

Planning Permit Application

CITY OF BANDON PLANNING P.O. BOX 67 555 HWY 101 BANDON, OR 97411 P:(541) 347-7922 F:[541)347-1415

			Permit Number: 24-007	
APPLICATION TYPE (select all that apply)				
□ Annexation*	□ Land Use Review*		□ Subdivision*	
☐ Certificate of Appropriateness (CoA)*	□ Partition*		□ Vacation*	
□ Comprehensive Plan or Zone Amendment*	☐ Plan Review (PR)		□ Variance*	
Conditional Use Permit (CUP)*	☐ Planned Unit Develops	ment (PUD)*	☑ Zoning Compliance (ZC)	
☐ Floodplain Development*	☐ Property Line Adjustm	ent (PLA)*	Other*	
* Pre-application required		Total Fees: \$		
I. PROJECT LOCATION	the transfer of the same of th			
Street Address 35385 Oregon Ave SE, E	Bandon, OR 97411			
Map Number / Tax Lot(s): 530cb, T28s,	R14wwm / TL4100	Zone: cd-1	Floodplain: □Yes ⊠No	
II. APPLICANT'S INFORMATION (applicant is	the primary party respon	sible for develop	ment)	
Applicant's Name: Joseph Slack, Arch	nitect	Phone: 541-269-1166 x234		
HGE Architects, In		E-Mail: ioesla	ack@hge1.com	
Applicant's Mailing Address: 333 S 4th				
III. PROPERTY OWNER'S INFORMATION				
		Phone: 541-347-0697 E-mail: aahamefule@archdpdx.org		
Mailing Address: 355 935 Oregon Ave SE	, Bandon, OR 97411			
IV. OTHER INFORMATION (APPLICANT'S RE	P, SURVEYO <mark>R</mark> , ENGINEER,	ARCHITECT, LAN	IDSCAPE ARCHITECT, ETC)	
Title: Architect, See Above	Name:			
Email:		Phone:		
Title:	Name:			
Email:		Phone:		
Title:	Name:			
Email:		Phone:		
V. PROJECT DESCRIPTION				
Use: ☐Residential ☒Commercial	□Other		- · · · · · · · · · · · · · · · · · · ·	
*Please attach a short narrative that descrition Church Building, approximately 5, replace the existing 3,200 sq. ft. of	,357 sq. ft. single story			

VI. SITE PLAN: Please see our "How to Create a Site Plan" and sample site plan document for requirements and tips on how to create your site plan. Plans must be drawn to scale and may be submitted electronically; printed copies must be submitted on 11x17, ledger size paper (larger or smaller paper sizes will not be accepted).

VII. PROPERTY OWNER SIGNATURE/AUTHORIZATION

- I have read the application and the attached documentation and I understand that my application may be delayed or deemed incomplete if I have provided insufficient information and documentation to allow for approval.
- I certify that the information provided in this application, including all submittals and attachments, is true and correct to the best of my knowledge.
- I understand and agree that all required inspections will be requested 2 business days in advance, and it is the applicant's responsibility to ensure required inspections have been requested, completed, and approved.
- Lauthorize the City of Bandon or its acting agent, to enter onto the subject property, as described in section "I. Project location".

admonze the following partyls	to act as	applicant in regard to the	attached application for the subje	ect property described above.
X Applicant's Signature:	272	M. Yall		Date: 1/2/24
Property owner's signature required i			wner	
X Property Owner's Signature:			Aframefull	Date: 1 /4/24
		Development	Disclosure	

revelopment Disclusure

The City of Bandon is obligated to report all ground disturbances within the City of Bandon to the Coquille Indian Tribe. Property owners and applicants must adhere to all conditions and requirements set out by the Coguille Indian Tribe. State Historic Preservation Office (SHPO) or both if required. Please be aware that state statutes and federal law govern how archaeological sites are to be managed. ORS 97.745 prohibits the willful removal, mutilation, defacing, injury, or destruction of any cairn, burial, human remains, funerary objects, or objects of cultural patrimony of a Native Indian. ORS 358.920 prohibits excavation, injury, destruction, or alteration of an archaeological site or object, or removal of an archaeological object from public or private lands.

It is the property owner and applicant's responsibility to determine if additional permits from other agencies will be required, including but not limited to: Oregon State Building Codes, Oregon State Department of Environmental Quality, FEMA, Oregon State Fish and Wildlife and U.S. Fish and Wildlife. If additional permits are required, it is the responsibility of the property owner/applicant to obtain such permits and comply with their conditions of approval.

It is the property owner/applicant's responsibility to provide the City of Bandon all necessary legal documentation related to the property, including but not limited to: proof of ownership, receipts, deed restrictions, vacation records, easement records, etc.

I acknowledge, understand, and agree, that all relevant documentation will be provided t	
Bandon, and that all required permits and consent will be obtained prior to the start of co	onstruction, with
all conditions of approval adhered to.	
X for Anthony Shamefule	1/4/24
Property Owner's Signature (Property dwner's signature required if applicant is not the property owner)	Date
X March Stark	12/25/2023
Applicant's Signature	Date
Must a CO	216.04
Staff's Signature of Intake: Date:	2/6/24
Staff's Signature of Completeness: Date:	
Staff's Signature of Approval: Date:	

Submittal Requirements:

- 1. Completed Pre-Application with summary notes from the Planning Department (if applicable)
- 2. Complete Planning Permit application (including fees and applicable property records)
- 3. Signed Development Disclosure
- 4. Completed Submittal Requirement sheet

Carbanda an all sides of the assert for at he would be all the state of the state o	ollowing)
□ Setbacks on all sides of the property (must be marked from the closest structure to the property line) □ Property line must be clearly marked on all sides - if property corners cannot be determined a survey □ Location of all buildings and proposed building or addition □ Location of all mechanical equipment and proposed equipment (HVAC, propane tanks and enclosures in the setback area) □ Fences, patios, sidewalks, (if being built along with the construction of a building) □ Decks, steps, porches (these cannot be located in the setback) □ All off-street parking □ Location of the front entrance and all exterior doorways □ Location & material of the driveway □ Direction of roof drainage	will be required.
☐ Drywell, if required (must be engineered)	
\square Location of electric meter base (on the front or no farther than 5 feet down the side)	
☐ Proposed water and sewer line locations	
\Box Water shut off valve must be located beside the water meter box; 6" sewer clean out must be at the property of the sewer clean out must be at the sewer cle	property line
☐ Square footage of the lot, structures including garage (1st & 2nd floors noted separately), and percent	tage of impermeable
surface. (Impermeable surfaces must be shown on the site plan)	
Design Feature Requirements (Please check your selections)	
Homes in the R-1 and R-2 zones require a minimum of 6 (at least 3 on the face of the	home)
Homes in the CD zones require a minimum of 8 (at least 4 on the face of the hor	1
riolites in the eb zones require a minimum of o (at least 4 on the face of the nor	ne)
Roof pitch at or greater than 3/12 Covered porch - (minimum of 25 square feet) Tile or Architectural grade shingles (not composition shingle) Off set of the building face or roof (at least one foot, minimum of 2 feet in cd-1 & cd-2 zones) Eaves with a minimum projection of six (6) inches Horizontal lap siding, cedar shake or shingle on 100% of the exterior Recessed entry area (minimum depth of three feet) Garage (constructed with exterior finish materials matching the residence) Combination of cedar shake and shingle siding or lap siding with stone	□ Bay windows □ Cupolas □ Hip roof □ Pillars or posts □ Mullioned windows □ Window shutters □ Clerestory windows □ Dormers □ Gables
 ■ Roof pitch at or greater than 3/12 ■ Covered porch - (minimum of 25 square feet) □ Tile or Architectural grade shingles (not composition shingle) ■ Off set of the building face or roof (at least one foot, minimum of 2 feet in cd-1 & cd-2 zones) ■ Eaves with a minimum projection of six (6) inches ■ Horizontal lap siding, cedar shake or shingle on 100% of the exterior □ Recessed entry area (minimum depth of three feet) □ Garage (constructed with exterior finish materials matching the residence) 	 □ Bay windows ■ Cupolas □ Hip roof ➡ Pillars or posts ➡ Mullioned windows □ Window shutters ➡ Clerestory windows □ Dormers

YOUR APPLICATION WILL BE DEEMED INCOMPLETE IF YOUR SITE PLAN FAILS TO LIST ALL REQUIRED INFORMATION, INCLUDING

DESIGN FEATURE REQUIREMENTS WHICH MUST ALSO BE SHOWN IN YOUR SUBMITTED ELEVATION PLANS.

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OFFICAL	USE ONLY
DATE RECEIVED:	215124
PLANNING FILE #:	24-007
APPLICATION COMPL	ETE:

I. <u>Findings of Fact</u>: Conditional Use Permits may be approved if the Planning Commission finds that the applicant has shown that approval standards A through H of the Bandon Municipal Code (BMC), listed below, have been met. The burden of proof is on the applicant to show how the request meets the approval standards and code provisions. A written response to all applicable approval standards and provisions must be part of your application. If a standard or provision is not applicable to your request, explain why. Attach as many sheets of paper as necessary; be sure to address each standard and provision.

Approval standards for conditional uses (BMC 16.12.040)

The approval of all conditional uses shall be consistent with:

- A. The Comprehensive Plan:
- B. The purpose and dimensional standards of the zone except as those dimensional standards have been modified in authorizing the conditional use permit.
- C. That the site size and dimensions provide adequate area for the needs of the proposed use;
- D. That the site size and dimensions provide adequate area for aesthetic design treatment to mitigate possible adverse effect from the use of surrounding properties and uses;
- E. The characteristics of the site are suitable for the proposed use considering size, shape, location, topography and natural features;
- F. All required public facilities and services have adequate capacity to serve the proposal, and are available or can be made available by the applicant;
- G. The proposed use will not alter the character of the surrounding area in a manner which substantially limits, impairs, or precludes the use of surrounding properties for the permitted uses listed in the underlying zoning district;
- H. All other requirements of this title that apply.

II. Project Description:			
Physical Address: 335 Oregon Ave SE, Bandon, C	DR 97411		
(Please check all that apply)	Additions to Building:		
☐ Change of Use	□Rear		
	□Front		
□Alterations	□Height		
□Other:	☐Side Yard		
Present Use: Church, Existing building to be removed and replaced			
Proposed Use: Church			

In addition to this completed form, the applicant must provide the following:

- · A completed Land Use Application: Conditional Use Permit.
- Written Findings of Fact addressing all approval standards and provisions.
- Other information deemed necessary by the Planning Director to allow review of the applicant's proposal.
- Payment of applicable review fees, which can be found on the City's web page.

I hereby certify that the statements contained herein are in all respects true and belief.	e and correct to the best of my knowledge
X For Anthony Shawefule	01/31/2024
Property Owner/Applicant Signature	Date
X possof Stace	02/11/2024
Applicant's Representative Signature	Date



333 S. 4TH STREET COOS BAY, OREGON 97420 P: 541.269.1166 www.hge1.com

February 1, 2024

CONDITIONAL USE APPLICATION
FINDINGS OF FACT
Holy Trinity Catholic Church, Bandon, Oregon
Project #23.75

This narrative is a part of the Conditional Use Application and approval standards as required by the Bandon Municipal Code. Our responses to demonstrate consistency with the standards are as follows.

 The Comprehensive Plan. The following goals were extracted from the Comprehensive Plan, and we offer responses to each goal, noting support of each as applicable to the proposed improvements:

Goal 1 - Citizen Involvement

The Bandon Planning Commission provides the means to effective two-way communication between the proposed project applicant/owner and the citizens. The city will initiate this conditional use application and offer a period of public comment. A planning commission meeting is anticipated for the applicant to explain the project more thoroughly as well as allowing additional comment from the citizens. The applicant/owner fully expects and respects this process.

Goal 2 - Land Use

This is an existing use, which has been active for over 100 years and will simply upgrade the existing facility as it (the building) is worn and outdated. The church elected to replace as opposed to renovate, with the goal of improving the building's functionality; improved site lines within the sanctuary, support facilities like restrooms, entry/narthex space — all within the church's interior. The building includes a small chapel area to accommodate daily worship services.

Goal 3 – Open Space, Scenic, Historic Areas and Natural Resources

Dimensional standards, open space – the proposed project is in the same area as the existing church building scheduled for removal. The footprint is bigger, but will not impact existing open space, as required setbacks will be maintained, per item 2 below.

Goal 4 – Historical and Archeological Preservation

To protect and preserve the historical heritage of the City of Bandon. While we are removing an old historical building, the historic nature and use of the building remains, including the exact same location. The existing building, as noted is

historical, is not worthy of historical renovation and addition as determined by the church leaders. The building was added on to many decades ago with a low slope addition, with an awkward orientation of the pews. The restrooms are in the front of the sanctuary causing awkward use (sightline and noise issues). The entry is marginally ADA compliant, with the remaining building non-ADA compliant. All these issues will be resolved with the new facility, plus an expanded foyer/narthex. The building design will preserve the steep roof, the belltower, the gothic windows, and the exposed heavy timber trusses in the interior, to preserve the emotional historical feel of the existing building. Again, the building's actual use has much historical value, and the church wishes to preserve such.

Goal 5 – Natural Resources, Wetlands

To protect and preserve. This project has minimal impact. A swale will be created on the west side for rain drain collection and detention. The swale will drain into the existing swale alongside Oregon Ave SE if overburdened with a large storm event. This has been reviewed by the public works department.

Goal 6 - Environmental Quality of Life

Not applicable

Goal 7 – Areas Subject to Natural Disasters and Hazards

Not applicable

Goal 8 - Recreation

Not applicable

Goal 9 - Economic Development

The city supports growth management. This project provides a new and expanded worship center/church and will be a new attractive facility for the City of Bandon. It is the goal of Holy Trinity Catholic Church to inspire new potential members to increase/add to their congregation/parishioners to improve the spiritual lives of their citizens and community. This will indeed be a healthy improvement.

Goal 10 - Housing

Not applicable

Goal 11 - Public Facilities

Not applicable

Goal 12 – Transportation

Not applicable

Goal 13 - Urbanization

Not applicable

Goal 14 – Annexation Policies

Not applicable

Goal 15 – Estuarine Resources

Not applicable

Goal 16 – Coastal Shorelands

Not applicable



Goal 17 – Beaches and Dunes Not applicable Goal 18 – Ocean Resources Not applicable

2. The purpose and dimensional standards of the zone except as those dimensional standards have been modified in authorizing the conditional use permit.

Yes, all requirements of the CD-1 will be followed. This includes setbacks, and height restrictions, lot size, lot coverage (allowed 75%, actual = 15%), and parking (38 required vs. 58 actual). Per Chapter 16.12 of the BMC, 16.12.090, E. Church, there are several standards specific to church;

- a. Sufficient area provided for the building. Refer to item 3 below.
- b. Required yards and off-street parking. See note above regarding yards and parking.
- c. <u>Location of the site relative to the service area of the church.</u> The building is centrally located within the City of Bandon and serves the entire community and outlying areas it is well situated and has served the area for decades.
- d. Probable growth and growth needs. The size of the proposed building is larger than the existing building for several reasons; the Nave area pew seating serves approximately 20% more patrons than existing. The Chapel will replace a very small chapel space in the existing parish hall. The sanctuary/alter area is much larger than the existing, to serve the priest, and the Narthex (lobby) area is larger than the existing to provide more ample/comfortable room for fellowship space.
- e. Site location relative to land uses in the vicinity and adequacy of access from principal streets, together with effect on traffic volumes of abutting and nearby streets. As mentioned above and in the following responses, the building is in the same spot as the existing building has been located for decades/centuries. The traffic volume is unchanged but could increase slightly with the attractiveness of a new church building for Holy Trinity Catholic Church. As mentioned above, the pew seating will increase by about 20%. The site has two driveway accesses off Oregon Ave SE which will remain. Site lighting, low cutoff style, will remain/relocate for site safety.

The building height is 32' with the bell tower approximately 40'. Allowed is 50' per chapter 16.12.

3. That the site size and dimensions provide adequate area for the needs of the proposed use.

The building site is in the same area as the existing church building designated to be removed. The footprint of the new building is about 4900 sf, the existing building is about 2600 sf, so it will be a larger footprint by about 1300 sf. However, the existing building pad area for the building does accommodate the larger size. We have a 20-foot setback requirement from Oregon Ave SE and actual is about 22 feet. The existing paved area at the



church, east side of the building remains. We will be replacing the sidewalk along the east side of the building to provide ADA compliant access to the main entry as well as the side entry/exit. The driveway lanes on the south and north remain undisturbed. Yes, the site is adequate for the needs of the proposed replacement building, the use remains the same - church.

4. The site size and dimensions provide adequate area for aesthetic design treatment to mitigate possible adverse effects from the use of surrounding properties and uses.

See response to question/standard 3 above. Also, the proposed building will comply with setback requirements, to avoid adverse effects to surrounding properties. We also are complying with the CD-R1 regarding residential features to minimize any adverse effects on adjacent properties, by providing interest to the architecture of the building. This includes incorporating; roof pitch greater that 3:12 (9:12 actual), hip roof at entry roof area, gables, eaves/overhang greater that 12 inches, architectural grade shingles, building offsets, dormer (shed roof clerestory), steeple/bell tower, covered porch, lap siding and stone veneer.

5. The characteristics of the site are suitable for the proposed use considering size, shape, location, topography, and natural features.

Yes, the entire building pad area is fortunately level. The existing building will be removed in its entirety, and the building pad will be excavated to remove all topsoil, and then backfilled with granular material, to prepare for the foundation and slab-on-grade structure. As mentioned above, the existing topography, drives and parking areas will remain.

6. All required public facilities and services have adequate capacity to serve the proposal and are available or can be made available by the applicant.

The project has been reviewed by the public works department. The existing water service serving the existing building will remain. We are not increasing the water service as the new building has similar plumbing fixture quantities, not impacting the service size. The city recommends keeping the existing water service. The building will be served by the existing sewer lateral from Oregon Ave SE. Power will come from Oregon Ave SE also, and an underground service is anticipated. Capacity appears not to be an issue.

7. The proposed use will not alter the character of the surrounding area in a matter which substantially limits, impairs, or precludes the use of surrounding properties for the permitted uses listed in the underlying zoning district.

This building and use, church, replaces an existing building and use, church. The existing building has been on site 140 years, and this project simply replaces a building that has worn out its useful life. The church leaders made the decision that building replacement is more feasible than major renovation/expansion.

8. All other requirements of this title that apply.

It appears that all other requirements are met, as listed above.

We believe that all requirements of this title have been sufficiently addressed within this response. We look forward to your review and approval.

HGE Architects, Inc.

Joseph A. Slack, AIA, Principal Architect **INSPECTION SCHEDULE:** All city inspections must be requested at least 2 business days in advance. Failure to schedule or complete required inspections may delay the final approval of your project.

Code Compliance Inspection List:

Inspection # 1: Compliance with approved site plan Inspection required prior to pouring foundation footings.

Inspection # 2: Compliance with approved floor plans and elevation drawings - Inspection required after the roof trusses are placed but prior to any cover being installed.

Inspection # 3: Compliance with approved plans for drainage, utility service, off-street parking, any required street improvements, house numbering and authorized land use approvals. - Inspection required upon completion of structure and related site work, prior to occupancy. This inspection is done **AFTER** the State Building Codes inspectors have approved a final inspection for the project.

Public Works Inspection List:

Inspection # 1: Lot Drainage; Compliance with approved drainage plan - Inspection required prior to any drainage work.

Inspection # 2: Culvert; Compliance with approved plan - Inspection required prior to covering.

Inspection # 3: Water shut off control valve; per APWA Standards - Inspection required prior to covering.

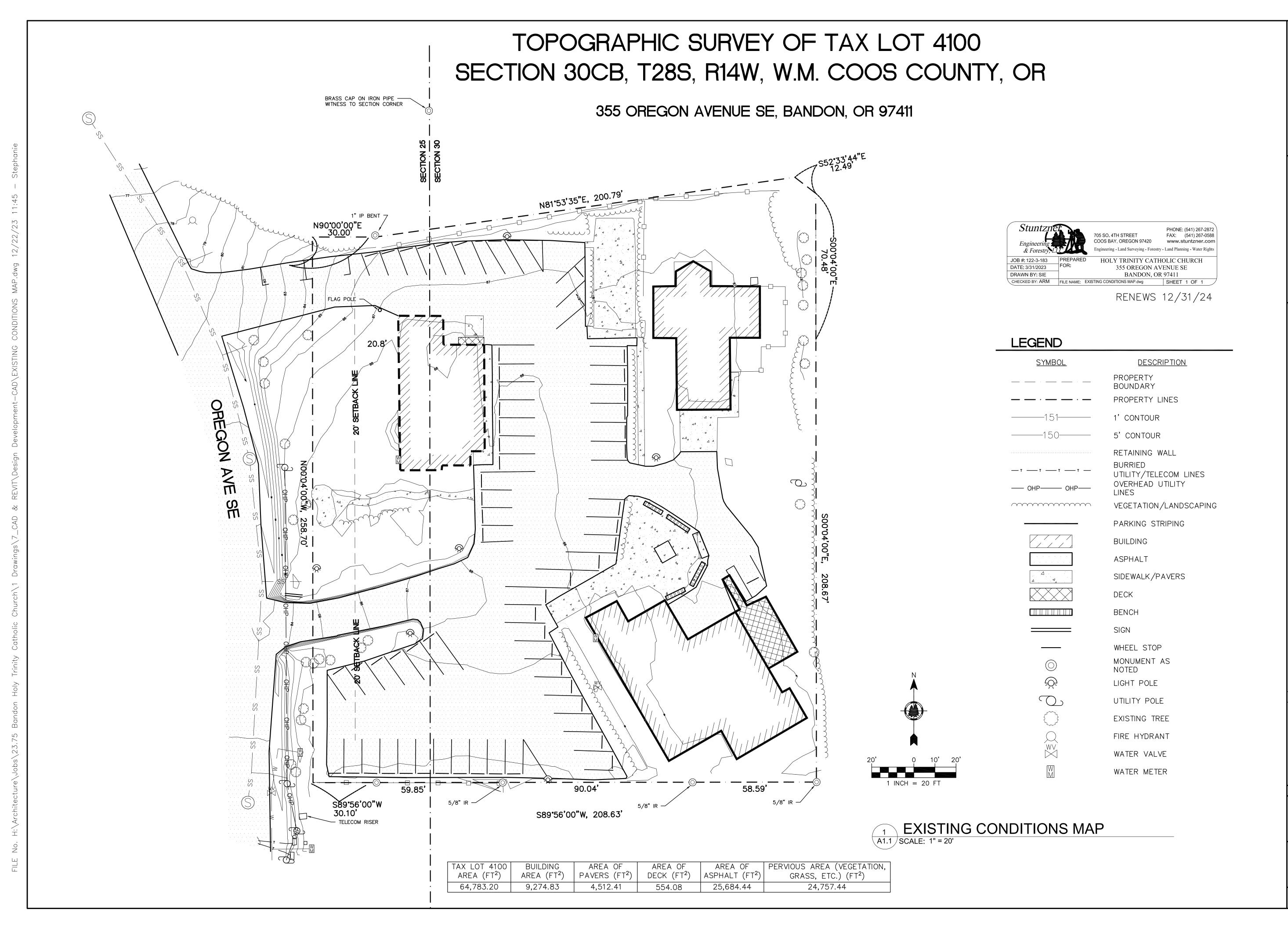
Inspection # 4: Sewer lateral and clean out (6" at property line per Compliance with APWA Standards); Compliance with City requirements - Inspection required prior to covering.

Inspection # 5: Driveway: Per APWA Standards - Inspection required prior to pouring paving material.

Oregon Law allows the City up to 30 days to review an application to determine whether or not the application is "complete" or "incomplete." Planning staff strives to be responsive and minimize this review period. However, careful and thorough reviews lay a foundation for smoother and quicker subsequent review processes. A pre-application may be required prior to the submittal of an application. Please visit the City's website for submittal requirements https://www.cityofbandon.org/planning. Incomplete applications will not be scheduled for public hearing or plan review, until all of the required materials are submitted.

Other agency contacts:

City of Bandon	http://www.cityofbandon.org/	(541) 347-2437
State Building Codes (coos bay)	http://www.oregon.gov/bcd/permit-services/Pages/coos-county.aspx	(541) 266-1098
State Fire Marshall	http://www.oregon.gov/osp/sfm/Pages/index.aspx	(541) 618-7951
State Department of Environmental Quality (DEQ	http://www.oregon.gov/DEQ/Pages/index.aspx	(541) 269-2721
U.S. Fish and Wildlife	https://www.fws.gov/	(541) 888-1470
Oregon Fish and Wildlife	http://www.dfw.state.or.us/	(541) 888-5515
Coquille Indian Tribe	http://www.coquilletribe.org/	(541) 756-0904
Coos County Planning Department	http://www.co.coos.or.us/Departments/Planning.aspx	(541) 396-7770
Coos County Assessor's Office	http://www.co.coos.or.us/Departments/Assessors.aspx	(541) 396-7900
FEMA (floodplain issues)	https://www.fema.gov/	
Department of State Lands (DSL)	http://www.oregon.gov/dsl/pages/index.aspx	





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PRELIMINARY NOT FOR CONSTRUCTION

ATHOLIC CHURCH

DESIGN DEVELOPMENT

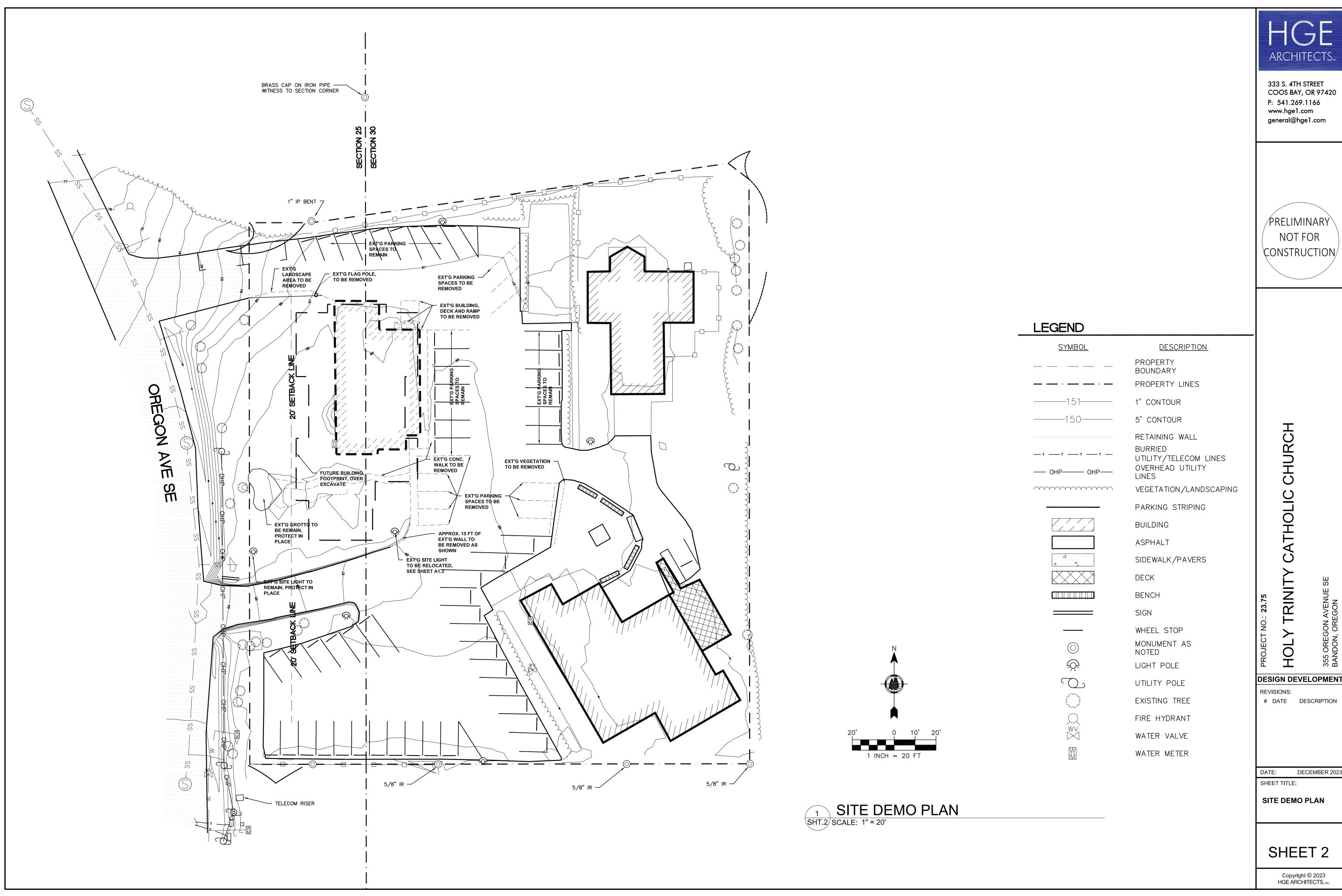
REVISIONS:
DATE DESCRIPTION

DATE: DECEMBER 202
SHEET TITLE:

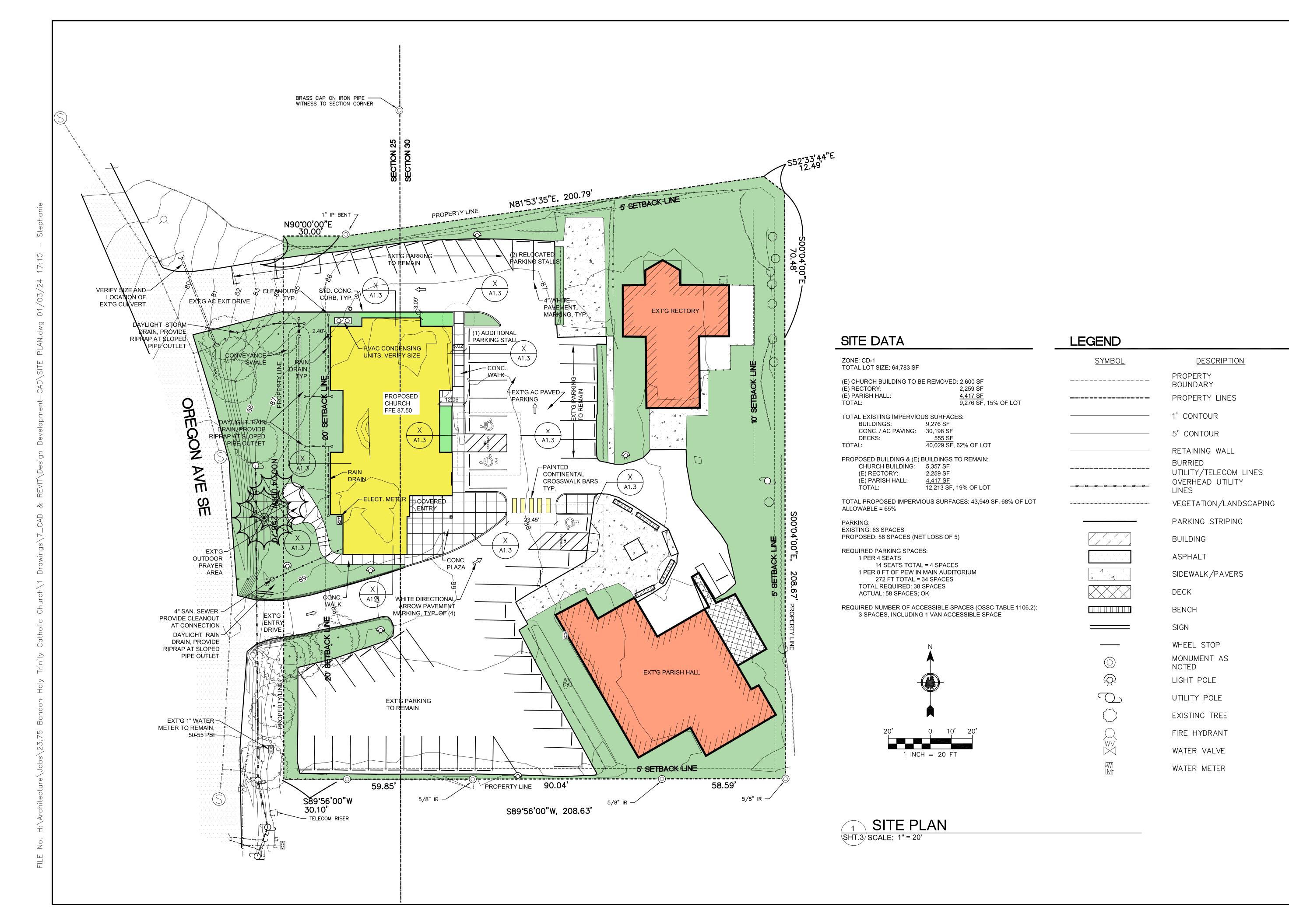
EXISTING CONDITIONS MAP

SHEET 1

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COOS BAY, OR 97420



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/PRELIMINARY NOT FOR CONSTRUCTION

RINIT 0

DESIGN DEVELOPMENT **REVISIONS:** # DATE DESCRIPTION

DATE: DECEMBER 202 SHEET TITLE:

SITE PLAN

SHEET 3

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PLANNING

REVISIONS:

DATE DESCRIPTION

DATE: DECEMBER 2023

SHEET TITLE:

FOUNDATION PLAN

SHEET 4

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11x17 SCALE: 3/32" = 1'-0"



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PRELIMINARY
NOT FOR
CONSTRUCTION

TRINITY CATHOLIC CHURCH

PROJECT NG PROJECT NG PLANNING

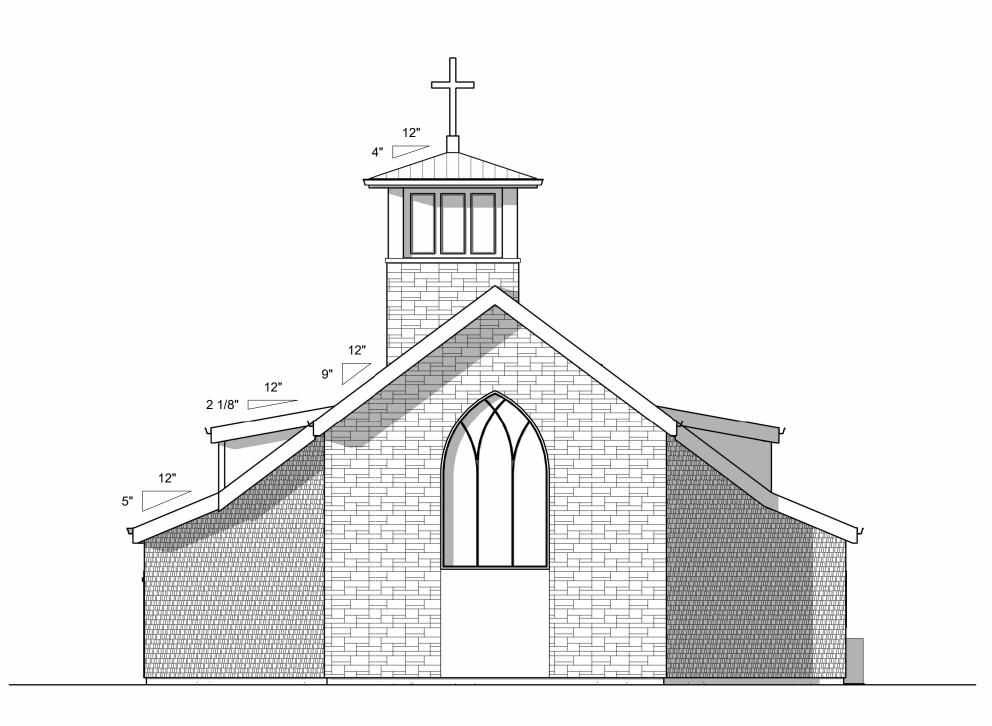
REVISIONS: # DATE DESCRIPTION

DATE: DECEMBER 2023
SHEET TITLE:

FLOOR PLAN

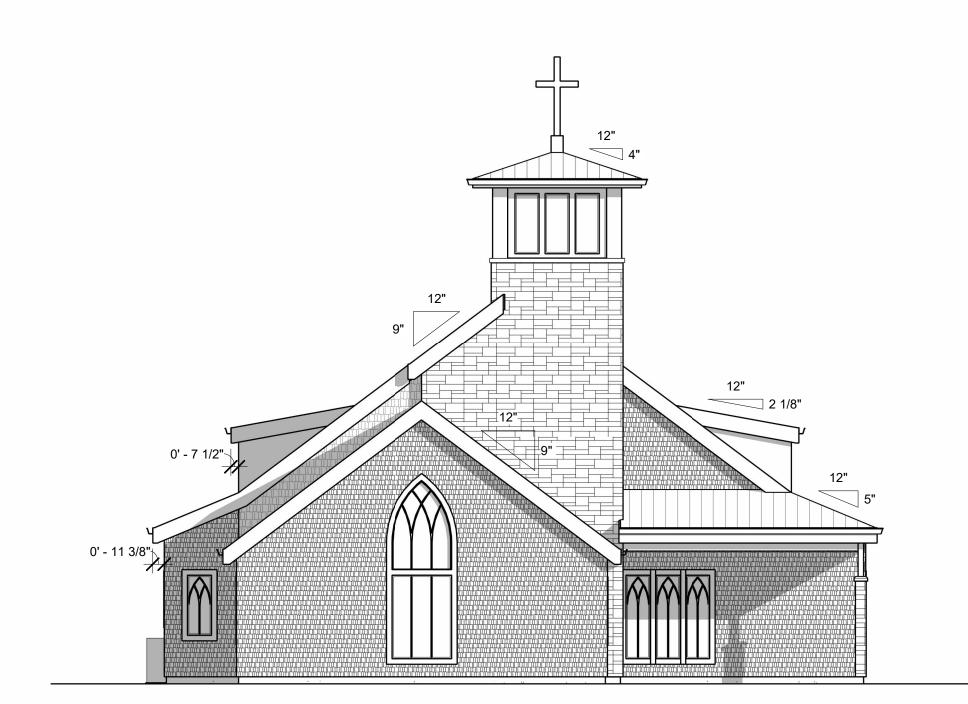
SHEET 5

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NORTH ELEVATION - PLANNING

11x17 SCALE: 1/16" = 1'-0"

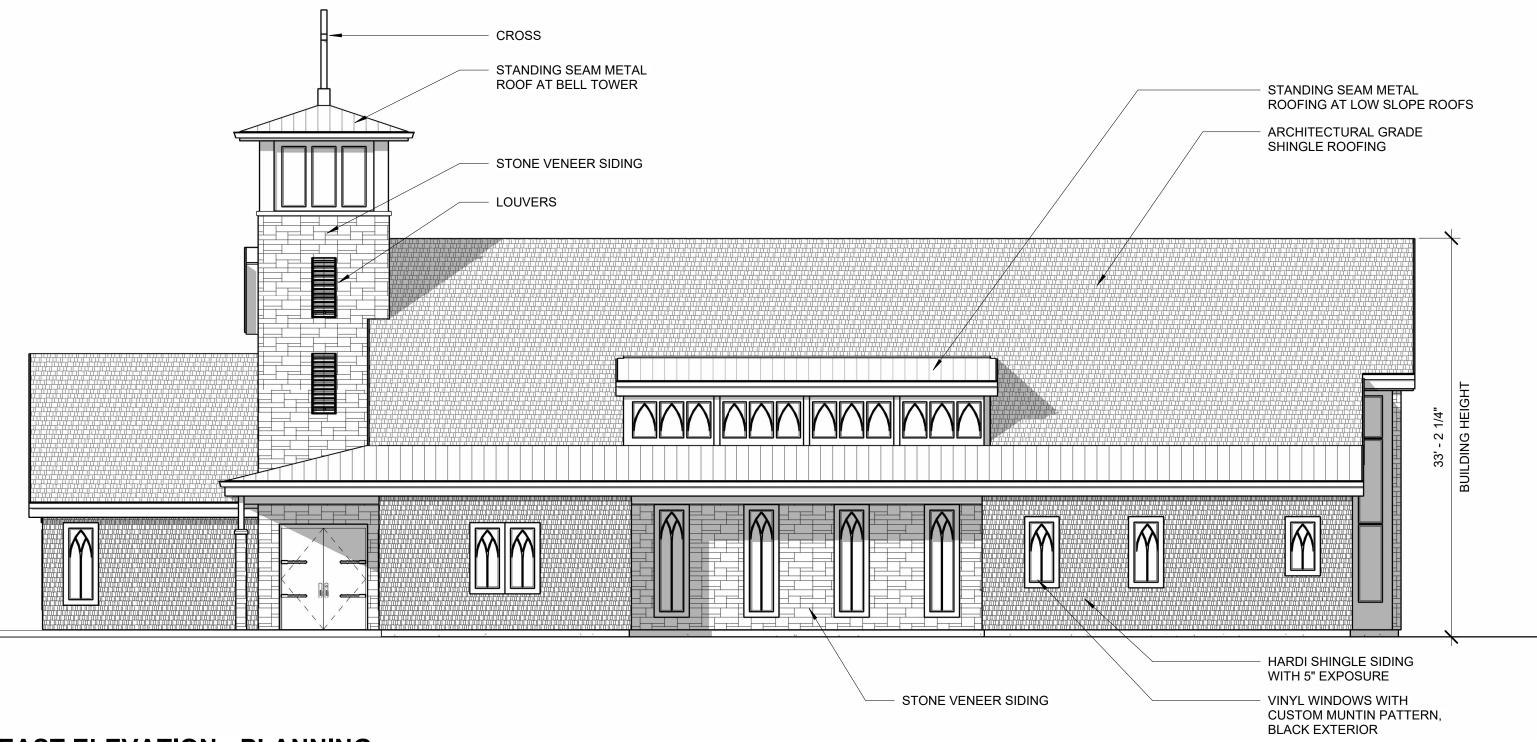


SOUTH ELEVATION - PLANNING

11x17 SCALE: 1/16" = 1'-0"



11x17 SCALE: 1/16" = 1'-0"



EAST ELEVATION - PLANNING

11x17 SCALE: 1/16" = 1'-0"

ARCHITECTS

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/PRELIMINARY NOT FOR CONSTRUCTION

CHURCH TRINITY

PLANNING

REVISIONS:

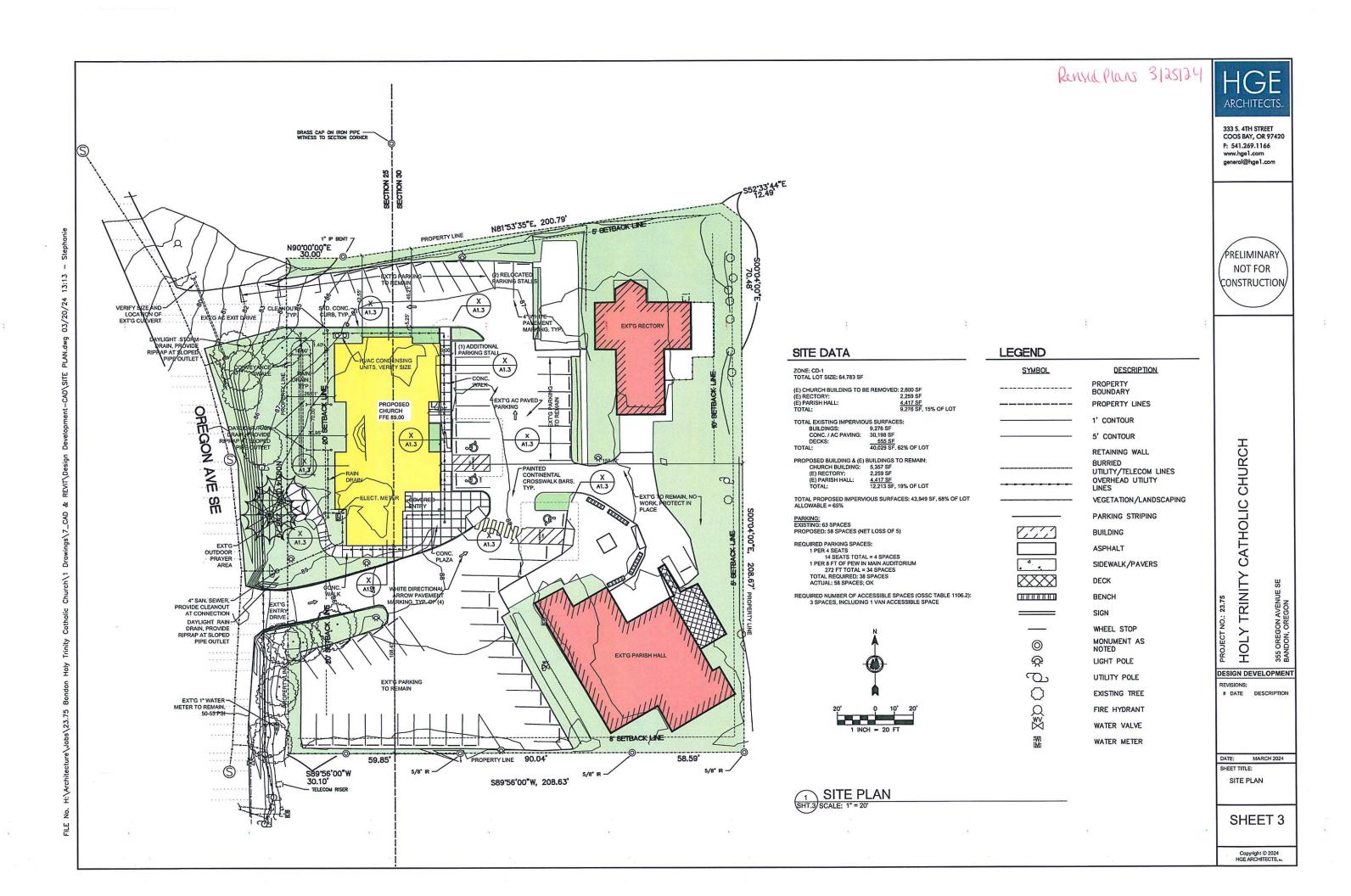
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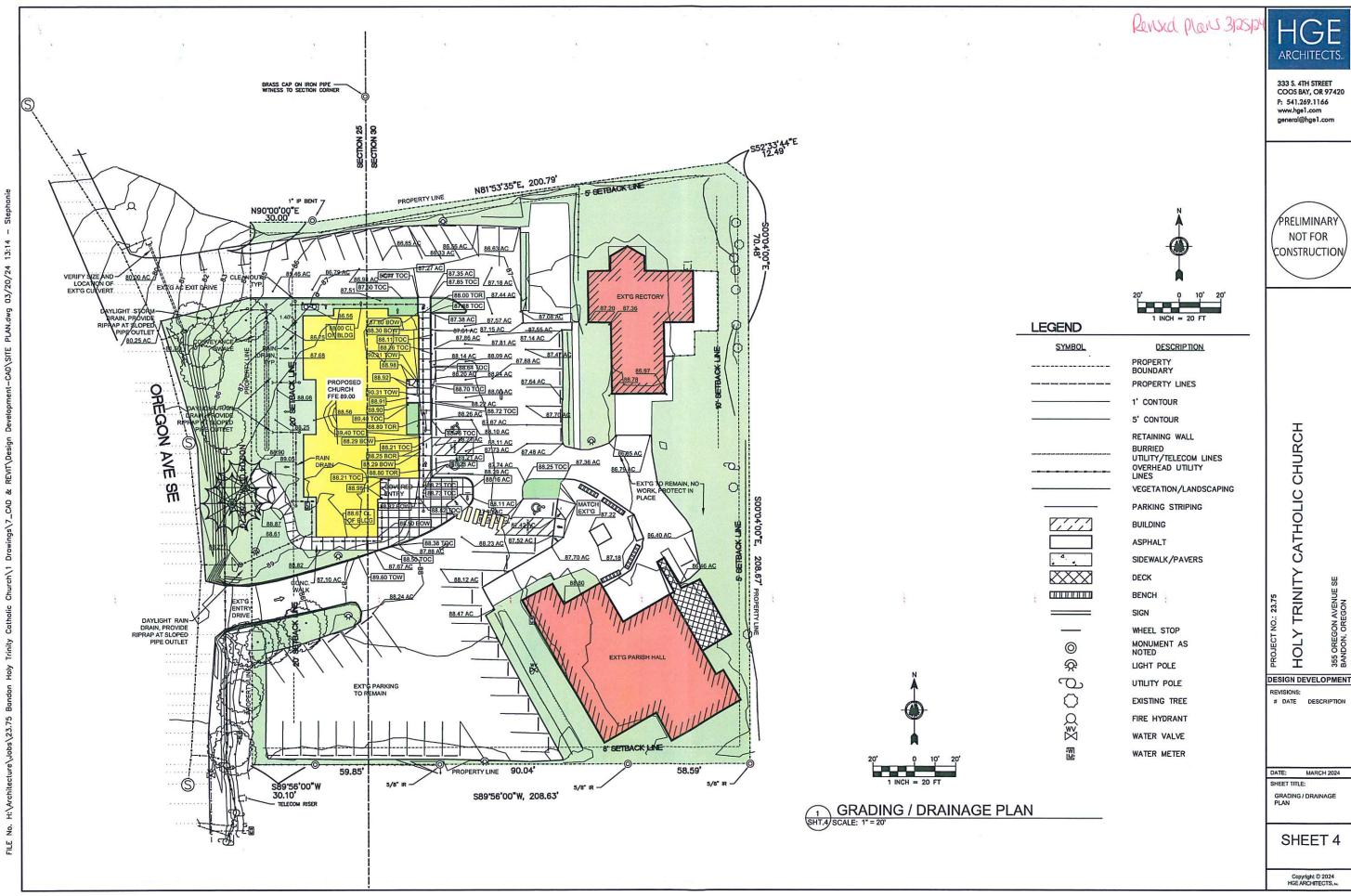
DATE: DECEMBER 2023

SHEET TITLE: BUILDING **ELEVATIONS**

SHEET 6

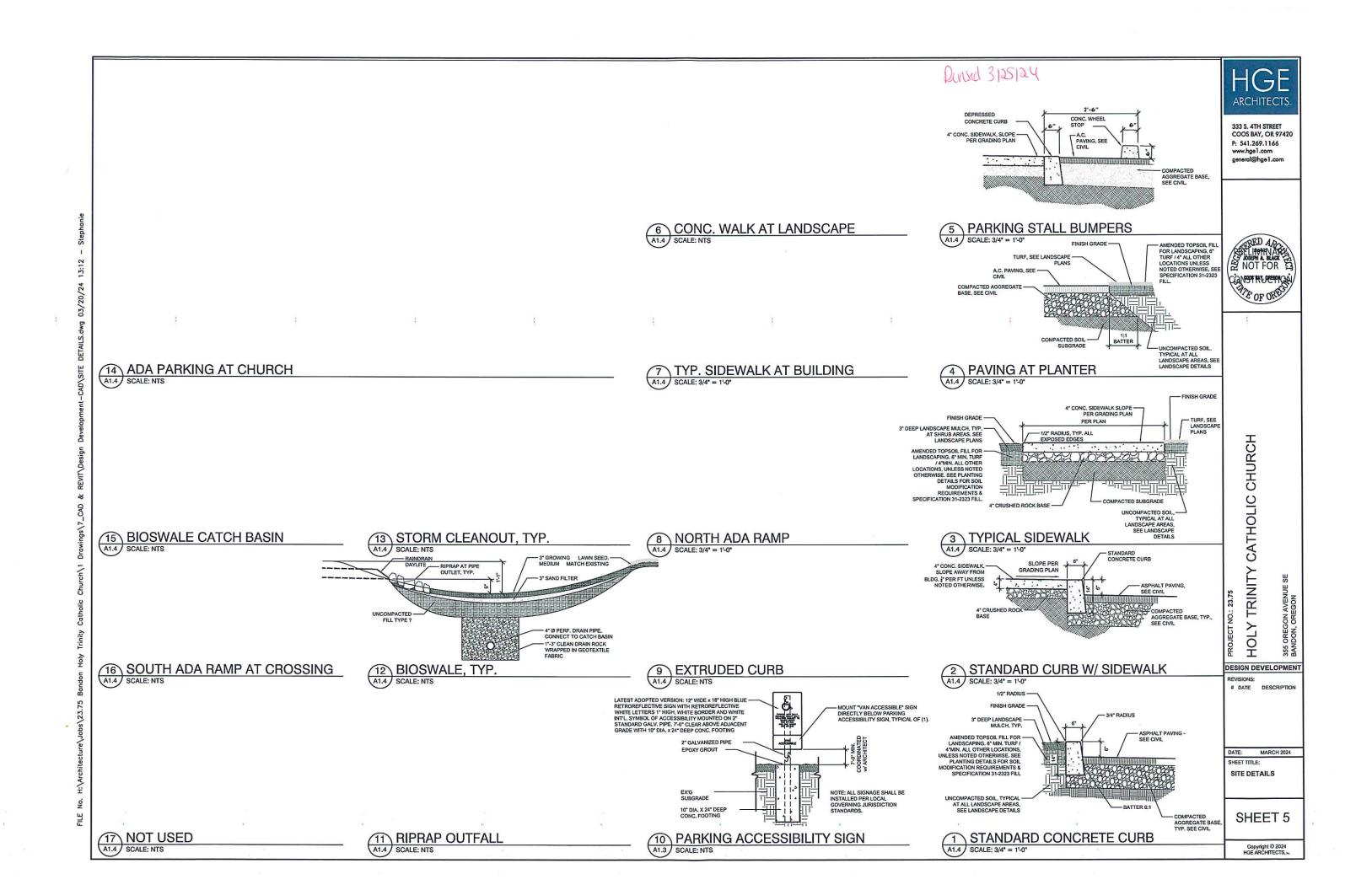
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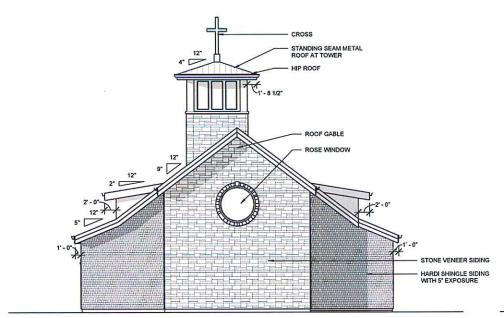




CONSTRUCTION

355 OREG BANDON,





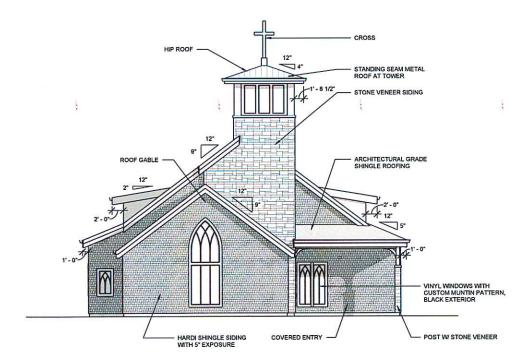
CROSS HIP ROOF STANDING SEAM METAL ROOFING AT LOW SLOPE ROOFS ARCHITECTURAL GRADE SHINGLE ROOFING STONE VENEER SIDING - CLERESTORY WINDOWS HARDI SHINGLE SIDING WITH 5" EXPOSURE STONE VENEER SIDING -WEST ELEVATION - PLANNING

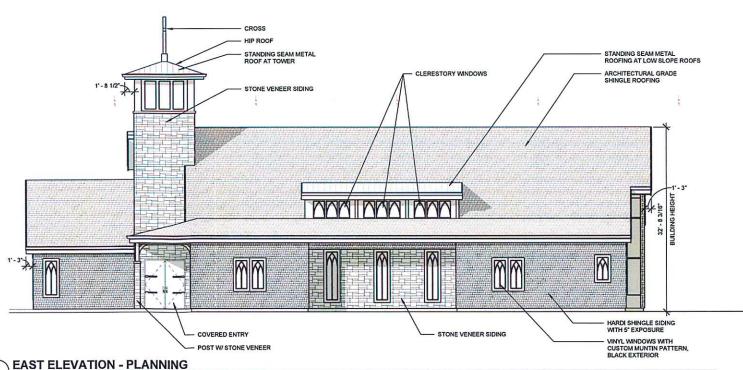
NORTH ELEVATION - PLANNING

1/8" = 1'-0"

11x17 SCALE: 1/16" = 1'-0"

11x17 SCALE: 1/16" = 1'-0"





3 SOUTH ELEVATION - PLANNING

11x17 SCALE: 1/16" = 1'-0"

11x17 SCALE: 1/16" = 1'-0"

ARCHITECTS

333 S. 4TH STREET COOS BAY, OR 97420 P: 541.269.1166 general@hge1.com www.hgel.com

/PRELIMINARY **NOT FOR** CONSTRUCTION

HOLY TRINITY CATHOLIC CHURCH 335 OREGON AVE. SE BANDON, OREGON 97411 PROJECT NO.: 23,75

DESIGN DEVELOPMENT REVISIONS: # DATE DESCRIPTION

DATE: MARCH 2024 SHEET TITLE: BUILDING

SHEET 8

ELEVATIONS

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