

City of Bandon

ANNUAL BUDGET

July 1, 2020 - June 30, 2021



INDEX

CHAPTER 1: BUDGET SUMMARY

Budget Message.....	1
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CHAPTER 2: FUNDS

General Fund.....	21
Special Revenue Funds.....	35
Enterprise Funds	49
Capital Funds	79
Debt Service	93

CHAPTER 3: MUNICIPAL BUSINESS PLAN

Administrative Services	100
Public Safety.....	102
Municipal Court.....	105
Fire Protection	106
Water Treatment.....	107
Wastewater Treatment	109
Public Works.....	111
Electric.....	115
Planning.....	117
Library.....	119
Community Center (Barn).....	121
Sprague Theater.....	122

CHAPTER 4: CAPITAL IMPROVEMENT PROGRAM

OVERVIEW	124
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CHAPTER 5: URBAN RENEWAL AGENCIES - Districts 1&2

BUDGET MESSAGE	127
Maps.....	129
District 1.....	131
District 2.....	133

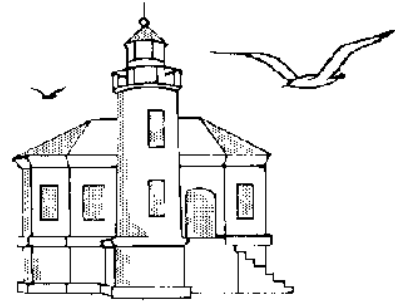
GENERAL INFORMATION

CHAPTER 1

[BUDGET MESSAGE](#) Page 1

City of Bandon 2020-2021 Annual Budget

DATE: 27 April 2020
TO: Mayor and City Council
Budget Committee
FROM: Dan Chandler
City Manager



SUBJECT: FY20-21 CITY OF BANDON BUDGET MESSAGE

The proposed Fiscal Year 2020-2021 budget total is \$20,512,029 which is \$3,541,243 or (17.26%) less than the prior Fiscal Year 2019-2020 budget of \$24,053,272. This decrease is primarily due to the fact that the City is delaying issuing the General Obligation Bonds for water and sewer improvements, and does not plan to form any new Local Improvement Districts. A table and graphic summary of the overall budget, broken down by Category and Fund type with comparisons to FY19-20, follows on pages 3 and 4 of this document.

BUDGET FORMAT

As required by local budget law, the first three (shaded) columns in the budget schedules show actual revenues & expenditures for the second & third prior fiscal years and the budgeted figures for the immediately preceding fiscal year. The fourth column shows the budget as proposed by the Budget Officer. The fifth & sixth columns are populated as the budget moves through the process of approval by the Budget Committee and adoption by the City Council. Funds that have been closed or combined into other funds will continue to be included and show zero balances each year until all three of the prior year columns show a zero balance and then they can be removed from the budget schedule.

INTRODUCTION

Like most organizations today the City of Bandon faces financial uncertainty as a result of the COVID-19 pandemic. The challenge is particularly significant for communities like Bandon that rely on tourism. We know the community will recover; we don't know when.

Bandon faces a couple of additional challenges, however. First, Bandon's Permanent Tax Rate at \$0.46 per thousand dollars of value, is the lowest in the State of Oregon among communities with over 750 people. It is also the second-lowest among communities that provide their own police force.

City of Bandon 2020-2021 Annual Budget

BANDON PROPERTY TAX RATES COMPARED TO OTHER COUNTY JURISDICTIONS

CITY	Permanent Rate (Inside M5)	Local Option Tax (Inside M5)	Bonds (Outside M5)	Urban Renewal Special Levy	TOTAL
Myrtle Point	7.99				7.99
Powers	7.39				7.39
Coos Bay	6.36		.54		6.90
North Bend	6.18			.34	6.52
Coquille	6.10				6.10
Bandon	.46	.85	.50		1.81
Lakeside	.71				.71

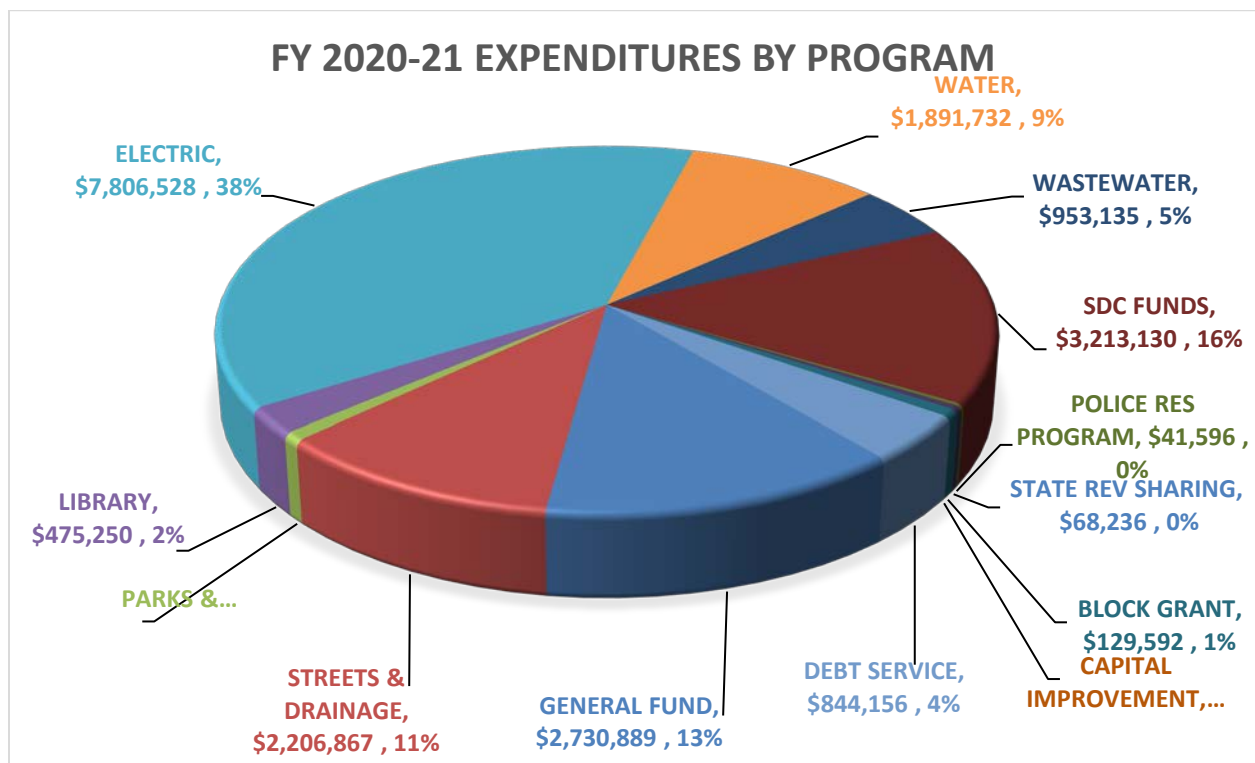
Second, Bandon’s charter requires voter approval for any change in water and sewer rates. This creates challenges when budgeting, as costs for chemicals, materials and health care can change frequently. At this point, our water and sewer utilities are operating at a net loss, after taxes and other payments. The result of that net loss is that the general fund will likely need to subsidize those utilities. However, the single largest expense in the general fund is law enforcement. Therefore, if water and sewer rates are not increased in FY 20/21, the City will have little choice but to provide a lower level of police protection.

City of Bandon 2020-2021 Annual Budget

BUDGET SUMMARY REVENUES AND EXPENDITURES BY FUND						
FUND CATEGORY	FUNDS	ACCT NO.	COUNCIL ADOPTED 2019-20 BUDGET	ADOPTED 2020-21 BUDGET	DIFFERENCE	% CHANGE
	GENERAL FUND	100				
GENERAL FUND	GENERAL FUND REVENUE					
	GENERAL FUND EXPENSE					
	MAYOR & COUNCIL		\$30,647	\$37,450	\$6,803	18.17%
	ADMINISTRATION		\$504,074	\$486,396	(\$17,678)	-3.63%
	ACCOUNTING & BILLING		\$336,960	\$204,034	(\$132,926)	-65.15%
	MUNICIPAL COURT		\$3,100	\$3,100	\$0	0.00%
	POLICE DEPARTMENT		\$1,162,559	\$1,159,217	(\$3,342)	-0.29%
	FIRE DEPARTMENT		\$110,613	\$113,821	\$3,208	2.82%
	STREET DEPARTMENT		\$167,200	\$165,205	(\$1,995)	-1.21%
	PARK DEPARTMENT		\$208,565	\$177,006	(\$31,559)	-17.83%
	PLANNING DEPARTMENT		\$135,328	\$238,924	\$103,596	43.36%
	COMMUNITY CENTER		\$81,326	\$81,256	(\$70)	-0.09%
	SPRAGUE THEATER		\$59,127	\$28,850	(\$30,277)	-104.95%
	NON-DEPARTMENTAL		\$116,308	\$35,628	(\$80,680)	-226.45%
	TOTAL G/F EXPENDITURES		\$2,915,807	\$2,730,889		
	STREETS & DRAINAGE					
SPECIAL REVENUE CAPITAL PROJECTS CAPITAL PROJECTS CAPITAL PROJECTS CAPITAL PROJECTS CAPITAL PROJECTS	STATE TAX STREET FUND	210	\$351,250	\$327,300	(\$23,950)	-7.32%
	STREET SDC - Reimbursement	710	\$218,587	\$235,237	\$16,650	7.08%
	STREET SDC - Improvement	711	\$435,868	\$462,968	\$27,100	5.85%
	LOCAL OPTION STREET TAX	750	\$1,715,854	\$1,737,308	\$21,454	1.23%
	STORM DRAIN SDC - Reimbursement	715	\$185,110	\$154,192	(\$30,918)	-20.05%
	STORM DRAIN SDC - Improvement	716	\$247,858	\$100,185	(\$147,673)	-147.40%
	LOCAL IMPROVEMENT DISTRICTS	640	\$2,335,059	\$142,259	(\$2,192,800)	-1541.41%
	TOTAL STREET & DRAINAGE		\$5,489,586	\$3,159,449		
	PARKS & RECREATION					
CAPITAL PROJECTS SPECIAL REVENUE	PARK & REC DEVELOPMENT	550	\$264,749	\$88,318	(\$176,431)	-199.77%
	COMMUNITY BEAUTIFICATION / PARKS & REC	250	\$68,430	\$62,600	(\$5,830)	-9.31%
	TOTAL PARKS & REC		\$333,179	\$150,918		
	LIBRARY					
SPECIAL REVENUE SPECIAL REVENUE	LIBRARY	230	\$483,650	\$377,750	(\$105,900)	-28.03%
	LIBRARY MEMORIAL	220	\$305,411	\$97,500	(\$207,911)	-213.24%
	TOTAL LIBRARY		\$789,061	\$475,250		
	ELECTRIC					
ENTERPRISE	ELECTRIC	910	\$8,111,169	\$7,806,528	(\$304,641)	-3.90%
	TOTAL ELECTRIC		\$8,111,169	\$7,806,528		

City of Bandon 2020-2021 Annual Budget

WATER						
ENTERPRISE	WATER	940	\$1,008,666	\$1,082,659	\$73,993	6.83%
ENTERPRISE	WATER PLANT IMPROVEMENT	941	\$591,135	\$809,073	\$217,938	26.94%
ENTERPRISE	WATER SDC - Reimbursement	720	\$200,462	\$229,362	\$28,900	12.60%
ENTERPRISE	WATER SDC - Improvement	721	\$1,515,998	\$1,660,498	\$144,500	8.70%
TOTAL WATER			<u>\$3,316,261</u>	<u>\$3,781,592</u>		
SEWER						
ENTERPRISE	SEWER	950	\$929,751	\$953,135	\$23,384	2.45%
ENTERPRISE	SEWER SDC - Reimbursement	730	\$251,080	\$93,181	(\$157,899)	-169.45%
ENTERPRISE	SEWER SDC - Improvement	731	\$333,506	\$277,507	(\$55,999)	-20.18%
TOTAL SEWER			<u>\$1,514,337</u>	<u>\$1,323,823</u>		
OTHER FUNDS						
SPECIAL REVENUE	STATE REVENUE SHARING	260	\$85,434	\$68,236	(\$17,198)	-25.20%
SPECIAL REVENUE	BLOCK GRANT	410	\$395,199	\$129,592	(\$265,607)	-204.96%
SPECIAL REVENUE	POLICE RESERVE PROGRAM FUND	151	\$38,241	\$41,596	\$3,355	8.07%
CAPITAL PROJECTS	CAPITAL IMPROVEMENT	510	\$179,827	\$0	(\$179,827)	0.00%
TOTAL OTHER			<u>\$698,701</u>	<u>\$239,424</u>		
DEBT SERVICE						
DEBT SERVICE	DEBT SERVICE	365	\$601,655	\$589,450	(\$12,205)	-2.07%
DEBT SERVICE	LID DEBT SERVICE	636	\$283,516	\$254,706	(\$28,810)	-11.31%
TOTAL DEBT SERVICE			<u>\$885,171</u>	<u>\$844,156</u>		
GRAND TOTAL			<u><u>\$24,053,272</u></u>	<u><u>\$20,512,029</u></u>	<u><u>(\$3,541,243)</u></u>	<u><u>-17.26%</u></u>



City of Bandon 2020-2021 Annual Budget

BUDGET DOCUMENT SECTIONS

The budget document is divided into the following sections, marked with colored tabs.

Budget Summary

The Budget Summary section provides a narrative overview of the proposed budget and includes an organizational chart, index to the fund-account numbering system, and the budget calendar.

Funds

The Funds section of the document outlines the proposed city budget, which will require approval by the City Budget Committee and formal adoption by the City Council. Detailed revenue & expenditure projections are included for each of the City's funds. Funds are categorized and presented by fund type, as noted below:

General Fund – The general fund contains the main operating accounts for the City of Bandon. Many of the usual activities associated with the City are paid for using general fund revenues. Police and Planning activities are examples of general fund departments. Revenues in this category are available for use however the Mayor and City Council deem lawful & appropriate. The general fund has three main sources of revenue:

- Transient Occupancy Tax
- Property Tax
- Utility taxes, franchise fees and payments in lieu of taxes from city utilities.

Special Revenue Funds – Special revenue funds are legally restricted to expenditures for specific purposes. Revenues in this category must be used to support the stated purpose for which they are collected. For example:

- Funds from the Coos County library district may only go to the library.
- State gas tax revenue must go to streets and roads.

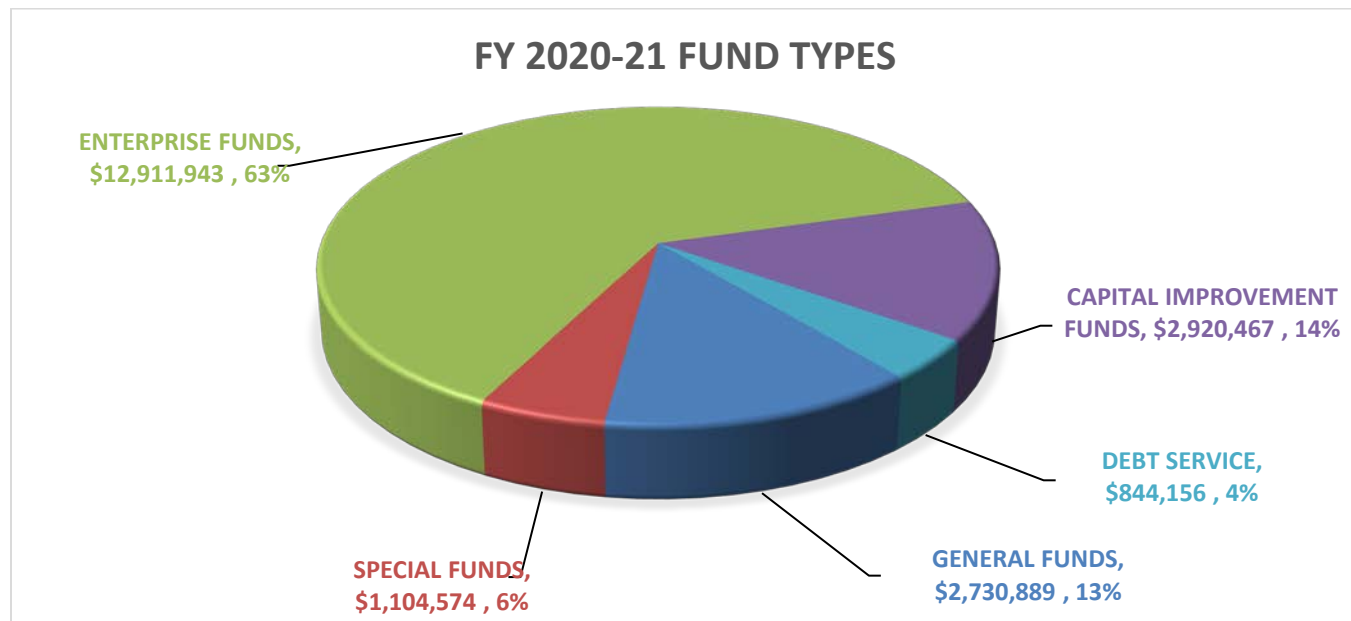
Enterprise Funds – Enterprise funds are the main operating accounts for Municipal business ventures, such as the Bandon Electric Utility, Bandon Water Utility and Bandon Wastewater Utility, which are all designed to function on a fee-for-service basis. If expenditures exceed revenues in any of these municipal businesses, the shortfall is covered by the City's general fund. If revenues exceed expenditures, the City may use the "profit" to pay for other City services, leave the revenue in the utility account to cover unexpected or future infrastructure expenses, or do a combination of both options.

Capital Funds – Capital funds are monies set aside for the purchase of capital or fixed assets, such as buildings, land, vehicles, equipment, and so forth. Money for capital purchases can come from General, Special or Enterprise funds so long as the capital purchase is in keeping with the legal purpose of the originating fund. Purchases may also be made utilizing a combination of funding sources, so long as the capital item is utilized in a reasonably proportional way.

City of Bandon 2020-2021 Annual Budget

Debt Service Funds – Debt Service funds are used to make principal & interest payments on short-term and long-term debt of the City.

A chart illustrating the relative size of each of these Fund types within the proposed budget:



Within each fund, revenues are identified by the source from which they are received. Expenditures are broken down into four major categories: Personnel Services (personnel wages, taxes and benefits); Materials & Services (operating expenses, utilities, supplies, contractual services, etc.); Capital (individual capital projects); and Non-Departmental (transfers, contingencies, and other expenses).

Municipal Business Plan / Department Summaries

The Municipal Business Plan section includes a brief descriptive narrative of the City of Bandon along with individual Department summaries, noting past accomplishments and focuses moving forward.

Capital Improvement Projects

The Capital Improvement Project section identifies significant projects or purchases proposed to be accomplished by the City over the next five years. Prioritization and funding availability are the primary drivers for the assignment of specific projects and purchases to any given fiscal year. A 5-year summary table of projects and associated expenditures is included. Continual monitoring and review will provide a structured framework for accomplishing and managing the City's capital investments.

City of Bandon 2020-2021 Annual Budget

PERSONNEL - WAGES & EMPLOYER RELATED EXPENSES (EREs)

The Personnel Services budget within each Fund has been adjusted to include the projected wage and employer related expenses for proposed FY20-21 city staff. Because the City of Bandon is a relatively small community, city staff typically perform duties across more than one department and/or enterprise. These shared responsibilities result in wages & EREs that are also shared among affected departments.

Collective Bargaining Agreements

With the exception of management staff, all City employees are represented by labor unions. The City has four collective bargaining agreements, including the International Brotherhood of Electric Workers (IBEW) representing the Electric Department; the Teamsters Union representing the Police Department; the Teamsters Union representing the Public Works Department, Water Department, and Sewer Department; and the IBEW. The City is currently negotiating with the IBEW Electric Department Unit. It is anticipated that these negotiations will be completed prior to July 1, 2020.

Employee Wages

The employee wages in the proposed budget are in compliance with each of the collective bargaining agreements. Accordingly, this includes normal scheduled step increases for those employees to whom they are due, and a cost of living adjustment (COLA) each year, as defined in the respective CBA.

Employee Benefits

Health Insurance: Based on information provided by City County Insurance Services, the City's insurance carrier, the budget includes the following changes in health insurance rates. All City employees will continue to pay 10% of their health insurance premiums.

Medical:	Regence	5.5% Increase
	VSP	0.0% Increase
Dental:	Delta	0.0%

Retirement: The anticipated City share of payroll contributions into the employees' retirement programs remain the same for FY 2020-21 at 24.76% for Public Employees Retirement System (PERS) employees, 18.23% Oregon Public Service Retirement Plan (OPSRP) regular employees, and 22.86% for OPSRP police employees, plus the City continues to pick up the 6% share of the PERS and OPSRP contributions for employees. The City also offers the employees the opportunity to voluntarily participate in the AIG-VALIC and ICMA deferred compensation programs, which are funded by employee contributions, if they choose to participate.

PROPERTY TAX RATES

The City's permanent property tax rate remains unchanged at \$0.46 per \$1,000 assessed valuation. This permanent property tax rate is expected to bring in approximately \$209,912 during the 20-21 Fiscal Year. With the Local Option Street Levy at \$0.85 per \$1,000 assessed valuation, and with \$0.50 per \$1,000 assessed valuation levied for general obligation bond repayments, Bandon's total fiscal year 2019-2020 property tax rate was \$1.81 per \$1,000 assessed valuation.

City of Bandon 2020-2021 Annual Budget

INTEREST ON INVESTMENTS

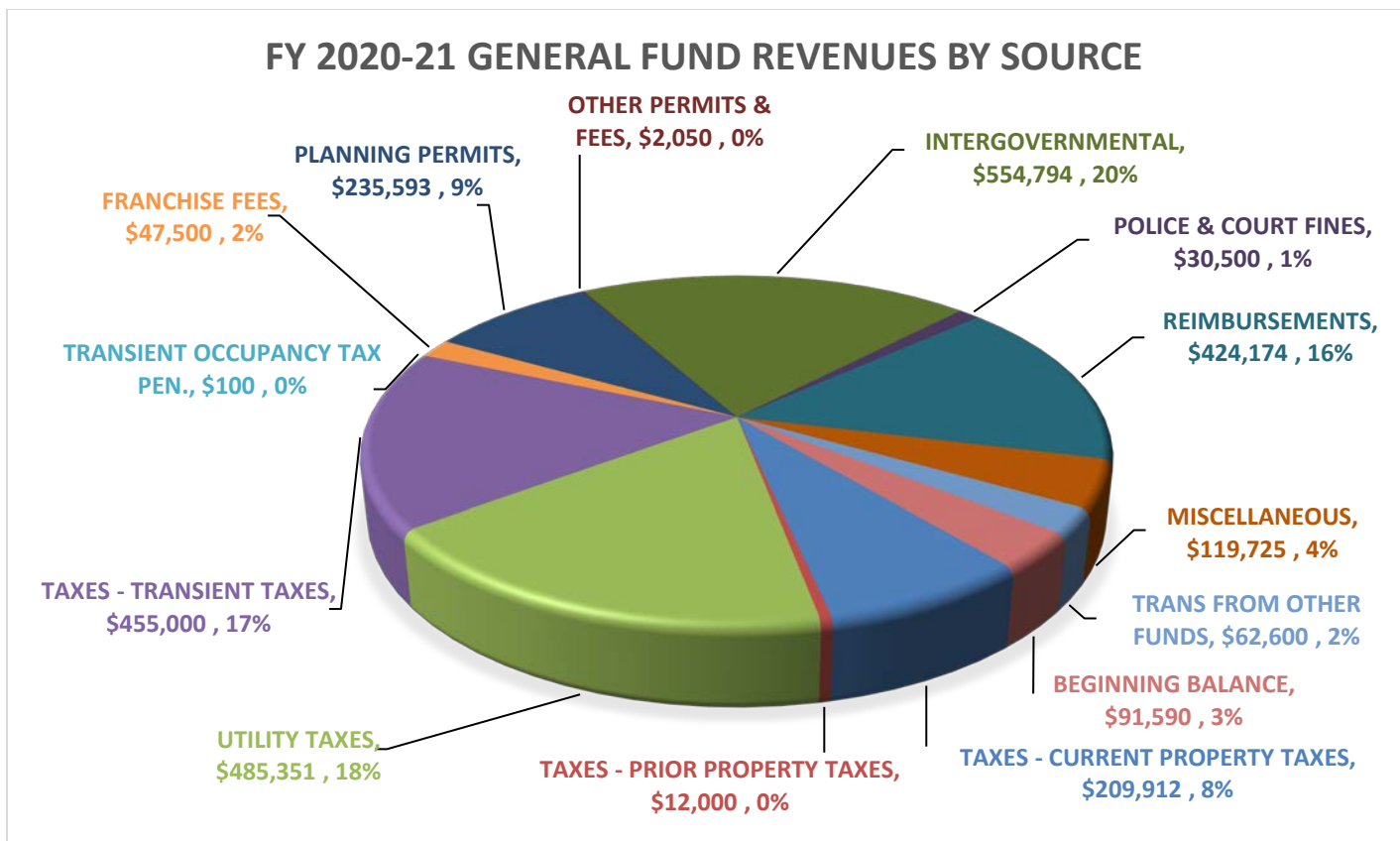
The City's cash is currently invested in the Oregon State Treasury's Local Government Investment Pool (LGIP), from which it is periodically transferred into the City's local checking account for monthly payroll and accounts payable expenditures. Interest earnings depend on the interest rates 2.08% applied throughout the year. Interest payments are allocated monthly to each Fund, based on the proportionate share of the total cash balance.

GENERAL FUND REVENUES

The total proposed General Fund (100) budget is \$2,730,889, which is \$184,918 or (0.0677%) less than last year.

The largest individual sources of General Fund revenues continue to be utility sales taxes, utility in-lieu taxes, utility reimbursements, and the transient occupancy tax (TOT). The remaining major revenue categories include property taxes, beginning fund balances, and other miscellaneous resources.

The following pie-chart illustrates the general fund revenue types, by source:



City of Bandon 2020-2021 Annual Budget

DEPARTMENT BUDGETS

Budget highlights for major City activities follow. A chart illustrating the relative size of each General Fund departmental expenditure category is included on the following page.

Mayor & Council

The Mayor and City Council expenses are charged to the General Fund (100). The total proposed Mayor & Council budget is \$37,450 which is \$6,803 more than the previous fiscal year.

General Administration

The City's general administration expenses are charged to the General Fund (100) and the three Utility Enterprise Funds [Electric (910), Water (940), and Sewer (950)] to cover their share of administrative responsibilities & expenses. The total proposed Administration budget is \$486,396 which is \$17,678 or (3.6%) less than the previous fiscal year.

Accounting & Billing Department

The Accounting & Billing Department expenses are charged to the General Fund (100) and the three Enterprise Funds [Electric (910), Water (940), and Sewer (950)], to cover their share of the accounting and utility billing expenses. The total proposed Accounting & Billing Department budget is \$204,034 which is \$132,926 or (65.2%) less than the previous fiscal year. The additional expenditures are primarily due to increases to employee related expenses.

Municipal Court

The Municipal Court is funded by the General Fund (100). The total proposed budget is \$3,100 which is the same as the previous fiscal year. The largest expenditure covers a Contractual Services Agreement for the Municipal Court Judge.

Police Department

The activities of the Police Department are primarily funded through the General Fund (100). A portion of the contracted dispatching services is paid with the City's share of the State 911 tax, which goes directly to Coos County. The total proposed Police Department budget is \$1,159,217, which is \$3,342 or (0.3%) less than the previous fiscal year. Additional expenditures are primarily due to the increase in personnel to cover the additional half-time officer.

Staffing decreased by one half-time officer and includes a Chief, a Patrol Sergeant, 4 Patrol Officers and a Records/Dispatch Clerk. Volunteer Reserve Officers supplement police activities from time-to-time.

The Police Department is the largest department funded by the General Fund. Costs for the department are more than shown in the Police Department budget, as those figures do not include the cost of administration, finance (payroll, accounting, and auditing), and City Hall building maintenance expenses. They also do not include revenues received from the State 911 tax, which are provided directly to Coos County for operating the 911 system.

City of Bandon

2020-2021 Annual Budget

Fire Protection

The City of Bandon does not have its own Fire Department. Fire protection is provided through a contract with the Bandon Rural Fire Protection District, with funding from the General Fund (100). The total proposed Fire District Contract budget is \$113,821, which is \$3,208 (2.8%) more than the previous fiscal year. The amount of the annual Fire District payment is indexed to the City's total taxable assessed valuation and is based on an assessment equal to \$.227 per \$1,000 assessed valuation. This was the equivalent rate established in the 1995 agreement between the City and the Fire District, adjusted for increases in the total City assessed valuation. The increase in the payment amount results from the County Assessor's annual adjustment of the total City assessed valuation.

Streets & Drainage

Funds for operation, maintenance, and improvement of the City's streets, sidewalks, and storm drainage systems and are provided from a number of sources, including the General Fund (100), the City's share of the State gas taxes which are deposited into the State Tax Street Fund (210), and capital projects funding from the Street SDC Reimbursement Fund (710), Street SDC Improvement Fund (711), Storm Drainage SDC Reimbursement Fund (715), Storm Drainage SDC Improvement Fund (716), and Local Option Street Tax Fund (750). The total proposed budget for Streets & Drainage is \$3,159,449 which is \$2,330,137 or (57.6%) less than last fiscal year. This decrease is attributable to a decrease in projected Local Improvement Districts (LIDs).

Parks & Recreation

Parks & Recreation operation and maintenance is funded through the General Fund (100) and the Community Beautification Fund (250), with capital improvements funded through the Parks & Recreation Development Fund (550). Capital improvement funding is also provided from the Urban Renewal Area One Fund (560), and Urban Renewal Area Two Fund (570), although those expenditures are not reflected in the Parks & Recreation Department budget. The budget also continues to include a \$30,000 contribution from the Electric Fund (910) for the Summer Youth Recreation Program. The total proposed Parks & Recreation budget is \$150,918, which is \$182,261 (120.8%) less than last year, due to a reduction in anticipated grants, which inflated the budget. If additional grant funds are obtained, an associated budget amendment will be presented to the City Council for consideration.

The Community Beautification Fund derives its revenues from the garbage franchise fees paid by the garbage franchisee, 100% of which are deposited into this Fund. The total proposed Beautification Fund budget is \$62,600 or (9.3%) less than the previous fiscal year. Approximately 72% of these franchise revenues are budgeted for Contractual Services to pay an outside contractor to provide landscaping maintenance services for many public areas including City Hall, the Visitor Information Center, the Fire Memorial, the Old Town parking lot & Pedway, the Welcome-to-Bandon entry signs, the City Park entrance triangles, the Library, the Community Center (Barn) and associated parking lot islands. Remaining funds are budgeted for benches, trash cans, fire hydrant painting and tree-trimming and mitigation services.

City of Bandon

2020-2021 Annual Budget

Planning Department

The activities of the Planning Department are funded primarily through the General Fund (100). The total proposed Planning Department budget is \$238,924, which is \$103,596 (43.6%) more than the previous fiscal year. This is not an increase in planning staff or expenses. Personnel costs that formerly showed up in other departments now show up in the planning department, with the costs covered shown as transfers from those departments for planning services. This is a more transparent way to show those expenses.

The Planning Department also serves as staff to the City's Planning Commission, Parks & Recreation Committee, Emergency preparedness & Emergency response planning programs.

Community Center

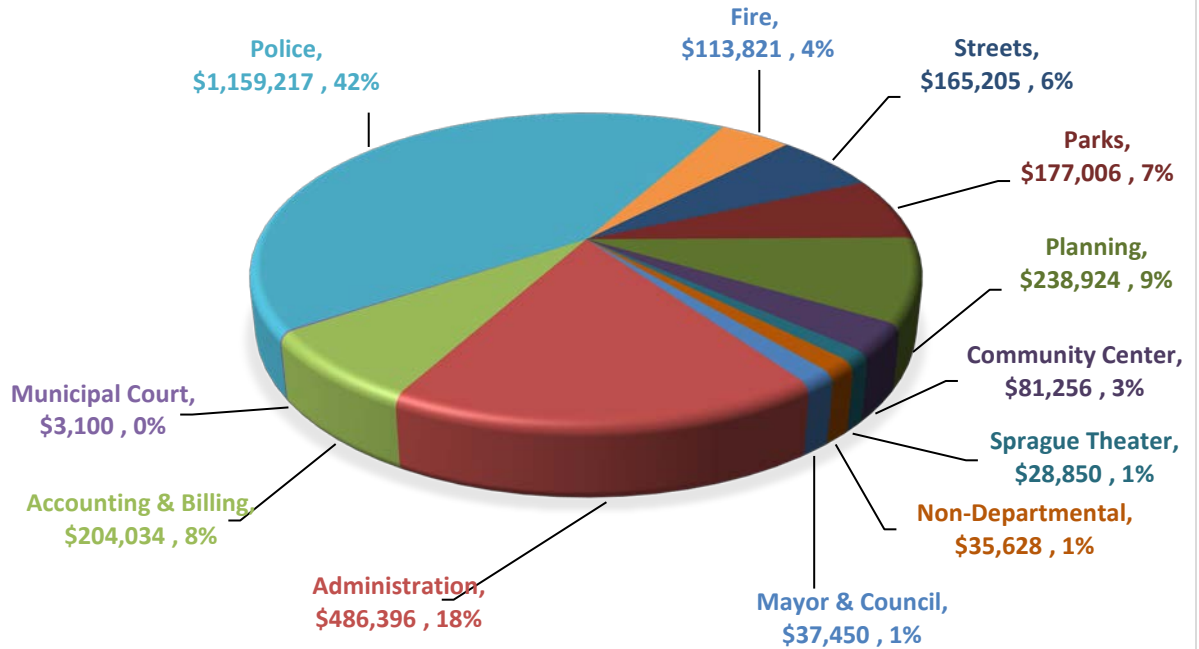
Revenues and expenditures for the Barn/Community Center are run through the General Fund (100). The proposed budget is \$81,256 which is \$70 (.09%) less than the previous fiscal year. A portion of the Public Works Department employee costs are allocated to maintenance of the Barn/Community Center. The Barn/Community Center receives approximately 31% of its operating budget from rental receipts, the remainder is subsidized by the General Fund. The Barn/Community Center is managed by a contract employee who reports to the City Manager. The Mayor and City Council provide oversight and policy direction to the City Manager regarding operation of the facilities.

Sprague Theater

Revenues and expenditures for the Sprague Theater are run through the General Fund (100). The proposed budget is \$28,850 which is \$30,277 (104.9%) less than the previous fiscal year. The Sprague Theater receives approximately 38.2% of its operating budget from rental fees and grants. The Sprague Theater is managed by a contract employee who reports to the City Manager. The City Council provides oversight and policy direction to the City Manager regarding operation of the facility.

City of Bandon 2020-2021 Annual Budget

FY 2020-21 GENERAL FUND DEPARTMENTAL EXPENDITURE BY CATEGORY



Library

The Library is primarily operated out of two funds: the Library Fund (230), and the Library Memorial Fund (220). The total proposed Library budget is \$475,250, which is \$313,811 or (66.0%) less than last year. The decrease is attributable to the lower carry forward than the previous year. Library operations are subsidized by the General Fund (100), which covers administration, finance (payroll, accounting, and auditing), and building maintenance activities; and the Community Beautification Fund (250), which pays for landscaping maintenance.

The majority of library funding comes from a share of Library District property taxes collected by the County, which are projected to be about \$28,870 less than last year. Since library taxes can only be used for operation and maintenance but not capital construction, all property tax receipts, fees, fines and rental revenues are deposited into the Library Fund, and are used for personnel, materials, services, and equipment. In addition, certain donations may also be deposited into the library memorial fund, subject to any restrictions which may have been placed on donations by the donors. The prior Lisa Wampole Trust Fund (990) was closed into the Library Memorial Fund several years ago, but those funds continue to be accounted for as a separate line item within the Library Memorial Fund budget.

Electric Department

The electric utility is funded through the Electric Fund (910), with revenues derived primarily from the sale of electricity to customers inside and outside of the City. The total proposed Electric Department budget is \$7,806,528 which is \$304,641 or (3.9%) less than the previous fiscal year.

City of Bandon

2020-2021 Annual Budget

The Electric Utility utilizes Federal funds and the proceeds of a dedicated monthly bill charge (\$.18 per residential customer and \$.00018 per kWh for commercial and industrial customers) which is added to each electric bill to operate a Low Income Energy Assistance Program (LIEAP) to provide bill-paying assistance to qualifying low income electric customers. Both the Federal and the local programs are administered under an agreement with Oregon Coast Community Action. With declining Federal resources, and increasing needs for assistance, the City initiated the Round-Up Program in 2009, through which individual customers can voluntarily agree to have their monthly utility bill “rounded up” to the next whole dollar value. This additional contribution is also used specifically for the low-income assistance program.

City electric crews continue to accomplish capital improvement, underground power, and line & pole replacement projects in-house, decreasing the need for outside contractors and keeping expenditures as low as possible.

Water Department

Water treatment and distribution activities are funded through the Water Fund (940), with revenues derived primarily from the sale of water while the Water Plant Improvement Fund (941) tracks the capital expenditures that are completed using the base-rate increase that voters approved in November of 2016 election. Some capital expenditures are also budgeted from the Water SDC Reimbursement Fund (720), and the Water SDC Improvement Fund (721). The total proposed Water Treatment budget is \$3,781,592, which is \$465,331 or (12.3%) more than the previous fiscal year. The increase is largely due to increases in SDCs received over the past fiscal year and an increase in operation and maintenance needs at the plant and for the distribution system.

It is important to note that the proposed water department budget includes an increase in water rates. However, the increase will only be implemented if approved by the voters. A measure to set water and sewer rates will likely be submitted for voter approval in September. If the rate increase is not approved, the City will re-evaluate options, which include:

- Subsidizing water and sewer with the general fund, which will necessitate layoffs in the police department, and decisions about whether certain types of calls will warrant an in-person response from an officer.
- Sale of the water and/or sewer utilities to a company that can set rates without voter approval.
- Formation of an independent water and/or sewer district that can set rates without voter approval.

100% of the Water Treatment Plant employee costs and 20% of the Public Works Department employee costs are allocated to the Water Department primarily for their work on the water distribution system. Public Works employees are utilized to accomplish capital improvement and line repair/replacement projects, where possible, to decrease the need for outside contractors and to keep expenditures as low as possible.

Sewer Department

Wastewater treatment and collection activities are funded through the Wastewater Fund (950), with revenues derived primarily from the wastewater treatment sales. Some capital expenditures are also budgeted from the Sewer SDC Reimbursement Fund (730), and the Sewer SDC Improvement Fund (731). The total proposed Wastewater Treatment budget is \$1,323,823, which is \$190,514 or (14.4%) less than the previous fiscal year.

City of Bandon

2020-2021 Annual Budget

Like the water department, it is important to note that the proposed sewer department budget includes an increase in water rates. However, the increase will only be implemented if approved by the voters. A measure to set water and sewer rates will likely be submitted for voter approval in September. If the rate increase is not approved, the City will re-evaluate options, which include:

- Subsidizing water and sewer with the general fund, which will necessitate layoffs in the police department, and decisions about whether certain types of calls will warrant an in-person response from an officer.
- Sale of the water and/or sewer utilities to a company that can set rates without voter approval.
- Formation of an independent water and/or sewer district that can set rates without voter approval.

100% of the wastewater treatment plant employee costs and 20% of the Public Works Department employee costs are allocated to the Sewer Department primarily for their work on the sewer collection system. As with the Water Utility, Public Works employees are utilized to accomplish capital improvement and line repair/replacement projects for the Wastewater Utility, where possible, to decrease the need for outside contractors and to keep expenditures as low as possible.

NON-DEPARTMENTAL EXPENDITURES

The expenditures described below are classified as “Non-Departmental Expenditures” since they are not allocated to any specific City Department.

State Revenue Sharing Fund (260)

State Revenue Sharing money comes from the State of Oregon and is annually distributed to municipalities. The total proposed State Revenue Sharing Fund (260) budget is \$68,236, which includes \$20,000 to fund grant payments to other organizations, and \$28,236 for other anticipated expenses.

A \$2,500 maximum contribution limit was set by the Budget Committee and City Council to make sure as many organizations as possible could benefit from this revenue. This decision is not binding however and could be re-considered if deemed appropriate.

City of Bandon 2020-2021 Annual Budget

The City has received funding requests from the following community organizations:

ORGANIZATION	FY20/21 REQUESTED	FY20-21 ADOPTED
Bandon Bridge Club	\$500.00	\$500.00
Bandon Community Emergency Response	\$3,500.00	\$2,500.00
Bandon Historical Society Museum	\$2,500.00	\$2,500.00
Bandon Lions Charitable Assoc. - 4 th of July Celebration	\$1,200.00	\$1,200.00
Bob Belloni Ranch, Inc	\$5,000.00	\$1,000.00
Coos County Area Transit - Dial-A-Ride	\$5,000.00	\$2,500.00
Common Ground Mediation	\$850.00	\$850.00
Coquille Watershed Association	\$2,003.65	\$2,000.00
Greater Bandon Association	\$3,500.00	\$2,500.00
South Coast Business Employment Corp. - Sr. Nutrition Program	\$2,000.00	\$2,000.00
SMART	\$1,500.00	\$1,500.00
The SAFE Project	\$1,200.00	\$1,200.00
TOTAL	\$28,753.65	\$20,250.00

As required by State law, the City will hold a public hearing before the Budget Committee on May 4, 2020, to solicit recommendations regarding how these funds should be allocated. All requests from outside organizations will be presented & reviewed, and a recommendation for distribution will be made by the Budget Committee, following the hearing.

Block Grant Fund (410)

The total proposed Block Grant Fund (410) budget is \$129,592. The recommended budget includes \$0 for Materials & Services, \$69,592 for unspecified Capital Improvements, \$0 for the operation of the Trolley program, and \$60,000 for Loans to Small Businesses for small business start-up, equipment, and construction. Those loans are available in any amount up to \$30,000, for a period up to 15-years, at a fixed interest rate of 1% less than the fixed rate for a 15-year single-family residential mortgage at a local lending institution. There are 8 active loans in the fund.

Capital Improvements

Capital Improvements are accomplished in accordance with the 5-year Capital Plan. Projects are funded from a variety of different sources within the budget.

Local Improvement District Fund (640)

The entire Local Improvement District Fund (640) budget of \$142,259 is classified as a Non-Departmental Expenditure since local improvement districts (LIDs) can be formed for various infrastructure improvement projects in any Department.

City of Bandon 2020-2021 Annual Budget

DEBT SERVICE FUNDS

The City is currently making payments on 10 existing bonds and loans. Once all of fiscal year 2019-20 payments have been made, the outstanding principal balance on the City's total debt as of July 1, 2020, will be \$4,393,770. The following table lists each of the City's outstanding bonds and loans, together with the type of financing, the purpose, annual payments, final payment year, and remaining balance as of July 1, 2020.

FUND (PRIOR)	TYPE OF FINANCING	PURPOSE	FY 2019-20 PAYMENT	FINAL PAYMENT	07/01/2020 BALANCE
365 (343)	2000 RD Water GO Bond	New Water Plant	\$62,981	2040	\$2,221,168
365 (344)	2000 SDWA GO Bond	New Water Plant	\$35,712	2021	\$0
365 (375)	2009 Water GO Bond	Clarifier & UV	\$29,865	2032	\$562,866
940 (380)	2006 Airport Utility Loan	Water	\$27,170	2030	\$238,978
636 (633)	2000 Street & Sewer LID	Local Imp. District	\$3,662	2023	\$9,056
636	2004 Hwy 101 Sewer LID	Local Imp. District	\$15,838	2034	\$364,521
636	2012 12th Court LID	Local Imp. District	\$16,903	2041	\$67,129
950	1992 Wastewater LID	Local Imp. District	\$59,052	2035	\$562,866
750	2019 Sweeper Loan	Street Sweeper	\$46,640	2024	\$199,995
550	2018 Golf Course Loan	Property Purchase	\$7,809	2032	\$167,191
TOTALS			\$305,632		\$4,393,770

* No property taxes are assessed for these bonds. The 2006 Airport Water & Sewer Bonds are paid by private property owners (68%) and Water SDCs (32%).

** 42% of the 2006 Water GO Bond debt is paid with Water SDCs.

*** No public funds or property taxes are used to pay LID bonds. Payments are made through assessments against the properties located within the legally described improvement district boundaries.

CONCLUSIONS AND FUTURE OUTLOOK

Based on the revenue and expenditure projections noted in the proposed budget, the City of Bandon will endeavor to provide the same level of services delivered during the preceding fiscal year. However, in the event new water and sewer rates are not approved, and/or the COVID-19 crisis continues to decimate the city's Transient Occupancy Tax revenues, the City will need to implement significant cuts to general fund departments.

The City of Bandon continues to be a remarkable place to live, work and visit. Every day, local residents can enjoy the beautiful weather, scenery & recreational opportunities that attract visitors to our community from around the world. Our goal at the city is to continue to improve customer service as efficiently as possible.

City staff continue to work hard to maintain the assets and infrastructure entrusted to them by the residents of the City. They also work to improve the emergency preparedness and resiliency of community members and the City itself.

Electric, Water & Wastewater Utilities

The most significant fiscal challenges for the City of Bandon remains the continued financial viability and costs associated with maintaining existing utility infrastructure. The maintenance of existing

City of Bandon

2020-2021 Annual Budget

infrastructure will be a major focus in the coming years. Aging water distribution lines and sewer collection lines will require constant monitoring and repair to provide the best possible service.

At only \$.46 per \$1,000 assessed valuation, the City of Bandon's permanent property tax rate is extremely low compared to other full-service cities in Coos County, whose permanent rates range from \$6.10 to \$7.99. The City of Bandon relies heavily on revenues generated by the electric, water, and wastewater utilities, either through direct utility sales or indirectly through taxes and in-lieu taxes on those sales, to make up the difference. Therefore, the City's ability to provide essential public services will be indelibly linked to the overall health of its electric, water and wastewater enterprises.

City Charter amendments, which limit the ability of the City Council to increase utility rates except with voter approval, provide the biggest challenge to maintaining the stability of the municipal utility enterprises. Increases in labor, materials and capital improvement expenditures continue to rise, while municipal utility rates remain relatively flat.

With development, building activity and home sales experiencing a slight uptick, demand on the City's three utility companies will become more apparent.

Police Protection

The FY20-21 budget provides for 6 officers to ensure adequate 24/7 police protection. As the Police Department is funded entirely by the General Fund, maintaining the current level of police protection will become more difficult if water and sewer rates remain at their current levels, and the lodging economy does not rebound.

Streets, Drainage, and Pedestrian Facilities

Adequate funds will be available for basic street, drainage, and capital improvement projects in the near term, but securing adequate funds for their ongoing maintenance and construction of new infrastructure will continue to be a challenge.

While State Tax Street Fund revenues have increased slightly, construction & labor costs have risen faster.

Although street and storm drainage SDC funds are available, the balances in those funds can decline quickly with the cost of one infrastructure project. SDC funds are also restricted to maintenance uses specified in the SDC Plan and for projects associated with capacity building to meet the demands placed on the street and drainage systems by future growth. They cannot be used to pay for ongoing operating expenses.

The largest single resource for the maintenance, repair and construction of street, drainage, and pedestrian facilities is the Local Option Street Tax Fund, which receives its revenue from a local option street tax in the amount of \$.8455 per \$1,000 assessed valuation. This tax was initially approved by the voters in 2001 and in 2011, was extended by the voters for an additional 10 years (2021). This is the maximum length a local option capital tax is allowed by State statutes. As a capital tax, however, it can only be used for capital improvement projects and not for operational expenses.

City of Bandon 2020-2021 Annual Budget

Parks & Recreation

The Parks Master Plan contains numerous recommendations regarding improvements to the City's Park & Trail System. Development of additional neighborhood & wayside parks and an extensive walking trail system are also outlined. Parks maintenance is funded through the General Fund, where it has to compete for the same dollars as Police, Fire, Planning and other mandated City activities. Capital improvement funding has been provided primarily from the Parks and Recreation Development Fund, which receives revenue from a 6% fee assessed against some subdivisions in lieu of dedicating open space/park land within the development. A reduction in subdivision development, in recent years equates to fewer resources available for parks and recreation.

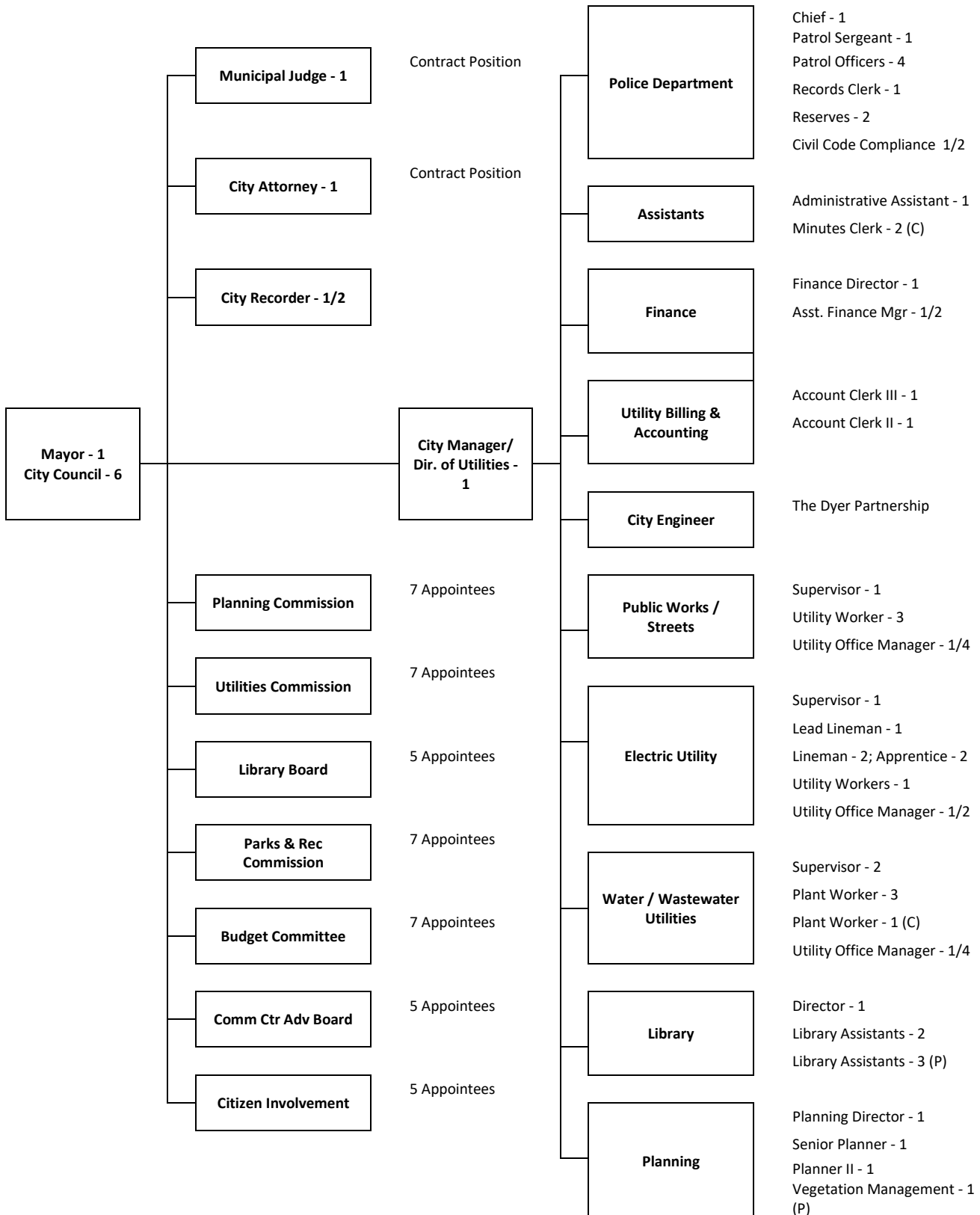
One of the major concerns expressed by the Parks & Recreation Commission is not only finding funds for constructing and improving recreational facilities such as parks and walking trails, but even more importantly how to finance the ongoing operation and maintenance of existing and proposed facilities. The most significant current resource for parks and recreation facilities construction is Urban Renewal. The Plans for Urban Renewal Areas 1 and 2 were amended in 2012 to include a list of priority projects for future City Park improvements, South Jetty Park improvements, developing small parks within the Urban Renewal areas, and constructing walking trails in those areas within the Area boundaries along the ocean bluff and Beach Loop Drive. The amount of Urban Renewal funds available and the number of parks and recreation projects that can actually be undertaken will depend upon the extent to which the City is successful in obtaining grants which can be matched with these funds. These funding sources are not guaranteed either, as a number of economic development projects within these Urban Renewal Districts could take priority over parks and recreation projects.

System Development Charges (SDC's)

SDC revenues from new development & construction are projected to increase slightly given the small uptick in these activities. SDC's serve as the primary funding source for a large number of capital improvement and system expansion projects however, these funds are limited. Recent road and drainage projects have significantly reduced the available funding in these accounts for FY20-21. Until building activity picks up significantly, or enough time passes to accumulate larger balances in these accounts, it will not be possible to undertake many infrastructure projects of major significance.

City of Bandon 2020-2021 Annual Budget

GENERAL INFORMATION: ORGANIZATIONAL CHART



FUNDS BY TYPE

CHAPTER 2

General Fund	Page 21
Special Revenue Funds	Page 35
Enterprise Funds	Page 49
Capital Funds	Page 79
Debt Service	Page 93

This section is based on the Supplemental Budget adopted April 13, 2020, by City Council Resolution No. 2020-09.

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
GENERAL FUND (100)	ACCOUNT						
TAXES							
TAXES - CURRENT PROPERTY TAXES	100-401-00	207,854	198,506	219,934	209,912	209,912	209,912
TAXES - PRIOR PROPERTY TAXES	100-402-00	5,579	10,152	8,866	12,000	12,000	12,000
TOTAL TAXES		<u>213,433</u>	<u>208,658</u>	<u>228,800</u>	<u>221,912</u>	<u>221,912</u>	<u>221,912</u>
OTHER TAXES							
UTILITY TAXES	100-440-00	462,108	468,486	472,351	485,351	485,351	485,351
TAXES - TRANSIENT TAXES	100-408-00	684,873	590,486	685,859	455,000	455,000	455,000
TRANSIENT OCCUPANCY TAX PEN.	100-408-01	98	128	111	100	100	100
TOTAL OTHER TAXES		<u>1,147,079</u>	<u>1,059,100</u>	<u>1,158,321</u>	<u>940,451</u>	<u>940,451</u>	<u>940,451</u>
FRANCHISE FEES							
TELEPHONE FRANCHISE	100-404-01	2,407	5,719	3,037	4,500	4,500	4,500
TELEVISION FRANCHISE	100-404-02	40,647	31,162	43,387	43,000	43,000	43,000
TOTAL FRANCHISE FEES		<u>43,054</u>	<u>36,881</u>	<u>46,424</u>	<u>47,500</u>	<u>47,500</u>	<u>47,500</u>
PLANNING PERMITS							
PARTITIONS	100-413-01	500	1,500	300	0	0	0
CONDITIONAL USES	100-413-03	11,250	3,000	3,750	0	0	0
VARIANCES	100-413-04	500	0	0	0	0	0
ZONE CHANGES	100-413-05	11,350	15,150	12,700	0	0	0
VACATIONS	100-413-08	300	0	0	0	0	0
PLANNING PERMIT FEES	100-413-09	5,000	2,925	3,975	91,250	91,250	91,250
PLANNING SERVICE FEES	100-413-10	0	0	0	144,343	144,343	144,343
TOTAL PLANNING PERMITS		<u>28,900</u>	<u>22,575</u>	<u>20,725</u>	<u>235,593</u>	<u>235,593</u>	<u>235,593</u>
OTHER PERMITS & FEES							
SOCIAL GAMING	100-414-02	650	325	675	650	650	650
AMUSEMENT MACHINES	100-414-03	260	170	130	300	300	300
OTHER	100-414-09	10	0	0	0	0	0
LICENSES & PERMITS - MISC	100-417-00	880	950	1040	600	600	600
LIEN SEARCHES	100-417-01	680	440	520	500	500	500
SUMMER RECREATION FEES	100-417-02	16,511	372	0	0	0	0
SUMMER REC GRANT & DONATION	100-417-03	0	0	0	0	0	0
TOTAL OTHER PERMITS & FEES		<u>18,991</u>	<u>2,257</u>	<u>2,365</u>	<u>2,050</u>	<u>2,050</u>	<u>2,050</u>
INTERGOVERNMENTAL							
LIQUOR TAX	100-422-01	53,771	47,906	69,538	61,175	61,175	61,175
CIGARETTE TAX	100-422-02	1,693	3,283	4,850	3,723	3,723	3,723
MARIJUANA TAX	100-422-03	15,505	6,902	10,000	11,200	11,200	11,200
IN LIEU ELECTRIC	100-439-01	337,145	344,586	352,072	358,351	358,351	358,351
IN LIEU WATER	100-439-02	47,461	49,457	43,680	60,733	61,468	61,468
IN LIEU SEWER	100-439-03	47,911	48,692	49,800	56,627	57,116	57,116
IN LIEU-POL & FIRE-HERITAGE PL	100-439-04	5,253	1,518	1,865	1,761	1,761	1,761
TOTAL INTERGOVERNMENTAL		<u>508,739</u>	<u>502,344</u>	<u>531,805</u>	<u>553,570</u>	<u>554,794</u>	<u>554,794</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

REVENUES AND OTHER RESOURCES							
DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
GENERAL FUND (100)	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
POLICE & COURT FINES							
DISTRICT COURT FINES	100-460-00	31,078	32,206	37,898	30,000	30,000	30,000
POLICE INCOME	100-463-00	1,151	-1,243	2,500	500	500	500
TOTAL POLICE & COURT FINES		<u>32,229</u>	<u>30,963</u>	<u>40,398</u>	<u>30,500</u>	<u>30,500</u>	<u>30,500</u>
REIMBURSEMENTS							
OTHER REIMBURSEMENTS	100-470-02	0	69,888	45,942	5,000	5,000	5,000
ENGINEERING REIMB	100-471-01	528	1,425	600	600	600	600
STREET MATERIALS REIMB	100-471-02	4,031	346	0	0	0	0
PUBLIC WORKS PERMITS	100-471-03	4,400	9,956	8,231	6,500	6,500	6,500
REIMB U.R. ADMIN & FINANCE	100-473-03	0	22,137	47,917	29,005	29,005	29,005
REIMBURSE FINANCE EXPENSE	100-473-05	115,446	110,684	111,837	118,928	118,928	118,928
REIMBURSE ADMIN EXPENSE	100-473-06	237,884	221,368	246,042	261,641	261,641	261,641
REIMB RECREATION - SCHOOL DIST	100-473-07	2,250	0	0	0	0	0
REIMB - W/C LIGHT DUTY TRAINING	100-473-08	0	0	1,300	2,500	2,500	2,500
TOTAL REIMBURSEMENTS		<u>364,539</u>	<u>435,804</u>	<u>461,869</u>	<u>424,174</u>	<u>424,174</u>	<u>424,174</u>
MISCELLANEOUS							
SPRAGUE THEATER RENT REVENUE	100-446-01	9,177	8,480	10,435	8,750	8,750	8,750
SPRAGUE-EQUIPMENT RENT REVENUE	100-446-02	3,420	1,605	2,410	2,275	2,275	2,275
SPRAGUE THEATER-GRANTS	100-446-03	10,000	0	15,000	10,000	10,000	10,000
RENTAL OF LAND	100-447-01	27,570	33,094	30,000	28,000	28,000	28,000
COMMUNITY CTR RENT REVENUE	100-448-01	26,531	25,861	23,072	25,000	25,000	25,000
INTEREST INCOME	100-450-00	6,823	7,874	7,005	7,500	7,500	7,500
GRANTS - MISC	100-474-00	29,895	-19,346	10,000	10,000	10,000	10,000
GRANTS - POLICE SEATBELT	100-474-02	1,948	2,874	2,500	2,500	2,500	2,500
COMMUNITY CENTER DONATIONS	100-478-04	2,000	0	1,000	500	500	500
OTHER	100-489-00	15,333	37,786	47,316	10,000	10,000	10,000
DONATIONS	100-489-01	0	1	350	200	200	200
FIREWORKS DONATIONS	100-489-02	15,279	12,573	7,826	15,000	15,000	15,000
DONATIONS-MISC POLICE	100-489-03	0	1,205	0	0	0	0
TOTAL MISCELLANEOUS		<u>147,976</u>	<u>112,007</u>	<u>156,914</u>	<u>119,725</u>	<u>119,725</u>	<u>119,725</u>
TRANS FROM OTHER FUNDS							
LOAN FROM 910	100-490-07	0	0	0	200,000	0	0
TRANSFER IN FROM 250	100-490-01	0	0	0	12,600	12,600	12,600
TRANSFER IN FROM 260	100-490-03	0	0	0	20,000	20,000	20,000
ELECTRIC (#910) - SUMMER REC	100-490-04	25,000	27,500	30,000	30,000	30,000	30,000
TOTAL TRANS FROM OTHER FUNDS		<u>25,000</u>	<u>27,500</u>	<u>30,000</u>	<u>262,600</u>	<u>62,600</u>	<u>62,600</u>
TOTAL OTHER RESOURCES		<u>2,529,940</u>	<u>2,438,089</u>	<u>2,677,621</u>	<u>2,838,075</u>	<u>2,639,299</u>	<u>2,639,299</u>
FUND BALANCE							
BEGINNING BALANCE	100-400-00	637,788	662,905	238,186	91,590	91,590	91,590
TOTAL FUND BALANCE		<u>637,788</u>	<u>662,905</u>	<u>238,186</u>	<u>91,590</u>	<u>91,590</u>	<u>91,590</u>
GRAND TOTAL GENERAL FUND (100)		<u>3,167,728</u>	<u>3,100,994</u>	<u>2,915,807</u>	<u>2,929,665</u>	<u>2,730,889</u>	<u>2,730,889</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL							
GENERAL FUND (100)		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
MAYOR & COUNCIL DEPARTMENT		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
		ACCOUNT					
MATERIALS AND SERVICES:							
MAYOR & COUNCIL	100-51-600	9,600	9,887	9,600	9,600	9,600	9,600
4TH OF JULY FIREWORKS	100-51-615	12,836	15,380	16,500	15,000	15,000	15,000
OFFICE SUPPLIES	100-51-620	101	2,277	0	500	500	500
PRINTING/PRINTED MATERIAL	100-51-624	1,438	314	279	500	500	500
TRAINING & TRAVEL	100-51-650	7,912	7,098	836	8,500	8,500	8,500
MEMBERSHIPS/SUBSCRIPTIONS	100-51-655	2,605	2,831	2,832	2,850	2,850	2,850
OTHER	100-51-749	586	372	600	500	500	500
	MATERIALS AND SERVICES	<u>35,078</u>	<u>38,159</u>	<u>30,647</u>	<u>37,450</u>	<u>37,450</u>	<u>37,450</u>
TOTAL MAYOR & COUNCIL DEPARTMENT		<u>35,078</u>	<u>38,159</u>	<u>30,647</u>	<u>37,450</u>	<u>37,450</u>	<u>37,450</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
GENERAL FUND (100)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
ADMINISTRATION DEPARTMENT	ACCOUNT						
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	100-55-505	98,179	123,752	99,916	97,312	97,312	97,312
OVERTIME PAY	100-55-520	2,309	3,129	3,333	0	0	0
SOCIAL SECURITY	100-55-550	7,406	7,848	7,300	7,444	7,444	7,444
RETIREMENT	100-55-551	45,363	23,778	22,906	22,443	22,443	22,443
HEALTH & LIFE INSURANCE	100-55-552	33,998	32,431	30,676	31,507	31,507	31,507
UNEMPLOYMENT	100-55-553	101	106	125	97	97	97
W/C INSURANCE	100-55-555	380	371	375	467	467	467
TOTAL PERSONAL SERVICES		187,736	191,415	164,631	159,272	159,272	159,272
MATERIALS AND SERVICES:							
OFFICE SUPPLIES	100-55-620	3,407	2,912	3,000	3,000	3,000	3,000
OFFICE EQUIPMENT	100-55-621	1,190	2,120	750	750	750	750
OFFICE FURNITURE	100-55-622	2,105	1,029	500	500	500	500
PRINTING/PRINTED MATERIAL	100-55-624	3,172	5,199	3,500	3,500	3,500	3,500
LEGAL PUBLICATIONS & NOTICES	100-55-625	1,342	600	2,000	2,000	2,000	2,000
ELECTION EXPENSE	100-55-626	0	0	6,400	4,500	10,000	10,000
LEGAL COST	100-55-628	58,462	34,848	57,377	57,377	57,377	57,377
SAFETY SUPPLIES	100-55-629	71	0	0	0	0	0
UTILITIES	100-55-631	1,018	878	843	843	843	843
TELEPHONE	100-55-632	1,547	317	1,000	1,000	1,000	1,000
BUILDING MAINTENANCE SUPPLIES	100-55-633	795	117	1,000	1,000	1,000	1,000
BUILDING MAINTENANCE	100-55-635	7	0	0	0	0	0
MISC. EQ. - LIGHT DUTY TRAININ	100-55-636	0	220	500	500	500	500
SAFETY COMMITTEE	100-55-645	0	2,187	2,000	2,000	2,000	2,000
EMERGENCY MANAGEMENT SUPPLIES	100-55-649	2,231	4,708	2,000	2,000	2,000	2,000
TRAINING & TRAVEL	100-55-650	6,741	8,234	1,967	1,967	1,967	1,967
MEMBERSHIPS	100-55-655	4,519	7,603	5,000	5,000	5,000	5,000
CONTRACTUAL SERVICES - JANITOR	100-55-657	14,890	15,506	16,000	16,000	16,000	16,000
CONTRACTUAL SVCS-DRUG TESTING	100-55-658	730	100	500	500	500	500
CONTRACTUAL SERVICES -ENGINEER	100-55-659	1,640	710	1,500	1,500	1,500	1,500
CONTRACTUAL SERVICES	100-55-661	25,386	52,123	47,474	47,474	47,474	47,474
INSURANCE	100-55-681	29,395	28,386	25,315	29,112	29,112	29,112
INS. - LOSS PREV DEDUCT	100-55-682	0	0	10,000	10,000	10,000	10,000
ECON DEVEL-TOUR DEV (CH OF C)	100-55-727	108,492	109,593	141,769	122,053	122,053	122,053
NUISANCE ABATEMENT	100-55-735	30	688	1,000	1,000	1,000	1,000
PERMITS & FEES	100-55-745	86	380	200	200	200	200
BANDON PREPARES	100-55-747	4,049	650	2,500	2,500	2,500	2,500
OTHER	100-55-749	2,532	2,067	5,348	5,348	5,348	5,348
MATERIALS AND SERVICES		273,837	281,175	339,443	321,624	327,124	327,124
CAPITAL OUTLAY:							
CIP-CITY HALL IMPROVEMENTS	100-55-760	-20	0	0	0	0	0
EQUIPMENT & FIXTURES	100-55-766	8,624	0	0	0	0	0
TOTAL CAPITAL OUTLAY		8,604	0	0	0	0	0
TOTAL ADMINISTRATION DEPARTMENT		470,177	472,590	504,074	480,896	486,396	486,396

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
GENERAL FUND (100)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
ACCOUNTING & BILLING DEPT	ACCOUNT						
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	100-57-505	26,607	34,442	93,000	130,869	53,519	53,519
OVERTIME PAY	100-57-520	0	776	2,500	0	0	0
SOCIAL SECURITY	100-57-550	1,888	2,550	4,500	10,011	4,094	4,094
RETIREMENT	100-57-551	4,720	9,869	13,500	31,131	12,389	12,389
HEALTH & LIFE INSURANCE	100-57-552	12,459	13,296	17,000	37,427	16,221	16,221
UNEMPLOYMENT	100-57-553	27	35	60	131	54	54
W/C INSURANCE	100-57-555	90	113	170	628	257	257
TOTAL PERSONAL SERVICES		45,791	61,081	130,730	210,197	86,534	86,534
MATERIALS AND SERVICES:							
OFFICE EQUIPMENT	100-57-611	8,512	18,658	7,500	5,500	5,500	5,500
OFFICE SUPPLIES	100-57-620	5,254	5,804	5,000	5,500	5,500	5,500
POSTAGE	100-57-623	20,833	23,636	23,235	25,000	25,000	25,000
PRINTING/PRINTED MATERIAL	100-57-624	11,392	12,762	10,240	13,000	13,000	13,000
UTILITIES	100-57-631	1,614	1,394	1,165	1,500	1,500	1,500
TELEPHONE	100-57-632	12,933	11,156	10,485	13,000	13,000	13,000
TRAINING & TRAVEL	100-57-650	606	1,412	63	4,500	4,500	4,500
MEMBERSHIPS	100-57-655	965	965	1,000	1,000	1,000	1,000
CONTRACTUAL SERVICES	100-57-661	26,049	32,417	32,000	25,000	25,000	25,000
AUDIT SERVICES	100-57-662	26,852	61,662	114,042	20,000	20,000	20,000
BAD DEBTS	100-57-733	967	672	500	1,000	1,000	1,000
OTHER	100-57-749	3,327	3,415	1,000	2,500	2,500	2,500
TOTAL MATERIALS AND SERVICES		119,304	173,953	206,230	117,500	117,500	117,500
TOTAL ACCOUNTING & BILLING DEPT		165,095	235,034	336,960	327,697	204,034	204,034

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
GENERAL FUND (100)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MUNICIPAL COURT DEPARTMENT	ACCOUNT						
MATERIALS AND SERVICES:							
CONTRACTUAL SERVICES	100-60-661	3,100	3,125	3,100	3,100	3,100	3,100
MATERIALS AND SERVICES		3,100	3,125	3,100	3,100	3,100	3,100
TOTAL MUNICIPAL COURT DEPARTMENT		3,100	3,125	3,100	3,100	3,100	3,100

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
GENERAL FUND (100)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
POLICE DEPARTMENT		ACCOUNT					
PERSONAL SERVICES:							
DEPT HEAD	100-62-500	7,987	9,411	0	0	0	0
REGULAR EMPLOYEES	100-62-505	359,062	441,355	516,437	497,521	497,521	497,521
REGULAR PART-TIME WAGES	100-62-510	0	0	12,400	16,640	16,640	16,640
OVERTIME PAY	100-62-520	22,127	29,246	25,000	25,000	25,000	25,000
HOLIDAY PAY	100-62-521	18,904	23,119	25,000	25,000	25,000	25,000
UNIFORM ALLOWANCE	100-62-527	2,013	2,537	2,500	2,500	2,500	2,500
REIMB. - VACATION	100-62-528	0	5,740	0	0	0	0
SOCIAL SECURITY	100-62-550	30,423	38,085	41,824	43,158	43,158	43,158
RETIREMENT	100-62-551	105,746	115,051	152,086	148,184	148,184	148,184
HEALTH & LIFE INSURANCE	100-62-552	108,523	119,634	135,912	141,161	141,161	141,161
UNEMPLOYMENT	100-62-553	408	511	600	498	498	498
W/C INSURANCE	100-62-555	25,600	28,692	20,000	23,881	23,881	23,881
TOTAL PERSONAL SERVICES		680,793	813,381	931,759	923,542	923,542	923,542
MATERIALS AND SERVICES:							
VEHICLE FUEL	100-62-600	15,867	20,462	22,000	20,000	20,000	20,000
VEHICLE MAINTENANCE (EXT)	100-62-604	28,252	13,862	12,000	12,000	12,000	12,000
OFFICE EQUIPMENT MAINTENANCE	100-62-611	6,068	6,128	7,000	7,000	7,000	7,000
OFFICE SUPPLIES	100-62-620	3,595	3,028	3,500	3,500	3,500	3,500
POSTAGE	100-62-623	152	101	300	300	300	300
PRINTED MATERIAL	100-62-624	417	846	0	900	900	900
TRAINING EQUIPMENT	100-62-627	7,793	4,012	7,000	7,000	7,000	7,000
LEGAL COST	100-62-628	5,157	6,142	1,500	1,500	1,500	1,500
UTILITIES	100-62-631	5,264	4,546	5,500	5,500	5,500	5,500
TELEPHONE	100-62-632	14,682	8,439	12,000	12,000	12,000	12,000
SMALL TOOLS & EQUIPMENT	100-62-640	18,388	16,469	15,000	15,000	15,000	15,000
UNIFORMS	100-62-643	3,208	5,953	5,000	5,000	5,000	5,000
EMPLOYEE EDUCATION ASSISTANCE	100-62-649	0	0	0	0	0	0
TRAINING & TRAVEL	100-62-650	9,348	3,831	12,200	12,200	12,200	12,200
MEMBERSHIPS	100-62-655	260	444	1,000	3,000	3,000	3,000
CONTRACTUAL SERVICES	100-62-661	77,995	81,823	89,000	95,000	95,000	95,000
SUPPORT SERVICES/RESERVES	100-62-667	322	0	0	0	0	0
INSURANCE	100-62-681	23,516	23,655	26,500	30,475	30,475	30,475
DRUG ENFORCEMENT	100-62-692	23,304	604	0	0	0	0
K-9 EXPENSE	100-62-746	0	4,536	7,500	0	0	0
ANIMAL CONTROL	100-62-748	0	0	500	0	0	0
OTHER	100-62-749	1,063	1,323	300	300	300	300
MATERIALS AND SERVICES		244,651	206,204	227,800	230,675	230,675	230,675
CAPITAL OUTLAY:							
CIP-MAJOR EQUIPMENT REPLACEMT	100-62-750	40,807	0	0	0	0	0
MINOR EQUIPMENT-NEW	100-62-757	0	4,536	3,000	5,000	5,000	5,000
TOTAL CAPITAL OUTLAY		40,807	4,536	3,000	5,000	5,000	5,000
TOTAL POLICE DEPARTMENT		966,251	1,024,121	1,162,559	1,159,217	1,159,217	1,159,217

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
GENERAL FUND (100)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
FIRE DEPARTMENT	ACCOUNT						
MATERIALS AND SERVICES:							
CONTRACTUAL SERVICES	100-64-661	105,951	107,705	110,613	113,821	113,821	113,821
MATERIALS AND SERVICES		105,951	107,705	110,613	113,821	113,821	113,821
TOTAL FIRE DEPARTMENT		105,951	107,705	110,613	113,821	113,821	113,821

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
GENERAL FUND (100)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
STREET DEPARTMENT		ACCOUNT					
MATERIALS AND SERVICES:							
VEHICLE FUEL & OIL	100-70-600	9,318	11,737	12,000	12,000	12,000	12,000
VEHICLE MAINTENANCE	100-70-604	0	1,436	2,000	2,000	2,000	2,000
OFFICE SUPPLIES	100-70-620	2,031	4,259	2,000	1,500	1,500	1,500
UTILITIES	100-70-631	4,294	4,076	3,500	3,500	3,500	3,500
TELEPHONE	100-70-632	3,498	1,552	3,000	3,000	3,000	3,000
BUILDING REPAIR	100-70-634	50,192	58,350	45,000	50,000	50,000	50,000
SMALL TOOLS & EQUIPMENT	100-70-640	3,753	6,314	5,500	7,000	7,000	7,000
SAFETY EQUIPMENT	100-70-642	2,188	6,348	4,500	5,500	5,500	5,500
TRAINING & TRAVEL	100-70-650	4,314	1,726	3,000	3,000	3,000	3,000
CONTRACTUAL SERVICES	100-70-661	13,234	15,485	35,000	20,000	20,000	20,000
INSURANCE	100-70-681	6,484	7,156	6,700	7,705	7,705	7,705
TRAFFIC SAFETY SUPPLIES	100-70-706	7,532	20,878	15,000	15,000	15,000	15,000
OTHER EQUIP REPAIR & MAINT.	100-70-721	14,575	26,246	30,000	35,000	35,000	35,000
	MATERIALS AND SERVICES	<u>121,413</u>	<u>165,563</u>	<u>167,200</u>	<u>165,205</u>	<u>165,205</u>	<u>165,205</u>
TOTAL STREET DEPARTMENT		<u><u>121,413</u></u>	<u><u>165,563</u></u>	<u><u>167,200</u></u>	<u><u>165,205</u></u>	<u><u>165,205</u></u>	<u><u>165,205</u></u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
GENERAL FUND (100)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PARKS DEPARTMENT		ACCOUNT					
PERSONAL SERVICES:							
REGULAR EMPLOYEES SALARIES & WAGES	100-72-505	63,815	59,763	46,582	41,629	41,629	41,629
TEMPORARY PART-TIME WAGES	100-72-512	0	0	23,741	0	0	0
OVERTIME PAY	100-72-520	2,997	1,922	285	0	0	0
VACATION REIMBURSEMENT	100-72-528	0	0	1,832	0	0	0
SOCIAL SECURITY	100-72-550	4,889	4,538	3,974	3,185	3,185	3,185
RETIREMENT	100-72-551	9,858	11,752	11,085	12,180	12,180	12,180
HEALTH & LIFE INSURANCE	100-72-552	20,376	18,735	15,000	16,554	16,554	16,554
UNEMPLOYMENT	100-72-553	67	62	100	42	42	42
W/C INSURANCE	100-72-555	5,048	4,602	3,886	3,794	3,794	3,794
TOTAL PERSONAL SERVICES		107,050	101,374	106,485	77,384	77,384	77,384
MATERIALS AND SERVICES:							
UTILITIES	100-72-631	22,668	21,013	25,000	25,000	25,000	25,000
SUMMER REC - SUPPLIES	100-72-638	18	0	0	0	0	0
SMALL TOOLS & EQUIPMENT	100-72-640	598	578	3,500	3,000	3,000	3,000
LANDSCAPING & LAWN MAINTENANCE	100-72-646	1,500	1,500	0	0	0	0
INSURANCE	100-72-681	3,919	3,548	3,616	4,158	4,158	4,158
PARK SUPPLIES	100-72-708	3,668	3,115	10,000	8,000	8,000	8,000
PARK REPAIR & MAINTENANCE	100-72-725	23,279	31,759	35,000	35,000	35,000	35,000
SUMMER REC - FEES	100-72-745	9,450	17,059	20,464	20,464	20,464	20,464
OTHER	100-72-749	67	2,573	4,500	4,000	4,000	4,000
TOTAL MATERIALS AND SERVICES		65,167	81,145	102,080	99,622	99,622	99,622
TOTAL PARKS DEPARTMENT		172,217	182,519	208,565	177,006	177,006	177,006

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
GENERAL FUND (100)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PLANNING DEPARTMENT	ACCOUNT						
PERSONAL SERVICES:							
DEPT HEAD SALARIES & WAGES	100-76-500	0	24,519	0	0	0	0
REGULAR EMPLOY SALARIES & WAGES	100-76-505	32,750	56,651	85,728	140,485	140,485	140,485
OVERTIME PAY	100-76-520	290	506	800	0	0	0
HOLIDAY PAY	100-76-521	0	1,028	0	0	0	0
SOCIAL SECURITY	100-76-550	2,448	6,160	10,550	10,747	10,747	10,747
RETIREMENT	100-76-551	31,958	9,157	6,500	21,087	21,087	21,087
HEALTH & LIFE INSURANCE	100-76-552	12,456	10,287	11,700	42,790	42,790	42,790
UNEMPLOYMENT	100-76-553	33	83	100	140	140	140
W/C INSURANCE	100-76-555	187	672	700	674	674	674
TOTAL PERSONAL SERVICES		80,122	109,063	116,078	215,924	215,924	215,924
MATERIALS AND SERVICES:							
CITIZEN INVOLVEMENT PROGRAM	100-76-619	0	0	1,800	0	0	0
OFFICE SUPPLIES	100-76-620	4,657	1,519	1,500	2,000	2,000	2,000
PRINTING/PRINTED MATERIAL	100-76-624	3,636	5,078	5,000	6,000	6,000	6,000
LEGAL PUBLICATIONS & NOTICES	100-76-625	3,337	1,277	3,000	3,000	3,000	3,000
UTILITIES	100-76-631	1,386	1,197	600	1,500	1,500	1,500
TELEPHONE	100-76-632	852	530	600	1,000	1,000	1,000
MISC. EQUIPMENT/FIXTURES	100-76-641	4,738	320	2,000	4,000	4,000	4,000
TRAINING & TRAVEL	100-76-650	3,171	2,549	1,000	0	0	0
MEMBERSHIPS	100-76-655	0	450	250	500	500	500
CONSULTING SERVICES	100-76-660	1,624	12,743	0	0	0	0
CONSULTING SERVICES - LEGAL	100-76-661	9,346	289	3,500	5,000	5,000	5,000
MATERIALS AND SERVICES		32,747	25,952	19,250	23,000	23,000	23,000
TOTAL PLANNING DEPARTMENT		112,869	135,015	135,328	238,924	238,924	238,924

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
GENERAL FUND (100)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
COMMUNITY CENTER DEPARTMENT	ACCOUNT						
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	100-78-505	8,785	15,558	9,380	7,719	7,719	7,719
OVERTIME PAY	100-78-520	316	702	500	0	0	0
VACATION REIMBURSEMENT	100-78-528	0	0	712	0	0	0
SOCIAL SECURITY	100-78-550	670	1,203	849	772	772	772
RETIREMENT	100-78-551	1,148	2,519	2,124	2,305	2,305	2,305
HEALTH & LIFE INSURANCE	100-78-552	2,417	3,792	2,500	2,391	2,391	2,391
UNEMPLOYMENT	100-78-553	9	16	20	9	9	9
W/C INSURANCE	100-78-555	324	569	600	411	411	411
TOTAL PERSONAL SERVICES		13,669	24,359	16,685	13,606	13,606	13,606
MATERIALS AND SERVICES:							
OFFICE EQUIPMENT	100-78-611	170	250	0	0	0	0
OFFICE SUPPLIES	100-78-620	14	115	0	0	0	0
PRINTING/PRINTED MATERIAL	100-78-624	0	0	0	0	0	0
UTILITIES	100-78-631	15,356	16,049	16,000	17,000	17,000	17,000
TELEPHONE	100-78-632	1,941	1,351	1,500	1,500	1,500	1,500
LINEN RENTAL	100-78-635	917	786	800	0	0	0
MISC EQUIPMENT	100-78-640	1,631	4	3,500	1,500	1,500	1,500
CONTRACTUAL SERVICES - JANITOR	100-78-657	15,416	13,805	14,000	15,000	15,000	15,000
CONTRACTUAL SERVICES	100-78-661	20,002	13,670	17,416	12,000	12,000	12,000
WEB & MARKETING	100-78-663	3,175	2,515	1,500	0	0	0
INS. - PROPERTY	100-78-681	0	0	1,000	1,150	1,150	1,150
DUCT CLEANING	100-78-685	850	850	425	1,000	1,000	1,000
OTHER	100-78-749	2,576	2,590	2,500	3,500	3,500	3,500
MATERIALS AND SERVICES		62,048	51,985	58,641	52,650	52,650	52,650
CAPITAL OUTLAY:							
CIP - WALK IN FREEZER RETRO	100-78-758	0	0	6,000	15,000	15,000	15,000
TOTAL CAPITAL OUTLAY		0	0	6,000	15,000	15,000	15,000
TOTAL COMMUNITY CENTER DEPARTMENT		75,717	76,344	81,326	81,256	81,256	81,256

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
GENERAL FUND (100)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
SPRAGUE THEATER		ACCOUNT					
MATERIALS AND SERVICES:							
OFFICE SUPPLIES	100-79-620	16	0	0	200	200	200
PRINTING	100-79-624	0	0	150	0	0	0
TELEPHONE	100-79-632	1,524	1,656	1,700	1,700	1,700	1,700
BUILDING MAINTENANCE SUPPLIES	100-79-633	845	1,942	7,000	2,000	2,000	2,000
ROYALTIES/ENTERTAINMENT	100-79-634	489	175	900	800	800	800
MISC. EQUIPMENT	100-79-640	3,873	623	19,877	2,000	2,000	2,000
CONTRACTUAL SERVICES - JANITOR	100-79-657	4,483	3,692	3,500	4,500	4,500	4,500
CONTRACTUAL SERVICES	100-79-661	8,296	12,390	22,000	12,000	12,000	12,000
WEB/MARKETING	100-79-663	781	2,515	1,500	3,000	3,000	3,000
INS. - PROPERTY	100-79-681	0	0	1,000	1,150	1,150	1,150
OTHER	100-79-749	364	1,203	1,500	1,500	1,500	1,500
	MATERIALS AND SERVICES	<u>20,671</u>	<u>24,196</u>	<u>59,127</u>	<u>28,850</u>	<u>28,850</u>	<u>28,850</u>
CAPITAL OUTLAY:							
CIP - LED RETROFIT	100-79-762	2,587	0	0	0	0	0
CIP - NEW FRONT DOORS	100-79-763	991	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	<u>3,578</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL SPRAGUE THEATRE		<u>24,249</u>	<u>24,196</u>	<u>59,127</u>	<u>28,850</u>	<u>28,850</u>	<u>28,850</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: GENERAL FUND

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
GENERAL FUND (100)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
NON-DEPARTMENTAL		ACCOUNT					
MATERIALS AND SERVICES:							
INSURANCE REIMBURSEMENT	100-90-683	0	21,888	15,000	15,000	15,000	15,000
OTHER	100-90-749	1,408	1,404	76,590	95,241	14,628	14,628
WEBSITE/MARKETING		0	0	0	6,000	6,000	6,000
	MATERIALS AND SERVICES	<u>1,408</u>	<u>23,292</u>	<u>91,590</u>	<u>116,241</u>	<u>35,628</u>	<u>35,628</u>
CONTINGENCIES & RESERVES:							
TRAN TO OTHER FUND 940	100-90-750	0	0	20,000	0	0	0
TRAN TO OTHER FUND 950	100-90-751	251,298	375,145	4,718	0	0	0
	TOTAL CONTINGENCIES & RESERVES	<u>251,298</u>	<u>375,145</u>	<u>24,718</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL NON-DEPARTMENTAL		<u>252,706</u>	<u>398,437</u>	<u>116,308</u>	<u>116,241</u>	<u>35,628</u>	<u>35,628</u>
FUND BALANCE							
ENDING FUND BALANCE	100-90-999	662,905	238,186	0	0	0	0
	TOTAL FUND BALANCE	<u>662,905</u>	<u>238,186</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL GENERAL FUND (100)		<u>3,167,728</u>	<u>3,100,994</u>	<u>2,915,807</u>	<u>2,929,665</u>	<u>2,730,889</u>	<u>2,730,889</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES								
DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	
POLICE RESERVE PROGRAM FUND		ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MISCELLANEOUS								
INTEREST INCOME	151-450-00	0	22	507	700	700	700	
MISC - GRANT	151-474-00	0	8,256	3,281	250	250	250	
MISC - DONATIONS	151-489-01	0	3,550	4,300	1,000	1,000	1,000	
K-9 DONATIONS	151-489-02	0	8,710	6,720	3,200	3,200	3,200	
HOLIDAY WITH A HERO DONATIONS	151-489-03	0	1,925	2,450	500	500	500	
TOTAL MISCELLANEOUS			0	22,463	17,258	5,650	5,650	5,650
TOTAL OTHER RESOURCES			0	22,463	17,258	5,650	5,650	5,650
FUND BALANCE								
BEGINNING FUND BALANCE	151-400-00	0	0	20,983	35,946	35,946	35,946	
TOTAL FUND BALANCE			0	0	20,983	35,946	35,946	35,946
GRAND TOTAL POLICE RESERVE PROGRAM FUND			0	22,463	38,241	41,596	41,596	41,596

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
POLICE RESERVE PROGRAM FUND		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
DEPARTMENT 62		ACCOUNT					
MATERIALS AND SERVICES:							
PROGRAM MATERIALS	151-62-690	0	0	6,500	6,500	6,500	6,500
HOLIDAY WITH A HERO EXPENSE	151-62-745	0	0	2,500	2,500	2,500	2,500
K-9 EXPENSE	151-62-746	0	0	2,500	0	0	0
	MATERIALS AND SERVICES	0	0	11,500	9,000	9,000	9,000
CAPITAL OUTLAY:							
MINOR EQUIPMENT-NEW	151-62-757	0	1,480	4,950	4,950	4,950	4,950
	TOTAL CAPITAL OUTLAY	0	1,480	4,950	4,950	4,950	4,950
FUND BALANCE							
ENDING FUND BALANCE	151-62-999	0	20,983	21,791	27,646	27,646	27,646
	TOTAL FUND BALANCE	0	20,983	21,791	27,646	27,646	27,646
GRAND TOTAL POLICE RESERVE PROGRAM FUND		0	22,463	38,241	41,596	41,596	41,596

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
INTERGOVERNMENTAL							
STATE STREET TAX	210-422-03	201,535	213,566	234,711	227,435	227,435	227,435
TOTAL INTERGOVERNMENTAL		<u>201,535</u>	<u>213,566</u>	<u>234,711</u>	<u>227,435</u>	<u>227,435</u>	<u>227,435</u>
MISCELLANEOUS							
INTEREST INCOME	210-450-00	902	2,739	2,622	2,013	2,013	2,013
TOTAL MISCELLANEOUS		<u>902</u>	<u>2,739</u>	<u>2,622</u>	<u>2,013</u>	<u>2,013</u>	<u>2,013</u>
TRANS FROM OTHER FUNDS							
TRANSFER FROM GF 100	210-490-09	36,258	0	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		<u>36,258</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER RESOURCES		<u>238,695</u>	<u>216,305</u>	<u>237,333</u>	<u>229,448</u>	<u>229,448</u>	<u>229,448</u>
FUND BALANCE							
BEGINNING FUND BALANCE	210-400-00	117,544	143,679	113,917	97,852	97,852	97,852
TOTAL FUND BALANCE		<u>117,544</u>	<u>143,679</u>	<u>113,917</u>	<u>97,852</u>	<u>97,852</u>	<u>97,852</u>
GRAND TOTAL STATE TAX STREET FUND (210)		<u>356,239</u>	<u>359,984</u>	<u>351,250</u>	<u>327,300</u>	<u>327,300</u>	<u>327,300</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
STATE TAX STREET FUND (210)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES	ACCOUNT						
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	210-50-505	110,499	133,169	99,704	98,696	98,696	98,696
OVERTIME PAY	210-50-520	6,310	5,354	6,500	0	0	0
VACATION REIMBURSEMENT	210-50-528	0	0	5,089	0	0	0
SOCIAL SECURITY	210-50-550	8,436	10,118	9,711	7,550	7,550	7,550
RETIREMENT	210-50-551	21,521	36,579	38,412	28,970	28,970	28,970
HEALTH & LIFE INSURANCE	210-50-552	45,967	41,880	38,000	31,269	31,269	31,269
UNEMPLOYMENT	210-50-553	117	139	125	116	116	116
W/C INSURANCE	210-50-555	15,760	15,557	12,000	15,038	15,038	15,038
TOTAL PERSONAL SERVICES		<u>208,610</u>	<u>242,796</u>	<u>209,541</u>	<u>181,639</u>	<u>181,639</u>	<u>181,639</u>
MATERIALS AND SERVICES:							
STREET & DRAINAGE MATERIALS	210-50-703	0	0	50,000	50,000	50,000	50,000
ADA COMPLIANCE SIDEWALKS (RAMPS)	210-50-704	0	0	30,000	30,000	30,000	30,000
TRAFFIC SAFETY SUPPLIES	210-50-706	3,950	0	20,000	20,000	20,000	20,000
PLANNING SERVICES		0	0	0	2,851	2,851	2,851
OTHER	210-50-749	0	0	41,709	42,810	42,810	42,810
MATERIALS AND SERVICES		<u>3,950</u>	<u>0</u>	<u>141,709</u>	<u>145,661</u>	<u>145,661</u>	<u>145,661</u>
TOTAL EXPENDITURES		<u>212,560</u>	<u>242,796</u>	<u>351,250</u>	<u>327,300</u>	<u>327,300</u>	<u>327,300</u>
FUND BALANCE							
ENDING FUND BALANCE	210-50-999	143,679	117,189	0	0	0	0
TOTAL FUND BALANCE		<u>143,679</u>	<u>117,189</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL STATE TAX STREET FUND (210)		<u>356,239</u>	<u>359,985</u>	<u>351,250</u>	<u>327,300</u>	<u>327,300</u>	<u>327,300</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
LIBRARY MEMORIAL FUND (220)							
INTERGOVERNMENTAL							
READY TO READ GRANT	220-422-09	1,000	1,000	1,000	1,000	1,000	1,000
TOTAL INTERGOVERNMENTAL		1,000	1,000	1,000	1,000	1,000	1,000
MISCELLANEOUS							
INTEREST INCOME	220-450-00	4,015	6,700	5,207	3,500	3,500	3,500
FINES	220-475-01	2,313	2,588	0	0	0	0
LOST BOOKS	220-475-02	707	785	0	0	0	0
COPIES	220-475-03	1,900	2,191	0	0	0	0
OTHER	220-475-09	3,758	6,503	0	0	0	0
GIFTS & MEMORIALS	220-478-00	2,903	3,920	5,938	5,000	5,000	5,000
LIBRARY FOUNDATION	220-478-01	18,637	23,900	0	0	0	0
MISC - OTHER	220-489-00	2,009	2,190	1,000	0	0	0
TOTAL MISCELLANEOUS		36,242	48,777	12,145	8,500	8,500	8,500
TOTAL OTHER RESOURCES		37,242	49,777	13,145	9,500	9,500	9,500
FUND BALANCE							
BEGINNING FUND BALANCE	220-400-00	223,724	250,575	292,266	88,000	88,000	88,000
TOTAL FUND BALANCE		223,724	250,575	292,266	88,000	88,000	88,000
GRAND TOTAL LIBRARY MEMORIAL FUND (220)		260,966	300,352	305,411	97,500	97,500	97,500

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
LIBRARY MEMORIAL FUND (220)		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
EXPENDITURES	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
LIBRARY MATERIALS	220-50-690	1,200	0	0	0	0	0
LISA WAMPOLE CHILDRENS PROGRAM	220-50-695	0	0	7,000	7,000	7,000	7,000
READY TO READ GRANT EXPEND	220-50-698	908	1,227	1,000	1,000	1,000	1,000
OTHER	220-50-749	187	0	58,398	59,500	59,500	59,500
	MATERIALS AND SERVICES	<u>2,295</u>	<u>1,227</u>	<u>66,398</u>	<u>67,500</u>	<u>67,500</u>	<u>67,500</u>
CAPITAL OUTLAY:							
NEW LIBRARY CONSTRUCTION	220-50-763	0	3,360	0	0	0	0
CIP - EAST EXTERIOR DOOR	220-50-767	0	3,500	0	0	0	0
CIP - EXTERIOR PAINTING	220-50-768	96	0	0	0	0	0
CIP - HEAT PUMP REPLACEMENTS	220-50-769	8,000	0	0	0	0	0
CIP - MISC	220-50-770	0	0	30,000	30,000	30,000	30,000
	TOTAL CAPITAL OUTLAY	<u>8,096</u>	<u>6,860</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
CONTINGENCIES & RESERVES:							
TRANSFER TO FUND #230-LIB FUND	220-50-951	0	0	209,013	0	0	0
	TOTAL CONTINGENCIES & RESERVES	<u>0</u>	<u>0</u>	<u>209,013</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES		<u>10,391</u>	<u>8,087</u>	<u>305,411</u>	<u>97,500</u>	<u>97,500</u>	<u>97,500</u>
FUND BALANCE							
ENDING FUND BALANCE	220-50-999	250,575	292,266	0	0	0	0
	TOTAL FUND BALANCE	<u>250,575</u>	<u>292,266</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL LIBRARY MEMORIAL FUND (220)		<u>260,966</u>	<u>300,353</u>	<u>305,411</u>	<u>97,500</u>	<u>97,500</u>	<u>97,500</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
LIBRARY FUND (230)							
INTERGOVERNMENTAL							
COUNTY LIBRARY SUPPORT	230-424-01	328,476	342,343	383,870	355,000	355,000	355,000
TOTAL INTERGOVERNMENTAL		<u>328,476</u>	<u>342,343</u>	<u>383,870</u>	<u>355,000</u>	<u>355,000</u>	<u>355,000</u>
MISCELLANEOUS							
INTEREST INCOME	230-450-00	739	55	750	250	250	250
MISC - GRANTS	230-474-00	0	2,975	4,840	2,000	2,000	2,000
FINES	230-475-01	0	0	3,000	0	0	0
LOST BOOKS	230-475-02	0	0	800	500	500	500
COPIES	230-475-03	0	0	2,000	1,500	1,500	1,500
LIBRARY FOUNDATION	230-478-01	0	0	25,000	16,000	16,000	16,000
OTHER	230-489-00	0	0	3,340	2,500	2,500	2,500
TOTAL MISCELLANEOUS		<u>739</u>	<u>3,030</u>	<u>39,730</u>	<u>22,750</u>	<u>22,750</u>	<u>22,750</u>
TRANS FROM OTHER FUNDS							
TRANS FROM FUND #220 (LIB MEM)	230-490-01	0	0	209,013	0	0	0
TOTAL TRANS FROM OTHER FUNDS		<u>0</u>	<u>0</u>	<u>209,013</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER RESOURCES		<u>329,215</u>	<u>345,373</u>	<u>632,613</u>	<u>377,750</u>	<u>377,750</u>	<u>377,750</u>
FUND BALANCE							
BEGINNING FUND BALANCE	230-400-00	49,429	-33,748	-148,963	0	0	0
TOTAL FUND BALANCE		<u>49,429</u>	<u>-33,748</u>	<u>-148,963</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL LIBRARY FUND (230)		<u>378,644</u>	<u>311,625</u>	<u>483,650</u>	<u>377,750</u>	<u>377,750</u>	<u>377,750</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
LIBRARY FUND (230)	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES							
PERSONAL SERVICES:							
REGULAR EMPLOYEES	230-50-505	200,761	227,284	244,760	178,620	178,620	178,620
VACATION REIMB.	230-50-528	0	846	0	0	0	0
SOCIAL SECURITY	230-50-550	14,931	16,991	18,600	13,664	13,664	13,664
RETIREMENT	230-50-551	31,877	48,122	53,937	40,209	40,209	40,209
HEALTH & LIFE INSURANCE	230-50-552	69,655	81,728	87,901	60,160	60,160	60,160
UNEMPLOYMENT	230-50-553	201	228	246	179	179	179
W/C INSURANCE	230-50-555	775	816	800	836	836	836
TOTAL PERSONAL SERVICES		<u>318,200</u>	<u>376,015</u>	<u>406,244</u>	<u>293,668</u>	<u>293,668</u>	<u>293,668</u>
MATERIALS AND SERVICES:							
OFFICE SUPPLIES	230-50-620	4,104	3,981	4,200	4,200	4,200	4,200
OFFICE EQUIPMENT	230-50-621	2,458	2,610	400	400	400	400
OFFICE FURNITURE	230-50-622	2,981	2,053	1,000	1,000	1,000	1,000
POSTAGE	230-50-623	0	8	62	63	63	63
LEGAL PUBLICATIONS & NOTICES	230-50-625	191	0	0	0	0	0
JANITORIAL SUPPLIES	230-50-630	1,048	1,070	1,500	1,500	1,500	1,500
UTILITIES	230-50-631	16,611	13,471	10,000	10,000	10,000	10,000
TELEPHONE	230-50-632	5,204	3,000	3,000	1,000	1,000	1,000
MINOR MAINTENANCE	230-50-635	1,188	772	1,200	1,200	1,200	1,200
TRAINING & TRAVEL	230-50-650	1,149	1,698	1,500	1,500	1,500	1,500
MEMBERSHIPS	230-50-651	0	0	800	800	800	800
CONTRACTUAL SERVICES	230-50-661	14,026	13,468	13,000	12,000	12,000	12,000
INSURANCE	230-50-681	4,409	4,731	4,500	5,175	5,175	5,175
LIBRARY MATERIALS	230-50-690	29,544	28,540	25,000	30,000	30,000	30,000
ART GALLERY	230-50-691	0	0	600	600	600	600
CHILDREN'S PROGRAMS	230-50-695	1,175	942	72	72	72	72
EDUCATIONL PROGRAMS	230-50-696	0	0	6,000	10,000	10,000	10,000
OTHER EQUIP REPAIR & MAINT.	230-50-721	1,843	1,372	3,193	3,193	3,193	3,193
REFUNDS & REIMBURSEMENTS	230-50-734	122	184	129	129	129	129
OTHER	230-50-749	8,139	8	1,250	1,250	1,250	1,250
MATERIALS AND SERVICES		<u>94,192</u>	<u>77,908</u>	<u>77,406</u>	<u>84,082</u>	<u>84,082</u>	<u>84,082</u>
TOTAL EXPENDITURES		<u>412,392</u>	<u>453,923</u>	<u>483,650</u>	<u>377,750</u>	<u>377,750</u>	<u>377,750</u>
FUND BALANCE							
ENDING FUND BALANCE	230-50-999	-33,748	-142,298	0	0	0	0
TOTAL FUND BALANCE		<u>-33,748</u>	<u>-142,298</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL LIBRARY FUND (230)		<u>378,644</u>	<u>311,625</u>	<u>483,650</u>	<u>377,750</u>	<u>377,750</u>	<u>377,750</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
COMM BEAUTIFICATION FUND (250)							
FRANCHISE FEES							
GARBAGE FRANCHISE FEE	250-404-03	37,610	40,264	42,188	41,622	41,622	41,622
TOTAL FRANCHISE FEES		<u>37,610</u>	<u>40,264</u>	<u>42,188</u>	<u>41,622</u>	<u>41,622</u>	<u>41,622</u>
MISCELLANEOUS							
MISC - INTEREST INCOME	250-450-00	181	539	517	400	400	400
TRANSFER FROM GF 100	250-487-01	15,292	0	0	0	0	0
TRANSFER FROM FUND 260	250-487-02	0	10,000	0	0	0	0
MISC - OTHER	250-489-00	2,215	0	0	0	0	0
TOTAL MISCELLANEOUS		<u>17,688</u>	<u>10,539</u>	<u>517</u>	<u>400</u>	<u>400</u>	<u>400</u>
TOTAL OTHER RESOURCES		<u>55,298</u>	<u>50,803</u>	<u>42,705</u>	<u>42,022</u>	<u>42,022</u>	<u>42,022</u>
FUND BALANCE							
BEGINNING BALANCE	250-400-00	7,956	22,229	25,725	20,578	20,578	20,578
TOTAL FUND BALANCE		<u>7,956</u>	<u>22,229</u>	<u>25,725</u>	<u>20,578</u>	<u>20,578</u>	<u>20,578</u>
GRAND TOTAL COMM BEAUTIFICATION FUND (250)		<u>63,254</u>	<u>73,032</u>	<u>68,430</u>	<u>62,600</u>	<u>62,600</u>	<u>62,600</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL							
COMM BEAUTIFICATION FUND (250)		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
EXPENDITURES	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
BENCHES AND TRASH CANS	250-50-674	6,925	-926	0	0	0	0
FIRE HYDRANT PAINTING	250-50-677	0	373	250	0	0	0
CONTRACTUAL SERVICES	250-50-678	27,650	37,110	45,252	45,000	45,000	45,000
TREE TRIMMING/MITIGATION	250-50-699	6,450	10,750	10,000	5,000	5,000	5,000
MATERIALS AND SERVICES		41,025	47,307	55,502	50,000	50,000	50,000
TRANSER							
TRANSFER TO FUND 100	250-50-956	0	0	0	12,600	12,600	12,600
TRANSFER TOTAL		0	0	0	12,600	12,600	12,600
TOTAL EXPENDITURES		41,025	47,307	55,502	62,600	62,600	62,600
FUND BALANCE							
ENDING FUND BALANCE	250-50-999	22,229	25,725	12,928	0	0	0
TOTAL FUND BALANCE		22,229	25,725	12,928	0	0	0
GRAND TOTAL COMM BEAUTIFICATION FUND (250)		63,254	73,032	68,430	62,600	62,600	62,600

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
STATE REV SHARING FUND (260)	ACCOUNT						
INTERGOVERNMENTAL							
RECEIPTS FROM STATE	260-422-09	22,366	29,889	42,037	41,000	41,000	41,000
TOTAL INTERGOVERNMENTAL		<u>22,366</u>	<u>29,889</u>	<u>42,037</u>	<u>41,000</u>	<u>41,000</u>	<u>41,000</u>
MISCELLANEOUS							
INTEREST INCOME	260-450-00	1,181	991	600	850	850	850
TOTAL MISCELLANEOUS		<u>1,181</u>	<u>991</u>	<u>600</u>	<u>850</u>	<u>850</u>	<u>850</u>
TOTAL OTHER RESOURCES		<u>23,547</u>	<u>30,880</u>	<u>42,637</u>	<u>41,850</u>	<u>41,850</u>	<u>41,850</u>
FUND BALANCE							
BEGINNING FUND BALANCE	260-400-00	85,654	63,003	42,797	26,386	26,386	26,386
TOTAL FUND BALANCE		<u>85,654</u>	<u>63,003</u>	<u>42,797</u>	<u>26,386</u>	<u>26,386</u>	<u>26,386</u>
GRAND TOTAL STATE REV SHARING FUND (260)		<u>109,201</u>	<u>93,883</u>	<u>85,434</u>	<u>68,236</u>	<u>68,236</u>	<u>68,236</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
STATE REV SHARING FUND (260)	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES							
MATERIALS AND SERVICES:							
POTHOLE & STREET REPAIR	260-50-711	2,699	0	0	0	0	0
PAYMENT TO OTHER ORG	260-50-730	27,800	38,500	38,700	20,000	20,000	20,000
OTHER	260-50-749	699	2,586	26,386	28,236	28,236	28,236
	MATERIALS AND SERVICES	31,198	41,086	65,086	48,236	48,236	48,236
CONTINGENCIES & RESERVES:							
TRANSFER TO OTHER FUND 100	260-50-961				20,000	20,000	20,000
TRANSFER TO OTHER FUND 940	260-50-960	15,000	10,000	20,348	0	0	0
	TOTAL CONTINGENCIES & RESERVES	15,000	10,000	20,348	20,000	20,000	20,000
					0	0	0
TOTAL EXPENDITURES		46,198	51,086	85,434	68,236	68,236	68,236
FUND BALANCE							
ENDING FUND BALANCE	260-50-999	63,003	42,797	0	0	0	0
	TOTAL FUND BALANCE	63,003	42,797	0	0	0	0
GRAND TOTAL STATE REV SHARING FUND (260)		109,201	93,883	85,434	68,236	68,236	68,236

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
BLOCK GRANT FUND (410)	ACCOUNT						
MISCELLANEOUS							
INTEREST INCOME	410-450-00	5,478	7,635	6,993	2,000	2,000	2,000
SMALL BUSINESS LOAN PRINCIPAL	410-455-04	34,217	4,524	0	0	0	0
SMALL BUSINESS LOAN INTEREST	410-456-00	395	1,337	2,497	0	0	0
U.R. LOAN REPAYMENT - INTEREST	410-456-01	2,130	0	1,000	0	0	0
LOAN PENALTY	410-457-00	0	0	50	0	0	0
	TOTAL MISCELLANEOUS	42,220	13,496	10,540	2,000	2,000	2,000
TOTAL OTHER RESOURCES		42,220	13,496	10,540	2,000	2,000	2,000
FUND BALANCE							
BEGINNING FUND BALANCE	410-400-00	380,362	389,599	384,659	127,592	127,592	127,592
	TOTAL FUND BALANCE	380,362	389,599	384,659	127,592	127,592	127,592
GRAND TOTAL BLOCK GRANT FUND (410)		422,582	403,095	395,199	129,592	129,592	129,592

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: SPECIAL REVENUE FUNDS

EXPENDITURE DETAIL							
BLOCK GRANT FUND (410)							
EXPENDITURES	ACCOUNT	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 BUDGET	2020-2021 PROPOSED	2020-2021 APPROVED	2020-2021 ADOPTED
MATERIALS AND SERVICES:							
LEGAL COST	410-50-628	0	0	0	0	0	0
CONSULTING SERVICES	410-50-660	0	0	0	0	0	0
OTHER	410-50-749	0	0	0	0	0	0
MATERIALS AND SERVICES		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
CAPITAL OUTLAY:							
CAPITAL IMPROVEMENTS	410-50-775	0	13,186	23,668	69,592	69,592	69,592
CIP - SPRAGUE THEATER ROOF	410-50-776	0	0	0	0	0	0
FACADE/SIGN LOAN/GRANT	410-50-797	32,983	5,025	0	0	0	0
LOANS TO SMALL BUS/FACADE LOAN	410-50-798	0	0	120,000	60,000	60,000	60,000
CIP - TROLLEY PROGRAM	410-50-800	0	219	30,000	0	0	0
TOTAL CAPITAL OUTLAY		<u>32,983</u>	<u>18,430</u>	<u>173,668</u>	<u>129,592</u>	<u>129,592</u>	<u>129,592</u>
TRANSFER TO OTHER FUND							
TRANSFER TO OTHER FUND 940	410-50-990	0	0	109,230	0	0	0
TRANSFER TO OTHER FUND 950	410-50-991			112,301	0	0	0
TOTAL CONTINGENCIES & RESERVES		<u>0</u>	<u>0</u>	<u>221,531</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES		<u>32,983</u>	<u>18,430</u>	<u>395,199</u>	<u>129,592</u>	<u>129,592</u>	<u>129,592</u>
FUND BALANCE							
ENDING FUND BALANCE	410-50-999	389,599	384,664	0	0	0	0
TOTAL FUND BALANCE		<u>389,599</u>	<u>384,664</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL BLOCK GRANT FUND (410)		<u>422,582</u>	<u>403,094</u>	<u>395,199</u>	<u>129,592</u>	<u>129,592</u>	<u>129,592</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

DETAIL	ACCOUNT	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 BUDGET	2020-2021 PROPOSED	2020-2021 APPROVED	2020-2021 ADOPTED
ELECTRIC FUND (910)							
OTHER TAXES							
UTILITY SALES	910-440-00	5,619,091	5,743,103	5,867,868	5,972,517	5,972,517	0
LOW INCOME ASSISTANCE	910-440-03	11,034	11,630	10,000	10,000	10,000	0
BPA CONSERVATION	910-440-04	207,175	42,826	162,000	40,000	40,000	0
TOTAL OTHER TAXES		<u>5,837,300</u>	<u>5,797,559</u>	<u>6,039,868</u>	<u>6,022,517</u>	<u>6,022,517</u>	<u>0</u>
REIMBURSEMENTS							
REIMBURSE- SUBDIVISION DEV.	910-470-07	0	0	500	500	500	0
ENGINEERING REIMB	910-471-01	0	0	500	500	500	0
TOTAL REIMBURSEMENTS		<u>0</u>	<u>0</u>	<u>1000</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
MISCELLANEOUS							
EXTENSION FEES	910-442-01	116,806	87,862	85,000	85,000	85,000	0
ACCOUNT OPENING FEES	910-444-01	12,325	11,550	12,000	12,000	12,000	0
RECONNECTION FEE	910-444-02	310	220	250	250	250	0
RETURN CHECK FEES	910-444-03	239	255	250	250	250	0
COLLECTION FEES	910-444-04	21,790	18,830	20,000	20,000	20,000	0
INTEREST CHARGED	910-444-05	8,283	8,721	7,200	8,000	8,000	0
POLE CONTACTS - TELEPHONE	910-448-01	19,835	0	42,783	20,000	20,000	0
POLE CONTACTS - CABLE TV	910-448-02	7,442	0	41,846	15,000	15,000	0
POLE CONTACTS - LSN	910-448-03	4,324	0	4,000	4,000	4,000	0
INTEREST	910-450-00	22,478	37,774	30,971	32,000	32,000	0
CONSERVATION- LOAN INTEREST	910-456-00	92	0	200	200	200	0
VOL LOW INC ROUNDUP DON	910-478-02	794	736	1,000	1,000	1,000	0
OTHER	910-489-00	23,364	5,330	7,500	7,500	7,500	0
TOTAL MISCELLANEOUS		<u>238,082</u>	<u>171,278</u>	<u>253,000</u>	<u>205,200</u>	<u>205,200</u>	<u>0</u>
TOTAL OTHER RESOURCES		<u>6,075,382</u>	<u>5,968,837</u>	<u>6,293,868</u>	<u>6,228,717</u>	<u>6,228,717</u>	<u>0</u>
FUND BALANCE							
BEGINNING FUND BALANCE	910-400-00	961,362	1,226,493	1,817,301	1,577,811	1,577,811	0
TOTAL FUND BALANCE		<u>961,362</u>	<u>1,226,493</u>	<u>1,817,301</u>	<u>1,577,811</u>	<u>1,577,811</u>	<u>0</u>
GRAND TOTAL ELECTRIC FUND (910)		<u><u>7,036,744</u></u>	<u><u>7,195,330</u></u>	<u><u>8,111,169</u></u>	<u><u>7,806,528</u></u>	<u><u>7,806,528</u></u>	<u><u>0</u></u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
ELECTRIC FUND (910)		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
ADMINISTRATION DEPARTMENT	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	910-55-505	104,684	128,689	147,656	76,700	76,700	76,700
OVERTIME PAY	910-55-520	405	708	2,500	0	0	0
SOCIAL SECURITY	910-55-550	7,790	8,001	10,000	5,868	5,868	5,868
RETIREMENT	910-55-551	13,624	15,833	13,600	18,584	18,584	18,584
HEALTH & LIFE INSURANCE	910-55-552	30,085	27,518	26,000	16,702	16,702	16,702
UNEMPLOYMENT	910-55-553	105	108	200	77	77	77
W/C INSURANCE	910-55-555	651	598	1,000	368	368	368
TOTAL PERSONAL SERVICES		<u>157,344</u>	<u>181,455</u>	<u>200,956</u>	<u>118,299</u>	<u>118,299</u>	<u>118,299</u>
MATERIALS AND SERVICES:							
CONSULTING SERVICES	910-55-660	2,847	0	0	0	0	0
ADMINISTRATIVE SERVICES	910-55-664	168,573	172,293	176,036	179,176	179,176	179,176
PLANNING SERVICES	910-55-666	0	0	0	74,433	74,433	74,433
COUNCIL SERVICES	910-55-665	16,857	17,229	17,604	17,918	17,918	17,918
INSURANCE	910-55-681	16,505	20,283	30,000	34,500	34,500	34,500
ADVERTISING	910-55-743	0	333	0	0	0	0
MATERIALS AND SERVICES		<u>204,782</u>	<u>210,138</u>	<u>223,640</u>	<u>306,026</u>	<u>306,026</u>	<u>306,026</u>
TOTAL ADMINISTRATION DEPARTMENT		<u>362,126</u>	<u>391,593</u>	<u>424,596</u>	<u>424,325</u>	<u>424,325</u>	<u>424,325</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL								
ELECTRIC FUND (910)		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	
ACCOUNTING & BILLING DEPT		ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:								
REGULAR EMPLOY SALARIES & WAGES	910-57-505	133,036	143,744	149,473	72,882	141,132	141,132	
SOCIAL SECURITY	910-57-550	9,439	10,320	11,500	5,575	10,797	10,797	
RETIREMENT	910-57-551	23,597	27,353	30,000	20,446	36,983	36,983	
HEALTH & LIFE INSURANCE	910-57-552	61,531	60,963	65,000	39,949	58,659	58,659	
UNEMPLOYMENT	910-57-553	133	144	150	73	141	141	
W/C INSURANCE	910-57-555	452	463	525	350	677	677	
TOTAL PERSONAL SERVICES			<u>228,188</u>	<u>242,987</u>	<u>256,648</u>	<u>139,275</u>	<u>248,389</u>	<u>248,389</u>
MATERIALS AND SERVICES:								
ACCOUNTING SERVICES	910-57-663	84,286	86,147	88,018	89,588	89,588	89,588	
BAD DEBTS	910-57-733	10,414	9,052	10,000	10,000	10,000	10,000	
MATERIALS AND SERVICES			<u>94,700</u>	<u>95,199</u>	<u>98,018</u>	<u>99,588</u>	<u>99,588</u>	<u>99,588</u>
TOTAL ACCOUNTING & BILLING DEPT			<u>322,888</u>	<u>338,186</u>	<u>354,666</u>	<u>238,863</u>	<u>347,976</u>	<u>347,976</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
ELECTRIC FUND (910)	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
WHOLESALE ELECTRIC							
MATERIALS AND SERVICES:							
CONTRACTUAL SERVICES	910-80-661	2,842,329	2,722,586	2,935,000	3,100,000	3,100,000	3,100,000
MATERIALS AND SERVICES		<u>2,842,329</u>	<u>2,722,586</u>	<u>2,935,000</u>	<u>3,100,000</u>	<u>3,100,000</u>	<u>3,100,000</u>
TOTAL SOURCE OF SUPPLY DEPARTMENT		<u>2,842,329</u>	<u>2,722,586</u>	<u>2,935,000</u>	<u>3,100,000</u>	<u>3,100,000</u>	<u>3,100,000</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL								
ELECTRIC FUND (910)		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	
CONSERVATION DEPARTMENT		ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:								
REGULAR EMPLOYEES SALARIES & WAGES	910-82-505	11,840	12,573	12,963	10,630	10,630	10,630	
SOCIAL SECURITY	910-82-550	876	936	1,000	813	813	813	
RETIREMENT	910-82-551	2,361	2,788	2,200	2,576	2,576	2,576	
HEALTH & LIFE INSURANCE	910-82-552	2,233	2,222	2,500	2,483	2,483	2,483	
UNEMPLOYMENT	910-82-553	12	13	100	11	11	11	
WC INSURANCE	910-82-555	47	46	100	510	510	510	
TOTAL PERSONAL SERVICES			<u>17,369</u>	<u>18,578</u>	<u>18,863</u>	<u>17,023</u>	<u>17,023</u>	<u>17,023</u>
MATERIALS AND SERVICES:								
CONSERVATION PAYMENTS	910-82-657	159,954	27,441	162,000	40,000	40,000	40,000	
CONSULTING SERVICES	910-82-660	16,980	13,305	20,000	20,000	20,000	20,000	
MATERIALS AND SERVICES			<u>176,934</u>	<u>40,746</u>	<u>182,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
TOTAL CONSERVATION DEPARTMENT			<u>194,303</u>	<u>59,324</u>	<u>200,863</u>	<u>77,023</u>	<u>77,023</u>	<u>77,023</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
ELECTRIC FUND (910)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
DISTRIBUTION DEPT	ACCOUNT						
PERSONAL SERVICES:							
REGULAR EMPLOY SALARIES & WAGES	910-84-505	556,821	499,797	589,164	604,336	604,336	604,336
OVERTIME PAY	910-84-520	44,273	38,683	45,000	46,000	46,000	46,000
VACATION REIMB.	910-84-528	18,624	2,606	0	0	0	0
SOCIAL SECURITY	910-84-550	46,252	40,405	45,000	46,232	46,232	46,232
RETIREMENT	910-84-551	123,947	123,466	135,000	167,071	167,071	167,071
HEALTH & LIFE INSURANCE	910-84-552	134,027	119,034	155,000	141,022	141,022	141,022
UNEMPLOYMENT	910-84-553	620	541	700	604	604	604
W/C INSURANCE	910-84-555	21,297	18,305	18,000	20,831	20,831	20,831
TOTAL PERSONAL SERVICES		<u>945,861</u>	<u>842,837</u>	<u>987,864</u>	<u>1,026,096</u>	<u>1,026,096</u>	<u>1,026,096</u>
MATERIALS AND SERVICES:							
VEHICLE FUEL & OIL	910-84-600	13,605	12,732	20,000	20,000	20,000	20,000
VEHICLE MAINTENANCE	910-84-604	34,369	18,114	36,000	36,000	36,000	36,000
OFFICE SUPPLIES	910-84-620	1,643	2,877	7,500	7,500	7,500	7,500
UTILITIES	910-84-631	6,956	7,100	9,500	9,500	9,500	9,500
TELEPHONE	910-84-632	7,845	4,403	7,500	7,500	7,500	7,500
SUBSTATION MAINTENANCE	910-84-635	18,450	0	40,000	100,000	100,000	100,000
BUILDING MAINTENANCE	910-84-636	6,608	2,195	12,500	12,500	12,500	12,500
SMALL TOOLS & EQUIPMENT	910-84-640	7,046	3,620	15,000	15,000	15,000	15,000
MISC. EQUIPM. & FIXTURES	910-84-641	11,580	4,945	15,000	17,000	15,000	15,000
SAFETY EQUIPMENT	910-84-642	10,598	9,517	20,000	20,000	20,000	20,000
TRAINING & TRAVEL	910-84-650	7,487	5,444	35,000	35,000	20,000	20,000
MEMBERSHIPS	910-84-655	18,914	17,298	15,000	15,000	15,000	15,000
LOW INCOME ENERGY ASST	910-84-658	21,265	13,857	20,000	20,000	20,000	20,000
CONTRACTUAL SERVICES	910-84-661	27,036	19,439	50,000	50,000	50,000	50,000
CONSULTING SERVICES	910-84-662	3,779	4,124	35,000	35,000	20,000	20,000
TREE REPLACEMENT	910-84-697	1,196	0	4,000	4,000	4,000	4,000
GRAVEL	910-84-710	3,533	3,411	15,000	15,000	15,000	15,000
METER BASE REPLACEMENT	910-84-713	1,493	0	10,000	10,000	10,000	10,000
CIP - POLE INSP. & TREATMENT	910-84-718	51,636	53,918	90,000	90,000	90,000	90,000
SYSTEM OPERATIONS EXP	910-84-720	267,744	194,090	300,000	300,000	250,000	250,000
EQUIPMENT RENTAL	910-84-724	403	365	5,000	5,000	5,000	5,000
PERMITS	910-84-745	12	12	3,000	3,000	3,000	3,000
COST OF SERVICE STUDY	910-84-746	0	0	50,000	0	0	0
TOTAL MATERIALS AND SERVICES		<u>523,198</u>	<u>377,461</u>	<u>815,000</u>	<u>827,000</u>	<u>745,000</u>	<u>745,000</u>
CAPITAL OUTLAY:							
CIP - WOOD CHIPPER/TRUCK	910-84-753	20,000	0	0	0	0	0
CIP - ANNUAL STORM DAMAGE REPL	910-84-756	0	0	30,000	30,000	30,000	30,000
CIP - SHOP FURN/FIX & EQUIP	910-84-761	16,748	712	0	0	0	0
CIP - SHOP SITE PREPARATION	910-84-762	85,017	70,769	50,000	100,000	50,000	50,000
CIP - MISC EQUIPMENT & FIXTURE	910-84-767	80,014	0	80,000	80,000	80,000	80,000
CIP - MAPPING SOFTWARE UPGRADE	910-84-769	4,212	3,145	15,000	15,000	15,000	15,000
CIP - ANNUAL - METERS	910-84-770	636	28,266	30,000	30,000	30,000	30,000
CIP - ANNUAL - TRANSFORMERS, NEW	910-84-771	-62,112	70,064	150,000	100,000	100,000	100,000
CIP - MISC SYSTEM REPLACEMENT	910-84-772	383	0	115,000	115,000	100,000	100,000
CIP - GANG OPERATED SWITCHES	910-84-773	0	0	15,000	15,000	10,000	10,000
CIP - SYS COORD STUDY	910-84-774	0	0	30,000	0	0	0
CIP - UNDERGROUNDING PROJECTS	910-84-779	109,337	83,546	170,000	170,000	170,000	170,000
CIP - POLE REPLACEMENT	910-84-780	0	17,455	50,000	50,000	50,000	50,000
CIP - STREET LIGHTING GENERAL	910-84-784	3,166	0	50,000	40,000	20,000	20,000
SERVICE TRUCK	910-84-786	0	0	261,893	0	0	0
MATERIAL TRUCK	910-84-787	0	0	0	80,000	80,000	80,000
TOTAL CAPITAL OUTLAY		<u>257,401</u>	<u>273,957</u>	<u>1,046,893</u>	<u>825,000</u>	<u>735,000</u>	<u>735,000</u>
TOTAL DISTRIBUTION DEPT		<u>1,726,460</u>	<u>1,494,255</u>	<u>2,849,757</u>	<u>2,678,096</u>	<u>2,506,096</u>	<u>2,506,096</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
ELECTRIC FUND (910)	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
NON-DEPARTMENTAL							
MATERIALS AND SERVICES:							
IN LIEU OF TAXES (TO #100-GEN)	910-90-731	337,145	344,586	352,072	358,351	358,351	358,351
MATERIALS AND SERVICES		<u>337,145</u>	<u>344,586</u>	<u>352,072</u>	<u>358,351</u>	<u>358,351</u>	<u>358,351</u>
CONTINGENCIES & RESERVES:							
LOAN TO GENERAL FUND 100	910-90-951	0	0	0	200,000	0	0
CONTINGENCY	910-90-980	0	0	964,215	699,869	500,000	500,000
RESERVE	910-90-981	0	0	0	0	462,756	462,756
TRANS TO FUND #100 (GEN)SUM	910-90-951	25,000	27,500	30,000	30,000	30,000	30,000
TOTAL CONTINGENCIES & RESERVES		<u>25,000</u>	<u>27,500</u>	<u>994,215</u>	<u>929,869</u>	<u>992,756</u>	<u>992,756</u>
TOTAL NON-DEPARTMENTAL		<u>362,145</u>	<u>372,086</u>	<u>1,346,287</u>	<u>1,288,220</u>	<u>1,351,107</u>	<u>1,351,107</u>
FUND BALANCE							
ENDING FUND BALANCE	910-90-999	1,226,493	1,817,301	0	0	0	0
TOTAL FUND BALANCE		<u>1,226,493</u>	<u>1,817,301</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL ELECTRIC FUND (910)		<u>7,036,744</u>	<u>7,195,331</u>	<u>8,111,169</u>	<u>7,806,528</u>	<u>7,806,528</u>	<u>7,806,528</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
WATER FUND (940)							
OTHER TAXES							
UTILITY SALES	940-440-00	791,010	607,417	806,864	1,012,220	806,000	806,000
RATE INCREASE	940-440-01	0	0	0	0	218,459	218,459
LOW INCOME ASSISTANCE-WATER	940-440-03	10	4	30	100	100	100
TOTAL OTHER TAXES		<u>791,020</u>	<u>607,421</u>	<u>806,894</u>	<u>1,012,320</u>	<u>1,024,559</u>	<u>1,024,559</u>
REIMBURSEMENTS							
BACK-FLOW TEST FEE	940-470-07	5,862	5,982	6,196	6,000	6,000	6,000
TOTAL REIMBURSEMENTS		<u>5,862</u>	<u>5,982</u>	<u>6,196</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
MISCELLANEOUS							
WATER ACCOUNT OPENING FEE	940-441-01	475	725	600	600	600	600
EXTENSION FEES	940-442-01	10,904	19,346	16,301	16,000	16,000	16,000
PROPERTY RENTAL	940-447-01	18,651	18,676	17,194	17,000	17,000	17,000
INTEREST INCOME	940-450-00	988	27	100	500	500	500
2006 AIRPORT W/S ASSESS INT	940-456-00	34,523	34,522	17,000	17,000	17,000	17,000
OTHER	940-489-00	1,948	141	140	1,000	1,000	1,000
TOTAL MISCELLANEOUS		<u>67,489</u>	<u>73,437</u>	<u>51,335</u>	<u>52,100</u>	<u>52,100</u>	<u>52,100</u>
TRANS FROM OTHER FUNDS							
TRANSFER FROM 100	940-490-01	0	106,761	20,000	0	0	0
TRANSFER FROM 250	940-490-11	0	228,868	12,928	0	0	0
TRANSFER FROM 260	940-490-12	0	0	20,348	0	0	0
TRANSFER FROM 410	940-490-13	0	0	109,230	0	0	0
TRANSFER FROM FUND 941	940-490-09	0	304,229	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		<u>0</u>	<u>639,858</u>	<u>162,506</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER RESOURCES		<u>864,371</u>	<u>1,326,698</u>	<u>1,026,931</u>	<u>1,070,420</u>	<u>1,082,659</u>	<u>1,082,659</u>
FUND BALANCE							
BEGINNING FUND BALANCE	940-400-00	184,841	-129,911	-18,266	0	0	0
TOTAL FUND BALANCE		<u>184,841</u>	<u>-129,911</u>	<u>-18,266</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL WATER FUND (940)		<u>1,049,212</u>	<u>1,196,787</u>	<u>1,008,665</u>	<u>1,070,420</u>	<u>1,082,659</u>	<u>1,082,659</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL								
WATER FUND (940)		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	
ADMINISTRATION DEPARTMENT		ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:								
REGULAR EMPLOYEES SALARIES & WAGES	940-55-505	27,944	24,630	30,671	2,516	5,900	5,900	
OVERTIME PAY	940-55-520	232	405	5,000	0	0	0	
SOCIAL SECURITY	940-55-550	2,083	1,870	2,000	192	451	451	
RETIREMENT	940-55-551	2,432	2,944	2,500	610	610	610	
HEALTH & LIFE INSURANCE	940-55-552	8,858	7,241	7,200	1,426	1,426	1,426	
UNEMPLOYMENT	940-55-553	28	25	30	3	3	3	
W/C INSURANCE	940-55-555	102	148	120	12	12	12	
TOTAL PERSONAL SERVICES			<u>41,679</u>	<u>37,263</u>	<u>47,521</u>	<u>4,759</u>	<u>8,402</u>	<u>8,402</u>
MATERIALS AND SERVICES:								
OFFICE SUPPLIES	940-55-620	0	472	0	0	0	0	
MEMBERSHIPS	940-55-655	200	210	500	500	500	500	
ADMINISTRATIVE SERVICES	940-55-664	23,730	24,729	24,206	30,367	30,734	30,734	
PLANNING SERVICES	940-55-666	0	0	0	30,678	30,678	30,678	
COUNCIL SERVICES	940-55-665	2,373	2,473	2,421	3,037	3,073	3,073	
INSURANCE	940-55-681	6,974	7,156	7,233	8,318	8,318	8,318	
ADVERTISING	940-55-743	0	0	500	500	500	500	
MATERIALS AND SERVICES			<u>33,277</u>	<u>35,040</u>	<u>34,860</u>	<u>73,399</u>	<u>73,803</u>	<u>73,803</u>
TOTAL ADMINISTRATION DEPARTMENT			<u>74,956</u>	<u>72,303</u>	<u>82,381</u>	<u>78,158</u>	<u>82,205</u>	<u>82,205</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL								
WATER FUND (940)		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	
ACCOUNTING & BILLING DEPT		ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:								
REGULAR EMPLOYEES SALARIES & WAGES	940-57-505	8,869	9,583	9,965	4,859	9,409	9,409	
SOCIAL SECURITY	940-57-550	629	688	762	372	720	720	
RETIREMENT	940-57-551	1,573	1,824	1,600	1,363	2,466	2,466	
HEALTH & LIFE INSURANCE	940-57-552	4,102	4,064	5,000	2,663	3,911	3,911	
UNEMPLOYMENT	940-57-553	9	10	15	5	9	9	
W/C INSURANCE	940-57-555	30	31	30	23	45	45	
TOTAL PERSONAL SERVICES		<u>15,212</u>	<u>16,200</u>	<u>17,372</u>	<u>9,285</u>	<u>16,559</u>	<u>16,559</u>	
MATERIALS AND SERVICES:								
ACCOUNTING SERVICES	940-57-663	19,182	12,364	12,103	15,183	15,367	15,367	
BAD DEBTS	940-57-733	1,476	919	1,300	1,300	1,300	1,300	
MATERIALS AND SERVICES		<u>20,658</u>	<u>13,283</u>	<u>13,403</u>	<u>16,483</u>	<u>16,667</u>	<u>16,667</u>	
TOTAL ACCOUNTING & BILLING DEPT		<u>35,870</u>	<u>29,483</u>	<u>30,775</u>	<u>25,768</u>	<u>33,226</u>	<u>33,226</u>	

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
WATER FUND (940)		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DISTRIBUTION/COLLECTION DEPT	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOYEES	940-84-505	87,868	79,476	84,608	70,733	70,733	70,733
OVERTIME PAY	940-84-520	4,733	1,725	4,500	0	0	0
SOCIAL SECURITY	940-84-550	6,689	5,930	6,253	813	813	813
RETIREMENT	940-84-551	18,100	17,422	19,608	20,021	20,021	20,021
HEALTH & LIFE INSURANCE	940-84-552	35,813	24,137	30,000	21,796	21,796	21,796
UNEMPLOYMENT	940-84-553	93	81	100	72	72	72
W/C INSURANCE	940-84-555	5,134	3,320	3,500	3,500	3,500	3,500
TOTAL PERSONAL SERVICES		<u>158,430</u>	<u>132,091</u>	<u>148,569</u>	<u>116,935</u>	<u>116,935</u>	<u>116,935</u>
MATERIALS AND SERVICES:							
VEHICLE FUEL & OIL	940-84-600	1,463	1,538	4,000	2,500	2,500	2,500
VEHICLE MAINTENANCE (EXT)	940-84-604	119	323	2,500	1,500	1,500	1,500
RADIO MAINTENANCE	940-84-614	0	138	0	0	0	0
MAPPING SOFTWARE	940-84-620	0	0	600	600	600	600
BUILDING REPAIR	940-84-634	0	0	500	500	500	500
SMALL TOOLS & EQUIPMENT	940-84-640	461	2,996	2,000	2,000	2,000	2,000
SAFETY EQUIPMENT	940-84-642	0	31	1,000	1,000	1,000	1,000
TRAINING & TRAVEL	940-84-650	599	1,177	1,080	2,000	2,000	2,000
LOW INCOME ASSIST-WATER	940-84-658	447	476	500	500	500	500
CONSULTING SERVICES	940-84-660	3,646	331	1,500	1,500	1,500	1,500
CONTRACT SVS MAPPING SOFTWARE	940-84-661	3,000	3,145	3,145	2,000	2,000	2,000
BACK-FLOW TESTING	940-84-670	7,260	7,740	7,105	8,000	8,000	8,000
LINE/EQUIPMENT REPAIR	940-84-702	17,038	17,674	10,000	18,000	18,000	18,000
COST OF SERVICE STUDY	940-84-703	0	0	0	0	0	0
OTHER	940-84-749	2,168	1,811	5,100	2,000	2,000	2,000
MATERIALS AND SERVICES		<u>36,201</u>	<u>37,380</u>	<u>39,030</u>	<u>42,100</u>	<u>42,100</u>	<u>42,100</u>
CAPITAL OUTLAY:							
CIP - SERVICE LINE	940-84-758	20,056	69,088	10,000	10,000	10,000	10,000
CIP - METER READER TRUCK	940-84-763	27,450	0	0	0	0	0
CIP - FIRE HYDRANT REPLACEMENT	940-84-767	153,978	95	0	0	0	0
CIP- METERS	940-84-770	13,417	44,073	21,000	10,000	10,000	10,000
TOTAL CAPITAL OUTLAY		<u>214,901</u>	<u>113,256</u>	<u>31,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
TOTAL DISTRIBUTION/COLLECTION DEPT		<u>409,532</u>	<u>282,727</u>	<u>218,599</u>	<u>179,035</u>	<u>179,035</u>	<u>179,035</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL								
WATER FUND (940)		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	
PLANT OPERATIONS DEPARTMENT		ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:								
REGULAR EMPLOYEES	940-86-505	79,064	92,789	71,112	119,770	119,770	119,770	
OVERTIME PAY	940-86-520	9,353	8,726	15,000	0	0	0	
VACATION REIMB.	940-86-528	3,088	95	4,558	0	0	0	
SOCIAL SECURITY	940-86-550	6,665	7,124	6,678	9,162	9,162	9,162	
RETIREMENT	940-86-551	16,198	21,813	24,000	33,076	33,076	33,076	
HEALTH & LIFE INSURANCE	940-86-552	28,888	22,608	22,000	42,153	42,153	42,153	
UNEMPLOYMENT	940-86-553	92	96	100	120	120	120	
W/C INSURANCE	940-86-555	6,381	4,678	4,700	4,184	4,184	4,184	
TOTAL PERSONAL SERVICES			<u>149,729</u>	<u>157,929</u>	<u>148,148</u>	<u>208,466</u>	<u>208,466</u>	<u>208,466</u>
MATERIALS AND SERVICES:								
VEHICLE FUEL & OIL	940-86-600	1,223	946	1,500	1,500	1,500	1,500	
VEHICLE MAINTENANCE (EXT)	940-86-604	320	214	500	500	500	500	
OFFICE SUPPLIES	940-86-620	1,438	376	76	2,000	2,000	2,000	
UTILITIES	940-86-631	40,372	56,873	45,000	45,000	45,000	45,000	
TELEPHONE	940-86-632	4,400	2,552	4,000	4,000	4,000	4,000	
BUILDING MAINTENANCE	940-86-635	1,214	1,355	2,198	6,000	6,000	6,000	
TREATMENT PLANT SUPPLIES	940-86-636	33,392	47,377	37,000	50,000	50,000	50,000	
LABORATORY SUPPLIES	940-86-637	2,943	1,415	3,000	3,500	3,500	3,500	
SAFETY EQUIPMENT	940-86-642	505	765	818	1,000	1,000	1,000	
TRAINING & TRAVEL	940-86-650	2,037	1,809	2,040	4,500	4,500	4,500	
CONTRACTUAL SERVICES	940-86-661	23,789	24,691	30,000	30,000	30,000	30,000	
UV MAINTENANCE	940-86-720	6,208	3,685	10,000	10,000	10,000	10,000	
OTHER EQUIP REPAIR & MAINT.	940-86-721	33,569	26,824	30,692	40,000	40,000	40,000	
BACKWASH/POND CLEANING	940-86-722	0	1,609	0	1,000	1,000	1,000	
PERMITS & FEES	940-86-745	2,515	1,913	3,500	4,500	4,500	4,500	
MATERIALS AND SERVICES			<u>153,925</u>	<u>172,404</u>	<u>170,324</u>	<u>203,500</u>	<u>203,500</u>	<u>203,500</u>
CAPITAL OUTLAY:								
CIP - FILTER MEDIA	940-86-771	123,380	0	0	0	0	0	
CIP - FILTER REHABILITATION	940-86-772	113,304	0	0	0	0	0	
CIP - CHOLORINE GENERATOR ELEC	940-86-773	31,207	0	0	0	0	0	
TOTAL CAPITAL OUTLAY			<u>267,891</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL PLANT OPERATIONS DEPARTMENT			<u>571,545</u>	<u>330,333</u>	<u>318,472</u>	<u>411,966</u>	<u>411,966</u>	<u>411,966</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
WATER FUND (940)	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
NON-DEPARTMENTAL							
MATERIALS AND SERVICES:							
IN LIEU OF TAXES (FUND#100GEN)	940-90-731	47,461	49,457	43,680	60,733	61,468	61,468
MATERIALS AND SERVICES		<u>47,461</u>	<u>49,457</u>	<u>43,680</u>	<u>60,733</u>	<u>61,468</u>	<u>61,468</u>
DEBT SERVICE:							
2006 AIRPORT W&S BONDS INT	940-90-890	15,672	14,531	12,589	11,304	11,304	11,304
2006 AIRPORT W&S BONDS PRIN	940-90-891	24,087	25,229	27,170	28,455	28,455	28,455
TOTAL DEBT SERVICE		<u>39,759</u>	<u>39,760</u>	<u>39,759</u>	<u>39,759</u>	<u>39,759</u>	<u>39,759</u>
CONTINGENCIES & RESERVES:							
TRANSFER TO FUND 941	940-90-970	0	410,990	275,000	275,000	275,000	275,000
TOTAL CONTINGENCIES & RESERVES		<u>0</u>	<u>410,990</u>	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>
TOTAL NON-DEPARTMENTAL		<u>87,220</u>	<u>500,207</u>	<u>358,439</u>	<u>375,492</u>	<u>376,227</u>	<u>376,227</u>
FUND BALANCE							
ENDING FUND BALANCE	940-90-999	-129,911	-18,266	0	0	0	0
TOTAL FUND BALANCE		<u>-129,911</u>	<u>-18,266</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL WATER FUND (940)		<u>1,049,212</u>	<u>1,196,787</u>	<u>1,008,666</u>	<u>1,070,420</u>	<u>1,082,659</u>	<u>1,082,659</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
WATER PLANT IMPROVEMENT FUND							
OTHER TAXES							
UTILITY SALES	941-440-00	0	216,871	0	0	0	0
TOTAL OTHER TAXES		0	216,871	0	0	0	0
MISCELLANEOUS							
INTEREST INCOME	941-450-00	0	327	7,849	0	0	0
TOTAL MISCELLANEOUS		0	327	7,849	0	0	0
TRANS FROM OTHER FUNDS							
TRANSFER FROM FUND 940	941-490-02	0	410,990	275,000	275,000	275,000	275,000
TOTAL TRANS FROM OTHER FUNDS		0	410,990	275,000	275,000	275,000	275,000
TOTAL OTHER RESOURCES		0	628,188	282,849	275,000	275,000	275,000
FUND BALANCE							
BEGINNING FUND BALANCE	941-400-00	0	0	308,286	534,073	534,073	534,073
TOTAL FUND BALANCE		0	0	308,286	534,073	534,073	534,073
GRAND TOTAL WATER PLANT IMPROVEMENT FUND		0	628,188	591,135	809,073	809,073	809,073

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL								
WATER PLANT IMPROVEMENT FUND		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	
DEPARTMENT 84		ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAPITAL OUTLAY:								
CIP - PICKUP TRUCK	941-84-751	0	-100	0	0	0	0	0
CIP - TURBIDITY METERS	941-84-753	0	0	0	0	0	0	0
CIP - MASTER PLN / FAC IMP PLN	941-84-754	0	15,773	56,958	10,000	10,000	10,000	10,000
CIP - RESERVOIR DEVELOPMENT	941-84-755	0	0	20,000	0	0	0	0
CIP - 2MG SEISMIC PROTEC VALVE	941-84-756	0	0	250,000	250,000	250,000	250,000	250,000
MISC CAPITAL PROJECTS	941-84-800	0	0	264,177	549,073	549,073	549,073	549,073
TOTAL CAPITAL OUTLAY			0	15,673	591,135	809,073	809,073	809,073
TOTAL DEPARTMENT 84			0	15,673	591,135	809,073	809,073	809,073

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL								
WATER PLANT IMPROVEMENT FUND		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	
DEPARTMENT 90		ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CONTINGENCIES & RESERVES:								
TRANSFER TO FUND 940	941-90-970	0	304,229	0	0	0	0	
TOTAL CONTINGENCIES & RESERVES		0	304,229	0	0	0	0	
TOTAL DEPARTMENT 90		0	304,229	0	0	0	0	
FUND BALANCE								
ENDING FUND BALANCE	941-90-999	0	308,286	0	0	0	0	
TOTAL FUND BALANCE		0	308,286	0	0	0	0	
GRAND TOTAL WATER PLANT IMPROVEMENT FUND		0	628,188	591,135	809,073	809,073	809,073	

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
WATER SDC REIMB FUND (720)	ACCOUNT						
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	720-419-00	29,969	40,049	25,000	25,000	25,000	25,000
INTEREST INCOME	720-450-00	1,802	3,548	3,749	3,800	3,800	3,800
SYSTEM DEV FEES - RECEIVABLE	720-455-00	3,076	145	0	0	0	0
MISC - ASSESSMENT/LOAN INTERES	720-456-00	354	66	100	100	100	100
TOTAL MISCELLANEOUS		35,201	43,808	28,849	28,900	28,900	28,900
TOTAL OTHER RESOURCES		35,201	43,808	28,849	28,900	28,900	28,900
FUND BALANCE							
BEGINNING FUND BALANCE	720-400-00	92,603	127,805	171,613	200,462	200,462	200,462
TOTAL FUND BALANCE		92,603	127,805	171,613	200,462	200,462	200,462
GRAND TOTAL WATER SDC REIMB FUND (720)		127,804	171,613	200,462	229,362	229,362	229,362

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
WATER SDC REIMB FUND (720)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES	ACCOUNT						
MATERIALS AND SERVICES:							
CONTRACTUAL SERVICES	720-50-661	0	0	10,000	10,000	10,000	10,000
MATERIALS AND SERVICES		0	0	10,000	10,000	10,000	10,000
CAPITAL OUTLAY:							
CIP - SDC MANUAL UPDATE	720-50-756	0	0	10,000	10,000	10,000	10,000
MISC SYS EXPAN & UPSIZING RES	720-50-777	0	0	180,462	209,362	209,362	209,362
TOTAL CAPITAL OUTLAY		0	0	190,462	219,362	219,362	219,362
TOTAL EXPENDITURES		0	0	200,462	229,362	229,362	229,362
FUND BALANCE							
ENDING FUND BALANCE	720-50-999	127,805	171,613	0	0	0	0
TOTAL FUND BALANCE		127,805	171,613	0	0	0	0
GRAND TOTAL WATER SDC REIMB FUND (720)		127,805	171,613	200,462	229,362	229,362	229,362

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
WATER SYSTEM SDC IMP (721)	ACCOUNT						
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	721-419-00	114,043	152,403	115,000	115,000	115,000	115,000
INTEREST INCOME	721-450-00	18,543	30,881	29,202	29,200	29,200	29,200
SYSTEM DEV FEES - RECEIVABLE	721-455-00	12,481	548	0	0	0	0
ASSESSMENT/LOAN INTEREST	721-456-00	1,350	253	300	300	300	300
TOTAL MISCELLANEOUS		<u>146,417</u>	<u>184,085</u>	<u>144,502</u>	<u>144,500</u>	<u>144,500</u>	<u>144,500</u>
TOTAL OTHER RESOURCES		<u>146,417</u>	<u>184,085</u>	<u>144,502</u>	<u>144,500</u>	<u>144,500</u>	<u>144,500</u>
FUND BALANCE							
BEGINNING FUND BALANCE	721-400-00	1,042,207	1,187,411	1,371,496	1,515,998	1,515,998	1,515,998
TOTAL FUND BALANCE		<u>1,042,207</u>	<u>1,187,411</u>	<u>1,371,496</u>	<u>1,515,998</u>	<u>1,515,998</u>	<u>1,515,998</u>
GRAND TOTAL WATER SYSTEM SDC IMP (721)		<u>1,188,624</u>	<u>1,371,496</u>	<u>1,515,998</u>	<u>1,660,498</u>	<u>1,660,498</u>	<u>1,660,498</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
WATER SYSTEM SDC IMP (721)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES	ACCOUNT						
MATERIALS AND SERVICES:							
CONSULTING SERVICES	721-50-660	0	0	10,000	10,000	10,000	10,000
MATERIALS AND SERVICES		0	0	10,000	10,000	10,000	10,000
CAPITAL OUTLAY:							
CIP - SDC MANUAL UPDATE	721-50-756	0	0	10,000	10,000	10,000	10,000
CIP - 1MG TANK REHABILITATION	721-50-757	0	0	250,000	250,000	250,000	250,000
CIP - 2MG TANK REHABILITATION	721-50-758	0	0	250,000	250,000	250,000	250,000
CIP - WATER PLANT EMERG GEN	721-50-759	0	0	500,000	500,000	500,000	500,000
CIP - MISC. WATER PROJECTS	721-50-823	1,213	0	448,998	593,498	593,498	593,498
TOTAL CAPITAL OUTLAY		1,213	0	1,458,998	1,603,498	1,603,498	1,603,498
CONTINGENCIES & RESERVES:							
DEBT SERV. - INTEREST	721-50-980	0	0	22,000	22,000	22,000	22,000
DEBT SERV. - PRINCIPAL	721-50-981	0	0	25,000	25,000	25,000	25,000
TOTAL CONTINGENCIES & RESERVES		0	0	47,000	47,000	47,000	47,000
TOTAL EXPENDITURES		1,213	0	1,515,998	1,660,498	1,660,498	1,660,498
FUND BALANCE							
ENDING FUND BALANCE	721-50-999	1,187,411	1,371,495	0	0	0	0
TOTAL FUND BALANCE		1,187,411	1,371,495	0	0	0	0
GRAND TOTAL WATER SYSTEM SDC IMP (721)		1,188,624	1,371,495	1,515,998	1,660,498	1,660,498	1,660,498

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES							
DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
SEWER FUND (950)	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
OTHER TAXES							
UTILITY SALES	950-440-00	798,511	811,527	781,073	943,780	782,000	782,000
RATE INCREASE	950-440-01	0	0	0	0	169,935	169,935
TOTAL OTHER TAXES		<u>798,511</u>	<u>811,527</u>	<u>781,073</u>	<u>943,780</u>	<u>951,935</u>	<u>951,935</u>
MISCELLANEOUS							
INTEREST INCOME	950-450-00	6,329	1,208	0	1,200	1,200	1,200
EMERGENCY RATE INCREASE	950-487-04	0	0	0	0	0	0
OTHER	950-489-00	2,928	0	3,500	0	0	0
TOTAL MISCELLANEOUS		<u>9,257</u>	<u>1,208</u>	<u>3,500</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
TRANS FROM OTHER FUNDS							
TRANSFER FROM FUND 100	950-490-05	0	0	4,718	0	0	0
TRANSFER FROM FUND 410	950-490-06	0	0	112,301	0	0	0
TRANSFER FROM FUND 510	950-490-07		0	121,917	0	0	0
TOTAL TRANS FROM OTHER FUNDS		<u>0</u>	<u>0</u>	<u>238,936</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER RESOURCES		<u>807,768</u>	<u>812,735</u>	<u>1,023,509</u>	<u>944,980</u>	<u>953,135</u>	<u>953,135</u>
FUND BALANCE							
BEGINNING FUND BALANCE	950-400-00	435,030	172,704	-93,757	0	0	0
TOTAL FUND BALANCE		<u>435,030</u>	<u>172,704</u>	<u>-93,757</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL SEWER FUND (950)		<u>1,242,798</u>	<u>985,439</u>	<u>929,752</u>	<u>944,980</u>	<u>953,135</u>	<u>953,135</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL								
SEWER FUND (950)		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	
ADMINISTRATION DEPARTMENT		ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:								
REGULAR EMPLOY SALARIES & WAGES	950-55-505	27,944	24,630	32,562	7,914	7,914	7,914	
OVERTIME PAY	950-55-520	232	405	1,500	0	0	0	
SOCIAL SECURITY	950-55-550	2,083	1,870	2,000	605	605	605	
RETIREMENT	950-55-551	2,433	2,944	3,700	1,917	1,917	1,917	
HEALTH & LIFE INSURANCE	950-55-552	8,857	7,241	6,450	2,710	2,710	2,710	
UNEMPLOYMENT	950-55-553	28	25	100	8	8	8	
W/C INSURANCE	950-55-555	273	203	400	38	38	38	
TOTAL PERSONAL SERVICES			<u>41,850</u>	<u>37,318</u>	<u>46,712</u>	<u>13,193</u>	<u>13,193</u>	<u>13,193</u>
MATERIALS AND SERVICES:								
OFFICE SUPPLIES	950-55-620	0	394	0	0	0	0	
CONSULTING SERVICES	950-55-660	2,523	0	0	0	0	0	
CONTRACTUAL SERVICES	950-55-661	804	2,104	2,500	2,500	2,500	2,500	
ADMINISTRATIVE SERVICES	950-55-664	23,955	24,346	23,432	28,313	28,558	28,558	
PLANNING SERVICES	950-55-666	0	0	0	30,678	30,678	30,678	
COUNCIL SERVICES	950-55-665	2,396	2,435	2,343	2,831	2,856	2,856	
INSURANCE	950-55-681	22,644	23,711	24,110	27,727	27,727	27,727	
MATERIALS AND SERVICES			<u>52,322</u>	<u>52,990</u>	<u>52,385</u>	<u>92,049</u>	<u>92,318</u>	<u>92,318</u>
TOTAL ADMINISTRATION DEPARTMENT			<u>94,172</u>	<u>90,308</u>	<u>99,097</u>	<u>105,242</u>	<u>105,511</u>	<u>105,511</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL								
SEWER FUND (950)		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021	
ACCOUNTING & BILLING DEPT		ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:								
REGULAR EMPLOY SALARIES & WAGES	950-57-505	8,869	9,583	9,220	2,845	7,395	7,395	
SOCIAL SECURITY	950-57-550	629	688	700	218	566	566	
RETIREMENT	950-57-551	1,573	1,823	2,000	875	1,978	1,978	
HEALTH & LIFE INSURANCE	950-57-552	4,102	4,064	4,200	1,238	2,485	2,485	
UNEMPLOYMENT	950-57-553	9	9	10	3	7	7	
W/C INSURANCE	950-57-555	30	31	30	14	36	36	
TOTAL PERSONAL SERVICES		<u>15,212</u>	<u>16,198</u>	<u>16,160</u>	<u>5,192</u>	<u>12,467</u>	<u>12,467</u>	
MATERIALS AND SERVICES:								
ACCOUNTING SERVICES	950-57-663	11,978	12,173	11,716	14,157	14,279	14,279	
BAD DEBTS	950-57-733	1,806	1,023	2,000	2,000	2,000	2,000	
MATERIALS AND SERVICES		<u>13,784</u>	<u>13,196</u>	<u>13,716</u>	<u>16,157</u>	<u>16,279</u>	<u>16,279</u>	
TOTAL ACCOUNTING & BILLING DEPT		<u>28,996</u>	<u>29,394</u>	<u>29,876</u>	<u>21,349</u>	<u>28,746</u>	<u>28,746</u>	

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL							
SEWER FUND (950)		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DISTRIBUTION/COLLECTION DEPT	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PERSONAL SERVICES:							
REGULAR EMPLOYEES	950-84-505	25,768	27,759	31,730	33,757	33,757	33,757
OVERTIME PAY	950-84-520	1,578	1,071	2,500	0	0	0
VACATION REIMB.	950-84-528	0	0	679	0	0	0
SOCIAL SECURITY	950-84-550	1,968	2,099	2,000	2,582	2,582	2,582
RETIREMENT	950-84-551	5,331	6,198	6,800	9,342	9,342	9,342
HEALTH & LIFE INSURANCE	950-84-552	11,343	5,433	8,600	9,841	9,841	9,841
UNEMPLOYMENT	950-84-553	27	29	30	33	33	33
W/C INSURANCE	950-84-555	1,204	1,257	1,300	1,161	1,161	1,161
TOTAL PERSONAL SERVICES		<u>47,219</u>	<u>43,846</u>	<u>53,639</u>	<u>56,717</u>	<u>56,717</u>	<u>56,717</u>
MATERIALS AND SERVICES:							
VEHICLE FUEL & OIL	950-84-600	0	0	1,500	2,000	2,000	2,000
VEHICLE MAINTENANCE (EXT)	950-84-604	0	0	1,500	1,000	1,000	1,000
RADIO MAINTENANCE	950-84-614	0	138	50	0	0	0
OFFICE SUPPLIES	950-84-620	110	0	100	0	0	0
BUILDING REPAIR	950-84-634	0	0	500	500	500	500
SMALL TOOLS & EQUIPMENT	950-84-640	0	1,762	500	1000	1000	1000
SAFETY EQUIPMENT	950-84-642	0	0	500	500	500	500
TRAINING & TRAVEL	950-84-650	100	0	0	2,000	2,000	2,000
CONSULTING SERVICES	950-84-660	2,225	68	10,000	2,000	2,000	2,000
CONTRACTUAL SERVICES	950-84-661	7,725	3,538	5,000	10,000	10,000	10,000
LIFT STATION MAINT.	950-84-701	24,887	24,235	20,000	30,000	30,000	30,000
LINE/EQUIPMENT REPAIR	950-84-702	4,806	436	30,000	30,000	30,000	30,000
COST OF SERVICE STUDY	950-84-703	5	0	0	0	0	0
OTHER	950-84-749	1,410	0	5,000	5,000	5,000	5,000
MATERIALS AND SERVICES		<u>41,268</u>	<u>30,177</u>	<u>74,650</u>	<u>84,000</u>	<u>84,000</u>	<u>84,000</u>
CAPITAL OUTLAY:							
CIP - I&I MAINLINE 11TH ST SW	950-84-765	15,513	0	0	0	0	0
CIP - 11TH ST MAINLINE REPLACE	950-84-768	166,994	0	0	0	0	0
TOTAL CAPITAL OUTLAY		<u>182,507</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL DISTRIBUTION/COLLECTION DEPT		<u>270,994</u>	<u>74,023</u>	<u>128,289</u>	<u>140,717</u>	<u>140,717</u>	<u>140,717</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
SEWER FUND (950)	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PLANT OPERATIONS DEPARTMENT							
PERSONAL SERVICES:							
REGULAR EMPLOYEES	950-86-505	155,938	179,401	124,952	131,541	131,541	131,541
OVERTIME PAY	950-86-520	15,511	18,149	15,000	10,000	10,000	10,000
VACATION REIMB.	950-86-528	2,836	1,813	11,000	0	0	0
SOCIAL SECURITY	950-86-550	12,730	14,313	12,217	10,828	10,828	10,828
RETIREMENT	950-86-551	30,409	40,451	35,000	36,154	36,154	36,154
HEALTH & LIFE INSURANCE	950-86-552	52,145	50,598	45,000	42,153	42,153	42,153
UNEMPLOYMENT	950-86-553	174	193	200	142	142	142
W/C INSURANCE	950-86-555	11,028	11,148	10,500	9,908	9,908	9,908
TOTAL PERSONAL SERVICES		<u>280,771</u>	<u>316,066</u>	<u>253,869</u>	<u>240,726</u>	<u>240,726</u>	<u>240,726</u>
MATERIALS AND SERVICES:							
VEHICLE FUEL & OIL	950-86-600	5,489	5,476	4,500	6,500	6,500	6,500
VEHICLE MAINTENANCE (EXT)	950-86-604	5,314	9,831	5,000	5,000	5,000	5,000
OFFICE SUPPLIES	950-86-620	2,716	999	1,400	2,000	2,000	2,000
UTILITIES	950-86-631	91,102	125,563	107,000	100,000	100,000	100,000
TELEPHONE	950-86-632	2,784	640	1,500	2,500	2,500	2,500
BUILDING MAINTENANCE	950-86-635	14,218	25,943	10,000	11,000	11,000	11,000
TREATMENT PLANT SUPPLIES	950-86-636	6,280	4,941	6,000	7,500	7,500	7,500
LABORATORY SUPPLIES	950-86-637	6,486	11,305	11,000	9,000	9,000	9,000
SMALL TOOLS & EQUIPMENT	950-86-640	1,259	1,476	1,500	1,500	1,500	1,500
M ISC. EQUIPM. & FIXTURES	950-86-641	23,825	5,430	20,000	20,000	20,000	20,000
SAFETY EQUIPMENT	950-86-642	638	680	1,000	1,500	1,500	1,500
TRAINING & TRAVEL	950-86-650	3,155	2,854	3,000	4,000	4,000	4,000
MEMBERSHIPS/SUBSCRIPTIONS	950-86-655	0	80	100	0	0	0
CONTRACTUAL SERVICES	950-86-661	36,214	46,014	40,000	40,000	40,000	40,000
INSURANCE - FLOOD	950-86-681	25,912	15,274	24,260	27,899	27,899	27,899
OTHER EQUIP REPAIR & MAINT.	950-86-721	44,578	49,655	40,000	40,000	40,000	40,000
UV REPLACEMENT COMPONENTS	950-86-722	2,920	26,982	20,000	25,000	25,000	25,000
DIGESTER REHAB	950-86-723	0	1	3877	4000	4000	4000
SCADA SYS UPG	950-86-724	0	1	0	0	0	0
PERMITS & FEES	950-86-745	2,535	0	1,500	2,500	2,500	2,500
OTHER	950-86-749	434	44	850	1,152	1,152	1,152
MATERIALS AND SERVICES		<u>275,859</u>	<u>333,189</u>	<u>302,487</u>	<u>311,051</u>	<u>311,051</u>	<u>311,051</u>
CAPITAL OUTLAY:							
MISC MINOR EQUIPMENT	950-86-755	2,132	0	0	0	0	0
TOTAL CAPITAL OUTLAY		<u>2,132</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL PLANT OPERATIONS DEPARTMENT		<u>558,762</u>	<u>649,255</u>	<u>556,356</u>	<u>551,777</u>	<u>551,777</u>	<u>551,777</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL			2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
SEWER FUND (950)		ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
NON-DEPARTMENTAL								
MATERIALS AND SERVICES:								
IN LIEU OF TAXES (FUND #100GEN)		950-90-731	47,911	48,692	46,864	56,627	57,116	57,116
	MATERIALS AND SERVICES		47,911	48,692	46,864	56,627	57,116	57,116
CAPITAL OUTLAY:								
DEPRECIATION EXPENSE		950-90-799	0	118,260	0	0	0	0
	TOTAL CAPITAL OUTLAY		0	118,260	0	0	0	0
DEBT SERVICE:								
1992 SEWER REV INT		950-90-890	0	10,802	10,217	9,626	9,626	9,626
1992 SEWER REV PRIN		950-90-891	69,269	58,467	59,052	59,643	59,643	59,643
	TOTAL DEBT SERVICE		69,269	69,269	69,269	69,269	69,269	69,269
TOTAL NON-DEPARTMENTAL			117,180	236,221	116,133	125,896	126,385	126,385
FUND BALANCE								
ENDING FUND BALANCE		950-90-999	172,704	-93,757	0	0	0	0
	TOTAL FUND BALANCE		172,704	-93,757	0	0	0	0
GRAND TOTAL SEWER FUND (950)			1,242,808	985,444	929,751	944,980	953,135	953,135

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
SEWER SDC REIMB FUND (730)	ACCOUNT						
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	730-419-00	18,961	36,596	17,500	17,500	17,500	17,500
INTEREST INCOME	730-450-00	2,941	4,941	3736	3,736	3,736	3,736
SYSTEM DEV FEES - RECEIVABLE	730-455-00	1,644	137	0	0	0	0
ASSESSMENT INTEREST	730-456-00	219	35	100	100	100	100
	TOTAL MISCELLANEOUS	23,765	41,709	21,336	21,336	21,336	21,336
TOTAL OTHER RESOURCES		23,765	41,709	21,336	21,336	21,336	21,336
FUND BALANCE							
BEGINNING FUND BALANCE	730-400-00	164,270	188,035	229,744	71,845	71,845	71,845
	TOTAL FUND BALANCE	164,270	188,035	229,744	71,845	71,845	71,845
GRAND TOTAL SEWER SDC REIMB FUND (730)		188,035	229,744	251,080	93,181	93,181	93,181

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
SEWER SDC REIMB FUND (730)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES	ACCOUNT						
MATERIALS AND SERVICES:							
CONSULTING SERVICES	730-50-660	0	0	10,000	10,000	10,000	10,000
MATERIALS AND SERVICES		0	0	10,000	10,000	10,000	10,000
CAPITAL OUTLAY:							
CIP - SDC MANUAL UPDATE	730-50-756	0	0	10,000	10,000	10,000	10,000
CIP - CLARIFIER 1 REPAIRS	730-50-757	0	0	95,509	0	0	0
CIP - CLARIFIER 2 REPAIRS	730-50-758	0	0	85,000	0	0	0
MISC SYSTEM EXPANSION	730-50-773	0	0	50,571	73,181	73,181	73,181
TOTAL CAPITAL OUTLAY		0	0	241,080	83,181	83,181	83,181
TOTAL EXPENDITURES		0	0	251,080	93,181	93,181	93,181
FUND BALANCE							
ENDING FUND BALANCE	730-50-999	188,035	229,744	0	0	0	0
TOTAL FUND BALANCE		188,035	229,744	0	0	0	0
GRAND TOTAL SEWER SDC REIMB FUND (730)		188,035	229,744	251,080	93,181	93,181	93,181

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
SEWER SDC IMP FUND (731)	ACCOUNT						
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	731-419-00	28,679	56,633	27,500	27,500	27,500	27,500
INTEREST INCOME	731-450-00	3,650	6,301	6,401	6,401	6,401	6,401
SYSTEM DEV FEES - RECEIVABLE	731-455-00	2,577	203	0	0	0	0
ASSESSMENT INTEREST	731-456-00	331	52	100	100	100	100
	TOTAL MISCELLANEOUS	<u>35,237</u>	<u>63,189</u>	<u>34,001</u>	<u>34,001</u>	<u>34,001</u>	<u>34,001</u>
TOTAL OTHER RESOURCES		<u>35,237</u>	<u>63,189</u>	<u>34,001</u>	<u>34,001</u>	<u>34,001</u>	<u>34,001</u>
FUND BALANCE							
BEGINNING FUND BALANCE	731-400-00	201,079	236,316	299,505	243,506	243,506	243,506
	TOTAL FUND BALANCE	<u>201,079</u>	<u>236,316</u>	<u>299,505</u>	<u>243,506</u>	<u>243,506</u>	<u>243,506</u>
GRAND TOTAL SEWER SDC IMP FUND (731)		<u>236,316</u>	<u>299,505</u>	<u>333,506</u>	<u>277,507</u>	<u>277,507</u>	<u>277,507</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: ENTERPRISE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
SEWER SDC IMP FUND (731)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES	ACCOUNT						
MATERIALS AND SERVICES:							
CONSULTING SERVICES	731-50-660	0	0	20,000	20,000	20,000	20,000
MATERIALS AND SERVICES		0	0	20,000	20,000	20,000	20,000
CAPITAL OUTLAY:							
CIP - SDC MANUAL UPDATE	731-50-756	0	0	10,000	10,000	10,000	10,000
CIP - GRINDER INSTALL	731-50-800	0	0	40,000	0	0	0
CAPITAL PROJECTS (RESERVE)	731-50-877	0	0	263,506	247,507	247,507	247,507
TOTAL CAPITAL OUTLAY		0	0	313,506	257,507	257,507	257,507
TOTAL EXPENDITURES		0	0	333,506	277,507	277,507	277,507
FUND BALANCE							
ENDING FUND BALANCE	731-50-999	236,316	299,505	0	0	0	0
TOTAL FUND BALANCE		236,316	299,505	0	0	0	0
GRAND TOTAL SEWER SDC IMP FUND (731)		236,316	299,505	333,506	277,507	277,507	277,507

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
CAP IMPROVEMENT FUND (510)							
MISCELLANEOUS							
INTEREST INCOME	510-450-00	45	742	2198	0	0	0
MISC. GRANTS	510-474-00	0	0	20,000	0	0	0
TOTAL MISCELLANEOUS		45	742	22,198	0	0	0
TRANS FROM OTHER FUNDS							
TRANSFER FROM FUND 100	510-490-45	0	268,384	0	0	0	0
TRANSFER IN FROM FUND 260	510-490-48	15,000	0	0	0	0	0
TRANSFER IN FROM FUND 520	510-490-49	199,748	0	0	0	0	0
TOTAL TRANS FROM OTHER FUNDS		214,748	268,384	0	0	0	0
TOTAL OTHER RESOURCES		214,793	269,126	22,198	0	0	0
FUND BALANCE							
BEGINNING FUND BALANCE	510-400-00	-71,711	71,317	157,629	0	0	0
TOTAL FUND BALANCE		-71,711	71,317	157,629	0	0	0
GRAND TOTAL CAP IMPROVEMENT FUND (510)		143,082	340,443	179,827	0	0	0

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
CAP IMPROVEMENT FUND (510)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES	ACCOUNT						
CAPITAL OUTLAY:							
MAJOR EQUIPMENT-NEW	510-50-752	0	2,250	0	0	0	0
CIP - METAL ROOF (CHAMBER)	510-50-821	6,353	0	0	0	0	0
CIP - CONTAINER (EMERGY PREP)	510-50-822	4,055	0	0	0	0	0
CIP - SHOP FURN / FIX & EQUIP	510-50-823	30,736	0	0	0	0	0
CIP-WAYFIND/PARKLETS/PED/BIKE	510-50-824	373	0	0	0	0	0
CIP - STREET SWEEPER	510-50-826	0	0	0	0	0	0
CIP - TRANSIT VEHICLE-TROLLEY	510-50-827	6,580	0	0	0	0	0
CIP - WOOD CHIPPER/TRUCK	510-50-828	15,000	0	0	0	0	0
CIP - LAND ACQUISTN/MISC IMP	510-50-829	5,043	52,113	0	0	0	0
CIP - PICKUP TRUCK PW	510-50-830	0	28,494	0	0	0	0
CIP - POLICE VEHICLE	510-50-831	0	0	0	0	0	0
CIP - HERBICIDE VEHICLE	510-50-832	0	0	0	0	0	0
CIP - NEW CITY SHOP	510-50-857	3,626	0	0	0	0	0
INFLUENT PUMP STA REPLACE	510-50-860	0	0	0	0	0	0
CIP-INFLOW & INFILTRATION STDY	510-50-861	0	0	0	0	0	0
CIP - FACILITY IMPROVE PROGRAM	510-50-865	0	95,413	2,777	0	0	0
CIP - SPRAGUE THEATER SIDING	510-50-866	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		71,766	178,270	2,777	0	0	0
DEBT SERVICE:							
SWEeper LOAN PRINCIPAL	510-52-890	0	3,969	46,156	0	0	0
SWEeper LOAN - INTEREST	510-52-891	0	575	8,977	0	0	0
TOTAL DEBT SERVICE		0	4,544	55,133	0	0	0
CONTINGENCIES & RESERVES:							
TRANSFER TO OTHER FUND #950	510-50-958	0	0	121,917			
TOTAL CONTINGENCIES & RESERVES		0	0	121,917	0	0	0
TOTAL EXPENDITURES		71,766	182,814	179,827	0	0	0
FUND BALANCE							
ENDING FUND BALANCE	510-50-999	71,317	157,629	0	0	0	0
TOTAL FUND BALANCE		71,317	157,629	0	0	0	0
GRAND TOTAL CAP IMPROVEMENT FUND (510)		143,083	340,443	179,827	0	0	0

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
PARK & REC DEVELOPMENT (550)							
MISCELLANEOUS							
INTEREST INCOME	550-450-00	2,132	2,483	2,357	2,250	2,250	2,250
CITY PARK GRANT(S)	550-489-02	0	0	150,000	0	0	0
TOTAL MISCELLANEOUS		<u>2,132</u>	<u>2,483</u>	<u>152,357</u>	<u>2,250</u>	<u>2,250</u>	<u>2,250</u>
TOTAL OTHER RESOURCES		<u>2,132</u>	<u>2,483</u>	<u>152,357</u>	<u>2,250</u>	<u>2,250</u>	<u>2,250</u>
FUND BALANCE							
BEGINNING FUND BALANCE	550-400-00	125,772	124,092	112,392	86,068	86,068	86,068
TOTAL FUND BALANCE		<u>125,772</u>	<u>124,092</u>	<u>112,392</u>	<u>86,068</u>	<u>86,068</u>	<u>86,068</u>
GRAND TOTAL PARK & REC DEVELOPMENT (550)		<u>127,904</u>	<u>126,575</u>	<u>264,749</u>	<u>88,318</u>	<u>88,318</u>	<u>88,318</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
PARK & REC DEVELOPMENT (550)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES	ACCOUNT						
MATERIALS AND SERVICES:							
CONSULTING SERVICES	550-50-660	3,813	0	10,000	20,000	20,000	20,000
MATERIALS AND SERVICES		3,813	0	10,000	20,000	20,000	20,000
CAPITAL OUTLAY:							
CIP-DOG PARK IMPROVE CITY PARK	550-50-775	0	13,617	0	0	0	0
CIP - LAND ACQUISTN/MISC IMP	550-50-829	0	0	26,297	50,884	50,884	50,884
CIP - CITY PARK GRANT PROJECTS	550-50-855	0	567	211,018			
TOTAL CAPITAL OUTLAY		0	14,184	237,315	50,884	50,884	50,884
DEBT SERVICE:							
GOLF COURSE INTEREST	550-50-891	0	0	9,625	9,195	9,195	9,195
GOLF COURSE PRINCIPAL	550-50-890	0	0	7,809	8,239	8,239	8,239
TOTAL DEBT SERVICE		0	0	17,434	17,434	17,434	17,434
TOTAL EXPENDITURES		3,813	14,184	264,749	88,318	88,318	88,318
FUND BALANCE							
ENDING FUND BALANCE	550-50-999	124,092	112,392	0	0	0	0
TOTAL FUND BALANCE		124,092	112,392	0	0	0	0
GRAND TOTAL PARK & REC DEVELOPMENT (550)		127,905	126,576	264,749	88,318	88,318	88,318

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
STREET SDC REIMB FUND (710)							
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	710-419-00	13,939	17,818	12,000	12,000	12,000	12,000
INTEREST INCOME	710-450-00	2,887	4,692	2,514	4,500	4,500	4,500
SYSTEM DEV FEES - RECEIVABLE	710-455-00	749	178	0	0	0	0
ASSESSMENT INTEREST	710-456-00	156	29	150	150	150	150
TOTAL MISCELLANEOUS		<u>17,731</u>	<u>22,717</u>	<u>14,664</u>	<u>16,650</u>	<u>16,650</u>	<u>16,650</u>
TOTAL OTHER RESOURCES		<u>17,731</u>	<u>22,717</u>	<u>14,664</u>	<u>16,650</u>	<u>16,650</u>	<u>16,650</u>
FUND BALANCE							
BEGINNING FUND BALANCE	710-400-00	163,475	181,206	203,923	218,587	218,587	218,587
TOTAL FUND BALANCE		<u>163,475</u>	<u>181,206</u>	<u>203,923</u>	<u>218,587</u>	<u>218,587</u>	<u>218,587</u>
GRAND TOTAL STREET SDC REIMB FUND (710)		<u>181,206</u>	<u>203,923</u>	<u>218,587</u>	<u>235,237</u>	<u>235,237</u>	<u>235,237</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
STREET SDC REIMB FUND (710)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES	ACCOUNT						
CAPITAL OUTLAY:							
CONSULTING SERVICES	710-50-750	0	0	10,000	10,000	10,000	10,000
CIP - SDC MANUAL UPDATE	710-50-756	0	0	10,000	10,000	10,000	10,000
MISC STREET	710-50-776	0	0	198,587	215,237	215,237	215,237
TOTAL CAPITAL OUTLAY		0	0	218,587	235,237	235,237	235,237
TOTAL EXPENDITURES		0	0	218,587	235,237	235,237	235,237
FUND BALANCE							
ENDING FUND BALANCE	710-50-999	181,206	203,923	0	0	0	0
TOTAL FUND BALANCE		181,206	203,923	0	0	0	0
GRAND TOTAL STREET SDC REIMB FUND (710)		181,206	203,923	218,587	235,237	235,237	235,237

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
STREET SDC IMP FUND (711)							
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	711-419-00	26,127	33,752	20,000	20,000	20,000	20,000
INTEREST INCOME	711-450-00	5,868	9,480	5,054	7,000	7,000	7,000
SYSTEM DEV FEES - RECEIVABLE	711-455-00	1,420	328	0	0	0	0
ASSESSMENT INTEREST	711-456-00	297	55	100	100	100	100
TOTAL MISCELLANEOUS		<u>33,712</u>	<u>43,615</u>	<u>25,154</u>	<u>27,100</u>	<u>27,100</u>	<u>27,100</u>
TOTAL OTHER RESOURCES		<u>33,712</u>	<u>43,615</u>	<u>25,154</u>	<u>27,100</u>	<u>27,100</u>	<u>27,100</u>
FUND BALANCE							
BEGINNING FUND BALANCE	711-400-00	333,388	367,099	410,714	435,868	435,868	435,868
TOTAL FUND BALANCE		<u>333,388</u>	<u>367,099</u>	<u>410,714</u>	<u>435,868</u>	<u>435,868</u>	<u>435,868</u>
GRAND TOTAL STREET SDC IMP FUND (711)		<u>367,100</u>	<u>410,714</u>	<u>435,868</u>	<u>462,968</u>	<u>462,968</u>	<u>462,968</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
STREET SDC IMP FUND (711)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES	ACCOUNT						
CAPITAL OUTLAY:							
CONSULTING SERVICES	711-50-750	0	0	10,000	10,000	10,000	10,000
CIP - SDC MANUAL UPDATE	711-50-756	0	0	10,000	10,000	10,000	10,000
CIP STREET PROJECTS (RESERVE)	711-50-776	0	0	415,868	442,968	442,968	442,968
TOTAL CAPITAL OUTLAY		0	0	435,868	462,968	462,968	462,968
TOTAL EXPENDITURES		0	0	435,868	462,968	462,968	462,968
FUND BALANCE							
ENDING FUND BALANCE	711-50-999	367,099	410,715	0	0	0	0
TOTAL FUND BALANCE		367,099	410,715	0	0	0	0
GRAND TOTAL STREET SDC IMP FUND (711)		367,099	410,715	435,868	462,968	462,968	462,968

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
STORM DRAINAGE SDC REIMB (715)							
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	715-419-00	37,743	48,246	32,000	35,000	35,000	35,000
INTEREST INCOME	715-450-00	1,477	2,983	2,654	2,900	2,900	2,900
SYSTEM DEV FEES - RECEIVABLE	715-455-00	2,031	473	0	0	0	0
ASSESSMENT INTEREST	715-456-00	424	79	100	100	100	100
TOTAL MISCELLANEOUS		41,675	51,781	34,754	38,000	38,000	38,000
TOTAL OTHER RESOURCES		41,675	51,781	34,754	38,000	38,000	38,000
FUND BALANCE							
BEGINNING FUND BALANCE	715-400-00	67,861	98,575	150,356	116,192	116,192	116,192
TOTAL FUND BALANCE		67,861	98,575	150,356	116,192	116,192	116,192
GRAND TOTAL STORM DRAINAGE SDC REIMB (715)		109,536	150,356	185,110	154,192	154,192	154,192

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
STORM DRAINAGE SDC REIMB (715)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES	ACCOUNT						
CAPITAL OUTLAY:							
CONSULTING SERVICES	715-50-750	0	0	10,000	10,000	10,000	10,000
MISC DRAINAGE PROJECTS	715-50-774	10,962	0	115,192	144,192	144,192	144,192
CIP - 11TH ST DRAINAGE IMPROVE	715-50-778	0	0	59,918	0	0	0
TOTAL CAPITAL OUTLAY		<u>10,962</u>	<u>0</u>	<u>185,110</u>	<u>154,192</u>	<u>154,192</u>	<u>154,192</u>
TOTAL EXPENDITURES		<u>10,962</u>	<u>0</u>	<u>185,110</u>	<u>154,192</u>	<u>154,192</u>	<u>154,192</u>
FUND BALANCE							
ENDING FUND BALANCE	715-50-999	98,575	150,356	0	0	0	0
TOTAL FUND BALANCE		<u>98,575</u>	<u>150,356</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL STORM DRAINAGE SDC REIMB (715)		<u>109,537</u>	<u>150,356</u>	<u>185,110</u>	<u>154,192</u>	<u>154,192</u>	<u>154,192</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
STORM DRAINAGE SDC IMP (716)							
MISCELLANEOUS							
SYSTEM DEVELOPMENT FEES - CASH	716-419-00	33,097	42,306	25,628	30,000	30,000	30,000
INTEREST INCOME	716-450-00	2,802	4,743	2,384	2,400	2,400	2,400
SYSTEM DEV FEES - RECEIVABLE	716-455-00	1,801	418	0	0	0	0
ASSESSMENT INTEREST	716-456-00	377	71	100	100	100	100
TOTAL MISCELLANEOUS		<u>38,077</u>	<u>47,538</u>	<u>28,112</u>	<u>32,500</u>	<u>32,500</u>	<u>32,500</u>
TOTAL OTHER RESOURCES		<u>38,077</u>	<u>47,538</u>	<u>28,112</u>	<u>32,500</u>	<u>32,500</u>	<u>32,500</u>
FUND BALANCE							
BEGINNING FUND BALANCE	716-400-00	157,361	172,208	219,746	67,685	67,685	67,685
TOTAL FUND BALANCE		<u>157,361</u>	<u>172,208</u>	<u>219,746</u>	<u>67,685</u>	<u>67,685</u>	<u>67,685</u>
GRAND TOTAL STORM DRAINAGE SDC IMP (716)		<u>195,438</u>	<u>219,746</u>	<u>247,858</u>	<u>100,185</u>	<u>100,185</u>	<u>100,185</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
STORM DRAINAGE SDC IMP (716)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES	ACCOUNT						
CAPITAL OUTLAY:							
CONSULTING SERVICES	716-50-750	965	0	10,000	10,000	10,000	10,000
CIP - DRAINAGE PROJECTS (RES)	716-50-774	22,265	0	57,685	90,185	90,185	90,185
CIP - 11TH ST DRAINAGE	716-50-778	0	0	180,173	0	0	0
TOTAL CAPITAL OUTLAY		<u>23,230</u>	<u>0</u>	<u>247,858</u>	<u>100,185</u>	<u>100,185</u>	<u>100,185</u>
TOTAL EXPENDITURES		<u>23,230</u>	<u>0</u>	<u>247,858</u>	<u>100,185</u>	<u>100,185</u>	<u>100,185</u>
FUND BALANCE							
ENDING FUND BALANCE	716-50-999	172,208	219,745	0	0	0	0
TOTAL FUND BALANCE		<u>172,208</u>	<u>219,745</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL STORM DRAINAGE SDC IMP (716)		<u>195,438</u>	<u>219,745</u>	<u>247,858</u>	<u>100,185</u>	<u>100,185</u>	<u>100,185</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

REVENUES AND OTHER RESOURCES DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
LOCAL OPTION STREET TAX (750)	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
TAXES							
TAXES - CURRENT PROPERTY TAXES	750-401-00	402,496	404,245	408,000	423,814	423,814	423,814
TAXES - PRIOR PROPERTY TAXES	750-402-00	12,039	20,188	20,000	20,000	20,000	20,000
TOTAL TAXES		<u>414,535</u>	<u>424,433</u>	<u>428,000</u>	<u>443,814</u>	<u>443,814</u>	<u>443,814</u>
INTERGOVERNMENTAL							
IN LIEU OF TAX-HERITAGE PLACE	750-439-05	17,043	4,927	6,581	6,581	6,581	6,581
TOTAL INTERGOVERNMENTAL		<u>17,043</u>	<u>4,927</u>	<u>6,581</u>	<u>6,581</u>	<u>6,581</u>	<u>6,581</u>
MISCELLANEOUS							
MISC - INTEREST INCOME	750-450-00	23,033	39,722	26,247	31,000	31,000	31,000
MISC - OTHER	750-489-00	0	245,297	0	0	0	0
TOTAL MISCELLANEOUS		<u>23,033</u>	<u>285,019</u>	<u>26,247</u>	<u>31,000</u>	<u>31,000</u>	<u>31,000</u>
TOTAL OTHER RESOURCES		<u>454,611</u>	<u>714,379</u>	<u>460,828</u>	<u>481,395</u>	<u>481,395</u>	<u>481,395</u>
FUND BALANCE							
BEGINNING BALANCE	750-400-00	1,096,752	1,391,786	1,255,026	1,255,913	1,255,913	1,255,913
TOTAL FUND BALANCE		<u>1,096,752</u>	<u>1,391,786</u>	<u>1,255,026</u>	<u>1,255,913</u>	<u>1,255,913</u>	<u>1,255,913</u>
GRAND TOTAL LOCAL OPTION STREET TAX (750)		<u>1,551,363</u>	<u>2,106,165</u>	<u>1,715,854</u>	<u>1,737,308</u>	<u>1,737,308</u>	<u>1,737,308</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: CAPITAL IMPROVEMENT

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
LOCAL OPTION STREET TAX (750)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES	ACCOUNT						
CAPITAL OUTLAY:							
CIP - STREET PROJECTS (MISC)	750-50-774	111,203	54,656	1,446,792	1,582,443	1,582,443	1,582,443
CIP-STREET IMPROVEMENTS (RES)	750-50-775	1,783	243,420	263	0	0	0
CIP - 11TH ST OVERLAY	750-50-778	0	285,387	46,956	0	0	0
CIP - FERRY CREEK BRIDGE	750-50-779	46,591	0	0	0	0	0
CIP - GUARDRAIL 7 SW / BCH LP	750-50-800	0	11,738	0	0	0	0
CIP - HWY 101 INTERFACE SAFETY	750-50-801	0	7,720	70,000	70,000	70,000	70,000
CIP - STORM DRAIN RERTE 11 SW	750-50-803	0	19,350	121,843	0	0	0
9TH ST CROSSWALK INSTALLATION	750-50-806	0	0	30,000	30,000	30,000	30,000
CIP - ST SWEEPER	750-50-846	0	0	0	0	0	0
MISCELLANEOUS	750-50-853	0	228,868	0	0	0	0
	TOTAL CAPITAL OUTLAY	159,577	851,139	1,715,854	1,682,443	1,682,443	1,682,443
DEBT SERVICE:							
SWEEPER LOAN PRINCIPAL	750-50-892	0	0	0	48,371	48,371	48,371
SWEEPER LOAN - INTEREST	750-50-893	0	0	0	6,494	6,494	6,494
	TOTAL DEBT SERVICE	0	0	0	54,865	54,865	54,865
TOTAL EXPENDITURES		159,577	851,139	1,715,854	1,737,308	1,737,308	1,737,308
FUND BALANCE							
ENDING FUND BALANCE	750-50-999	1,391,786	1,255,026	0	0	0	0
	TOTAL FUND BALANCE	1,391,786	1,255,026	0	0	0	0
GRAND TOTAL LOCAL OPTION STREET TAX (750)		1,551,363	2,106,165	1,715,854	1,737,308	1,737,308	1,737,308

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
GO BOND DEBT SERVICE (365)	ACCOUNT						
TAXES							
2000 RD GO BD CY PROP TX (343)	365-401-01	127,519	127,899	125,000	127,863	127,863	127,863
2000 SDWRLF BD CY PRO TX (344)	365-401-02	31,756	28,687	28,000	0	0	0
2006 WTP BD CY PROP TAX (375)	365-401-03	50,958	62,634	61,000	68,050	68,050	68,050
2000 RD GO BD PY PROP TX (343)	365-402-01	6,277	6,843	7,500	6,730	6,730	6,730
2000 SDWRLF BD PY PRO TX (344)	365-402-02	-630	1,766	4,000	0	0	0
2009 WTP BD PY PROP TX (375)	365-402-03	1,605	2,573	4,000	3,500	3,500	3,500
	TOTAL TAXES	217,485	230,402	229,500	206,143	206,143	206,143
OTHER TAXES							
2000 RD BDS OUT/CITY BD (343)	365-440-01	27,820	28,039	22,500	28,130	28,130	28,130
2009 WTP OUT/CITY BOND (375)	365-440-03	8,256	8,321	8,000	8,300	8,300	8,300
	TOTAL OTHER TAXES	36,076	36,360	30,500	36,430	36,430	36,430
MISCELLANEOUS							
2000 RD BONDS - HP (343)	365-441-01	7,817	2,260	7,050	2,161	2,161	2,161
2000 SDWRLF LIEU/TX-HP (344)	365-441-02	1,755	507	1,567	485	485	485
2009 WTP LIEU OF TAX-HP (375)	365-441-03	2,917	843	2,573	806	806	806
INTEREST	365-450-00	4,914	7,277	7,277	6,959	6,959	6,959
	TOTAL MISCELLANEOUS	17,403	10,887	18,467	10,411	10,411	10,411
TOTAL OTHER RESOURCES		270,964	277,649	278,467	252,984	252,984	252,984
FUND BALANCE							
BEGINNING FUND BALANCE	365-400-00	306,179	309,890	323,188	336,466	336,466	336,466
	TOTAL FUND BALANCE	306,179	309,890	323,188	336,466	336,466	336,466
GRAND TOTAL GO BOND DEBT SERVICE (365)		577,143	587,539	601,655	589,450	589,450	589,450

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
GO BOND DEBT SERVICE (365)	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
DEPARTMENT 50							
DEBT SERVICE:							
2000 RD INT BDS IS 12/00 (343)	365-52-890	110,894	105,499	102,787	99,952	99,952	99,952
2000 RD PRIN BD IS 12/00 (343)	365-52-891	54,874	60,269	62,982	65,816	65,816	65,816
2000 SDWRLF BONDS INT (344)	365-53-890	4,242	2,884	1,471	0	0	0
2000 SDWRLF BONDS PRIN (344)	365-53-891	32,941	34,298	35,712	0	0	0
2006 WTP BONDS INT (375)	365-54-890	34,242	26,734	31,753	27,924	27,924	27,924
2006 WTP BONDS PRIN (375)	365-54-891	30,059	34,667	30,484	30,084	30,084	30,084
	TOTAL DEBT SERVICE	<u>267,252</u>	<u>264,351</u>	<u>265,189</u>	<u>223,776</u>	<u>223,776</u>	<u>223,776</u>
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	365-50-999	309,890	323,188	336,466	365,674	365,674	365,674
	TOTAL CONTINGENCIES & RESERVES	<u>309,890</u>	<u>323,188</u>	<u>336,466</u>	<u>365,674</u>	<u>365,674</u>	<u>365,674</u>
GRAND TOTAL GO BOND DEBT SERVICE (365)		<u>577,142</u>	<u>587,539</u>	<u>601,655</u>	<u>589,450</u>	<u>589,450</u>	<u>589,450</u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
LID DEBT SERVICE (636)							
MISCELLANEOUS							
MISC - INTEREST INCOME	636-450-00	3,912	5,641	5,974	6,000	6,000	6,000
ASSESSMENT/LOAN PRINCIPAL (633)	636-455-00	1,626	89,266	400	400	400	400
2001 BANDON LID ASSMT PRIN-634	636-455-01	0	0	300	300	300	300
2004 HWY 101 SW ASSMT PRIN-635	636-455-02	1,149	0	5,000	5,000	5,000	5,000
12TH CT LID ASSMT PRIN (636)	636-455-03	388	460	300	300	300	300
ASSESSMENT/LOAN INTEREST (633)	636-456-00	4,530	1,557	1,000	1,500	1,500	1,500
2001 BANDON LID ASSMT INT-634	636-456-01	0	0	100	100	100	100
2004 HWY 101 SW ASSMT INT-635	636-456-02	0	0	100	100	100	100
12TH CT LID ASSMT INT (636)	636-456-03	0	0	100	100	100	100
TOTAL MISCELLANEOUS		11,605	96,924	13,274	13,800	13,800	13,800
TOTAL OTHER RESOURCES		11,605	96,924	13,274	13,800	13,800	13,800
FUND BALANCE							
BEGINNING BALANCE	636-400-00	246,932	215,928	270,242	240,906	240,906	240,906
TOTAL FUND BALANCE		246,932	215,928	270,242	240,906	240,906	240,906
GRAND TOTAL LID DEBT SERVICE (636)		258,537	312,852	283,516	254,706	254,706	254,706

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
LID DEBT SERVICE (636)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
DEPARTMENT 50		ACCOUNT					
DEBT SERVICE:							
DEBT SVC INTEREST EXP	636-50-890	463	371	880	207	207	207
DEBT SVC PRIN EXP	636-50-891	3,500	3,592	3,083	3,756	3,756	3,756
2004 HWY 101 SEWER DS INT DUE	636-52-890	12,431	11,728	19,593	18,739	18,739	18,739
2004 HWY 101 SW DS PRIN	636-52-891	20,867	21,571	15,838	16,692	16,692	16,692
12TH CT LID DEBT SVC INT	636-53-890	3,896	3,728	3,745	3,646	3,646	3,646
12TH CT LID DEBT SVC PRIN	636-53-891	1,452	1,620	1,603	1,702	1,702	1,702
	TOTAL DEBT SERVICE	<u>42,609</u>	<u>42,610</u>	<u>44,742</u>	<u>44,742</u>	<u>44,742</u>	<u>44,742</u>
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	636-50-999	215,928	270,243	238,774	209,964	209,964	209,964
	TOTAL CONTINGENCIES & RESERVES	<u>215,928</u>	<u>270,243</u>	<u>238,774</u>	<u>209,964</u>	<u>209,964</u>	<u>209,964</u>
GRAND TOTAL LID DEBT SERVICE		<u><u>258,537</u></u>	<u><u>312,853</u></u>	<u><u>283,516</u></u>	<u><u>254,706</u></u>	<u><u>254,706</u></u>	<u><u>254,706</u></u>

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
LOCAL IMPROVEMENT DIST (640)	ACCOUNT						
MISCELLANEOUS							
INTEREST INCOME	640-450-00	859	1,278	1193	1,100	1,100	1,100
LID ASSESSMENT PRINCIPAL	640-455-00	0	0	14,555	0	0	0
LID ASSESSMENT INTEREST	640-456-00	0	0	67,577	0	0	0
LID LOAN PROCEEDS	640-487-00	0	0	2,193,900	0	0	0
OTHER	640-489-00	0	0	5,000	0	0	0
	TOTAL MISCELLANEOUS	859	1,278	2,282,225	1,100	1,100	1,100
TOTAL OTHER RESOURCES		859	1,278	2,282,225	1,100	1,100	1,100
FUND BALANCE							
BEGINNING FUND BALANCE	640-400-00	50,696	51,555	52,834	141,159	141,159	141,159
	TOTAL FUND BALANCE	50,696	51,555	52,834	141,159	141,159	141,159
GRAND TOTAL LOCAL IMPROVEMENT DIST (640)		51,555	52,833	2,335,059	142,259	142,259	142,259

City of Bandon 2020-2021 Annual Budget

FUNDS BY TYPE: DEBT SERVICE FUNDS

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
LOCAL IMPROVEMENT DIST (640)	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES							
CAPITAL OUTLAY:							
DISTRICT - NEW	640-50-789	51,555	52,834	2,193,900	0	0	0
	TOTAL CAPITAL OUTLAY	<u>51,555</u>	<u>52,834</u>	<u>2,193,900</u>	<u>0</u>	<u>0</u>	<u>0</u>
CONTINGENCIES & RESERVES:							
ENDING FUND BALANCE	640-50-999	0	0	141,159	142,259	142,259	142,259
	TOTAL CONTINGENCIES & RESERVES	<u>0</u>	<u>0</u>	<u>141,159</u>	<u>142,259</u>	<u>142,259</u>	<u>142,259</u>
GRAND TOTAL LOCAL IMPROVEMENT DIST (640)		<u>51,555</u>	<u>52,834</u>	<u>2,335,059</u>	<u>142,259</u>	<u>142,259</u>	<u>142,259</u>

MUNICIPAL BUSINESS PLAN

CHAPTER 3

<u>ADMINISTRATIVE SERVICES</u>	Page 100
<u>PUBLIC SAFETY</u>	Page 102
<u>MUNICIPAL COURT</u>	Page 105
<u>FIRE</u>	Page 106
<u>WATER TREATMENT</u>	Page 107
<u>WASTE WATER TREATMENT</u>	Page 109
<u>PUBLIC WORKS</u>	Page 111
<u>ELECTRIC</u>	Page 115
<u>PLANNING</u>	Page 117
<u>LIBRARY</u>	Page 119
<u>COMMUNITY CENTER (Barn)</u>	Page 121
<u>SPRAGUE THEATER</u>	Page 122

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

ADMINISTRATIVE SERVICES

The City will be working to reorganize administrative services in the 20/21 Fiscal year. The City has a new Finance Director and City Manager who will be working to streamline processes to provide great customer service in the most efficient manner possible.

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Administration and Finance Departments have been slightly reorganized and are now referred to as Administrative Services, which will umbrella the functions of both departments. The City Council provides direction for the overall management, administration, financial operations, and personnel supervision activities of the City of Bandon and the Bandon Urban Renewal Agency as defined in the Bandon Municipal Code, Title 2. The Department includes the City Manager's office (the City Manager also serves as the Finance Director), Human Resources, Economic Development, Special projects and the contract services of the City Attorney's office, the City Engineer and Municipal Judge.

The major activities for Administrative Services include personnel recruitment & coordination, election activities, records management & public information functions; grant applications and grant administration; and the intergovernmental relations of the City. Duties for daily operations include financial planning and budget preparation; accounting, water, sewer, and electric utility billings, collections, and bad-debt recoveries; budget control; liens and assessments; payroll; accounts payable and accounts receivable; and City Hall's customer service functions, which include reception, payment processing, answering telephone calls, dispatching utility services, and response staffing during power outages or other local emergencies.

Funding

The Administrative Services Department is funded from the General Fund, Urban Renewal Area 1 & 2 and the three municipal utilities (Electric, Water and Wastewater). Both Urban Renewal agencies and the three Municipal Utility enterprises provide reimbursement to the Administrative Services Department for their share of administrative, accounting and audit service-related activities.

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Finance Director	0	0	0	0	0	1.00
City Recorder*	0.00	1.00***	0.50***	0.50***	0.50***	0.50
Administrative Assistant**	0.00**	0.50	1.00	1.00	1.00	1.00**
Administrative Services Manager	0.00**	0.50	1.00	1.00	1.00	0.00
Administrative Services Assist. Manager			0.50	0.50	0.50	0.50
Clerk III	0.00**	0.50	1.00	1.00	1.00	1.00
Clerk II	0.00	0.00	1.00	1.00	1.00	1.00
Clerk I			1.00	1.00	1.00	0.00
TOTAL:	1.00	3.00	7.00	7.00	7.00	6.00

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

PUBLIC SAFETY

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The mission of the Bandon Police Department is to deliver the highest standard of law enforcement excellence in protecting life, property and human rights, and to work in a pro-active partnership with the community to solve problems, thereby enhancing the quality of life for our citizens.

The Bandon Police Department is committed to criminal investigations and apprehension of offender, selective traffic enforcement, timely response to calls for service, investigation of accidents and the traditional duties of police in the community. In addition, the Department has a commitment to pro-active patrol by vehicle and foot to enhance positive interaction with citizens, merchants and visitors. We also continue to work with various departments, agencies and citizens in problem solving to improve the quality of life as well as the quality of service for our customers; continued community education efforts, and identification of alternate resources.

Funding

The Police Department is operated primarily out of the General Fund; Revenues are mainly derived through property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes.

PRIOR YEAR ACCOMPLISHMENTS (2019-2020):

- Continue exploring grant opportunities.
- Continue emphasis on department training to include Reserve Officer training.
- Continue efforts in narcotics enforcement and education.
- Continue Community Policing Philosophy through community meetings.
- Continue participating with Coos, Curry and State agencies.
- Continue to be involved in community events.
- Continue emphasis on traffic safety, enforcement and education.
- Continue looking at grant funding for traffic safety.
- Continue community service and volunteer programs.
- Continue to work with emergency management committee.
- Continue partnership with SCINT and other agencies.
- Sent an Officer to training to become a certified Taser Instructor.
- Continue Emails to Merchants regarding issues of fraud, etc.
- Host a "Meet the Cops" Event.
- Continue to educate the public regarding their animals and how they affect their neighbors and people visiting our community.
- Update computers and data storage.
- Continue working towards crosswalk safety.
- Continue involvement in ERT, Crash Team and Major Crime Team with other agencies in the county
- Continue training Officers in specialized training, mental health, DUII and drugs that impair driving.

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

- Continue the drug take back program, obtained secure box for med drop off
- Increased enforcement of ordinance violations re: transients and house abatement.
- Participated in the Dr. Seuss Reading Program
- Spoke at Welcome to Bandon Group regarding Identity Theft & Fraud
- Spoke at Rotary regarding Identity Theft & Fraud
- Spoke to Pacific View about Identity Theft & Fraud
- Bank Robbery Training at First Community Bank

DEPARTMENT OBJECTIVES FOR 2020-2021:

- Set up training with local motels regarding dealing with transients, and open communication with BPD and local lodging community on transient criminal activity.
- Send an Officer to training to become a safety seat technician.
- Continue exploring grant opportunities
- Continue emphasis on department training to include Reserve Officer training.
- Continue efforts in narcotics enforcement and education.
- Continue Community Policing Philosophy through community meetings.
- Continue participating with Coos, Curry and State agencies.
- Continue to be involved in community events.
- Continue emphasis on traffic safety, enforcement and education.
- Continue looking at grant funding for traffic safety.
- Continue community service and volunteer programs.
- Increase neighborhood involvement, neighborhood watch, community forum meetings, home safety week, etc.
- Continue to work with emergency management committee.
- Continue partnership with SCINT and other agencies.
- Continue Emails to Merchants regarding issues of fraud, etc.
- Host a "Meet the Cops" Event.
- Continue to educate the public regarding their animals and how they affect their neighbors and people visiting our community.
- Update computers and data storage.
- Continue working towards crosswalk safety.
- Continue training Officers in specialized training, mental health, DUII and drugs that impair driving.
- Continue the drug take back program
- Continue to increase enforcement of ordinance violations re: transients and house abatement.
- Assign another Officer to the Coos County Major Crime Team
- Continue to participate in the Dr. Seuss Reading Program
- Continue to speak at Welcome to Bandon Group regarding Identity Theft & Fraud
- Continue to speak at Rotary regarding Identity Theft & Fraud
- Continue Identity Theft & Fraud program at Pacific View

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

- Continue Bank Robbery Training
- Maintain involvement in ERT, Crash Team and Major Crime Team with other agencies in the county.

STAFFING LEVELS (Full-Time Equivalent):

Position Title	12-13	13-14	14-15	15-16	18-19	19-20	20-21
Chief	1	1	1	1	1	1	1
Patrol Sergeant	0	0	0	0	1	1	1
K9 Officer	1	1	1	1	1	1	0
Patrol Officer	4	4	4	4	3	3	4
Administrative Assistant	1	1	1	1	1	1	1
Part time Officer	0	0	0	0	0	1	1
TOTAL PAID PERSONNEL:	7	7	7	7	7	8	8
Reserve Officer	2	3	2	2	3	3	2

INDICATORS:

Calendar Year	2012	2013	2014	2015	2016	2017	2018	2019
Calls for Service	6761	5448	7344	8387*	7586*	8,193	6644*	5713
Arrests	414	266	218	200	204	211	190*	154
Volunteer Hours Worked	1386	1089	542	436	308	339	0	

* These numbers do not include every contact with citizens regarding civil or criminal matters. Police Officers are contacted on the street and at the Police Department multiple times each week where police report numbers are not drawn. We also spend time assisting other agencies like Department of Human Service Child and Seniors, which do not always draw a case number. Case Numbers are drawn when there is a report to be written. During the transition from CMI Computer Software to Eforce Software we unfortunately lost some tracking tools and the numbers for a couple months were skewed

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

MUNICIPAL COURT

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Municipal Judge is a contracted position, appointed by the City Council. Court is held once a month, on the 1st Tuesday of the month, at 4 P.M. The focus of the Municipal Court is nuisance ordinance enforcement, zoning infractions, and other ordinance violations, as well as parking tickets. The Bandon Municipal Court does not process violations of State laws.

Funding

The Municipal Court is operated out of the General Fund. The Municipal Court is supported partially by revenues derived from fines and forfeits charged by the Municipal Court, but mainly by a percentage of revenues collected by District and Circuit Courts and deposited into the City's General Fund as required by State statutes.

STAFFING LEVELS:

The Municipal Court Judge is a part-time contracted position. The Administrative Assistant previously served as the Court Clerk. Since April 2014, the Police Office Specialist will serve as Court Clerk and Bailiff.

INDICATORS:

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	
Court Sessions	8*	5*	6*	3*	3*	6*			0		* Court Sessions
Parking Tickets	0	0	0	0	0	0	0	0	0		2011: 2 Dog

Ordinance Violations, 4 Nuisance Ordinance Violations, 2 Zoning Ordinance Violations.

* Court Sessions 2012: 1 Nuisance Ordinance Violation, 3 Zoning Ordinance Violations, 2 Permit Violations, 1 Municipal Code Violation.

* Court Sessions 2013: 4 Zoning Ordinance Violations, 4 Dog Ordinance Violations, 1 Municipal Code Violation.

* Court Sessions 2014: 7 Municipal Code Violations, 1 Dog Ordinance Violation

* Court Sessions 2015: 2 Municipal Code Violations, 1 Dog Ordinance Violation

* Court Sessions 2016: 18 Nuisance Violations, 1 Dog Ordinance Violation, 23 Zoning Ordinance Violation.

* Court Sessions 2017: 2 Nuisance Violations, 5 Dog Ordinance Violation, 2 Nuisance Violations

* Court Sessions 2018: None

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

FIRE

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

Under the direction of the City Council, the Administrative Services Department is responsible for securing/providing Fire Department services for the City of Bandon.

Fire protection services are provided to the residents of Bandon through a contract with the Bandon Rural Fire Protection District.

The Bandon Rural Fire Protection District is an independent taxing district. Offices are located at 555 Oregon Avenue, Bandon, Oregon 97411.

Funding

The Contract for Fire Department services is paid out of the General Fund.

STAFFING LEVELS:

The City of Bandon coordinates activities with the Bandon Rural Fire Protection District. The City does not employ any fire department personnel.

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

WATER TREATMENT

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The primary function of the Water Treatment Department is to provide a high-quality supply of clean drinking water and a dependable supply of water for fire suppression.

Water treatment consists of the water treatment plant, a settling pond, two pump stations and 1,000,000 and 2,000,000-gallon storage tanks. Water is drawn from Ferry and Geiger Creeks and pumped to a settling pond. It is then pumped to the treatment plant where it is treated, disinfected, pumped to the storage tanks and then gravity fed to the City. The plant can treat 1,400 gallons of water per minute (2 million gallons per day). The City's peak water demand has been as high as 1,500 gallons per minute. The daily consumption ranges from a high of 1.1 million gallons per day for summer use to 300,000 gallons per day for winter use.

The water distribution system (mains and lines) is operated in conjunction with the Public Works Department.

Funding

The activities of the Water Department are operated primarily out of the Water Fund, and are financed by revenues collected from the sale of water to utility customers. The revenues collected through System Development Charges (SDC's) for new water installations are deposited into the Water SDC fund for use in various improvement projects to upgrade and expand the capacity of the water treatment and distribution system.

PRIOR YEAR ACCOMPLISHMENTS (2019-2020):

- Install seismic valves on 2-million-gallon reservoir and rehabilitate the interior as needed for Seismic Valve installation.
- Rehabilitate the exterior of the 2-million-gallon reservoir.
- Continue building retaining walls on grounds for erosion control.
- Continue to operate plant in safe and cost-effective manner.
- Continue cross training water/wastewater personnel on operations and maintenance of water treatment plant.
- Acquire Level III certifications for plant operators.
- Work with Dyer Engineering on conservation management plan.
- Continue to work with Dyer Engineering and other entities on raw water storage reservoir.
- Complete all testing as required by the State of Oregon.
- Continue with annual flushing of the City's distribution system.

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

DEPARTMENT OBJECTIVES FOR 2020-2021:

- Install seismic valves on 2-million-gallon reservoir and rehabilitate the interior as needed for Seismic Valve installation.
- Rehabilitate the exterior of the 2-million-gallon reservoir.
- Continue to work with Dyer Engineering and other entities on raw water storage reservoir.
- Complete all testing as required by the State of Oregon.
- Continue with annual flushing of the City's distribution system.
- Continue building retaining walls on grounds for erosion control.
- Continue cross training water/wastewater personnel on operations and maintenance of water treatment plant.

STAFFING LEVELS (Full-Time Equivalent):

<u>Position Title</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>
Chief Plant Operator	0.50	0.50	0.50	0.50	0.50	0.50	0.50	1.00
Operator Assistant	0.75	1.50	1.50	1.50	1.50	1.50	1.50	1.00
Clerical*	0.00	0.125	0.125	0.125	0.125	0.125	0.125	0.125
TOTAL:	1.25	2.125	2.125	2.125	2.125	2.125	2.125	2.125

All positions are shared with the Wastewater Treatment Plant.

*This position is 1/8 of a clerical support person, shared with the Electrical Department (50%), Public Works Department (25%) and Wastewater Treatment Plant (12.5%).

INDICATORS:

<u>Calendar Year</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Annual volume of water treated (gallons)	220,546,040	226,607,450	232,863,328	243,805,729	274,706,576	203,825,467
Average daily volume of water treated (gallons)	604,235	645,047	636,801	666,514	751,338	558,426
Back-flow devices in service	239	260	262	267	266	268
Number of customers	2,091	2,142	2,429	2,469	2,482	2,539

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

WASTEWATER TREATMENT

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The primary function of the Wastewater Department is to operate and maintain the wastewater treatment plant and ensure compliance with all state and federal regulations related to sewage treatment, disposal, and discharge.

Sewage is collected by a network of sewer lines and seven pump stations throughout the community. When the sewage reaches the plant head works it is run through pre-treatment (muffin monster) and then into an aeration basin, there it is treated by the activated sludge process. Treated sewage is then run into the clarifier where it settles and the supernate is run through a disinfection (UV) system and into the Coquille River. The sludge is pumped into the aerobic digesters and allowed to digest for at least 60 days. After that it goes through a dewatering process. This process reduces the cost of disposing of the sludge.

The Wastewater Treatment Plant has a peak design capacity of 3.2 million gallons per day. Current average daily flows are 440,377 gallons per day. The plant could be expanded to a maximum average capacity of 1.7 million gallons per day. Bandon's wastewater facility treated 160,737,539 gallons during calendar year of 2019.

The sewage collection system (sewer mains and lines) are operated and maintained in conjunction with the Public Works Department.

Funding

The activities of the Wastewater Department are operated primarily out of the Sewer Fund and are financed by revenues collected from the sale of sewage treatment services to utility customers. The revenues collected through System Development Charges (SDC's) for new sewer installations are deposited into the Sewer SDC fund for use in various improvement projects to upgrade and expand the capacity of the sewage collection and treatment system.

PRIOR YEAR ACCOMPLISHMENTS (2019-2020):

- Continue to meet DEQ permit standards.
- Continue ongoing training and acquiring certification requirements for wastewater personnel.
- Continue operating plant at peak optimum levels.
- 11th Street mainline replacement, Harrison Ave. (CIP)
- Headworks system upgrade. (CIP)
- Replacement of Fillmore pump station. (CIP)
- U.V. system improvements. (CIP)
- Manhole and line replacement
- Increase grease trap inspections as per the City's ordinance.
- Continue operating plant in safe effective manner.
- Training of wastewater personnel in water plant operations.

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

DEPARTMENT OBJECTIVES FOR 2020-2021:

- Continue to meet DEQ permit standards.
- Continue ongoing training and acquiring certification requirements for wastewater personnel.
- Continue operating plant at peak optimum levels.
- Begin planning for headworks system upgrade. (CIP)
- Begin planning for Replacement of Fillmore pump station. (CIP)
- Begin planning for U.V. system improvements. (CIP)
- Continue operating plant in safe effective manner.
- Training of wastewater personnel in water plant operations.

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>20-21</u>	<u>20-21</u>
Supervisor/Plant Operator	0.50	0.50	0.50	0.50	0.50	1.00	1.00	1.00
Assistant Operator	1.00	1.50	1.50	1.50	1.50	2.00	2.00	1.00
Operator Trainee	1.25	0.00	0.00	0.00	0.00	0.00	0.00	0.50
Clerical*	0.25	0.125	0.125	0.125	0.125	0.125	0.125	0.125
TOTAL:	3.00	2.125	2.125	2.125	2.125	3.125	3.125	2.625

All positions are shared with the Water Treatment Plant.

* This position is 1/8 of a clerical support person, shared with the Electrical Department (50%), Public Works Department (25%) and Water Treatment Plant (12.5%).

INDICATORS:

<u>Calendar Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Average daily gallons influent treated	345,166	406,833	352,789	470,750	459,259	355,971	440,377

<u>Fiscal Year</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>
Number of customers	1,700	1,708	1,720	1,726	1,756	1,774	1,767

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

PUBLIC WORKS

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Public Works Department is responsible for maintenance of City streets and drainage facilities, water distribution system, sewage collection system, and parks and recreation facilities. Street Maintenance involves grading, graveling, pothole patching, shoulder mowing, and sweeping all City streets; maintaining city rights-of-way; and maintaining and cleaning all main storm drain lines, catch basins, and drainage ditches. Park Maintenance includes repair, cleaning, and maintenance of various recreational facilities such as the City Park restrooms and playground equipment, Community Center, City Hall and other building maintenance, removal of downed trees and vegetation, and mowing City property. Sewer System Maintenance involves locating sewer laterals, routine inspection of sewer lines, and flushing obstructions from blocked sewer lines. The Department also works closely with contractors to ensure proper installation of lines and taps in accordance with DEQ regulations. Water System Maintenance involves locating main lines, repair of water distribution lines, periodic main line and fire hydrant flushing, installing and maintaining water meters and ensuring that all work, whether installed by City crews or private contractors, is undertaken in compliance with applicable Health Division regulations. The Public Works Department is also responsible for monthly reading of all water meters for water utility billing.

Funding

The street and drainage maintenance activities of the Department are funded primarily by the General Fund and the State Tax Street Fund. Most major capital improvement projects are funded from the Local Option Street Tax Fund, Capital Improvement Fund and the Street SDC Fund. Parks and recreation funding is primarily through the General Fund and the Parks & Recreation Fund, with the Electric Fund contributing money for operation of the Summer Recreation Program. Water and sewer system activities and water meter reading are funded by the Water Fund and Sewer Fund respectively, with those revenues coming from the sale of water and sewer services to utility customers.

In addition to the normal daily operation and maintenance of the streets, water distribution system, sewage collection system, and parks and recreation facilities, the Public Works Department completed the following projects in FY 2019-20:

Street Department:

- Continued maintaining and improving storm drainage system.
- Continued updates to the Infrastructure Mapping.
- Continued installing ADA sidewalk corner ramps city wide.
- Completed culvert on North Ohio.

Parks Department:

- Continued ongoing equipment maintenance.
- Continued to assist Parks and Recreation Commission with improvements to parks, as noted in the Parks Master Plan.
- Reroofed Lions building

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

Wastewater Collection Department:

- Continued Inflow and Infiltration repairs.
- Continued training all employees on safety programs and all DEQ mandated rules.
- Continued regular main line flushing.
- Continued ongoing equipment maintenance.
- Completed construction of new City Shop site improvements.

Water Distribution Department:

- Continued mainline maintenance and flushing.
- Continued hydrant upgrade and replacement.
- Continued main line valve cycling.
- Continued ongoing equipment maintenance.

DEPARTMENT OBJECTIVES FOR 2020-2021:

In addition to the normal daily operation and maintenance of the streets, water distribution system, sewage collection system, and parks and recreation facilities, the Public Works Department anticipates undertaking the following projects:

Street Department:

- Complete paving projects, at:
 - Beach Loop and Johnson Creek;
 - 3rd Street southeast of June to Harlem;
 - Oregon Avenue to Monkey Hill;
 - River Road repairs due to roots lifting pavement; and
 - Fillmore from 13th Street to 11th Street.
- Complete culvert improvements, by:
 - Extending Ohio culvert from 3rd to 4th NE;
 - Replacing culvert on beach access road;
 - Replacing culvert at 7th Street SW and Beach Loop; and
 - Replacing culvert on Three Woods Drive.
- Begin drainage improvement in the Gross Creek drainage between 13th St SW and 1st St SW, if funding is available.
- Build reserve funds for Gross Creek Culvert replacements.
- Continue maintaining and improving storm drainage system.
- Continue updating the Infrastructure Mapping.
- Continue installing ADA sidewalk corner ramps - city wide.
- Perform street improvements on Oregon Ave from 1st St - 4th St.
- Repair/replace Ferry Creek Bridge at Riverside Dr.
- Improve South Jetty Path.

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

Parks Department:

- Continue ongoing equipment maintenance.
- Begin Jetty Walkway and Madison Avenue pedestrian/bicycle pathways, if funds are available.
- Complete segments of the Bandon pedestrian/bicycle loop, as funds become available.
- Continue to assist Parks and Recreation Commission with improvements to parks, as noted in the Parks Master Plan.
- Reorient Softball field at City Park.
- Improve irrigation in the Southwest corner of the park

Wastewater Collection Department:

- Recoat/rehabilitate manholes.
- Continue Inflow and Infiltration repairs.
- Continue training all employees on safety programs and all DEQ mandated rules.
- Continue regular main line flushing.
- Continue equipment maintenance.
- Replace mainline in alley between 10th St SW and 11th St SW off Franklin Ave (east side).

Water Distribution Department:

- Replace and relocate hydrant at 13th and Highway 101 to be ADA compliant.
- Replace and relocate hydrant at 9th and Highway 101 cross walk.
- Continue mainline maintenance and flushing.
- Continue hydrant upgrade and replacement.
- Continue main line valve cycling program.
- Continue equipment maintenance program.
- Build reserve funds to replace Ohio Ave SE water line (new HDPE line), if funds are available.

STAFFING LEVELS (Full-Time Equivalent):

<u>Position Title</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>
Supervisor									
Streets	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40
Park	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20
Sewer	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Water	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30
SUB TOTAL:	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

Utility Worker

Street	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60	1.60
Park	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40
Sewer	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80
Water	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70
Meter Reader	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
SUB TOTAL:	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00

Extra Labor

Clerical*	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
SUB TOTAL:	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
TOTAL:	5.25	5.25	5.25	5.25	5.25	5.25	5.25	5.25	5.25

* This position is 1/4 of a clerical support person, shared with the Electrical Department (50%), Water Treatment Plant (12.5%) and Waste Water Treatment Plant (12.5%)

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

ELECTRIC

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The Electric Department is responsible for a safe and reliable source of power to residential, commercial and industrial customers. The Bandon Electric service area includes Bandon and extends from the Coquille River south to Denmark, and from the Pacific Ocean east on 42-S to the Fish Hatchery, and along both sides of US Highway 101.

The City purchases power from Bonneville Power Administration (BPA) and takes delivery at 3 step-down substations located at Bill's Creek, Two Mile and Langlois. From these delivery points the Electric Department distributes approximately 5,431,673 kwh of power to 3,825 customers per month.

The Electric Department is charged with the maintenance of all electric lines, buildings, vehicles and apparatus used to distribute power to its customers. When the budget permits, the Department undertakes additional system upgrade work, such as replacement of overhead with underground lines.

Funding

The activities of the Electric Department are operated primarily out of the Electric Fund and are financed by revenues collected from the sale of electric power to utility customers.

PRIOR YEAR ACCOMPLISHMENTS (2019-2020):

- Continued with educational programs, promoting a safe working environment.
- Extend service lines into "joint service areas.
- Continued convert existing overhead lines to underground.
- Continued replacing electric meters with meters that have remote read capabilities, as the budget permits.
- Assisted customers to move electric meters from hazardous locations to safe and accessible locations.
- Further implement on the weatherization and conservation program.
- Continued pole testing and treatment program.
- Installed new underground electric Bradley Lake Estates.
- Finished Two Mile Valley rebuild.

DEPARTMENT OBJECTIVES FOR 2020-2021:

- Continue with educational programs, promoting a safe working environment.
- Replace pad mount SMU switches with VFI
- Replace riser pole east circuit at Bill Creek and Mallory Lane
- Replace hi voltage switch cabinets and wire from 10th and Harrison to 11th and Lincoln.
- Replace poles as needed due to rot and woodpeckers.

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>20-21</u>
Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Lineman	4.00	4.00	5.00	5.00	5.00	5.00	4.00	3.00	3.00
Apprentice Lineman	1.00	1.00	0.00	0.00	0.00	0.00	0.00	2.00	2.00
Meter Reader	0.75	0.75	0.75	0.75	0.75	0.50	0.50	0.00	0.00
Groundsman	0.25	0.25	0.25	0.25	0.25	0.50	0.50	0.00	0.00
Utility Worker	0.00	0.00	0.00	0.00	0.00	0.00	2.00	1.00	0.00
Clerical Asst.*	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.00
TOTAL:	7.50	7.50	7.50	7.50	7.50	7.50	8.50	7.50	6.00

* This position is ½ of a clerical support person, shared with the Public Works Department (25%), Water Treatment Plant (12.5%) and Wastewater Treatment Plant (12.5%).

INDICATORS:

<u>Fiscal Year</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>
No. of Customers	3,758	3,730	3,756	3,735	3,767	3,830	3,870	3,938

<u>Calendar Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Megawatt Hours Sold	62,232	61,550	56,859	60,685	65,186	63,185	65,185

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

PLANNING

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The mission of the Department is to manage the current and long-range planning activities within the City to achieve the optimum pattern of urban development and ensure a high quality of life as defined by the community. Private and public-sector activities are guided by various plans and documents, but principally through the City's Comprehensive Plan and the Bandon Municipal Code, Titles 16 and 17. The Department provides information and assistance to the public at all levels of project planning, as well as dealing with everyday zoning and land use inquiries. Building permits are issued and building code inspections are performed by the Oregon Building Codes Division. The Planning Department does zoning compliance reviews for Building Codes and maintains a separate review process for zoning compliance and enforcement. The Department is also responsible for long-range planning, the cornerstone of the community's vision for the future. This is accomplished through the Comprehensive Plan and special area studies, and affects a wide variety of issues, particularly infrastructure and transportation planning.

The Planning Department supports the Parks and Recreation Commission, with the Planning Director and City Planner attending meetings, preparing documents and plans for the Commission. The City Planner is also responsible, with the Parks and Recreation Commission for maintaining the City's Tree City USA designation, organizing Arbor Day activities, Earth Day and SOLVE events, and other special activists supported by the Commission.

Funding

The Planning Department is funded primarily out of the General Fund. Less than 10% of the department budget is recovered through associated planning and permit fees.

PRIOR YEAR ACCOMPLISHMENTS (2019-2020):

- Continue updating Zoning Ordinance in accord with direction from Planning Commission and City Council priorities, providing greater clarity and definition.
- Adopt a Hazard Overlay Zone Management Plan for development in sensitive areas of the City.
- Hold annual City Council/Planning Commission joint strategic planning session.
- Pursue appropriate grant opportunities for the department.
- Code Compliance activities have been transitioned to the police department with proactive outreach on certain code issues (junk vehicles, gorse, rubbish).

DEPARTMENT OBJECTIVES FOR 2020-2021:

- Adopt a Hazard Overlay Zone Management Plan for development in sensitive areas of the City.
- Continue updating and revising the City's development regulations.
- Continue providing outstanding customer service to the development community and the general public.
- Continue work to plan for and support workforce housing development in the Woolen Mill area.

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

- Support the work of the Vegetation Management Coordinator and the Gorse Action Group in the ongoing effort to eradicate Gorse within the Bandon area.
- Hold an annual City Council/Planning Commission joint strategic planning work session.
- Continue implementation of a Geographic Information System.
- Pursue appropriate grant opportunities for the department.
- Effectively coordinate work activities with appropriate city departments.

STAFFING LEVELS (Full-Time Equivalents):

<u>Position Title</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>
Planning Director	0*	0	0	1	.75	.5	1	.25
Sr. City Planner							1	1
City Planner II	.5	.50	1.50	1	1	1	0	1
City Planner I							1	0
Code Compliance Officer	.5	.25	.25	0	0	.5	.5	0
Zoning Compliance	.5	.25	.25	0	0	0	0	0
Vegetation Mgmt. Coordinator	0	0	0	0	0	0	0	.5
Planning Assistant	0	0	0	1	1	1	0	0
TOTAL:	1.5	1	2	3	2.75	3	3.5	2.75

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

LIBRARY

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The purpose of the Bandon Public Library is to obtain, organize and make conveniently available a wide range of informational, educational and recreational materials and programs. Library services provided include physical and digital circulated items, computers for public use, and internet access; as well as a broad range of programs for all ages.

The Bandon Public Library is a member of the Coos County Library Service District, which receives its funding through a dedicated tax base. The library is also a member of the broader Coastline Library Network, who work together to share a catalog, materials, and patrons throughout the South Coast.

Funding

The library is operated primarily out of the library fund, which receives most of its revenues from the Coos County Library Service District. Additional funds for programs, materials, and special projects are supplied by the Bandon Library Friends & Foundation.

PRIOR YEAR ACCOMPLISHMENTS (2019-2020):

- Reassess all policies and procedures.
- Weeding project
- Recruit, hire and train replacement Library Director.
- Provide each staff member with the opportunity to attend continuing. education workshops, in-person or online.

DEPARTMENT OBJECTIVES FOR 2020-2021:

- Create a 3-yr Strategic Plan
- Emphasize and strengthen community partnerships for mutual benefit
- Continue weeding project
- Inventory
- Authority control collaboration for Coastline Catalog

STAFFING LEVELS (Full-Time Equivalents):

Fiscal Year	14-15	15-16	16-17	17-18	18-19	19-20	20-21
Director	1	1	1	1	1	1	1
Assistant Director	1	1	1	1	1	1	0
Children's Librarian	0.5	0.5	0.5	0.5	0.5	0.5	0
Library Assistants	1.75	1.75	1.75	2.56	2.45	2.5	3.5
Circulation/Cataloger				.38	1	1	0
Total	4.25	4.25	4.25	5.44	5.95	6	4.5

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

INDICATORS:

Each year the library submits a statistical report to the Oregon State Library. Some of the most commonly used indicators of library service, in addition to staffing levels are:

<u>Fiscal Year</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>
Circulation	216,487	106,248	93,256	116,371	124,026
Library Visits	105,880	117,640	130,031	131,277	168,464
Programs	263	262	296	385	352
Total Items	63,960	64,191	60,526	64,196	63,824
Total e-Items	52,598	32,601	65,428	72,490	77,337

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

COMMUNITY CENTER (Barn)

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The purpose of “The Barn” is to provide a facility for community meetings, gatherings and special events at a reasonable cost to Bandon City Residents. The facilities also provide a venue for visiting conferences and other for-profit activities, as the calendar permits.

The Barn is also home to the Bandon Senior Center, Dial-a-Ride and hosts the Bandon “EATS” program, which provides a hot meal to participants every Tuesday evening.

The Barn includes a large meeting room than can be divided into four smaller meeting areas, a large commercial kitchen, large dining room, senior center room, a bridal room, restrooms and generous circulation areas.

The configuration allows for simultaneous use for several different functions.

Funding

The Community Center (Barn) is operated primarily out of the General Fund, which receives most of its revenues from property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes. User fees make up a small portion of the operating budget.

PRIOR YEAR ACCOMPLISHMENTS (2019-2020):

- Increase marketing efforts to bring more use, conventions, meetings, weddings, etc.
- Review usage pricing to ensure there are minimal hurdles to local community use.
- Continue to update the web page and improve on-line application process.

DEPARTMENT OBJECTIVES FOR 2020-2021:

- Increase marketing efforts to bring more use, conventions, meetings, weddings, etc.
- Review usage pricing to ensure there are minimal hurdles to local community use.
- Continue to update the web page and improve on-line application process.

STAFFING LEVELS

The Barn is managed by one contract employee. Maintenance support is provided by the Public Works department.

City of Bandon 2020-2021 Annual Budget

MUNICIPAL BUSINESS PLAN:

SPRAGUE THEATER

DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION:

The primary purpose of Sprague Theater is to provide a venue for community theatrical productions, concerts, visiting performances, and other cultural performances. The theater also provides a more formal space for stand-alone meetings or for use in combination with the Barn's convention facilities. Construction of the facility was initiated and brought to fruition by the Bandon Lions Club, who remain staunch supporters of the facility today. The facility was eventually donated to the City of Bandon.

The Sprague Theater is home to several community-based organizations who collectively comprise the Bandon Arts Council. These organizations include: Bandon Showcase, the Bandon Playhouse, Marlo Dance Studio and New Artist Productions. It is also used by other community organizations, such as the Bandon School District as a venue for special performances and activities.

Funding

The Sprague Theater is operated primarily out of the General Fund, which receives most of its revenues from property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes. User fees account for a small portion of the operating cost. Supplemental funding, is received from time to time, for special projects or improvements to the facility.

PRIOR YEAR ACCOMPLISHMENTS (2019-2020):

- Traditional activities and events will continue to be supported and encouraged.
- Coordination with community organizations involved with the performing arts will also continue.
- Increased outreach and marketing efforts will also be employed to encourage local usage, increase the number of cultural experiences available to local residents, and to fill open dates on the events calendar.

DEPARTMENT OBJECTIVES FOR (2020-2021):

- Traditional activities and events will continue to be supported and encouraged.
- Coordination with community organizations involved with the performing arts will also continue.
- Increased outreach and marketing efforts will also be employed to encourage local usage, increase the number of cultural experiences available to local residents, and to fill open dates on the events calendar.

STAFFING LEVELS

The Theater is managed by one contract employee. Maintenance support is provided by the Public Works Department.

CAPITAL IMPROVEMENT PROGRAM

CHAPTER 4

OVERVIEW	Page 124
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This section contains an outline of all major capital projects planned for fiscal year 2018-2019. Those projects which are contained in the Capital Improvement Plan are designated with “CIP” in the budget document pages.

City of Bandon 2020-2021 Annual Budget

CAPITAL IMPROVEMENT PROGRAM:

OVERVIEW

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

It is the practice of the City of Bandon to develop, maintain and revise when necessary, a continuing Capital Improvement Program (CIP). This CIP covers a five-year planning horizon (Fiscal Years 2019-2023) and identifies facility & infrastructure projects and major equipment & vehicle purchases that the City will undertake during this timeframe. Funding sources are also identified, where known.

BUDGET HIGHLIGHTS

Notable projects include:

- **New Ferry Creek Bridge** – This project will include the design, development & construction of a new bridge to replace the existing Ferry Creek Bridge, which is no longer capable of sustaining its design capacity. This project has been approved for approximately 90% funding through the Oregon Department of Transportation. The City will be responsible for a 10% match and any work that may be accomplished outside the funded scope of the project. Design engineering is scheduled for 2018 and construction is expected to begin in late 2019 or early 2021.
- **Jetty Park and Jetty Park Trail** – Projects are planned to improve the connection between Old Town and the Jetty Park. These projects would improve parking and drainage within the Park and construct a formal walking/biking path between Old Town and the Jetty Park area.
- **New Surface Water Storage Reservoir** – This project includes the design, development & construction of a new 100 acre-foot, off-channel, surface water storage reservoir on land currently owned by the City of Bandon. Once constructed, the reservoir will increase the raw water storage capacity of the City's Water Utility, and thereby create a more stable water supply for residential, commercial & industrial customers. The Reservoir will allow the City to store more water during periods of rain, for use during drier times of the year. It will also reduce the frequency of drawing water from Ferry and Geiger creeks during the Summer and Fall, when fish, wildlife and neighboring agricultural harvests are in need of additional water. Funding for this project has yet to be secured.

The Capital Improvement Program is intended to be a working document and therefore is subject to periodic revision, as City priorities may change and identified funding sources may become available earlier, later or become unavailable.

City of Bandon 2020-2021 Annual Budget

CAPITAL IMPROVEMENT PROGRAM:

A Summary of next year's program follows:

FUND	FUND NAME	AVAILABLE RESOURCES	PROPOSED PROJECTS	PROJECT COST	ACCOUNT NO.
100	General Fund	15,000	CIP - WALK IN FREEZER RETRO	15,000	100-78-758
				<u>15,000</u>	
710	Streets SDC Reimbursement Fund	10,000	CIP - SDC MANUAL UPDATE	10,000	710-50-756
				<u>10,000</u>	
711	Streets SDC Improvement Fund	10,000	CIP - SDC MANUAL UPDATE	10,000	711-50-756
				<u>10,000</u>	
720	Water SDC Reimbursement Fund	10,000	CIP - SDC MANUAL UPDATE	10,000	720-50-756
				<u>10,000</u>	
721	Water SDC Improvement Fund	1,010,000	CIP - SDC MANUAL UPDATE	10,000	721-50-756
			CIP - 1MG TANK REHABILITATION	250,000	721-50-757
			CIP - 2MG TANK REHABILITATION	250,000	721-50-758
			CIP - WATER PLANT EMERG GEN	500,000	721-50-759
				<u>1,010,000</u>	
730	Sewer SDC Reimbursement Fund	10,000	CIP - SDC MANUAL UPDATE	10,000	730-50-756
				<u>10,000</u>	
731	Sewer SDC Improvement Fund	10,000	CIP - SDC MANUAL UPDATE	10,000	731-50-756
				<u>10,000</u>	
750	Local Option Street Tax Fund	385,000	CIP - STREET PROJECTS (MISC)	285,000	750-50-774
			CIP - HWY 101 INTERFACE SAFETY	70,000	750-50-801
			9TH ST CROSSWALK INSTALLATION	30,000	750-50-806
				<u>385,000</u>	
910	Electric Fund	80,000	MATERIAL TRUCK	80,000	910-84-
				<u>80,000</u>	
941	Water Plant Improvement Fund	260,000	CIP - MASTER PLN / FAC IMP PLN	10,000	941-84-754
			CIP - 2MG SEISMIC PROTEC VALVE	250,000	941-84-756
				<u>260,000</u>	
			TOTAL CITY CAPITAL IMPROVEMENT	<u>1,800,000</u>	
URBAN RENEWAL					
560	Urban Renewal #1 Fund	625,000	CIP - WORKFORCE HOUSING PROJ	85,000	560-50-852
			CIP - S JETTY TRL - EDISON END CAP	325,000	560-50-879
			CIP - S JETTY TRL JETTY ENDCAP	155,000	560-50-880
			MASONIC LODGE - GRANT MATCH	60,000	560-50-882
				<u>625,000</u>	
570	Urban Renewal #2 Fund	160,000	CIP - PAVING	80,000	570-50-785
			CIP - BALLFIELD IMPROVEMENTS	30,000	570-50-786
			MISCELLANEOUS CAPITAL PROJECTS	50,000	570-50-874
				<u>160,000</u>	
			TOTAL URA CAPITAL IMPROVEMENT	<u>785,000</u>	

URBAN RENEWAL AGENCY BUDGET

CHAPTER 5

BUDGET MESSAGE	Page 127
MAPS	Page 129
DISTRICT 1	Page 131
DISTRICT 2	Page 133

City of Bandon 2020-2021 Annual Budget

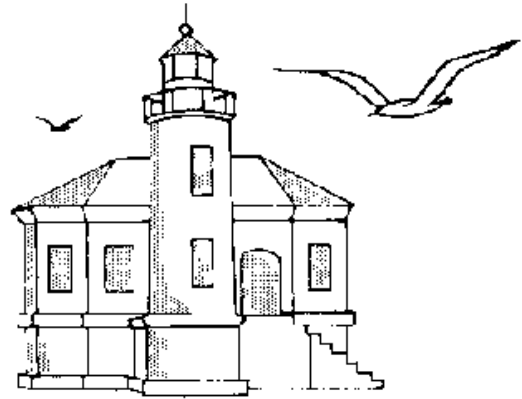
URBAN RENEWAL AGENCY: DISTRICT #1 AND #2

DATE: 27 April 2020

TO: Urban Renewal Agency
Budget Committee

FROM: Dan Chandler,
Urban Renewal District Manager
& Budget Officer

SUBJECT: FY 2020-2021
Urban Renewal Budget Message



The City of Bandon has two Urban Renewal Areas. Area 1 was established in 1987, and encompasses Old Town, the Woolen Mill area and the South Jetty. Area 2 was established in 1990, and encompasses City Park, the surrounding residential neighborhoods, and 11th Street. The combined total proposed fiscal year 2020-2021 Urban Renewal budget for Area 1 and Area 2 is \$2,373,519

URBAN RENEWAL AREA 1

The total proposed budget for Area 1 is \$1,528,052, which is 109,789 more than the previous fiscal year budget of \$1,418,263 million. The primary reason for the decrease was the completion of past-due financial statements and audits that resulted in lower fund balances than previously thought. Previous projects accounting for the majority of the fund balance differences included a land purchase of \$250,000 and street paving improvements of over \$375,000.

As required by Measure 50 implementation regulations, a Substantial Amendment was made to the Urban Renewal Plan in 1998. That amendment set the maximum amount of indebtedness at \$5,375,225 for Area 1. In 2012, another Substantial Amendment was prepared and approved for the Area 1 Plan, which added projects and increased the maximum amount of indebtedness to \$12,003,980. The increase did not raise property tax rates but was accomplished by extending the time Area 1 will continue to collect revenues from the overlapping taxing districts by 12 years, from 2021 to 2033.

The proposed budget includes proposed Materials & Services expenditures of \$55,000 and includes Legal, Consulting, Audit, Accounting, and Administrative Service costs. The Capital portion of the budget is \$1,078,109 which includes \$50,000 for the Façade/Sign Loan Program and \$1,028,109 for other Capital projects.

The total Debt Service budget is \$394,943, including \$194,943 for debt service principal & interest payments, and \$200,000 for Bond Reserve (additional principal & interest), which serves as a reserve for subsequent fiscal year.

City of Bandon 2020-2021 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #1 AND #2

URBAN RENEWAL AREA 2

The total proposed budget for Area 2 is \$845,467, which is higher than the previous fiscal year budget of 827,992. Reasons for this increase include a higher beginning balance, resulting from an adjustment in fund balance, due to the completion of prior financial statements and audits.

As required by Measure 50 implementing regulations, a Substantial Amendment was made in 1998 to the Urban Renewal Plan. That amendment set the maximum amount of indebtedness at \$7,314,821 for Area 2. In 2012, a Minor Amendment was approved for the Area 2 Plan, which added eligible projects, but as a “minor amendment” did not increase the maximum amount of indebtedness beyond \$7,314,821.

The proposed budget includes Materials & Services expenditures of \$21,960 and includes Consulting, Audit, Accounting & Administrative Services, Bank Trust Fees and other Miscellaneous expenditures.

The Capital portion of the proposed budget is \$764,682, which is intended to address Capital projects within the UR District.

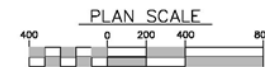
The total Debt Service budget is \$58,825, which includes \$28,825 for loan principal & interest payments, and \$30,000 in Bond Reserve (additional principal & interest), which serves as a reserve for subsequent fiscal year loan payments.

City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT MAPS

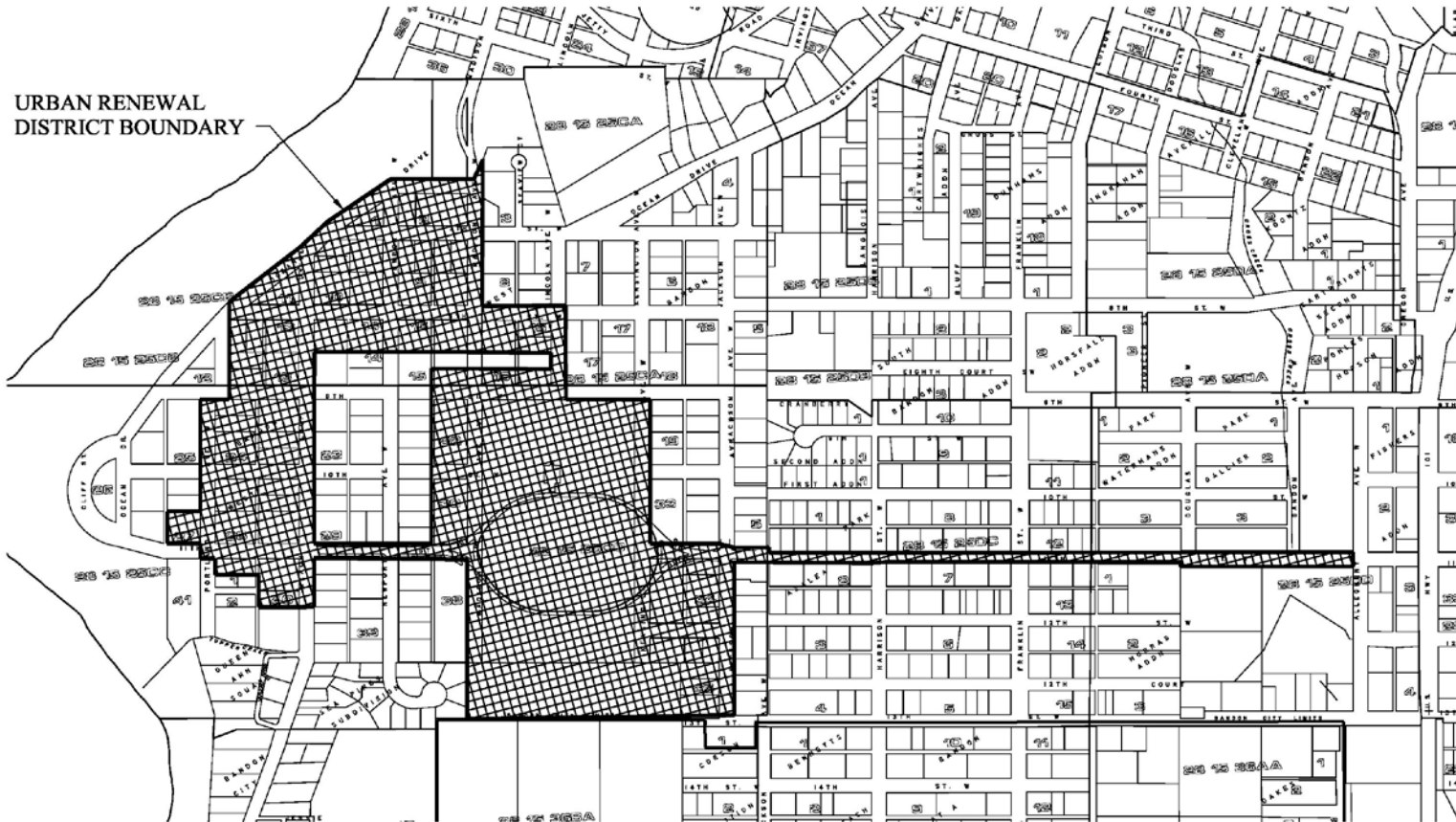


**URBAN RENEWAL
DISTRICT NO. 1**

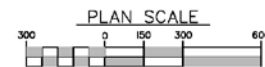


City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT MAPS



**URBAN RENEWAL
DISTRICT NO. 2**



City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #1

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
URBAN RENEWAL DIST #1 (560)							
TAXES							
TAXES - CURRENT PROPERTY TAXES	560-401-00	305,987	305,778	389,846	469,201	469,201	469,201
TAXES - PRIOR PROPERTY TAXES	560-402-00	9,295	15,535	15,000	17,000	17,000	17,000
	TOTAL TAXES	<u>315,282</u>	<u>321,313</u>	<u>404,846</u>	<u>486,201</u>	<u>486,201</u>	<u>486,201</u>
INTERGOVERNMENTAL							
IN LIEU OF TAX-OTHER	560-439-05	18,433	5,329	16,000	0	0	0
	TOTAL INTERGOVERNMENTAL	<u>18,433</u>	<u>5,329</u>	<u>16,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
MISCELLANEOUS							
MISC - PROPERTY SALE	560-445-01	0	0	85,000	0	0	0
MISC - INTEREST INCOME	560-450-00	11,782	19,876	21,072	17,000	17,000	17,000
	TOTAL MISCELLANEOUS	<u>11,782</u>	<u>19,876</u>	<u>106,072</u>	<u>17,000</u>	<u>17,000</u>	<u>17,000</u>
TOTAL OTHER RESOURCES		<u>345,497</u>	<u>346,518</u>	<u>526,918</u>	<u>503,201</u>	<u>503,201</u>	<u>503,201</u>
FUND BALANCE							
BEGINNING BALANCE	560-400-00	656,086	761,872	891,345	1,024,851	1,024,851	1,024,851
	TOTAL FUND BALANCE	<u>656,086</u>	<u>761,872</u>	<u>891,345</u>	<u>1,024,851</u>	<u>1,024,851</u>	<u>1,024,851</u>
GRAND TOTAL URBAN RENEWAL DIST #1 (560)		<u>1,001,583</u>	<u>1,108,390</u>	<u>1,418,263</u>	<u>1,528,052</u>	<u>1,528,052</u>	<u>1,528,052</u>

City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #1

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
URBAN RENEWAL DIST #1 (560)		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
EXPENDITURES	ACCOUNT						
MATERIALS AND SERVICES:							
LEGAL COST	560-50-628	0	0	5,000	5,000	5,000	5,000
CONSULTING SERVICES	560-50-660	8,519	0	15,000	30,000	30,000	30,000
AUDIT SERVICES	560-50-662	0	3,603	5,000	5,000	5,000	5,000
ACCOUNTING SERVICES	560-50-663	0	0	10,576	5,000	5,000	5,000
ADMINISTRATIVE SERVICES	560-50-664	0	0	21,151	10,000	10,000	10,000
	MATERIALS AND SERVICES	<u>8,519</u>	<u>3,603</u>	<u>56,727</u>	<u>55,000</u>	<u>55,000</u>	<u>55,000</u>
CAPITAL OUTLAY:							
CIP- SOUTH JETTY PARK	560-50-849	1,532	25,005	0	0	0	0
CIP - JETTY PARK TRAIL IMPROVE	560-50-851	0	4,990	0	0	0	0
CIP - WORKFORCE HOUSING PROJ	560-50-852	0	0	85,000	85,000	85,000	85,000
FACADE/SIGN LOAN/GRANT	560-50-856	30	10,916	50,000	50,000	50,000	50,000
URBAN RENEWAL CAP PROJECTS	560-50-877	3,647	3,057	188,293	403,109	403,109	403,109
CIP - S JETTY TRL - EDISON END CAP	560-50-879	0	0	325,000	325,000	325,000	325,000
CIP - S JETTY TRL JETTY ENDCAP	560-50-880	0	0	155,000	155,000	155,000	155,000
CIP - 11 th STTREET DRAINAGE	560-50-881	0	0	100,000	0	0	0
MASONIC LODGE - GRANT MATCH	560-50-882	0	0	60,000	60,000	60,000	60,000
	TOTAL CAPITAL OUTLAY	<u>5,209</u>	<u>43,968</u>	<u>963,293</u>	<u>1,078,109</u>	<u>1,078,109</u>	<u>1,078,109</u>
DEBT SERVICE:							
BOND RESERVE (1 YR PMT)	560-50-892	0	0	200,000	200,000	200,000	200,000
LOAN INTEREST	560-50-895	106,295	39,945	73,172	70,037	70,037	70,037
LOAN PRINCIPAL	560-50-896	119,688	129,530	125,071	124,906	124,906	124,906
	TOTAL DEBT SERVICE	<u>225,983</u>	<u>169,475</u>	<u>398,243</u>	<u>394,943</u>	<u>394,943</u>	<u>394,943</u>
TOTAL EXPENDITURES		<u>239,711</u>	<u>217,046</u>	<u>1,418,263</u>	<u>1,528,052</u>	<u>1,528,052</u>	<u>1,528,052</u>
FUND BALANCE							
ENDING FUND BALANCE	560-50-999	761,872	891,347	0	0	0	0
	TOTAL FUND BALANCE	<u>761,872</u>	<u>891,347</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL URBAN RENEWAL DIST #1 (560)		<u>1,001,583</u>	<u>1,108,393</u>	<u>1,418,263</u>	<u>1,528,052</u>	<u>1,528,052</u>	<u>1,528,052</u>

City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #2

REVENUES AND OTHER RESOURCES		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
DETAIL		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
URBAN RENEWAL DIST #2 (570)	ACCOUNT						
TAXES							
TAXES - CURRENT PROPERTY TAXES	570-401-00	148,135	153,417	194,920	163,291	163,291	163,291
TAXES - PRIOR PROPERTY TAXES	570-402-00	4,854	7,828	9,000	9,000	9,000	9,000
	TOTAL TAXES	<u>152,989</u>	<u>161,245</u>	<u>203,920</u>	<u>172,291</u>	<u>172,291</u>	<u>172,291</u>
INTERGOVERNMENTAL							
IN LIEU OF TAX-OTHER	570-439-05	8,577	2,480	8,000	0	0	0
	TOTAL INTERGOVERNMENTAL	<u>8,577</u>	<u>2,480</u>	<u>8,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
MISCELLANEOUS							
MISC - INTEREST INCOME	570-450-00	7,931	15,032	14,804	12,200	12,200	12,200
	TOTAL MISCELLANEOUS	<u>7,931</u>	<u>15,032</u>	<u>14,804</u>	<u>12,200</u>	<u>12,200</u>	<u>12,200</u>
TOTAL OTHER RESOURCES		<u>169,497</u>	<u>178,757</u>	<u>226,724</u>	<u>184,491</u>	<u>184,491</u>	<u>184,491</u>
FUND BALANCE							
BEGINNING BALANCE	570-400-00	322,758	474,027	601,268	660,976	660,976	660,976
	TOTAL FUND BALANCE	<u>322,758</u>	<u>474,027</u>	<u>601,268</u>	<u>660,976</u>	<u>660,976</u>	<u>660,976</u>
GRAND TOTAL URBAN RENEWAL DIST #2 (570)		<u>492,255</u>	<u>652,784</u>	<u>827,992</u>	<u>845,467</u>	<u>845,467</u>	<u>845,467</u>

City of Bandon 2017-2018 Annual Budget

URBAN RENEWAL AGENCY: DISTRICT #2

EXPENDITURE DETAIL		2017-2018	2018-2019	2019-2020	2020-2021	2020-2021	2020-2021
URBAN RENEWAL DIST #2 (570)							
EXPENDITURES	ACCOUNT	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
MATERIALS AND SERVICES:							
CONSULTING SERVICES	570-50-660	1,201	0	15,000	15,000	15,000	15,000
AUDIT SERVICES	570-50-662	0	1,545	2,000	2,000	2,000	2,000
ACCOUNTING SERVICES	570-50-663	0	0	5,569	2,000	2,000	2,000
ADMINISTRATIVE SERVICES	570-50-664	0	0	10,621	2,460	2,460	2,460
OTHER	570-50-749	484	362	0	500	500	500
	MATERIALS AND SERVICES	<u>1,685</u>	<u>1,907</u>	<u>33,190</u>	<u>21,960</u>	<u>21,960</u>	<u>21,960</u>
CAPITAL OUTLAY:							
CIP-STORAGE BLDG CITY PARK	570-50-782	0	365	60,000	0	0	0
CIP- VETERAN'S MEMORIAL	570-50-783	0	20,472	0	0	0	0
CIP - PAVING	570-50-785	0	0	80,000	80,000	80,000	80,000
CIP - BALLFIELD IMPROVEMENTS	570-50-786	0	0	30,000	30,000	30,000	30,000
MISCELLANEOUS CAPITAL PROJECTS	570-50-874	0	0	565,976	654,682	654,682	654,682
	TOTAL CAPITAL OUTLAY	<u>0</u>	<u>20,837</u>	<u>735,976</u>	<u>764,682</u>	<u>764,682</u>	<u>764,682</u>
DEBT SERVICE:							
BOND RESERVE (1 YR PMT)	570-50-892	0	0	30,000	30,000	30,000	30,000
LOAN INTEREST	570-50-895	3,859	4,636	2,616	1,837	1,837	1,837
LOAN PRINCIPAL	570-50-896	12,684	24,135	26,210	26,988	26,988	26,988
	TOTAL DEBT SERVICE	<u>16,543</u>	<u>28,771</u>	<u>58,826</u>	<u>58,825</u>	<u>58,825</u>	<u>58,825</u>
TOTAL EXPENDITURES		<u>18,228</u>	<u>51,515</u>	<u>827,992</u>	<u>845,467</u>	<u>845,467</u>	<u>845,467</u>
FUND BALANCE							
ENDING FUND BALANCE	570-50-999	474,027	601,268	0	0	0	0
	TOTAL FUND BALANCE	<u>474,027</u>	<u>601,268</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GRAND TOTAL URBAN RENEWAL DIST #2 (570)		<u><u>492,255</u></u>	<u><u>652,783</u></u>	<u><u>827,992</u></u>	<u><u>845,467</u></u>	<u><u>845,467</u></u>	<u><u>845,467</u></u>