



COMMERCIAL ZONING COMPLIANCE APPLICATION

OFFICIAL USE ONLY

DATE RECEIVED: _____

PLANNING FILE #: _____

APPLICATION COMPLETE: _____

I. PROPERTY OWNER'S INFORMATION	
Property Owner's Name:	Phone:
	E-mail:
Mailing Address:	

II. SITE INFORMATION		
Street Address:		
Map Number / Tax Lot(s):	/	Zone: <input type="checkbox"/> C-1 <input type="checkbox"/> C-2 <input type="checkbox"/> C-3 <input type="checkbox"/> CD-1 <input type="checkbox"/> CD-2 <input type="checkbox"/> CD-3 <input type="checkbox"/> Other
		Check if in the Floodplain: <input type="checkbox"/>

III. APPROVAL CRITERIA		
<u>Intended use of the building:</u>	<u>Setbacks</u>	<u>Lot Size:</u>
	Front: Side:	
	Rear: Side:	<u>Lot Coverage:</u>
	Side:	
	<u>Height:</u>	<u>Impermeable Surface:</u>

IV. REQUIRED ATTACHMENTS – must be drawn to-scale on 11x17 paper	
<input type="checkbox"/> Site Plan <ul style="list-style-type: none"> Property dimensions & easements Footprint of all structures and dimensions Setback measurements Driveway location and dimensions Utility locations (including meter base) Direction of roof drainage Grading & Drainage features <input type="checkbox"/> Property deed <input type="checkbox"/> Conditional Use Permit Approval (if required) <input type="checkbox"/> Plan Review (Commercial Design Standards (If required))	<input type="checkbox"/> Elevation Drawings <ul style="list-style-type: none"> Must show all sides of proposed construction Must list and show all proposed design features Must indicate proposed building height Depth of any projections, including eaves and gutters <input type="checkbox"/> Floor Plan <ul style="list-style-type: none"> Must show include accurate dimensions Must show all exterior doors and projections <input type="checkbox"/> Engineered Plans (If required) <input type="checkbox"/> Access and Traffic Plan

Signature of Approval