HERBICIDE RIG	510-50-836	0	0	0	12,000	12,000	15,591
CIP - EQUIPMENT SCANNER	510-50-837	0	0	0	10,000	10,000	10,000
CIP - FACILITY IMPROVEMENT PROGRAM	510-50-835	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		333,676	801,791	219,748	397,645	290,884	290,884
CONTINGENCIES							
TRAN TO FUND #940 (WATER)	510-50-959	22,680	0	0	0	0	0
TOTAL CONTINGENCIES		22,680	0	0	0	0	0
TOTAL EXPENDITURES		356,356	801,791	219,748	397,645	290,884	290,884
FUND BALANCE							
ENDING FUND BALANCE		735,214	64,801	0	0	0	0
TOTAL FUND BALANCE		735,214	64,801	0	0	0	0
GRAND TOTAL CAP IMPROVEMENT FUND		1,091,570	866,592	219,748	397,645	290,884	290,884

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EQUIPMENT RESERVE FUND (520)		REVENUES AND OTHER RESOURCES					
		2015-2016	2016-2017	2017-2018	2018-2019 PROPOSE D	2018-2019 APPROVE D	2018-2019 ADOPTED
ACCOUNT NO		ACTUAL	ACTUAL	BUDGET			
MISCELLANEOUS							
INTEREST INCOME	520-450-00	434	0	0	0	0	0
TOTAL MISCELLANEOUS		434	0	0	0	0	0
TOTAL OTHER RESOURCES		434	0	0	0	0	0
FUND BALANCE							
BEGINNING FUND BALANCE	520-400-00	86,690	86,124	0	0	0	0
TOTAL FUND BALANCE		86,690	86,124	0	0	0	0
GRAND TOTAL EQUIPMENT RESERVE FUND		87,124	86,124	0	0	0	0

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL							
EQUIPMENT RESERVE FUND (520)							
EXPENDITURES							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
CONTINGENCIES & RESERVES							
TRANSFER TO 510 FUND	520-50-955	0	87,000	0	0	0	0
TOTAL CONTINGENCIES & RESERVES		0	87,000	0	0	0	0
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TOTAL EXPENDITURES		0	87,000	0	0	0	0
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FUND BALANCE							
ENDING FUND BALANCE		86,124	0	0	0	0	0
TOTAL FUND BALANCE		86,124	0	0	0	0	0
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GRAND TOTAL PARK & REC DEVELOPMENT		86,124	87,000	0	0	0	0
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City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
PARK & REC DEVELOPMENT (550)							
ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED	
MISCELLANEOUS							
INTEREST INCOME	550-450-00	798	1236	800	1,200	1,200	1,200
BRICK SALES	550-488-00	0	50	0	0	0	0
OTHER	550-489-00	0	71	0	0	0	0
CITY PARK GRANT(S)	550-489-02	0	0	1,500,000	250,000	250,000	250,000
TOTAL MISCELLANEOUS		798	1,357	1,500,800	251,200	251,200	251,200
TOTAL OTHER RESOURCES		798	1,357	1,500,800	251,200	251,200	251,200
FUND BALANCE							
BEGINNING FUND BALANCE	550-400-00	123,489	124,287	125,085	116,060	116,060	116,060
TOTAL FUND BALANCE		123,489	124,287	125,085	116,060	116,060	116,060
GRAND TOTAL PARK & REC DEVELOPMENT		124,287	125,644	1,625,885	367,260	367,260	367,260

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL							
PARK & REC DEVELOPMENT (550)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
CAPITAL OUTLAY							
MISC PARK MAINT	550-50-752	0	0	50,000	15,000	15,000	0
CIP - EAST SIDE PARK	550-50-773	0	0	75,885	77,260	77,260	50,000
CIP - CITY PARK GRANT PROJECTS	550-50-855	0	0	1,000,000	250,000	250,000	250,000
CIP - BANDON'S SCENIC WALK	550-50-856	0	0	500,000	0	0	0
CIP - URBAN TRAILS		0	0	0	25,000	25,000	0
CIP - LAND ACQUISITION / MISC CAP IMP	550-50-829	0	0	0	0	0	40,000
CIP - JETTYU PARK TRASH RECEPTICALS	550-50-774	0	0	0	0	0	5,000
CIP - CITY PARK DOG PARK IMPROVEMENTS	550-50-775	0	0	0	0	0	22,260
TOTAL CAPITAL OUTLAY		0	0	1,625,885	367,260	367,260	367,260
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TOTAL EXPENDITURES		0	0	1,625,885	367,260	367,260	367,260
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FUND BALANCE							
ENDING FUND BALANCE		124,287	125,644	0	0	0	0
TOTAL FUND BALANCE		124,287	125,644	0	0	0	0
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GRAND TOTAL PARK & REC DEVELOPMENT		124,287	125,644	1,625,885	367,260	367,260	367,260

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
STREET SDC REIMB FUND (710)							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	710-419-00	9,697	17,636	9,000	12,500	12,500	12,500
INTEREST INCOME	710-450-00	2,813	2,043	2,000	2,000	2,000	2,000
SYSTEM DEV FEES - RECEIVABLE	710-455-00	2,543	0	1,000	1,000	1,000	1,000
ASSESSMENT INTEREST	710-456-00	159	69	150	150	150	150
TOTAL MISCELLANEOUS		15,212	19,748	12,150	15,650	15,650	15,650
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TOTAL OTHER RESOURCES		15,212	19,748	12,150	15,650	15,650	15,650
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FUND BALANCE							
BEGINNING FUND BALANCE	710-400-00	431,492	336,785	33,997	50,765	50,765	50,765
TOTAL FUND BALANCE		431,492	336,785	33,997	50,765	50,765	50,765
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GRAND TOTAL STREET SDC REIMB FUND		446,704	356,533	46,147	66,415	66,415	66,415

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL							
STREET SDC REIMB FUND (710)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
CAPITAL OUTLAY:							
CONSULTING SERVICES	710-50-750	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	710-50-751	0	0	2,500	0	0	0
CIP - NEW CITY SHOPS	710-50-755	0	196,302	0	0	0	0
CIP - STREET	710-50-775	100,000	0	0	0	0	0
MISC STREET	710-50-776	0	0	33,647	56,415	56,415	56,415
CIP - OHIO S STABIL (RES)	710-50-857	7375	0	0	0	0	0
TOTAL CAPITAL OUTLAY		107,375	196,302	46,147	66,415	66,415	66,415
TOTAL EXPENDITURES		107,375	196,302	46,147	66,415	66,415	66,415
FUND BALANCE							
ENDING FUND BALANCE		336,785	163,309	0	0	0	0
TOTAL FUND BALANCE		336,785	163,309	0	0	0	0
GRAND TOTAL STREET SDC REIMB FUND		444,160	359,611	46,147	66,415	66,415	66,415

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
STREET SDC IMP FUND (711)							
ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED	
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	711-419-00	18,175	33,056	17,500	20,000	20,000	20,000
INTEREST INCOME	711-450-00	1,885	3,049	1,000	1,500	1,500	1,500
SYSTEM DEV FEES - RECEIVABLE	711-455-00	4,735	0	2,000	5,000	5,000	5,000
ASSESSMENT INTEREST	711-456-00	303	132	300	325	325	325
TOTAL MISCELLANEOUS		25,098	36,237	20,800	26,825	26,825	26,825
TOTAL OTHER RESOURCES		25,098	36,237	20,800	26,825	26,825	26,825
FUND BALANCE							
BEGINNING FUND BALANCE	711-400-00	299,003	292,501	287,599	315,617	315,617	315,617
TOTAL FUND BALANCE		299,003	292,501	287,599	315,617	315,617	315,617
GRAND TOTAL STREET SDC IMP FUND		324,101	328,738	308,399	342,442	342,442	342,442

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL							
STREET SDC IMP FUND (711)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
CAPITAL OUTLAY							
CONSULTING SERVICES	711-50-750	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	711-50-751	0	0	5,000	5,000	5,000	5,000
CIP STREET PROJECTS	711-50-776	26,865	1,442	293,399	327,442	327,442	327,442
TOTAL CAPITAL OUTLAY		26,865	1,442	308,399	342,442	342,442	342,442
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TOTAL EXPENDITURES		26,865	1,442	308,399	342,442	342,442	342,442
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FUND BALANCE							
ENDING FUND BALANCE		292,501	333,049	0	0	0	0
TOTAL FUND BALANCE		292,501	333,049	0	0	0	0
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GRAND TOTAL STREET SDC IMP FUND		319,366	334,491	308,399	342,442	342,442	342,442

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
STORM DRAINAGE SDC REIMB (715)							
ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED	
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	715-419-00	26,256	47,983	26,000	32,000	32,000	32,000
INTEREST INCOME	715-450-00	2,261	3,047	1,500	2,000	2,000	2,000
SYSTEM DEV FEES - RECEIVABLE	715-455-00	6,693	0	3,000	5,000	5,000	5,000
ASSESSMENT INTEREST	715-456-00	432	187	1,000	500	500	500
TOTAL MISCELLANEOUS		35,642	51,217	31,500	39,500	39,500	39,500
TOTAL OTHER RESOURCES		35,642	51,217	31,500	39,500	39,500	39,500
FUND BALANCE							
BEGINNING FUND BALANCE	715-400-00	335,551	301,785	42,087	80,743	80,743	80,743
TOTAL FUND BALANCE		335,551	301,785	42,087	80,743	80,743	80,743
GRAND TOTAL STORM DRAINAGE SDC REIMB		371,193	353,002	73,587	120,243	120,243	120,243

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL							
STORM DRAINAGE SDC REIMB (715)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
CAPITAL OUTLAY							
CONSULTING SERVICES	715-50-750	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	715-50-751	0	0	5,000	5,000	5,000	5,000
MISC DRAINAGE PROJECTS	715-50-774	6,795	49,029	58,587	105,243	105,243	105,243
CIP - STORM DRAINAGE	715-50-775	58,000	0	0	0	0	0
CIP - 11TH SE TO CITY HALL	715-50-777	0	185,092	0	0	0	0
CIP - 11TH ST SE STORM IMPROVEMENTS					0	0	0
TOTAL CAPITAL OUTLAY		64,795	234,121	73,587	120,243	120,243	120,243
TOTAL EXPENDITURES		64,795	234,121	73,587	120,243	120,243	120,243
FUND BALANCE							
ENDING FUND BALANCE		301,785	250,275	0	0	0	0
TOTAL FUND BALANCE		301,785	250,275	0	0	0	0
GRAND TOTAL STORM DRAINAGE SDC REIMB		366,580	484,396	73,587	120,243	120,243	120,243

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
STORM DRAINAGE SDC IMP (716)							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	716-419-00	23,024	42,076	22,000	25,000	25,000	25,000
INTEREST INCOME	716-450-00	1,393	2,428	800	1,500	1,500	1,500
SYSTEM DEV FEES - RECEIVABLE	716-455-00	5,943	0	2,000	5,000	5,000	5,000
ASSESSMENT INTEREST	716-456-00	384	168	300	500	500	500
TOTAL MISCELLANEOUS		30,744	44,672	25,100	32,000	32,000	32,000
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TOTAL OTHER RESOURCES		30,744	44,672	25,100	32,000	32,000	32,000
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FUND BALANCE							
BEGINNING FUND BALANCE	716-400-00	201,808	226,049	57,207	67,629	67,629	67,629
TOTAL FUND BALANCE		201,808	226,049	57,207	67,629	67,629	67,629
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GRAND TOTAL STORM DRAINAGE SDC IMPROVE		232,552	270,721	82,307	99,629	99,629	99,629

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL							
STORM DRAINAGE SDC IMP (716)							
EXPENDITURES							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
CAPITAL OUTLAY							
CONSULTING SERVICES	716-50-750	0	0	10,000	10,000	10,000	10,000
REFUNDS & REIMBURSEMENTS	716-50-752	0	0	5,000	5,000	5,000	5,000
CIP - DRAINAGE PROJECTS	716-50-774	560	585	67,307	84,629	84,629	84,629
CIP- GROSS CREEK DRAIN 9TH ST	716-50-873	0	90,524	0	0	0	0
TOTAL CAPITAL OUTLAY		560	91,109	82,307	99,629	99,629	99,629
TOTAL EXPENDITURES		560	91,109	82,307	99,629	99,629	99,629
FUND BALANCE							
ENDING FUND BALANCE		226,049	247,809	0	0	0	0
TOTAL FUND BALANCE		226,049	247,809	0	0	0	0
GRAND TOTAL STORM DRAINAGE SDC IMPROVE		226,609	338,918	82,307	99,629	99,629	99,629

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES							
LOCAL OPTION STREET TAX (750)							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
TAXES							
TAXES - CURRENT PROPERTY TAXES	750-401-00	327,847	390,765	355,168	395,000	395,000	395,000
TAXES - PRIOR PROPERTY TAXES	750-402-00	36,347	9,397	19,732	25,000	25,000	25,000
TOTAL TAXES		364,194	400,162	374,900	420,000	420,000	420,000
INTERGOVERNMENTAL							
IN LIEU OF TAX-HERITAGE PLACE	750-439-05	0	0	650	17,000	17,000	17,000
TOTAL INTERGOVERNMENTAL		0	0	650	17,000	17,000	17,000
MISCELLANEOUS							
MISC - INTEREST INCOME	750-450-00	7,622	10,841	3,500	6,000	6,000	6,000
TOTAL MISCELLANEOUS		7,622	10,841	3,500	6,000	6,000	6,000
TOTAL OTHER RESOURCES		371,816	411,003	379,050	443,000	443,000	443,000
FUND BALANCE							
BEGINNING BALANCE	750-400-00	1,009,029	1,180,969	1,052,785	1,407,397	1,407,397	1,407,397
TOTAL FUND BALANCE		1,009,029	1,180,969	1,052,785	1,407,397	1,407,397	1,407,397
GRAND TOTAL LOCAL OPTION STREET		1,380,845	1,591,972	1,431,835	1,850,397	1,850,397	1,850,397

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL							
LOCAL OPTION STREET TAX (750)							
EXPENDITURES							
	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
CAPITAL OUTLAY							
CIP - STREET PROJECTS (MISC)	750-50-774	0	0	200,000	200,000	200,000	200,000
CIP-STREET IMPROVEMENTS (RES)	750-50-775	207,459	428,291	1,116,835	1,550,397	1,550,397	1,035,269
CIP - 11TH ST OVERLAY	750-50-778	0	0	20,000	0	0	0
CIP - FERRY CREEK BRIDGE	750-50-779	0	0	95,000	100,000	100,000	0
CIP - OLD TOWN, 2016	750-50-848	0	1,370	0	0	0	0
CIP - GUARDRAIL 7 TH ST SW/BCH LP	750-50-800	0	0	0	0	0	15,000
CIP - HWY 101 INTERFACE SAFETY IMP	750-50-801	0	0	0	0	0	100,000
CIP - SHOP FF&E	750-50-802	0	0	0	0	0	10,000
CIP - STORM DRAIN REROUTE 11 TH ST SE	750-50-803	0	0	0	0	0	210,128
CIP - STREETS SIGNAGE REPLACEMENT	750-50-804	0	0	0	0	0	25,000
CIP - TREE REPLACEMENT	750-50-805	0	0	0	0	0	5,000
CIP - PAVING 11 TH ST (101 TO BALTIMOE)	750-50-778	0	0	0	0	0	250,000
MISCELLANEOUS	750-50-853	28,454	5,405	0	0	0	0
TOTAL CAPITAL OUTLAY		235,913	435,066	1,431,835	1,850,397	1,850,397	1,850,397
FUND BALANCE							
ENDING FUND BALANCE		1,180,969	1,090,810	0	0	0	0
TOTAL FUND BALANCE		1,180,969	1,090,810	0	0	0	0
GRAND TOTAL LOCAL OPTION STREET							
		1,416,882	1,525,876	1,431,835	1,850,397	1,850,397	1,850,397

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

GO BOND DEBT SERVICE (365)		REVENUES AND OTHER RESOURCES					
		ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED
TAXES							
2000 RD GO BD CY PROP TX (343)	365-401-01	108,474	128,843	112,500	125,000	125,000	125,000
2000 SDWRLF BD CY PRO TX (344)	365-401-02	24,164	28,702	28,000	28,000	28,000	28,000
2006 WTP BD CY PROP TAX (375)	365-401-03	38,840	46,111	45,000	61,192	61,192	61,192
2000 RD GO BD PY PROP TX (343)	365-402-01	13,079	3,501	10,000	7,500	7,500	7,500
2000 SDWRLF BD PY PRO TX (344)	365-402-02	4,573	1,492	4,000	4,000	4,000	4,000
2009 WTP BD PY PROP TX (375)	365-402-03	4,351	963	4,000	4,000	4,000	4,000
TOTAL TAXES		193,481	209,612	203,500	229,692	229,692	229,692
OTHER TAXES							
2000 RD BDS OUT/CITY BD (343)	365-440-01	27,042	27,438	22,000	22,000	22,000	22,000
2000 SDWRLF OUT/CITY BD (344)	365-440-02	0	0	5,000	5,000	5,000	5,000
2009 WTP OUT/CITY BOND (375)	365-440-03	8,025	8,158	8,000	8,000	8,000	8,000
TOTAL OTHER TAXES		35,067	35,596	35,000	35,000	35,000	35,000
MISCELLANEOUS							
2009 WTP LIEU OF TAX-HP (375)	365-441-03	18,857	0	1,500	3,000	3,000	3,000
INTEREST	365-450-00	1,995	2,945	1,500	2,000	2,000	2,000
TOTAL MISCELLANEOUS		20,852	2,945	3,000	5,000	5,000	5,000
TOTAL OTHER RESOURCES		249,400	248,153	241,500	269,692	269,692	269,692
FUND BALANCE							
BEGINNING FUND BALANCE	365-400-00	350,234	335,583	241,342	226,120	226,120	226,120
TOTAL FUND BALANCE		350,234	335,583	241,342	226,120	226,120	226,120
GRAND TOTAL GO BOND DEBT SERVICE		599,634	583,736	482,842	495,812	495,812	495,812

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

EXPENDITURE DETAIL							
GO BOND DEBT SERVICE (365) DEPARTMENT 50		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
DEBT SERVICE							
2000 RD INT BDS IS 12/00 (343)	365-52-890	112,955	110,578	110,894	105,499	105,499	105,499
2000 RD PRIN BD IS 12/00 (343)	365-52-891	52,813	55,190	57,674	60,269	60,269	60,269
2000 SDWRLF BONDS INT (344)	365-53-890	6,797	5,545	4,242	2,885	2,885	2,885
2000 SDWRLF BONDS PRIN (344)	365-53-891	30,386	31,638	32,941	34,299	34,299	34,299
2006 WTP BONDS INT (375)	365-54-890	36,423	35,436	34,242	23,543	23,543	23,543
2006 WTP BONDS PRIN (375)	365-54-891	24,677	29,864	30,059	34,667	34,667	34,667
TOTAL DEBT SERVICE		<u>264,051</u>	<u>268,251</u>	<u>270,052</u>	<u>261,162</u>	<u>261,162</u>	<u>261,162</u>
FUND BALANCE							
ENDING FUND BALANCE	365-50-999	335,583	315,794	212,790	234,650	234,650	234,650
TOTAL FUND BALANCE		<u>335,583</u>	<u>315,794</u>	<u>212,790</u>	<u>234,650</u>	<u>234,650</u>	<u>234,650</u>
GRAND TOTAL GO BOND DEBT SERVICE		<u>599,634</u>	<u>584,045</u>	<u>482,842</u>	<u>495,812</u>	<u>495,812</u>	<u>495,812</u>

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

LID DEBT SERVICE (636)		REVENUES AND OTHER RESOURCES					
		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
ACCOUNT NO							
MISCELLANEOUS							
MISC - INTEREST INCOME	636-450-00	1,805	2,598	1,200	2,853	2,853	2,853
ASSESSMENT/LOAN PRINCIPAL (633)	636-455-00	1,037	0	900	900	900	900
2001 BANDON LID ASSMT PRIN-634	636-455-01	3,990	0	300	300	300	300
2004 HWY 101 SW ASSMT PRIN-635	636-455-02	5,015	0	5,000	5,000	5,000	5,000
12TH CT LID ASSMT PRIN (636)	636-455-03	262	0	500	500	500	500
ASSESSMENT/LOAN INTEREST (633)	636-456-00	11,293	9,190	500	500	500	500
2001 BANDON LID ASSMT INT-634	636-456-01	0	0	300	300	300	300
2004 HWY 101 SW ASSMT INT-635	636-456-02	0	0	3,000	3,000	3,000	3,000
12TH CT LID ASSMT INT (636)	636-456-03	0	0	500	500	500	500
TOTAL MISCELLANEOUS		23,402	11,788	12,200	13,853	13,853	13,853
TOTAL OTHER RESOURCES		23,402	11,788	12,200	13,853	13,853	13,853
FUND BALANCE							
BEGINNING BALANCE	636-400-00	291,022	262,727	190,279	170,451	170,451	170,451
TOTAL FUND BALANCE		291,022	262,727	190,279	170,451	170,451	170,451
GRAND TOTAL LID DEBT SERVICE (636)		314,424	274,515	202,479	184,304	184,304	184,304

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

EXPENDITURE DETAIL							
LID DEBT SERVICE (636) DEPARTMENT 50		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED	
DEBT SERVICE							
ADDITIONAL PRINCIPAL - 636	636-50-889	0	0	5,000	0	0	0
DEBT SVC INTEREST EXP	636-50-890	614	510	1,000	500	500	500
DEBT SVC PRIN EXP	636-50-891	3,350	3,453	3,500	3,500	3,500	3,500
2004 HWY 101 SW ADD'L PRIN-635	636-52-889	0	0	30,000	0	0	0
2004 HWY 101 SEWER DS INT DUE	636-52-890	19,089	13,160	21,000	21,000	21,000	21,000
2004 HWY 101 SW DS PRIN	636-52-891	15,276	20,138	13,500	20,000	20,000	20,000
12TH CT LID ADD'L PRIN	636-53-889	0	0	5,000	0	0	0
12TH CT LID DEBT SVC INT	636-53-890	4,071	3,944	4,000	4,000	4,000	4,000
12TH CT LID DEBT SVC PRIN	636-53-891	1,276	1,404	1,400	1,500	1,500	1,500
TOTAL DEBT SERVICE		43,676	42,609	84,400	50,500	50,500	50,500
CONTINGENCIES & RESERVES							
ENDING FUND BALANCE	636-50-999	262,727	249,260	118,079	133,804	133,804	133,804
TOTAL CONTINGENCIES & RESERVES		262,727	249,260	118,079	133,804	133,804	133,804
GRAND TOTAL LID DEBT SERVICE		306,403	291,869	202,479	184,304	184,304	184,304

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

LOCAL IMPROVEMENT DIST (640)		REVENUES AND OTHER RESOURCES					
		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
ACCOUNT NO							
MISCELLANEOUS							
INTEREST INCOME	640-450-00	300	498	150	400	400	400
LID ASSESSMENT PRINCIPAL	640-455-00	0	0	14,555	14,555	14,555	14,555
LID ASSESSMENT INTEREST	640-456-00	0	0	67,577	67,577	67,577	67,577
LID LOAN PROCEEDS	640-487-00	0	0	2,193,900	2,193,900	2,193,900	2,193,900
OTHER	640-489-00	0	0	5,000	5,000	5,000	5,000
	TOTAL MISCELLANEOUS	300	498	2281182	2281432	2281432	2281432
	TOTAL OTHER RESOURCES	300	498	2281182	2281432	2281432	2281432
FUND BALANCE							
BEGINNING FUND BALANCE	640-400-00	49,846	50,146	50,446	50,846	50,846	50,846
	TOTAL FUND BALANCE	49,846	50,146	50,446	50,846	50,846	50,846
GRAND TOTAL LOCAL IMPROVEMENT DISTRICT		50,146	50,644	2,331,628	2,332,278	2,332,278	2,332,278

City of Bandon 2018-2019 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

EXPENDITURE DETAIL								
LOCAL IMPROVEMENT DIST (640)			2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
EXPENDITURES		ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY								
CAPITAL PROJECTS		640-50-780	0	0	2,193,900	2,193,900	2,193,900	2,193,900
TOTAL CAPITAL OUTLAY			0	0	2,193,900	2,193,900	2,193,900	2,193,900
CONTINGENCIES & RESERVES:								
ENDING FUND BALANCE		640-50-999	50,146	50,644	137,728	138,378	138,378	138,378
TOTAL CONTINGENCIES & RESERVES			50,146	50,644	137,728	138,378	138,378	138,378
GRAND TOTAL LOCAL IMPROVEMENT DISTRICT			50,146	50,644	2,331,628	2,332,278	2,332,278	2,332,278

MUNICIPAL BUSINESS PLAN

CHAPTER 3

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MUNICIPAL BUSINESS PLAN:

Overview

An important key to success in any business is the development of, and adherence to, a solid business plan. A business plan sets out the future strategy and financial development of a business for a period of several years. Business plans are strategic in nature and should act as a road map to get a business from here to there, wherever “there” may be.

While the City of Bandon is, by definition, a municipal government and not a business in the purest definition of the word, it is involved in business activities and can model business behavior in many ways. The biggest difference between a City and a Business is the concept of “profit”. Businesses are typically managed to make money. Cities are more “service-delivery” oriented and typically not designed to make a profit. However, City operations, and their municipal enterprises, should be managed to be self-sustaining and generate revenue in excess of expenditures to insure their operational and financial stability.

The proposed budget for FY18-19 is designed to support the following Department Plans and Five-Year Capital Improvement Program. Collectively, they are herein referred to as the Municipal Business Plan for the City of Bandon.

Municipal Focus Areas

The Municipal Business Plan was developed and designed around seven Municipal Focus Areas. These Focus Areas encompass all the responsibilities of our local government and provide a framework for the development & implementation of the City’s FY2018-2019 Municipal Business Plan and associated Budgets, including the allocation of General, Capital, Enterprise, and Special revenues.

These Municipal Focus Areas are:

- Business Expansion, Economic Development & Tourism
- Governance
- Municipal Utilities
- Public Safety
- Quality of Life
- Sustainability & Environmental Stewardship
- Transportation & Facilities Infrastructure

Priority Statements

Administrative Priority Statements have been developed for each of the seven focus areas:

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

Business Expansion, Economic Development & Tourism

- The City of Bandon shall improve its economic & community development capabilities and provide leadership & strategic guidance in matters related to economic & community development - including greater involvement and coordination with local, regional and national stakeholders
- The City of Bandon shall improve business recognition, business retention and expansion strategies, complementary business attraction strategies, community marketing, loan programs, and so forth
- The City of Bandon shall promote an attractive image, to include a positive message about doing business in the City and leverage existing competitive advantages such as location, access, ocean views, festivals, golf courses, civic & community involvement
- The City of Bandon shall strategically focus and strengthen urban renewal activities to accomplish goals and objectives identified in the urban renewal plans.
- The City of Bandon shall support and improve the tourism experience in and around the City, while ensuring minimal or no negative impact to the quality of life for Bandon residents

Governance

- The City of Bandon shall design a responsive and sustainable municipal business plan for that allows for the efficient and effective management of municipal services and the responsible allocation of operating, capital, enterprise and grant revenues.
- The City of Bandon shall continuously evaluate city revenues & expenditures with the goal of providing a valuable service return on citizen investment by delivering the highest possible customer service, responsibly managing growth, nurturing a culture of continuous improvement, promoting transparent and accountable government, and working with its residents & customers to refine the strategic vision
- The City of Bandon shall develop & implement a coordinated communication and engagement plan to share information about the good work the City is doing, as well as obtain feedback about community priorities and public services from those the City serves
- The City of Bandon shall attract, develop, and retain quality city employees who are committed to maintaining an ethical, professional, qualified, well-trained, service-oriented workforce.

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

- The City of Bandon shall promote and defend the interests and needs of Bandon in local, state, and national affairs by strengthening intergovernmental relations and regional coordination
- The City of Bandon shall work to elevate the quality of current neighborhoods and future developments by collaborating with citizens and businesses, maintaining high standards, and sharing responsibility for achieving greater neighborhood quality and vibrancy through long-range planning, ordinance application and code compliance
- The City of Bandon shall uniformly administer the policies presented in the Comprehensive Plan for land use decision making

Municipal Utilities

- The City of Bandon shall continue to ensure a reliable, effective, efficient, economic and environmentally safe water, wastewater and electrical energy supply by improving system maintenance, long-term service and infrastructure planning
- The City of Bandon shall promote public awareness of renewable resources and conservation through informative and educational material made available to students and residential, business & industrial customers

Public Safety

- The City of Bandon shall ensure that adequate resources are available to maintain the general health, welfare and safety of all members of the community
- The City of Bandon shall enhance community safety through expanded public awareness & educational programs and prepare to respond to all emergencies, natural disasters, catastrophic acts, and other events that may threaten the health and safety of the public
- The City of Bandon shall exercise every effort to ensure that community residents and visitors feel safe in their neighborhoods, schools and other areas of the community
- The City of Bandon shall work on its own, and with regional partners, to identify & reduce as many hazardous conditions as possible in and around the community

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

Quality of Life

- The City of Bandon shall encourage a more diverse local economy that includes a qualified workforce and thriving business community
- The City of Bandon shall work to ensure an adequate supply of housing opportunities, for all persons, in neighborhoods that are safe, livable and sustainable
- The City of Bandon shall develop & implement a vision for parks and public spaces to improve quality of life and support a healthy lifestyle for all Bandon residents
- The City of Bandon shall seek to improve access to arts, culture and entertainment of all types
- The City of Bandon shall continue its efforts to beautify the community by reducing blight and enhancing public spaces
- The City of Bandon shall continue its efforts to create a greater sense of community for all Bandon residents

Sustainability/Environmental Stewardship

- The City of Bandon shall participate in providing sustainable educational opportunities to all levels of the community, including students in grades K-12, the public, businesses, and staff through programs, workshops, presentations, training and web resources.
- The City of Bandon shall improve efforts to preserve & protect its natural resources & exercise greater environmental stewardship
- The City of Bandon shall promote & integrate conservation and renewable energy education and programs, where feasible
- The City of Bandon shall explore the feasibility of retrofitting existing municipal buildings & facilities to minimize the use of electrical energy & water to serve as an example of environmental sustainability.
- The City of Bandon shall explore the feasibility of integrating renewable energy projects and programs into the municipal utility companies to support and promote environmental and economic sustainability

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

Transportation & Facilities Infrastructure

- The City of Bandon shall develop and implement a capital improvement & maintenance program that reduces replacement costs and provides safe, sanitary and well-maintained infrastructure for the use and enjoyment of all residents and visitors
- The City of Bandon shall identify and develop long-term funding strategies for the maintenance of the city's infrastructure and facilities
- The City of Bandon shall continue to plan and develop a diverse network of vehicular, bicycle and pedestrian transportation options that provide multiple options to circulate throughout the community, reduce vehicular congestion, provide safe & efficient travel and encourage healthy transportation
- The City of Bandon shall protect public investment in municipal buildings & facilities by actively maintaining a working environment that is suitable for its intended purpose and protects the health and safety of the public and city staff

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

ADMINISTRATIVE SERVICES

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Administration and Finance Departments have been slightly reorganized and are now referred to as Administrative Services, which will umbrella the functions of both departments. The City Council provides direction for the overall management, administration, financial operations, and personnel supervision activities of the City of Bandon and the Bandon Urban Renewal Agency as defined in the Bandon Municipal Code, Title 2. The Department includes the City Manager's office (the City Manager also serves as the Finance Director), Human Resources, Economic Development, Special projects and the contract services of the City Attorney's office, the City Engineer and Municipal Judge.

The major activities for Administrative Services include personnel recruitment & coordination, election activities, records management & public information functions; grant applications and grant administration; and the intergovernmental relations of the City. Duties for daily operations include financial planning and budget preparation; accounting, water, sewer, and electric utility billings, collections, and bad-debt recoveries; budget control; liens and assessments; payroll; accounts payable and accounts receivable; and City Hall's customer service functions, which include reception, payment processing, answering telephone calls, dispatching utility services, and response staffing during power outages or other local emergencies.

Funding

The Administrative Services Department is funded from the General Fund, Urban Renewal Area 1 & 2 and the three municipal utilities (Electric, Water and Wastewater). Both Urban Renewal agencies and the three Municipal Utility enterprises provide reimbursement to the Administrative Services Department for their share of administrative, accounting and audit service-related activities.

PRIOR YEAR ACCOMPLISHMENTS (2016-2017):

- Continued active participation and board membership in various organizations: Southwest Oregon Area Commission on Transportation (SWACT); Oregon Municipal Electric Utilities (OMEU); Association of Oregon Redevelopment Agencies (AORA); Coos County Local Safety Public Coordinating Council (LPSCC) and Family Law Advisory Committee; Greater Bandon Association Economic Development Committee; Coos County Household Hazardous Waste Advisory Committee; Chamber of Commerce; Gorse Action Group, Coos-Curry Housing Committee, and South Coast Development Council.
- Administered the annual City budget and maintained expenditures in all departments and funds within budget limits. Also administered grants and loans received by the City for various purposes.
- Continued serving as management and administrative staff for the Bandon Urban Renewal Agency.
- Continued serving as liaison between the City and the Bandon Rural Fire District for the provision of fire protection services.

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

- Continued to prepare and distribute the City e-mail and utility bill Newsletter, an informal report on the news, issues, and other items of interest from the City of Bandon.
- Continued to maintain and update the City's website, including posting City Council, Planning Commission, Parks & Recreation Commission, Community Center Advisory Committee and Water Resource Committee meeting agendas and minutes, and the City Newsletter. Posted all City Council, Planning Commission and Parks & Recreation Commission packets on the City's web site.
- Served as staff to the City Council, Planning Commission, Utilities Commission and Budget Committee.
- Coordinated with other City standing Commissions and Committees, including the Library Board and Parks & Recreation.
- Continued efforts to permit and construct a 100 acre-foot raw water reservoir for better management of the City's water resources.
- Continued to test and monitor the City's public address/siren early-warning system.
- Completed the relocation of the City Shop to its new location on 13th Street SW.
- Continued to provide more effective Public Service by cross-training and utilizing the collective talents of City staff.
- Implemented an All-Staff training and information meeting every other month to provided more interaction, provide a venue to pass along updates and policy information, improve working relationships and give departments an opportunity to share what's going on in their respective area.
- Continued to revise various City policies to comply with new legislation, stay current with best practices and to receive a credit on our insurance premiums.
- Coordinated the preparation of the City and Urban Renewal Agency annual financial statements.
- Coordinated the preparation of the City and Urban Renewal Agency annual financial audits.
- Completed the City's Municipal Telephone System upgrade project.
- Coordinated the City's move to the Visions Accounting System platform, which is scheduled to be up and running for FY18-19.
- Began a multi-faceted approach to securing Workforce Housing opportunities in and around the City of Bandon by participating in the Coos-Curry Housing Authority and Coos County Housing Task Force, identifying City-owned land that could be utilized in a Public-Private partnership to develop workforce housing, completing a Housing Assessment for the City of Bandon and participating as a partner in the Comprehensive Housing Study for Coos County.
- Participated in the Regional Solutions Team project recognized by the Governor to develop a Declaration of Cooperation between 30+ federal, state and local agencies to act as the Gorse Action Group and lead the fight against this invasive species. Also participated in several demonstration projects and community outreach activities.

DEPARTMENT OBJECTIVES FOR 2018-2019:

- Continue building on prior year accomplishments.
- Administer the annual City budget and maintain expenditures in all departments and funds within budget limits.
- Continue working toward implementation of the City Council Goals.

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

- Apply for grants and loans necessary to fund priority projects and administer all funding programs in accordance with the applicable requirements of the funding agencies.
- Actively participate in organizations involved in areas of significant interest and importance to the City, such as water and sewer utility operations, electric system operation and regulation, urban renewal, public safety, transportation, housing and economic development.
- Continue serving as management and administrative staff for the City Council, Planning Commission, Urban Renewal Agency, Utilities Commission, Committee for Citizen Involvement; and as liaison to the Bandon Rural Fire District.
- Continue to promote better community relations and information dissemination through various means, including preparation and distribution of the City E-mail Newsletter and monthly newsletter insert in the Utility Bills.
- Continue aiding property owners interested in forming Local Improvement Districts (LID's) for paving, drainage, water, sewer, and other infrastructure improvements; and proceed with formation of those LID's determined to be in the best interest of the City.
- Continue upgrading and maintaining City Hall.
- Continue an increased level of code compliance and enforcement efforts.
- Continue working with Bandon Prepares on community disaster preparedness.
- Complete the installation and transition to the new fund accounting/Management Information System (MIS) system.
- Continue cross-training employees in payroll functions, utility billing, receptionist/cash receipting, and accounts payable duties for backup and efficiency purposes.
- Continue to streamline the City budget process.
- Continue to update City policies for current laws.

STAFFING LEVELS (Full-Time Equivalent):

<u>Position Title</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>
City Manager Treasurer/Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Recorder*	1.00	0.00	0.00	0.00	0.00	1.00***	0.50***
Administrative Assistant**	1.00	0.00**	0.00**	0.00**	0.00**	0.50	1.00
Administrative Services Manager	1.00	0.00**	0.00**	0.00**	0.00**	0.50	1.00
Administrative Services Assist. Manager							0.50
Clerk III	1.00	0.00**	0.00**	0.00**	0.00**	0.50	1.00
Clerk II	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Clerk I							1.00
TOTAL:	3.00	1.00	1.00	1.00	1.00	3.00	7.00

** The Administrative Assistant position had been moved to the Finance Department during this time.

* The City Recorder position shares 0.50 with the Finance Department.

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

INDICATORS:

<u>Fiscal Year</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>
City Budget	\$23,367,377	\$21,130,946	\$22,916,343	\$21,977,094	\$21,548,316
URA Budget	\$2,814,228	\$1,468,300	\$1,334,709	\$1,160,977	\$2,411,451
Water Utility Sales	\$491,033	\$502,858	\$592,925	\$780,000	\$790,111
Sewer Utility Sales	\$786,481	\$803,643	\$792,141	\$800,000	\$800,000
Electric Utility Sales	\$4,763,044	\$5,218,077	\$5,631,950	\$5,500,000	\$5,500,00

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

PUBLIC SAFETY

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The mission of the Bandon Police Department is to deliver the highest standard of law enforcement excellence in protecting life, property and human rights, and to work in a pro-active partnership with the community to solve problems, thereby enhancing the quality of life for our citizens.

The Bandon Police Department is committed to criminal investigations and apprehension of offender, selective traffic enforcement, timely response to calls for service, investigation of accidents and the traditional duties of police in the community. In addition, the Department has a commitment to pro-active patrol by vehicle and foot to enhance positive interaction with citizens, merchants and visitors. We also continue to work with various departments, agencies and citizens in problem solving to improve the quality of life as well as the quality of service for our customers; continued community education efforts, and identification of alternate resources.

Funding

The Police Department is operated primarily out of the General Fund; Revenues are mainly derived through property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes.

PRIOR YEAR ACCOMPLISHMENTS (2017-2018):

- Continued community policing philosophy by identifying problem areas and working with citizens, Public Works and the Electric Crew to help solve problems, foot patrol activities as well as Neighborhood Watch.
- Continued emphasis on department training for regular officer, reserve officers and our volunteers.
- Enhanced narcotics enforcement and education efforts.
- Continued Municipal Court.
- Continued Reserve program.
- Continued meeting with surrounding area Chiefs/Sheriffs to look for ways to better communicate.
- Continued working with the school to identify problems pertaining to youth including drug awareness bullying, and juvenile crime prevention.
- Participated in numerous volunteer activities including teaching kids how to read and instructing merchants on loss prevention.
- Continued participation in the SMART reader program at Ocean Crest Elementary School.
- Continued working with the school district in whatever capacity requested.
- Assisted Kiwanis with bicycle licenses and helmets.
- Continued work with Ministerial Association and Salvation Army for the homeless and transients.
- Conducted drug awareness classes in the schools.
- Conducted video surveillance.
- Conducted Field Trip with 2nd Grade Students regarding 911 use.
- Work with National Child Safety Council.

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

- Anti-Bully Talk in schools.
- Dr. Seuss Day at Ocean Crest Elementary.
- Handed out bus, food and gas vouchers.
- Officer representation on ERT (Emergency Response Team) for all of Coos County.
- Worked with Bandon Community Youth Center.
- Assisted Coos County with Emergency Action Plan.
- Conducted Neighborhood Watch talks.
- Conducted annual Robbery training for local banks and participated with SOFAST.
- Utilized traffic enforcement trailer.
- Continued to use video/voice recorders in each patrol vehicle.
- Continued membership with State Surplus program to obtain police related items at little or no cost.
- Assisted Bandon Chamber of Commerce/Bandon Merchants with Cranberry Festival Activities including extra security, parade detail, and Cranberry Bowl (football) attendance.
- Worked with Head Start staff, parents, and students.
- Held Annual Holiday with a Hero.
- Conducted talks on Identity Theft.
- Handed out literature and candy to children for Halloween.
- Officer representation on major crime team.
- Attended Bandon Emergency Preparedness meetings.
- Prescription medications take back program (which takes two officers to take all prescriptions to the incinerator in Salem Oregon. There is no cost to the agency for the destruction but this is a service which we provide that citizens appreciate.)
- Hired two new officers.
- Attend MDT Meetings.
- Participate in Coos County Crash Team.
- Participated in Seatbelt and Cellphone Awareness.
- Assisted SCINT.
- Attend Council Meetings.
- Continued upgrading body armor and raingear for officers
- Worked on addressing increased transient population and abandoned properties with City staff.
- Certified Officer for Taser Instructor
- Continued providing National Crime Statistics for ONIBRS
- Continued assisting public works in abatement & nuisances which increase crime elements

DEPARTMENT OBJECTIVES FOR 2018-2019:

- Maintain current staffing level.
- Continue exploring grant opportunities.
- Continue emphasis on department training to include Reserve Officer training.
- Continue efforts in narcotics enforcement and education.

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

- Continue Community Policing Philosophy through community meetings, officer – citizen interaction, Police educating the Public as well as the Public educating the Police, and the Citizens giving direction and input to the Police for service and expectations.
- Effectively participate with Coos, Curry and State agencies.
- Set up training with local motels regarding dealing with transients, and open communication with BPD and local lodging community on transient criminal activity.
- Officers to be more involved in events, school events and improve communication between the school and students regarding safety, prevention of crime and the Police Officers’ role and active shooter training in school.
- Continue emphasis on traffic safety, enforcement and education; also grant funding for traffic safety.
- Continue community service and volunteer programs.
- Increased neighborhood involvement, neighborhood watch, community forum meetings, home safety week, etc.
- Replace one patrol vehicle with Ford Explorer and continue to upgrade our fleet to SUV’s.
- Continue to work with emergency management committee.
- Continue partnership with SCINT and other agencies.
- Upgrade radio communications Host a Traffic Safety Seat class clinic so all officers will be safety seat technicians.
- Send new Officers to DPSST Academy and Complete Field Training.
- Certifying Officer for Firearms Instructor.
- Continue Emails to Merchants regarding issues of fraud, etc.
- Continue replacing ballistic vests which are beyond service life.
- Hope to host a secondary event and possibly two of the Meet the Cops; we have found this is a wonderful way for the public and police to meet and discuss any issues the community might have.
- Continue to educate the public regarding their animals and how they affect their neighbors and people visiting our community.
- Improve our computers and our entire data backup.
- Continue working towards crosswalk safety.
- Purchased Narcotics K9; trained Officer for Narcotics K9
- Continue training new officers in specialized training, mental health, DUII and drugs that impair driving.
- Continue drug take back programs
- Increase enforcement of ordinance violations re: transients and house abatement.

STAFFING LEVELS (Full-Time Equivalents):

Position Title	11-12	12-13	13-14	14-15	15-16	18-19
Chief	1	1	1	1	1	1
Patrol Sergeant	0	0	0	0	0	1
K9 Officer	1	1	1	1	1	1
Patrol Officer	4	4	4	4	4	3

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

Administrative Assistant	1	1	1	1	1	1
TOTAL PAID PERSONNEL:	7	7	7	7	7	7
Reserve Officer	4	2	3	2	2	3

INDICATORS:

Calendar Year	2011	2012	2013	2014	2015	2016
Calls for Service	7095	6761	5448	7344	8387*	7586*
Arrests	282	414	266	218	200	204
Volunteer Hours Worked	1647	1386	1089	542	436	308

* These numbers do not include every contact with citizens regarding civil or criminal matters. Police Officers are contacted on the street and at the Police Department multiple times each week where police report numbers are not drawn. We also spend time assisting other agencies like Department of Human Service Child and Seniors, which do not always draw a case number. Case Numbers are drawn when there is a report to be written.

2018

Calls for service	8,193
Arrests	211
Volunteer Hours Worked	339

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

MUNICIPAL COURT

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Municipal Judge is a contracted position, appointed by the City Council. Court is held once a month, on the 1st Tuesday of the month, at 4 P.M. The focus of the Municipal Court is nuisance ordinance enforcement, zoning infractions, and other ordinance violations, as well as parking tickets. The Bandon Municipal Court does not process violations of State laws.

Funding

The Municipal Court is operated out of the General Fund. The Municipal Court is supported partially by revenues derived from fines and forfeits charged by the Municipal Court, but mainly by a percentage of revenues collected by District and Circuit Courts and deposited into the City's General Fund as required by State statutes.

STAFFING LEVELS:

The Municipal Court Judge is a part-time contracted position. The Administrative Assistant previously served as the Court Clerk. Since April 2014, the Police Office Specialist will serve as Court Clerk and Bailiff.

INDICATORS:

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Court Sessions	8*	5*	6*	3*	3*	6*	
Parking Tickets	0	0	0	0	0	0	0

* Court Sessions 2011: 2 Dog Ordinance Violations, 4 Nuisance Ordinance Violations, 2 Zoning Ordinance Violations.

* Court Sessions 2012: 1 Nuisance Ordinance Violation, 3 Zoning Ordinance Violations, 2 Permit Violations, 1 Municipal Code Violation.

* Court Sessions 2013: 4 Zoning Ordinance Violations, 4 Dog Ordinance Violations, 1 Municipal Code Violation.

* Court Sessions 2014: 7 Municipal Code Violations, 1 Dog Ordinance Violation

* Court Sessions 2015: 2 Municipal Code Violations, 1 Dog Ordinance Violation

* Court Sessions 2016: 18 Nuisance Violations, 1 Dog Ordinance Violation, 23 Zoning Ordinance Violation.

*Court Sessions 2017: 2 Nuisance Violations, 5 Dog Ordinance Violation, 2 Nuisance Violations

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

FIRE

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

Under the direction of the City Council, the Administrative Services Department is responsible for securing/providing Fire Department services for the City of Bandon.

Fire Department services are provided to the residents of Bandon through a contract with the Bandon Rural Fire Protection District.

The Bandon Rural Fire Protection District is an independent taxing district. Offices are located at 555 Oregon Avenue, Bandon, Oregon 97411.

Funding

The Contract for Fire Department services is paid out of the General Fund.

STAFFING LEVELS:

The City of Bandon coordinates activities with the Bandon Rural Fire Protection District. The City does not employ any fire department personnel.

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

WATER TREATMENT

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The primary function of the Water Treatment Department is to provide a high-quality supply of clean drinking water and a dependable supply of water for fire suppression.

Water treatment consists of the water treatment plant, a settling pond, two pump stations and 1,000,000 and 2,000,000-gallon storage tanks. Water is drawn from Ferry and Geiger Creeks and pumped to a settling pond. It is then pumped to the treatment plant where it is treated, disinfected, pumped to the storage tanks and then gravity fed to the City. The plant can treat 1,400 gallons of water per minute (2 million gallons per day). The City's peak water demand has been as high as 1,500 gallons per minute. The daily consumption ranges from a high of 1.1 million gallons per day for summer use to 300,000 gallons per day for winter use.

The water distribution system (mains and lines) is operated in conjunction with the Public Works Department.

Funding

The activities of the Water Department are operated primarily out of the Water Fund, and are financed by revenues collected from the sale of water to utility customers. The revenues collected through System Development Charges (SDC's) for new water installations are deposited into the Water SDC fund for use in various improvement projects to upgrade and expand the capacity of the water treatment and distribution system.

PRIOR YEAR ACCOMPLISHMENTS (2017-2018):

- Continue Upgrading backflow device list with Billing Dept.
- Cross trained department personnel in water and wastewater.
- Cleaned and rebuilt Backwash Pumps
- Rebuild Cla-Valves in Middle Pump Station
- Replace and Upgrade SCADA System
- Replace Chlorine Generator
- Obtain ALL key backup motors and pumps critical to day-to-day operations so no interruptions in service occur.
- Worked with Dyer Engineering and other entities towards construction of the City's raw water storage reservoir.
- Worked with Dyer Engineering and State for Re-Location of Soda Ash and Combined Turbidity lines.
- Replace Filter Media and Epoxy Coat both filters
- Continued to operate water plant in a safe and cost effective manner.
- With assistance from Public Works, flushed entire water distribution system.
- Rehabilitated water plant's two backwash lagoons.

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

DEPARTMENT OBJECTIVES FOR 2018-2019:

- Facility Improvement Plan.
- Cost of Service Study.
- Replace Aged P.H. and Turbidity meters
- Build retaining walls on grounds for erosion control.
- Continue to operate plant in safe and cost effective manner.
- Continue cross training water/wastewater personnel on operations and maintenance of water treatment plant.
- Acquire Level III certifications for plant operators.
- Water Master Plan update
- Continue to work on raw water storage reservoir.
- Complete all testing as required by the State of Oregon.
- Continue with annual flushing of the City's distribution system.

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>
Operator	1.20	0.50	0.50	0.50	0.50	0.50	0.50
Operator Assistant	0.40	0.75	1.50	1.50	1.50	1.50	1.50
Clerical*	0.00	0.00	0.125	0.125	0.125	0.125	0.125
TOTAL:	1.60	1.25	2.125	2.125	2.125	2.125	2.125

All positions are shared with the Wastewater Treatment Plant.

*This position is 1/8 of a clerical support person, shared with the Electrical Department (50%), Public Works Department (25%) and Wastewater Treatment Plant (12.5%).

INDICATORS:

<u>Calendar Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Annual volume of water treated (gallons)	196,683,963	220,546,040	226,607,450	232,863,328	243,805,729
Average daily volume of water treated (gallons)	559,441	604,235	645,047	636,801	666,514
Back-flow devices in service	228	239	260	262	267
Number of customers	2,087	2,091	2,142	2,429	2,469

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MUNICIPAL BUSINESS PLAN:

WASTE WATER TREATMENT

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The primary function of the Wastewater Department is to operate and maintain the wastewater treatment plant, and ensure compliance with all state and federal regulations related to sewage treatment, disposal, and discharge.

Sewage is collected by a network of sewer lines and seven pump stations throughout the community. When the sewage reaches the plant head works it is run through pre-treatment (muffin monster) and then into an aeration basin, there it is treated by the activated sludge process. Treated sewage is then run into the clarifier where it settles and the supernate is run through a disinfection (UV) system and into the Coquille River. The sludge is pumped into the aerobic digesters and allowed to digest for at least 60 days. After that it goes through a dewatering process. This process reduces the cost of disposing of the sludge.

The Wastewater Treatment Plant has a peak design capacity of 3.2 million gallons per day. Current average daily flows are 459,250 gallons per day. The plant could be expanded to a maximum average capacity of 1.7 million gallons per day. Bandon's wastewater facility treated 154,338,000 gallons during calendar year of 2017.

The sewage collection system (sewer mains and lines) are operated and maintained in conjunction with the Public Works Department.

Funding

The activities of the Wastewater Department are operated primarily out of the Sewer Fund, and are financed by revenues collected from the sale of sewage treatment services to utility customers. The revenues collected through System Development Charges (SDC's) for new sewer installations are deposited into the Sewer SDC fund for use in various improvement projects to upgrade and expand the capacity of the sewage collection and treatment system.

PRIOR YEAR ACCOMPLISHMENTS (2017-2018):

- Met all DEQ permit requirements.
- Continued education and training for all department employees.
- Complete and submit Mixing Zone Study to DEQ (Dyer Engineering)
- Complete Inflow & Infiltration Study (Dyer Engineering)
- Replace all air components in Aeration Basin
- Operate plant in safe and cost-effective manner.

DEPARTMENT OBJECTIVES FOR 2018-2019:

- Continue to meet DEQ permit standards.
- Continue ongoing training and acquiring certification requirements for wastewater personnel.
- Continue operating plant at peak optimum levels.

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MUNICIPAL BUSINESS PLAN:

- Hire consultant to assess WW plant needs and upgrades (CIP)
- Replace all air components in Digesters (CIP)
- Inspect and repair alarm system at Fillmore pump station (CIP)
- Begin work on Inflow and Infiltration violations per I&I Study
- 11th Street mainline replacement, Harrison Ave. (CIP)
- Increase grease trap inspections as per the City's ordinance.
- Continue operating plant in safe effective manner.
- Training of wastewater personnel in water plant operations.

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>
Supervisor/Plant Operator	0.80	0.50	0.50	0.50	0.50	0.50	1.00
Assistant Operator	0.80	1.00	1.50	1.50	1.50	1.50	2.00
Operator Trainee	0.80	1.25	0.00	0.00	0.00	0.00	0.00
Clerical*	0.25	0.25	0.125	0.125	0.125	0.125	0.125
TOTAL:	2.65	3.00	2.125	2.125	2.125	2.125	3.125

All positions are shared with the Water Treatment Plant.

* This position is 1/8 of a clerical support person, shared with the Electrical Department (50%), Public Works Department (25%) and Water Treatment Plant (12.5%).

INDICATORS:

<u>Calendar Year</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Average daily gallons influent treated	406,055	345,166	406,833	352,789	470,750	459,259
<u>Fiscal Year</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>
Number of customers	1,703	1,700	1,708	1,720	1,726	1,756

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

PUBLIC WORKS

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Public Works Department is responsible for maintenance of City streets and drainage facilities, water distribution system, sewage collection system, and parks & recreation facilities. Street Maintenance involves grading, graveling, pothole patching, shoulder mowing, and sweeping all City streets; maintaining city rights-of-way; and maintaining and cleaning all main storm drain lines, catch basins, and drainage ditches. Park Maintenance includes repair, cleaning, and maintenance of various recreational facilities such as the City Park restrooms and playground equipment, Community Center, City Hall and other building maintenance, removal of downed trees and vegetation, and mowing City property. Sewer System Maintenance involves locating sewer laterals, routine inspection of sewer lines, and flushing obstructions from blocked sewer lines. The Department also works closely with contractors to ensure proper installation of lines and taps in accordance with DEQ regulations. Water System Maintenance involves locating main lines, repair of water distribution lines, periodic main line and fire hydrant flushing, installing and maintaining water meters and ensuring that all work, whether installed by City crews or private contractors, is undertaken in compliance with applicable Health Division regulations. The Public Works Department is also responsible for monthly reading of all water meters for water utility billing.

Funding

The street and drainage maintenance activities of the Department are funded primarily by the General Fund and the State Tax Street Fund. Most major capital improvement projects are funded from the Local Option Street Tax Fund, Capital Improvement Fund and the Street SDC Fund. Parks and recreation funding is primarily through the General Fund and the Parks & Recreation Fund, with the Electric Fund contributing money for operation of the Summer Recreation Program. Water and sewer system activities and water meter reading are funded by the Water Fund and Sewer Fund respectively, with those revenues coming from the sale of water and sewer services to utility customers.

PRIOR YEAR ACCOMPLISHMENTS (2017-2018):

In addition to the normal daily operation and maintenance of the streets, water distribution system, sewage collection system, and parks and recreation facilities, the Public Works Department undertook the following projects:

Street Department:

- Continued drainage improvements in the Gross Creek drainage from 13th St SW to 1st St SW.
- Continued building reserve funds for Gross Creek for culver replacement
- Continued upgrading the infrastructure maps.
- Continued maintaining and improving storm drainage system.
- Continued installing/upgrading ADA ramps city wide.
- Continued construction of new City Shop site improvements.
- Purchased street sweeper.
- Continued storm drainage system improvements – Fillmore Ave to City Hall.

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MUNICIPAL BUSINESS PLAN:

Parks Department:

- Completed construction of new stage, concession stand and an out-building at City Park.
- Continued equipment maintenance program.
- Completed mandatory fire suppression system testing at the Library and Sprague Theater.
- Continued to assist Parks & Recreation Commission with activities in the park.
- Continued construction of new City Shop site improvements.
- Continue to assist Parks & Recreation Commission with improvements to parks, as noted in the Parks Master Plan.

Wastewater Collection Department:

- Completed I/I Study.
- Updated all employees on new safety programs and DEQ mandated rules.
- Continued regular mainline flushing.
- Continued equipment maintenance program.
- Completed Construction of new City Shop.
- Replaced mainline on 11th Street SW for 200' West of Harrison Avenue.

Water Distribution Department:

- Continued mainline flushing.
- Continued fire hydrant replacement program.
- Continued mainline valve cycle program.
- Continued equipment maintenance program.
- Completed construction of new City Shop.

DEPARTMENT OBJECTIVES FOR 2018-2019:

In addition to the normal daily operation and maintenance of the streets, water distribution system, sewage collection system, and parks and recreation facilities, the Public Works Department anticipates undertaking the following projects:

Street Department:

- Continue drainage improvement in the Gross Creek drainage between 13th St SW and 1st St SW.
- Continue building reserve funds for Gross Creek Culvert replacements.
- Continue maintaining and improving storm drainage system.
- Continue updating the Infrastructure Mapping.
- Continue installing ADA sidewalk corner ramps - city wide.
- Complete construction of new City Shop site improvements.
- Perform street improvements on Oregon Ave from 1st St - 4th St.
- Repair/replace Ferry Creek Bridge at Riverside Dr.
- Complete Street Maintenance Master Plan.

Parks Department:

- Continue equipment maintenance program.

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MUNICIPAL BUSINESS PLAN:

- Complete Jetty Walkway and Madison Avenue pedestrian/bicycle pathways, if funds are available.
- Complete segments of the Bandon pedestrian/bicycle loop, as funds become available.
- Continue to assist Parks and Recreation Commission with improvements to parks, as noted in the Parks Master Plan.

Wastewater Collection Department:

- Continue Inflow & Infiltration repairs.
- Continue training all employees on new safety programs and all DEQ mandated rules.
- Continue regular main line flushing program.
- Continue equipment maintenance program.
- Complete construction of new City Shop site improvements.
- Replaced mainline in alley between 10th St SW and 11th St SW off Franklin Ave (east side).

Water Distribution Department:

- Continue mainline maintenance and flushing program.
- Continue hydrant upgrade and replacement program.
- Continue main line valve cycling program.
- Continue equipment maintenance program.
- Continue to build reserve funds to replace Ohio Ave SE water line (new HDPE line).

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>
Supervisor								
Streets	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40
Park	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20
Sewer	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Water	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30
SUB TOTAL:	1.00							
Utility Worker								
Street	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60
Park	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40
Sewer	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80
Water	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70
Meter Reader	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
SUB TOTAL:	4.00							

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MUNICIPAL BUSINESS PLAN:

Extra Labor

Clerical*	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
SUB TOTAL:	0.25							
TOTAL:	5.25							

* This position is 1/4 of a clerical support person, shared with the Electrical Department (50%), Water Treatment Plant (12.5%) and Waste Water Treatment Plant (12.5%)

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

ELECTRIC

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Electric Department is responsible for a safe and reliable source of power to residential, commercial and industrial customers. The Bandon Electric service area includes Bandon and extends from the Coquille River south to Denmark, and from the Pacific Ocean east on 42-S to the Fish Hatchery, and along both sides of US Highway 101.

The City purchases power from Bonneville Power Administration (BPA) and takes delivery at 3 step-down substations located at Bill's Creek, Two Mile and Langlois. From these delivery points the Electric Department distributes approximately 5,431,673 kwh of power to 3,825 customers per month.

The Electric Department is charged with the maintenance of all electric lines, buildings, vehicles and apparatus used to distribute power to its customers. When the budget permits, the Department undertakes additional system upgrade work, such as replacement of overhead with underground lines.

Funding

The activities of the Electric Department are operated primarily out of the Electric Fund and are financed by revenues collected from the sale of electric power to utility customers. The City also maintains an Electric Reserve Fund, into which funds are deposited and used for major electric system repairs and improvements.

PRIOR YEAR ACCOMPLISHMENTS (2017-2018):

- Provided a safe working environment and continuing education programs.
- Moved from lower yard at third street to upper yard at 13th street.
- Undergrounding north Michigan electrical lines.
- Replaced hazardous poles found in testing program.
- P.U.C inspections and repairing violations on East Circuit.
- Upgrade direct bury underground 12thct with duct for electric lines.
- Replaced electric meters with meters that have remote read capabilities, as the budget permitted.
- Directional drilling is done at Inn at face rock to Johnson creek.
- Continued implementing and expanding the weatherization and conservation programs.
- Rebuilt west end of Oberman road at Beach Loop.
- Performed tree removal and rights-of-way clearance.

DEPARTMENT OBJECTIVES FOR 2018-2019:

- Continue with educational programs, promoting a safe working environment.
- Final at new city shop.
- Extend service lines into "joint service areas."
- Continue underground development projects.

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MUNICIPAL BUSINESS PLAN:

- Update and implement power pole joint use contracts.
- Continue to convert existing overhead lines to underground.
- Continue to replace electric meters with meters that have remote read capabilities, as the budget permits.
- Assist customers to move electric meters from hazardous locations to safe and accessible locations.
- Further implement the weatherization and conservation program.
- Continue pole testing and treatment program.
- Replace deteriorating gang switches in electric system.
- Replace light heads in old town.
- Underground lines from Seabird South to Johnson Creek on Beach Loop.
- Rebuild overhead from Johnson Creek South to Sunset City on Beach Loop.
- Rebuild overhead line on Riverside Drive.
- Rebuild east circuit riser pole Mallory lane.
- Rebuild South Circuit at Two Mile Valley.
- Rebuild overhead line on Floras Creek Road and Cope Lane on east side of Hwy 101.
- Re-route electric lines in Old Town on Baltimore, Chicago and Alabama Avenues.
- Convert overhead lines to underground on 11th St SW at Ocean Crest Elementary.
- Install padmount switch at Strawberry Dr. & Beach Loop Dr.

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>
Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Lineman	4.00	4.00	5.00	5.00	5.00	5.00	4.00	4.00
Apprentice Lineman	1.00	1.00	0.00	0.00	0.00	0.00	0.00	2.00
Meter Reader	0.75	0.75	0.75	0.75	0.75	0.50	0.50	0.50
Groundsman	0.25	0.25	0.25	0.25	0.25	0.50	0.50	0.50
Utility Worker	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00
Clerical Asst.*	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
TOTAL:	7.50	7.50	7.50	7.50	7.50	7.50	8.50	8.50

* This position is ½ of a clerical support person, shared with the Public Works Department (25%), Water Treatment Plant (12.5%) and Wastewater Treatment Plant (12.5%).

INDICATORS:

<u>Fiscal Year</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>
No. of Customers	3,758	3,730	3,756	3,735	4,767

<u>Calendar Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Kilowatt Hours Sold	62,232,744	61,550,565	56,859,683	60,685,443	65,186,497

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

PLANNING

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The mission of the Department is to manage the current and long-range planning activities within the City to achieve the optimum pattern of urban development and ensure a high quality of life as defined by the community. Private and public-sector activities are guided by various plans and documents, but principally through the City's Comprehensive Plan and the Bandon Municipal Code, Titles 16 and 17. The Department provides information and assistance to the public at all levels of project planning, as well as dealing with everyday zoning and land use inquiries. Building permits are issued and building code inspections are performed by the Oregon Building Codes Division. The Planning Department does zoning compliance reviews for Building Codes and maintains a separate review process for zoning compliance and enforcement. The Department is also responsible for long-range planning, the cornerstone of the community's vision for the future. This is accomplished through the Comprehensive Plan and special area studies, and affects a wide variety of issues, particularly infrastructure and transportation planning.

The Planning Department is also responsible for code compliance. A half time code compliance officer was added in FY 15-16. Those duties include code enforcement, issuing notices of noncompliance, educating residents about the code, issuing citation for code violations, and prosecuting municipal court cases.

The Planning Department supports the Parks and Recreation Commission, with the Planning Director and City Planner attending meetings, preparing documents and plans for the Commission. The City Planner is also responsible, with the Parks and Recreation Commission for maintaining the City's Tree City USA designation, organizing Arbor Day activities, Earth Day and SOLVE events, and other special activists supported by the Commission. The Planning Assistant has prepared an updated Kids Summer Recreation Program which involves the utilization of the City's parks as well as other regional activities.

Funding

The Planning Department is funded primarily out of the General Fund. Less than 10% of the department budget is recovered through associated planning and permit fees.

PRIOR YEAR ACCOMPLISHMENTS (2017-2018):

- Hired City Planner to replace Michelle Hampton who retired.
- Hired Planning Assistant to provide administrative, customer service and planning support.
- Hired a Code Compliance Officer in April. The position has been vacant much of the fiscal year.
- Planning Director position went to a half-time position starting in January, 2018.
- Served as staff to the Planning Commission, Parks and Recreation Commission, City Council, and support to other sub-committees.
- Continued Code Enforcement of zoning and nuisance regulations.

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MUNICIPAL BUSINESS PLAN:

- Held hearings on code amendments, requested by the State of Oregon, City Council, and Planning Commission. These included adopting a recreational marijuana dispensary ordinance, and work an update to the Vacation Rental Dwelling ordinance, as well as initial work on a new cell tower ordinance.
- Completed all zoning compliance letters.
- Performed field inspections for new construction.
- Renewed City status as a Tree City USA.
- Worked closely with Parks and Recreation Commission with ongoing improvements within City Parks including planning for East Bandon (Harvard Street) Park.
- Continued work on parking studies and parking model for Old Town to assist in policy and regulation changes.
- Continued cooperative efforts with the Greater Bandon Association on the installation of a parklet in Old Town.
- Planning Staff has participated on the Greater Bandon Association Economic Development sub-committee
- Continued to find opportunities for grants including:
 - Coastal Zone Management Grant
- Continued to explore Oregon Parks and Recreation Department Grants:
 - Trail system on Jetty Road
 - Improvements to the Jetty Park
 - Technical Assistance Grant for Harvard Street Park
- ODOT Cooperation:
 - Highway 101 Redesign, crosswalk lighting improvements, and other signage projects.
- Flexible Funds Grant - Jetty Walkway Pedestrian Trail
- Miscellaneous Grants:
 - Babe Ruth Baseball, Tony Hawk Foundation, Coquille Tribal Community Fund, Oregon Community Trees, and Arbor Day Foundation

DEPARTMENT OBJECTIVES FOR 2018-2019:

- Continue updating Zoning Ordinance in accord with direction from Planning Commission and City Council priorities, providing greater clarity and definition.
- Adopt a Hazard Overlay Zone Management Plan for development in sensitive areas of the City.
- Hold annual City Council/Planning Commission joint strategic planning session.
- Review street and alley vacation policies, as well as maintenance responsibilities.
- Continue to update the Bandon Comprehensive Plan.
- Evaluate opportunities for greater pedestrian activity in Old Town, including installation of wayfinding.
- Review the City's Geographic Information System capability.
- Enforce FEMA construction requirements.
- Pursue appropriate grant opportunities for the department.

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MUNICIPAL BUSINESS PLAN:

- Continue Code Compliance activities, with proactive outreach on certain code issues (junk vehicles, gorse, rubbish).
- Continue park and trail improvements throughout town in coordination with the Parks Master Plan.
- Continue work with ODOT on Highway 101 Redesign

STAFFING LEVELS (Full-Time Equivalent):

<u>Position Title</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>
Planning Director	0*	0*	0*	0	0	1	.75	.5
City Planner	1.5	.5	.5	.50	1.50	1	1	1
Code Compliance Officer	.5	.5	.5	.25	.25	0	0	.5
Zoning Compliance	0	.5	.5	.25	.25	0	0	0
Emergency Mgmt. Coordinator	.5	.5	0	0	0	0	0	0
Planning Assistant	0	0	0	0	0	1	1	1
TOTAL:	2.5	2	1.5	1	2	3	2.75	3

INDICATORS:

<u>Year</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Planning Commission Applications (Conditional Use, Variances, Partitions, Subdivisions)	12	8	12	8	4	17	19
Hearings Officer Applications (Plan Reviews)	6	7	3	6	11	20	19
Administrative Approvals (All other applications)	79	86	71	90	85	115	127
Code Amendments (Zone Change, or Change to Zone Text)	4	2	4	1	3	1	2
Comp Plan Amendments (Comp Plan Changes)	0	2	0	1	2	0	0
LUBA Cases*	2	0	0	0	1	0	0
Code Compliance							
• Nuisances	178	220	153	201	252	150	117
• Zoning Violations	5	6	4	11	3	6	104
• Miscellaneous	3	2	3	2	2	3	3
• Municipal Court Cases	8	5	5	7	3	185	-

* LUBA cases were not monitored for indicators prior to 2010.

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MUNICIPAL BUSINESS PLAN:

LIBRARY

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The purpose of the Bandon Public Library is to obtain, organize and make conveniently available to all people of the community a wide range of informational, educational and recreational materials. These materials include books, periodicals, newspapers, audiovisual items and computer databases, as well as computers for public use. It is the policy of the Bandon Library to maintain up-to-date material in all fields of knowledge and library practices as well as current issues and items of local interest within the constraints of each year's budget realities.

The Bandon Public Library is a member of the Coos County Library Service District, which receives its funding through a dedicated tax rate. Other members of the service district are the libraries of Coos Bay, Coquille, Dora, Lakeside, Myrtle Point, North Bend and Powers. The district also provides for the countywide library computer system and for shared services such as the courier van and outreach service to nursing homes in Coos Bay, North Bend and Bandon. As a member of the service district, the Bandon Library serves all Coos County residents without charge. 2017 saw the addition of the five libraries of Curry County to our service area, bringing the total libraries available to Coos County residents to 13, and adding 182,472 items with no additional cost to Coos County residents.

Funding

The library is operated primarily out of the library fund, which receives most of its revenues from the Coos County Library Service District. Due to changes brought about by Measure 50, the district now has a permanent tax rate replacing the former tax base. The use of this money is governed by an intergovernmental agreement between the City and the District. The library also has a memorial fund for gifts and donations.

PRIOR YEAR ACCOMPLISHMENTS (2017-2018):

- Increased the large print collection (added 150 books).
- Increased the book on CD collection (added 330 sets).
- Increased the music collection (added 203 cd's).
- Increased children's programming (added 5 programs).
- Provided each staff member with the opportunity to attend continuing education workshops, in-person or online.
- Added part-time staff to partially replace retiring full-time staff member.
- Added two worktables for patron use – donated by a University in Portland.
- Worked with schools during events such as Dr. Seuss Day and Battle of the Books.
- Worked with Head Start staff, parents, and students.
- Invited eight non-profit community organizations and the Coquille Indian Tribe to participate in the 100th year anniversary of the Bandon Library.

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MUNICIPAL BUSINESS PLAN:

- Began developing adult education programs including art classes, seaweed seminars, and a solar eclipse program, which had over 900 participate.
- Launched the Staff Picks Project fundraiser and collection.
- Filled assistant library director position.
- Began a partnership with Bandon Children's Craft Sewing Group to create family events once a month in the Sprague Room.
- Created "new featured selection" display.
- Began systematic weeding of adult non-fiction on a regular basis to maintain a current and relevant collection.
- Met with Curry County librarians to facilitate their libraries joining Coos County, which brings the total number of libraries available to Coos County residents to 13.
- Attended Council meetings.
- Attended Coos County Fair, distributing books and library card information to over 1,000 visitors to the library booth.
- Attended Coos County Library Services District Board meetings and library directors meetings.
- Attended Bandon Friends of the Library meetings.
- Attended Bandon Library Board Meetings.

DEPARTMENT OBJECTIVES FOR 2018-2019:

- Reassess all policies and procedures.
- Weed children's materials.
- Work with City Manager and Library Board to create strategic fiscal plan for the next five years.
- Establish an emergency action plan.
- Provide each staff member with the opportunity to attend continuing education workshops, in-person or online.
- Assess staff duties, adjusting where warranted.
- Work with Reedsport and other Douglas County populations to serve out-of-district patrons at a reasonable cost.
- Add or promote a part-time staff person to a more cost-effective full-time position.
- Clear out backlog of books, materials, antique computer supplies and machines to reorganize the workroom, increasing available space and making the workflow more efficient.
- Continue systematic weeding of adult non-fiction to maintain a current and relevant collection.
- Rearrange archive room, removing outdated and excess materials.

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MUNICIPAL BUSINESS PLAN:

STAFFING LEVELS (Full-Time Equivalents):

Fiscal Year	13-14	14-15	15-16	16-17	17-18	18-19			
Director	1	1	1	1	1	1			
Assistant Director	1	1	1	1	1	1			
Children's Librarian	0.50	0.50	0.50	0.50	0.50	0.50			
Library Assistants	1.75	1.75	1.75	1.75	2.56	2.45			
Circulation/Cataloger					.38	1			
Total	4.25	4.25	4.25	4.25	5.44	5.95			

INDICATORS:

Each year the library submits a statistical report to the Oregon State Library. Some of the most commonly used indicators of library service, in addition to staffing levels are:

<u>Fiscal Year</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>
Circulation	133,689	175,295	156,487	142,742	127,606
Loans (received)	13,712	17,989	13,478	15,212	15,256
Loans (sent)	31,890	32,381	21,638	31,614	32,426
Programs	232	233	247	248	260
Items Added	3,520	3,628	7,986	6,264	3,986

Open hours of service (per week) for the public libraries in Coos County plus comparisons of other local libraries.

<u>City</u>	<u>Hours</u>	<u>Population</u>	<u>FTE</u>	<u>Circulation</u>
Bandon	38.5	7,943	5.44	127,606
Coos Bay	48	25,505	11.60	295,719
Coquille	48	6,022	6.00	73,686
Dora	23	N/A*	1.10	N/A*
Lakeside	34	1,959	2.00	31,055
Myrtle Point	45	4,439	4.00	49,877
North Bend	45	16,428	10.50	178,905
Powers	26	N/A*	2.50	N/A*

Population is based on www.harvester.census.gov IMLS Library

* Comparison Report - not available in this search

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

COMMUNITY CENTER (Barn)

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The purpose of “The Barn” is to provide a facility for community meetings, gatherings and special events at a reasonable cost to Bandon City Residents. The facilities also provide a venue for visiting conferences and other for-profit activities, as the calendar permits.

The Barn is also home to the Bandon Senior Center, Dial-a-Ride and hosts the Bandon “EATS” program, which provides a hot meal to participants every Tuesday evening.

The Barn includes a large meeting room than can be divided into four smaller meeting areas, a large commercial kitchen, large dining room, senior center room, a bridal room, restrooms and generous circulation areas.

The configuration allows for simultaneous use for several different functions.

Funding

The Community Center (Barn) is operated primarily out of the General Fund, which receives most of its revenues from property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes. User fees make up a small portion of the operating budget.

PRIOR YEAR ACCOMPLISHMENTS (2017-2018):

- Painted interior of facility, where needed.
- Installed security cameras on interior of facility.
- Repaired standing refrigerator in kitchen.
- Cleaned out storage area and inventoried dishes, glasses, etc.
- Repaired tables, chairs, as needed.
- Cleaned all chairs in the facility.
- Prepared application for Commercial Kitchen certificate, per Coos County Health Dept.
- Updated web page and provided on-line application for space rental.

DEPARTMENT OBJECTIVES FOR 2018-2019:

- Increase marketing efforts to bring more use, conventions, meetings, weddings, etc.
- Review usage pricing to ensure there are minimal hurdles to local community use.
- Continue to update the web page and improve on-line application process.

STAFFING LEVELS

The Barn is managed by one contract employee. Maintenance support is provided by the Public Works department.

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

SPRAGUE THEATER

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The primary purpose of Sprague Theater is to provide a venue for community theatrical productions, concerts, visiting performances, and other cultural performances. The theater also provides a more formal space for stand-alone meetings or for use in combination with the Barn's convention facilities. Construction of the facility was initiated and brought to fruition by the Bandon Lions Club, who remain staunch supporters of the facility today. The facility was eventually donated to the City of Bandon.

The Sprague Theater is home to several community based organizations who collectively comprise the Bandon Arts Council. These organizations include: Bandon Showcase, the Bandon Playhouse, Marlo Dance Studio and New Artist Productions. It is also used by other community organizations, such as the Bandon School District as a venue for special performances and activities.

Funding

The Sprague Theater is operated primarily out of the General Fund, which receives most of its revenues from property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes. User fees account for a small portion of the operating cost. Supplemental funding, is received from time to time, for special projects or improvements to the facility.

PRIOR YEAR ACCOMPLISHMENTS (2017-2018):

- Multiple performances by local organizations were held during the 2016-2017 fiscal year, including the Lion King, Jr., and Peter Pan.
- Multiple performances by traveling performers were also held during the 2016-2017 fiscal year, including 6 Guitars, Sonos Handbell Ensemble, Montreal Guitare Trio, Martha Redbone and On The Rocks.
- Regular maintenance and upkeep, painting, lighting and carpet.
- Some new L.E.D lighting in auditorium.
- Corner protectors in lobby.
- Stage and dressing areas re-organized and painted.
- Front storage and workrooms re-organized and painted.

DEPARTMENT OBJECTIVES FOR (2017-2018):

- Traditional activities and events will continue to be supported and encouraged.
- Coordination with community organizations involved with the performing arts will also continue.
- Increased outreach and marketing efforts will also be employed to encourage local usage, increase the number of cultural experiences available to local residents, and to fill open dates on the events calendar.

City of Bandon 2018-2019 Annual Budget

MUNICIPAL BUSINESS PLAN:

STAFFING LEVELS

The Theater is managed by one contract employee. Maintenance support is provided by the Public Works Department.

CAPITAL IMPROVEMENT PROGRAM

CHAPTER 4

OVERVIEW	Page 137
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This section contains an outline of all major capital projects planned for fiscal year 2018-2019. Those projects which are contained in the Capital Improvement Plan are designated with “CIP” in the budget document pages.

City of Bandon 2018-2019 Annual Budget

CAPITAL IMPROVEMENT PROGRAM:

OVERVIEW

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

It is the practice of the City of Bandon to develop, maintain and revise when necessary, a continuing Capital Improvement Program (CIP). This CIP covers a five-year planning horizon (Fiscal Years 2019-2023) and identifies facility & infrastructure projects and major equipment & vehicle purchases that the City will undertake during this timeframe. Funding sources are also identified, where known.

BUDGET HIGHLIGHTS

The proposed five-year CIP includes \$3.91 million in Municipal projects, \$1.64 million in Municipal Utility projects and \$1.89 million in Urban Renewal projects for FY18-19.

Notable projects include:

- **New Ferry Creek Bridge** – This project will include the design, development & construction of a new bridge to replace the existing Ferry Creek Bridge, which is no longer capable of sustaining its design capacity. This project has been approved for approximately 90% funding through the Oregon Department of Transportation. The City will be responsible for a 10% match and any work that may be accomplished outside the funded scope of the project. Design engineering is scheduled for 2018 and construction is expected to begin in late 2019 or early 2020.
- **Jetty Park and Jetty Park Trail** – Projects are planned to improve the connection between Old Town and the Jetty Park. These projects would improve parking and drainage within the Park and construct a formal walking/biking path between Old Town and the Jetty Park area.
- **New Surface Water Storage Reservoir** – This project includes the design, development & construction of a new 100 acre-foot, off-channel, surface water storage reservoir on land currently owned by the City of Bandon. Once constructed, the reservoir will increase the raw water storage capacity of the City's Water Utility, and thereby create a more stable water supply for residential, commercial & industrial customers. The Reservoir will allow the City to store more water during periods of rain, for use during drier times of the year. It will also reduce the frequency of drawing water from Ferry and Geiger creeks during the Summer and Fall, when fish, wildlife and neighboring agricultural harvests are in need of additional water. Funding for this project has yet to be secured.

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City of Bandon 2018-2019 Annual Budget

CAPITAL IMPROVEMENT PROGRAM:

The Capital Improvement Program is intended to be a working document and therefore is subject to periodic revision, as City priorities may change and identified funding sources may become available earlier, later or become unavailable.

A Summary of the five-year program follows.

Project Description	Project Cost FY-18-19	
Electric		
Electric - Street Lighting	\$ 75,000	910-84-784
Electric - Cost of Service Study	\$ 45,000	910-84-746
Electric - Mapping Software Upgrade	\$ 30,000	910-84-769
Electric - System Coordination Study	\$ 30,000	910-84-774
Electric - Underground Projects	\$ 200,000	910-84-779
Electric - Equipment & Fixtures - Distribution System	\$ 80,000	910-84-767
Electric - Gang Operator Switches	\$ 25,000	910-84-773
Electric - New Meters	\$ 60,000	910-84-770
Electric - Misc System Replacement	\$ 115,000	910-84-772
Electric - Pole Replacement	\$ 50,000	910-84-780
Electric - Shop Furniture & Fixtures	\$ 10,000	910-84-761
Electric - Shop & Site Improvements	\$ 100,000	910-84-762
Electric - Storm Damage Repairs	\$ 30,000	910-84-756
Electric - New Transformers	\$ 140,000	910-84-771
Electric - Service Truck	\$ 130,000	910-84-764
Sub-total:	\$ 1,120,000	
Water		
Transfer to 940	\$ -	
Water Plant - Turbidity Meters	\$ 20,000	941-84-753
Water Plant - Cost of Service Study	\$ 15,000	940-84-703
Water Plant - Master Plan/Facilities Improve. Plan	\$ 100,000	941-84-754
Water Plant - Reservoir Development	\$ 20,000	941-84-755
Water - New Meters	\$ 50,000	940-84-770
Water - New Hydrants	\$ 10,000	940-84-767
Water - Distribution Maintenance & Repairs	\$ 30,000	940-84-758
Water - Pickup Truck	\$ 35,000	941-84-751
	\$ 280,000	
Sewer		
Sewer Plant - Alarm System	\$ 25,000	950-86-725
Sewer Plant - SCADA System Upgrade	\$ 25,000	950-86-724
Sewer Plant - Cost of Service Study	\$ -	
Sewer Plant - Digester Rehabilitation	\$ 25,000	950-86-723
Sewer Plant - Influent Pump Components	\$ 20,000	510-50-860
Sewer Plant - Facility Improvement Program	\$ -	
Sewer - Inflow & Infiltration Study	\$ 60,000	510-50-861
Sewer - Inflow & Infiltration Repairs	\$ 35,000	510-50-862
Sewer - Collection System Maint. & Repairs	\$ 35,000	510-50-863 / 950-84-800
Sewer - Ferry Creek Pump Station	\$ 15,000	731-50-778
	\$ 240,000	
Facilities		
City Hall - FF&E	\$ 10,000	510-50-864
City Hall - Interior Improvements	\$ -	
Facility Improvement Program	\$ 43,293	510-50-865
Land Acquisiton / Misc Capital Improvement	\$ 55,000	510-50-829 / 550-50-829
	\$ 108,293	
Public Works		
Guardrail - 7th Str SW / Beach Loop	\$ 15,000	750-50-800
Highway 101 - Interface Safety Improvements	\$ 100,000	750-50-801
Shop - FF&E	\$ 10,000	750-50-802
Sidewalk Construction - General	\$ 30,000	260-50-711
Storm Drain - Reroute 11th Str SE	\$ 400,000	715-50-774 / 716-50-774 / 750-50-803
Streets - Miscellaneous Projects	\$ 200,000	750-50-774
Streets - Signage Replacement	\$ 30,000	250-50-757 / 750-50-804
Streets - Tree Replacement	\$ 10,000	250-50-751 / 750-50-805
Paving - 11th Street (101 to Baltimore)	\$ 250,000	750-50-778
Benches and Trash Cans	\$ 15,839	250-50-674
	\$ 1,060,839	
Parks & Recreation		
City Park - Dog Park Improvements	\$ 22,260	550-50-775
City Park - Grant Projects	\$ 250,000	550-50-855
City Park - Playground Fall Protection	\$ -	
East Side Park - Development	\$ 50,000	550-50-773
Jetty Park - Trash Receptacles	\$ 5,000	550-50-774
Urban Trails Program	\$ -	
Wayfinding / Parklets	\$ -	
	\$ 327,260	

City of Bandon 2018-2019 Annual Budget

CAPITAL IMPROVEMENT PROGRAM:

Fleet & Equipment		
Herbicide Vehicle	\$ -	
Mower	\$ -	
Street Sweeper	\$ 60,000	510-50-826
Vactor Truck - Blower & Drive	\$ -	
PW Pickup Truck	\$ 32,000	510-50-830
	\$ 92,000	
Local Improvement District		
District - New	\$ 2,193,900	640-50-789
	\$ 2,193,900	
Miscellaneous		
SDC Study Update	\$ 80,000	710-50-750 / 711-50-750 / 715-50-750 / 716-50-750 / 720-50-661 / 721-50-660
Trolley Program	\$ 50,000	/ 730-50-660 / 731-50-660 410-50-800
	\$ 130,000	
Urban Renewal #1		
Jetty Park - Improvements	\$ 200,000	560-50-849
Jetty Park Trail - Improvements	\$ 200,000	560-50-851
Old Town - Sidewalk/Paving West 1st Street SE	\$ 200,000	560-50-879
Old Town - Sidewalk Improvements	\$ 100,000	560-50-880
Highway 101 - Interface Safety Improvements	\$ 75,000	560-50-881
Wayfinding	\$ 50,000	560-50-882
Façade Loan Program	\$ 30,000	560-50-856
Misc Capital Projects	\$ 288,175	560-50-877
	\$ 1,143,175	
Urban Renewal #2		
City Park - Grant Projects (Matching)	\$ 250,000	570-50-781
City Park - Storage Building	\$ 75,000	570-50-782
City Park - Veteran's Memorial (Grant Match)	\$ 20,000	570-50-783
Wayfinding	\$ 30,000	570-50-784
Misc Capital Projects	\$ 375,176	570-50-874
	\$ 750,176	

URBAN RENEWAL AGENCY BUDGET

CHAPTER 5

BUDGET MESSAGE	Page 142
MAPS	Page 144
DISTRICT 1	Page 146
DISTRICT 2	Page 148

City of Bandon 2017-2018 Annual Budget

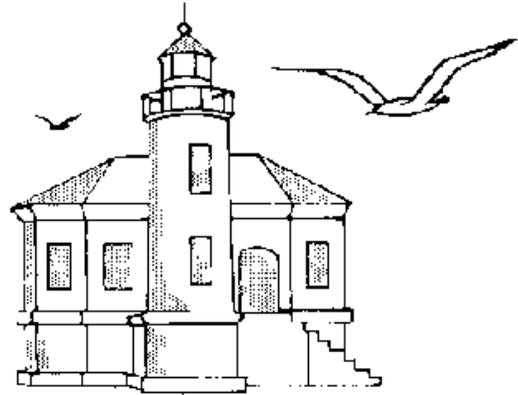
URBAN RENEWAL AGENCY: DISTRICT #1 AND #2

DATE: 23 April 2018

TO: Urban Renewal Agency
Budget Committee

FROM: Robert Mawson,
Urban Renewal District Manager
& Budget Officer

SUBJECT: FY 2018-2019
Urban Renewal Budget Message



The City of Bandon has two Urban Renewal Areas. Area 1 was established in 1987, and encompasses Old Town, the Woolen Mill area and the South Jetty. Area 2 was established in 1990, and encompasses City Park, the surrounding residential neighborhoods, and 11th Street. The combined total proposed fiscal year 2018-2019 Urban Renewal budget for Area 1 and Area 2 is \$2,411,451, which is \$722,801 (42.8%) more than the previous fiscal year. This increase is due to a higher beginning fund balance compared to the last fiscal year.

URBAN RENEWAL AREA 1

The total proposed budget for Area 1 is \$1,581,893, which is \$420,916 (36.3%) higher than the previous fiscal year. Reasons for this increase include a higher beginning balance, resulting from minimal activity during the prior fiscal year, and an anticipated increase in property tax receipts for FY18-19.

As required by Measure 50 implementation regulations, a Substantial Amendment was made to the Urban Renewal Plan in 1998. That amendment set the maximum amount of indebtedness at \$5,375,225 for Area 1. In 2012, another Substantial Amendment was prepared and approved for the Area 1 Plan, which added projects and increased the maximum amount of indebtedness to \$12,003,980. The increase did not raise property tax rates, but was accomplished by extending the time Area 1 will continue to collect revenues from the overlapping taxing districts by 12 years, from 2021 to 2033.

The proposed Materials & Services budget of \$38,718 is \$4,218, more than the previous fiscal year and includes Legal, Consulting, Audit, Accounting, and Administrative Service costs. An increase in related accounting and administrative costs were the primary reasons for the increase in budget expenditures.

The Capital portion of the budget is \$1,143,175 which includes \$200,000 in direct or matching funds for improvements to the Jetty Park/Bluff Trail, \$30,000 for the Façade/Sign Loan Program and \$913,175 for other Capital projects.

The total Debt Service budget is \$400,000 including \$200,000 for debt service principal & interest payments, and \$200,000 for Bond Reserve (additional principal & interest), which serves as a reserve for subsequent fiscal year loan payments.

City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #1 AND #2

URBAN RENEWAL AREA 2

The total proposed budget for Area 2 is \$829,558, which is \$301,885 (57%) more than the previous fiscal year. Reasons for this increase include a higher beginning balance, resulting from minimal activity during the prior fiscal year and an expected increase in property tax receipts for FY18-19.

As required by Measure 50 implementing regulations, a Substantial Amendment was made in 1998 to the Urban Renewal Plan. That amendment set the maximum amount of indebtedness at \$7,314,821 for Area 2. In 2012, a Minor Amendment was approved for the Area 2 Plan, which added eligible projects, but as a “minor amendment” did not increase the maximum amount of indebtedness beyond \$7,314,821.

The proposed Materials & Services budget of \$24,382 is \$882 more than last year and includes Consulting, Audit, Accounting & Administrative Services, Bank Trust Fees and other Miscellaneous expenditures. An increase in related accounting and administrative costs were the primary reasons for the increase in budget expenditures.

The Capital portion of the proposed budget is \$750,176, which is intended to address Capital projects within the UR District.

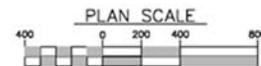
The total Debt Service budget is \$55,000, which includes \$27,500 for loan principal & interest payments, and \$27,500 in Bond Reserve (additional principal & interest), which serves as a reserve for subsequent fiscal year loan payments.

City of Bandon 2018-2019 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT MAPS



**URBAN RENEWAL
DISTRICT NO. 1**



City of Bandon 2018-2019 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #1

URBAN RENEWAL DIST #1 (560)		REVENUES AND OTHER RESOURCES					
		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
ACCOUNT NO		ACTUAL	ACTUAL	BUDGET	PROPOSE	APPROVE	ADOPTED
		D	D		D	D	
TAXES							
TAXES - CURRENT PROPERTY TAXES	560-401-00	272,192	284,727	257,168	295,000	295,000	295,000
TAXES - PRIOR PROPERTY TAXES	560-402-00	15,899	7,688	28,288	15,000	15,000	15,000
	TOTAL TAXES	288,091	292,415	285,456	310,000	310,000	310,000
MISCELLANEOUS							
MISC - INTEREST INCOME	560-450-00	5,078	5,844	4,000	3,000	3,000	3,000
	TOTAL MISCELLANEOUS	5,078	5,844	4,000	3,000	3,000	3,000
	TOTAL OTHER RESOURCES	293,169	298,259	289,456	313,000	313,000	313,000
FUND BALANCE							
BEGINNING BALANCE	560-400-00	803,985	821,520	871,521	1,268,893	1,268,893	1,268,893
	TOTAL FUND BALANCE	803,985	821,520	871,521	1,268,893	1,268,893	1,268,893
GRAND TOTAL URBAN RENEWAL DIST #1		1,097,154	1,119,779	1,160,977	1,581,893	1,581,893	1,581,893

City of Bandon 2018-2019 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #1

EXPENDITURE DETAIL							
URBAN RENEWAL DIST #1 (560)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MATERIALS AND SERVICES							
LEGAL COST	560-50-628	0	0	5,000	5,000	5,000	5,000
MISC EXPENDITURES	560-50-641	307	0	0	0	0	0
CONSULTING SERVICES	560-50-660	125	14,730	15,000	15,000	15,000	15,000
AUDIT SERVICES	560-50-662	0	0	5,000	5,000	5,000	5,000
ACCOUNTING SERVICES	560-50-663	0	0	3,500	4,425	4,425	4,425
ADMINISTRATIVE SERVICES	560-50-664	0	0	6,000	9,293	9,293	9,293
OTHER	560-50-749	305	0	0	0	0	0
	MATERIALS AND SERVICES	737	14,730	34,500	38,718	38,718	38,718
CAPITAL OUTLAY							
CIP- SOUTH JETTY PARK IMPROVEMENTS	560-50-849	0	0	165,000	200,000	200,000	200,000
CIP – JETTY PARK TRAIL IMPROVEMENTS	560-50-851						200,000
CIP – OLD TOWN SIDEWALK / PAVING WEST 1 ST ST SE	560-50-879						200,000
CIP – OLD TOWN SIDEWALK IMPROVEMENTS	560-50-880						100,000
CIP – HIGHWAY 101 – INTERFACE SAFETY IMPROVE.	560-50-881						75,000
CIP – WAYFINDING	560-50-882						50,000
FACADE/SIGN LOAN/GRANT	560-50-856	2,268	45	30,000	30,000	30,000	30,000
URBAN RENEWAL CAP PROJECTS	560-50-877	74,118	232,930	671,477	913,175	913,175	288,175
	TOTAL CAPITAL OUTLAY	76,386	232,975	866,477	1,143,175	1,143,175	1,143,175
DEBT SERVICE							
BOND RESERVE (1 YR PMT)	560-50-892	0	0	60,000	200,000	200,000	200,000
LOAN INTEREST	560-50-895	84,740	81,964	85,000	80,000	80,000	80,000
LOAN PRINCIPAL	560-50-896	114,335	114,508	115,000	120,000	120,000	120,000
	TOTAL DEBT SERVICE	199,075	196,472	260,000	400,000	400,000	400,000
	TOTAL EXPENDITURES	276,198	444,177	1,160,977	1,581,893	1,581,893	1,581,893
FUND BALANCE							
ENDING FUND BALANCE		821,520	657,410	0	0	0	0
	TOTAL FUND BALANCE	821,520	657,410	0	0	0	0
	GRAND TOTAL URBAN RENEWAL DIST #1	1,097,718	1,101,587	1,160,977	1,581,893	1,581,893	1,581,893

City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #2

REVENUES AND OTHER RESOURCES							
URBAN RENEWAL DIST #2 (570)							
ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED	
TAXES							
TAXES - CURRENT PROPERTY TAXES	570-401-00	137,308	143,563	124,487	148,000	148,000	148,000
TAXES - PRIOR PROPERTY TAXES	570-402-00	8,307	4,030	13,694	8,000	8,000	8,000
TOTAL TAXES		145,615	147,593	138,181	156,000	156,000	156,000
INTERGOVERNMENTAL							
IN LIEU OF TAX-OTHER	570-439-05	0	0	250	8,000	8,000	8,000
TOTAL INTERGOVERNMENTAL		0	0	250	8000	8000	8000
MISCELLANEOUS							
MISC - INTEREST INCOME	570-450-00	1,619	3,017	1,000	3,000	3,000	3,000
TOTAL MISCELLANEOUS		1,619	3,017	1,000	3,000	3,000	3,000
TOTAL OTHER RESOURCES		147,234	150,610	139,431	167,000	167,000	167,000
FUND BALANCE							
BEGINNING BALANCE	570-400-00	194,649	286,242	388,242	662,558	662,558	662,558
TOTAL FUND BALANCE		194,649	286,242	388,242	662,558	662,558	662,558
GRAND TOTAL URBAN RENEWAL DIST #2		341,883	436,852	527,673	829,558	829,558	829,558

City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #2

EXPENDITURE DETAIL							
URBAN RENEWAL DIST #2 (570)							
EXPENDITURES	ACCOUNT NO	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 PROPOSED	2018-2019 APPROVED	2018-2019 ADOPTED
MATERIALS AND SERVICES							
CONSULTING SERVICES	570-50-660	125	125	15,000	15,000	15,000	15,000
AUDIT SERVICES	570-50-662	0	0	2,000	2,000	2,000	2,000
ACCOUNTING SERVICES	570-50-663	0	0	1,500	2,220	2,220	2,220
ADMINISTRATIVE SERVICES	570-50-664	0	0	4,000	4,662	4,662	4,662
BANK TRUST FEES	570-50-666	0	0	500	0	0	0
OTHER	570-50-749	272	0	500	500	500	500
IRRIGATION SYSTEM SOUTH WEST	570-50-877				0	0	0
MATERIALS AND SERVICES		397	125	23,500	24,382	24,382	24,382
CAPITAL OUTLAY							
CIP – CITY PARK GRANT PROJECTS (MATCHING)	570-50-781	0	0	0	0	0	250,000
CIP – CITY PARK STORAGE BUILDING	570-50-782	0	0	0	0	0	75,000
CIP – CITY PARK VETERANS MEMORIAL	570-50-783	0	0	0	0	0	20,000
CIP – WAYFINDING	570-50-784	0	0	0	0	0	30,000
MISCELLANEOUS CAPITAL PROJECTS	570-50-874	26,417	83,184	449,173	750,176	750,176	375,176
TOTAL CAPITAL OUTLAY		26,417	83,184	449,173	750,176	750,176	750,176
DEBT SERVICE							
BOND RESERVE (1 YR PMT)	570-50-892	0	0	25,000	27,500	27,500	27,500
LOAN INTEREST	570-50-895	9,594	4,821	6,000	3,500	3,500	3,500
LOAN PRINCIPAL	570-50-896	23,313	24,005	24,000	24,000	24,000	24,000
TOTAL DEBT SERVICE		32,907	28,826	55,000	55,000	55,000	55,000
TOTAL EXPENDITURES							
		59,721	112,135	527,673	829,558	829,558	829,558
FUND BALANCE							
ENDING FUND BALANCE		286,242	318,238	0	0	0	0
TOTAL FUND BALANCE		286,242	318,238	0	0	0	0
GRAND TOTAL URBAN RENEWAL DIST #2							
		345,963	430,373	527,673	829,558	829,558	829,558